

**APPROVED MINUTES
KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
CONFERENCE CALL MEETING**

The February 26, 2015 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held via conference call at the Kansas Board of Regents, 1000 SW Jackson Street, Suite 520, Topeka, Kansas.

Members Present

Bruce Akin, Chair	Keith Meyers for Pat George
Kathy Howell, Vice Chair	Joe Glassman
Thomas Burke	Lana Gordon
Debbie Gann for David Coleal	Steve Kearney
Eddie Estes	Jay Scott for Brad Neuenswander
Ray Frederick Jr.	Jackie Vietti

Others Represented

Barton Community College	North Central Kansas Technical College
Flint Hills Community College	Northwest Kansas Technical College
Hutchinson Community College	Pratt Community College
Johnson County Community College	Linda Fund
Manhattan Area Technical College	

The meeting was called to order by Chair Akin at 10:00 AM.

APPROVAL OF MINUTES

Motion: Member Estes moved to approve the minutes of January 21, 2015. Following a second by Member Kearney, the motion carried.

REPORTS

Member Liaison Report

Member Frederick reported hundreds of students signed a letter of intent to attend Washburn Institute of Technology at their second annual National Technical Letter of Intent Signing Day on February 19, 2015. Last year Washburn Institute of Technology was the first technical college to hold such an event. This year Wichita Area Technical College also held a letter of intent signing event as well as other schools across the country.

Jay Scott attended the North Central Kansas Technical College (NCKTC) Educator Day held at the Hays campus on February 17, 2015 and at the Beloit campus on February 18, 2015. The event provided the opportunity for secondary administrators, counselors and teachers to look at the programs offered by NCKTC and discuss the alignment of secondary and postsecondary programs.

Member Vietti announced that Member Frederick has joined the Business and Education Alliance of Greater Wichita and she expressed appreciation for his service. The Business and Education Alliance works with the business and education communities as well as other stakeholders to provide a skilled workforce and to support economic development.

Member Estes reported receiving positive follow-up from the Kansas Workforce Summit held January 21-22, 2015. He announced that The National Association of Workforce Boards 2015 Forum is scheduled for March 28-31, 2015 in Washington DC. The forum will include further discussions regarding the Workforce Innovation and Opportunity Act (WIOA) and the role of regional workforce boards. Member Estes also thanked Member

Meyers for sharing workforce and training information for Kansas businesses through the **KANSASWORKS** LinkedIn group.

Member Meyers encouraged TEA members to join the **KANSASWORKS** LinkedIn group as a way to stay current with job opportunity developments across the state as well as postsecondary training and curriculum.

Vice President for Workforce Development Report

Vice President Flanders reported two Workforce Development associate directors will be leaving KBOR for new employment opportunities. Associate Director Barbara Stapleton will take a position with GO Topeka Economic Partnership as Director of Existing Business and Workforce Development. Associate Director Seth Carter is the new president of Colby Community College.

CONSENT AGENDA

Technical Program and Curriculum Committee

After discussion and a thorough review of the application materials, the Technical Program and Curriculum Committee recommended TEA approval of the Carpentry (46.0201) technical certificate submitted by Barton Community College and forwarding the program to KBOR for final approval.

- **Barton Community College**
Carpentry (46.0201) - Technical Certificate/18 credit hours

Dr. Carl Heilman, president of Barton Community College, asked for a point of question and protocol and expressed concerns to the TEA regarding the Carpentry program as approved by the Technical Program and Curriculum Committee and the program approval process. Members of the Technical Program and Curriculum Committee responded to his concerns.

Motion: Member Burke moved to recommend approval of the 18 credit hour Carpentry (46.0201) technical certificate program as submitted by Barton Community College to be delivered to the incarcerated population at the Larned Correctional Mental Health Facility through a memorandum of understanding with the Kansas Department of Corrections and forwarding the program to KBOR for final approval. Following a second by Member Frederick, the motion passed.

DISCUSSION AGENDA

Budget and Finance Committee

Legislative Budget Update

Vice President Frisbie reported the Governor issued his second budget allotment of FY 2015 which included a two percent reduction in state funding to the higher education institutions. A document explaining the effect the second budget allotment has on funds distributed to the universities and two-year institutions was provided for TEA members. Vice President Frisbie explained that, in some cases, funds previously distributed would need to be returned. Specific instructions regarding the return of funds have been sent to the campus business officers.

As requested by KBOR in November 2014, House Substitute for Senate Bill 4 already signed into law by Governor Brownback adds \$2.85 million in supplemental funding from the State General Fund (SGF) to cover anticipated FY 2015 expenses for tuition for Excel in Technical Education (SB155).

