KANSAS BOARD OF REGENT MEMBERS:

Joe Bain  Shane Bangerter  Ann Brandau-Murguia
Bill Feuerborn  Dennis Mullin  Dave Murfin
Zoe Newton  Daniel Thomas  Helen Van Etten

FORESIGHT 2020
A Strategic Agenda for the State’s Public Higher Education System

1. Increase higher education attainment among Kansas citizens
2. Improve alignment of the state’s higher education system with the needs of the economy
3. Ensure state university excellence
INCREASE HIGHER EDUCATION ATTAINMENT

Aspirations
★ Increase to 60 percent the number of Kansas adults who have earned a certificate, associate or bachelor’s degree by 2020.
★ Achieve a ten percentage point increase in retention and graduation rates by 2020.

Measures
★ Number of certificates and degrees awarded by universities, community and technical colleges
★ Attainment Model progress
★ Graduation rates: 4/5/6-year rates for universities and 2/3/4-year rates for community and technical colleges
★ First to second year retention rates at universities, community and technical colleges
★ Student Success Index rates
★ Comparison of state demographics with higher education participation levels, including race/ethnicity, Pell Grant eligibility, and age
★ Comparison of postsecondary attainment in Kansas to the nation, by age groups
★ Adult Education: participation, percent served among working-age adults in Kansas without a high school diploma or its equivalent, and percent transitioning to postsecondary within 3 years of enrollment
★ Number of adults with college credit but no certificate or degree who are returning to complete a certificate, associate/bachelor degree
★ Seamless Transition: total number of courses approved for guaranteed transfer and number of Reverse Transfer degrees awarded systemwide

IMPROVE ECONOMIC ALIGNMENT

Aspirations
★ Respond to business and industry expectations for graduates and ensure all technical programs meet expectations of quality.
★ Reduce workforce shortages in select high-demand fields by increasing the number of certificates and degrees awarded, including in science, technology, engineering, and mathematics (STEM) fields.

Measures
★ Percent of graduates employed and average wages in Kansas, by award level
★ Number of certificates and degrees awarded in selected high-demand fields, and progress made on special state initiatives
★ Summary findings from latest K-TIP Report, providing systemwide analysis of all approved postsecondary CTE programs, by program
★ Percent of certificates/degrees awarded in STEM fields

ENSURE STATE UNIVERSITY EXCELLENCE

Aspiration
★ Improve regional and national reputations of state universities.

Measures
★ Comparison to peers for each of the six state universities on established metrics
★ Private giving to universities
★ Total research dollars awarded, highlighting federal research dollars (as percent of total) and specific industry support secured
★ University Excellence Profile: select rankings, Composite Financial Index, and assessment of economic impact

LEADING HIGHER EDUCATION ★
BOARD GOALS

1. To increase opportunities for high school students, the Board will form a Concurrent Enrollment Program Taskforce to identify opportunities to expand concurrent enrollment in the state. The final report will be delivered to the Legislature at the beginning of the 2018 session.

2. The Board will study ways to simplify the undergraduate admission application process with a specific focus on Qualified Admissions precollege curriculum course requirements.

3. The Board will support the expansion of the Apply Kansas: College Application Month campaign to additional high schools to provide more students, including low-income and first-generation students, with the opportunity to apply to college.

4. The Board will designate the Council of Business Officers to collaborate on new approaches to gain greater efficiency.

5. The Board will hire a new president at Fort Hays State University.
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Item</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Information and Schedule</td>
<td>1</td>
</tr>
<tr>
<td>Board Agenda</td>
<td>2</td>
</tr>
<tr>
<td>Minutes of Previous Meeting</td>
<td>5</td>
</tr>
<tr>
<td>Wednesday Consent Agenda</td>
<td>16</td>
</tr>
<tr>
<td>Wednesday Discussion Agenda</td>
<td>30</td>
</tr>
<tr>
<td><strong>Other Agendas</strong></td>
<td></td>
</tr>
<tr>
<td>Board Academic Affairs Standing Committee</td>
<td>92</td>
</tr>
<tr>
<td>Board Fiscal Affairs and Audit Standing Committee</td>
<td>99</td>
</tr>
<tr>
<td>Governance Committee</td>
<td>100</td>
</tr>
<tr>
<td>System Council of Presidents</td>
<td>103</td>
</tr>
<tr>
<td>Council of Presidents</td>
<td>105</td>
</tr>
<tr>
<td>System Council of Chief Academic Officers</td>
<td>110</td>
</tr>
<tr>
<td>Council of Chief Academic Officers</td>
<td>113</td>
</tr>
<tr>
<td><strong>Resources</strong></td>
<td></td>
</tr>
<tr>
<td>Board Meeting Schedule</td>
<td>118</td>
</tr>
<tr>
<td>Deadlines for Agenda Item Submission</td>
<td>118</td>
</tr>
<tr>
<td>Board of Regents Committee Listing</td>
<td>119</td>
</tr>
</tbody>
</table>
MEETING INFORMATION AND SCHEDULE

Unless noted, all meetings take place at the Curtis State Office Building (CSOB) at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612 in the meeting room indicated. Addresses for offsite meetings can be obtained by contacting the Kansas Board of Regents office at 785-430-4240.

**Wednesday, December 20, 2017**

<table>
<thead>
<tr>
<th>Time</th>
<th>Committee/Activity</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 am -</td>
<td>System Council of Chief Academic Officers</td>
<td>Suite 530</td>
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<tr>
<td>9:15 am or</td>
<td>Council of Chief Academic Officers</td>
<td>Suite 530</td>
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<tr>
<td>8:45 am -</td>
<td>Governance Committee</td>
<td>Kathy Rupp Room</td>
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<tr>
<td>10:15 am -</td>
<td>Fiscal Affairs &amp; Audit Standing Committee</td>
<td>Kathy Rupp Room</td>
</tr>
<tr>
<td>10:30 am -</td>
<td>Academic Affairs Standing Committee</td>
<td>Board Room</td>
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<tr>
<td>10:15 am -</td>
<td>System Council of Presidents</td>
<td>Suite 530</td>
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<tr>
<td>11:00 am or</td>
<td>Council of Presidents</td>
<td>Suite 530</td>
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<tr>
<td>Noon - 1:00 pm</td>
<td>Council of Faculty Senate Presidents</td>
<td>Kan-Ed Conference Room</td>
</tr>
<tr>
<td>Noon - 1:00 pm</td>
<td>Students’ Advisory Committee</td>
<td>Conference Room C</td>
</tr>
<tr>
<td>Noon - 1:15 pm</td>
<td>Lunch, <em>Board of Regents &amp; President Flanders</em></td>
<td>Conference Room B</td>
</tr>
<tr>
<td>Noon - 1:15 pm</td>
<td>Lunch, <em>Council of Chief Academic Officers</em></td>
<td>Kathy Rupp Room</td>
</tr>
<tr>
<td>1:30 pm</td>
<td>Board of Regents Meeting</td>
<td>Board Room</td>
</tr>
<tr>
<td>5:30 pm</td>
<td>Dinner, <em>Board of Regents, President Flanders, State University CEOs and Spouses</em></td>
<td>Dillon House</td>
</tr>
</tbody>
</table>
MEETING AGENDA

The Kansas Board of Regents will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

Wednesday, December 20, 2017

I. Call To Order
   A. Approve Minutes
      November 1-3, 2017 Special Meeting
      November 15, 2017 Regular Meeting

II. Introductions and Reports
   A. Introductions
   B. Report from the Chair
      Regent Murfin, Chair
   C. Report from the President & CEO
      Blake Flanders, President & CEO
   D. Report from System Council of Presidents
      President Barwick
   E. Report from Council of Presidents
      President Myers
   F. Report from Council of Faculty Senate Presidents
      Brian Lindshield
   G. Report from Students’ Advisory Committee
      Jack Ayres
   H. Report from Community Colleges
      President Barwick
   I. Report from Technical Colleges
      President Schears
   J. Report from the University CEOs

III. Standing Committee Reports
    A. Academic Affairs
       Regent Bangerter
    B. Fiscal Affairs & Audit
       Regent Mullin
    C. Governance
       Regent Murfin

IV. Approval of Consent Agenda
    A. Academic Affairs
       1. Act on Request for Approval for a Bachelor of Science in Homeland Security – WSU
          Jean Redeker, VP, Academic Affairs
    B. Fiscal Affairs & Audit
       1. Approve Transfer of Property from University of Kansas to Kansas University Endowment Association – KU
          Nelda Henning, Director of Facilities
       2. Amend FY 2018 Capital Improvement Plan and Accept Program Statement for Hale Library First Floor Renovation – KSU
       3. Approve Transfer of Properties from KSU Foundation to Kansas State University – KSU
C. Other Matters
   1. Act on Appointments to the Midwest Stem Cell Advisory Board
      Blake Flanders, President and CEO  
      p. 29

V. Consideration of Discussion Agenda
   A. Presentations
      1. Receive Update on Kansas Department of Education
         Randy Watson, Commissioner of Education  
         p. 30

   2. Faculty Career Development Board Theme
      • Presentations from the regional universities on faculty workload, number of tenure track faculty, and the promotion and career path
         President Scott, PSU;  
         President Garrett, ESU; and  
         President Mason, FHSU  
         p. 30

   B. Academic Affairs
      1. Approve Distinguished Professor Comprehensive Performance Evaluation Reports from KU and WSU
         Jean Redeker, VP, Academic Affairs  
         p. 31

   2. Act on Proposed Amendments to Policy on Approval of Programs for Community Colleges, Technical Colleges and Washburn Institute of Technology
         Scott Smathers, VP, Workforce Development  
         p. 35

   C. Fiscal Affairs & Audit
      1. Act on Agreement between Kansas Board of Regents and MWCB, LLC for Partnership Building #2 – WSU
         Julene Miller, General Counsel  
         p. 39

      2. Authorize Purchase of the WSU West Campus Real Property and all Improvements from Caber West Campus LLC – WSU
         Nelda Henning, Director of Facilities  
         p. 40

      3. Authorize Building Lease Related to Private Housing Agreement – WSU  
         p. 41

      4. Authorize Amendment to Ground Lease – WSU  
         p. 42

      5. Act on Non-Budgetary Legislative Proposal to Transfer Property from the State of Kansas and the Kansas Board of Regents to Wichita State University
         Matt Casey, Director, Government Relations  
         p. 43

      6. Act on FY 2019 Housing and Food Service Rate Adjustment Proposals Submitted by State Universities
         Elaine Frisbie, VP, Finance & Administration  
         p. 46

         p. 75

      8. Act on Request to Modify Tuition and Fees – ESU
         President Garrett  
         p. 77
9. Adopt Amendments to the Adult Education Funding Formula
   Scott Smathers, VP, Workforce Development

10. Adopt Amendments to the Workforce Investment Opportunity Act (WIOA) Combined State Plan for Kansas

D. Governance
   1. Act on Proposed Amendments to Update and Clarify Office Operations and Honorary Degree Policies
      Julene Miller, General Counsel

E. Other Matters
   1. Act on Naming of Building – KU
      Chancellor Girod

   2. Act on Non-Budgetary Legislative Items
      Matt Casey, Director, Government Relations

VI. Adjournment
MINUTES OF PREVIOUS MEETING(S)

I. Call To Order
   A. Approve Minutes

   KANSAS BOARD OF REGENTS
   MINUTES OF SPECIAL MEETING
   November 1-3, 2017

The November 1, 2017 meeting of the Kansas Board of Regents was called to order by Chair David Murfin at 1:40 p.m. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT:
   Dave Murfin, Chair
   Dennis Mullin, Vice Chair
   Joe Bain
   Shane Bangerter
   Ann Brandau-Murguia
   Bill Feuerborn
   Zoe Newton (by conference call)
   Daniel Thomas
   Helen Van Etten

FORT HAYS STATE UNIVERSITY PRESIDENTIAL SEARCH PROCESS
The Board reviewed the Fort Hays State University Presidential Search process and the format for the day’s interviews.

