

## Council of Chief Academic Officers

### MINUTES

Wednesday, February 20, 2019

The February 20, 2019, meeting of the Council of Chief Academic Officers was called to order by Chair Lynette Olson at 7:30 a.m. The meeting was held in the Suite 530 located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

#### **In Attendance:**

Members:	Lynette Olson, PSU	David Cordle, ESU	Jeff Briggs, FHSU
	Charles Taber, KSU	Carl Lejuez, KU	Robert Klein, KUMC (by phone)
	Rick Muma, WSU	Jean Redeker, KBOR	
Staff:	Karla Wiscombe	Sam Christy-Dangermond	Max Fridell
	Cindy Farrier	Natalie Yost	
Others:	Jon Marshall, Allen CC	Lori Winningham, Butler CC	Greg Schneider, ESU
	Alysia Johnston, Fort Scott CC	Adam Borth, Fort Scott CC	Erin Shaw, Highland CC
	Brian Niehoff, KSU	Matt Pounds, NWKTC	Linnea GlenMaye, WSU
	Scott Lucas, WSU Tech		

Chair Lynette Olson welcomed everyone and started introductions.

#### **Approval of Minutes**

Rick Muma moved to approve the January 16<sup>th</sup> minutes. Following the second of Charles Taber, the motion carried.

#### **Service Area Discussion**

Jean Redeker informed COCAO of the two-year institutions support by keeping service areas for their sector. Discussion was held on defining and measuring unmet needs and how to work cooperatively to serve the students across the state. COCAO supports changing the definition of distance education to match HLC's.

#### **Program Requests**

- FHSU – Master of Social Work (first reading)  
Jeff Briggs and Tim Davis presented the degree program and answered questions. Carl Lejuez, KU, indicated they are currently partnering with FHSU to deliver the MSW in western Kansas and expressed concern about the ability of the area to support two programs. If there are further comments or questions, please contact Jeff Briggs prior to the March 20, 2019, meeting. This is a first reading and no action is required.
- KSU – Master of Science in Physician Assistant Studies (first reading)  
Charles Taber presented the degree program and introduced John Buckwalter, Bronwyn Fees, and Gweneth Ferdinand-Jacob to answer questions. Rick Muma, WSU, expressed concern about ensuring there were enough clinical sites for WSU's and KSU's program. KSU and WSU will continue the conversation about clinical sites. If there are further comments or questions, please contact Charles Taber prior to the March 20, 2019, meeting. This is a first reading and no action is required.
- PSU – Associate of Applied Science in Plastics Technology (first reading)  
Lynette Olson presented the degree program and Tim Dawsey and Greg Murray answered questions. Jean Redeker, KBOR, indicated that it is atypical for a university to bring forward a new associate degree; however, PSU has a bachelor's degree in this area and there is not a similar program in the PSU area. If there are further comments or questions, please contact Lynette Olson prior to the March 20, 2019, meeting. This is a first reading and no action is required.
- KU – Bachelor of Applied Science in Exercise Science (second reading)  
The Council unanimously approved this degree request, and it will be presented to Council of Presidents (COPs) today for approval.

- ESU - Master of Science in Athletic Training (second reading)  
The Council unanimously approved this degree request, and it will be presented to Council of Presidents (COPs) today for approval.
- ESU – Request to change degree name from Rehabilitation Services Education to Rehabilitation and Disability Studies.  
David Cordle presented the information for the degree name change and answered questions.

Discussion was held, and Charles Taber moved to approve the request to change the degree name listed above at ESU. Following the second of Rick Muma, motion carried.

**Credit by Exam Policy Amendments were presented by Samantha Christy-Dangermond.**

Jeff Briggs moved to approve the Credit by Exam Policy Amendments to include standardized cut scores for International Baccalaureate. Following the second of Rick Muma, motion carried.

**Council of Faculty Senate Presidents (CoFSP) Update**

Clifford Morris, PSU, stated CoFSP will be discussing at its meeting today:

- Open Education Resources
- Credit by Exam Policy
- Math Pathways

**Student Advisory Committee Update**

Kyle Frank, PSU, updated COCAO on the Student Advisory Committee’s Open Educational Resources (OER) Action Plan. The goal is to advance accessibility to higher education in Kansas through affordable textbook solutions and innovative approaches to educating. He reviewed the recommended Action Plan points.

Following the discussion, COCAO offered assistance in determining the members of the working group. Two year institutions offered their support and assistance with the OER project as well. COCAO appreciates the work the students are putting into this project.

**OTHER MATTERS**

- Informational Items – none
- Max Fridell informed COCAO that a revised New Degree Program Proposal template has been posted on the KBOR website as a word document.
- Max Fridell updated COCAO on the AY2018 Board Goad: Admissions
  - KSU requires either a 21 ACT composite or higher OR a 3.25 GPA; the pre-college curriculum is recommended.
  - KU requires either a 21 ACT composite and a 3.25 GPA OR a 24 ACT composite score and a 3.0 GPA; the pre-college curriculum is recommended.
  - WSU requires either a 21 ACT composite OR a 2.25 GPA; the pre-college curriculum is required.
  - All regional universities require a 19 ACT composite AND a 2.25 GPA. The pre-college curriculum is required.

The next step is to reconvene the group to discuss the findings and make a recommendation.

- Max Fridell reminded COCAO that the Academic Advising Report is due March 1st.  
Each campus is required to submit a written report, no more than two pages in length, describing how its Academic Advising System advances the Board’s strategic goals pertaining to retention and graduation.
- COCAO discussed the postponement of Undergraduate Research Day at the Capitol.
- The Chair recessed the meeting at 9:15 am. COCAO reconvened at 12:20 pm.
- COCAO discussed the topics for the breakfast with the Regents on February 21<sup>st</sup>.
  - A list of topics was submitted to the Regents
  - Hot topics from today’s various committee meetings are:
    - Proposed definition of Baccalaureate degree
    - Service areas

The Regents would like to discuss these in depth to understand the universities perspectives.

By consensus, COCAO determined they will:

- Inform Regents of their concerns
- Allow the Regents to articulate their vision
- Request a timeline to consider alternative proposals
- Work toward a permissive rather than a required policy

**ADJOURNMENT**

Jeff Briggs moved to adjourn the meeting. Following the second of Charles Taber, the motion carried. The Chair adjourned the meeting at 1:24 pm.