SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS
AGENDA

September 18, 2019

8:30 am – 9:00 am

The System Council of Chief Academic Officers will meet in Suite 530 in the Curtis State Office Building located at 1000 SW Jackson, Topeka, KS 66612. SCOCAO is co-chaired by Brad Bennett, Colby CC and David Cordle, ESU.

I. Welcome and Introductions Brad Bennett, Co-Chair
   A. Introductions
      - KBOR staff update
   B. Approve Meeting Minutes from June 19, 2019

II. Transfer and Articulation Council Update
    Jon Marshall
    - KCOG update

III. Other Matters
    A. KCIA Update Brad Bennett
    B. System Wide Transfer (SWT) in Course Inventory Karla Wiscombe
    C. New CLEP exam, Spanish with Writing Karla Wiscombe
    D. Updating Websites
       - Include IB cut scores Samantha Christy-Dangermond
    E. Performance Agreements Update Samantha Christy-Dangermond
    F. Open Educational Resource (OER) Steering Committee update Samantha Christy-Dangermond
    G. Apply Kansas Update Daniel Archer

IV. Adjournment
System Council of Chief Academic Officers (SCOCAO)

The System Council of Chief Academic Officers, established in 2002, is composed of the six chief academic officers of the state universities, four chief academic officers selected by the nineteen community colleges, one chief academic officer selected by the six technical colleges, and the chief academic officer of Washburn University. The Board’s Vice-President for Academic Affairs serves as an ex officio member. The Committee meets in person the morning of the first day of the monthly Board meeting. Membership includes:

- Brad Bennett, Co-Chair Colby CC
- David Cordle, Co-Chair ESU
- Jill Arensdorf FHSU
- Charles Taber KSU
- Carl Lejuez KU
- Howard Smith PSU
- Rick Muma WSU
- Lori Winningham Butler CC
- Erin Shaw Highland CC
- Michael Fitzpatrick Pratt CC
- Matt Pounds NWKTC
- JuliAnn Mazacheck Washburn
- Daniel Archer KBOR

### System Council of Chief Academic Officers

#### AY 2020 Meeting Schedule

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Location</th>
<th>Institution Materials Due</th>
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<tbody>
<tr>
<td>September 18, 2019</td>
<td>Topeka</td>
<td>August 30, 2019</td>
</tr>
<tr>
<td>November 20, 2019</td>
<td>Pittsburg State University</td>
<td>November 1, 2019</td>
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<tr>
<td>December 18, 2019</td>
<td>Topeka</td>
<td>November 29, 2019</td>
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<tr>
<td>January 15, 2020</td>
<td>Topeka</td>
<td>December 27, 2019</td>
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<td>February 19, 2020</td>
<td>Topeka</td>
<td>January 31, 2020</td>
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<td>March 18, 2020</td>
<td>University of Kansas Medical Center</td>
<td>February 28, 2020</td>
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<tr>
<td>April 15, 2020</td>
<td>Kansas State University</td>
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<tr>
<td>May 20, 2020</td>
<td>Topeka</td>
<td>May 1, 2020</td>
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<tr>
<td>June 17, 2020</td>
<td>Topeka</td>
<td>May 29, 2020</td>
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The June 19, 2019, meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Todd Carter at 8:30 a.m. The meeting was held in the Suite 530, located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

In Attendance:

Members:
- Todd Carter, Seward CC
- Lynette Olson, PSU
- Jill Arensorf, FHSU
- Brad Bennett, Colby CC
- David Cordle, ESU
- Michael Fitzpatrick, Pratt CC
- Rick Muma, WSU
- Charles Taber, KSU
- Carl Lejuez, KU
- JuliAnn Mazachek, Washburn
- Jean Redeker, KBOR
- Ryan Ruda, Garden City CC
- Steve Loewen, FHTC
- for Stephani Johns-Hines

Staff:
- Daniel Archer
- Karla Wiscombe
- Sam Christy-Dangermond
- Cindy Farrier
- Natalie Yoza

