

**Kansas Board of Regents  
System Council of Chief Academic Officers**

**Wednesday, February 17, 2016  
MINUTES**

The System Council of Chief Academic Officers met in the Kathy Rupp Conference Room of the Kansas Board of Regents at 8:30 a.m. on Wednesday, February 17, 2016.

**In Attendance:**

Co-Chairs: Peggy Forsberg, Highland CC for Jon Marshall, Allen CC  
Graham Glynn, FHSU

Staff:	Gary Alexander	Jacqueline Johnson	Rita Johnson
	Susan Fish	Jean Redeker	Karla Wiscombe
	Connie Beene	Cynthia Farrier	

Others:	Cindy Hoss, Hutchinson CC	Andy Anderson, JCCC	Lori Winningham, Butler CC
	David Cordle, ESU	Randy Pembroke, Washburn	Steve Loewen, FHTC
	Robert Klein, KUMC	Lori Cook-Benjamin, FHSU	Howard Smith for Lynette Olson, PSU
	April Mason, KSU	Sara Rosen, KU	Tony Vizzini, WSU
	Kim Krull, Butler CC	Peer Moore-Jansen, WSU	Brenda Edleston, Cloud County CC
	Ruth Dyer, KSU	Rick Muma, WSU	Stuart Day, KU
	Todd Carter, Seward County CC	Bayrom Yildirim, WSU	Julie Samuels, PSU
	Regena Lance, Fort Scott CC	Robin Garrett, Barton CC	Danny Gillum, Dodge City CC
	Peter Chung, PSU	Lisa Perez Miller, Pratt CC	Marilyn Mahan, Manhattan Tech
	Kurt McAfee, Pratt CC	Mike Calvert, Pratt CC	Fred Guzek, KSU

Meeting called to order at 8:30 a.m.

**Approve January 20, 2016 Minutes**

Steve Loewen moved, and Randy Pembroke seconded the motion, to approve the January 20, 2016 minutes as written. Motion carried.

**Updates**

- **Transfer and Articulation Council – Karla Wiscombe**
  - Approved courses were sent to institutions for course information verification
  - Data collection for Course Inventory must match data with KBOR
  - Reviewing courses for possible inclusion in system wide transfer
  - Kansas Core Outcome Group meeting to be held Sept 23, 2016 at Washburn

**Credit for Prior Learning**

Connie Beene presented progress report for CPL Task Force. Currently working with the Army to create a Military Articulation process and will extend the process to include other military branches when completed.

- Worked with Culinary and Food Service departments in December
- Worked with Diesel and Auto Tech Faculty in January
- Working with Criminal Justice and Police programs in February
- Discussing data tracking capabilities of CLEP or Military scores with Data and Research personnel
- Planning a website to aid personnel in their search for degree options at institutions

## Discussion

- **Transfer and Articulation Policy Revisions**

Karla Wiscombe presented the proposed Transfer and Articulation Policy revisions. Suggested revisions were included in the proposed policy.

Steve Loewen moved, and Sara Rosen seconded the motion, to approve the Transfer and Articulation Policy as written. Motion carried.

- **Cut Score Policy (AP/CLEP)**

Gary Alexander introduced Senate Bill 388 to SCOCAO members. Karla Wiscombe presented the revisions that were recommended to Senate Bill 388.

- Applies only to the Universities
- Requested amendments to Senate Bill 388 shown on handout.
- Distributed initial draft Cut Score Policy
- Deadline of January 1, 2017 to be prepared with our policy

Discussion was held regarding various aspects of Senate Bill 388, Cut Score Policy and faculty involvement.

Graham Glynn moved to refer to the Council of Faculty Senate Presidents to develop recommendations on CLEP/AP minimum scores to bring back to SCOCAO.

After further discussion, Graham Glenn moved for an amended motion to refer the Council of Faculty Senate Presidents develops a process to determine CLEP/AP minimum scores and present said process at the March SCOCAO meeting. Motion carried.

Karla Wiscombe requested updated cut-score information from the universities prior to the next meeting to aid the Council of Faculty Senate Presidents.

- **Higher Learning Commission Faculty Qualifications**

Gary Alexander presented an update regarding the Higher Learning Commission Faculty Qualifications.

- Issued a memo to the Governor's office outlining the HLC Guidelines and the Kansas Board of Regents position
- Notification to Board of Regents when Governor's office sends the letter to the HLC
- Expected release date in March for HLC's extension guidelines

- **Other Business**

- **Performance Agreements 2017-2019**

Jean Redeker informed the SCOCAO Members about the Performance Agreements Review process.

- Working on AY2017-2019 Performance Agreements
- Sent Performance Agreements data to Universities
- Updating data for two year colleges prior to sending
- Review existing indicators and modify as necessary
- Deadline of June 20, 2016 for AY 2017-2019 Performance Agreements
- Deadline of August 15, 2016 for AY 2015 Performance Reports
- Updated website with calendar and data through AY2019

There being no other business, April Mason moved, and Tony Vizzini seconded the motion, to adjourn. Motion carried.

The meeting adjourned at 9:40 a.m.