

**APPROVED MINUTES  
KANSAS POSTSECONDARY  
TECHNICAL EDUCATION AUTHORITY  
MEETING**

The October 26, 2017 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held at the Kansas Board of Regents, 1000 SW Jackson Street, Suite 520, Topeka, Kansas.

**Members Present**

Ray Frederick Jr., Chair	Debbie Gann
Rita Johnson (by conference call)	Eddie Estes
Dong Quach (by conference call)	Mike Johnson
Randy Watson/(Stacy Smith)	Bruce Akin
Lana Gordon	

**Members Absent**

Joe Glassman  
Nick Jordan/(Mike Beene)

**Others Represented**

Hutchinson Community College	Fort Scott Community College
Johnson County Community College	Cowley Community College
North Central Kansas Technical College	Coffeyville Community College
Salina Area Technical College	Pratt Community College
Manhattan Area Technical College	Salina Regional Health Care
KACCT	TRANE

**Kansas Board of Regents Staff Present**

Scott Smathers	Connie Beene
April Henry	Charmine Chambers
Laura Leite	Pam Greene
Susan Henry	Susan Hancock
Sue Grosdidier	Chris Lemon
Eric Tincher	Elaine Frisbie

The meeting was called to order by Chair Frederick at 10:00 A.M.

**AMENDMENT TO AGENDA**

Chair Frederick informed the TEA that letter E. "Report from the Technical College Association" under Agenda Item II. has been added.

**APPROVAL OF MINUTES**

**Motion:** Member M. Johnson moved to approve the minutes of August 24, 2017. Following a second by Member Estes, the motion carried.

**REPORTS**

## Introductions

Chair Frederick recognized Vice President Smathers, who introduced new KBOR staff Matt Keith, Director of Communications.

## Chairs Report

Chair Frederick reported that in August he attended an event at WATC to highlight their partnership with Westar, and added that Member Akin will be reporting on details of that partnership in the Member Liaison Reports. In September, Chair Frederick attended a Wichita Regional Chamber of Commerce sponsored workshop, along with members of area business and industry, focusing on building a talent pipeline for advanced manufacturing. On October 2nd, he met with Dr. Lucas at WATC to discuss enhancing relationships with business and industry. October 4<sup>th</sup> and 5<sup>th</sup> he attended the Adult Education Directors and CTE administrators conference in Topeka. He applauded KBOR staff for hosting the conference, and reported attendees commented favorably to him of the value of this conference. Also in October, he served on a panel at Butler Community College at their faculty and staff in-service training, and spoke emphasizing on changing workforce and programs, technology and employee soft skills training. On October 11<sup>th</sup>, he attended the ground breaking at the Wellington campus for Cowley Community College, and congratulated Dr. Rittle for their hard work. Chair Frederick also wanted to mention WATC and Cowley Community College featured in the education round-table section in the Wichita Business Journal.

## Member Liaison Reports

Member Akin reported that in August he attended the ribbon cutting of the pole yard with WATC in partnership with Pratt Community College for the new lineman program, recognizing the benefits to Westar Energy getting students interested in career technical education. He also reported that the Governor is coming to the Westar Professional Development Center on November 13<sup>th</sup> to sign a National Apprenticeship proclamation.

Member Estes shared that several companies and schools participated October 12, 2017 in the high school Ag Career Day at the 3i Show, which was a great opportunity for students with six employers on site. Member Estes reminded members that the Workforce Summit is coming up in January, at the Capitol Plaza Hotel in Topeka.

Member M. Johnson reported that the Cowley Community College groundbreaking was impressive as was the community support in Wellington. On September 8<sup>th</sup> and 9<sup>th</sup>, he attended the KACCT quarterly meeting at the Butler Community College/Andover campus, where Vice President Smathers presented a TEA/KBOR update. He reported that the institutions appreciate that communication. The next KACCT meeting will be at Cowley Community College campus on December 3<sup>rd</sup> and 4<sup>th</sup>.

#### Vice President for Workforce Development Report

Vice President Smathers reported he presented at the KACCT meeting, citing a significant opportunity for feedback. He reported that in September he visited colleges in Southwest and Central Kansas where he attended his first trustee meeting. He and KBOR President Blake Flanders met with Think KC, which is part of the Kansas City Area Development Conference, regarding their animal health corridor and will be looking at institution training opportunities resulting from bioscience work at Kansas State University. He reported that Senior Director Beene and Director Henry conducted a welding program military articulation meeting, and recognized Johnson County Community College for offering over 30 hours of articulation under this initiative. He reported they also met with the National Guard discussing scholarships they offer. Vice President Smathers participated in a panel discussing military-to-manufacturing, hosted by the Manufacturer's Institute identifying needs for trained workforce. He attended a K-ACTE board meeting, where discussions focused on the need for increased postsecondary involvement. He served on an NC3 panel with KSDE Stacy Smith, with business participation by Trane.

Referring back to KACCT meeting Vice President Smathers said that the colleges had commented that they believe KBOR requests a large amount of reports and that they would also like to have access to data information. The data committee has been looking into this concern and hopes to find ways to streamline the processes.