Others:
- Jon Marshall, Allen CC
- Lori Winningham, Butler CC
- Kim Krull, Butler CC
- Michelle Schoon, Cowley CC
- Adam Borth, Fort Scott CC
- Michael McCloud, JCCC
- Greg Schneider, ESU
- Marc Malone, Garden City CC
- Alysia Johnston, Fort Scott CC
- Brian Niehoff, KSU
- Robert Klein, KUMC
- Matt Pounds, NWK Tech
- Michael Calvert, Pratt CC
- Linnea GlenMaye, WSU
- Scott Lucas, WSU Tech
- Ethan Erickson, KU
- Kevin Bracker, PSU
- Jennifer Ball, Washburn
- Jeff Jarman, WSU
- Jennifer Ng, KU
- Precious Porras, KU

Co-Chair Todd Carter welcomed everyone and started the introductions. Jean Redeker introduced Daniel Archer, Vice President for Academic Affairs at KBOR.

APPROVAL OF MINUTES

Rick Muma moved that the minutes of the May 15, 2019, meeting be approved. Following the second of Brad Bennett, the motion carried.

UPDATES

- Transfer and Articulation Council (TAAC) update was provided by Jon Marshall, Allen CC. TAAC met on June 12th and worked on:
  - Kansas Core Outcome Group (KCOG) conference is October 18, 2019 at the KU Edwards campus.
  - Discussed KCOG preparations
  - Core Outcome subcommittee continued review of TAAC Operating Procedures
  - Quality Assurance subcommittee continued review of the Quality Assurance report
  - New co-chairs for AY 2019-2020 are Melinda Roelfs, PSU and Jim Hawley, SATC

OTHER MATTERS

A. Open Educational Resources (OER) update was presented by Samantha Christy-Dangermond. Nominees for the statewide OER Steering Committee were contacted and the first meeting will be in early fall. The members are from various departments on campus. The statewide OER Steering Committee will use the results of the student survey, to be compiled in the fall, and the OER Action Plan created by the Student
Avisory Council, to guide activities and priorities for OER. SCOCAS requested the membership of the statewide OER Steering Committee to be sent electronically.

B. Performance Agreement Working Group update was provided by Karla Wiscombe. A handout of the Performance Agreement and Reporting Calendar was distributed. The AY2020 - AY2021 Bridge Performance Agreements are due July 15th. As of today, there are five institutions with no changes to their AY2020 – AY2021 Bridge Performance agreement and have submitted their Memorandum of Agreement. If your institution will make changes to the AY2020 – AY2021 Bridge Performance Agreement, please contact Karla Wiscombe at kwiscombe@ksbor.org.

C. Renewal of Contract for Statewide Pricing for ACCUPLACER Next-Generation Exams was presented by Jean Redeker. An agreement has been reached with College Board with a pricing of $1.95 per test. The new contract begins July 1, 2019 and expires on June 30, 2022. The contract has the following provisions:
   1. Utilize the College Board order form
   2. Notification from College Board 90 days prior to a price increase
   3. Institution submits estimated incoming freshmen by June 15th
   4. Notification to College Board within 15 days following cessation of ACCUPLACER as the primary basic skills test

Jean Redeker will send the signed agreement to the institutions.

ADJOURNMENT
Rick Muma moved to adjourn the meeting. Following the second of Brad Bennett, the motion passed. The Co-Chair adjourned the meeting at 8:37 a.m.
NEW—LAUNCHING OCTOBER 2019

Spanish with Writing Exam

The new exam will be offered in addition to the existing Spanish Language exam. It consists of multiple-choice questions and two mandatory, centrally scored writing tasks.

