

COUNCIL OF CHIEF ACADEMIC OFFICERS

AGENDA

June 14, 2017
9:15 am – 10:00 am
or upon adjournment of SCOCAO
reconvene at noon

The Council of Chief Academic Officers will meet in the Kathy Rupp Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

I. Call To Order

- A. *Approve Minutes* Neeli Bendapudi, Chair
May 17, 2017, Meeting *p. 2*

II. Program Request

- A. *B.S. in Interior Architecture and Design (Third Reading)* Neeli Bendapudi, KU *p. 4*
B. *Degree Name Changes* April Mason, KSU *p. 10*
- *M.S. in Adult, Occupational and Continuing Education to M.S. in Adult Learning and Leadership*
- *Ed.D. in Adult, Occupational and Continuing Education to Ed.D. in Adult Learning and Leadership*
- *Ph.D. in Adult, Occupational and Continuing Education to Ph.D. in Adult Learning and Leadership*
C. *Department Move and Name Change* Neeli Bendapudi, KU *p. 11*
- *Urban Planning Department move from School of Architecture, Design and Planning to School of Public Affairs and Administration in the College of Liberal Arts and Sciences*
- *Name Change from School of Architecture, Design and Planning to School of Architecture and Design*

III. Informational Items

- A. *Pittsburg State University* Lynette Olson, PSU
- *changing name of minor and emphasis in Early Childhood Development to Child Development*
- *added emphasis of Military Police Transfer Track*

IV. Updates

- A. *Council of Faculty Senate Presidents* Brian Lindshield, KSU

V. Other Matters

- A. *Tilford Conference* Kate McGonigal, FHSU

VI. Adjournment

- University Press of Kansas Board Meeting** Conrad Roberts,
University Press of Kansas

COCAO Schedule

AGENDA MATERIALS DUE	MEETING DATES	LUNCH ROTATION
May 24, 2017	June 14, 2017	WSU
August 23, 2017	Tentative September 20, 2017	

*Please Note: New Program Proposals are to be submitted 4 weeks prior to the next COCAO meeting for review and processing purposes.

Council of Chief Academic Officers

Wednesday, May 17, 2017
MINUTES

The Council of Chief Academic Officers met in the Kathy Rupp Conference Room of the Kansas Board of Regents at 9:45 a.m. on Wednesday, May 17, 2017, and reconvened at noon.

Members:	Neeli Bendapudi, KU Tony Vizzini, WSU Julie Mazacheck, Washburn	Lynette Olson, PSU David Cordle, ESU	April Mason, KSU Tim Crowley, FHSU
Staff:	Jean Redeker Jacqueline Johnson	Karla Wiscombe Max Fridell	
Others:	Stuart Day, KU Michael McCloud, JCCC Tiffany Bohm, KCKCC Ruth Dyer, KSU Andrew Bennett, KSU Kim Krull, Butler CC	Rick Muma, WSU Amalia Monroe-Gulick, KU Pamela Keller, KU Brian Lindshield, KSU Ryan Ruda, GCCC Rob Catlett, ESU	Rick Moehring, JCCC Amy Hite, PSU Janice Jewett, PSU Brenda Edleston, Cloud County CC Nilou Vakil, KU Conrad Roberts, University Press of Kansas

Neeli Bendapudi called the meeting to order at 9:45 a.m.

Approve April 19, 2017 Minutes

Tony Vizzini moved to approve the April 19, 2017 minutes. David Cordle seconded, and the motion carried.

II. Program Requests

- WSU – Bachelor of Applied Arts in Media Arts (Second Reading). Tony Vizzini stated there has been no further discussions.

April Mason moved to recommend placing WSU's Bachelor of Applied Arts in Media Arts on the Council of Presidents' agenda for approval. David Cordle seconded, and the motion carried. The proposed program will be reviewed by the Council of Presidents at its meeting today (May 17, 2017).

- KU – Bachelor of Science in Interior Architecture and Design (Second Reading). Stuart Day stated there have been further discussions and issues are continuing to be worked out.

