Kansas Board of Regents  
Academic Portfolio and Workload Reviews  
Steering Team Meeting  
August 25, 2022

**Steering Team Attendees**

**Regents**
- Wint Winter, J.D.
- Shelly Kiblinger

**KBOR Staff**
- Daniel Archer, Vice President for Academic Affairs
- Sam Christy-Dangermond, Director, Academic Affairs
- Cindy Farrier, Director of Data, Research and Planning

**Emporia State University**
- JoLanna Kord, Ph.D. – Assistant Provost
- Diana Kuhlman – Vice President of Administration and Finance

**Fort Hays State University**
- Jill Arensdorf, Ph.D. – Provost
- Joe Bain, J.D. – University General Counsel
- Angela Pool-Funai, Ph.D. - Assistant Provost/Dean of the Graduate School

**Kansas State University**
- Tanya Gonzalez, Ph.D. – Interim Associate Provost
- Debbie Mercer, Ph.D. – Dean, College of Education
- Chuck Taber, Ph.D. – Provost

**Pittsburg State University**
- Jamie Brooksher, J.D. – University General Counsel
- Howard Smith, Ph.D. – Provost

**University of Kansas**
- Barb Bichelmeyer, Ph.D. – Provost
- Chris Brown, Ph.D. – Vice Provost for Faculty Affairs
- Jennifer Roberts, Ph.D. – Vice Provost for Graduate Studies

**Wichita State University**
- Linnea Glenmaye, Ph.D. – Associate Vice President for Academic Affairs
- Ashlie Jack, Ph.D. – Associate Vice President for Institutional Effectiveness

**rpk GROUP Attendees**
- Katie Hagan – Principal, Project Lead, 757-589-0490, khagan@rpkgroup.com
- Mike Daly – Associate, 518-796-2209, mdaly@rpkgroup.com
- Corey Gheesling – Associate, 678-537-1653, cgheesling@rpkgroup.com

**Key Activities**
- General Project Updates
- Academic Portfolio Review Update
- Workload Review Update
- Q & A
- Next Steps

**Details**
- Mike Daly welcomed the Steering Team and provided updates on the project.
  - rpk GROUP (rpk) continues to meet with the Project Leaders, KBOR Data, Research and Planning, the Data Team, and the ad-hoc Faculty Advisory Group to share communication, gather information and context, and surface questions regarding the project.
Kansas Board of Regents
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Steering Team Meeting Summary
August 25, 2022

• Weekly updates and a feedback form regarding the project are available on the KBOR website.
  o Data collection and data analysis began in July and are ongoing. rpk will bring each analysis to
    KBOR staff for initial review. Following KBOR staff review, Data and Steering Teams will receive
    the analysis and have an opportunity to provide feedback. rpk will bring the final analysis to the
    Board in December.
• Mike provided an update on the Academic Portfolio Review (APR).
  o KBOR will provide rpk all data. Data includes academic programs at the bachelor’s, master’s, and
    doctoral levels and will group programs at similar award levels. For example, Chemistry B.A. and
    Chemistry B.S. programs will be analyzed as Chemistry – Bachelors.
  o The analysis includes Academic Years 2017-2021 and will be extracted from the Academic Year
    collection with two exceptions – retention and graduation are based on the fall semester
    academic year collection.
  o All variables include duplicate counts and will be disaggregated by race and ethnicity.
• The Steering Team Discussed variable definitions. See the Deck from the August 25, 2022 Steering Team
  Meeting for details.
  o Jill Arensdorf asked about the rationale for using 24 credit hours for time to degree for graduate
    programs. Mike explained that the calculation leverages the current methodology used by KBOR
    Data, Research and Planning.
• Mike provided an update on wage and labor data.
  o KBOR is providing rpk wage and labor data to rpk. rpk will provide the Steering Team with the
    methodology and integration of wage and labor data into the analysis at an upcoming Steering
    Team meeting.
• Mike provided an update on the Workload Review.
  o All universities submitted course, full-time faculty, and instructor data. rpk is reviewing data and
    reaching out to KBOR and universities with specific questions.
  o Barbara Bichelmeyer asked how the data links course and instructor data. Mike explained how
    the data uses the course reference number to link course and instructional activity.
  o The Steering Team discussed how the analysis accounts for institutional differences. Mike
    explained how the analytical approach attempts to normalize variances in teaching load across
    the system by counting full-time faculty are considered 1 FTE, and part-time faculty productivity
    will be calculated using credit hour production. rpk will provide detail into these calculations at a
    future Steering Team meeting.
  o Barbara Bichelmeyer expressed a desire to use the workload data to calculate the gross cost of
    instruction. Katie reminded the Steering Team that the current project does not include an
    analysis of institutional finances but could provide a basis for such an analysis for future
    projects.
• Mike concluded the meeting and provided the next steps for the Steering Team.
Next Steps

- The Data Team will meet on September 7, 2022.
- rpk will present a project update to the Board on September 15, 2022.
- The Steering Team meeting will meet on September 22, 2022.
- If anyone needs anything from rpk, please email Katie Hagan, khagan@rpkgroup.com, or Mike Daly, mdaly@rpkgroup.com.