Exam Details

- The multiple-choice section’s content specifications are the same as those for the existing Spanish Language exam.
- **Total time:** 110 minutes
- **Multiple-choice sections:** 100 questions, including listening and reading sections; 80 minutes
- **Writing section:** Two writing tasks; 30 minutes
  - **Task 1:** Interpersonal writing—write an email message; recommended time: 10 minutes
  - **Task 2:** Presentational writing—write a brief composition; recommended time: 20 minutes

Score Information

- Each essay will be scored by at least two Spanish-teaching college faculty members. The exam score becomes available approximately two weeks after testing.
- The multiple-choice section score (75%) and writing score (25%) are combined to yield the test taker’s exam score. As with other CLEP exams, the score for this exam will be reported on a 20–80 scale.
- American Council on Education (ACE) has recommended that colleges and universities grant the following for Spanish with Writing:
  - **Level 1:** 6 credits for a score of 50, which is equivalent to a first-year course grade of C*
  - **Level 2:** 12 credits for a score of 65, which is equivalent to a second-year course grade of C*

*For the CLEP World Language exams, material taught in first- and second-year language courses is incorporated into a single exam, covering both Level-1 and Level-2 content. A test-taker’s proficiency level is dependent on the test score; ACE recommends different credit-granting scores and amounts of credits at Level 1 and Level 2.

Updating Your CLEP Credit Policy on the CLEP Website

To include the new Spanish with Writing exam in your CLEP credit policy, follow the steps below:

- Log in to the CLEP Resource Center (groups.collegeboard.org/clep).
- **Click on Forms** and then on **College Credit Policy Form**.
- Enter your institution’s contact information.
- Scroll down to the row that lists Spanish with Writing.
- Enter the required score and number of credits awarded.
- Submit the form.

For full exam details, visit **clep.org/spw**.
3. CREDIT BY EXAMINATION

a. Credit awarded by any state university in conformity with this policy shall be accepted by all other state universities.

b. Except for exams with alternative scores set under paragraph c, each state university shall award:

i. Credit for all Advanced Placement (AP) examination scores of three (3) or above for the equivalent course or courses at their institution.

ii. Credit for all College-Level Examination Program (CLEP) examination scores at or above the American Council of Education’s (ACE) credit-granting recommended score of 50 for the equivalent course or courses at their institution.

iii. Credit for all International Baccalaureate (IB) examination scores of four (4) or above on Higher Level (HL) exams and Standard Level (SL) exams for the equivalent course or courses at their institutions.

c. Any academic discipline may establish higher systemwide AP exam scores above three (3) and IB exam scores above four (4) using the process for establishing a higher systemwide score proposed by the Council of Faculty Senate Presidents and approved by the Council of Chief Academic Officers on May 18, 2016 and amended by the Council of Chief Academic Officers on February 20, 2019. Any academic discipline may review and change a higher systemwide AP exam score above (3) and a higher systemwide IB exam score above (4) using the process for reviewing and changing systemwide scores proposed by the Council of Faculty Senate Presidents and approved by the Council of Chief Academic Officers on January 17, 2018 and amended by the Council of Chief Academic Officers on February 20, 2019.

d. All other Kansas public postsecondary educational institutions are encouraged to adopt this state university policy.

e. Institutions shall have discretion on awarding additional credit for scores above three (3) on AP exams, and above four (4) on Higher Level or Standard Level IB exams, and scores above the ACE credit-granting recommended score of 50 for CLEP exams.
### Universities

