

System Council of Chief Academic Officers

MINUTES Wednesday November 7, 2018

The November 7, 2018, meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Lynette Olson at 8:30 a.m. The meeting was held on the Emporia State University campus.

In Attendance:

Members:	Lynette Olson, PSU David Cordle, ESU Charles Taber, KSU Rick Muma, WSU	Jeff Briggs, FHSU Carl Lejuez, KU Steve Loewen, FHTC	Brad Bennett, Colby CC Kim Hansen, Pratt CC JuliAnn Mazachek, Washburn
Staff:	Jean Redeker Tim Peterson	Karla Wiscombe Max Fridell	Sam Christy-Dangermond
Others:	Jon Marshall, Allen CC Steven Lovett, ESU Rob Catlett, ESU Erin Shaw, Highland CC Michael McCloud, JCCC Matt Lindsey, KICA Robert Klein, KUMC David Cook, KU Matt Pounds, NWKTC	Willow Dean, Butler CC Michelle Schoon, Cowley CC Adam Borth, Fort Scott CC Steve Lovett, ESU Brian Niehoff, KSU Gina Crabtree, WSU Cliff Morris, PSU Linnea GlenMaye, WSU Sarah Carpenter, ESU Bulletin	Kim Krull, Butler CC Lori Winningham, Butler CC Marlon Thornburg, Coffeyville CC Ed Kremer, KCKCC Suzy Auten, KSU Betty Smith-Campbell, WSU Nancy Zenga-Beneda, Cloud CC Scott Lucas, WSU Tech Jimmy Clark, HMS Strategist

Co-Chair Lynette Olson welcomed everyone and started the introductions.

APPROVAL OF MINUTES

Steve Loewen moved that the minutes of the September 19, 2018, meeting be approved. Following the second of Rick Muma, the motion carried.

UPDATES

- A. Transfer and Articulation Council (TAAC) update was provided by Jon Marshall, Allen Community College. The 2018 Kansas Core Outcome Group (KCOG) conference was hosted by KU at the Edwards Campus on October 12th. On October 31st, TAAC met to review and approved the core outcomes articulated for the five new disciplines. TAAC will continue to review core outcomes at the next meeting for the remaining disciplines. The 2019 KCOG conference will be hosted by KU, and WSU will host the 2020 and 2021 KCOG conferences.

Eric Ketchum and Mike Williams were named as the new co-chairs for TAAC.
- B. Get Ahead Initiative update was provided by Tim Peterson, KBOR. Tim Peterson introduced Jimmy Clarke, HCM Strategists, LLC. The Get Ahead Initiative has been completed under budget, and an updated website analysis handout was distributed. Discussion was held, and a thank you goes to Lori Winningham and the KS Council of Instructional Administrators (KCIA) for gathering the information on online certificates and associate programs. All institutions are doing great work and continue to make adult students aware of the continuing education possibilities.
- C. Sam Christy-Dangermond, KBOR, discussed the Reverse Transfer data and the Reverse Transfer Communication Plan. She asked that SCOCOA members review the Communication Plan and send feedback by November 21st. Matt Keith is working on obtaining all institution Reverse Transfer logos. Each university has selected at least one

community college to partner with to focus on improving their communication and Reverse Transfer procedures to increase the number of students opting in.

Reverse Transfer Best Practices Presentation

Gina Crabtree presented the process that is used at Wichita State University.

- WSU processes the information at the end of the term.
- The system automatically identifies students with at least 45 transfer credit hours and at least 1 credit hour at WSU.
- All students identified receive an e-mail informing them of the opportunity for Reverse Transfer and they are encouraged to “Opt In.”
- The e-mails are sent from Gina’s account, so she will receive replies and give the students personal responses.
- If students do not complete the “Opt In” step, reminder e-mails are sent.
- When students check the “Opt In” box through their WSU portal, the processing team is notified.
- The processing team will collect all individual transcripts and forward them to the appropriate community college for degree audits via the National Student Clearinghouse.
- The team will also monitor progress from the community colleges.
- If students fail to respond to the e-mails, they will continue to receive e-mails at the end of each semester until they choose to “Opt In or Opt Out.”
- The Registrar’s Office is continuously communicating with faculty on reverse transfer opportunities.

Willow Dean presented the process that is used at Butler Community College.

- At the end of the term, Butler CC receives the transcripts from WSU via the National Student Clearinghouse.
- The transcripts are reviewed, and the information is entered into the system.
- A degree audit is conducted for each student to determine for which degree they may be eligible. This is not specific to a degree track.
- Staff look for any possible course substitutions and notify students what courses they are missing for completion.
- Butler may waive their 1-2 cr hr physical education course requirement for students who are missing this course to award the degree.
- If the student qualifies, a degree will be awarded to the student.
- The transcript will be printed and sent with a cover letter to the university.
- This is offered at no cost to the student (no transcript fee and no graduation fees).
- Suggestion has been made for a communication plan for outgoing students reminding them of future degree opportunities.

OTHER MATTERS

- A. Jean Redeker presented the proposed changes to the State Authorization Reciprocity Agreement (SARA) Guidelines. Discussion was held, and feedback has been received from KCIA. Suggested revisions from September have been incorporated in the current document. She reminded SCOCAO that SARA is to protect the student and not the institution. Some members were interested in an appeal process and KCIA is asking for some type of consideration before a decision is made to put an institution on provisional status with SARA. The Co-Chair suggested that language for such considerations or appeal, and any further suggested revisions be sent to Jean by November 20th.
- B. Proposed changes to KBOR Policy Ch. III.A.9, Definition of Baccalaureate Degree were presented. David Cook, KU, stated further discussions have occurred and a pilot program has been suggested by the Council of Faculty Senate Presidents (COFSP). The COFSP Chair affirmed the Council did not support the policy amendments and may support a pilot, but would need further information before doing so - including data to support the pilot. SCOCAO focused on the policy amendments and is requesting that all two- and four-year institutions provide feedback about the proposed amendments (pros, cons, and comments). Universities will send their feedback to Carl Lejuez, and the two-year institutions will send feedback to the Board office by November 20th. The compiled information will be included with SCOCAO’s next agenda.

ADJOURNMENT

Steve Loewen moved to adjourn the meeting. Following the second of Rick Muma, the motion passed. The Co-Chair adjourned the meeting at 9:40a.m.