EXECUTIVE SESSION
At 1:45 p.m., Regent Mullin moved, followed by the second of Regent Bangerter, to recess into executive session for 3 hours and 40 minutes to discuss personnel matters of non-elected personnel, to protect the privacy of the applicant(s). Participating in the executive session were members of the Board, President Flanders, and for portions, one or more candidates for the position of president of Fort Hays State University and their spouse(s). At 5:20 p.m., the meeting returned to open session. Regent Mullin moved to extend for 30 minutes. Regent Bangerter seconded, and the motion carried. At 5:50 p.m. the meeting returned to open session.

ADJOURNMENT
The Chair adjourned the meeting at 5:50 p.m.

CALLED TO ORDER
The November 2, 2017 meeting of the Kansas Board of Regents was called to order by Chair David Murfin at 9:45 a.m. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT:
   Dave Murfin, Chair
   Dennis Mullin, Vice Chair
   Joe Bain
   Shane Bangerter
   Ann Brandau-Murguia
   Bill Feuerborn
   Zoe Newton
EXECUTIVE SESSION
At 9:45 a.m., Regent Mullin moved, followed by the second of Regent Van Etten, to recess into executive session for 2 hours to discuss personnel matters of non-elected personnel, to protect the privacy of the applicant(s). Participating in the executive session were members of the Board, President Flanders, and for a portion, one or more candidates for the position of president of Fort Hays State University and their spouse(s). At 11:45 a.m., the meeting returned to open session. Regent Mullin moved to extend for 15 minutes. Regent Bangerter seconded, and the motion carried. At 12:00 p.m. the meeting returned to open session.

BREAK
The Chair called for a 45-minute break and resumed the meeting at 12:45 p.m.

EXECUTIVE SESSION
At 12:45 p.m., Regent Mullin moved, followed by the second of Regent Murguia, to recess into executive session for 2 hours and 30 minutes to discuss personnel matters of non-elected personnel, to protect the privacy of the applicant(s). Participating in the executive session were members of the Board, President Flanders, and for a portion, one or more candidates for the position of president of Fort Hays State University and their spouse(s). At 3:15 p.m., the meeting returned to open session. Regent Mullin moved to extend for 30 minutes. Regent Bangerter seconded, and the motion carried. At 3:45 p.m. the meeting returned to open session. Regent Mullin moved to extend 30 minutes, and Regent Bangerter seconded. At 4:15 p.m. the meeting returned to open session. Regent Feuerborn moved to extend 10 minutes. Regent Bain seconded. At 4:25 p.m. the meeting returned to open session.

ADJOURNMENT
The Chair adjourned the meeting at 4:35 p.m.

CALLED TO ORDER
The November 3, 2017 meeting of the Kansas Board of Regents was called to order by Chair David Murfin at 10:31 a.m. The meeting was held in the Beach-Schmidt Performing Arts Center on the Fort Hays State University campus, 601 Park Street, Hays, Kansas. Proper notice was given according to law.

MEMBERS PRESENT: Dave Murfin, Chair
Dennis Mullin, Vice Chair
Joe Bain
Shane Bangerter
Ann Brandau-Murguia
Bill Feuerborn
Zoe Newton
Daniel Thomas
Helen Van Etten (by conference call)

NAMING FORT HAYS STATE UNIVERSITY’S 10TH PRESIDENT
Chair Murfin stated that naming a university president is one of the most important responsibilities the Board undertakes. The selection of a new president is an important event for the state, the University, and the community it serves. He noted that the Board was seeking a leader who would be able to carry out the goals of the Board’s strategic plan, Foresight 2020, and was capable of advancing the Fort Hays State’s tradition of providing accessible, high quality education to the state and the community. To help with this process, the Board formed the Presidential Search Committee. Regent Murfin recognized Regent Bain who is an alumnus of Fort Hays State and served on the Search Committee.
Regent Bain thanked Interim President, Andy Tompkins, for his service to the University. He noted Dr. Tompkins leadership was invaluable in guiding the University during this transition. Regent Bain also thanked the Search Committee’s Chair, Jeff Peier, for his leadership. Mr. Peier stated the Search Committee was comprised of individuals representing alumni, the Foundation, students, faculty, administration, staff, and the wider community. This Committee was committed to helping the Board find the best candidates for consideration as the next president of Fort Hays State. He recognized the Committee members and thanked them for the many hours they dedicated to this process.

In the explanation of his motion to name the new President, Regent Bain stated she is a native of Massachusetts, brings excellent experience as the current president of Valley City State University, and was the former vice president for student affairs at Fort Hays State University. Given her leadership skills and innovative vision, Regent Bain moved to hire Dr. Tisa Mason as the 10th President of Fort Hays State University. He also moved that the Board direct the Chair, Vice Chair, and President of the Board of Regents negotiate the compensation package and sign the letter of appointment. Regent Feuerborn seconded, and the motion carried.

Chair Murfin introduced Dr. Mason as the 10th President of Fort Hays State University. Dr. Mason thanked the Board and the Search Committee for the hours they dedicated to this process. She looks forward to returning to Fort Hays State University to work with faculty who thrive on excellence and engagement with students, and staff who are committed to removing barriers to student success.

ADJOURNMENT
Chair Murfin adjourned the meeting at 10:40 a.m.
The November 15, 2017, meeting of the Kansas Board of Regents was called to order by Chair Dave Murfin at 1:35 p.m. The meeting was held in the Beggs Ballroom located in the Rhatigan Student Center on the Wichita State University campus, 1845 N. Fairmount, Wichita. Proper notice was given according to law.

MEMBERS PRESENT:  
Dave Murfin, Chair  
Dennis Mullin, Vice Chair  
Joe Bain  
Shane Bangerter  
Ann Brandau-Murguia  
Bill Feuerborn  
Zoe Newton  
Daniel Thomas  
Helen Van Etten

APPROVAL OF MINUTES  
Regent Feuerborn moved that the minutes of the September 20-21, 2017 meeting be approved. Following the second of Regent Mullin, the motion carried.

INTRODUCTIONS  
Interim President Tompkins introduced Fort Hays State University’s 10th President, Dr. Tisa Mason. Dr. Mason will take over as President on December 18, 2017. President Bardo announced that the Wichita State University and Wichita Area Technical College (WATC) affiliation received approval from the Higher Learning Commission to move forward. WATC will become the WSU Campus of Applied Sciences and Technology on July 1, 2018.

GENERAL REPORTS  
REPORT FROM CHAIR  
Chair Murfin thanked President Bardo and his staff for hosting the Board this month. He reported in October, the Board visited Kansas State University. On the KSU campus visit, the Regents toured the new School of Business building, the new addition to the Architecture, Planning and Design building, took a driving tour of the Konza Prairie, and received information on K-State’s 360 Program, which helps students connect to different activities being offered at the University. He thanked K-State and all the participants involved with the campus visit. Chair Murfin also reported that earlier this month the Board hired Dr. Tisa Mason as the next Fort Hays State University President. He thanked Regent Bain and the Presidential Search Committee for all the time they dedicated to make this a successful search.

REPORT FROM PRESIDENT AND CEO  
President Flanders reported that he, Regent Van Etten, and several Board staff members attended the Midwest Higher Education Commission meeting in Overland Park earlier this week. The meeting focused on higher education affordability. He reported that last month the Concurrent Enrollment Taskforce met. The Taskforce received information on funding, test scores requirement, and different delivery models for concurrent education courses. He noted one of the biggest challenges for the schools is finding instructors who meeting the Higher Learning Commission’s faculty qualification standards. The Taskforce will meet again at the end of this month to discuss all the information that was received on concurrent enrollment and determine what recommendations will be included in the report that is be delivered to the Legislature at the beginning of the session. President Flanders also reported that Johnson County Community College received a $10 million lead gift from the Sunderland Foundation. The funds will be used for campus improvements.
December 20, 2017

Minutes of Previous Meeting

REPORT FROM COUNCIL OF PRESIDENTS
Chancellor Girod presented the Council of Presidents’ report. The Council received reports from the Council of Chief Academic Officers, Council of Business Officers, Council of Government Relations Officers, and the University Support Staff Council. The Academic Officers discussed the annual submission of the accreditation report to the Board. It was noted that the report does not change much from year-to-year because most programs are on a five- to eight-year accreditation review cycle. To give the Board report more value, the Academic Officers proposed a biennial report instead of an annual report. The Council of Presidents agreed with the proposed recommendation but asked the Academic Officers to review the report to see if there are additional ways to make it more efficient. The Academic Officers also discussed implementing the Board’s 120 credit hour degree program initiative. Universities are reviewing their programs and will submit a timeline for this initiative. The Business Officers reported that they reviewed the Board’s Limited Retirement Health Care Bridge policy as requested by the Council of Presidents last month. The Business Officers recommend eliminating the policy, which will give the universities more flexibility to determine who is eligible for this benefit. The Business Officers also reviewed a draft crowdfunding policy and different system efficiency items. The Government Relations Officers presented an update on the upcoming legislative session, and the Council of Presidents discussed concerns with the state employee health plan.

REPORT FROM SYSTEM COUNCIL OF PRESIDENTS
President Barwick presented the System Council of Presidents’ report. The Council received a report from the System Council of Chief Academic Officers regarding the Lumina Grant and the next-generation ACCUPLACER placement tests. The Council received a progress report from the Data Advisory Group. The Group recommends merging the Fall Census Day Collection with the Fall KHEER Collection.

REPORT FROM COUNCIL OF FACULTY SENATE PRESIDENTS
The Faculty Senate Presidents’ report was presented by Brian Lindshield. The Council continues to discuss the process for implementing the 120 credit hour degree initiative and the guidelines for implementing the Credit for Prior Learning policy. The Council is also exploring replacing textbooks with online resources, which will reduce costs for students. It was also noted that the Council assigned faculty liaisons to attend the Board committee meetings.

REPORT FROM STUDENTS’ ADVISORY COMMITTEE
Jack Ayres reported that the students’ higher education day at the Statehouse is scheduled for Wednesday, February 7, 2018. The legislative priorities for the Students’ Advisory Committee include restoring funding to higher education, advocating for a change in the Personal and Family Protection Act that would allow for local control to implement concealed carry on the campuses, and advocating for an affirmative consent law. The Committee continues to focus on student inclusion and diversity and its initiative on recruiting students to enroll in higher education.

REPORT FROM THE COMMUNITY COLLEGES
President Barwick presented the report for the community colleges. He reported that the community colleges are concerned about the potential impact the federal tax changes could have on higher education if passed. The community colleges are concerned about the following provisions in the tax bills: 1) folding the Lifetime Learning Credit into the American Opportunity Tax Credit, 2) changing the charitable contribution deduction levels, 3) eliminating employer education assistance, 4) eliminating state and local taxes deduction, 5) eliminating student loan interest deductions, and 6) eliminating the qualified tuition deductions. The community colleges asked for the Board’s support to advocate against these provisions. The Board asked President Barwick to provide them more information on these provisions.

