The System Council of Chief Academic Officers will meet in Suite 530 located in the Curtis State Office Building at 1000 SW Jackson, Topeka, Kansas, 66612.

I. Call To Order
   A. Approve Minutes
      January 17, 2018, Meeting

II. Update
   A. Transfer and Articulation Council
      Steve Loewen, FHTC
   B. Developmental Education Working Group
      Sam Christy-Dangermond, KBOR
   C. Concurrent Enrollment Partnership Taskforce
      Tim Peterson, KBOR

III. Other Matters
   A. Kansas Higher Education Reporting System (KHERS)
      Judd McCormack, KBOR

IV. Adjournment
The January 17, 2018, meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Todd Carter at 8:30 a.m. The meeting was held in Suite 530 located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

In Attendance:

Members:
- Todd Carter, Seward County CC
- Michael Fitzpatrick, Pratt CC
- David Cordle, ESU
- Brenda Chatfield, NWKTC
- April Mason, KSU
- Jeff Briggs, FHSU
- Rick Muma, WSU
- Brad Bennett, Colby CC
- Lynette Olson, PSU
- JuliAnn Mazacheck, Washburn
- Neeli Bendapudi, KU
- Michael Fitzpatrick, Pratt CC
- David Cordlie, ESU
- Brenda Chatfield, NWKTC

Staff:
- Jean Redeker
- Sam Christy-Dangermond
- Tim Peterson
- Karla Wiscombe
- Max Fridell
- Cindy Farrier
- Judd McCormack

Others:
- Linnea Glenmoye, WSU
- Erin Shaw, Highland CC
- Michael McCloud, JCCC
- Adam Borth, Fort Scott CC
- Brian Lindshied, KSU
- Mark Porcaro, WSU
- Amy Hite, PSU
- Spencer Wood, KSU
- Lori Winningham, Butler CC
- Brian Nicho, KSU
- Ed Kremer, KCKCC
- Elaine Simmons, Barton CC
- Cliff Morillos, PSU
- Steve Loewen, FHTC
- Harold Arnett, Cowley CC
- Stuart Day, KU
- Rob Catlett, ESU

ANNOUNCEMENT

Co-Chair Todd Carter welcomed everyone and started introductions around the table.

APPROVAL OF MINUTES

Todd Carter stated there is an amendment to the December 20, 2017 minutes. The date for the Get Ahead meeting should read January 17, 2018. April Mason moved that the minutes of the December 20, 2017, meeting be approved as amended. Following the second of Neeli Bendapudi, the motion carried.

UPDATES

A. Steve Loewen updated SCOCAO on the Transfer and Articulation Council (TAAC). The Transfer and Articulation Council Operating Procedures and Adding Kansas Systemwide Transfer Courses forms were distributed. These are available on KBOR website at: https://www.kansasregents.org/academic_affairs/transfer-articulation/transfer_articulation_council. Submission for adding new courses deadline is March 1st.

TAAC is starting the review process for determining new courses for the fall 2018 KCOG Conference. Discussion was held on the criteria and overall process.

B. Developmental Education Working Group update was given by Sam Christy-Dangermond. An e-mail was sent to all Chief Academic Officers requesting they share the proposed recommended cut scores for the Next-Generation Accuplacer exams with their math, reading, and writing faculty. The scores were developed by the Dev Ed Working Group. There have been 18 responses with 13 of them agreeing with the recommended cut scores. The Dev Ed Working Group will meet again in February to review the results.

C. Concurrent Enrollment Partnership (CEP) Taskforce update was provided by Tim Peterson.
At its January 8th meeting, the CEP Taskforce voted to form working groups to make recommendations to the Board President, the CEO, and the Commissioner of Education on the following issues:

- Identification of five general education courses offered for statewide delivery,
- Establishment of standardized eligibility requirements for students,
- Agreement on a common rate for tuition/fees, and
- Identification of alternative delivery methods.

The Course and Eligibility (C&E) working group will make recommendations regarding the identification of the five courses and standardized eligibility requirements for students. The Rate and Delivery (R&D) working group will make recommendations regarding a common rate for tuition/fees and alternative delivery methods.

The C&E group will meet Friday, (January 19th) at 10:30 a.m. at the Board office in Topeka. The R&D group will meet Thursday, January 18 at 12:30 p.m. at the Board office. Before the working groups’ recommendations are forwarded to the CEP Taskforce, Board staff will send them to all institutions for a one-week open comment period.

**OTHER MATTERS**

A. Interstate Passport information was presented by Karla Wiscombe. Interstate Passport is a new program for block transfer of lower-division general education attainment to eliminate repetition of academic work for students who transfer across state lines. This is a voluntary institutional participation and for the first 100 Kansas institutions, the fee is waived for five years. Two Interstate Passport handouts were distributed:
- Opportunity for States and Institutions to Improve the Transfer Process
- Passport Learning Outcomes

More information is available at: [http://interstatepassport.wiche.edu/](http://interstatepassport.wiche.edu/)

B. Open Alternative Educational Resources presentation was given by Brian Lindshield on behalf of the Council of Faculty Senate Presidents. The key points of the presentation were:
- Open Educational Resource (OER) – Retain, Reuse, Revise, Remix or Redistribute your work
- OpenStax textbooks available at: [https://openstax.org/subjects](https://openstax.org/subjects)
- Alternative Educational Resources is free to students, but not openly available
- OER use is increasing – currently 38 colleges in 13 states
- KSU – Open/Alternative Textbook Initiative
- KU – KU OER Grant Initiative
- FHSU – Open Textbooks Grant Program
- PSU – Open Pitt-OER at Pittsburg State
- Two-year institution Library Council stated OER is new to them and most institutions are at the beginning stages.
  - Suggested workshops or in-service to educate all institutions about OERs.

Discussion was held about the various programs at the four-year institutions. The request was made to e-mail the Open/Alternative Educational Resources presentation to all Chief Academic Officers.

C. Kansas Higher Education Reporting System (KHERS) by Judd McCormack was tabled until the February 14th SCOCACO meeting.

**ADJOURNMENT**

Neeli Bendapudi moved to adjourn the meeting. April Mason seconded, and the motion carried. Meeting adjourned at 9:20 a.m.