Vice President Frisbie explained the FY 2016 and FY 2017 appropriation bills are drafted to align with the Governor's proposed budget which held postsecondary funding flat from FY 2015 with the exception of removing the \$1.5 million school district incentive funding for secondary students enrolled in technical education programs. The House and Senate committees have held budget hearings and the full House Appropriations Committee has since acted to restore the school district incentive funding for all three years as follows: \$1.47 million for FY 2015 and \$1.5 million for both FY 2016 and FY 2017. The Senate Subcommittee recommendations will be formulated the first week of March 2015. This information will be reported to the TEA at the March 26, 2015 meeting.

Kansas Innovative Technology Internship Grants

Director Beene reported an allocation of \$179,284 was received for the Kansas Innovative Technology Internship program for FY 2015. This program was established to provide funds to career technical institutions for internships and start-up support for innovative technical courses or programs in emerging technologies, manufacturing or areas of skill shortages. The faculty internship grant awards enable faculty of career technical education institutions to work in an industrial setting or industrial employees to work in an educational setting at career technical education institutions.

Director Beene presented the following recommendation for the Kansas Innovative Technology Internship Grant. The proposal was reviewed by KBOR staff and submitted to the TEA for approval consideration.

- A request for \$3,000 in grant funds was received from Pratt Community College for Greg Bacon to increase instructor skill and knowledge in current vehicle technologies. New automotive technologies primarily come from the aircraft and racing industry. The recommended internship would provide the instructor hands-on experience at the Richard Petty Driving Experience located at the Kansas Speedway and facilitate instruction on new fuel alternatives, drivetrain systems and diagnostic procedures for students. The required business/industry match for the project is met through a donation of training time and stock car mechanical space and tools valued at \$3,000.

Motion: Member Howell moved to approve the Kansas Innovative Technology Internship Grant award of \$3,000 to Pratt Community College for Greg Bacon. Following a second by Member Estes, the motion passed.

Technical Program and Curriculum Committee

Chair Akin recognized Member Vietti for a report from the TEA Tier/Non-Tier Course Reclassification Subcommittee.

Tier/Non-Tier Course Review Process

Member Vietti explained the Tier/Non-Tier Course Reclassification Subcommittee was created by the TEA in October 2014 with the charge to review the tier/non-tier course designation criteria and the courses used in generating the Pro Forma 2 funding scenario. The subcommittee met on November 20, 2014 and discussed the initial framework and criteria used in designating tiered/non-tiered course status, statutory definitions, the process review chart and comments from the field regarding the Pro Forma 2 funding scenario.

At the following subcommittee meeting on January 6, 2015 members discussed updated critical issues and options to address the issues and prepared a timeline and recommendation of a revised course review process chart. The review process chart revisions included removal of the technical program major percentage criterion for determining course status designation and the addition of statutory language to the chart to ensure process/statute alignment. The revised course review process chart was approved by the TEA on January 21, 2015.

Two additional meetings were held on February 2, 2015 and February 6, 2015. Subcommittee members reviewed and discussed the first round of courses to be moved from tiered to non-tiered status based on the approved review process resulting in the following conclusions.

- All courses on the first round list as presented meet at least one criterion on the statute matrix to be moved from tiered to non-tiered status.
- The appeal process is available for institutions to request re-examination of any course to be moved from tiered to non-tiered status on the first round list.
- The military courses on the first round course list do not fulfill any review process criteria to be moved from tiered to non-tiered status and, therefore, should remain on the list of tiered courses at this time.

There are, however, some policy discussions that need to take place at some point regarding the military courses.

Member Vietti presented the recommended first round list of courses to be moved from tiered to non-tiered status to the TEA for approval consideration. Subcommittee members provided comment to the TEA regarding the subcommittee's conclusions.

Motion: Member Glassman moved to approve the conclusions of the Tier/Non-Tier Course Reclassification Subcommittee as presented including the first round list of courses to be moved from tiered to non-tiered status, the current appeal process for institutions to request re-examination of any course to be moved from tiered to non-tiered status and that the military courses on the first round course list are to remain on the list of tiered courses at this time with further discussion to be conducted regarding policy concerns associated with the military courses and that these recommendations be forwarded to KBOR for final approval. The motion was seconded by Member Burke. Following further clarification, the motion passed unanimously. The list of courses approved to move from tiered to non-tiered status and the list of military courses to remain on the tiered course list at this time are filed with the original minutes.

Member Vietti presented the following next steps recommended by the subcommittee for review by the TEA.

1. KBOR staff confers with the existing Tier/Non-Tier Course Reclassification Subcommittee to identify the next group of existing tiered courses to be reviewed according to the approved course review process.

