The September 20, 2017, meeting of the Council of Chief Academic Officers was called to order by Chair April Mason at 9:00 a.m. The meeting was held in Suite 530 located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

In Attendance:

Members: April Mason, KSU  David Cordle, ESU  Jeff Briggs, FHSU
Lynette Olson, PSU  Neeli Bendapudi, KU  Robert Klein, KUMC
Tony Vizzini, WSU  JuliAnn Mazachek, Washburn

Staff: Jean Redeke  Scott Smathers  Cynthia Farrier
Karla Wiscombe  Max Fridell  Jacqueline Johnson

Todd Carter, Seward CC  Harold Arnett, Cowley CC  Herb Swender, Garden City CC
Stuart Day, KU  Amy Hite, PSU  Elaine Simmons, Barton CC
Brad Bennett, Colby CC  Brian Lindshield, KSU  Adam Borth, Fort Scott CC
Rick Muma, WSU  Gurbhushan Singh, JCCC  Aron Potter, Coffeyville CC
Rob Catlett, ESU  Michal Fitzpatrick, Pratt CC  Alysia Johnston, Fort Scott CC
Erin Shaw, Highland CC  Lori Winningham, Butler CC  Eric Elsinghorst, KUMC
Ruth Dyer, KSU  Dawn Deeter, KSU  Jane Holwede, Dodge City CC
Rick Muma, WSU  Carolyn Shaw, WBU  Adam Borth, Fort Scott CC
Brian Inbody, Neosho CC  Cindy Hess, Hutchinson CC  Ryan Ruda, Garden City CC
Kim Krull, Butler CC  Wichita State University student newspaper

Chair April Mason welcomed everyone and started the introductions around the room.

**APPROVAL OF MINUTES**

April Mason informed COCAO of the incorrect date listed for the minutes for approval on the agenda. The agenda should show June 14, 2017, meeting minutes and the correct minutes were attached for review.

JuliAnn Mazachek moved that the minutes of the June 14, 2017, meeting be approved. Following the second of Neeli Bendapudi, the motion carried.

**PROGRAM REQUESTS**

- **WSU - Master of Science in Global Supply Chain Management (second reading)**
  Wichita State University requested approval to offer a Master of Science in Global Supply Chain Management. Tony Vizzini stated there have been no further questions or discussions.

  David Cordle moved, with the second of Neeli Bendapudi, that the Master of Science in Global Supply Chain Management at Wichita State University be approved. The motion carried unanimously and this degree will be presented to COPs today.

- **KSU – Bachelor of Science in Business Administration with a Major in Professional Strategic Selling (first reading)**
  April Mason discussed Kansas State University’s Bachelor of Science in Business Administration with a Major in Professional Strategic Selling and introduced Dawn Deeter, KSU, to answer questions. If there are further comments or questions, please contact April Mason, Ruth Dyer or Dawn Deeter prior to the October 23, 2017, meeting. This is a first reading and no action is required.
• KSU – Master of Science in Athletic Training (first reading)
  April Mason discussed Kansas State University’s Master of Science in Athletic Training and introduced Mark Haub, KSU, to answer questions. Discussion was held and if there are further comments or questions, please contact April Mason, Ruth Dyer or Mark Haub prior to the October 23, 2017, meeting. This is a first reading and no action is required.

• ESU – Bachelor of Interdisciplinary Studies in General Studies (first reading)
  David Cordle discussed Emporia State University’s Bachelor of Interdisciplinary Studies in General Studies and answered questions. If there are further comments or questions, please contact David Cordle prior to the October 23, 2017, meeting. This is a first reading and no action is required.

• KUMC – Doctorate in Clinical Laboratory Science (first reading)
  Robert Klein introduced University of Kansas Medical Center’s Doctorate in Clinical Laboratory Science program and Eric Elsinghorst, KUMC, did a presentation on the doctorate program. Discussion followed, and if there are further comments or questions, please contact Robert Klein or Eric Elsinghorst. This is a first reading and no action is required by COCAO.

• Emporia State University requested COCAO’s approval to rename the Office of Institutional Research and Assessment to the Office of Institutional Effectiveness. Discussion followed.

Lynette Olson moved, with the second of Neeli Bendapudi, that the renaming of the Office of Institutional Research and Assessment at Emporia State University be approved. The motion carried.

UPDATES

Brian Lindshield, KSU, presented the agenda topics for the Council of Faculty Senate Presidents meeting:
• Discuss the implementation of the Credit for Prior Learning policy
• Discuss the Baccalaureate degree 120 credit hour process
• Discuss liaison role with various Board committees

OTHER MATTERS

Board Goal: Simplify Undergraduate Admissions Process with Focus on Qualified Admissions Curriculum
• Continue the 2016-2017 Board goal of Common Online Application
• Request to simplify the undergraduate admission process
• Form a taskforce to review Qualified Admission Curriculum and simplify the application process
• Look for guidance and recommendations to serve on the taskforce from COCAO
  o Admissions directors
  o First Generation taskforce
  o Enrollment Management department personnel

Discuss Process for Universities to Submit Justification for Baccalaureate Degrees Exceeding 120 Credit Hours
• Board asked for a draft process to outline the goal
• BAASC will review the draft process prior to approval
• Request feedback from COCAO and Council of Faculty Senate Presidents
• Proposal lists dates and parameters over several years
• Discussed several potential scenarios for submission of justifications
• Institutions coordinate their plans, degrees and responses
• Institutions create a plan and timeline for compliance

Discuss Meeting Dates
• Face to face meeting in November
• Conference call in October and April to continue program/degree approval process
• All unanimously approved programs will be discussed at COPs, BAASC and Board at their next meeting
CLEP & AP Policy Implementation

- July 1, 2017 effective date for the AP/CLEP policy
- Discuss any problem or issue with implementation
- Make sure your website is updated with appropriate CLEP test scores
- Review your policy at the institution to ensure compliance
- Appreciate the work by the Council of Faculty Senate Presidents

Proposed Amendments to the Accreditation Policy

Jean Redeker requested to change the reporting to every other year. Revisions will be made to the policy and presented to COCAO for review and approval.

INFORMATIONAL ITEMS

- Wichita State University informed COCAO of the creation of the Institute for the Study of Economic Growth.

The Chair recessed the meeting at 10:03 am.

COCAO reconvened at 12:30 pm.

Open Discussion

- Discussed topics for the meeting with the Board of Regents
  - Faculty Career development
    - Associate to full professor development
    - Faculty development and promotion
    - Allow regents to define the topic
  - Student Experience – life cycle
    - Interested in recruitment of student through alumni status
    - Student issue vs academic issue
- Changes in personnel at KSU
  - April Mason is resigning as the Provost and Senior Vice President at the end of June 2018
  - Ruth Dyer is transitioning to retirement by the end of July 2018 after serving 20 years in the Office of Provost
  - New hires will be announced in Spring 2018

COPs approved COCAO’s request to present approved degree programs to the COPs, BAASC, and Board on the same day.

ADJOURNMENT

Tony Vizzini moved to adjourn the meeting. Neeli Bendapudi seconded, and the meeting adjourned at 12:51 pm.