

**Kansas Board of Regents
Council of Chief Academic Officers**

**Wednesday, March 15, 2017
MINUTES**

The Council of Chief Academic Officers met in the Kathy Rupp Conference Room of the Kansas Board of Regents at 9:39 a.m. on Wednesday, March 15, 2017, and reconvened at noon.

In Attendance:

Members:	Neeli Bendapudi, KU	Lynette Olson, PSU	Robert Klein, KUMC
	Tony Vizzini, WSU	David Cordle, ESU	April Mason, KSU
	Julie Mazacheck, Washburn	Graham Glynn, FHSU	Jeff Briggs, FHSU

Staff:	Jean Redeker	Karla Wiscombe	Max Fridell
	Susan Hancock		

Others:

Stuart Day, KU	Rick Muma, WSU	Rick Moehring, JCCC
Kim Krull, Butler CC	Pamela Keller, KU	Janice Jewett, PSU
Michael McCloud, JCCC	Ruth Dyer, KSU	Tiffany Bohm, KCKCC
Andrew Bennett, KSU	Doc Arnett, Cowley CC	Todd Carter, Seward CC
Aron Potter, Coffeyville CC	Amy Hite, PSU	Alysia Johnston, Fort Scott CC
David Thompson, KSU	Don Gruenbacher, KSU	Steve Warren, KSU
Amalia Monroe-Gillen, KU	Brian Lindshield, KSU	

Neeli Bendapudi called the meeting to order at 9:39 a.m.

Approve February 15, 2017 Minutes

April Mason moved to approve the February 15, 2017 minutes. Lynette Olson seconded, and the motion carried.

II. Program Requests

KSU – Bachelor of Science in Biomedical Engineering (First Reading) information was presented by April Mason. Don Gruenbacher, David Thompson, and Steve Warren, KSU, were introduced and answered questions. If there are any further comments or questions, please contact April Mason prior to the April 2017 meeting. This is a first reading and no action is required.

- KU – Master of Science in Homeland Security: Law & Policy (Second Reading)
Neeli Bendapudi stated there have been no further discussions.

April Mason moved to recommend placing KU's Master of Science in Homeland Security: Law & Policy on the Council of Presidents agenda for approval. Tony Vizzini seconded, and the motion carried.

The proposed program from KU will be reviewed by the Council of Presidents at its meeting today (March 15, 2017).

III. Informational Items

- PSU addition of Automotive Service Technology Certificate
- ESU addition of minor in Data Security

IV. Updates

Pam Keller informed COCAO of the progress made by the Council of Faculty Senate Presidents on determining statewide AP cut scores

- Report on AP Credit Policy Implementation attached
- Discussion involved:
 - Determination of future review dates for cut scores at today's meeting
 - Coordination of institutions to abide by the proposed policy
 - Present a recommendation requesting a vote on proposed AP Credit Score policy at April 19, 2017 COCAO meeting

V. Other Matters

Jean Redeker presented information on Academic Calendars.

- Potential issue with different spring break for universities
- Academic Calendar discussion at BAASC meeting today
- Review Academic Calendar proposal at April COCAO meeting
- KU Med scheduling a week long break every 12 weeks starting July 2016

Standardized report on Academic Advising for HLC and KBOR

Discussion was held for developing a standardized report on Academic Advising for HLC and KBOR. HLC has an expectation that institutions look at Academic Advising and does not have a form to complete. COCAO requested KBOR staff review the current form and offer suggestions for improvement at the April 19th meeting.

Chair recessed until noon.

COCAO reconvened at 12:26 pm.

Thanked Graham Glynn for his dedication and service to COCAO and wished him well in his new position at Radford University.

Jean Redeker updated COCAO on the result of “No Finding” for the Federal Audit of Financial Reporting.

COCAO discussed BAASC’s request for a consensus on determining spring break for the Academic Calendars. The consensus is to allow the universities autonomy to determine spring break while avoiding the third week in March.

Student Advisory Committee has appointed Emily Brandt, FHSU, and Elijah Williams, ESU, as liaisons for BAASC.

The Council of Faculty Senate Presidents will be presenting a recommendation requesting a vote on AP Credit Score Policy at the April 19th COCAO meeting.

The April 19th COCAO meeting will be held in Lawrence. A professional development meeting was discussed for Tuesday evening.

There being no other business, David Cordle moved to adjourn. April Mason seconded, and the motion passed with Graham Glynn opposed. The Chair adjourned the meeting at 12:50 pm.

To: Council of Chief Academic Officers

From: Pam Keller, COFSP Chair

Re: Report on AP Credit Policy Implementation

Date: 3/15/17

Summary: Using the COFSP process for establishing a system-wide AP credit score higher than 3 for Regents institutions, two academic disciplines agreed on a higher score. Physics agreed to a minimum credit score of 4 for algebra-based courses and 5 for calculus-based courses. Art history agreed to a minimum score of 4 for its course. The large majority of faculty did not object to a default minimum score of 3 to first courses.

