

**APPROVED MINUTES
KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MEETING**

The September 22, 2016 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held at the Kansas Board of Regents, 1000 SW Jackson Street, Suite 520, Topeka, Kansas.

Members Present

Ray Frederick Jr., Chair	Steve Kearney
Bruce Akin	Joseph Glassman
Kathy Howell	Eddie Estes
Thomas Burke	Lana Gordon
Brad Kling for Antonio Soave – present by conference call	
Linda Fund – present by conference call	

Members Absent

Debbie Gann
Randy Watson

Others Represented

Coffeyville Community College	Cowley Community College
Dodge City Community College	Flint Hills Technical College
Johnson County Community College	Kansas City Kansas Community College

Kansas Board of Regents Staff Present

Scott Smathers	Elaine Frisbie
Connie Beene	April Henry
Charmine Chambers	Zoe Gruber
Susan Henry	Pam Greene
Laura Leite	Tobias Wood
Terry Schwartz	

The meeting was called to order by Chair Frederick at 10:04 AM.

APPROVAL OF MINUTES

Motion: Member Burke moved to approve the minutes of August 16, 2016. Following a second by Member Kearney, the motion carried.

REPORTS

Introductions

Chair Frederick recognized Eric Burks, President of North Central Kansas Technical College and President of Kansas Association of Technical Colleges, who introduced Greg Nichols as the new President of Salina Area Technical College and Ben Schears, the new President of Northwest Kansas Technical College. President Burks shared with the TEA that the Chronicle for Higher Education Almanac recently rated 895 two year institutions in the nation, and four Kansas Technical Colleges ranked in the top 20.

Chair Report

Chair Frederick informed the members of the TEA that he is the President of the Wichita Independent Business Association, and the Association works as a partner supporting technical education, and helping to create a skilled workforce in the State of Kansas. On August 24, 2016, the Association donated \$15,000 to the Wichita Area Technical College Foundation for scholarships for their Wichita Promise program and IT Help Desk program. Chair Frederick reported he met with Vice President of Workforce Development Scott Smathers on August 25, 2016 and attended the KBOR meeting September 14, 2016.

Member Liaison Report

Chair Frederick recognized Member Estes who shared that October 13th is the first day of the 3I Show and it is also Ag Career Day. Many of the community colleges and technical colleges are sending students to learn about careers in agriculture. The Welding Society will be meeting with students, and they have reported that by the year 2025, the nation will be short 400,000 welders.

Vice President for Workforce Development Report

Vice President Smathers thanked the Workforce Development team and Chair Frederick for their assistance in his transitioning to KBOR as the new Vice President for Workforce Development. He informed the TEA that there has been some reorganization resulting in Workforce Development unit trading KBOR workspace areas with Academic Affairs. Career Pathways, a joint department with the Department of Education has moved organizationally under Academic Affairs, and at the same time, Adult Education has moved organizationally under Workforce Development. Connie Beene was promoted to Senior Director of Adult and Career Technical Education, Laura Leite was promoted to Senior Associate Director for Career Technical Education. Vice President Smathers introduced Tobias Wood, who runs the GED program for the State of Kansas.

CONSIDERATION OF DISCUSSION AGENDA**Budget and Finance Committee**

Chair Frederick recognized Committee Chair Glassman, who requested that KBOR Vice President for Finance and Administration, Elaine Frisbie, provide a Legislative update to the TEA.

Vice President Frisbie shared with the TEA the State General Fund Outlook. The State FY2016 ended over \$70 million dollars below the revenue projections, despite the correction to the revenue estimates. FY 2017 has been impacted by the shortfall, and in the first two months, the Fund is \$26 million dollars below the revenue estimates. There are no official revenue or expenditure projections for FY2018 or FY2019. Going back to FY 2011 and examining the grants that flow through KBOR as state aid to community and technical colleges through tiered and non-tiered funding, FY 2015-2016 was the first time funding fell short and was pro-rated to institutions. Non-tiered course credit hour grants were at \$80 million in FY2012, and are now reduced to \$73 million for FY 2017. Tiered course credit hour grants have risen slightly, from \$47 million in FY 2012 to \$56 million in FY 2017, but are down from \$58 million in FY 2016. Chair Glassman commented that the figures are not good news for the colleges, and serious discussions will be required in managing the lack of funding and necessary institution adjustments. Members Estes and Gordon agreed that it should be a priority to educate legislators, particularly new legislators, of the importance of career and technical education for the jobs future for the State, and that business growth for the State is hampered by unskilled workforce. Member Burke added that education will be in competition with other State agencies for funding as revenue shortfalls continue. Member Howell responded that she is not in favor of institutions raising tuition to assist with funding shortfalls. Vice President Frisbie informed the TEA that in November after the elections, legislators will meet to revise revenue estimate figures for FY2017, and projections for FY 2018-2019.

OTHER MATTERS**TEA Strategic Planning and Priorities**

Chair Frederick called for a TEA strategic planning session, proposing that on October 27, 2016 after the TEA meeting is completed, having a working lunch and spending the afternoon discussing the TEA vision and purpose, as well as discussing the roles of the committees and any adjustments to the strategic priorities to align with KBOR.

