

System Council of Chief Academic Officers

**Wednesday, February 11, 2015
8:30 a.m. – 9:15 a.m.
or upon adjournment
Kathy Rupp Conference Room
Kansas Board of Regents
Curtis State Office Building
1000 SW Jackson, Suite 520
Topeka, Kansas**

A G E N D A

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| 1. Approve Minutes of January 14, 2015 [Attachment 1] | Page
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| a. Transfer and Articulation Council (TAAC) – Karla Wiscombe | |
| b. Diversity Study Group – Gary Alexander | |
| 3. Program Proposal | |
| Hutchinson Community College – Request Approval for an Associate of
 General Studies [FIRST READING] [Attachment 2] | 4 |
| 4. Other Business | |

SCOCAO Schedule – September 2014 – June 2015

AGENDA MATERIALS DUE	MEETING DATES
August 27, 2014	September 17, 2014
September 24, 2014	October 15, 2014
October 29, 2014	November 19, 2014
November 21, 2014	December 17, 2014
December 19, 2014	January 14, 2015
January 21, 2015	February 11, 2015
February 18, 2015	March 11, 2015
March 25, 2015	April 15, 2015
April 22, 2015	May 20, 2015
May 27, 2015	June 17, 2015

**System Council of Chief Academic Officers
Minutes**

**Wednesday, January 14, 2015
8:30 a.m.**

**Kathy Rupp Conference Room
Kansas Board of Regents**

The System Council of Chief Academic Officers met in the Kathy Rupp Conference Room, Kansas Board of Regents, Topeka, Kansas, at 8:30 a.m. on Wednesday, January 14, 2015.

Members Present:

David Cordle, Emporia State University	Jeff Vitter, University of Kansas
Lynette Olson, Pittsburg State University	Tony Vizzini, Wichita State University
Chris Crawford, Fort Hays State University	April Mason, Kansas State University
Robert Klein, University of Kansas Med Ctr	Randall Pembroke, Washburn University
Bill Backlin, Cloud County Community College	

Board Staff

Gary Alexander, Jean Redeker, Karla Wiscombe, Jacqueline Johnson, and Susan Fish

Others Present:

Sara Rosen, University of Kansas; Ruth Dyer, Kansas State University; Rick Muma, Wichita State University; David Rintoul, Kansas State University; Mike Calvert, Pratt Community College; Andy Anderson, Johnson County Community College; Steve Loewen, Flint Hills Technical College; Matthew Mayo, University of Kansas Medical Center; Julie Dainty, Pittsburg State University; David Cook, University of Kansas; Jim Carrothers, University of Kansas; and Penny Quinn, Barton County Community College

Approve Minutes of December 17, 2014 Meeting

April Mason moved, and Randall Pembroke seconded the motion, to approve the December 17, 2014 minutes as submitted. Motion carried unanimously.

Updates

Transfer and Articulation Council (TAAC) – Karla Wiscombe

Karla Wiscombe distributed a handout of the Kansas System Wide Transfer Courses Timeline to SCOCAO. The Transfer and Articulation Council will consider courses for review at the Fall 2015 Core Outcomes meeting. Several institutions have changed their general education requirements and TAAC will look for any common courses to add to the system wide transfer list. The Quality Assurance subcommittee will meet with Marti Leisinger regarding data for reporting to the Board in June.

Credit for Prior Learning – Gary Alexander

The Board Academic Affairs Standing Committee will be discussing credit for prior learning today (January 14, 2015). Tony Vizzini, Wichita State University, will present Wichita State's credit for prior learning website and discuss its processes for awarding credit for prior learning. Gary Alexander advised SCOCAO of the possibility of using some remaining funds from the credit for prior learning working group to 1) schedule a meeting of the Registrars to determine codes, standardize cut scores, etc. or 2) Develop a micro site of additional information on the Kansas Board of Regents website.

Diversity Study Group – Gary Alexander

Gary Alexander is working on the membership of the Diversity Study Group. Jon Marshall, Susan Bradley, and Sheryl Lidzy volunteered at the December SCOCAO meeting.

Discuss Student Learning Assessment Reporting Cycle – Gary Alexander

Gary Alexander asked the Council about a reporting timeline for the Student Learning Assessment Report.

Discussion followed:

- Report in September
- Report every year
- Rotate reporting on one of the three specific areas each year

Other Business

There being no other business, David Cordle moved, and April Mason seconded the motion, to adjourn. Meeting adjourned at 8:50 a.m.

Request Approval for an Associate of General Studies – Hutchinson Community College
[FIRST READING]

Community Colleges may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Hutchinson Community College has submitted an application for approval of an Associate of General Studies. The proposing academic unit has responded to all of the requirements of the program approval process. Eighteen other community colleges have programs utilizing this Classification of Instructional Program (CIP) code. The full program proposal is online at: http://www.kansasregents.org/academic_affairs/new_program_approval.