After discussion, decision was made to have a third reading of this proposal at COCAO's June 2017 meeting. This allows KU additional time to address concerns presented by PSU and KSU. COCAO members should contact Neeli Bendapudi prior to the June 2017 meeting with additional comments.

- KSU requested approval for Degree Name Change from B.S. in Family Studies and Human Services to B.S. in Human Development and Family Science.

Lynette Olson moved to approve the KSU degree name change for Family Studies and Human Services. Tony Vizzini seconded, and the motion carried.

III. Informational Items

- PSU informed COCAO of an added emphasis and of new graduate certificates to align with HLC guidelines.

IV. Updates

Pam Keller reported the Council of Faculty Senate Presidents (COFSP) is transitioning in new members. She thanked COCAO for allowing COFSP to regularly report to the group and Brian Lindshield will assume the COFSP liaison role in AY 2017-2018. COCAO thanked Pam Keller for her leadership with COFSP and COCAO.

Tony Vizzini moved to recess until noon. David Cordle seconded, and the motion carried. The Chair recessed until noon.

COCAO reconvened at 12:15 pm.

V. Other Matters

- Jean Redeker:
 - Reported the response has been supportive of the draft Academic Advising form. If there are no further responses from the universities by the June 2017 meeting, the Academic Advising form will be used for the report due June 2019.
 - Discussed the Expedited Program Approval Process. The concern is the policy criteria for an expedited program is broad. Discussion included the original intent of an expedited program to meet a business/community need as a response to COCAO's request to the Board. KBOR staff will review the policy to clarify concerns and expedite programs when appropriate. Institutions will begin the discussions on campus for an expedited process on campus.
 - Thanked COCAO for recommendations for individuals to work with the Kansas Water Office. That office will be contacting the faculty members to confirm their interest to assist with the 50-year water plan.

There being no other business, April Mason moved to adjourn. Tony Vizzini seconded, and the motion passed. The Chair adjourned the meeting at 12:22 pm.

New Degree Request – University of Kansas

<u>Criteria</u>	<u>Program Summary</u>
1. Program Identification	Bachelor of Science in Interior Architecture and Design 04.0501
2. Academic Unit	School of Architecture, Design and Planning
3. Program Description	<p>This Bachelor of Science degree, serving undergraduate students on the Lawrence Campus, draws on courses and strengths from the School of Architecture, Design and Planning. It will prepare students to work as National Council for Interior Design Qualification (NCIDQ)-licensed Interior Designers and/or Interior Architects in architecture firms, design firms, corporate architecture/design offices, and public or private organizations that manage and operate complex public and commercial buildings or companies that design equipment, furnishings, and technologies to improve the use of buildings.</p> <p>Students who complete the eight-semester, sequential curriculum are trained to work collaboratively with architects, engineers, and other design and construction professionals. In addition to specialized interior architecture courses, an integrated senior design project, and a professional internship, students must also fulfill a six-credit study-abroad requirement.</p>
4. Demand/Need for the Program	<p>The demand for this program at KU has grown significantly in the last seven years due to three factors. First, the design and construction industries have recovered from the 2008-09 recession and prospective students are aware of increased employment opportunities. Second, many school districts have launched specialized programs that direct students toward careers in architecture, design, and engineering (e.g., Blue Valley Center for Advanced Professional Studies, Shawnee Mission Project Lead the Way, Olathe Environmental Design, and others). And, third, when the KU Design department joined the School of Architecture and Urban Planning in 2010, the interior design program was dissolved due to the need to reallocate faculty. Thus, without seeking prospective students, KU continues to receive 30-35 inquiries, applications, and visits each year from students who wish to study Interior Architecture and Design and who must go elsewhere or find a different major.</p> <p>The need for this program is clear. The Kansas Bureau of Labor Statistics shows an expected 15.1 percent annual growth in positions for interior architects/designers and the U.S. Bureau of Labor Statistics showed 13 percent growth in this field in 2015 and a projected rate of growth of 20 percent through 2024. Additionally, a survey conducted in February 2017 of 90 firms that are connected to the School of Architecture, Design and Planning showed that 89.5 percent of the respondents are interested in hiring entry-level graduates of the proposed program. Several leading national design firms have already expressed interest in joining the internship network for the degree and providing other learning opportunities; a substantial donation in support of the program was recently pledged by a distinguished graduate.</p>

