

**Council of Chief Academic Officers  
MINUTES**

**Wednesday, November 16, 2022**

The November 16, 2022, Council of Chief Academic Officers (COCAO) meeting was called to order by Chair Barbara Bichelmeyer at 9:03 a.m. The meeting was held on the campus of Kansas State University with a virtual option through Zoom.

**In Attendance:**

Members:	Barbara Bichelmeyer, KU Chuck Taber, K-State Brent Thomas, ESU	Jill Arensdorf, FHSU Howard Smith, PSU Shirley Lefever, WSU	Robert Klein, KUMC Laura Stephenson, Washburn Daniel Archer, KBOR
Staff:	Amy Robinson Sam Christy-Dangermond Tara Lebar	Karla Wiscombe Cindy Farrier John Yeary	Judd McCormack Marti Leisinger
Others:	Aron Potter, Coffeyville CC Tosca Harris, Allen CC Shawn Keough, ESU JoLanna Kord, ESU Monette DePew, Pratt CC Sharon Kibbe, Highland CC Tanya Gonzalez, K-State Jane Holwerda, Dodge City CC	Don Saucier, K-State Heather Morgan, KACCT Jean Redeker, KU Linnea GlenMaye, WSU Nate Brunsell, KU Stuart Day, KU Tom Nevill, Butler CC Mickey McCloud, JCCC	Greg Schneider, ESU Cindy Hoss, Hutchinson CC Jen Roberts, KU Michelle Schoon, Cowley CC Ryan Stanley, FHSU Susan Castro, WSU Taylor Crawshaw, Independence CC Jennifer Callis, SATC

Roll call was taken for members and presenters.

**Approval of Minutes**

Howard Smith moved to approve September 14, 2022, meeting minutes, and Shirley Lefever seconded the motion. With no corrections, the motion passed.

**Council of Faculty Senate Presidents (CoFSP) Update**

Nate Brunsell, KU's faculty senate president and CoFSP Chair, provided the update. The Council has been meeting regularly and has expanded its membership to include presidents-elect to assist with transitions and continuity. Last month they focused on rpk GROUP reports, faculty governance engagement, and insight into the process.

**Other Requests**

- Howard Smith presented a request for approval to change the name of AAS in Architectural Manufacturing, Management, & Technology to AAS in Wood Product Manufacturing at PSU. PSU requested the name change to help prospective students better understand what the program is.

Brent Thomas moved to approve, and Jill Arensdorf seconded. The motion passed unanimously. The name change will go to Dr. Flanders for final approval.

- Howard Smith presented a request for approval to change the name of BST in Architectural Manufacturing, Management, & Technology to BST in Wood Product Manufacturing at PSU.

Shirley LeFever moved to approve, and Chuck Taber seconded. The motion passed unanimously. The

name change will go to Dr. Flanders for final approval.

- Brent Thomas presented a request for approval to merge the BA/BS in History with the BA/BS in Political Science, resulting in a BS in History and Government at ESU. Enrollment in both programs is at or slightly below minimum thresholds, and they intend to merge these programs and not eliminate them. These changes will allow the new curriculum to align with the BSE in Social Sciences and create efficiencies.

Howard Smith moved to approve, and Jill Arensdorf seconded. The motion passed unanimously. The merged program will go to Dr. Flanders for final approval.

### **Other Matters**

- PSU is looking into the possibility of offering an associate degree to help graduates that stop out after meeting requirements but do not earn a credential.
- FHSU is looking at offering a BAS option in Leadership for military students that come in with an AAS or close to an AAS.
- Multiple institutions noted they are looking for Deans in different colleges.
- Sam Christy-Dangermond provided the following new program proposal reminders:
  - The new systemwide general education may need to be incorporated into the semester-by-semester course plan section, depending on the anticipated implementation date of the new program;
  - estimated enrollments should be well-explained;
  - the new program proposals need to have solid justification for program duplication for any new program they're proposing that another institution already offers; and
  - the proposals need to show an increase in costs over the three years in the financial table due to the reality of inflation.

### **Adjournment**

The next COCAO meeting is scheduled virtually for December 14, 2022, at 9:00 a.m.

Jill Arensdorf moved to adjourn the meeting, and Brent Thomas seconded the motion. With no further discussion, the meeting adjourned at 9:21 a.m.