REPORT FROM THE TECHNICAL COLLEGES
President Schears presented the report for the technical colleges. He reported on the idea of moving to a new performance-based funding model for the public higher education institutions. He believes that institutions should
be funded based on the number of graduates that are produced and not on enrollment. He would like to form a
taskforce to discuss funding models. President Flanders stated that the institutions have looked at performance-
based funding models, but there has not been institutional interest to move forward with a different model. If the
institutions are now interested in moving forward, he would be happy to assist with the discussions.

REPORT FROM THE STATE UNIVERSITIES
President Scott reported on the relationship between Pittsburg State University and the community. He noted that
the Bicknell Family Center for the Arts has brought different types of entertainment to the City, which has been
well received. He also stated that he recently spoke with the Kansas Chamber of Commerce and state legislators
about the importance of higher education.

President Bardo reported that Wichita State University freshman enrollment is growing and that recruitment from
the I-35 corridor has increased. There has been high demand for campus student housing this year, which has led
the University to start notifying students about next year’s housing availability. President Bardo also reported
that in FY 2017 the University increased its research funding to $90 million and that the goal is to reach $100
million in FY 2018. President Bardo announced that WSU’s volleyball team is nationally ranked and is 16-0 in
their conference.

Interim President Tompkins stated that the Fort Hays State University campus is excited to welcome Dr. Tisa
Mason as their new President. He reported that the Higher Learning Commission conducted a site visit at the
China locations, which went well. He noted earlier this month the University hosted the 39th annual Fort Hays
State University Math Relays and that 750 high school students participated in the relays. Additionally, Dr.
Tompkins reported that the football team is ranked #1 and will compete in the Division II playoffs later this month
and that the women’s basketball team had the opportunity to play an exhibition game against the University of
Connecticut, which was a great experience for the players. The Board thanked Dr. Tompkins for his service to
the University and the State of Kansas.

President Garrett displayed the new Emporia State Economic Index website. The index is based on an estimate
of monthly and state level Gross Domestic Product and compares Kansas with neighboring states. She also
reported that ESU had a groundbreaking ceremony for the new residence hall, is in the process of implementing
its Diversity and Inclusion Plan, and will be a tobacco free campus beginning January 1, 2018.

Provost Mason reported that Kansas State University held a unity walk on Tuesday, November 14. The University
cancelled classes in the afternoon to allow students, faculty and staff to participate. The unity walk was organized
to reaffirm the University’s and campus community’s commitment to uphold the value of human diversity and to
stand up against discrimination.

Chancellor Girod reported that the University of Kansas conducted a climate survey and has reviewed the data
that was collected. The University is now using the data to come up with action plans. He noted that the University
is engaging the business community in Kansas City regarding workforce needs and that the University’s Central
District Project is ahead of schedule and on budget.

BREAK
Chair Murfin called for a break at 2:55 p.m. and resumed the meeting at 3:10 p.m.

STANDING COMMITTEE AND OTHER REPORTS

ACADEMIC AFFAIRS
Regent Bangerter reported the Board Academic Affairs Standing Committee spent most of its time reviewing the
AY 2016 performance reports. He spoke about the current performance model and the idea of having a model
that encourages institutional improvement. He also cautioned institutions about moving to a new performance-based funding model.

**FISCAL AFFAIRS AND AUDIT**
Regent Mullin presented the Fiscal Affairs and Audit Standing Committee report. The Committee received an overview of the operating budget of the Board office and reviewed the fiscal items on the Board’s agenda. He noted on the housing and dining rate adjustments, some members voiced concerns regarding KU’s housing system fund balance.

**GOVERNANCE**
Regent Murfin reported the Governance Committee reviewed several Board policy amendments, which will be forwarded to the Board for consideration at the next meeting. Board staff presented an update on the process to revise the Board’s strategic plan, *Foresight 2020*, which is approaching the end of its ten-year cycle. The Committee also approved Wichita State University’s request to use temporary adequate security measures when the campus performs scenario-based training.

**APPROVAL OF CONSENT AGENDA**
Regent Bangerter moved, with the second of Regent Van Etten, that the Consent Agenda be approved. The motion carried.

*Academic Affairs*

**MASTER OF SCIENCE IN ATHLETIC TRAINING – KSU**
Kansas State University received authorization to offer a Master of Science degree in Athletic Training. The College of Human Ecology and the Department of Food, Nutrition, Dietetics, and Health will use existing funds to support the degree.

**BACHELOR OF INTERDISCIPLINARY STUDIES WITH A MAJOR IN GENERAL STUDIES – ESU**
Emporia State University received approval to offer a Bachelor of Interdisciplinary Studies with a Major in General Studies. All courses involved with this degree will be taught by current faculty.

**MASTER OF SCIENCE IN GLOBAL SUPPLY CHAIN MANAGEMENT – WSU**
Wichita State University received approval to offer a Master of Science in Global Supply Chain Management. The program will be funded from an internal reallocation in both the School of Business and the College of Engineering, and WSU anticipates charging students a $50 per credit hour program fee.

**ACCREDITATION FROM THE COUNCIL FOR ACCREDITATION OF COUNSELING AND RELATED EDUCATIONAL PROGRAMS – WSU**
Wichita State University received approval to seek accreditation from the Council for Accreditation of Counseling and Related Educational Programs (CACREP) for its Master of Education in Counseling (in the School of Counseling and Clinical Mental Health concentrations) in the College of Education. CACREP accreditation is now required for graduates of counseling programs to be employed by the Veterans Administration. The total cost associated with seeking this accreditation is between $13,528 to $19,528, which will be funded with resources in the College of Education. If accreditation is granted, the annual accreditation fee will be $7,028 ($3,514 per program).
DEGREE AND CERTIFICATE PROGRAMS
Kansas City Kansas Community College received approval to offer a technical certificate A (16 credit hours) in Biomanufacturing (41.0303). The estimated cost to deliver the program is $230,600, which will be funded with National Science Foundation grant money, student tuition, and institutional funds.

Labette Community College received authorization to offer an Associate of Applied Science degree (64 credit hours), technical certificate B (32 credit hours) and A (16 credit hours) in Welding (48.0508). Student tuition will support faculty salaries. Equipment, tools and supplies, instructional supplies and material will be donated by Parsons High School. Steel will be donated by local business and industry.

Salina Area Technical College received approval to offer a technical certificate C (46 credit hours) in Practical Nursing (51.3901). The estimated cost of the program is $214,700, which will be funded with grants and institutional funds.

Retirement Plan

FUND INVESTMENT LINE-UP CHANGES IN THE BOARD’S MANDATORY RETIREMENT PLAN
The following changes to the Board’s Mandatory Retirement Plan investment fund lineup were approved: A) replace the Voya Mid Cap Opportunities Portfolio (NMCIX) with the Champlain Mid Cap Fund (CIPIX); and B) add the Amana Growth Fund (AMIGX) and Amana Participation Fund (AMIPX), institutional share class. The Board’s Investment Policy Statement will be updated to reflect these changes, which will take effect December 4, 2017.

CONSIDERATION OF DISCUSSION AGENDA

Academic Affairs

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION WITH A MAJOR IN PROFESSIONAL STRATEGIC SELLING – KSU
Jean Redeker, Vice President for Academic Affairs, presented Kansas State University’s request for a Bachelor of Science in Business Administration with a major in Professional Strategic Selling. The program is capped at 120 credit hours but there are two courses in the program that are for zero credit hours. These courses require no tuition or fees and have been part of the Business School curriculum for the last five years. Vice President Redeker noted that the Board Academic Affairs Standing Committee reviewed the program. Regent Bangerter moved to approve, and Regent Van Etten seconded. The motion carried.

Fiscal Affairs and Audit

FY 2019 HOUSING AND FOOD SERVICE RATE ADJUSTMENT PROPOSALS (FIRST READ)
Regent Mullin presented the FY 2019 housing and food service rate adjustment proposals. There were no questions about the proposals. The Board will take final action at the December meeting.

(University Proposals filed with Official Minutes)

AMENDMENT TO THE UNIVERSITY OF KANSAS’ CAMPUS MASTER PLAN AND FY 2018 CAPITAL IMPROVEMENT PLAN
Chancellor Girod presented the University of Kansas’ request to amend its Campus Master Plan and FY 2018 Capital Improvement Plan to add a new indoor football practice facility. Chancellor Girod stated the University
is looking at several sites to locate the new facility but it will be near the Memorial Stadium and the Anderson Family Football Complex. The estimated cost of the project is $26 million, which will be financed with private funds. Regent Feuerborn moved to approve. Regent Murguia seconded, and the motion carried.

Presentations

STUDENT EXPERIENCE BOARD THEME
Vice President Redeker reported that throughout the year the Board will receive information on the student experience, which encompasses all aspects of the student lifecycle – from the first recruitment contact by the institution to the student graduating and becoming an alumnus. This report provided an overview of the demographic profiles of the student body, information on some of the web-based tools available to assist students, and an overview of campus facilities that may enhance the student experience.

Vice President Redeker reviewed the demographic profiles of the students who attend the state universities. In FY 2016, the headcount enrollment for the state universities was 108,350 students. Of that total, 62,218 were enrolled as full-time students and 46,132 were enrolled as part-time students. Vice President Redeker noted that the majority of students who attend the state universities have resident status and are between the ages of 18 and 24. Dr. Redeker then demonstrated several web-based tools – College Navigator, College Portraits, and Kansas DegreeStats. These websites are designed to help prospective students and parents search different universities and collect information on different aspects of the universities including average cost to attend, admissions, degrees offered, and graduation rates. Regent Murfin inquired about the usage of the websites. Vice President Redeker noted that anyone can access these websites, but the Board office can only track the usage of the Kansas DegreeStats’ site.

Vice President Frisbie reported that some studies have shown that universities’ physical environments can influence a student’s decision on where to attend college. As of January 2017, the state universities own and maintain 816 buildings that have a replacement value of $9.08 billion. The universities invest a significant amount of resources into campus facilities and infrastructure because these items are an important part of their branding. Vice President Frisbie reviewed several of the new instructional facilities that have opened on the different state university campuses including KU Medical Center Health Education Building, the engineering buildings at KU, KSU, and WSU, PSU’s Bicknell Family Center for the Arts, and FHSU’s Applied Technology Building. She noted that ESU has begun planning for its new Aquatic Research Center. Besides academic facilities, students also value recreational facilities and on-campus housing and dining options. Some of the housing facilities that have recently opened on the campuses include FHSU’s Tiger Village and Victor E. Village, KSU’s Wefald Hall and Kramer Dining Center, WSU’s Shocker Hall, and KU’s Daisy Hill Commons. Vice President Frisbie stated that facilities and infrastructure upgrades are funded from a variety of sources and noted there is still a signficant backlog of deferred maintenance projects on the university campuses.

(Break)

The Chair called for a break at 4:05 p.m. and resumed the meeting at 4:13 p.m.