<u>Criteria</u>	<u>Program Summary</u>
Program Identification	Associate of General Studies CIP Code: 24.0101
Academic Unit	Academic Affairs
Proposed Date of Initiation	August 2015
Program Description	The Associate of General Studies provides a flexible general education degree to meet student interest, career goal, academic need, and desire for lifelong learning. The degree is designed to develop critical thinking, problem-solving, ethical decision-making, and communication skills that are critical for employment and educational advancement opportunities.
Number of Credits for the degree	64 Credit Hours
Location(s) of Program	The Associate of General Studies will be a degree option at all Hutchinson Community College centers.
Demand/Need for Program	<p>Those who graduate with an AGS degree are qualified to pursue a range of employment opportunities that require a general education foundation. Communication skills, critical thinking/problem solving skills, and math/quantitative/analytical reasoning skills gained through this degree are transferable and, as evidenced by recent surveys on employer priorities for college learning and success, are highly desired traits in the workplace.</p> <p>This is further evidenced by a U.S. Department of Labor Bureau of Statistics report that the 2013 employment rate for those with any associate degree was 2.1% higher than those with only a high school diploma.</p>
Comparative/Locational Advantage	The Associate of General Studies is offered at the 18 other public community colleges in Kansas. The proposed AGS would provide access in the HCC service area to a degree for students largely interested in lifelong learning and wanting a flexible curriculum that would help them meet their educational goals.
Curriculum	<p>The Associate in General Studies degree requires 64 credit hours, with a minimum of 30 of those hours in general education courses from the following areas:</p> <ul style="list-style-type: none"> • English and Speech • Social Science • Science and Mathematics • Humanities and Literature • Necessary Skills

	Students will work with an advisor to determine the additional 34 hours needed to complete the degree. The degree plan will vary to fit the student's educational goal.
Faculty Profile	HCC qualifications for general education faculty are a master's degree with at least 18 credit hours in the assigned course content. The 52 full-time faculty who teach general education courses meet this educational qualification.
Student Profile	The Associate in General Studies degree will attract students who meet HCC admission requirements and are desiring a more flexible curriculum than that of the AA, AS, or AAS degree.
Academic Support, Facilities and Equipment	Because the program draws on existing courses, no additional resources are required for implementation. Hutchinson Community College will utilize its existing advising services, physical facilities, instructional equipment, instructional materials, library holdings, etc, to support and sustain the proposed program.
Program Review, Assessment and Accreditation	<p>No specialized accrediting is available for the AGS degree. Hutchinson Community College has an ongoing program review process. At the end of each academic year, annual updates of program reviews are submitted to the Office of the Vice President of Academic Affairs through a narrative about the previous year assessing both successes and the areas in need of program improvement. Then every three years, department chairs who oversee the core curriculum of the Associate of General Studies, the Curriculum and Program Improvement Coordinator, selected faculty in the discipline, and a faculty member from outside the discipline review the content of the program, the program outcomes, the enrollment data, and the persistence, retention, and success rates. In addition to these areas, the group examines other programs of a similar nature both inside and outside Kansas to analyze best practices. Modifications are then made to the program based upon the data collected.</p> <p>Each semester, faculty report the completion and achievement of student learning outcomes for courses. This data as well as persistence, retention, and success data are reviewed annually by department chairs. This continues an ongoing assessment for courses, programs, and institution-wide outcomes.</p>
Costs, Financing	No additional resources are required to support the program.

CURRICULUM OUTLINE

I. Identify the new degree:

Associate of General Studies proposed by Hutchinson Community College

II. Provide courses required for each student in the major:

Core Courses	Course Name and Number	Credit Hours
	EN101 English Composition I (or equivalent)	3
	EN102 English Composition II	3
	SH101 Public Speaking	3
	MA105 Intermediate Algebra or Higher	3
	Social Science Option	6
	Natural Science Option	4
	Humanities and Literature Option	6
	Necessary Skills Option	2
Electives	General Electives	34
Total		64

Social Science Option (Students must take either PS101 General Psychology or SO 100 Fundamentals of Sociology):

EC100 Macroeconomics	SO100 Fundamentals of Sociology
EC101 Microeconomics	SO101 Marriage and Family
GE101 World Geography	SO102 Changing Roles of Women and Men
GE110 United States Regional Geography	SO107 Introduction to Family System Theory
GO100 American Government	SO111 Cultural Anthropology
GO101 State and Local Government	SO113 Cultural Diversity
GO102 International Relations	SO119 Addictions and Society
PS100 General Psychology	SO120 Introduction to Addictions Counseling
PS101 Human Relations	SO122 Introduction to Social Work
PS102 Human Growth and Development	SO123 Social Welfare and Society
PS201 Psychology of Personality	SO201 Social Problems
PS202 Abnormal Psychology	