Motion: Member Burke moved to approve the recommendation that KBOR staff confer with the existing Tier/Non-Tier Course Reclassification Subcommittee to identify the next group of existing tiered courses to be considered for potential reclassification to non-tiered status according to the approved course review process. Following a second by Member Glassman, the motion passed unanimously.

2. The Tier/Non-Tier Course Reclassification Subcommittee is charged to begin review of the current cost model, distribution formula, and re-centering and to prepare recommendations for full TEA consideration.

Motion: Member Glassman moved to charge the existing Tier/Non-Tier Course Reclassification Subcommittee to review the financing assumptions of the current cost model, the distribution formula and re-centering over the remainder of the current fiscal year, FY 2015, and to present recommendations to the TEA for consideration. The motion was seconded by Member Kearney. Following clarification and discussion, the motion passed unanimously.

Member Vietti reviewed the following concerns to be addressed as identified by the subcommittee for consideration by the TEA.

- Consider a) the funding impact for USDs, technical colleges and community colleges relative to the revised course status; and b) the need to develop an implementation plan.

Vice President Flanders outlined the funding impact in relation to SB 143 and SB 155 if the change in course designation status from tiered to non-tiered would be implemented for the fall of the 2015-2016 academic year.

Vice President Flanders explained that the KBOR cost model formula was established in SB 143 as a funding formula for tiered technical education state aid and non-tiered course credit hour grant. Implementation of the course designation changes from tiered to non-tiered status would influence only the GAP percentages if the current proviso language remained intact. The current proviso stipulates that if there

is an increase in funding the increases shall be distributed based on each eligible institution's calculated GAP and an institution cannot receive less than it received in the prior year unless the appropriation is less in which case each institution shall receive an amount determined by KBOR. Member Kearney explained that if the proviso is removed then re-centering would need to occur, noting the importance of having the tiered and non-tiered courses in the correct bucket so re-centering is accurately based.

To date, the secondary student tuition in Excel in Technical Education (SB155) has been fully funded. Vice President Flanders explained that, by statute, if a tiered technical course is delivered to high school students by a two-year postsecondary institution the secondary students do not pay tuition and the institution receives the full tiered course cost rate per credit hour. If the instruction delivered by the two-year institution to high school students is non-tiered, the student may be charged tuition. If the change in course designation status from tiered to non-tiered is implemented in the fall of 2015, institutions can collect tuition from secondary students for those courses moved to non-tiered status at the institution's course credit hour rate. Vice President Flanders noted that some institutions may also choose not to offer the reclassified courses to secondary students which would be a potential loss of revenue but the institutions would also not have the related expenses.

TEA members discussed the pros and cons of implementation for the 2015-2016 year compared to delaying implementation to the 2016-2017 year. Pros for implementation for the 2015-2016 school year include that courses to be moved from tiered to non-tiered status have been identified and that by statute the courses do not follow the tiered course criteria and that delaying the implementation would impact discussion regarding potential re-centering until the 2018 budget year. Cons for implementation for the 2015-2016 year include that high schools not yet aware of the course designation status change from tiered to non-tiered may have students anticipating enrollment in these courses for the fall of 2015 without being charged tuition. Member Kearney reminded TEA members that there is an appeal process in place for institutions to request re-examination of any course to be moved from tiered to non-tiered status.

Motion: Following discussion, Member Kearney moved that the change in tiered/non-tiered course designation status be implemented in the fall of 2015 to be applied to 2016 proposed budgets for both SB 143 and SB 155. The motion was seconded by Member Frederick. The motion carried with one dissenting vote.

- Ensure compatibility of aligned courses with the revised course list during the program alignment process.
- Assess the current appeal process to determine if additional criteria should be added and develop clearly-defined guidelines for re-evaluating appealed courses.

Motion: Chair Akin moved to charge the Tier/Non-Tier Course Reclassification Subcommittee to assess the current appeal process to determine if additional criteria should be added and bring any recommended guidelines for re-evaluating appealed courses to the TEA for consideration. Following a second by Member Estes, the motion passed unanimously.

OTHER MATTERS

Employer Engagement Update

Director Beene reported there are currently 125 employers who have been recognized by 17 colleges. The employer engagement initiative recognizes business and industry for partnerships with education programs, institutions and students. Workforce Development staff is working with Breeze Richardson, Director of Communications, to develop a KBOR sticker that can be placed on the certificate award identifying businesses engaged at a certain level of support for 2015 to show continued involvement in the initiative.