FACULTY CAREER DEVELOPMENT BOARD THEME
Vice President Redeker reported that faculty play a vital role in an institution’s success and developing their talents both in the classroom and in conducting research is important for both the institution and the state. Vice President Redeker provided a high-level overview of the different types of faculty appointments but noted there may be variations or exceptions within the categories at the universities. Faculty appointments are divided into two sections: tenure-eligible/tenured faculty and non-tenure-eligible faculty. Tenure-eligible and tenured appointments include the following: 1) assistant professor – faculty members who serve probationary periods in a tenure-track positions for approximately seven years and who have met the guidelines for tenure, 2) associate
professor – faculty who continue their teaching and scholarly engagement but also increase their service responsibilities beyond the department to the university, and 3) professor – faculty members who have a distinguished level of accomplishment and are proven masters of their field. Non-tenure-eligible appointments include the following: 1) research track – research professors who are scientists and scholars who are primarily engaged in research, which is typically supported by external grants and contracts, 2) clinical track – clinical faculty typically work with students and have considerable practical experience in their fields, 3) adjunct faculty – part-time instructors who teach because they bring special expertise to the classroom, and 4) instructors/lecturers – instructors who bring special expertise to the classroom and primarily teach classes.

Vice President Redeker stated institutions that participate in the Delaware Cost Study submit data on faculty teaching loads, direct instructional costs, and separately budgeted scholarly activity for academic disciplines. The University of Kansas, Wichita State University, and Kansas State University all have participated in the Delaware Cost Study. Chancellor Girod, President Bardo, and Provost Mason each presented an overview of their university’s data pulled from the Delaware Cost Study. It was noted the universities use the information in this Study, along with data gathered from other studies which they participate in, to assess faculty instructional loads and costs (per credit hour) as compared to other institutions. The universities can then use the data to develop strategies to address any issues.

Research productivity, faculty workload, and the level of external grant funding for graduate and doctoral programs were discussed. The Board directed President Flanders to work with Chancellor Girod, President Bardo, and President Myers to review, as a system, what measures and standards are appropriate to use when evaluating faculty and the level of external funding awarded for research.

(PowerPoints filed with Official Minutes)

Other Matters

REGULATION AMENDMENTS LOWERING FEES FOR RENEWAL OF CERTAIN PRIVATE POSTSECONDARY INSTITUTIONS’ BRANCH CAMPUS CERTIFICATES OF AUTHORITY TO OPERATE IN KANSAS

General Counsel Julene Miller presented the proposed amendments to the private and out-of-state postsecondary fees regulation (K.A.R. 88-28-6). The amendments reduce the minimum and maximum fee amounts charged for renewal of the certificate of approval granted to a branch campus. Regent Newton moved to approve, and Regent Feuerborn seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Murfin, Regent Mullin, Regent Murguia, Regent Feuerborn, Regent Newton, Regent Thomas, Regent Bain, and Regent Bangerter. Regent Van Etten was absent. The motion carried.

(Regulation filed with Official Minutes)

EPSCoR PROPOSAL

Vice President Redeker presented the EPSCoR Program Review Committee’s recommendation to award $125,000 to the Kansas IDeA Network of Biomedical Research Excellence (K-INBRE) located at the University of Kansas Medical Center. The funds will be used to support five grant proposals to increase K-INBRE’s competitiveness for National Institutes of Health funds. Regent Newton moved to approve, and Regent Feuerborn seconded. The motion carried.

NON-BUDGETARY LEGISLATIVE PROPOSAL (FIRST READ)

Matt Casey, Director of Government Relations, presented the first read of the following non-budgetary legislative items:

- Wichita State University property transfer from the Board of Regents to Wichita State University
December 20, 2017  Minutes of Previous Meeting

- Private and Out-of-State Postsecondary fee statute amendments
- Unification of statutes related to performance based budgeting and performance agreements

The Board will take final action on these items at the December meeting.

**ADJOURNMENT**
The Chair adjourned the meeting at 4:57 p.m.

___________________________________  ____________________________________
Blake Flanders, President and CEO   David Murfin, Chair
REPORTS AND CONSENT AGENDA

II. Introductions and Reports
   A. Introductions
   B. Report from the Chair
      Regent Murfin, Chair
   C. Report from the President & CEO
      Blake Flanders, President & CEO
   D. Report from System Council of Presidents
      President Barwick
   E. Report from Council of Presidents
      President Myers
   F. Report from Council of Faculty Senate Presidents
      Brian Lindshield
   G. Report from Students’ Advisory Committee
      Jack Ayres
   H. Report from Community Colleges
      President Barwick
   I. Report from Technical Colleges
      President Schears
   J. Report from the University CEOs

III. Standing Committee Reports
   A. Academic Affairs
      Regent Bangerter
   B. Fiscal Affairs & Audit
      Regent Mullin
   C. Governance
      Regent Murfin

IV. Approval of Consent Agenda
   A. Academic Affairs
      1. Act on Request for Approval for a Bachelor of Science in Homeland Security – WSU
         Jean Redeker, VP, Academic Affairs

Summary
Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Wichita State University has submitted an application for approval to add a Bachelor of Science degree in Homeland Security. The proposing academic unit has responded to all the requirements of the program approval process. Board staff conurs with the Council of Presidents, the Council of Chief Academic Officers and Board Academic Affairs Standing Committee in recommending approval.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Program Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Program Identification</td>
<td>B.S. in Homeland Security (CIP code 43.031)</td>
</tr>
<tr>
<td>Delivery Format:</td>
<td>Online</td>
</tr>
<tr>
<td>Semester Credit Hours:</td>
<td>120</td>
</tr>
<tr>
<td>Date of Implementation:</td>
<td>Spring 2018</td>
</tr>
<tr>
<td>Point of Contact:</td>
<td><a href="mailto:Richard.muma@wichita.edu">Richard.muma@wichita.edu</a></td>
</tr>
<tr>
<td>2. Academic Unit</td>
<td>School of Community Affairs</td>
</tr>
<tr>
<td>3. Program Description</td>
<td>The workforce required to support a unified, homeland security effort in the</td>
</tr>
<tr>
<td></td>
<td>modern context is significant. The homeland security profession has expanded</td>
</tr>
<tr>
<td></td>
<td>in both public and private domains to meet growing needs. Because of the</td>
</tr>
<tr>
<td></td>
<td>expansion of the nation’s homeland security initiatives, opportunities are</td>
</tr>
<tr>
<td></td>
<td>ripe for colleges and universities to develop educational programs aimed</td>
</tr>
<tr>
<td></td>
<td>at preparing current and future employees for homeland security and related</td>
</tr>
<tr>
<td></td>
<td>public safety employment at the operational, management, and policy levels.</td>
</tr>
</tbody>
</table>
The B.S. in Homeland Security Degree at Wichita State University will attract students:

- Pursuing homeland security positions in local, state and federal law enforcement agencies, current law enforcement professionals, private security professionals in corporations, military personnel, immigration, border, and customs officers, as well as students interested in intelligence and national security services.
- Needing an undergraduate degree for entry into a graduate degree in criminal justice program offered in the School of Community Affairs or a professional graduate degree offered at Wichita State or another college/university requiring such a degree.
- Desiring a general degree related to public safety.

### 4. Demand/Need for the Program

Over the past 15 years, the U.S. government has spent over $130 billion on initiatives and strategies related to homeland security and related law enforcement services. Because the demand for employees with expertise in the security field is high, the employment prospects for graduates with a college degree in homeland security are positive.

According to a 2016 research report by the Education Advisory Board, demand for homeland security professionals has grown 43% nationally between 2014 and 2015. There are now a limited number of four-year programs available across the U.S., and with over 60% of recent job postings requiring a bachelor’s degree, there is a clear need for new baccalaureate degrees to prepare students for future careers in homeland security.

### 4. Demand/Need for the Program (continued)

Recent dialogue in January 2017 with police executives from across Kansas, as well as with the executive training staff of the Kansas Law Enforcement Training Center, revealed strong support for the proposed degree. Law enforcement executives, as evidenced in the letters of support (separate file), believe such a degree will generate strong interest among public safety personnel which will result in student enrollment.

The state of criminal justice education at Wichita State University remains strong. A recent query of enrollment/major data revealed that there are 398 undergraduate students studying for the B.S. degree in Criminal Justice and/or Forensic Science, and 50 graduate students studying for the M.A. degree, bringing the total majors to 448.

### 5. Comparative/Locational Advantage

WSU’s School of Community Affairs, home to the Criminal Justice and Forensic Science programs, also houses the Regional Community Policing Training Institute and the Midwest Criminal Justice Institute. The School of Community Affairs offers course work leading to the B.S. and M.A. degrees in Criminal Justice, and the B.S. degree in Forensic Science. Thus, a B.S. degree in Homeland Security would be an appropriate fit within the School.

Among the KBOR institutions, three two-year schools offer some type of program in Homeland Security: Butler CC, AA and AS in Homeland Security; Barton CC, AAS in Emergency Management with an emphasis in Homeland Security; and KCKCC, certificate in Homeland Security. In Kansas, only one program is available at the baccalaureate level: Kansas Wesleyan’s BA in Emergency Management, which has a partnership for a minor with K-State.
Polytechnic’s UAS program. Southwestern College has a certificate in Homeland Security.

<table>
<thead>
<tr>
<th>6. Curriculum</th>
<th>The B.S. In Homeland Security is a four-year course of study (120 credit hours) grounded in the liberal arts and sciences with a focused, core homeland security curriculum.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>The Bachelor of Science in Homeland Security Degree Requirements</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Basic Skills (“C” or better):</strong> 12-credit hours</td>
</tr>
<tr>
<td></td>
<td>- English 101 English Composition I (3)</td>
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<tr>
<td></td>
<td>- English 102 English Composition II (3)</td>
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<tr>
<td></td>
<td>- Comm 111 Public Speaking (3)</td>
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<tr>
<td></td>
<td>- Math 111 College Algebra (3)</td>
</tr>
<tr>
<td></td>
<td><strong>Humanities &amp; Fine Arts</strong> 12-credit hours</td>
</tr>
<tr>
<td></td>
<td><strong>Mathematics &amp; Natural Sciences</strong> 9-credit hours</td>
</tr>
<tr>
<td></td>
<td><strong>Students are also required to complete:</strong></td>
</tr>
<tr>
<td></td>
<td>- Foreign Language 15-credit hours</td>
</tr>
<tr>
<td></td>
<td>- HLS Courses 36-credit hours (33-credit hours core; 3-credit hours HLS elective)</td>
</tr>
<tr>
<td></td>
<td>- English 210 3-credit hours</td>
</tr>
<tr>
<td></td>
<td>- Electives 24-credit hours (14-credit hours may be from Homeland Security)</td>
</tr>
<tr>
<td></td>
<td><strong>Total:</strong> 120-credit hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. Curriculum <em>(continued)</em></th>
<th><strong>Homeland Security Minor</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Students from other major areas may also minor in homeland security. The minor in homeland security consists of 18 semester credit hours of homeland security courses.</td>
</tr>
<tr>
<td></td>
<td><em>For course descriptions, please refer to Appendix A in the Narrative</em></td>
</tr>
</tbody>
</table>
7. Faculty Profile

Two new, full-time core faculty will teach the majority of the courses and two existing criminal justice faculty members in the School of Community Affairs will each teach one course each. Adjunct lecturers will be used as needed.