Motion: Member Burke moved to schedule a special TEA planning session, to begin immediately after the close of the regularly scheduled TEA meeting October 27, 2016. Following discussion and a second by Member Akin, the motion carried.

Technical Program & Curriculum Committee Discussion

Chair Frederick recognized Committee Chair Howell to lead discussion on the TEA new program approval processes. Chair Howell presented a PowerPoint highlighting the current Committee processes, including the following: 1) adequate completion of KBOR new program application; 2) workforce demand in the service area deemed reasonable; 3) adequate employer commitment to the design and review of the program with resultant hiring of graduates; 4) resultant wage covers costs of student investment; 5) reasonable operational plan including funding sources; and 6) KBOR staff recommends program approval. Following Member discussion, Chair Howell requested that Chair Frederick add this matter to the agenda for the TEA planning session October 27, 2016 for additional discussion and process determination.

Workforce Development Initiative Update

Chair Frederick recognized Senior Director Beene to provide an update on Workforce Development Initiatives. Senior Director Beene presented a PowerPoint and updated the TEA on projects including the following:

Carl Perkins Grant Reauthorization

The Perkins coordinators were at the KBOR offices on September 16, 2016 and Senior Director Beene shared with them the highlights from the H.R. 5587 Strengthening Career & Technical Education for the 21st Century Act, which passed out of the House of Representatives. The Senate cancelled markup due to disagreements over prohibitions language that limits control related to the role of the U.S. Secretary of Education within Perkins. Under this Act, States will be allowed to withhold 15% under State reserves set aside to support innovative business partnerships with institutions.

Employer Engagement Initiative

Currently 25 of 26 institutions are participating recognizing over 300 business partners. Institutions have the opportunity to continually recognize the business partners with a yearly sticker of participation for their Certificates of Recognition.

Kansas Nursing Initiative Grant

The RFP was originally written for ten years. The Committee will meet October 6, 2016 to work on the new RFP. The approximate timeline for implementation is as follows: 1) KBOR staff will work with the Committee to develop the RFP. 2) KBOR staff will send the RFP out for comment period to the institution Presidents and the Directors of Nursing. 3) Senior Director Beene will present the new RFP to the TEA December 8, 2016. 4) The RFP goes to KBOR Fiscal Affairs and Audit Committee for approval. 5) Senior Director Beene will present to KBOR in January, 2017.

Dream it Do It – Manufacturing Day

Two years ago Kansas became a member of the Dream It Do It Initiative which is through the Manufacturing Institute. Governor Brownback proclaimed October 7th as Manufacturing Day. This year, five mini grants have been awarded to Coffeyville Community College, Flint Hills Technical College, Fort Scott Community College, Kansas City Kansas Community College and Seward County Community College.

Work Ethic Training – “Bring Your ‘A’ Game to Work” Training

This summer four trainings were held at Washburn Institute of Technology, Barton County Community College, and Neosho County Community College. Approximately 300 faculty have been trained and they have received the curriculum resources and the response has been very positive. There will be a follow-up at the Fall Conference for Workforce Education as well as in FY 2017.

Industry Credential Recognition Initiative

Contracted with WorkCred to develop guidelines for industry credentials as required by law, industry mandated and employer preferred. The next steps will be to create a framework for approving credentials, form an ad hoc committee to review, send the results to the presidents for comment, and then present to the TEA for approval.

Program Alignment

Currently there are 25 programs aligned in the State of Kansas, which are reviewed every five years. The alignment process has been put on hold temporarily to focus on the credential initiative. The next steps will be to review and rank the list of new programs to align, and then restart the program alignment once the credentialing framework is approved.

Kansas Training Information Program Report (K-TIP)

KBOR currently has the data for review. Median wage was added as part of the new Perkins legislation. Associate Director Chambers will present the K-TIP report in October or December.

Outcome Metrics

Information on the Outcome Metrics project will be shared with K-TIP after the institution credential reporting review is completed by KBOR staff.

Kansas Collaborative on Military Credit

The KBOR goal for 2017 includes adding additional branches of the military, and also focusing on healthcare bridge programs. Bridge programs that have been developed include Wheeled Vehicle Mechanic, with fifteen programs and twelve institutions participating; Military Police with seven institutions participating; and Food Service Specialist, with eight programs and six institutions participating. Bridge programs that are in development include Human Resource Specialist, with a workgroup led by Fort Hays State University; Firefighter, with articulation being led by Garden City Community College; and CDL, with articulation being led by Ft. Scott Community College. A Nursing Taskforce led by universities and colleges has been formed to develop bridge programs at all three levels of nursing, PN to RN; RN to BSN and BSN to MSN, with the pilot program in 2017. KBOR staff and the Taskforce will visit METC, (Medical Education Training Campus in Ft. Sam Houston, TX) where medical training for three branches of the service takes place in the same classroom, as an opportunity to validate the processes with the goal of obtaining credentials.

