

**APPROVED MINUTES
KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
CONFERENCE CALL MEETING**

The September 24, 2015 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held via conference call at the Kansas Board of Regents, 1000 SW Jackson Street, Suite 520, Topeka, Kansas.

Members Present

Ray Frederick Jr., Chair	Steve Kearney
Bruce Akin, Vice Chair	Joe Glassman
Kathy Howell	Eddie Estes
Thomas Burke	Lana Gordon
Lina Fund	Debbie Gann

Members Absent

Jay Scott for Randy Watson
Michael Copeland

Others Represented

Barton Community College	Butler Community College
Cowley Community College	Dodge City Community College
Hutchinson Community College	Johnson County Community College
Kansas City Kansas Community College	Manhattan Area Technical College
Neosho County Community College	North Central Kansas Technical College
Northwest Kansas Technical College	Salina Area Technical College
Washburn Institute of Technology	

Kansas Board of Regents Staff Present

Rita Johnson	Zoe Gruber
Connie Beene	April Henry
Charmine Chambers	Eric Tincher
Elaine Frisbie	Susan Henry

The meeting was called to order by Chair Frederick at 10:06 AM.

APPROVAL OF MINUTES

Motion: Member Kearney moved to approve the minutes of August 20, 2015. Following a second by Member Akin, the motion carried.

REPORTS

Introductions

Chair Frederick introduced Debbie Gann, Vice President, Corporate Communications and Administration for Spirit AeroSystems and welcomed her to the TEA. Member Gann is heavily involved in the Wichita community and the region, currently serving on the Executive Committee for the Greater Wichita Partnership. She is also a founding member of the Wichita Aero Club, past Chair of the Wichita Metro Chamber of Commerce and has served on the boards of Wichita Festival, Interfaith Ministries, and Music Theatre of Wichita.

VP Johnson introduced Executive Assistant Susan Henry, who joined the Workforce Development team on September 14, 2015. Susan comes to the Kansas Board of Regents after 15 years at the Shawnee County District Attorney's office.

Chair Report

Chair Frederick informed the members of the TEA that he attended the Washburn Institute of Technology ribbon cutting for the Locomotive Diesel Technology program (in partnership with BNSF) on August 31, 2015. On September 4, 2015, he attended the Kansas Community College Leadership Institute, and attended a ribbon cutting for Cowley Community College's new outreach location, a consolidation of previously separate sites, in Wichita on September 10, 2015.

Member Liaison Report

Member Akin reported that he and Mike Calvert, President of Pratt Community College, are participating in Leadership Kansas this year. The group has visited Johnson County Community College, Northwest Kansas Technical College, and Colby Community College; technical education has been included in the discussion during each tour.

Vice President for Workforce Development Report

Vice President Johnson reported that she and other KBOR staff members met with several of the leaders of the Army University at the Command and General Staff College in Ft. Leavenworth on September 1, 2015. An overview of the vision for the creation of the Army University was discussed, including the goal to increase the number of service personnel in all categories that have educational degrees, and how technical military training and experience might be articulated to both technical and academic degrees. On September 3, 2015, the staff from KBOR Workforce Development and Academic Affairs held a joint planning session, sharing the initiatives for both units and identifying potential areas for collaboration. On September 11, 2015 the Perkins KBOR staff conducted a "Perkins 101" training session at the KBOR offices targeting new institutional Perkins coordinators and focusing on the use of data to improve Perkins Core Indicator performance. Vice President Johnson also shared an update from Director Gruber regarding five new Workforce AID projects starting for business and industry partners in Wichita, Wamego, Winfield, Wathena and Garden City. Chair Frederick encouraged the TEA to continue support for this program, which is proving to be a valuable resource to business and industry in Kansas, and congratulated Director Gruber on the good work that is being done.

APPROVAL OF CONSENT AGENDA

Committee Chair Howell stated that the Technical Program & Curriculum committee met September 17, 2014, and recommended approval of the following program by the TEA:

Barton Community College

- Occupational Safety and Health (15.0701) — Associate of Applied Science degree/63 credit hours, Technical Certificate/18 credit hours

Motion: Member Burke moved to approve the program as submitted. Following a second from Member Gann, the motion carried.

DISCUSSION AGENDA

T/NT Course Reclassification Subcommittee Status Report

Chair Frederick requested that Vice President Johnson give the status report.

Vice President Johnson provided an overview of the materials included in the meeting packet. The subcommittee was presented with a list of potential courses for 2nd and 3rd round reviews in April, 2015. After some discussion, the members agreed that the lists should be combined into a single Round 2 list so that review and movement of courses could be completed in a timelier manner and reduce the number of budget years impacted as a result of any course status changes. Although there may be some courses at individual institutions reviewed in the future, the list now being considered should be the final large scale review of tiered courses in the course inventory system.

Vice President Johnson reiterated that changing the status of a course from Tiered to Non-tiered does not mean the course will not be funded or that the course isn't part of a technical program. Research conducted on the courses identified on the Round 2 Course Reclassification list indicated the courses were used for supplemental instruction, teaching academic knowledge/skill in an applied manner, teaching general knowledge/skill applicable for students across multiple disciplines, or the courses were not currently active in course inventory and no longer appear in the institution's course catalog. Reclassification will ensure these individual courses are designated consistently with the course changes made during Round 1.

The subcommittee recommended that all courses on the Round 2 list met at least one of the criterion on the statute matrix, and that the status of the courses listed should be moved from T to NT status, and the TEA Program/Curriculum Committee concurred after review during the September 17, 2015 meeting, conditional upon additional information regarding the nature of one course. Vice President Johnson provided the additional information as requested.