The two-existing criminal justice faculty who will teach one course each in the HLS program are:

<table>
<thead>
<tr>
<th>Name</th>
<th>Highest Degree(s)</th>
<th>FTE</th>
<th>Core or CJ Faculty</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marti Smith</td>
<td>Ph.D. / J.D.</td>
<td>1.0</td>
<td>CJ</td>
<td>Assoc. Professor</td>
</tr>
<tr>
<td>Szde Yu</td>
<td>Ph.D.</td>
<td>1.0</td>
<td>CJ</td>
<td>Assoc. Professor</td>
</tr>
</tbody>
</table>

Two new proposed Homeland Security (HLS) core faculty are as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Highest Degree(s)</th>
<th>FTE</th>
<th>Core HLS Faculty</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBD</td>
<td>Ph.D.</td>
<td>1.0</td>
<td>HLS</td>
<td>Asst. Prof. or Instructor</td>
</tr>
<tr>
<td>TBD</td>
<td>M.A. or Ph.D.</td>
<td>1.0</td>
<td>HLS</td>
<td>Asst. Prof. or Instructor</td>
</tr>
</tbody>
</table>

Hiring timeline:
- January 1 – Advertise and post two positions, Ph.D. and M.A./Ph.D.
- February 28 – Search closes
- March 15 – begin phone interviews
- April 1 – in-person interviews of top candidates
- August 15 – position start date

8. Student Profile

Freshman status (for transfer admission) meeting university admission guidelines. Freshman status (for transfer admission) meeting university admission guidelines. Characteristics of homeland security students will likely resemble students studying in the criminal justice program. A great many of students in the criminal justice program are criminal justice practitioners, and remaining are pre-service students, and those who will proceed on to graduate programs.

9. Academic Support

Existing academic support in the College and University is adequate in terms of supporting the new program.

10. Facilities and Equipment

No new space will be required. Equipment will entail two computers and printers for two new core faculty. This expense will be incurred by the School of Community Affairs from existing General Use funds.

11. Program Review, Assessment, Accreditation

Annual evaluations include, but are not limited to: admittance numbers (disaggregated data included for typically underserved populations), applied learning, graduation number and rate, student course success and failure rates, faculty attrition, research grants, faculty publications, adjunct faculty review, student research, and overall program review. Peer review of courses,
employer input and surveys, and KBOR self-study will also be utilized in the evaluation of this program.

12. Costs, Financing

Two new core faculty will be hired at a salary of $55,000 each. An additional $4,000 in funds (other operating expense) is budgeted to offset conference travel and/or travel expense for program recruiting efforts. Costs for additional adjunct lecturers will not be necessary and will be covered from the existing adjunct pool and funding allocation.

Ongoing marketing and recruiting costs for the program will also be included in the Office of Online Learning’s overall marketing and recruiting budget, with no additional costs to the School of Community Affairs beyond the $4,000 General Use OOE mentioned above.

It is not projected that years two or three will need additional faculty or other operating expenses.
New Degree Proposal: Curriculum Outline
Kansas Board of Regents

Wichita State University
Bachelor of Science (B.S.) Degree in Homeland Security

Delivery Format: Online
Semester Credit Hours: 120
CIP Code: 43.031
Academic Unit: School of Community Affairs
Anticipated Date of Implementation: Spring 2018
Point of Contact: Richard.muma@wichita.edu

Wichita State University is proposing a 120-semester credit hour Bachelor of Science in Homeland Security degree. The degree is designed to provide preservice and in-service students with a broad educational background in all aspects of the homeland security field. The B.S. in Homeland Security is a four-year course of study, grounded in the liberal arts and sciences, with a core homeland security curriculum.

The curriculum includes 33-semester credit hours of core courses and 3-semester credit hours of homeland security elective courses. Students may take 14 additional semester credit hours of homeland security elective courses beyond the 36-semester credit hours required for the major (for a total of 50-semester credit hours).

Note:
- There is a maximum of 6-semester credit hour total allowed in HLS 480.
- English 210 is required.
- The Fairmount College of Liberal Arts and Sciences requires 15-credit hours of foreign language.
- Students are required to take 24-semester credit hours of electives (of which up to 14-semester credit hours may be from Homeland Security electives)
- Total Homeland security course work cannot exceed 50-semester hours.

The Bachelor of Science in Homeland Security Degree Requirements

<table>
<thead>
<tr>
<th>Basic Skills (“C” or better):</th>
<th>12-semester credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101</td>
<td>English Composition I (3)</td>
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<td>English 102</td>
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<tr>
<td>Comm 111</td>
<td>Public Speaking (3)</td>
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<tr>
<td>Math 111</td>
<td>College Algebra (3)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Humanities &amp; Fine Arts</th>
<th>12-semester credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social &amp; Behavioral Sciences</td>
<td>9-semester credit hours</td>
</tr>
<tr>
<td>Mathematics &amp; Natural Sciences</td>
<td>9-semester credit hours</td>
</tr>
</tbody>
</table>

Students are also required to complete:

| Foreign Language              | 15-semester credit hours |
| HLS Courses (33-credit hours core; 3-credit hours HLS elective) | 36-semester credit hours |
| English 210                   | 3-semester credit hours  |
| Electives (14-credit hours may be from Homeland Security)       | 24-semester credit hours |

Total: 120-semester credit hours

*See HLS core and elective course listings below. For course descriptions, please refer to Appendix A in Narrative.
**Core Courses for Homeland Security Major** (33-semester credit hours)

- HLS 190 Introduction to Homeland Security (3)
- HLS 310 Emergency Management (3)
- HLS 312 Risk Assessment (3)
- HLS 320 Border Security (3)
- HLS 330 Legal Issues in Homeland Security (3)
- HLS 401 Cyber Security (3)
- HLS 403 Physical Security (3)
- HLS 405 Intelligence Process (3)
- CJ 407 Research Methods (3)
- HLS 420 Terrorism (3)
- CJ 510 Crime and Transportation (3)

**Elective Courses for Homeland Security Major**  
(minimum of 3 hours and maximum of 14 hours)

- CJ 320 Criminal Procedure (3)
- CJ 343 Special Investigations (3)
- CJ 381AK Digital Investigation (3)
- CJ 420 Criminal Evidence (3)
- CJ 451 International Criminal Justice (3)
- CJ 470 Special Topics in Homeland Security (1-3)
- HLS 480 Individual Directed Study (1-3)
- HLS 482 Applied Learning in Homeland Security (1-4)
- CJ 501 Integrity in Public Service
- CJ 516 Profiling (3)
- CJ 560 Private Security (3)

**WSU Homeland Security Minor Program**

The minor in homeland security consists of 18 hours of homeland security and must include HLS 190 and five courses selected from the following: HLS 310, 312, 320, 330, 401, 403, 405, 420, or CJ 510.
Fiscal Summary 2017

Wichita State University
Bachelor of Science (B.S.) Degree in Homeland Security

Delivery Format: Online
Semester Credit Hours: 120
CIP Code: 43.031
Academic Unit: School of Community Affairs
Anticipated Date of Implementation: Spring 2018
Point of Contact: Richard.muma@wichita.edu

<table>
<thead>
<tr>
<th>Part I Anticipated Enrollment</th>
<th>Implementation Year (2017)</th>
<th>Year 2 2018</th>
<th>Year 3 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Full-Time</td>
<td>Part-Time</td>
<td>Full-Time</td>
</tr>
<tr>
<td>A. Full-time, Part-time Headcount:</td>
<td>6 (15 hr)</td>
<td>9 (9 hr)</td>
<td>12 (15 hr)</td>
</tr>
<tr>
<td>B. Total SCH taken by all students in program</td>
<td>171</td>
<td>342</td>
<td>570</td>
</tr>
</tbody>
</table>

Part II. Program Cost Projection

A. In implementation year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.

<table>
<thead>
<tr>
<th>Fall, Implementation Year</th>
<th>Year 2</th>
<th>Year 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Costs:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries $110,000</td>
<td>No additional amount budgeted</td>
<td>No additional amount budgeted</td>
</tr>
<tr>
<td>OOE $4,000</td>
<td>No additional amount budgeted</td>
<td>No additional amount budgeted</td>
</tr>
<tr>
<td>Total $114,000</td>
<td>No additional amount budgeted</td>
<td>No additional amount budgeted</td>
</tr>
</tbody>
</table>

Indicate source and amount of funds if other than internal reallocation:

1. Internal reallocation only--- No new funding requested.
2. Online marketing provided by Office of Online Learning as a part of its overall digital online marketing spend.
3. Online advisor and online retention specialist provided by the Office of Online Learning.
B. Fiscal Affairs & Audit

1. Approve Transfer of Property from University of Kansas to Kansas University Endowment Association – KU

Nelda Henning,
Director of Facilities

The University of Kansas requests authorization to approve the Settlement Agreement of the Harry C. Witter Revocable Trust and Carol J. Witter Trust in order to accomplish transfer of ownership of the University’s interest in real property to the Kansas University Endowment Association as authorized under K.S.A. 74-3254. This statute provides that the Board of Regents is authorized to sell, convey, transfer title to the investing agent of a state educational institution or otherwise dispose of any devise received by the Board or a state educational institution subject to its supervision and control without further legislative authorization, subject to any conditions imposed by the testator. The statute further provides that the proceeds of any such sale and conveyance may be invested in accordance with K.S.A. 76-156a.

The University of Kansas has been notified that it is a qualified beneficiary of the Harry C. Witter Revocable Trust and the Carol J. Witter Trust (collectively, the “Trusts”). Each of the Trusts specifies that the University of Kansas receive an undivided fifty percent interest in: (a) three tracts of real property, being more or less 320 acres located in McPherson County, Kansas, consisting of two approximately eighty acre tracts (“Tract A-1” and “Tract A-2,” respectively) and one approximately one hundred sixty acre tract (“Tract B”); and (b) a royalty interest (the “Tract C Royalty”) under an oil and gas lease on other real property located in McPherson County, Kansas (“Tract C”). Legal descriptions of Tracts A-1, A-2, B and C are attached. The total appraised value of Tracts A-1 and A-2 is $514,000, Tract B is $492,000 and Tract C Royalty is $6,547. The instruments that created the Trusts stipulate that the University’s trust distribution be used to create scholarship funds for the benefit of the University of Kansas, Department of Civil Engineering of the School of Engineering, and for the benefit of the University of Kansas, School of Music, respectively.

The instruments that created the Trusts further stipulate that the other fifty percent interest in Tracts A-1, A-2, Tract B and in the oil and Tract C Royalty are to go to the University of Colorado for scholarships at that university.

A settlement agreement is pending before all qualified beneficiaries, which, if approved, will reform the University’s distribution to be made in the name of the Kansas University Endowment Association, with the proceeds to be used as originally directed by the Trusts. The pending settlement agreement provides for the University’s distribution to consist of one hundred percent of Tracts A-1 and A-2 and an undivided fifty percent interest in the Tract C Royalty.

The pending settlement agreement similarly provides that the distribution to the University of Colorado consisting of one hundred percent of Tract B and an undivided fifty percent interest in the Tract C Royalty would be made to the University of Colorado Foundation for scholarships at the University of Colorado. The pending settlement agreement also divides certain cash proceeds from the Trusts among the beneficiaries to equalize the total distributions between those benefitting the University of Kansas and the University of Colorado.

