

Council of Chief Academic Officers

MINUTES Wednesday January 17, 2018

The January 17, 2018, meeting of the Council of Chief Academic Officers was called to order by Chair April Mason at 9:29 a.m. The meeting was held in Suite 530 located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

In Attendance:

Members:	April Mason, KSU Lynette Olson, PSU Rick Muma, WSU	David Cordle, ESU Neeli Bendapudi, KU	Jeff Briggs, FHSU Robert Klein, KUMC
Staff:	Jean Redeker Max Fridell	Karla Wiscombe Cynthia Farrier	Tim Peterson Sam Christy-Dangermond
Others:	Ed Kremer, KCKCC Stuart Day, KU Amy Hite, PSU Linnea GlenMaye, WSU Cliff Morris, PSU Rob Catlett, ESU Steve Loewen, FHTC Brad Bennett, Colby CC	Todd Carter, Seward CC Elaine Simmons, Barton CC Erin Shaw, Highland CC Brian Lindshield, KSU Spencer Wood, KSU Brian Niehoff, KSU Brenda Chatfield, NWKTC Harold Arnett, Cowley CC	Carolyn Shaw, WSU Michael Fitzpatrick, Pratt CC Erin Shaw, Highland CC Mark Porcaro, WSU Lori Winningham, Butler CC Michael McCloud, Johnson CC Adam Borth, Fort Scott CC

Chair April Mason welcomed everyone and started introductions around the room.

APPROVAL OF MINUTES

Lynette Olson moved that the minutes of the December 20, 2017, meeting be approved. Following the second of Rick Muma, the motion carried.

PROGRAM REQUESTS

- PSU – Bachelor of Science in Education in Elementary Education Unified (K-6) (second reading). Lynette Olson stated there have been no further questions or discussions.

Neeli Bendapudi moved, with the second of David Cordle, that the Bachelor of Science in Education in Elementary Education Unified (K-6) be approved. The motion carried unanimously, and this degree will be presented at the next meeting of COPS and BAASC.

- PSU – Master of Professional Accountancy (second reading). Lynette Olson stated there have been no further questions or discussions.

Jeff Briggs moved, with the second of Neeli Bendapudi, that the Master of Professional Accountancy be approved. The motion carried unanimously, and this degree will be presented at the next meeting of COPS and BAASC.

- FHSU – Bachelor of Science in Political Science (first reading).

Jeff Briggs discussed Fort Hays State University’s Bachelor of Science in Political Science. If there are further comments or questions, please contact Jeff Briggs prior to the February 14, 2018, meeting. This is a first reading and no action is required.

- FHSU requests approval to change the degree title from AAS in Applied Technology to AAS in Technology and Leadership. Discussion followed.

Rick Muma moved, with the second of Lynette Olson, that the degree title change request by FHSU be approved. The motion carried.

- PSU requests approval to change the following degree titles:
 - BS in Recreation to BS in Recreation Services, Sport and Hospitality Management
 - AAS in Wood Technology to AAS in Architectural Manufacturing Technology
 - BST in Wood Technology to BST in Architectural Manufacturing Management and Technology

Discussion followed. Rick Muma moved, with the second of David Cordle, that the degree title changes requested by PSU be approved. The motion carried.

UPDATES

Brian Lindshield, KSU, discussed the proposed amendments to the Credit by Exam process. Changes to the process are noted on page 26 of the agenda. Discussion followed on various aspects of the process.

David Cordle moved, with the second of April Mason, to accept the revised Credit by Exam Process as written. The motion passed with a vote of five in favor and one opposed.

The Chair recessed the meeting at 10:01 am.

COCAO reconvened at 12:02 pm.

OTHER MATTERS

- Rick Muma is the Interim Provost for Academic Affairs at WSU.
- Brian Niehoff is the Associate Provost at KSU.
- Max Fridell requested feedback on the New Program Proposal form. Discussion followed and suggestions were made. Further comments should be e-mailed to Max Fridell and a revised form will be presented at the next meeting.
- Proposed amendments to Accreditation Policy were presented by Jean Redeker. Discussion followed and COCAO determined that the proposed amendments were not feasible. COCAO’s recommendation is for a three or five year reporting requirement to KBOR staff. An updated proposal will be presented at the next meeting.
- Proposed amendments to Audit Policy were presented by Jean Redeker. Discussion followed and COCAO is appreciative of the flexibility in the proposal.

Rick Muma moved, with the second of David Cordle, to accept the proposed amendments to the Audit Policy. The motion carried.

- Concurrent Enrollment Partnership Taskforce discussion
 - Respond to the proposal within the open comment period
- Interstate Passport discussion
 - Interstate Passport should be discussed with faculty on campus
 - Jeff Briggs will gather more information on Interstate Passport and inform COCAO at the next meeting
- Discuss Process for Universities to Submit Justification for Baccalaureate Degrees Exceeding 120 Credit Hours
 - Distributed handout showing bachelor degree similarities at ESU, KU, KUMC and WSU
 - KSU distributed its degree program information
 - COCAO requested the electronic file of the handout with the inclusion of KSU's degree information
 - COCAO will review the process attached to the agenda and provide feedback at the next meeting
- Discuss April Conference Call
 - April 18th at 11:00 am conference call to review and approve degree programs as needed
 - March 7th is last day to submit degree programs for approval this academic year

Informational Items

- Brian Lindshield will update the Open Resource presentation with PSU's information and send to COCAO.

ADJOURNMENT

David Cordle moved, with the second of Lynette Olson to adjourn the meeting. The motion carried and the meeting adjourned at 1:10 pm.