

**APPROVED MINUTES
KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
CONFERENCE CALL MEETING**

The August 18, 2016 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held via conference call at the Kansas Board of Regents, 1000 SW Jackson Street, Suite 520, Topeka, Kansas.

Members Present

Ray Frederick Jr., Chair
Steve Kearney
Bruce Akin
Kathy Howell
Thomas Burke
Brad Klinge for Antonio Soave

Debbie Gann, Vice Chair
Jay Scott for Randy Watson
Linda Fund
Eddie Estes
Lana Gordon

Members Absent

Joe Glassman

Others Represented

Coffeyville Community College
Dodge City Community College
Johnson County Community College
Manhattan Area Technical College
Wichita Area Technical College

Cowley Community College
Flint Hills Technical College
Kansas City Kansas Community College
Washburn Institute of Technology

Kansas Board of Regents Staff Present

Connie Beene
Charmine Chambers
Elaine Frisbie
Laura Leite
Jean Redeker

April Henry
Zoe Gruber
Susan Henry
Blake Flanders
Terry Schwartz

The meeting was called to order by Chair Frederick at 10:02 AM.

APPROVAL OF MINUTES

Motion: Member Akin moved to approve the minutes of May 26, 2016. Following a second by Member Gann, the motion carried.

REPORTS

Introductions

Chair Frederick recognized Blake Flanders, President and CEO of the Kansas Board of Regents, who reported that the 2016-2017 KBOR Goals are being finalized and the Board will act on them in September. Many of the goals align with TEA strategic priorities, regarding attainment for Kansans and increasing the talent pool. President Flanders announced that Scott Smathers has been hired as Vice President for Workforce Development and will begin his employment with KBOR on August 29, 2016.

Chair Report

Chair Frederick informed the members of the TEA that he presented the TEA Strategic Priorities and an overview of the Workforce AID program at the KBOR retreat in August, with favorable discussion and support from members of the Board. Chair Frederick thanked members for their participation in the search and interviews for the Vice President for Workforce Development. Chair Frederick and Director Gruber met with SNT Media, an IT group in Wichita, and will be working on a program for Workforce AID. Chair Frederick shared that he is working with the Wichita Independent Business Association tasked with economic development, which has set aside funds for scholarships for various institutions. Chair Frederick reported that a \$10,000 check was presented to Cowley Community College for their EMT program, and next week checks will be presented to Wichita Area Technical College for \$10,000 to Wichita Promise, and \$5,000 for an IT workstation. The group is in discussion with Butler Community College for a \$10,000 scholarship for an internship program. In addition, funds have been committed to an IT program at Wichita State University.

Member Liaison Report

Member Estes stated that the Workforce Summit is scheduled for January 18-19, 2017.

APPROVAL OF CONSENT AGENDA

Committee Chair Howell stated that the Technical Program & Curriculum Committee met August 4, 2016, and recommended approval of the following new program by the TEA:

- **Wichita Area Technical College**
Veterinary Technology (51.0808) – Associate of Applied Science degree/68 credit hours

Motion: Member Kearney moved to approve the program as submitted. Following a second from Member Gann, the motion carried.

Chair Howell reported that the Committee would like to have full discussion with the TEA at the September 22, 2016 meeting, specifically regarding the criteria and metrics for the approval of programs, and the development of consensus concerning which programs would come before the full TEA for discussion. TEA Chair Frederick agreed that this item should be added to the Agenda for the September in-person meeting.

CONSIDERATION OF DISCUSSION AGENDA**Budget and Finance Committee**

Chair Frederick recognized Director Beene to present to the TEA the State Technology Internship Grant Award proposals.

Director Beene asked for a separate vote on each proposal. The Johnson County Community College proposals are being presented together, as instructors have partnered together in the internships at VML Advertising.

\$1,068 Johnson County Community College, Instructor Gretchen Thum
Project: Requested grant funds will be used to update industry knowledge of instructor in the areas of digital marketing, advertising and social media. The internship will also provide an opportunity to establish ongoing relationships with industry contacts which will benefit the program, JCCC and its students.

Business/Industry Match: The required business/industry match for this project will be met by a donation of training time at VML Advertising in Kansas City, Missouri.

Motion: Member Howell moved to approve the State Technology Internship Grant Award in the amount of \$1,068 for instructor Gretchen Thum of Johnson County Community College. Following a second by Jay Scott, the motion carried.

\$1,178 Johnson County Community College, Instructor Barbara Millard
Project: Requested grant funds will be used to update industry knowledge and professional development for the instructor in the areas of digital marketing and social media. The internship will also provide an opportunity to establish ongoing relationships with industry contacts which will benefit the program, JCCC and its students. These JCCC internships will enhance a partnership between the Principals of Public Relations and the Retail Management classes at JCCC.