<p>5. Comparative /Locational Advantage</p>	<p>Four-year Interior Design degrees are found at three of the State’s universities (FHSU, PSU, and KSU). The only Interior Architecture degree in Kansas is KSU’s five-year Master of Interior Architecture and Product Design degree. Interior Design programs are found in the major universities of the neighboring states. KU is the only major university in the region that does not have a Council for Interior Design Accreditation (CIDA)-accredited degree that focuses on Interior Architecture or Interior Design. Yet, KU has the largest and closest market of potential Interior Architecture and Design students as well as the largest and closest network of Interior Architecture and Design employers.</p> <p>The proposed degree differs from all of the programs mentioned in the following ways: 1) The degree is designed to be completed in four years with content and coursework drawn from both Architecture and Design; 2) Graduates of this program will have the option of completing the accredited Master of Architecture degree upon completion of the 4-year Interior Architecture and Design program; 3) It will include the fundamental, technological strengths of an architecture degree with advanced course work from our Visual Communications and Industrial Design programs; 4) Students will have unparalleled opportunities for internships with leading firms in the US and abroad; and 5) Students will participate in a design-build studio experience that has no comparable experience within the region.</p> <p>Proximity to local firms in the Kansas City-Topeka corridor offers a significant local advantage for students seeking internships and professional connections.</p>
<p>6. Curriculum</p>	<p>The 36 classes that make up the Interior Architecture and Design curriculum can be divided into six groups:</p> <p><i>Studio</i> (33 credits). Students will complete seven project-based classes that require synthesis and application of content knowledge.</p> <p><i>Support</i> (27 credits). Students will complete nine support classes focusing on history, theory, computing, structures, environmental systems and other areas that overlap with Architecture and Design.</p> <p><i>Specialized</i> (30 credits). Students will complete seven, required, fundamental courses and three career-specialized electives.</p> <p><i>External Courses</i> (25 credits). Students must meet the KU Core requirements and complete basic course work in English, Calculus, and Physics.</p> <p><i>Study Abroad</i> (6 credits). Students will complete this requirement either during the summer or winter intersession. The School has developed a broad range of programs in Europe, Asia and the Caribbean, all led by faculty.</p> <p><i>Professional Internship</i> (6 credits). Students will spend at least the fall semester of their final year in a professional internship.</p>

