

## Council of Chief Academic Officers

### MINUTES

Wednesday September 20, 2017

The September 20, 2017, meeting of the Council of Chief Academic Officers was called to order by Chair April Mason at 9:00 a.m. The meeting was held in Suite 530 located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

#### **In Attendance:**

Members:	April Mason, KSU	David Cordle, ESU	Jeff Briggs, FHSU
	Lynette Olson, PSU	Neeli Bendapudi, KU	Robert Klein, KUMC
	Tony Vizzini, WSU	JuliAnn Mazachek, Washburn	
Staff:	Jean Redeker	Scott Smathers	Cynthia Farrier
	Karla Wiscombe	Max Fridell	Jacqueline Johnson
Others:	Ed Kremer, KCKC	Jon Marshall, Allen CC	Nancy Zenger-Beneda Cloud CC
	Todd Carter, Seward CC	Harold Arnett, Cowley CC	Herb Swender, Garden City CC
	Stuart Day, KU	Amy Hite, PSU	Elaine Simmons, Barton CC
	Brad Bennett, Colby CC	Brian Lindshield, KSU	Adam Borth, Fort Scott CC
	Rick Muma, WSU	Gurbhushan Singh, JCCC	Aron Potter, Coffeyville CC
	Rob Catlett, ESU	Michal Fitzpatrick, Pratt CC	Alysia Johnston, Fort Scott CC
	Erin Shaw, Highland CC	Lori Winningham, Butler CC	Eric Elsinghorst, KUMC
	Ruth Dyer, KSU	Dawn Deeter, KSU	Jane Holwede, Dodge City CC
	Rick Muma, WSU	Carolyn Shaw, WSU	Adam Borth, Fort Scott CC
	Brian Inbody, Neosho CC	Cindy Hoss, Hutchinson CC	Ryan Ruda, Garden City CC
	Kim Krull, Butler CC	Wichita State University student newspaper	

Chair April Mason welcomed everyone and started the introductions around the room.

#### **APPROVAL OF MINUTES**

April Mason informed COCAO of the incorrect date listed for the minutes for approval on the agenda. The agenda should show June 14, 2017, meeting minutes and the correct minutes were attached for review.

JuliAnn Mazachek moved that the minutes of the June 14, 2017, meeting be approved. Following the second of Neeli Bendapudi, the motion carried.

#### **PROGRAM REQUESTS**

- WSU - Master of Science in Global Supply Chain Management (second reading)  
Wichita State University requested approval to offer a Master of Science in Global Supply Chain Management. Tony Vizzini stated there have been no further questions or discussions.

David Cordle moved, with the second of Neeli Bendapudi, that the Master of Science in Global Supply Chain Management at Wichita State University be approved. The motion carried unanimously and this degree will be presented to COPs today.

- KSU – Bachelor of Science in Business Administration with a Major in Professional Strategic Selling (first reading)  
April Mason discussed Kansas State University’s Bachelor of Science in Business Administration with a Major in Professional Strategic Selling and introduced Dawn Deeter, KSU, to answer questions. If there are further comments or questions, please contact April Mason, Ruth Dyer or Dawn Deeter prior to the October 23, 2017, meeting. This is a first reading and no action is required.

- **KSU – Master of Science in Athletic Training (first reading)**  
April Mason discussed Kansas State University’s Master of Science in Athletic Training and introduced Mark Haub, KSU, to answer questions. Discussion was held and if there are further comments or questions, please contact April Mason, Ruth Dyer or Mark Haub prior to the October 23, 2017, meeting. This is a first reading and no action is required.
- **ESU – Bachelor of Interdisciplinary Studies in General Studies (first reading)**  
David Cordle discussed Emporia State University’s Bachelor of Interdisciplinary Studies in General Studies and answered questions. If there are further comments or questions, please contact David Cordle prior to the October 23, 2017, meeting. This is a first reading and no action is required.
- **KUMC – Doctorate in Clinical Laboratory Science (first reading)**  
Robert Klein introduced University of Kansas Medical Center’s Doctorate in Clinical Laboratory Science program and Eric Elsinghorst, KUMC, did a presentation on the doctorate program. Discussion followed, and if there are further comments or questions, please contact Robert Klein or Eric Elsinghorst. This is a first reading and no action is required by COCAO.
- Emporia State University requested COCAO’s approval to rename the Office of Institutional Research and Assessment to the Office of Institutional Effectiveness. Discussion followed.

Lynette Olson moved, with the second of Neeli Bendapudi, that the renaming of the Office of Institutional Research and Assessment at Emporia State University be approved. The motion carried.

## **UPDATES**

Brian Lindshield, KSU, presented the agenda topics for the Council of Faculty Senate Presidents meeting:

- Discuss the implementation of the Credit for Prior Learning policy
- Discuss the Baccalaureate degree 120 credit hour process
- Discuss liaison role with various Board committees

## **OTHER MATTERS**

### **Board Goal: Simplify Undergraduate Admissions Process with Focus on Qualified Admissions Curriculum**

- Continue the 2016-2017 Board goal of Common Online Application
- Request to simplify the undergraduate admission process
- Form a taskforce to review Qualified Admission Curriculum and simplify the application process
- Look for guidance and recommendations to serve on the taskforce from COCAO
  - Admissions directors
  - First Generation taskforce
  - Enrollment Management department personnel

### **Discuss Process for Universities to Submit Justification for Baccalaureate Degrees Exceeding 120 Credit Hours**

- Board asked for a draft process to outline the goal
- BAASC will review the draft process prior to approval
- Request feedback from COCAO and Council of Faculty Senate Presidents
- Proposal lists dates and parameters over several years
- Discussed several potential scenarios for submission of justifications
- Institutions coordinate their plans, degrees and responses
- Institutions create a plan and timeline for compliance

### **Discuss Meeting Dates**

- Face to face meeting in November
- Conference call in October and April to continue program/degree approval process
- All unanimously approved programs will be discussed at COPs, BAASC and Board at their next meeting

### CLEP & AP Policy Implementation

- July 1, 2017 effective date for the AP/CLEP policy
- Discuss any problem or issue with implementation
- Make sure your website is updated with appropriate CLEP test scores
- Review your policy at the institution to ensure compliance
- Appreciate the work by the Council of Faculty Senate Presidents

### Proposed Amendments to the Accreditation Policy

Jean Redeker requested to change the reporting to every other year. Revisions will be made to the policy and presented to COCAO for review and approval.

### INFORMATIONAL ITEMS

- Wichita State University informed COCAO of the creation of the Institute for the Study of Economic Growth.

The Chair recessed the meeting at 10:03 am.

COCAO reconvened at 12:30 pm.

### Open Discussion

- Discussed topics for the meeting with the Board of Regents
  - Faculty Career development
    - Associate to full professor development
    - Faculty development and promotion
    - Allow regents to define the topic
  - Student Experience – life cycle
    - Interested in recruitment of student through alumni status
    - Student issue vs academic issue
- Changes in personnel at KSU
  - April Mason is resigning as the Provost and Senior Vice President at the end of June 2018
  - Ruth Dyer is transitioning to retirement by the end of July 2018 after serving 20 years in the Office of Provost
  - New hires will be announced in Spring 2018

COPs approved COCAO's request to present approved degree programs to the COPs, BAASC, and Board on the same day.

### ADJOURNMENT

Tony Vizzini moved to adjourn the meeting. Neeli Bendapudi seconded, and the meeting adjourned at 12:51 pm.