Background:

KBOR's Credit by Examination policy. This policy requires each state university to award credit for all Advanced Placement (AP) examination scores of 3 or above for the equivalent course(s) at their institution beginning July 1, 2017. The same policy also requires, by the same date, that institutions award credit for all College-Level Examination Program (CLEP) examination scores at or above the American Council of Education's recommended score for the equivalent course(s) at their institution.

As to AP scores only, the KBOR policy allows academic disciplines to establish a higher minimum score if they follow the process the Council of Faculty Senate Presidents (COFSP) proposed and the Council of Chief Academic Officers (COCAO) approved (approved on May 18, 2016). The KBOR policy and the COFSP process are attached.

COFSP Process. The approved process charged COFSP members with communicating the default score to department heads whose faculty members were responsible for the equivalent courses at each university. If no university department objected to the default score of 3, the default score became the uniform minimum score for all institutions. But if a department objected, then the COFSP chair was charged with facilitating conference calls with the appropriate faculty from each institution with the objective of reaching consensus on a higher score. If a consensus could be reached, then the discipline could establish a higher minimum score. Absent consensus, or action by COCAO, the default minimum score of 3 would apply across the system.

Implementation: In late fall of 2016, COFSP members worked with their administrations to inform department heads (or other faculty responsible for the equivalent courses) that KBOR policy would apply a default AP credit score of 3 to equivalent courses unless a system-wide higher score could be agreed upon. Any faculty member who wanted to discuss a higher score was required to communicate that request to the COFSP member.

The majority of faculty did not communicate an objection to 3 as the minimum system-wide score. But at least one faculty member in five disciplines (art history, physics, biology, chemistry, and psychology) requested a discussion with their peers at the other institutions.

Accordingly, the COFSP Chair, with the KU governance office's assistance, facilitated conference calls for each of the five disciplines. Each group held at least one conference call and had additional communications by email between December 2016 and February 2017. Groups reviewed their current AP scores, discussed concerns with changing current scores to a lower score, and worked to reach consensus on the most appropriate system-wide score.

Results:

Biology, chemistry, and psychology agreed to a minimum score of 3. Biology and chemistry agreed on a score of 3 for their first courses (biology for non-majors and Chem 1). One psychology department would have preferred a score of 4, but a consensus could not be reached that this was the most appropriate score for all schools. Thus the group as a whole acquiesced in the default score of 3.

Art history agreed to a minimum score of 4. Because the AP test divides the material covered in two-semester art history survey courses into several sections, students can receive a 3 on the AP test by doing exceedingly well on one section yet failing to achieve mastery of the material in another section.

Art history faculty determined that a minimum score of 4 assures that all students have sufficient mastery of the material necessary to justify college credit.

Physics agreed to a minimum score of 4 for algebra-based courses and a score of 5 for calculus-based courses. The physics professors reasoned that students with AP scores of 3 come in with substantive concepts but are not prepared enough for the actual problem solving required. A score of 4 for algebra-based courses and 5 for calculus-based courses assures all students will be prepared to succeed.

Overall, the COFSP process was a positive one. Faculty appreciated the opportunity to discuss concerns with changing current AP credit scores and the chance to reach a consensus on the most appropriate system-wide score. COFSP also appreciated the opportunity to be involved in implementing the KBOR Credit by Examination policy.

CHAPTER II: GOVERNANCE - STATE UNIVERSITIES

A. ACADEMICAFFAIRS

3. CREDIT BY EXAMINATION

- a. College Level Examination Program (CLEP) and Advanced Placement (AP) credit awarded by any state university in conformity with this policy shall be accepted by all other state universities.
- b. Beginning July 1, 2017, each state university shall award:
 - i. Credit for all Advanced Placement (AP) examination scores of three (3) or above for the equivalent course or courses at their institution.
 - ii. Credit for all College-Level Education Program (CLEP) examination scores at or above the American Council of Education's (ACE) credit-granting recommended score of 50 for the equivalent course or courses at their institution.
- c. Any academic discipline may establish a higher system-wide AP exam score above three (3) using the process for establishing a higher AP exam score that was proposed by the Council of Faculty Senate Presidents and approved by the Council of Chief Academic Officers on May 18, 2016.
- d. All other Kansas public postsecondary educational institutions are encouraged to adopt this state university policy.
- e. Institutions shall have discretion on awarding additional credit for scores above three (3) on AP exams and scores above the ACE credit-granting recommended score of 50 for CLEP exams.

Process for establishing a higher system-wide score [proposed by the Council of Faculty Senate Presidents and approved by COCAO]:

- 1- Charge the members of CoFSP to distribute the default system-wide cut scores in draft form, to the department heads whose faculty members are responsible for each of those equivalent courses at each of the applicable universities.
- 2- If no university's department objects to the default cut score for a given exam, let that default cut score be established as the system-wide cut score for the equivalent course.
- 3- If one or more departments object to a particular default cut score, let all of the university department heads responsible for that particular exam discuss the issue by email or conference call, facilitated by the chair of the CoFSP, with the objective of reaching consensus on a different score. If a consensus cannot be reached, convene a meeting of the university department heads responsible for the exam in question at the Kansas Core Outcomes Group annual fall meeting. If consensus still cannot be reached, let the Council of Chief Academic Officers set the system-wide cut score for that particular exam.