As part of the employer engagement recognition initiative, Director Beene reported plans to honor the 100th employer. Congratulations goes to Labette Community College and President Knox for their collaborative efforts and recognition of the 100th employer in the initiative. On April 9, 2015 a special press release and

presentation is planned at Labette Community College with their Board of Trustees present along with the Kansas Department of Commerce and KBOR. The 100th employer will be recognized along with 20 additional employers.

Vice President Flanders noted the system-level employer engagement initiative in Kansas has received national attention.

ADJOURNMENT

Chair Akin called for adjournment. The next TEA meeting is scheduled for Thursday, March 26, 2015 at the KBOR office.

Respectfully submitted by:
Deej Cowling, Executive Assistant

T/NT Course Status Review (First Round)
 Tiered Courses to be moved to Non-Tiered Status

2/2/2015

Current Bucket #	Bucket/Course Description	New Bucket #	Transfer Gen.Ed to university	Required Gen.Ed for associate degrees	Can fulfill Gen.Ed. requirement	Academic knowledge/skill delivered in applied manner	Knowledge/Skill for college student across disciplines	Basic/foundational skill for Tech program participation	Supplemental to primary instruction for occupationally specific tech program	Knowledge/Skill occupationally specific & necessary for employment	Notes
2	A&P	42--Non-Tier	X	X	X			X		No	often pre-req
539	Substance Abuse Awareness	42--Non-Tier			X					No	soc/behavSci
360	Bloodborn Pathogens	42--Non-Tier							X	No	ConEd
468	Business Communications	42--Non-Tier			X	X	X			No	Communic
364	Intro to Criminal Justice	42--Non-Tier			X					No	soc/behavSci
175	Criminology/Criminal Behavior	42--Non-Tier			X					No	soc/behavSci
104	Juvenile Delinquency	42--Non-Tier			X					No	soc/behavSci
25	Constitutional /Criminal/Intro to Law	42--Non-Tier			X					No	soc/behavSci
154	Computer Apps	42--Non-Tier	X	X	X	X	X			No	Comp/Technolog
288	Computer Apps/For	42--Non-Tier			X	X	X			No	Comp/Technolog
524	Computer Apps/Integrated	42--Non-Tier			X	X	X			No	Comp/Technolog
471	Computer Apps/Internet	42--Non-Tier			X	X	X			No	Comp/Technolog
289	Computer Apps/MAC	42--Non-Tier			X	X	X			No	Comp/Technolog
630	Computer Apps/Presentation	42--Non-Tier			X	X	X			No	Comp/Technolog
542	Computer Apps/Spreadsheet/Excel	42--Non-Tier			X	X	X			No	Comp/Technolog
441	Computer Apps/Windows	42--Non-Tier			X	X	X			No	Comp/Technolog
328	Computer Apps/Word	42--Non-Tier			X	X	X			No	Comp/Technolog
332	Desktop Publishing	42--Non-Tier			X	X	X			No	Comp/Technolog
30	Outlook	42--Non-Tier			X	X	X	X		No	Comp/Technolog
442	Computer Info Systems (Intro)	42--Non-Tier			X					No	Comp/Technolog
241	Computer Science (Intro)	42--Non-Tier			X					No	Comp/Technolog
155	CPR/First Aid	42--Non-Tier			X	X	X	X		No	Health/Well/prereq
371	Digital Photography	42--Non-Tier			X						Art/Comm/Human
372	Document Processing	42--Non-Tier				X	X	X		No	
566	Childhood/Growth& Development	42--Non-Tier	X		X						soc/behavSci
249	Emergency/Rescue /Scuba Diving	42--Non-Tier			X					No	Health/Well/PE
84	Healthcare (Intro-allied health)	42--Non-Tier				X	X	X		No	
63	Nutrition	42--Non-Tier	X		X	X	X			No	PE/Natl Sci/prereq
274	Workplace Skills	42--Non-Tier				X		X		No	
50	AG/Topics	42--Non-Tier						X		No	
439	Auto Collision/Special Topics	42--Non-Tier						X		No	
238	Auto Tech/ Special Topics	42--Non-Tier						X		No	
207	Business/Topics	42--Non-Tier						X		No	
53	CJ/Topics	42--Non-Tier						X		No	
481	Early Childhood/Topics	42--Non-Tier						X		No	
82	EMT/Topics	42--Non-Tier						X		No	
302	Healthcare/Topics	42--Non-Tier						X		No	
662	Information Technology/Special Topics	42--Non-Tier						X		No	
187	Long-Term Care/Topics	42--Non-Tier			X			X		No	
309	Networking/Topics	42--Non-Tier						X		No	
350	Office Tech/topics	42--Non-Tier						X		No	