Natural Science Option (The course must include lecture and a lab):

BI101 General Biology (4 hrs.)	CH111H Honors Principles of Chemistry II (5 hrs.)
BI103 Human Anatomy and Physiology (6 hrs.)	CH201 Organic Chemistry I (5 hrs.)
BI104 Biology I (5 hrs.)	CH202 Organic Chemistry II (5 hrs.)
BI105 Biology II (5 hrs.)	PY103 Physical Geology (3 hrs.)
BI112 General Microbiology (4 hrs.)	PY104L Physical Geology Lab (1 hr.)
CH101 General Chemistry (5 hrs.)	PY110 Physical Science (5 hrs.)
CH105 Chemistry I (5 hrs.)	PY112 General Physics I (5 hrs.)
CH106 Chemistry II (5 hrs.)	PY113 General Physics II (5 hrs.)
CH108 Principles of Organic and Biochemistry	PY201 Engineering Physics I (5 hrs.)
CH110H Honors Principles of Chemistry I (5 hrs.)	PY202 Engineering Physics II (5 hrs.)

Humanities and Literature Option:

AR101 Art Appreciation	HI106 European History 1815-Present
AR102 Art History: Modern	HI110 History of Latin American Civilization
AR103 History of American Art	HI111 A Survey of Russian History
AR104 Art History: Paleolithic to Medieval	HI115 History of Ancient Rome

AR105 Art History: Renaissance to Modern
AR106 Art Education
EN120 Children's Literature
EN121 World Mythology
EN201 Introduction to Literature
EN202 British Literature I
EN203 British Literature II
EN204 American Literature I
EN205 American Literature II
EN206 Contemporary Literature
EN207 Introduction to Shakespeare
EN214 Intro. Cultural Studies: Fairy Tales
EN215 Medieval Literature in Contemp. Society
FR101 Elementary French I
FR102 Elementary French II
FR103 Elementary French III
GR101 Elementary German I
GR102 Elementary German II
GR103 Elementary German III
HI101 American History 1492-1865
HI102 American History 1865-Present
HI103 World History to 1600
HI104 World History since 1600
HI105 European History 1500-1815

Necessary Skills Option:

BU107 Personal Finance
BU118 Introduction to Leadership
BU120 Job Search/Retention
BU121 Customer Service/Professional Image
ED105 Success Seminar/College Orientation
ED105H Honors Success Seminar/College Orientation
ED110 Career Decision Making
ED118 Introduction to Leadership
HE202 Nutrition
IS103 Microcomputer Literacy
IS104 Microcomputer Applications
IS105 Advanced Microcomputer Applications
IS135 Website Layout and Graphics
IS137 Website Ethics and Security
PE106 First Aid and CPR
PE122 Rhythms I
PE123 Rhythms II
PE124 Aquatic Fitness
PE126 Conditioning and Fitness Concepts I
PE127 Conditioning and Fitness Concepts II
PE130 Beginning Bowling
PE131 Advanced Bowling
PE137 Beginning Swimming

HI116 History of Medieval Civilization
HI121 Kansas History
HI122 Film History of World War II
HI201 Topics in History
IT101 Italian I
IT102 Italian II
MU101 Music Appreciation
MU102 Introduction to Music Literature
MU106 Music Theory I
MU107 Music Theory II
MU127 Introduction to Jazz/JazzRock
MU206 Music Theory III
MU207 Music Theory IV
MU208 History of Art Music of the West. World
PL101 Introduction to Philosophy
PL103 Introductory Logic
PL104 Ethics
PL105 Death and Dying
SP103 Elementary Spanish I
SP104 Elementary Spanish II
SP105 Elementary Spanish III
TH115 Theatre Appreciation

PE138 Intermediate Swimming
PE140 Badminton/Tennis
PE141 Volleyball/Softball
PE142 Flag Football/Basketball
PE145 Golf
PE146 Beginning Horsemanship
PE148 Karate I
PE149 Handball and Racquetball
PE150 Karate II
PE151 Social Dance-Beginning
PE152 Social Dance-Advanced
PE153 Modern Jazz
PE156 Aerobic Dance
PE157 Advanced Horsemanship
PE173 Fitness for Life
SH122 Voice and Diction
SH210 Interpersonal Communication
SH220 Persuasive Communication
SH225 Argumentation and Advocacy
SO103 Stress Management
SO104 Assertiveness Training
TH122 Voice