**Appendix 13 – Final Report Narrative** Updated July 2024

**Perkins Local Grant**

**Final Narrative Report**

**Institution\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

During the grant year:

1. Describe activities to prepare students for non-traditional fields in current and emerging professions, programs for special populations and other activities that expose students, including special populations, to high-skill, high-wage, and in-demand occupations.
2. Describe your process and priorities to retain students in underrepresented racial/ethnic groups and special populations groups in CTE programs. Indicate major accomplishments as a result of these efforts.
3. Describe your process and priorities to reduce disparities or performance gaps for students in underrepresented racial/ethnic groups and special populations.
4. Describe activities to recruit, prepare, and/or retrain CTE teachers, faculty, and specialized instructional support personnel.
5. *(If applicable)* Describe your process and priorities in making funds available to serve individuals in State correctional institutions, juvenile justice facilities, and educational institutions that serve individuals with disabilities (Section 112(1)(2)(A) of Perkins V)
	1. How many students were served?
	2. How many credentials/certifications earned?
6. Describe technical assistance that you received from Board staff (including, but not limited to webinars, conference sessions, training, individual assistance, etc.).
	1. What technical assistance did you find especially helpful/impactful this year?
	2. What additional technical assistance/KBOR-provided training would you like to receive in the future?
	3. Provide any additional comments, requests, or suggestions you might have regarding technical assistance.