7. Faculty Profile	<p>Core faculty who teach support courses, studios and some of the specialized Interior Architecture and Design are listed below.</p> <table border="1" data-bbox="557 178 1433 751"> <thead> <tr> <th>Faculty Name</th> <th>Faculty Rank</th> <th>Highest Degree</th> <th>FTE</th> </tr> </thead> <tbody> <tr> <td>Colistra, Joe</td> <td>Assoc Professor</td> <td>M.Arch.</td> <td>1.0</td> </tr> <tr> <td>Castillo, Roberto</td> <td>Lecturer</td> <td>Ph.D.</td> <td>0.5</td> </tr> <tr> <td>Grabow, Stephen</td> <td>Professor</td> <td>Ph.D.</td> <td>1.0</td> </tr> <tr> <td>Sheward, Hugo</td> <td>Asst Professor</td> <td>Ph.D.</td> <td>1.0</td> </tr> <tr> <td>Vakil, Nilou</td> <td>Lecturer</td> <td>M.Arch.</td> <td>0.5</td> </tr> <tr> <td>Karim, Farhan</td> <td>Asst Professor</td> <td>Ph.D.</td> <td>1.0</td> </tr> <tr> <td>Hascall, Jason</td> <td>Lecturer</td> <td>M.S.</td> <td>0.5</td> </tr> <tr> <td>Hossler, Tim</td> <td>Asst Professor</td> <td>M.Arch.</td> <td>1.0</td> </tr> <tr> <td>Van de Riet, K.</td> <td>Asst Professor</td> <td>Ph.D.</td> <td>1.0</td> </tr> <tr> <td>Shellhorn, J.</td> <td>Assoc Professor</td> <td>M.F.A.</td> <td>1.0</td> </tr> <tr> <td>Chang, Jae</td> <td>Assoc Professor</td> <td>D.Arch.</td> <td>1.0</td> </tr> <tr> <td>Johnson, W.</td> <td>Lecturer</td> <td>M.Arch.</td> <td>0.5</td> </tr> <tr> <td>Huang, Thomas</td> <td>Assoc Professor</td> <td>M.Arch.</td> <td>1.0</td> </tr> </tbody> </table> <p>Three additional tenure-line core faculty members will be hired in the first three years of the program's operation to cover studios and specialized Interior Architecture and Design classes.</p>	Faculty Name	Faculty Rank	Highest Degree	FTE	Colistra, Joe	Assoc Professor	M.Arch.	1.0	Castillo, Roberto	Lecturer	Ph.D.	0.5	Grabow, Stephen	Professor	Ph.D.	1.0	Sheward, Hugo	Asst Professor	Ph.D.	1.0	Vakil, Nilou	Lecturer	M.Arch.	0.5	Karim, Farhan	Asst Professor	Ph.D.	1.0	Hascall, Jason	Lecturer	M.S.	0.5	Hossler, Tim	Asst Professor	M.Arch.	1.0	Van de Riet, K.	Asst Professor	Ph.D.	1.0	Shellhorn, J.	Assoc Professor	M.F.A.	1.0	Chang, Jae	Assoc Professor	D.Arch.	1.0	Johnson, W.	Lecturer	M.Arch.	0.5	Huang, Thomas	Assoc Professor	M.Arch.	1.0
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8. Student Profile	<p>Students who will be drawn to this interactive program will likely have interests in design, ergonomics, spatial lighting and acoustics, energy efficiency, and architectural designs from a variety of cultures. Students in this architectural program tend to focus more on the human use of a building, including sustainability, comfort, and health. Typically, these students have a great interest in creating an “experience” within a space. They tend to focus more on the human use of a building than the typical architectural student.</p> <p>Because there will be a limited number of seats available, admission will be competitive and will follow the same guidelines and requirements established for the professional Master of Architecture degree. Thus, the School attempts to attract the highest quality applicants within the pool, measured both by objective metrics (GPA, standardized test scores, class rank and other numerical indices of academic achievement) and by other screening tools such as interviews, required essays, portfolios, and questionnaires that focus on maturity, preparedness, and character.</p>																																																								
9. Academic Support	<p>Students and faculty have access to KU's extensive research library system and holdings. Additionally, they will be served by the Murphy Art & Architecture Library, as well as the following collections and resources housed in the School of Architecture, Design and Planning: the Hatch Resource Center, the Donald E. & Mary Boyle Hatch Reading Room, the Art & Cultural Heritage Digital Image Collection, the Amos Rapoport Image Collection of Vernacular Design, the ARTstor Digital Library, and Material ConneXion.</p> <p>Advising services are sufficient and available for students in the Student Services Center, and no additional hires are needed here. A half-time administrative assistant and a student support officer will be hired for the program.</p>																																																								