The University requests authorization to approve the settlement agreement of the Harry C. Witter Revocable Trust and Carol J. Witter Trust, to include redirection of the University’s interest in Tracts A-1 and A-2 and the Tract C Royalty to accomplish the transfer of ownership therein to the Kansas University Endowment Association, as authorized by K.S.A. 74-3254 and 76-718b.
LEGAL DESCRIPTIONS

Tract A-1
The West Half of the Northeast Quarter of Section 34, Township 21 South, Range 1 West of the 6th P.M., McPherson County, Kansas.

Tract A-2
The North Half of the Northeast Quarter of Section 12, Township 21 South, Range 2 West of the 6th P.M., McPherson County, Kansas.

Tract B
The Southwest Quarter of Section 26, Township 19 South, Range 1 West of the 6th P.M., McPherson County, Kansas.

Tract C
One-Fifth royalty interest under the Northwest Quarter of Section 31, Township 19 South, Range 1 West of the 6th P.M., McPherson County, Kansas.
2. Amend FY 2018 Capital Improvement Plan and Accept Program Statement for Hale Library First Floor Renovation – KSU

Kansas State University requests authorization to amend the FY 2018 capital improvement project plan and Board acceptance of the program statement for the Hale Library first floor renovation. Hale Library is the central building for K-State Libraries. It accommodates collection storage and preservation, computer labs, offices and public areas for use by the campus community. Library faculty and staff provide critical research assistance and materials to students, faculty and staff. Nearly 30,000 individuals visit the libraries every week when classes are in session. In 2014, an off-campus building was repurposed to create the Library Annex. The 20,000 square foot climate-controlled space can hold an estimated 1.1 million volumes. K-State Libraries uses the annex to store low-use items, which has freed up valuable space on the first floor of Hale Library to support changing student study habits and needs.

The 29,000 square foot renovation will create an updated, more accessible first floor that provides students critical access to technology and group study areas, which Hale Library currently lacks. K-State is the only university in the Big 12 and among our 2025 peer institutions that does not have rooms in our main library for students to reserve for group study or presentations. The renovation will create at least 15 group study rooms and double the library’s current classroom space. Dedicated space for The Center for the Advancement of Digital Scholarship and flexible satellite outreach spaces for campus partners will be created to provide convenient access for students. As part of the renovation, the Sunflower entrance to the library will be reconfigured to open directly to the first floor. The current design, which requires visitors to climb a flight of stairs or take an elevator to the second floor before they are able to access the first floor, is reflective of an era of collection-intensive institutions that required security through personnel or limited access. The café will be relocated to the first floor and a flexible event space will be created for interactive events and programming. The total project cost is estimated at $5.7 million, which will be funded from private gifts.
3. Approve Transfer of Properties from KSU Foundation to Kansas State University – KSU

Kansas State University requests Board of Regents’ approval to accept ownership of the Library Annex located at 5980 Corporate Drive, Manhattan, Kansas from the KSU Foundation. In March 2003, the Board of Regents approved a five-year lease with the KSU Foundation to house the university’s Printing Services operation. In October 2005, the Board of Regents approved a lease amendment to extend the lease through December 31, 2017. In 2013, Printing Services was consolidated with the Department of Communications and relocated to Umberger Hall on the Manhattan campus. The Board of Regents approved a lease amendment to convert the building to storage for excess books for K-State Libraries in September 2013. It was the KSU Foundation’s intent to gift the property to the university upon expiration of the lease. Payment has been made in full and the university requests acceptance of the property from the KSU Foundation.

Legal Description:

All of Lot Five (5), in Manhattan Corporate Technology Park, Unit 2, City of Manhattan, Riley County, Kansas; Subject to restrictions and covenants of record

Kansas State University also requests Board of Regents’ approval to accept ownership of property referred to as Rogers Land from the KSU Foundation. The property is a 24-acre tract of land in Riley County, Kansas, adjacent to the university’s horse unit. The property is utilized by the Department of Animal Sciences and Industry’s horse unit. In October 2015, the Board of Regents approved a three-year lease-purchase agreement with the KSU Foundation. It was the KSU Foundation’s intent to gift the property to the university once it had been fully reimbursed for all acquisition and holding costs. Payment has been made in full and the university requests acceptance of the property from the KSU Foundation.

Legal Description:

A tract of land in the West Half (W1/2) of Section Thirty-six (36), Township Nine (9) South, Range Seven (7) East of the Sixth Principal Meridian, Riley County, Kansas, described as follows:

Beginning at the Northwest corner of the Southwest Quarter of said Section 36, being Corner 1, marked by a limestone; thence North 00°12'40" East 231.00 feet along the West line of the Northwest Quarter of said Section 36 to Corner 2, marked by a 1/2" rebar; thence South 50°28'14" East 362.31 feet to the North line of the Southwest Quarter of said Section 36 and Corner 3, marked by a 1/2" rebar; thence North 89°55'07" East 685.28 feet along the North line of the Southwest Quarter of said Section 36 to the Northwest corner of the Charles R. Murphy and Barbara Murphy tract recorded in Book 552, Page 474 in the Riley County Register of Deeds Office and Corner 4, marked by a 1/2" rebar; thence South 00°04'53" East 287.10 feet to the Southwest corner of the said Murphy tract and Corner 5, marked by a 1/2" rebar; thence North 89°55'07" East 132.00 feet to the Southeast corner of the said Murphy tract and Corner 6, marked by a 1/2" rebar; thence North 00°04'53" West 287.10 feet to the Northeast corner of the said Murphy tract, the North line of the Southwest Quarter of said Section 36, and Corner 7, marked by a 1/2" rebar; thence North 89°55'07" East 468.84 feet along the North line of the Southwest Quarter of said Section 36 to Corner 8, marked by a 1/2" rebar; thence South 02°55'07" West 660.00 feet to Corner 9, marked by a 1/2" rebar; thence South 05°28'39" West 662.71 feet to the Northwest corner of Lot 87, Sam N. Rogers Fourth Subdivision (Replatted 07/05/1983 as the Northwest corner of Lot 87A, Replat of Lot No. 87, Sam N. Rogers Fourth Subdivision), Riley County, Kansas, and Corner 10, marked by a 1/2" rebar; thence North 00°05'03" West 524.38 feet to the Northeast corner of the Sam N. Rogers Fourth Subdivision and Corner 11, marked by a 1/2" rebar; thence South 89°39'57" West 460.00 feet to the Northwest corner of the Sam N. Rogers Fourth Subdivision and Corner 12, marked by a 1/2" rebar; thence North 00°30'29" East 60.09 feet to the Northeast corner of the Sam N. Rogers Second Subdivision and Corner 13, marked by a 1/2" rebar; thence South 89°55’10” West 60.24 feet to the Southeast corner of Lot 80, Sam N. Rogers Third Subdivision and Corner 14,
marked by a 1/2” rebar; thence North 58°24’59” West 283.61 feet to the Northwest corner of Lot 80, Sam N. Rogers Third Subdivision and Corner 15, marked by a 1/2” rebar; thence South 89°40’47” West 701.70 feet to the Northwest corner of the Sam N. Rogers Third Subdivision and Corner 16, marked by a 1/2” rebar; thence North 00°33’44” West 590.85 feet to the point of beginning.

AND

Lot Eighty (80), Sam N. Rogers Third Subdivision, Riley County, Kansas.
C. Other Matters

1. Act on Appointments to the Midwest Stem Cell Advisory Board

Blake Flanders,
President and CEO

Summary

The Midwest Stem Cell Therapy Center Advisory Board was created in 2013 (K.S.A. 2017 Supp. 76-838). The Advisory Board is charged with serving in an advisory role to the director of the Midwest Stem Cell Therapy Center. The Advisory Board is composed of 14 members and one ex officio member, of whom the Board of Regents responsible for appointing one person to represent the University of Kansas and one person to represent Kansas State University.

Dr. Joseph McGuirk representing the University of Kansas and Dr. Frank Blecha representing Kansas State University are being recommended for appointment. If approved, Dr. McGuirk and Dr. Blecha will each serve a three-year term on the Advisory Board, which will expire on June 30, 2020. Both individuals have been contacted and indicated that they would be honored to accept such an appointment.

Background

Dr. Joseph McGuirk is the Schutte/Speas Professor of Hematology/Oncology at the University of Kansas School of Medicine and Medical Director for Blood and Marrow Transplant at the University of Kansas Cancer Center. He completed his residency at Yale and his fellowship training at Memorial Sloan-Kettering Cancer Center in New York City. He has been a principal investigator in more than 40 clinical trials and has authored or co-authored more than 80 papers, abstracts, presentations and posters. In 2010, he was named honorary editorial board member of Blood and Lymphatic Cancer Targets and Therapy, an international peer-reviewed journal focusing on blood and lymphatic cancer research, identification of therapeutic targets, and the optimal use of preventative and integrated treatment interventions to achieve improved outcomes, enhanced survival and quality of life for the cancer patient.

Dr. Frank Blecha is a University Distinguished Professor and Associate Dean for Research in the College of Veterinary Medicine at Kansas State University. He received his PhD in Immunology from Washington State University. His research is focused on the interrelationship of immunology and physiology in animals. This includes evaluation of the regulatory mechanisms involved in innate immunity and in stress- and pathogen-induced immune alterations. Dr. Blecha was part of the international research collaboration to successfully map the genome of the domestic pig. He also has been involved in the development of the Kansas State University-based U.S.-China Center for Animal Health. Dr. Blecha holds five U.S. patents and has authored 24 book chapters and monographs and more than 300 research publications. He has served in leadership positions in national and international organizations, including the American Association of Immunologists and the American Association of Veterinary Immunologists. In 2010, he received the Distinguished Veterinary Immunologist Award from the American Association of Veterinary Immunologists.
DISCUSSION AGENDA

V. Consideration of Discussion Agenda
   A. Presentations
      1. Receive Update on Kansas Department of Education
         Randy Watson, Commissioner of Education
      2. Faculty Career Development Board Theme
         Presentations from the regional universities on faculty workload, number of tenure track faculty, and the promotion and career path
         President Scott, PSU; President Garrett, ESU; and President Mason, FHSU

Background
At its September meeting, the Board adopted a theme related to faculty development. The faculty play an important role in the student experience as well as our institutions’ successes. Developing their talents both in the classroom and in conducting research is important for the universities and the State. To continue this theme ESU, FHSU, and PSU will present information on faculty workload, the number of tenured and tenure-track faculty, and the promotion and career path of faculty.
B. Academic Affairs

1. Approve Distinguished Professor Comprehensive Performance Evaluation Reports from KU and WSU

Regent Bangerter
Jean Redeker, VP, Academic Affairs

Summary and Recommendations

Board policy establishes the criteria for comprehensive performance evaluation of Distinguished Professor. The evaluation of the professor takes place every five years and the evaluation includes evidence of the professor’s professional activities and contributions to the State’s economic development. The University of Kansas has requested Dr. Blake Peterson and Wichita State University has requested Dr. Kenneth Kriz continue to serve as a Regents’ Distinguished Professors and staff recommend approval.

Background

In FY 1964, the Kansas Legislature appropriated funds to the Kansas Board of Regents to be used for the Regents’ Distinguished Professorship. The purpose of the program is to attract the best and brightest established faculty scholars to Kansas who would ultimately benefit the economic and industrial development of the State.

Board policy establishes the criteria for nomination as a Distinguished Professor as well as the reporting requirements. A comprehensive performance evaluation of the professor takes place every five years, and the evaluation includes evidence of the professor’s professional activities and contributions to the State’s economic development. Commentary from peer evaluators on the professor’s academic work may be included, though those evaluators cannot be connected with the Kansas Regents system.

