The December 18, 2019, meeting of the System Council of Chief Academic Officers was called to order by Co-Chair David Cordle at 8:32 a.m. The meeting was held in Suite 530 located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

In Attendance:

Members:
- David Cordle, ESU
- Jon Marshall, Allen CC
- Lori Winningham, Butler CC
- Erin Shaw, Highland CC
- Jill Arensdorf, FHSU
- Charles Taber, K-State
- Carl Lejuez, KU
- Adam Borth, Fort Scott CC
- Howard Smith, PSU
- Rick Muma, WSU
- JuliAnn Mazachek, Washburn
- Daniel Archer, KBOR
- Steve Loewen, Flint Hills Tech

Staff:
- Karla Wiscombe
- Sam Christy-Dangermond
- Amy Robinson
- Lisa Beck
- Charmine Chambers
- April Henry
- Erin Wolfram
- Marti Leisinger

Others:
- Jean Redeker, KU
- Robert Klein, KUMC
- Kim Krull, Butler CC
- Linnea Glenmaye, WSU
- Michelle Schoon, Cowley CC
- Joe McCann, Seward CCC
- Brian Niehoff, K-State
- Marc Malone, Garden City CC
- Cindy Hoss, Hutchinson CC
- Michael McCloud, JCCC
- Mike Calvert, Pratt CC
- Tricia Paramore, Hutchinson CC
- Lisa Kolm, Pratt CC
- Monette DePew, Pratt CC
- Heather Morgan, KACCT
- Jennifer Ball, Washburn
- Kaye Monk-Morgan, WSU
- Steve Sedbrook, FHSU
- Ryan Ruda, Garden City CC
- Jeff Briggs, FHSU
- Ken Trzaska, Seward County CC

Co-Chair David Cordle welcomed everyone and those present introduced themselves.

Approval of Minutes
Charles Taber moved that the minutes of the November 20, 2019, meeting be approved. Howard Smith seconded the motion. David Cordle noted that the minutes should be changed to indicate the appropriate institution for Steve Loewen. Steve was listed as representing NWK Tech and should have been listed as representing FHTC. With no further corrections the motion passed.

Transfer and Articulation Council Update
Jon Marshall provided an update on new System Wide Transfer (SWT) courses. He noted the nine new courses are Creative Writing, Introduction to Exercise Science, New Testament, Piano I, Piano II, Principles of Management, Two-Dimensional Design, Three-Dimensional Design, and Voice & Diction. Assuming the Board approves these later in the day, instructions will be sent out to Chief Academic Officers and designated IR staff who input programs in Program Inventory (PI). Jon stated that sometimes there is confusion about the appropriate course to flag, and he encouraged each institution to have conversations and interactions with those who flag courses to ensure accuracy. If the Board approves the nine new courses later in the day, this will bring Kansas to a total of 100 SWT courses.

Open Educational Resource (OER) Steering Committee Update
Erin Wolfram provided an update from the OER Steering Committee. She stated that the Action Plan is a work in progress. The committee is looking into a statewide membership to an OER network, such as Open Textbook...
Network (OTN) or LibreNet. Various states with OTN memberships were consulted and the committee received positive feedback. The OER Steering Committee is also considering a spring OER poster sharing event where faculty can share what they are individually doing and learn from each other. A larger event that can become an annual OER summit or conference is also being considered. She noted the committee meets once per month and will continue to work on these plans. Erin will provide the next update at the January meeting.

**Apply Kansas**
Erin provided information on new efforts to promote Apply Kansas. This spring KBOR will be coordinating a group to meet every two months to discuss ways to implement Apply Kansas at more high schools across Kansas in an effort to increase the college-going rate. Apply Kansas is a program that helps students apply for colleges and complete their FAFSA.

**Second Readings**
The Board’s policy on degrees allows community colleges to offer four associate degrees. At the last meeting on November 20th, the Committee heard a first reading requesting a fifth associate degree, Associate in Fine Arts, be added. No additional questions were asked from members. Rick Muma made a motion to add an Associate in Fine Arts to the degree policy. Carl Lejuez seconded the motion. With no further discussion, the motion passed. This policy change will now go to the System Council of Presidents at their January meeting.

**Other Matters**
Erin Wolfram provided an update on the Credit for Prior Learning (CPL) Taskforce. Erin discussed types of CPL that the taskforce has been reviewing this year and noted what institutions were awarding credit for each.

1. **The Seal of Biliteracy**: FHSU and PSU are awarding credit for this certificate.
2. **Cambridge International**: WSU, KU, and ESU are awarding credit for scores equivalent to a “C” or higher. KSU and PSU are exploring options but have not started to award credit yet.
3. **ACT and National Career Readiness Certificate (NCRC)**: Students in the state of Kansas are now able to take these exams one time for free. Because of this, the number of students taking them has gone up and will most likely continue to increase. WSU is awarding English and Math credit for ACT subject scores of 31+. No other institutions are awarding credit for ACT, and no institutions are awarding credit for the NCRC. Allen County Community College is looking into awarding credit for the NCRC.

Erin shared CLEP and AP data comparing 2017-2018 with 2018-2019. A handout was provided showing the number of exams administered, tests taken, exam scores sent, and number of scores of 50 or above for CLEP and three or above for AP. The handout provided the top schools which are receiving exam scores from students for 2-year institutions and 4-year institutions. All universities and colleges reaching the top five were given an individual report.

Daniel Archer provided information on the Board’s Strategic Plan. He anticipates the Board reviewing the plan in June 2020, and the staff are finalizing details. Daniel provided information on potential high impact practices that will advance the plan. He provided a copy of the family pillar, which focuses on academic issues. This looks at access, on-time completion, completion, and affordability. He asked for feedback from the Committee on what fits, what may be missing, and what they can add and stated he understands that some of the best practices contained in the family pillar are already being done at some institutions. An email will be sent to both 2- and 4-year institutions, and the feedback due date is February 7th. David asked if the feedback should be related to individual institutions or should they be thinking in a broader scope. Daniel responded they want to identify pragmatic practices, so feedback from their individual perspectives may be best.

Connie Beene provided an update on a nursing articulation agreement. The Kansas Military Nursing Initiative was passed by the Kansas Board of Nursing earlier in December. This is an accelerated “bridge” military (medic to RN) program and will start being taught at Washburn University in spring 2020. The student can be enrolled...
through the student’s home school, and this agreement will reduce the number of hours required for a nursing degree. Connie stated this has been in the works for quite some time and they are excited for the spring launch.

There was a discussion on the use of OER and whether it will be required by faculty. Carl stated he has heard concerns from faculty that the use of OER may be required at some point. Several other institutions stated they have heard similar concerns from their faculty but indicate they have tried to clarify that the use of OER is not required.

**Adjournment**

Chuck Taber moved to adjourn the meeting. Following the second of Howard Smith, the motion carried. The meeting adjourned at 9:01 a.m.