<p>10. Facilities and Equipment</p>	<p>The proposed program will be housed in Marvin Hall with faculty offices and initial studio spaces made available in 2017 by the relocation of the Urban Planning Program.</p> <p>The following support facilities, labs, and shops required for this program are well equipped and easily accessible:</p> <p><i>Dedicated Computer Labs</i> include the Architecture Bridge Lab, the Design Print Lab, the Snow Teaching Lab, and other specialty computer labs.</p> <p><i>Wood and Metal Shops</i> include space in the Marvin Shop, the Snow Model-Building Shop, and the East Hills Design-Build Center.</p> <p><i>Digital Fabrication Labs</i> include the 3-D Printer Lab, the Laser Cutter Lab, the CNC Lab, and the Robotics Lab.</p> <p><i>Specialized Support Facilities</i> include the East Hills Furniture Design Studio, the Architectural Acoustics Lab, and the Photo Lab and darkroom.</p> <p>Differential tuition revenues generated by enrollment in the program will be used to support funding for studio workstations and projectors.</p>
<p>11. Program Review, Assessment, Accreditation</p>	<p>The Bachelor of Science in Interior Architecture and Design will be reviewed and assessed within the School with a focus on content, scheduling, expectations, and attainment of learning outcomes. These course-based assessments are supplemented by instructor/course student evaluations conducted each semester.</p> <p>The program will also be assessed at the university-level each year following standard university procedures utilizing metrics that address expectations, performance, and learning outcomes.</p> <p>Additionally, this program will be included in the Board of Regents program review schedule for assessment.</p> <p>Furthermore, dependent upon KBOR approval, as a Council for Interior Design Accreditation (CIDA) candidate program, the degree will undergo a complete accreditation review following the graduation of the second class from the program.</p> <p>Finally, some of the courses and projects included in the degree will also fall within the scope of accreditation reviews conducted by the National Architecture Accrediting Board (NAAB) and the National Association of Schools of Art and Design (NASAD).</p>
<p>12. Costs, Financing</p>	<p>For the implementation of this program, salaries and fringe benefits total \$132,000. This includes \$84,000 for tenure-track instruction, \$25,000 for support staff, \$18,000 for graduate teaching assistants, and \$5,000 for administration. Other operating costs (travel, office expenses, recruitment) and equipment/furnishings (workstations and audio-visual equipment) total \$36,250 for the implementation year. Overall costs are \$168,250 for the implementation year, \$308,500 for year two, and \$443,500 for year three.</p> <p>The School of Architecture, Design and Planning is following a new business model, approved by the university administration, in which tuition revenues generated by new enrollment in this program can be used to finance the development of the program. Projected enrollments will cover the full cost of the program. Differential tuition revenues produced by the new enrollment may also be used to purchase new studio furnishings and classroom equipment.</p>

**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

I. Identify the new degree: Bachelor of Science in Interior Architecture and Design

II. Provide courses required for each student in the major:

	Course Name & Number	Credit Hours
Core		3
IAD	103 Introduction to Architecture	6
IAD	108 Arch Foundations I	3
ENGL	101 Composition I	3
MATH	105, 115 or 365 Topics in Math, Calculus or Statistics	
IAD	104 Principles of Modern Architecture	3
IAD	109 Arch Foundations II	6
<i>IAD</i>	<i>Introduction to Design Computing</i>	3
PHSX	114 College Physics	4
<i>IAD</i>	<i>Interior Architecture Studio I</i>	3
IAD	540 Global History I	3
IAD	524 Structures I	3
IAD	510 Ergonomics	3
<i>IAD</i>	<i>Interior Architecture Studio II</i>	3
<i>IAD</i>	<i>History of Interior Architecture</i>	3
IAD	624 Structures II	3
<i>IAD</i>	<i>Human Centered Design</i>	3
IAD	201 Visual Communication	3
ENGL	102 Critical Reading & Writing	3
IAD	509 Interior Architecture Design-Build Studio	6
<i>IAD</i>	<i>Products, Materials and Specifications</i>	3
<i>IAD</i>	<i>Branded Environments</i>	3
IAD	530 Environmental Systems I	3
<i>IAD</i>	<i>Interior Architecture Studio III</i>	3
IAD	552 Professional Practice	3
<i>IAD</i>	<i>Furniture Design</i>	3
IAD	531 Environmental Systems II	3
<i>IAD</i>	<i>Study Abroad</i>	6
<i>IAD</i>	<i>Integrated Interior Architecture Studio</i>	6
Electives		3
	KU Core Goal 2, Learning Outcome 2	3
	KU Core Goal 3, Learning Outcome 2	3
	General Education Elective 1	3
	General Education Elective 2	3
	Professional Enrichment Elective 1	3
	Professional Enrichment Elective 2	3
	Professional Enrichment Elective 3	3
Practica		6
<i>IAD</i>	<i>Professional Internship</i>	6
Total		127