The University of Kansas, Kansas State University, and Wichita State University each have one distinguished professorship position. The Legislature annually appropriates $21,000 per professorship for AY 2018, or $63,000 total.

Dr. Blake Peterson

Information below is compiled from the recommendation packet submitted by the University of Kansas in support of Dr. Blake Peterson Distinguished Professor status.

Biosketch

Following completion of his UCLA Ph.D. in 1994, Dr. Peterson joined the laboratory of Prof. Gregory Verdine in the Department of Chemistry and Chemical Biology at Harvard University as a Damon Runyon / Walter Winchell Cancer Research Foundation Postdoctoral Fellow. In 1998, he joined the faculty in the Department of Chemistry at Penn State University, earning tenure in 2004. He was named a research scholar of the American Cancer Society in 2003, and he was the recipient of a Camille Dreyfus Teacher Scholar Award in 2004. In 2005, Dr. Peterson cofounded the startup company Indigo Biosciences, Inc., and he previously served as a member of its Board of Directors. Based on his impact in the field, he served as co-chair of the 2007 Gordon Conference on Bioorganic Chemistry.

Request

“Dr. Peterson’s work in delivery systems for medicine continues to be ground-breaking” (Chancellor Girod).

In January 2008, Dr. Blake Peterson joined the faculty in the Department of Medicinal Chemistry at the University of Kansas as a Regents’ Distinguished Professor and Eminent Scholar of the Kansas Biosciences Authority. After coming to KU, he received a Leading Light Research Award (2012), an award given to grant investigators and for efforts in obtaining a research grant totaling at least one million dollars. In 2013, Dr. Peterson was elected as a Fellow of The American Association for the Advancement of Science (AAAS), “for distinguished contributions to the field of bioorganic chemistry, particularly the development of synthetic mimics of cell surface receptors and fluorescent probes of biological systems.” He is one of sixteen AAAS Fellows at the University of Kansas,
an honor considered as a criterion for membership of 62 of the most-renowned research universities in the prestigious Association of American Universities (AAU).

During the past 19 years, the Peterson laboratory has focused on the creation of molecular tools that probe and control diverse biological systems. One major research thrust has been directed at the synthesis of small molecules designed to deliver impermeable agents into cells by mimicking membrane trafficking properties of natural cell surface receptors and mechanisms of cellular penetration broken down by viruses. Other research interests include anticancer, antibody-drug conjugates, anticancer agents that act on specific cell structures, antiviral agents, and methods for the identification of protein targets of small molecules. To facilitate these studies, the Peterson laboratory designs and synthesizes novel molecular probes, including new fluorophores that are optimized for visualization in biochemical pathways of living systems.

In addition to basic academic research in the fields of bioorganic chemistry, medicinal chemistry, and chemical biology, Dr. Peterson actively seeks to patent inventions from his laboratory to commercialize his discoveries. He has co-founded a successful company (Indigo Biosciences) that expedites drug discovery process and, through this, exhibits strong entrepreneurial leadership. He currently has six US patents issued and two more that have been filed (three new and two pending since the last evaluation, all focusing on new technologies for drug delivery).

Currently, Dr. Peterson has two pending National Institute of Health research and training grants totaling over fifteen million dollars (“Molecular Analysis of Disease Pathways” for $11,323,896 and "KU-IRACDA: A Midwestern Partnership for Training of Postdoctoral Scholars" for $4,184,853). As the principal or co-investigator, he has been instrumental in acquiring over eighteen million dollars in new grant funding in the past five years. Dr. Peterson has 74 published scholarly research articles published and one more awaiting publication. He has participated in more than 100 seminars or conferences both locally, nationally, and internationally (including multiple presentations in 25 US states and Washington D.C., as well as China, Germany, Portugal, and Austria).

According to Dr. Peterson, “Over the next five years, I plan to pursue two major scientific objectives: 1) Validation of a new targeted drug delivery strategy that we have termed synthetic lethal targeting; and 2) Creation of the first membrane-spanning molecules capable of controlling cellular signal transduction.” Comments from his colleagues indicate that this important research demonstrates great potential for pharmaceutical, biopharmaceutical, and medical device applications.

In addition to Chancellor Girod’s strong letter of support, two evaluators, each with no connection to Kansas Board of Regents institutions, provided letters of support for Dr. Peterson:

- Dr. Russell B. Melchert, Ph.D., Dean and Professor, UMKC School of Pharmacy, Kansas City, MO;
- Michael Beckloff, Chief Development Officer, Silvergate Pharmaceuticals, Overland Park, KS.

As a final word, Dr. Girod stated, “In addition to his significant and important research, Dr. Peterson is an outstanding teacher and advisor, as well as a prolific author who has published in the leading journals of his academic specialty and whose work is highly cited. In short, Dr. Peterson exemplifies the type of scholarship, research engagement, and service we hope to see in the Regents Distinguished Professorship.”

Staff recommends approval.
Dr. Kenneth Kriz
Information below is compiled from the recommendation packet submitted by Wichita State University in support of Dr. Kenneth Kriz Distinguished Professor status.

Biosketch
Dr. Kriz was named a State of Iowa Scholar prior to receiving his Bachelor’s Degree in Business Administration from the University of Iowa in 1987. His 1996 Master’s Degree in Public Administration came from the University of Colorado where he was twice awarded a faculty scholarship. In 2000, Dr. Kriz was awarded a Ph.D. in Public Affairs (with concentrations in public finance and policy analysis) from Indiana University. Following teaching assignments at Indiana University, the University of Minnesota, and the University of Oklahoma, he was named both an Extraordinary Professor and Fulbright Scholar at the University of Tartu in Estonia (2004-2008). Since that time, he has been an Assistant/Associate Professor at the University of Nebraska at Omaha, and has, since 2013, been a Professor of Public Finance at Wichita State University.

Request
Dr. Kenneth Kriz was appointed as a Regents Distinguished Professor in December 2012, but began serving under contract at WSU in August 2013. Dr. Kriz’ contributions to educating students and Kansas governmental leaders on economic development theory and policy are well documented. His contributions here are founded in his research publications, through his teaching, and in the development of the Kansas Public Finance Center, the latter aimed at improving decision-making at the local and state governmental levels.

As director of the Kansas Public Finance Center, Dr. Kriz has provided leadership in projects evaluating state economic development incentives, state sales tax policies, and the impact of arts and cultural activities on economic development. This Center is credited with: research that initiated state legislative discussions; guiding proposed key, economic legislation; funding research that appeared in academic journals; and hosting the Midwest Public Finance Conference that focuses on issues of interest of the regional public finance communities.

A prolific writer, Dr. Kriz’ has approximately 40 publications in professional, peer-reviewed journals; his most recent, “The Impact of Rating Recalibration on the Municipal Bond Yield Spreads,” appeared in the Summer 2017 issue of Public Budgeting & Finance. In 2015, Dr. Kriz was awarded the Jesse Burkhead Award for Best Article in Public Budgeting and Finance in Washington, D.C. Co-written with a colleague, one of his most impactful articles appeared in the Journal of Policy Analysis and Management in 2014, where they took a creative approach to assessing the effects of taxes and spending on growth. This article afforded Dr. Kriz with opportunities to enhance his curriculum, testify before legislatures and speak to various, diverse groups on the topic of fiscal policy. He has been invited to participate in local, national, and international conferences, including such locations as Omaha, Chicago, Denver, Detroit, Czech Republic, Albania, and Estonia. Over the years, he has written 46 articles for various print media, including the Wichita Eagle, Omaha World-Herald, Bloomberg Markets (online), Lincoln Journal-Star, and Tampa Bay Times. He has frequently appeared on local radio and television talk shows addressing economic impact issues of various topics (unemployment, casinos, small businesses, budget cuts, Olympic Trials, judge retentions, and gas prices, to name a few). At present, Dr. Kriz has two research articles pending publication and seven research articles in preparation for national, public economics and finance journals.

Focusing on the concepts found in this research, in early October of 2017, Dr. Kriz presented an outlook for state and local governments at the Center for Economic Development and Business Research’s Economic Outlook Conference. A month later, he extended these concepts as a speaker at the Georgia State University’s Standard & Poor Conference where he zeroed in on strategies for growing the economies of Southeastern United States.

Additionally, pension decision-making has been an area of research and teaching for Dr. Kriz for several years. A paper penned and published in 2011 brought multiple citations in subsequent academic papers from peers, led to numerous speaking engagements, and translated to his public service as a member of both the City of Wichita Police & Fire Retirement System Board of Trustees and the Joint Investment Committee for the City of Wichita.
December 20, 2017  Discussion Agenda | Wednesday

Retirement Systems, the latter for which he assists in managing over a one-billion-dollar budget in the system’s investments.

Dr. Kriz has recently served as a consultant for the chief economists for New York City, Omaha, and municipalities in Minnesota. Locally, he has recently provided guidance for the finance director for the city of Newton.

In addition to serving as a Regents Distinguished Professor, he received 20 grants or professional contracts during his time at WSU, including the Mercatus Center George Mason University Grant in April 2016, for research on the efficacy of using municipal bond insurance to reduce debt issuance costs. Throughout his academic career, his grants and contracts total $1,375,000 (research grants, $763,000; professional contracts, $256,500; teaching grants, $355,500).

Four evaluators provided letters of support for Dr. Kriz:

- Yilin Hou, Ph.D., Professor and Tenth Decade Faculty Scholar, Maxwell School of Citizenship and Public Affairs, Syracuse University, New York;
- Bill Simonsen, Ph.D. Professor, College of Liberal Arts and Sciences, Department of Public Policy, University of Connecticut;
- John R. Bartle, Ph.D., Fellow, National Academy of Public Administration, Dean, College of Public Affairs and Community Service, University of Nebraska at Omaha;
- Fred Thompson, Grace and Elmer Goudy Professor of Public Management and Policy Emeritus, Atkinson Graduate School of Management, Willamette University, Salem, OR.

A sample quote reflects a common thread throughout the letters, “I have long thought that his research is on the cutting edge of public financial management scholarship. His recent work merely adds to my deep respect for his work” (Thompson, ¶ 1).

Staff recommends approval.
2. **Act on Proposed Amendments to Policy on Approval of Programs for Community Colleges, Technical Colleges and Washburn Institute of Technology**

**Scott Smathers,**
VP, Workforce Development

**Summary**

Community Colleges, Technical Colleges and Washburn Institute of Technology expressed concerns regarding the complexity and length of the program approval process. The Board asked that a committee, made up of representatives from community and technical colleges, examine ways in which the program approval process could be streamlined. This committee suggested six modifications to Board policy.

**Background**

During the 2016-2017 academic year, institutions expressed concerns regarding the complexity and length of the Board’s program approval process for state funding. In response to concerns, a committee was developed to examine Board policy, program approval paperwork, and the program approval timeline, and to provide recommendations for how the process for program approval could be streamlined.

In July of 2017, representatives from community and technical colleges developed recommendations, including five modifications to Board policy.

**Policy Request**

The rationale for the proposed changes are best described individually, but are based on similar needs to streamline and simplify the program approval process for community and technical colleges.

**Changes to the length of time for Public Comment**

Although the presidential comment period is supported by institutions, fourteen business days stretches the comment period to nearly three full weeks. Institutions support shortening the comment period to ten business days.

