The May 16, 2018, meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Todd Carter at 8:30 a.m. The meeting was held in the Health Education Building on the University of Kansas Medical Center campus.

In Attendance:
Members: Todd Carter, Seward County CC  
        Michael Fitzpatrick, Pratt CC  
        David Cordle, ESU  
        Steve Loewen, FHTC  
        April Mason, KSU  
        Jeff Briggs, FHSU  
        Rick Muma, WSU  
        Lynette Olson, PSU  
        Brad Bennett, Colby CC  
        Carl Lejuez, KU  
        Michael Fitzpatrick, Pratt CC  
        Jeff Briggs, FHSU  
        Rick Muma, WSU  
        Lynette Olson, PSU  
        Brad Bennett, Colby CC  
        Carl Lejuez, KU  
        Michael Fitzpatrick, Pratt CC  
        Jeff Briggs, FHSU  
        Rick Muma, WSU  
        Lynette Olson, PSU  
        Brad Bennett, Colby CC  
        Carl Lejuez, KU

Staff: Jean Redeker  
       Karla Wiscombe  
       Max Fridell

Others: Linnea GlenMaye, WSU  
        Adam Borth, Fort Scott CC  
        Amy Hite, PSU  
        Rob Catlett, ESU  
        Jon Marshall, Allen CC  
        Robert Klein, KUMC  
        Brian Niehoff, KSU  
        Stuart Day, KU  
        Brian Lindshield, KSU  
        Paul Grimes, PSU  
        Michael McCloud, JCCC  
        Howard Arnett, Cowley CC  
        Spencer Wood, KSU  
        Nancy Zenger-Beneda, Cloud County CC  
        Cindy Hoss, Hutchinson CC  
        Linnea GlenMaye, WSU  
        Adam Borth, Fort Scott CC  
        Amy Hite, PSU  
        Rob Catlett, ESU  
        Jon Marshall, Allen CC  
        Robert Klein, KUMC  
        Brian Niehoff, KSU  
        Stuart Day, KU  
        Brian Lindshield, KSU  
        Paul Grimes, PSU  
        Michael McCloud, JCCC  
        Howard Arnett, Cowley CC  
        Spencer Wood, KSU  
        Nancy Zenger-Beneda, Cloud County CC  
        Cindy Hoss, Hutchinson CC

Introductions
Co-Chair Todd Carter welcomed everyone and started introductions around the table.

Approval of Minutes
Michael Fitzpatrick moved that the minutes of the March 14, 2018, meeting be approved. Following the second of Lynette Olson, the motion carried.

Updates
A. Karla Wiscombe updated SCOCAO on the status of Credit for Prior Learning Guidelines revisions.
   - Distributed the Kansas CPL Guidelines
   - Posted the CPL Guidelines on the Kansas Board of Regents website
   - Discussed the CPL Fact Sheet for the institution website
   - Sending a survey to the Chief Academic Officers

B. Reverse Transfer update was provided by Karla Wiscombe.
   - Samantha Christy-Dangermond has worked to update the Reverse Transfer webpage on the KBOR website
   - Registrars updated the procedures that are posted on the website
   - Website also includes the institution’s contact information

C. Steve Loewen updated SCOCAO on the Transfer and Articulation Council (TAAC).
   Topics discussed at the TAAC meeting last week included:
   - Updated the infrastructure for TAAC
     - Updated the TAAC website
     - Creating fillable pdf forms for submitting courses
   - Working on course inventory data collection to dynamically generate the KRSN Matrix and Course Equivalency Guides
   - The articulation for the Early Childhood Education will include a course description
   - Reference the course description when selecting faculty representation for your institution in August
   - Core Outcome Subcommittee is developing handouts to promote Course Transfer and Reverse Transfer - #TransferKS
   - Quality Assurance Subcommittee is working on the annual Quality report
OTHER MATTERS
Todd Carter presented Credentialing Concurrent Enrollment Science Faculty information.
- KCIA had difficulty finding graduate level courses in the Sciences and some in Math
- Some institutions are requiring graduate school admission prior to taking the course
- Data collected from 10 institutions with the faculty and credit hours needed at the graduate level
  - Math – 62 faculty and 650 credit hours
  - Biology – 24 faculty and 260 credit hours
  - Chemistry – 15 faculty and 160 credit hours
  - Physics – 9 faculty and 170 credit hours
- Concerns about paying graduate school fees, financial aid issues, and scholarships
- Graduate Deans e-mail Todd Carter with suggestions
- KCIA meets May 23 & 24 in Wichita

ADJOURNMENT
Lynette Olson moved to adjourn the meeting. April Mason seconded, and the motion carried.
Meeting adjourned at 9:00 a.m.