<table>
<thead>
<tr>
<th>Universities</th>
<th>Name</th>
<th>Title</th>
<th>Email</th>
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<tbody>
<tr>
<td>Emporia State University</td>
<td>Jerald Spotswood</td>
<td>Dean of the Graduate School and Distance Education</td>
<td><a href="mailto:jspotswo@emporia.edu">jspotswo@emporia.edu</a></td>
</tr>
<tr>
<td>Fort Hays State University</td>
<td>Deborah Ludwig</td>
<td>Dean, Forsyth Library</td>
<td><a href="mailto:dmludwig@fhsu.edu">dmludwig@fhsu.edu</a></td>
</tr>
<tr>
<td>Kansas State University</td>
<td>Brian Lindshield</td>
<td>Associate Professor, Director of the Center for Teaching, Learning and Instructional/Informational Technology</td>
<td><a href="mailto:blindsh@ksu.edu">blindsh@ksu.edu</a></td>
</tr>
<tr>
<td>Pittsburg State University</td>
<td>Brenda Frieden</td>
<td>Technology</td>
<td><a href="mailto:bfrieden@pittstate.edu">bfrieden@pittstate.edu</a></td>
</tr>
<tr>
<td>University of Kansas</td>
<td>Josh Bolick</td>
<td>Librarian</td>
<td><a href="mailto:jbolick@ku.edu">jbolick@ku.edu</a></td>
</tr>
<tr>
<td>University of Kansas Medical Center</td>
<td>Brenda Linares</td>
<td>Research &amp; Learning Health Sciences Librarian</td>
<td><a href="mailto:blinares@kumc.edu">blinares@kumc.edu</a></td>
</tr>
<tr>
<td>Wichita State University</td>
<td>Neal Allen</td>
<td>Chair &amp; Associate Professor, Political Science</td>
<td><a href="mailto:nealallen@wichita.edu">nealallen@wichita.edu</a></td>
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<tr>
<td>Washburn University</td>
<td>Alan Bearman</td>
<td>Dean of Libraries and Center for Student Success and Retention</td>
<td><a href="mailto:alan.bearman@washburn.edu">alan.bearman@washburn.edu</a></td>
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### Community Colleges

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<tbody>
<tr>
<td>Barton Community College</td>
<td>Lee Miller</td>
<td>Director of Innovation &amp; Compliance for the Center for Academic Innovation &amp; Excellence</td>
<td><a href="mailto:millerl@bartonccc.edu">millerl@bartonccc.edu</a></td>
</tr>
<tr>
<td>Butler Community College</td>
<td>Susan Bradley</td>
<td>Dean of Humanities, Social &amp; Behavioral Sciences</td>
<td><a href="mailto:sbradley@butlercc.edu">sbradley@butlercc.edu</a></td>
</tr>
<tr>
<td>Cowley Community College</td>
<td>David Hays</td>
<td>Faculty, Computer Science &amp; Math</td>
<td><a href="mailto:david.hays@cowley.edu">david.hays@cowley.edu</a></td>
</tr>
<tr>
<td>Dodge City Community College</td>
<td>Mike Webster</td>
<td>Director of Instruction/Informational Technology</td>
<td>mwebster@dc3edu</td>
</tr>
<tr>
<td>Dodge City Community College</td>
<td>Mary Scott</td>
<td>MD; Professor of Biology</td>
<td><a href="mailto:mscott@dc3.edu">mscott@dc3.edu</a></td>
</tr>
<tr>
<td>Fort Scott Community College</td>
<td>Susie Arvidson</td>
<td>Director of Library Services</td>
<td><a href="mailto:susiea@fortscott.edu">susiea@fortscott.edu</a></td>
</tr>
<tr>
<td>Hutchinson Community College</td>
<td>Rhonda Corwin</td>
<td>Director of Online Education</td>
<td><a href="mailto:corwin@hutchcc.edu">corwin@hutchcc.edu</a></td>
</tr>
<tr>
<td>Independence Community College</td>
<td>Sarah Owen</td>
<td>Director of Library Services</td>
<td><a href="mailto:sowen@indycc.edu">sowen@indycc.edu</a></td>
</tr>
<tr>
<td>Johnson County Community College</td>
<td>Barry Bailey</td>
<td>Reference Librarian and Chair of OER Taskforce</td>
<td><a href="mailto:bbaile14@jccc.edu">bbaile14@jccc.edu</a></td>
</tr>
<tr>
<td>Labette Community College</td>
<td>Tim Miller</td>
<td>Director of History</td>
<td><a href="mailto:timm@labette.edu">timm@labette.edu</a></td>
</tr>
<tr>
<td>Pratt Community College</td>
<td>Frank Stahl</td>
<td>Coordinator</td>
<td><a href="mailto:franks@prattcc.edu">franks@prattcc.edu</a></td>
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### Technical Colleges

