

System Council of Chief Academic Officers

Wednesday, March 11, 2015  
8:30 a.m. – 9:15 a.m.  
or upon adjournment  
Kathy Rupp Conference Room  
Kansas Board of Regents  
Curtis State Office Building  
1000 SW Jackson, Suite 520  
Topeka, Kansas

A G E N D A

- |  |           |
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| 1. Approve Minutes of January 11, 2015 [Attachment 1]  | Page<br>2 |
| 2. Updates   |           |
| a. Transfer and Articulation Council (TAAC) – Karla Wiscombe   |           |
| b. Diversity Study Group – Gary Alexander  |           |
| 3. Program Proposal  |           |
| Hutchinson Community College – Request Approval for an Associate of<br>General Studies [SECOND READING] [Attachment 2] | 4         |
| 4. Other Business  |           |
| a. Recruiting and Retaining Outstanding Students   |           |
| b. Student Learning Assessment Report  |           |

**SCOCAO Schedule – September 2014 – June 2015**

<b>AGENDA MATERIALS DUE</b>	<b>MEETING DATES</b>
August 27, 2014	September 17, 2014
September 24, 2014	October 15, 2014
October 29, 2014	November 19, 2014
November 21, 2014	December 17, 2014
December 19, 2014	January 14, 2015
January 21, 2015	February 11, 2015
February 18, 2015	March 11, 2015
March 25, 2015	April 15, 2015
April 22, 2015	May 20, 2015
May 27, 2015	June 17, 2015

**System Council of Chief Academic Officers  
Minutes**

**Wednesday, February 11, 2015  
8:30 a.m.**

**Kathy Rupp Conference Room  
Kansas Board of Regents**

The System Council of Chief Academic Officers met in the Kathy Rupp Conference Room, Kansas Board of Regents, Topeka, Kansas, at 8:30 a.m. on Wednesday, February 11, 2015.

**Members Present:**

Jon Marshall, Allen County Community College  
David Cordle, Emporia State University  
Lynette Olson, Pittsburg State University  
Chris Crawford, Fort Hays State University  
Robert Klein, University of Kansas Med Ctr  
Bill Backlin, Cloud County Community College

Karla Fisher, Butler Community College  
Sara Rosen for Jeff Vitter, University of Kansas  
Tony Vizzini, Wichita State University  
Ruth Dyer for April Mason, Kansas State University  
Randall Pembroke, Washburn University  
Sheree Utash, Wichita Area Technical College

**Board Staff**

Gary Alexander, Jean Redeker, Karla Wiscombe, Jacqueline Johnson, and Susan Fish

**Others Present:**

Sara Rosen, University of Kansas; Brian Niehoff, Kansas State University; Rick Muma, Wichita State University; David Rintoul, Kansas State University; Joe Varrientos, Pratt Community College; Andy Anderson, Johnson County Community College; Bethany Chandler, Barton County Community College; Cindy Hoss, Hutchinson Community College; Julie Dainty, Pittsburg State University; Alysia Johnston, Coffeyville Community College; Kim Krull, Butler Community College; and Penny Quinn, Barton County Community College

**Approve Minutes of January 14, 2015 Meeting**

Karla Fisher moved, and Randy Pembroke seconded the motion, to approve the January 14, 2015 minutes as submitted. Motion carried unanimously.

**Updates****Transfer and Articulation Council (TAAC) – Karla Wiscombe**

Karla Wiscombe indicated TAAC is working on criteria to use when reviewing courses for consideration at the Fall Core Outcomes meeting. Proposed criteria being discussed are: 1) how many institutions offer the course and the frequency the course is offered, 2) does it meet general education requirements, 3) does it count toward degree completion, 4) is it a lower level number course, 5) do faculty recommend the course, etc.

The courses approved in January will be up on the Kansas Board of Regents website by March 1, 2015 with an effective date of summer 2015.

**Diversity Study Group – Gary Alexander**

Gary Alexander has confirmed seven members for the Diversity Study Group. SCOCAO will need to determine how often updates should be given.

**Program Proposal****Hutchinson Community College – Request Approval for an Associate of General Studies**

Jean Redeker advised SCOCAO that Hutchinson Community College has submitted an application for approval of an Associate of General Studies. The proposing academic unit has responded to all of the requirements of the program

approval process. Eighteen other community colleges have programs utilizing this Classification of Instructional Program (CIP) code.

The process for approval for this proposal combines the technical program approval process and the academic program approval process. Today is the first reading; in March there will be the second reading and with unanimous approval it will be taken to the System Council of Presidents the same day; then it will be placed on the next Board Academic Affairs Standing Committee agenda and Board agenda for action.

No action will be taken today. Send any questions, comments or concerns to Jean Redeker prior to the March 11 System Council of Chief Academic Officers meeting.

**Other Business**

Jon Marshall mentioned that some community colleges have a preliminary interest in proposing an Associate of Fine Arts degree.

There being no other business, Bill Backlin moved, and Sheree Utash seconded the motion, to adjourn. Meeting adjourned at 8:55 a.m.