Business/Industry Match: The required business/industry match for this project will be met by a donation of training time at VML Advertising in Kansas City, Missouri.

Motion: Member Akin moved to approve the State Technology Internship Grant Award in the amount of \$1,178 for instructor Barbara Millard of Johnson County Community College. Following a second by Member Howell, the motion carried.

\$3,000 Flint Hills Technical College, Instructor Bryan Crouch
Project: Requested grant funds will be used to update instructor knowledge of the operations of a large printing company and specifically, a better understanding of wide format printing.

Business/Industry Match: The required business/industry match for this project will be met by a donation of training supplies and salary at Kingston Printing in Eudora, Kansas.

Motion: Member Gann moved to approve the State Technology Internship Grant Award in the amount of \$3,000 for instructor Bryan Crouch of Johnson County Community College. Following a second by Member Howell, the motion carried.

Director Beene advised that she and Chair Frederick have been discussing the process for the approval of the State Technology Internship Grant Awards. In the past, the proposals were presented to the Budget and Finance Committee and then placed on the TEA Agenda as consent agenda items. Chair Frederick prefers complete presentation of the award proposals to the TEA for discussion and comments.

OTHER MATTERS

Kansas Board of Regents Goals

Chair Frederick recognized Director Beene, who shared that KBOR is still working on the strategic goals and information will be provided to the TEA upon their completion.

TEA Strategic Priorities

Chair Frederick recognized Director Beene, who explained that the 2016-2017 TEA Strategic Priorities will need to be updated, and offered staff assistance in the updates. Member Howell recommended that the TEA begin discussions regarding updates to the Strategic Priorities when the 2016-2017 KBOR goals are finalized to ensure alignment. Chair Frederick added that the TEA should begin the process with the new Vice President for Workforce Development.

KS Nursing Grant Initiative

Chair Frederick recognized Director Beene to present an update on the KS Nursing Grant Initiative. Director Beene presented a brief history of the initiative, explaining that the Kansas Nursing Initiative was developed in 2006 to address the shortage of registered nurses in Kansas by providing needed resources to nursing education programs, with a goal to increase graduates and program capacity. Currently the funds are to be used for faculty salaries, classroom supplies and nurse educator scholarships and require institutional matching funds. In 2015, the Directors of Nursing from Kansas nursing education programs and nursing executives from Kansas hospitals were convened to provide input regarding the current and future needs of the nursing profession. Workforce development staff have synthesized that information into a framework to begin drafting a request for proposals. Continued eligibility criteria, allowable uses for funding and grant renewal processes will be established with the assistance of the TEA. Once approved by the TEA, the request for proposals will be presented to KBOR, with the goal of sending proposals to institutions in January, 2017. KBOR staff recommended the creation of a small workgroup, to include two KBOR staff members, two TEA members, and representation from the Director of Nursing. Director Beene will present the request to the System Council of Chief Academic Officers at the September meeting to request representation from that group as well. Director Beene thanked Member Howell for her assistance in gathering the group of hospital CEOs.

Chair Frederick called on two TEA members to serve on the initiative, along with staff and KBOR members. Members Howell and Kearney volunteered.

Workforce AID Update

Chair Frederick recognized Director Gruber to provide an update on Workforce AID projects. Director Gruber explained that recent feedback from Rubbermaid on a project completed for them earlier this year, in partnership with Cowley Community College, indicated the three who had completed the training were doing well and still with the company. A new project with Standard Motor Products in Independence recently began, in partnership with Coffeyville Community College. In addition, a project is being discussed with SNT Media Technology in Wichita, and Manhattan Area Technical College continues work with Caterpillar to train welders. Currently, Director Gruber is working with KC Peterbilt, Ryder Transportation and Butler Transportation to recruit students for preventative maintenance technician training with Kansas City Kansas Community College to begin in September. Director Gruber shared that a meeting was recently held with a team at St. Luke's Hospital to discuss an acute care CNA project, and discussions are also being held with Cargill and Amazon concerning potential future projects. Director Gruber plans to provide additional updates at the September TEA meeting.

Approval of the 2016-2017 TEA Meeting and Committee schedule

Chair Frederick called for the approval of the 2016-2017 TEA Meeting and committee schedule.

Motion: Brad Klinge moved to approve. Following a second by Member Gann, the motion carried.

ADJOURNMENT

Motion: Member Gann moved to adjourn the meeting. Following a second by Jay Scott, the meeting was adjourned at 10:32 AM.

Respectfully submitted by:
Susan Henry, Executive Assistant