

Council of Chief Academic Officers

MINUTES

Wednesday, January 16, 2019

The January 16, 2019, meeting of the Council of Chief Academic Officers was called to order by Chair Lynette Olson at 9:15 a.m. The meeting was held in the Suite 530 located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

In Attendance:

Members:	Lynette Olson, PSU	David Cordle, ESU	Jeff Briggs, FHSU
	Charles Taber, KSU	Carl Lejuez, KU via phone	Mike Werle, KUMC for Robert Klein
	Rick Muma, WSU	Jean Redeker, KBOR	
Staff:	Karla Wiscombe	Sam Christy-Dangermond	Max Fridell
	Cindy Farrier	Natalie Yost	
Others:	Jon Marshall, Allen CC	Lori Winningham, Butler CC	Kim Krull, Butler CC
	Nancy Zenger-Beneda, Cloud CC	Aron Potter, Coffeyville CC	Michelle Schoon, Cowley CC
	Matthew Howe, ESU	Steven Lovett, ESU	Paul Luebbers, ESU
	Steve Loewen, FHTC	Adam Borth, Fort Scott CC	Ryan Ruda, Garden City CC
	Erin Shaw, Highland CC	Cindy Hoss, Hutchinson CC	Rick Moehring, JCCC
	Alex Wells, JCCC	Ed Kremer, KCKCC	Brian Niehoff, KSU
	Spencer Wood, KSU	David Cook, KU	Mike Werle, KUMC
	Matt Pounds, NWKTC	Michael Fitzpatrick, Pratt CC	Cliff Morris, PSU
	Todd Carter, Seward CC	Stephani Johns-Hines, SATC	Aileen Ball, Washburn
	Linnea GlenMaye, WSU		

Chair Lynette Olson welcomed everyone and started introductions.

Approval of Minutes

The minutes of the December 12, 2018, meeting were unanimously approved.

Program Requests

- ESU - Master of Science in Athletic Training (first reading)
David Cordle introduced Paul Luebbers & Matt Howe. Paul Luebbers presented the degree program and answered questions. If there are further comments or questions, please contact David Cordle prior to the February 20, 2019, meeting. This is a first reading and no action is required.
- KU – Bachelor of Applied Science in Exercise Science (first reading)
Carl Lejuez presented the degree program and answered questions. If there are further comments or questions, please contact Carl Lejuez prior to the February 20, 2019, meeting. This is a first reading and no action is required.
- KU – Act on Request for a Minor in Human Resources Management.
- KU – Act on Request for a Minor in International Business.
Carl Lejuez presented the information for both minors and answered questions.

Discussion was held, and Rick Muma moved to approve the request for a Minor in Human Resources Management and a Minor in International Business at KU. Following the second of Charles Taber, motion carried.

Council of Faculty Senate Presidents (CoFSP) Update

Clifford Morris, PSU, stated CoFSP will be discussing at their meeting today: Open Education Resources (OER); Credit by Exam Policy and CoFSP's role; and Math Pathways.

OTHER MATTERS

- Credit by Exam Policy Amendments were presented by Samantha Christy-Dangermond.

The CPL Task Force made the recommendation to award equivalent credit for International Baccalaureate exams with scores of 4 and above for both standard level and higher level.

Discussion was held, and by consensus COCAO tabled the proposed amendments until February.

The Chair recessed the meeting at 9:50 am. COCAO reconvened at 12:25 pm.

- Strategic Program Alignment discussion:
 - KU and WSU will present a list of programs to the Board in May or June
 - More information will be available after the initial presentation
- Lynette Olson informed COCAO that PSU has launched a strategic visioning project. rpk Group will help PSU maximize their current program portfolio while simultaneously increasing their capacity to move toward a shared future vision.
- Undergraduate Research Day at the Capitol is February 20th. Discussion was held to coordinate visiting the Capitol during the lunch break on February 20th.
- COCAO requested to discuss Service Areas at its February meeting.
 - Identify the issues to be considered
 - Define unmet need
 - Mode to meet “the unmet need”
 - Partnerships with local business
 - Distance Education and Regents Center
 - Staff will report to the Board by or on June 19th

COCAO requested information on the number of service area waivers that have been approved or denied as well as a copy of the issue paper that went to COPs.

Karla Wiscombe asked institutions to consider a collaborative partnership with two-year institutions if the universities are not providing CEP to high schools in their home counties. For the 2019 CEP Report she has asked universities to list all high schools in their home county and identify which high schools are not being served through CEP.

- Breakfast with the Regents on February 21st was discussed. Charles Taber will compile a list of topics for COCAO to review. Potential topics include:
 - Budget and the Regents point of view
 - Regents’ feedback on public perceptions of the universities
 - Issues that Regents would like to address
 - Changes in higher education and the future impact
 - University partnerships with industries
 - Open Educational Resources
 - Accessibility issues on campus
- Tilford Conference discussion included:
 - Role of conference committee and reporting to COCAO
 - Tilford Statewide Steering Committee referred to by different names throughout document
 - When does the Statewide Steering Committee take on their responsibilities?
 - Chief Diversity Officers determine the majority of the Tilford conference information and hands over the responsibility to the Statewide Steering Committee
 - Carl Lejuez will review the documents and make revisions for COCAO to review

By consensus, COCAO tabled the discussion until its March 20th meeting.

ADJOURNMENT

David Cordle moved to adjourn the meeting. Following the second of Charles Taber, the motion carried. The Chair adjourned the meeting at 1:07 pm.