

**Kansas Board of Regents  
Academic Portfolio and Workload Reviews  
Steering Team Meeting  
July 21, 2022**

***Steering Team Attendees***

Regents

Wint Winter, J.D.  
Shelly Kiblinger

KBOR Staff

Daniel Archer, Vice President for Academic Affairs  
Sam Christy-Dangermond, Director, Academic Affairs  
Cindy Farrier, Director of Data, Research and Planning

Emporia State University

JoLanna Kord, Ph.D. – Assistant Provost  
Ray Lauber – Executive Director of Human Resources

Fort Hays State University

Jill Arensdorf, Ph.D. – Provost  
Joe Bain, J.D. - University General Counsel  
Angela Pool-Funai, Ph.D. - Assistant Provost/Dean of the Graduate School

Kansas State University

Tanya Gonzalez, Ph.D. – Interim Associate Provost  
Debbie Mercer, Ph.D. – Dean, College of Education  
Chuck Taber, Ph.D. – Provost

Pittsburg State University

Paul Grimes, Ph.D. – Dean of Kelce College of Business  
Howard Smith, Ph.D. – Provost

University of Kansas

Jennifer Roberts, Ph.D. – Vice Provost for Graduate Studies

Wichita State University

Ashlie Jack, Ph.D. – Interim Associate Dean and Accreditation Officer  
Clay Stoldt, Ed.D. – Dean of Applied Studies

***rpk GROUP Attendees***

Katie Hagan – Principal, Project Lead, 757-589-0490, [khagan@rpkgroup.com](mailto:khagan@rpkgroup.com)  
Mike Daly – Associate, 518-796-2209, [mdaly@rpkgroup.com](mailto:mdaly@rpkgroup.com)  
Corey Gheesling – Associate, 678-537-1653, [cghesling@rpkgroup.com](mailto:cghesling@rpkgroup.com)

**Kansas Board of Regents  
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Steering Team Meeting Summary  
July 21, 2022**

**Key Activities**

- General Project Updates
- Academic Portfolio Review Update
- Workload Review Update
- Introduction of Meta-Departments
- Q&A
- Next Steps

**Details**

- Mike Daly welcomed the Steering Team and provided updates on the project.
  - rpk GROUP (rpk) continues to meet with the Project Leaders, KBOR Data, Research and Planning, and the Data Team to align data definitions, review initial data templates and data.
  - Weekly updates and a feedback form regarding the project are available on the KBOR website.
  - Data collection is progressing through July, with data analysis beginning in August.
- Mike provided an update on the Academic Portfolio Review (APR).
  - KBOR provided rpk a list of academic programs and their respective headcounts at universities.
  - The Steering Team will review and discuss the methodology of the APR at the August 25, 2022 Steering Team meeting.
  - The Steering Team discussed the status of the KBOR academic program review.
    - Jill Arensdorf inquired if the current academic program review process was being maintained.
      - Daniel Archer shared his anticipation for a final decision regarding suspending the current academic program review process by the end of next week.
      - Regent Kiblinger affirmed her intent to discuss the potential suspension of the current review process.
    - Jill Arensdorf asked if data institutions submitted to KBOR in advance of the July KBOR meeting corresponded with a plan to discuss rpk's work with universities.
      - Daniel Archer shared that the Board meeting does not have an agenda item to discuss the rpk's work.
  - The Steering Team discussed additional metrics used in the APR.
    - Mike provided an overview of the student success and wage and labor metrics included in the APR to provide information regarding the intensity of student activity and success of specific academic programs.
    - In response to a question from Clay Stoldt, Mike confirmed that the APR framework will include additional metrics beyond headcount.
      - rpk will share those metrics, definitions, and methodological approaches with the Steering and Data Team in upcoming meetings.
- Mike provided an update on the Workload Review.
  - All universities submitted course subject mapping to KBOR.

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- KBOR reviewed and shared maps with rpk.
- rpk is reviewing mappings and scheduling meetings with universities regarding specific questions.
- Course subject maps will be used to create meta-departments representing activity across the system.
- Mike introduced meta-departments.
  - Meta-departments will be used as the unit of measure across all institutional analyses.
    - Meta-departments allow rpk to classify similar programs into a standard unit that provides the ability to compare academic disciplines across the system.
  - rpk will share meta-departments with KBOR, the Data Team, and the Steering Team to provide opportunities for the project's stakeholders to provide feedback.
- Daniel Archer thanked the KBOR Data, Research and Planning team and acknowledged the efforts of the universities in support of the data requests being made.
- Mike concluded the meeting and provided the next steps for the Steering Team.

**Next Steps**

- The Data Team will meet on July 28, 2022
- The Faculty Advisory Group will meet on August 16, 2022
- The Steering Team meeting will meet on August 25, 2022.
- Universities will complete Course, Instructor, and Full-Time Faculty files by July 29, 2022.
  - rpk and KBOR are providing tailored assistance to universities upon request.
- If anyone needs anything from rpk, please email Katie Hagan, [khagan@rpkgroup.com](mailto:khagan@rpkgroup.com), or Mike Daly, [mdaly@rpkgroup.com](mailto:mdaly@rpkgroup.com).

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