As a KBOR goal, a concurrent enrollment committee has been meeting, looking at state-wide access to concurrent enrollment classes regardless of income or location. The state Senate Education Committee is also reviewing this issue.

Twenty-day college enrollment results were released, reporting a slight enrollment decrease for universities and two-year institutions, however Allen Community College, Flint Hills Technical College, Johnson County Community College, Kansas City Kansas Community College, Manhattan Area Technical College and Wichita Area Technical College increased their enrollment by over 100 students. Colleges are facing student attraction challenges due to population demographics and employment rates.

KBOR is moving forward with marketing materials for Excel in CTE. This past year there are over 10,600 participants, which is over three times more than when program started in 2012, with over 85,000 credit hours and 1459 credentials.

Vice President Smathers plans additional school visits next week.

KBOR has submitted a name to Senate President Wagle for appointment to fill the vacant TEA member position as hope to receive a response by the next TEA meeting.

#### Report from the Technical Colleges

Chair Frederick recognized K-ACTE Vice President Burks, standing in for K-ACTE President Schears, to provide a report and update on activities from the technical colleges.

**APPROVAL OF CONSENT AGENDA**

Chair Frederick recognized Advocacy and marketing Committee Chair Estes to present the committee's support for TEA approval to request a Governor's Proclamation to declare February as CTE month.

**Motion:** Member Estes moved to approve the TEA request for a Governor's Proclamation to declare February as CTE month. Following a second by Member Gann, the motion carried.

**CONSIDERATION OF DISCUSSION AGENDA**

## Advocacy and Marketing Committee

Chair Frederick recognized Committee Chair Estes, who called on KBOR Vice President Smathers to present a report from the Advocacy and Marketing Committee regarding TEA member college visit assignments. Vice President Smathers reported that TEA members would receive institution assignments to visit in person once a year, and to touch base by phone twice a year. Members are encouraged to report to the TEA a summary of information gathered.

**Motion:** Member M. Johnson moved to approve the TEA member college assignments. Following a second by Member Akin, the motion carried.

## Budget and Finance Committee

Chair Frederick recognized Committee Chair Gann who called on KBOR Vice President Frisbie to give a budget update. Vice President Frisbie reported that with the new AY starting in July and the latest supreme court ruling there will most likely be financial implications for KBOR and our associated institutions. KBOR still intends to lobby for additional state support and is working with the institutions to formulate a cohesive plan to hopefully simplify and standardize our message. The Board of Regents has indicated its most important budget priority is to advocate for full restoration of the 4.0 percent allotment imposed by the Governor at the start of FY 2017 and most of which remains in place for FY 2019. In FY 2019 the State has budgeted to return approximately 0.4% (\$500,000) of the 4% cut from two years ago to the two-year sector. KBOR Legislative Priorities include restoration of state investment in the postsecondary education system, full funding of secondary students enrolled in the Excel in CTE Program, and ongoing state support of the Emporia State Department of Nursing. The community colleges have unanimously asked that these funds be returned pro rata as they were deducted, while the technical colleges have requested the same by a majority of five to two. Chair Frederick encouraged that the community and technical colleges use one voice to make their requests to the legislature heard.

## Technical Program and Curriculum Committee

Chair Frederick recognized Committee Chair R. Johnson, who called on KBOR Director Henry to present the program approval process amendments. Director Henry reported that a Program Review Process Committee was formed to prepare a plan to speed up and standardize the program approval process. In July of 2017, representatives from community and technical colleges developed recommendations, including six modifications to Board policy, as follows:

1. Changes to the length of time for public comment
2. Elimination of the requirement to demonstrate student interest

3. Changes to the requirement for demonstrating existing and future labor market demand
4. Elimination of requirement to provide information on student enrollment levels and whether student waiting lists for similar programs exist (2 policy changes)
5. Elimination of requirement of review by Board of Academic Affairs Standing Committee

**Motion:** Member Gann moved for approval of the proposed revisions of the *Board Policy and Procedures Manual*, to revise language outlining current program approvals as presented. Following a second by Member Akin, the motion carried.

#### New Programs

Committee Chair R Johnson called on Director Henry to present the new program requests:

Kansas City Kansas Community College requests approval for the following program:  
Biomanufacturing (41.0303) – Technical Certificate A/16 credit hours

The proposed Biomufacturing technical certificate program is a single semester program that prepares individuals on aseptic techniques and biosafety in animal health, medical, and food packaging facilities. Upon successful completion of the program, students will be eligible to obtain the Manufacturing Technician Level 1 (MT1) certification through the Manufacturing Skills Institute.

Development of Kansas City Kansas Community College's (KCKCC) initial Biomufacturing training was developed out of relationship with the University of Kansas Medical Center (KUMC) and their need for continuing education focusing on Biomufacturing.

**Motion:** Member Estes moved to approve the new program request as presented for Kansas City Kansas Community College. Following a second by Member R. Johnson, the motion carried.