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<tbody>
<tr>
<td>Flint Hills Technical College</td>
<td>Denise Gilligan</td>
<td>Director of Information Resources &amp; Assessment</td>
<td><a href="mailto:dgilligan@fhtc.edu">dgilligan@fhtc.edu</a></td>
</tr>
<tr>
<td>Manhattan Area Technical College</td>
<td>Darren Ortega</td>
<td>Teaching &amp; Learning Resource Coordinator</td>
<td><a href="mailto:darrenortega@manhattantech.edu">darrenortega@manhattantech.edu</a></td>
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### Students

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</thead>
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<tr>
<td>Emporia State University</td>
<td>Garrison Smith</td>
<td><a href="mailto:gsmith19@semporia.edu">gsmith19@semporia.edu</a></td>
</tr>
<tr>
<td>Fort Hays State University</td>
<td>Brad Demers</td>
<td><a href="mailto:bddemers@mail.fhsu.edu">bddemers@mail.fhsu.edu</a></td>
</tr>
<tr>
<td>Kansas State University</td>
<td>Alex Hornung</td>
<td><a href="mailto:alexhornung@ksu.edu">alexhornung@ksu.edu</a></td>
</tr>
<tr>
<td>Pittsburg State University</td>
<td>Lexi Houser</td>
<td><a href="mailto:sra.a@pittstate.edu">sra.a@pittstate.edu</a></td>
</tr>
<tr>
<td>University of Kansas</td>
<td>Zach Thomason</td>
<td><a href="mailto:senatecos@ku.edu">senatecos@ku.edu</a></td>
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<tr>
<td>Wichita State University</td>
<td>Matt Madden</td>
<td><a href="mailto:matthewkayin@gmail.com">matthewkayin@gmail.com</a></td>
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<tr>
<td>Washburn University</td>
<td>Zac Surritt</td>
<td><a href="mailto:zachary.surratt@washburn.edu">zachary.surratt@washburn.edu</a></td>
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(7)
The first step to attending college is to apply! For many students, applying to college can be a daunting task. It can be particularly overwhelming for students who may be the first in their family to pursue postsecondary educational dreams. Apply Kansas gives high school seniors time and space during the school day to work on their post high school plans. With help and guidance from school staff, local community supporters, and postsecondary educational staff, students are able to explore the multiple paths available to them. Apply Kansas is a practical way for schools and communities to help students reach their personal educational goals. Apply Kansas also serves as a way for schools to reach the state’s goal of 60% of all Kansans with a postsecondary degree or credential by 2020.

<table>
<thead>
<tr>
<th>Fall 2016</th>
<th>Fall 2017</th>
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<tbody>
<tr>
<td>Schools</td>
<td>26</td>
<td>40</td>
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<tr>
<td>Students</td>
<td>2,746</td>
<td>3,948</td>
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<tr>
<td>Applications</td>
<td>3,766</td>
<td>5,622</td>
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</table>

63% SITE PARTICIPATION
3% STUDENT PARTICIPATION
6% APPLICATION GROWTH

Fall 2018 Results
65 schools
4,080 students
5,286 applications
SOCIAL MEDIA

Apply Kansas is a statewide initiative; therefore, virtual tools are essential for supporting school counselors and site coordinators and engaging schools and students in the college application process. Apply Kansas has a Facebook page, a Twitter page, and, new this year, an Instagram page. Increased efforts to engage with our followers resulted in higher views, likes, retweets, etc. Our followers stay connected to us and to each other through these media accounts.

To find out how you can become involved or to register as a site location for Fall 2019 contact April Cozine at applyks@kacrao.org.

SOCIAL MEDIA CONTEST

As part of Apply Kansas’ social media campaign, the Apply Kansas committee hosted an

APPLY KANSAS SPIRIT CONTEST

via social media. Students had to show their excitement for the colleges to which they applied, and tweet or Instagram a picture using the hashtags #ApplyKS and #Classof2019. The winners were selected randomly. To see more spirit, visit Apply KS on Facebook, Twitter, and Instagram.