

**Kansas Board of Regents
Academic Portfolio and Workload Reviews
Steering Team Meeting
April 6, 2022**

Steering Team Attendees

Regents

Mark Hutton
Carl Ice
Shelly Kiblinger, Ed.D.
Cynthia Lane, Ed.D.
Allen Schmidt
Wint Winter, J.D.

KBOR Staff

Daniel Archer, Vice President for Academic Affairs
Sam Christy-Dangermond, Director, Academic Affairs
Cindy Farrier, Director of Data, Research and Planning

Emporia State University

Gary Wyatt, Ph.D. – Provost
JoLanna Kord, Ph.D. – Assistant Provost
Ray Lauber – Executive Director of Human Resources

Fort Hays State University

Jill Arensdorf, Ph.D. – Provost
Angela Pool-Funai, Ph.D. - Assistant Provost/Dean of the Graduate School
Joe Bain, J.D. - University General Counsel

Kansas State University

Chuck Taber, Ph.D. – Provost
Tanya Gonzalez, Ph.D. – Interim Associate Provost
Debbie Mercer, Ph.D. – Dean, College of Education

Pittsburg State University

Howard Smith, Ph.D. – Provost
Paul Grimes, Ph.D. – Dean of Kelce College of Business
Jamie Brooksher, J.D. – University General Counsel

University of Kansas

Barb Bichelmeyer, Ph.D. – Provost
Chris Brown, Ph.D. – Vice Provost for Faculty Affairs
Gina Wyant – Director of Assessment at KU representing Jen Roberts, Ph.D. – Vice Provost of Academic Affairs

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Wichita State University

Shirley Lefever, Ph.D. – Provost

Linnea GlenMaye, Ph.D. - Associate Vice President for Academic Affairs

Clay Stoldt, Ed.D. – Interim Dean of Applied Studies

rpk GROUP Attendees

Rick Staisloff – Senior Partner, Engagement Partner, rstaisloff@rpkgroup.com

Katie Hagan – Principal, Project Lead, 757-589-0490, khagan@rpkgroup.com

Mike Daly – Associate, 518-796-2209, mdaly@rpkgroup.com

Corey Gheesling – Associate, 678-537-1653, cgheesling@rpkgroup.com

Key Activities

- Welcome and Introductions
- Presentation of Project Goals, Deliverables and Timeline
- Next Steps
- Q &A

Details

- Katie provided introductions on behalf of rpk GROUP and asked members of the Steering Team to introduce themselves in the chat.
- Katie thanked the members of the Steering Team for their service and defined the roles of Steering Team members:
 - Remain informed of the project
 - Review analyses as they are available
 - Provide feedback and ask questions
 - Raise opportunities for additional communication and stakeholder engagement
 - The project's structure also involves a Data Team that will be comprised of representatives from KBOR staff as well as representatives from the institution's institutional research offices.
 - The Data Team will meet for the first time on April 7, 2022.
 - To facilitate communication a website has been established to provide updates, meeting summaries and progress status.
 - https://www.kansasregents.org/academic_affairs/academic-portfolio-reviews
- Katie shared a presentation that reviewed the project's goals, deliverables, and timeline.
 - Goals:
 - Help ensure the six KBOR bachelors-degree granting institutions are offering programs that students are interested in pursuing, successfully complete, and that lead to employment.

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- Assess academic resource utilization across all institutions and recommend an ideal workload evaluation process that leads to continuous improvement.
- Deliverables:
 - Academic Portfolio Review
 - Establish framework for evaluation of current academic workload across KBOR institutions
 - Identify gaps in the current KBOR academic portfolio relative to Kansas and national market demand.
 - Workload Review
 - Establish framework for evaluation of current academic workload across KBOR institutions
 - Collect and analyze systemwide faculty workload policies in states with similar governing boards to KBOR
 - Make recommendations towards an ideal workload evaluation process that leads to continuous improvement
- Timeline:
 - Currently waiting on final contract and formal data share agreement approvals
 - Once finalized, rpk anticipates two months to collect and standardize the data in collaboration with KBOR and dependent on the availability of institutional stakeholders and data
 - Once data collection is complete, rpk anticipates four months to analyze the data and provide findings and recommendations
- In response to a question from Regent Hutton, Katie shared the rpk's intent on conducting a landscape analysis related to the Workload Review would focus on similarly structured governing boards to ensure that any considerations brought forward align with KBOR's policy structures.
- In response to a question from Regent Schmidt, Katie confirmed that rpk would utilize state and national labor market data and projections to inform its results.
- In response to a question from Regent Winter, Katie reiterated that rpk's analysis of Academic Programs would be historical and that KBOR's existing practices and documents may be leveraged within the framework rpk will construct.
- Katie also shared in further response to Regent Winter that KBOR's application of the framework that will emerge to prior program review procedures to compare outcomes could be an ideal state to work toward.
- In response to questions and comments from Provosts Arensdorf, Bichelmeyer, and Taber, Katie stressed that rpk's role in this project is not to make recommendations on program closures or changes but to develop a framework that is normalized across all institutions, inclusive of institutional differences, and can be applied uniformly and adhere to established governance processes.
 - Katie reiterated that communication to stakeholders at institutions would rely heavily on the project's website and that rpk would turn to the Steering Team for suggestions to tailor communication strategies as appropriate.

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- In response to a question from Regent Lane, Katie shared that the involvement of all Regents on the Steering Team is atypical but that rpk strives for inclusivity and engagement from all stakeholders.
 - Regent Lane shared that the Regents would be meeting to discuss the role of the Regents on the Steering Team.
- In response to a question from Regent Kiplinger, Katie shared that comparing program trends nationally is difficult because national datasets are not readily available.
 - Katie offered that an exploration for degree production by program for all other institutions in Kansas might offer a more easily available comparison.
- In response to a question from Provost Bichelmeyer, Katie shared that while rpk's data sharing agreement with KBOR is still being reviewed the initial plan is to have institutions share requested data with KBOR and that rpk would access the data through KBOR's secure server.

Next Steps

Katie shared that the next steps for the project involve finalizing contracts and data share agreements and scheduling a Steering Team meeting for May 2022.

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