Labette Community College requests approval for the following program:

Welding (48.0508) – Associate of Applied Science degree/64 credit hours; Technical Certificate B/32 credit hours; and Technical Certificate A/16 credit hours

The proposed Welding program is a four-semester program that prepares individuals to apply technical knowledge and skills to join or cut metal surfaces. Instruction includes arc welding, resistance welding, brazing and soldering, high-energy beam welding and cutting, solid state welding, ferrous and non-ferrous materials, oxidations-reduction reactions, welding metallurgy, welding processes and heat treating, structural design and applicable codes and standards. The program is consistent with statewide alignment of welding programs. Upon completion, students will be eligible to obtain American Welding Society student certifications.

The program was developed in response to a shortage of welders in Labette and Cherokee counties. Labette Community College (LCC), Parsons High School (USD503), and local business and industry partners developed a partnership in which LCC will develop and manage a college level welding program, USD503 will provide its welding lab to LCC for use during the high school day for high

school students and at night for a traditional program, and business and industry will provide welding materials.

**Motion:** Member Gann moved to approve the new program request as presented for Labette Community College. Following a second by Member Akin, the motion carried.

Salina Area Technical College requests approval for the following program:  
Practical Nursing (51.3901) –Technical Certificate C/46 credit hours

The proposed Practical Nursing (PN) program is a three-semester program to prepare individuals to assist in providing nursing care under the direction of a registered nurse or physician. The program includes instruction in taking patient vital signs, applying sterile dressings, patient health education, and assistance with examinations and treatment. Upon successful completion of the program, students will be eligible to sit for the National Council Licensure Examination for Practical Nurses (NCLEX-PN).

The demand for the proposed Practical Nursing program is in response to the closing of the Brown Mackie PN program in Salina, KS. According to the Kansas Board of Nursing, average enrollment in Brown Mackie's PN program was 65 students per year. The void in educational opportunities is stressing an already stressed healthcare education system. Since Salina Area Technical College (SATC) began talks with local business and industry, the college has received detailed records of ten students requesting admission to the program.

**Motion:** Member M. Johnson moved to approve the new program request for Salina Area Technical College. Following a second by Member Akin, the motion carried.

### **OTHER MATTERS**

#### TEA Strategic Planning Session Summary

Chair Frederick called on KBOR Vice President Smathers to provide members with a summary of the TEA Strategic Planning Session. On August 24, 2017, the TEA met to review plans for the upcoming year. Vice President Smathers reported that when the Perkins Act is renewed by the Senate, a new Kansas State plan will need to be developed which will involve meetings around the State with two year institutions as well as secondary schools. In addition, the program review process is under revision, which will also include existing programs per Legislative requirements. Work is continuing in the Military Articulation and Data Collection Approval processes. Information on the Excel in CTE funding necessity has been provided to the Governor. We are currently waiting to review the Governor's new budget, and at that time the TEA will consider the course of action if sufficient funding for Excel in CTE is not included. The TEA has changed the process in the operations of its committees, including the ability to meet and move forward in conducting business in the absence of a quorum. If a quorum of members is not available, discussions may be held and recommendations may be made to place an item on the discussion agenda for the TEA. If a quorum of members is met, a recommendation may be made to place an item on the consent agenda for the TEA. Chair Frederick added that the TEA is working to streamline the committee processes. He stressed that when an institution has an item on a committee

agenda, it is important to have a representative participate in the meetings, or the committee may defer their request.

#### Kansas Training Information Program (K-TIP)

Chair Frederick called on Associate Director Chambers to report on annual KTIP report highlights for the 2016 Academic Year. The Kansas Training and Information Program (K-TIP) reports career technical program majors and graduates across all two-year institutions, as well as employment and wages for those students. K-TIP is compiled from data submitted by the individual two-year postsecondary institutions and supplemented with data provided by the Kansas Department of Labor where available.

#### Grant Opportunities

Chair Frederick called on Senior Director Beene for an update on grant opportunities. Senior Director Beene reported that during the 2017-2018 academic year, the community and technical colleges have various grant opportunities available which support academic integration, technology, professional development, faculty internships, and more, including Carl D. Perkins State Reserve Fund; State Innovative Technology & Internship Program; Manufacturing Day; CTE Month; Integrating Academics & Career Technical Education; Non-Traditional Student Participation & Completion; Integrating Adult Education & Career Technical Education; Jobs in Innovative Industry Skills; Integrated English Literacy & Civics Education Innovation; Bring Your "A" Game to Work; and Carl D. Perkins State Leadership Fund.

#### Kansas Department of Commerce Update

Chair Frederick called on Director Hancock for an update on activities from the Department of Commerce. Director Hancock reported on the ICE<sup>3</sup> pilot program and the Workforce AID program.

### **COLLEGE PRESENTATIONS**

Chair Frederick recognized President Sopcich from Johnson County Community College to report on activities at the college.

Chair Frederick recognized President Burks from North Central Kansas Technical College to report on activities at the college.

### **NEXT MEETING REMINDER**

Chair Frederick reminded members that the next TEA meeting will be December 7, 2017 at 10:00 AM at the KBOR offices.

### **ADJOURNMENT**

**Motion:** Member Gann moved to adjourn. Following a second by Member M. Johnson, the motion carried. Chair Frederick adjourned the morning meeting at 12:45 PM.

Respectfully submitted by:  
Susan Henry, Executive Assistant