Vice President Johnson explained that the appeal process would be conducted from September 28, 2015 to October 9, 2015. Any course appeals received during that time would be presented for discussion at the October 16, 2015 Program/Curriculum committee meeting, with final action to be taken by the TEA during the October 29, 2015 TEA meeting, and presentation for KBOR approval during the November 18, 2015 meeting.

Motion: Member Akins moved for initial approval to change the course status from tiered to non-tiered for all courses listed on the Round 2 Course Reclassification list as presented. Following a second by Member Gann, the motion for initial approval passed.

Tiered Funding Proviso Plan

Vice President Johnson provided a brief history and overview of the cost model that included a summary of the issues and discussions that occurred during development of the cost model, the methodology and rationale used to distribute the additional \$8M for FY 2013 and the proviso language attached to the Tiered Technical Education State Aid appropriation over the years.

Vice President Johnson also noted that during the series of meetings conducted, Subcommittee members reviewed the background information, studied reports depicting the distribution history and previous gap calculations, reviewed and discussed several "what if" funding/distribution scenarios and the impact on institutions (both positive and negative), as well as the new proviso language. Although unanimous agreement was not reached on every item, a majority of the Subcommittee members reached consensus on the following recommendations presented to the TEA for discussion:

1. Recommend the Board include a request for an additional \$8.3 million for postsecondary tiered technical education state aid to fully fund the current (FY2016) gap between the state share of the calculated costs and the current appropriated amount,
2. Recommend any new funding appropriated to the account distributed only to those institutions with a funding shortfall and that institutions with no funding shortfall would maintain their current base.

3. Recommend a plan to address the remaining gap for institutions with a continued funding shortfall (approximately \$2.9 million) be addressed the following year.
4. Agree that discussions regarding non-tiered funding would move forward since no additional non-tiered course funding has been received since the Non-Tiered Course Credit Hour Grants were established for FY 2012, and courses have been moved from the tier funded line item and into the non-tiered line during this time.

Vice President Johnson then provided brief explanation of the spreadsheet, highlighting the current appropriation totals, funding distributions and gap calculated for each institution, and the recommended distribution for the additional \$8.3M; noting that even with the cost model fully funded, some institutions will continue having a funding shortfall without some redistribution of the funding appropriation among the colleges.

TEA members discussed the concern that the remaining \$2.9 million variance is really not a state funding shortfall, but rather a distribution issue which will need to be addressed. Members directed staff to revise the language in the third recommendation to express the intent without using the terms gap or funding shortfall and to send the new language to members for their approval.

Motion: Member Kearney moved to approve and forward the Subcommittee's recommendations, subject to the change in verbiage regarding the remaining funding distribution misalignment, to the Regents for their consideration to be responsive to the proviso. Following a second by Member Fund, the motion carried.

Budget and Finance Committee

Chair Frederick recognized Budget and Finance Committee Chair Joseph Glassman, Associate Director Charmine Chambers was asked to share the review of Extraordinary Costs.

Associate Director Chambers provided members an overview of the components comprising the cost model, and the data source for each component. The cost model utilizes three costs for which a national data source exists, which are; instructor costs, instructional support costs, and institutional support costs. Since there is no national data source for extraordinary costs, actual program expenditures are submitted by institutions delivering the selected programs being reviewed. These four elements are combined to calculate a composite rate per course, and the rate is then applied to credit hours associated with occupationally specific technical courses within the program. The methodology used to calculate the extraordinary costs, approved by the TEA in 2014, was highlighted and the results provided for the extraordinary costs calculated for selected program areas.

Members discussed whether or not course status changes may have had an impact on the extraordinary cost calculations, and whether the calculations were reflective of the demand for certain programs. Of specific concern to members was the change in extraordinary cost rates calculated for Practical and Registered Nursing and other high demand program areas. Members were reminded that program demand and actual program delivery costs are really separate issues. Vice President Johnson clarified program size does vary greatly, in the number of students enrolled and the costs associated with delivering program specific courses, in some program areas across the state. Members expressed the need for more detailed information before moving forward. KBOR staff agreed to provide any additional details regarding the calculations for the TEA members to review at their next meeting. Chair Frederick encouraged Member Glassman to have a thorough review of the information during the next Budget and Finance committee in preparation for the next TEA meeting.

OTHER MATTERS

Chair Frederick stated that during the last TEA meeting, members discussed adding language to the 2015-2015 Strategic Priorities that emphasized the work being done regarding industry credentials. He noted that KBOR staff has since drafted some proposed language that has been added for members to review and asked for any additional discussion. Chair Frederick asked for a motion to approve the priorities as presented.

Motion: Member Burke to approve the 2015-2016 TEA Strategic Priorities as presented. Following a second by Member Howell, the motion carried. A copy of the Strategic Priorities as approved is attached to the Minutes.

OPEN COMMENT PERIOD

Member Estes reminded members of the upcoming Workforce Summit in January 2016. VP Johnson added that KBOR staff would be contacting members individually to arrange for their registration.

ADJOURNMENT

Chair Frederick reminded members that the next TEA meeting is scheduled for Thursday, October 29 2015, at 10:00 AM and called for a motion for adjournment.

Motion: Member Kearney moved to adjourn the meeting. Following a second by Member Fund, the meeting was adjourned.

Respectfully submitted by:
Susan Henry, Executive Assistant