

Council of Chief Academic Officers

MINUTES Wednesday March 14, 2018

The March 14, 2018, meeting of the Council of Chief Academic Officers was called to order by Chair April Mason at 9:18 a.m. The meeting was held in the Overman Student Center at Pittsburg State University.

In Attendance:

Members:	April Mason, KSU Lynette Olson, PSU Rick Muma, WSU	David Cordle, ESU Stuart Day, KU	Jeff Briggs, FHSU Robert Klein, KUMC
Staff:	Jean Redeker	Karla Wiscombe	Max Fridell
Others:	Ed Kremer, KCKCC Kim Krull, Butler CC Amy Hite, PSU Rob Catlett, ESU Cliff Morris, PSU Ed Bashaw, ESU	Linnea GlenMaye, WSU Adam Borth, Fort Scott CC Erin Shaw, Highland CC Brenda Chatfield, NWKTC Aron Potter, Coffeyville CC Rick Moehring, JCCC	Steve Loewen, FHTC Lori Winningham, Butler CC Todd Carter, Seward County CC Michael McCloud, JCCC Tony Gabel, FHSU

Chair April Mason welcomed everyone.

APPROVAL OF MINUTES

Rick Muma moved that the minutes of the February 14, 2018, meeting be approved. Following the second of Lynette Olson, the motion carried.

PROGRAM REQUESTS

- *WSU – Master of Arts in Arts Leadership and Management (second reading).* Rick Muma described the degree program and stated there have been no further questions or discussions.

Lynette Olson moved, with the second of David Cordle, that the Master of Arts in Arts Leadership and Management be approved. The motion carried unanimously, and this degree will be presented at the next meeting of COPS and BAASC.

- *WSU – Master in Health Administration (first reading).*
Rick Muma discussed Wichita State University's Master in Health Administration. If there are further comments or questions, please contact Rick Muma prior to the April 18, 2018, conference call. This is a first reading and no action is required.
- *KUMC – Master of Science in Athletic Training (second reading).*
Robert Klein described the program and stated there was a small change to clarify other programs being offered.

Jeff Briggs moved, with the second of Rick Muma, that the Master of Science in Athletic Training be approved. The motion carried unanimously, and this degree will be presented at the next meeting of COPS and BAASC.

- *ESU – Master of Science in Information Technology (first reading).*

- *ESU – Bachelor of Science in Business Data Analytics (first reading).*
David Cordle introduced Ed Bashaw to discuss Emporia State University’s Master of Science in Information Technology and Bachelor of Science in Business Data Analytics. If there are further comments or questions, please contact David Cordle prior to the April 18, 2018, conference call. This is a first reading and no action is required.

Degree or program name changes

- *B.S.E. in Health and Physical Education to B.S.E. in Physical Education Plus - KU*
Discussion was held for the above listed degree title change at KU.

David Cordle moved, with the second of Rick Muma, that the degree title change for B.S.E. in Health and Physical Education at KU be approved. The motion carried with one opposing vote.

- *M.S. in Horticulture to M.S. in Horticulture and Natural Resources – KSU*
- *Ph.D. in Horticulture to Ph.D. in Horticulture and Natural Resources – KSU*
Discussion was held for the above listed degree title changes at KSU.

Lynette Olson moved, with the second of David Cordle, that the degree title changes for the M.S. & Ph.D. at KSU be approved. The motion carried.

Department creation or name changes

- *Department of Sport Management creation and change the name of the Sport Administration program to Sport Management program at WSU*
Rick Muma discussed the history behind the change of the program and department change.

David Cordle moved, with the second of April Mason, that the creation of the Department of Sport Management and the program name change at WSU be approved. The motion carried.

- *Respiratory Care Department to Department of Respiratory Care and Diagnostic Science at KUMC.*
Robert Klein discussed the reasoning for the change of name.

Rick Muma moved, with the second of Lynette Olson, that the Respiratory Care Department name change to Department of Respiratory Care and Diagnostic Science at KUMC be approved. The motion carried.

- *KUMC – requests to add two clinical departments within the School of Medicine.*
 - The Department of Cardiovascular Medicine
 - The Department of Cardiovascular and Thoracic Surgery

Rick Muma moved, with the second of Jeff Briggs, that the creation of the two departments listed above for KUMC be approved. The motion carried.

Council of Faculty Senate Update

Amy Hite, PSU, informed COCAO that the Council of Faculty Senate Presidents (COFSP) will discuss the process for cut scores and implementation review, 120 credit hour degree programs, and Senate Bill 340 at the COFSP’s meeting today.

OTHER MATTERS

- *Update on Board Goal on Qualified Admissions was presented by Howard Smith, PSU.*
Discussion was held and COCAO will review the proposal with the appropriate individuals at their university.

- *Proposed amendments to the Policy on Expedited Program Approval Process were presented by Jean Redeker.*
 - The policy allows the flexibility to respond quickly to distinct opportunities to meet workforce, economic or other special needs.
 - Staff is proposing adding additional criteria for justification to tailor criteria to those programs that:
 - need expedited approval due to unforeseen, immediate circumstances;
 - were directly requested by a corporate, industrial or public entity; and
 - were expedited for approval at the campus level.
 - In addition, a statement has been included indicating this process is not to be used to circumvent the customary approval process.

Discussion was held and Jean Redeker will provide a revised proposal at the May COCAO meeting.

The Chair recessed the meeting at 10:27 am.

COCOA reconvened at 12:23 pm.

- *Jean Redeker presented an update from the Governance committee meeting.* A revision to the Accreditation reporting was recommended. In the event of an adverse accreditation, the Vice President for Academic Affairs will report the information to the Board.
- *Tilford Conference was discussed by COCAO.*
- *Max Fridell requested feedback on the New Program Proposal form.* Discussion followed and COCAO members appreciate the work to streamline the form.

Rick Muma moved to accept the New Program Proposal form with the changes discussed. Following the second of Lynette Olson, the motion carried. The new form will be effective July 1, 2018, presuming it is approved by the Board.

- *The request to Offer Courses in the Kansas City Metropolitan Area was presented by Rick Muma.* WSU requested approval to offer courses included in the Project Lead The Way Engineering Pathway to high schools in the KC Metro area (Johnson and Wyandotte counties). Discussion was held.

Informational Items

- Stuart Day informed COCAO of the University Press of Kansas (UPK) Board meeting in June.
- Please RSVP to Ronda by April 18th regarding lunch for COCAO's May meeting.

ADJOURNMENT

Rick Muma moved, with the second of Jeff Briggs to adjourn the meeting. The motion carried and the meeting adjourned at 1:35 pm.