

**APPROVED MINUTES
KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MEETING**

A virtual meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held via conference call on April 30, 2020.

Members Present

Ray Frederick Jr., Chair
Jason Cox
Rita Johnson
Mike Johnson
Debra Mikulka
Mike Beene
Stacy Smith

Mark Hess
Eddie Estes
Tiffany Anderson

Others Represented

Seward Community College
Heather Morgan (KACCT)
Manhattan Area Technical College
Cloud County Community College
Cowley Community College

Kansas Board of Regents Staff Present

Scott Smathers
Connie Beene
April Henry
Chris Lemon
Vera Brown
Tobias Wood
Erin Guardiola
Steve Funk

Eric Tincher
Lisa Beck
Sue Grosdidier
Tim Peterson
Charmine Chambers
Elaine Frisbie
Susan Henry

CALL TO ORDER

The meeting was called to order by Chair Frederick at 10:00 AM. Chair Frederick called for a roll call of members participating in the virtual meeting. Chair Frederick read the guidelines for conducting virtual meetings as provided by KBOR legal staff.

Approval of Previous Minutes

Chair Frederick called for a motion to approve the minutes from the March 26, 2020 meeting.

Motion: Member Estes moved to approve the minutes of the March 26, 2020 meeting. Following a second by Member Hess and no opposition from members, the motion carried.

REPORTS

Introductions

None.

Chair's Report

Chair Frederick thanked the institutions and KBOR staff for finding ways to continue to serve students during the COVID19 Pandemic.

Member Liaison Reports

None.

Vice President for Workforce Development Report

Vice President Smathers reported KBOR staff has been working remotely since March 16, 2020. He reported that the Public Hearing on the Pathways to Careers SB199 program, which provides students the opportunity to earn their high school equivalency as well as gain work experience, was held remotely and the rules and regulations will now be forwarded to the Board for approval. Staff has participated in a number of federal meetings and received positive feedback on the new Perkins State Plan, the Adult Education WIOA plan was approved, and Associate Directors Wood and Chambers are now working on the MOA report which is due in July. He reported work continues reviewing the Adult RFP responses and the Board established a new committee, the Future of Higher Education Council, which will be looking at creating a three, five and ten-year postsecondary delivery plan. Vice President Smathers reported he participated in a radio interview with NPR and Kansas News Services regarding the future of CTE moving forward. He participated in technical college and community college calls and expressed his appreciation for the cooperation and communication. He reported that there are new Perkins efforts in marketing, the community colleges are running a marketing campaign on Facebook and Twitter, and KBOR staff are working with KSDE on a joint marketing effort.

Report from the Community Colleges

Chair Frederick called upon Seward County Community College President Trzaska to provide members with a report from the community colleges.

Report from the Technical Colleges

Chair Frederick called upon Manhattan Area Technical College President Genandt to provide members with a report from the technical colleges.

CONSENT AGENDA

Budget and Finance Committee

Kansas Nursing Initiative Grant

FY20 Kansas Innovative Technology Internship Grant

Technical Program and Curriculum Committee

New Program Application

New Programs:

Kansas City Kansas Community College:

- Baking (12.0501) – Technical Certificate B/39 credit hour and AAS/61 credit hours and
- Culinary (12.0505) – AAS/62 credit hours

Excel in CTE Fees:

Kansas City Kansas Community College:

- Baking (12.0501) – Technical Certificate B/39 credit hour and AAS/61 credit hours and
- Culinary (12.0505) – AAS/62 credit hours

Chair Frederick called for a motion to approve the Consent Agenda Items from the Budget and Finance Committee and Technical Program and Curriculum Committee. Member Mikulka abstained from the vote.

Motion: Member R. Johnson moved to approve the Consent Agenda items as listed on the Agenda. Following a second by Member Anderson, and no opposition from members, the motion carried.

CONSIDERATION OF DISCUSSION AGENDA

Advocacy and Marketing Committee

Perkins Outreach Initiatives

Chair Frederick called on Advocacy & Marketing Committee Chair Estes for a report on the Perkins Outreach Initiatives. Chair Estes invited institutions to share information on areas where they are assisting their communities so that the information can be publicized. Chair Estes called on Senior Director Beene to share information with members on the Perkins Outreach Initiatives. Senior Director Beene informed members that that she had presented information to the Advocacy and Marketing Committee regarding the Perkins Outreach Initiative available to Perkins eligible institutions. She informed members that an RFP is currently out for response and is due June 1, 2020. The responses are being reviewed as they are received to allow institutions to begin the outreach in a timely manner. Utilizing Perkins State Leadership funds, the outreach allows institutions to utilize funds to provide outreach around gender non-traditional occupations such as female linemen, male nurses, etc. Funding also supports statewide marketing for CTE in social media and TV from May through the Summer.

Budget and Finance Committee

Excel in CTE/AO-K Proviso Distributions

Chair Frederick called on Budget and Finance Committee Chair Member M. Johnson to provide members with information on the Excel in CTE/AO-K Proviso Distributions. Chair Johnson explained that the Committee met and approved the distributions as presented to the Committee. Since the Budget and Finance Committee meeting, however, he informed members that Cowley Community College reported there were errors in their data for a previous year's distributions. He called on Vice President Frisbie to provide members with information regarding this data. Vice President Frisbie explained that due to the COVID-19 pandemic, the special data collection #2 for enrollment data for Excel in CTE, the AOK Proviso and GED Accelerator, that was to run from 3/2/2020 to 5/1/2020, was cancelled. KBOR staff reviewed for the best methodology to use for these funding distributions, and used a linear trend forecast for years AY2016 through AY2019. She explained that funds for AY20 will be reconciled with the AY21 data collection in the Fall. Vice President Frisbie provided members with a trend table for AY16 to AY20 based on prior year's activities. Cowley Community College reported that in AY17 their data submitted by a former employee was faulty, reflecting a significant dip in their enrollment numbers for that year. They have requested to exclude AY17 from their linear trend calculation, which would increase their distribution this year by over \$60,000 for Excel in CTE. Vice President Frisbie explained that the

distributions for the AO-K Proviso/GED Accelerator distributions were determined by applying a 10% increase to the prior year's data, which will be reconciled with data collection this Fall.