**Request Approval for an Associate of General Studies – Hutchinson Community College**  
**[SECOND READING]**

*Community Colleges may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Hutchinson Community College has submitted an application for approval of an Associate of General Studies. The proposing academic unit has responded to all of the requirements of the program approval process. Eighteen other community colleges have programs utilizing this Classification of Instructional Program (CIP) code. The full program proposal is online at: [http://www.kansasregents.org/academic\\_affairs/new\\_program\\_approval](http://www.kansasregents.org/academic_affairs/new_program_approval).*

<u>Criteria</u>	<u>Program Summary</u>
Program Identification	Associate of General Studies CIP Code: 24.0101
Academic Unit	Academic Affairs
Proposed Date of Initiation	August 2015
Program Description	The Associate of General Studies provides a flexible general education degree to meet student interest, career goal, academic need, and desire for lifelong learning. The degree is designed to develop critical thinking, problem-solving, ethical decision-making, and communication skills that are critical for employment and educational advancement opportunities.
Number of Credits for the degree	64 Credit Hours
Location(s) of Program	The Associate of General Studies will be a degree option at all Hutchinson Community College centers.
Demand/Need for Program	<p>Those who graduate with an AGS degree are qualified to pursue a range of employment opportunities that require a general education foundation. Communication skills, critical thinking/problem solving skills, and math/quantitative/analytical reasoning skills gained through this degree are transferable and, as evidenced by recent surveys on employer priorities for college learning and success, are highly desired traits in the workplace.</p> <p>This is further evidenced by a U.S. Department of Labor Bureau of Statistics report that the 2013 employment rate for those with any associate degree was 2.1% higher than those with only a high school diploma.</p>
Comparative/Locational Advantage	The Associate of General Studies is offered at the 18 other public community colleges in Kansas. The proposed AGS would provide access in the HCC service area to a degree for students largely interested in lifelong learning and wanting a flexible curriculum that would help them meet their educational goals.
Curriculum	<p>The Associate in General Studies degree requires 64 credit hours, with a minimum of 30 of those hours in general education courses from the following areas:</p> <ul style="list-style-type: none"> <li>• English and Speech</li> <li>• Social Science</li> <li>• Science and Mathematics</li> <li>• Humanities and Literature</li> <li>• Necessary Skills</li> </ul>

	Students will work with an advisor to determine the additional 34 hours needed to complete the degree. The degree plan will vary to fit the student's educational goal.
Faculty Profile	HCC qualifications for general education faculty are a master's degree with at least 18 credit hours in the assigned course content. The 52 full-time faculty who teach general education courses meet this educational qualification.
Student Profile	The Associate in General Studies degree will attract students who meet HCC admission requirements and are desiring a more flexible curriculum than that of the AA, AS, or AAS degree.
Academic Support, Facilities and Equipment	Because the program draws on existing courses, no additional resources are required for implementation. Hutchinson Community College will utilize its existing advising services, physical facilities, instructional equipment, instructional materials, library holdings, etc, to support and sustain the proposed program.
Program Review, Assessment and Accreditation	<p>No specialized accrediting is available for the AGS degree. Hutchinson Community College has an ongoing program review process. At the end of each academic year, annual updates of program reviews are submitted to the Office of the Vice President of Academic Affairs through a narrative about the previous year assessing both successes and the areas in need of program improvement. Then every three years, department chairs who oversee the core curriculum of the Associate of General Studies, the Curriculum and Program Improvement Coordinator, selected faculty in the discipline, and a faculty member from outside the discipline review the content of the program, the program outcomes, the enrollment data, and the persistence, retention, and success rates. In addition to these areas, the group examines other programs of a similar nature both inside and outside Kansas to analyze best practices. Modifications are then made to the program based upon the data collected.</p> <p>Each semester, faculty report the completion and achievement of student learning outcomes for courses. This data as well as persistence, retention, and success data are reviewed annually by department chairs. This continues an ongoing assessment for courses, programs, and institution-wide outcomes.</p>
Costs, Financing	No additional resources are required to support the program.

## CURRICULUM OUTLINE

### I. Identify the new degree:

Associate of General Studies proposed by Hutchinson Community College

### II. Provide courses required for each student in the major:

Core Courses	Course Name and Number	Credit Hours
	EN101 English Composition I (or equivalent)	3
	EN102 English Composition II	3
	SH101 Public Speaking	3
	MA105 Intermediate Algebra or Higher	3
	Social Science Option	6
	Natural Science Option	4
	Humanities and Literature Option	6
	Necessary Skills Option	2
Electives	General Electives	34
<b>Total</b>		<b>64</b>

#### Social Science Option (Students must take either PS101 General Psychology or SO 100 Fundamentals of Sociology):

EC100 Macroeconomics	SO100 Fundamentals of Sociology
EC101 Microeconomics	SO101 Marriage and Family
GE101 World Geography	SO102 Changing Roles of Women and Men
GE110 United States Regional Geography	SO107 Introduction to Family System Theory
GO100 American Government	SO111 Cultural Anthropology
GO101 State and Local Government	SO113 Cultural Diversity
GO102 International Relations	SO119 Addictions and Society
PS100 General Psychology	SO120 Introduction to Addictions Counseling
PS101 Human Relations	SO122 Introduction to Social Work
PS102 Human Growth and Development	SO123 Social Welfare and Society
PS201 Psychology of Personality	SO201 Social Problems
PS202 Abnormal Psychology	