Integration of Academics into CTE

The pilot project ends with the 2016 school year, and is based on the AO-K model, to provide academic support for those not eligible for other services. Kansas is a leader in looking at the broad scope of integrating academics into CTE. Cowley Community College has incorporated Algebra competencies into EMT courses and Technical Math into Automotive and Mechatronics programs; Ft. Scott Community College has incorporated Technical Math into Welding, Construction Trades, and Masonry programs; Highland Community College has integrated Technical Writing into CTE programs; Johnson County Community College has incorporated foundational math skills into CAD Drafting/Design and Construction Management programs; Wichita Area Technical College has partnered aviation instructors with math instructors for team teaching under “Math-4-CTE”. KBOR held team teaching training in June, and will be repeat the training in January, 2017.

Adult Basic Education/GED

The Kansas pass rate exceeds the national pass rate, with 84% in 2016 YTD, compared to the national pass rate of 79%. The average age of GED candidates is 25 years old, however nine Kansans 60 years or older passed the GED tests in FY2016. Effective March 1, 2016, the passing score was changed from 150 to 145, retroactively to January 1, 2014, which allowed 337 additional Kansans to earn their GED credential. In June, 2016, the expiration date on partially completed modules was removed. An Advisory group is working on the RFP for adult education services, as required by WIOA, which will be awarded in July, 2017. Revisions to the WIOA state plan were submitted on September 1, 2016. Director Beene attended the Office of Career Technical & Adult Education State Directors meeting in August.

Workforce AID Update

Chair Frederick recognized Director Gruber to provide an update on Workforce AID projects. Director Gruber introduced Shannon Martinez with the Department of Commerce who has joined the Workforce AID project team.

Director Gruber shared that companies continue to request Workforce AID training projects to help provide foundational and technical skills for new employees and more advanced skills for existing employees they want to advance within their organization. Current training projects include Standard Motor Products in partnership with Coffeyville Community College, providing machining training for incumbent workers; Kansas City Peterbilt, Ryder Transportation, Butler Transportation in partnership with Kansas City Kansas Community College, providing preventative maintenance technician training for new employees; and a hybrid training plan is being developed for CDL and heavy equipment operator for new employees at MCM/Bayer Construction in Wamego, Manhattan, and Junction City. In addition to these ongoing projects, several meetings have been conducted with St. Luke’s Health System to determine possible methodologies for implementing a potential acute care CNA project. Staff are also working on several Commerce business development projects implementing Workforce AID as a training solution, including projects with Cargill and Amazon. Workforce AID connects to TEA goals aligning education with business and industry and enhancing system partnerships, and to KBOR Foresight 2020 goals to “Improve Alignment of the State’s Higher Education System with the Needs of the Economy”.

Director Gruber plans to provide additional updates at the October TEA meeting.

Internship Initiative (ICE³) Presentation

Director Gruber reported that employers across Kansas and the U.S. continue to report a talent shortage, which will only intensify with the ongoing retirement of baby boomers. The talent need is real, and requires people, an alignment of employer needed skills with educational programs, and structural connections between educational institutions and Kansas companies.

The ICE³ pilot initiative is directly responsive to Regents strategic plan, *Foresight 2020*, and Goal 2, *Improve Alignment of the State's Higher Education System with the Needs of the Economy*, as well as the TEA Strategic Priorities, particularly *Aligning Education with Business and Industry*, and is key to achieving the attainment our state needs for economic competitiveness and success.

ICE³ is a three phase, exponential initiative, that yields greater returns depending on the duration of the experience. In Phase 1, the company identifies and selects student interns for participation in an eight week paid internship, with opportunities for students to be contributing members to important, ongoing projects, learn company culture and be guided by a company peer mentor. This initial, paid internship is financially supported by a shared public/private partnership. Phase 2 follows successful completion of the eight week paid internship. Students will have an opportunity to continue paid employment (paid in full by the company) on a part time basis while they are completing their college career, along with coaching and mentoring from a company assigned mentor, networking opportunities and support in building leadership skills. A key component of the ICE³ initiative provides for either party to opt out of further participation without any penalty, at completion of either the paid internship or part time employment. In Phase 3, students who continue as full time, permanent employees of the company will be eligible to receive up to a total of \$10,000 towards their tuition expenses, in exchange for either one year (\$5,000) or two years (\$10,000) of service to the employer.

Committee Assignments

Chair Frederick reported that at the current time, the committee memberships shall remain unchanged, with further discussions at the October TEA strategic planning session.

COLLEGE ANNOUNCEMENTS/COMMENTS

Chair Frederick welcomed President Givens from Kansas City Kansas Community College, President Genandt from Manhattan Area Technical College, President Calvert from Pratt Community College and President Nichols from Salina Area Technical College. Each President gave a brief presentation to the TEA regarding their institution's current events, statistics and accomplishments. TEA members expressed their gratitude for jobs well done.

NEXT MEETING REMINDER

Chair Frederick reminded TEA Members of the next meeting October 27, 2016, and that following lunch recess, they will have a work session regarding 2016-2017 Strategic Priorities.

ADJOURNMENT

Motion: Member Kearney moved to adjourn the meeting. Following a second by Member Burke, the meeting was adjourned at 12:25 P.M.

Respectfully submitted by:
Susan Henry, Executive Assistant