Motion: Following discussion, Member Estes moved to approve the Excel in CTE/AO-K Proviso Distributions as presented today to the TEA, with the adjustment in data for Cowley Community College, for submission to the Board. Following a second by Member R. Johnson, the motion carried by roll call vote.

Chair M. Johnson abstained from the vote.

OTHER MATTERS

TEA AY 20201 Calendar

Chair Frederick called on Director Henry to present the 2020-2021 tentative TEA meeting schedule. Director Henry encouraged members to let KBOR staff know if they have issues with the meeting dates, as the proposed calendar will be presented to the TEA for approval at the May 28, 2020 meeting.

TEA Budget Request for FY2022

Chair Frederick called on Vice President Smathers to provide information on the FY2022 TEA Budget Request. Every year the TEA is asked to submit their recommended funding requests to the Board for their upcoming year's budget request from the Legislature. Vice President Smathers requested input from members for preparation of the TEA final recommendation to be voted on at the May 2020 TEA meeting. Vice President Frisbie directed members to the current budget information located in their meeting packet. She reported that new revenue estimates due to the COVID-19 revenue shortfall will be confronted by the Legislature, with possible across the board budget cuts being considered. The Board will review budget requests in June and finalizing their request September 2020. Member Smiths, Estes, Hess, M. Johnson, Anderson, and Mikulka suggested submitting the same numbers as submitted this year, and being prepared to highlight to the Legislature the importance of no cuts to CTE, highlighting the importance of CTE programs to the State and business and industry, and the CTE role for of essential workers, with programs of greatest need and greatest benefit to the State.

Election of Officers

Chair Frederick called on Vice President Smathers to share information regarding the upcoming TEA officer elections. Vice President Smathers reminded members that the election for next year's TEA Chair and Vice Chair will be held at the May meeting. He invited input from members on their willingness to serve as an officer or recommend others for the positions.

Review of TEA Goals for 2019-2020

Chair Frederick called on Vice President Smathers to give a review of the TEA Goals for 2019-2020. The TEA goals for 2019-2020 were provided to members in their meeting packet. Vice President Smathers reported that the completion of some of the goals has been affected by the COVID-19 pandemic.

TEA Goals 2019-2020

1. Support Board 2019-2020 goals and advocate for all public postsecondary institutions
Vice President Smathers reported this is a continuing effort. The TEA was not involved in completing some of the KBOR goals, but participated specifically in Item 2, completion of the Strategic Plan, Item 4 pathways for qualified admissions and Item 6 unified communications.

2. Continue the review of all existing and new programs using updated criteria
Vice President Smathers reported this will be a continuing effort. The Technical Program and Curriculum Committee will continue with review of low revenue programs in the Fall, and that most likely will be the last big category for review. Work will continue as normal regarding the annual review of existing programs and new programs.
3. Enhance the cost model by reviewing the Extraordinary Costs of the programs
Vice President Smathers informed members that progress behind the scenes has been made, but the COVID-19 Pandemic has delayed data collection and work will continue.
4. Support Apprenticeship program model & process development by establishing criteria for how apprenticeships are accounted for and recognized. Vice President Smathers informed members that work on this goal has not yet started, and asked Chair Frederick to create a special committee for specifically addressing Apprenticeships this Summer as apprenticeships are becoming increasingly important to Kansas and the Nation. Vice President Smathers informed the TEA that Member Beene oversees apprenticeships for Commerce, and he would support Member Beene heading this special committee. Chair Frederick supported creating of special committee and appointed Member Beene as Chair of the committee. He invited members of the Technical Program and Curriculum Committee to participate and Member Smith offered to participate as well. Chair Frederick requested that members volunteer to Vice President Smathers, and he can forward that information to Member Beene
5. Support development efforts of the new Workforce Innovation and Opportunity Act (WIOA) State Plan. Vice President Smathers reported this goal as completed.
6. Support development efforts of the new Carl D. Perkins (Perkins V) State Plan. Vice President Smathers reported this goal as completed.

Legislative Update

Chair Frederick recognized Director Casey to provide members with a Legislative update. Director Casey informed members that the Legislature adjourned two weeks early this session due to the pandemic, and a number of bills were not passed and have been deferred. It is unclear when the Legislature will return, however the budget bill was passed so there is no absolute need to return. The budget includes an increase of \$11.9 million for the universities and \$11.1 million for two-year colleges. Due to the State revenue challenges caused by the COVID-19 pandemic, revenue projections for FY20 and FY21 have been revised down about \$1.3 billion, in turn causing significant challenges for the FY21 shortfall of over \$653 million.

NEXT MEETING REMINDER

Chair Frederick stated that given the uncertainty of the COVID19 pandemic, he suggests changing the May 28, 2020 face-to-face meeting to a virtual meeting. Members unanimously agreed. Chair Frederick then informed members that the next TEA meeting will be held by conference call on May 28, 2020 at 10:00 AM.

ADJOURNMENT

Chair Frederick adjourned the meeting at 11:22 A.M.

Respectfully submitted by:
Susan Henry, Executive Assistant