#### Natural Science Option (The course must include lecture and a lab):

BI101 General Biology (4 hrs.)	CH111H Honors Principles of Chemistry II (5 hrs.)
BI103 Human Anatomy and Physiology (6 hrs.)	CH201 Organic Chemistry I (5 hrs.)
BI104 Biology I (5 hrs.)	CH202 Organic Chemistry II (5 hrs.)
BI105 Biology II (5 hrs.)	PY103 Physical Geology (3 hrs.)
BI112 General Microbiology (4 hrs.)	PY104L Physical Geology Lab (1 hr.)
CH101 General Chemistry (5 hrs.)	PY110 Physical Science (5 hrs.)
CH105 Chemistry I (5 hrs.)	PY112 General Physics I (5 hrs.)
CH106 Chemistry II (5 hrs.)	PY113 General Physics II (5 hrs.)
CH108 Principles of Organic and Biochemistry	PY201 Engineering Physics I (5 hrs.)
CH110H Honors Principles of Chemistry I (5 hrs.)	PY202 Engineering Physics II (5 hrs.)

#### Humanities and Literature Option:

AR101 Art Appreciation	HI106 European History 1815-Present
AR102 Art History: Modern	HI110 History of Latin American Civilization
AR103 History of American Art	HI111 A Survey of Russian History
AR104 Art History: Paleolithic to Medieval	HI115 History of Ancient Rome

AR105 Art History: Renaissance to Modern  
 AR106 Art Education  
 EN120 Children's Literature  
 EN121 World Mythology  
 EN201 Introduction to Literature  
 EN202 British Literature I  
 EN203 British Literature II  
 EN204 American Literature I  
 EN205 American Literature II  
 EN206 Contemporary Literature  
 EN207 Introduction to Shakespeare  
 EN214 Intro. Cultural Studies: Fairy Tales  
 EN215 Medieval Literature in Contemp. Society  
 FR101 Elementary French I  
 FR102 Elementary French II  
 FR103 Elementary French III  
 GR101 Elementary German I  
 GR102 Elementary German II  
 GR103 Elementary German III  
 HI101 American History 1492-1865  
 HI102 American History 1865-Present  
 HI103 World History to 1600  
 HI104 World History since 1600  
 HI105 European History 1500-1815

HI116 History of Medieval Civilization  
 HI121 Kansas History  
 HI122 Film History of World War II  
 HI201 Topics in History  
 IT101 Italian I  
 IT102 Italian II  
 MU101 Music Appreciation  
 MU102 Introduction to Music Literature  
 MU106 Music Theory I  
 MU107 Music Theory II  
 MU127 Introduction to Jazz/JazzRock  
 MU206 Music Theory III  
 MU207 Music Theory IV  
 MU208 History of Art Music of the West. World  
 PL101 Introduction to Philosophy  
 PL103 Introductory Logic  
 PL104 Ethics  
 PL105 Death and Dying  
 SP103 Elementary Spanish I  
 SP104 Elementary Spanish II  
 SP105 Elementary Spanish III  
 TH115 Theatre Appreciation

**Necessary Skills Option:**

BU107 Personal Finance  
 BU118 Introduction to Leadership  
 BU120 Job Search/Retention  
 BU121 Customer Service/Professional Image  
 ED105 Success Seminar/College Orientation  
 ED105H Honors Success Seminar/College Orientation  
 ED110 Career Decision Making  
 ED118 Introduction to Leadership  
 HE202 Nutrition  
 IS103 Microcomputer Literacy  
 IS104 Microcomputer Applications  
 IS105 Advanced Microcomputer Applications  
 IS135 Website Layout and Graphics  
 IS137 Website Ethics and Security  
 PE106 First Aid and CPR  
 PE122 Rhythms I  
 PE123 Rhythms II  
 PE124 Aquatic Fitness  
 PE126 Conditioning and Fitness Concepts I  
 PE127 Conditioning and Fitness Concepts II  
 PE130 Beginning Bowling  
 PE131 Advanced Bowling  
 PE137 Beginning Swimming

PE138 Intermediate Swimming  
 PE140 Badminton/Tennis  
 PE141 Volleyball/Softball  
 PE142 Flag Football/Basketball  
 PE145 Golf  
 PE146 Beginning Horsemanship  
 PE148 Karate I  
 PE149 Handball and Racquetball  
 PE150 Karate II  
 PE151 Social Dance-Beginning  
 PE152 Social Dance-Advanced  
 PE153 Modern Jazz  
 PE156 Aerobic Dance  
 PE157 Advanced Horsemanship  
 PE173 Fitness for Life  
 SH122 Voice and Diction  
 SH210 Interpersonal Communication  
 SH220 Persuasive Communication  
 SH225 Argumentation and Advocacy  
 SO103 Stress Management  
 SO104 Assertiveness Training  
 TH122 Voice