IMPLEMENTATION YEAR FY 2018

Fiscal Summary for Proposed Academic Programs

Institution: University of Kansas Proposed Program: Bachelor of Science in Interior Architecture and Design

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:	15	0	43	0	70	0
B. Total semester credit hours taken by all students in program	465		1,398		2,331	
Part II. Program Cost Projection						
A. In <u>implementation</u> year one, year two, and year three, please list all identifiable costs.						
	Implementation Year		Year 2		Year 3	
<u>Salaries and Fringe...Total</u>	<u>132,000</u>		<u>258,000</u>		<u>393,000</u>	
Instruction: GTAs	18,000		42,000		66,000	
Instruction: Adjuncts	-		27,000		45,000	
Instruction: Tenure-Line	84,000		168,000		252,000	
Administration	5,000		5,000		5,000	
Support Staff	25,000		25,000		25,000	
<u>OOE...Total</u>	<u>22,000</u>		<u>22,000</u>		<u>22,000</u>	
Travel	6,000		6,000		6,000	
Office Expenses	12,000		12,000		12,000	
Recruitment	4,000		4,000		4,000	
<u>Equipment/Furnishings...Total</u>	<u>14,250</u>		<u>28,500</u>		<u>28,500</u>	
Studio Workstations	11,250		22,500		22,500	
Studio AV Equipment	3,000		6,000		6,000	
<u>TOTAL</u>	<u>168,250</u>		<u>308,500</u>		<u>443,500</u>	

Indicate source and amount of funds if other than internal reallocation:

Salaries and OOE will be funded with tuition revenue generated by the program. Equipment and furnishings will be funded with differential tuition collected from new enrollments in the program and with new tuition revenue generated by the program.

Revised: January, 2017

May 10, 2017

TO: April Mason
Provost and Senior Vice President
106 Anderson Hall

RE: Proposal for COCAO

FROM: Candace LaBerge
Office of Faculty Senate

Please forward the following proposals to COCAO for their approval:

1. College of Education:

Department of Educational Leadership

Name changes:

FROM: Adult, ~~Occupational and Continuing Education~~ (M.S.)
TO: Adult Learning and Leadership (M.S.)

FROM: Adult, ~~Occupational and Continuing Education~~ (Ed.D.)
TO: Adult Learning and Leadership (Ed.D.)

FROM: Adult, ~~Occupational and Continuing Education~~ (Ph.D.)
TO: Adult Learning and Leadership (Ph.D.)

These proposals were approved by the College of Education and received approval by Faculty Senate on May 9, 2017.

Thank you for your assistance with this proposal.

May 22, 2017

To

Dr. Neeli Bendapudi
Provost and Executive Vice Chancellor The University of
Kansas

Dear Provost Bendapudi,

As you know, Urban Planning department will be moving from the School of Architecture, Design & Planning to the College of Liberal Arts and Sciences starting July 1, 2017.

In light of the move, I would like to request that the name of our School be changed to the following effective July 1, 2017:

School of Architecture and Design

We have conducted, in January this year, a new name retreat for all of our faculty, staff, students, alumni representatives, and community leaders. Following that retreat, we have conducted a survey of all of our alumni, faculty, students, and staff. Based on the results, we have determined the new name of the school. We would like the shorthand abbreviation for the School to be "ArcD."

Please let me know if you have any questions. I appreciate your kind consideration of my request. Sincerely,



Mahesh Daas Dean

CC: Stuart Day, Senior Vice Provost for Academic Affairs