

KANSAS ADULT EDUCATION  
RFP QUESTIONS/ANSWERS

- Q. Is there a scoring rubric that will be released to the field as well while we are writing and preparing the responses to the RFP?
- A. A scoring rubric will be posted to the KBOR website by the end of business February 3<sup>rd</sup>, 2017.
- Q. Are we allowed to include tables in an appendix that are supporting documents as to our schedules. educational gains, etc?
- A. We will allow applicants to submit 5 pages of charts, graphs, and tables in an appendix.
- Q. On part 2, second table, are bidders only to indicate counties where they have a physical presence or counties where student population is drawn?
- A. Applicants should indicate any county or area where they intend to provide services under this new application. They should also indicate what allowable activities they intend to offer in each county of service.
- Q. What is the definition of “Civics”? Would you consider citizenship activities as a civics education?
- A. The definition of “civics” as pertaining to Integrated English Literacy and Civics Education would be:

IEL/CE is defined as “education services provided to English language learners who are adults, including professionals with degrees and credentials in their native countries, that enables such adults to achieve competency in the English language and acquire the basic and more advanced skills needed to function effectively as parents, workers, and citizens in the United States. Such services shall include instruction in literacy and English language acquisition and instruction on the rights and responsibilities of citizenship and civic participation, and may include workforce training.

More information can be found under WIOA Title II Sections 203 & 243

- Q. Do we need to change the font size of the original font that was sent out by KBOR to match the RFP requirements?
- A. No changes need to be made on parts 1 and 2, or on the budget sheet. Any text added by applicants in part 3 should be in 12 point or greater.

Q. What counts as cash match/in-kind?

A. In-Kind is defined by the Code of Federal Regulations as:

**§200.96 Third-party in-kind contributions.**

*Third-party in-kind contributions* means the value of non-cash contributions (i.e., property or services) that—

- (a) Benefit a federally assisted project or program; and
- (b) Are contributed by non-Federal third parties, without charge, to a non-Federal entity under a Federal award.

More information can be found in the Code of Federal Regulations and the Education Department General Administrative Regulations

Q. How do eligible providers demonstrate effectiveness.

A. Guidance provided in 34 CFR 463.24 states:

**§ 463.24 How must an eligible provider establish that it has demonstrated effectiveness?**

- (a) For the purposes of this section, an eligible provider must demonstrate past effectiveness by providing performance data on its record of improving the skills of eligible individuals, particularly eligible individuals who have low levels of literacy, in the content domains of reading, writing, mathematics, English language acquisition, and other subject areas relevant to the services contained in the [State's](#) application for funds. An eligible provider must also provide information regarding its outcomes for [participants](#) related to employment, attainment of secondary school diploma or its recognized equivalent, and transition to postsecondary education and training.
- (b) There are two ways in which an eligible provider may meet the requirements in [paragraph \(a\)](#) of this section:
  - (1) An eligible provider that has been funded under [title II](#) of the [Act](#) must provide performance data required under section 116 to demonstrate past effectiveness.
  - (2) An eligible provider that has not been previously funded under [title II](#) of the [Act](#) must provide performance data to demonstrate its past effectiveness in serving basic skills deficient eligible individuals, including evidence of its success in achieving outcomes listed in [paragraph \(a\)](#) of this section.

Q. Do current AEFLA providers need to comply with the 50% local match requirement of the application? Language under the program provisions of the assurances are unclear.

Grantee organizations must provide a minimum 50% local match to federal funds. Required grantee contributions may be provided in cash or in-kind (fairly evaluated). Local match shall include only non-federal funds that are used for adult education and literacy activities. Funded providers must maintain a level of local support that, at a minimum, is equivalent to the local support provided in the previous fiscal year.

A. All applicants must comply with the 50% local match provision. This is not a part of the request for proposals, but a part of the grant assurances that will apply for the entire term of the grant. This is a new application and grant period, so previous funding amounts will not be considered once awards are made.

Q. What are the locations of the local workforce board plans?

A.

Local Area 1	<a href="#">Workforceone Local Area Strategic Plan</a>
Local Area 2	<a href="#">Local Area II WIOA Strategic Plan</a>
Local Area 3	<a href="#">Workforce Development Plan</a>
Local Area 4	<a href="#">WIOA Local Area IV Plan</a>
Local Area 5	<a href="#">Local Area 5</a> (dropbox link)