**Elimination of the requirement to demonstrate Student Interest**

Institutions develop programs for a variety of reasons, including but not limited to: student inquiry over time; to meet the demands of local business and industry; in response to Kansas Department of Labor occupational reports indicating a need; or as an attempt to diversify program offerings. Program formation is often organic and does not include a formal student survey or analysis, thus resulting in a delay in submission of a new program application to the Board office.

**Changes to the requirement for demonstrating existing and future Labor Market demand**

Every educational program is designated with a Classification of Instruction Program (CIP) code that defines what is being taught within the program. CIP codes have related SOC codes that define occupations. The Kansas Department of Labor’s “Long Term Occupational Outlook” provides an in-depth look at SOC codes in terms of growth rate of occupations, replacement rate of occupations, annual mean and median wages, and the typical education level needed for entry into the workforce.

**Elimination of requirement to provide information on Student Enrollment levels and whether Student Waiting Lists for similar programs exist**

Institutions report that this information is not readily available to the public and cite difficulties obtaining this information from their peers, thus resulting in a delay in submission of a new program application to the Board office. Board staff may compare the Kansas Department of Labor’s “Long Term Occupational Outlook” labor demand (growth and replacement rates) to the yearly Kansas Training Information Program (K-TIP) report which provides the number of graduates exiting the higher education system and are employed. This comparison would indicate if the system’s current rate of production of graduates meets the predicted labor demands.
Elimination of requirement of review by Board of Academic Affairs Standing Committee

Institutions report that new program proposals are reviewed by local advisory boards, the institution’s curriculum committee, Board of Trustees, Board staff, the Postsecondary Technical Education Authority’s Program and Curriculum Committee, the Postsecondary Technical Education Authority, and the Board of Academic Affairs Standing Committee. Elimination of Board of Academic Affairs Standing Committee review would reduce redundancy in program evaluation.

Proposed Revisions to Board Policy Request

5 APPROVAL OF PROGRAMS FOR COMMUNITY COLLEGES, TECHNICAL COLLEGES AND WASHBURN INSTITUTE OF TECHNOLOGY

a In accordance with the Higher Education Act requirement that the Board coordinate educational programs, courses of instruction, and program and course locations, Board approval is required for the establishment of new degree and technical certificate programs. When the Board considers the establishment of new degree and certificate programs, information regarding its need, quality, cost and means of assessment become paramount. The minimization of unnecessary program duplication is a high priority of the Kansas Board of Regents. This document outlines the policies, procedures and criteria the Board utilizes when reviewing requests for new degree and certificate programs.

b Institutions must submit a complete program proposal to board staff, and enter the proposed program into the Kansas Higher Education Data System (KHEDS). Once Board staff has received a complete program proposal from an institution, the proposal will be made available in electronic form on the Kansas Board of Regents website for other institutions to view. All institutions shall be notified of the proposed program by email. Institutions with concerns, comments or objections to the new program must state those concerns, comments or objections in writing to Board Staff within 14-10 day time period. At that time, institutions shall submit, in writing, a list of concerns, comments or objections to Board staff. The list of concerns, comments and objections will be compiled by board staff and forwarded to the proposing institution for follow-up. The proposing institution is expected to communicate with other institutions filing concerns, comments or objections to minimize or eliminate the identified issues. Final proposals must contain all required information including evidence that concerns, comments or objections have been addressed and be submitted in the approved format. This process shall not prevent an institution from submitting a new program proposal, but it is designed to make the approval process more transparent, improve proposals and reduce potential conflict related to unnecessary duplication.

c The Board President and Chief Executive Officer, or designee, shall determine if each proposed program is similar to others in the state and may serve the same potential student population. A similar program is one that has a like CIP code, title, content or competencies. If the President and Chief Executive Officer, or designee, determines that one or more similar programs exist, the following information shall be provided by the institution.

i Whether the institution has a valid inability to offer the program collaboratively. This will be determined by geographic proximity of similar programs eligible for collaboration, the transportability of existing programs to the proposed population, and if the proposed program varies to an extent that would not allow collaboration.

ii The level of interest of new students in the program. This will be determined by the number of students interested through survey analysis, or similar process that demonstrates student interest will support or sustain the program for an excess of three years.

iii The existing and future labor market demand for graduates of the program. This will be based on the Kansas Job Vacancy Survey and Kansas Department of Labor statistics for a specific job title. This will also be based on the number of projected students that would be required to sustain the proposed program for a minimum of three years Kansas Department of Labor’s “Long Term Occupational Outlook” report for a specific Standard Occupational Classification code.
iv. Student enrollment levels in existing similar programs. This will be based on the number of vacancies in currently approved programs.

v. Whether student waiting lists for similar programs exist. This will be based on the number of students that cannot be accommodated in the existing programs within one year or that cannot be accommodated by expanding existing programs.

viii. Whether sufficient clinical sites are available (if applicable to the program)

d. Board staff shall compile, analyze and make recommendations to the Board on the information provided. The recommendations and information provided shall be reviewed by the Kansas Postsecondary Technical Education Authority and the Board Academic Affairs Standing Committee to determine whether the program represents unnecessary program duplication before approval will be granted.

i. Procedures for Program Approval

(1) Time Limitations

(a) Notification of new program submissions will include: Program name, proposed CIP code, number of credits, and a link to where the full program proposal may be viewed electronically.

At the time of program submission to board staff, the institutional representative shall enter the new programs into KHEDS.

Board staff will notify all institutions of the proposed program. Within 14 days from the date of notification, institutions shall submit, in writing, a list of concerns, comments or objections to Board staff. The list of concerns, comments and objections will be compiled by Board staff and forwarded to the proposing institution for follow-up. Final proposals shall contain all required information including evidence that concerns and questions have been addressed and be submitted in the approved format.

(b) Completed proposals for technical degree and certificate programs are reviewed by the Kansas Postsecondary Technical Education Authority (Authority). Proposals recommended for approval by the Authority are forwarded to the Kansas Board of Regents for final approval.

(c) Programs recommended for approval normally will be presented to the Kansas Board of Regents for action within two months of receipt of a complete final proposal. The institution will be informed of program status throughout the approval process and of program approval status prior to Board action. Note: Program approval does not indicate eligibility for Perkins funds.

(2) Criteria for Program Approval

(a) The institution shall provide documentation of need at the local, regional, and State levels for the proposed new program. Documentation shall include labor data regarding employment trends, projected job openings, specific support from local business/industry and student enrollment projections. If the program is duplicative, the institution shall provide justification why the program should be approved.

(b) The institution shall submit a plan for financing and providing adequate facilities for the proposed new program. An estimate of costs needed to implement and operate the program for the first two years must be included.

(c) The institution shall include an outline of the proposed program of study that includes the following:
Description of proposed program of study
Method or type of instruction
Proposed Classification of Instructional Program (CIP) code
Syllabus for courses in the proposed program of study
Listing of all the courses in the proposed program of study
Outcome(s) of proposed program of study
Specific faculty requirements, if any
Evidence that concerns, comments and objections raised by other institutions have been addressed.
A review of similar programs in the state and the need for an additional program
Written approval from the institution’s curriculum committee and Board of Trustees.

(d) New courses or programs shall be designed to provide instruction in a manner such that the course content is directly related to program content and objectives, and is consistent with the legal limitation and responsibilities applicable to the institution.

(e) The institution shall provide documentation of the involvement of a steering committee and/or advisory council, comprised of local representatives from business and industry and the program area, and curriculum committee in the planning and development of a new technical program (names of committee members and occupational category represented shall be included).

(f) If external accreditation is required for the proposed program (i.e. Board of Nursing), a statement of intent to seek accreditation is to be included.

(g) If a satellite or partnership with another educational institution offering the same program has been established, a statement of intent or Memorandum of Agreement is to be included.

(h) A review of other similar programs being offered in the State and the reason why an additional program is needed as well as other information regarding the needs of the area for this program and its feasibility shall be included.

(i) Any concern, comment or objection from other institutions will be considered by Board staff and the Board as a whole when determining approval.

(3) Application Procedure

Institutions must complete and submit the following forms:

CA-1 Application for New Program
CA-1a Fiscal summary for New Programs

ii Procedures for Approval of Special Programs - Business and Industry Service Program

The purpose of this program is to allow community colleges, technical colleges, and the Washburn Institute of Technology to design and implement training activities to meet expressed needs of Kansas business and industry. Instructional activities will be approved for a one-year period with an option for reapplication. Forms to be submitted are available on the Kansas Board of Regents website.

Recommendation
The Technical Education Authority recommends approval of the proposed revisions of Chapter III, Section A.5.b., Section A.5.c.i-v., and Section A.5.d of the Board Policy and Procedures Manual, to revise language outlining current program approvals.
The Wichita State University Partnership Building #2, located at 1860 N. Wheatshocker Dr., Wichita Kansas, was constructed on two parcels of land; the Kansas Board of Regents (KBOR) is the record fee owner of one of the parcels, and WSU is the record fee owner of the other, larger parcel (jointly referred to as the “Property”). The Board of Regents and WSU are parties to a ground lease dated May 23, 2017 for the parcel owned by KBOR; in turn, WSU and Wichita State Innovation Alliance, Inc. (“WSIA”) are parties to a ground lease dated May 23, 2017 for the parcel owned by KBOR and the parcel owned by WSU.

WSIA as sub-landlord, and MWCB, LLC (“MWCB”), as subtenant, are parties to a ground sublease for the Property, dated May 23, 2017, whereby MWCB constructed the Partnership Building #2 on the Property. MWCB has made, executed and delivered to CrossFirst Bank a promissory note that MWCB and CrossFirst Bank desire to be secured by, among other things, a leasehold mortgage and security agreement encumbering MWCB’s leasehold interest in the Property under the sublease.

CrossFirst Bank and MWCB request, through WSU, that the Board of Regents confirm that WSU is in compliance with the terms and conditions of the KBOR ground lease, and to consent to MWCB, LLC’s grant of MWCB’s leasehold rights and interest in the sublease, but not on the Board of Regents’ fee interest in its portion of the Property. Such consent would be given on the condition that at no time during the term of the KBOR ground lease would the loan encumber the underlying fee interest in the property or any other improvements thereto other than the premises; nor extend or survive beyond the expiration of the sublease term (subject to the terms and conditions of this agreement and the KBOR ground lease in the event of an early termination of the term as the result of a default by borrower or rejection of the sublease in a bankruptcy proceeding).

This consent, which shall be memorialized in a form approved by Board of Regents legal counsel, shall be titled: Landlord Estoppel, Non-Disturbance and Recognition Agreement, and may contain the following additional acknowledgments and agreements for and on behalf of CrossFirst Bank, the lender:

1. That the KBOR ground lease has not been assigned, pledged, transferred, sold or encumbered, nor has KBOR mortgaged its interest in the KBOR ground lease or its interest in the Property;

2. No third party has any option or preferential right arising out of an agreement with KBOR to purchase all or any part of KBOR’s portion of the Property;

3. KBOR’s rights to amend, modify, terminate, cancel, accept the surrender of or permit the subordination of the KBOR ground lease or the KBOR property would be restricted;

4. Subject to the rights of KBOR pursuant to the terms of the KBOR ground lease, the loan may contain provisions for an assignment of MWCB’s share of net proceeds from available insurance coverage or from any award or other compensation resulting from a total or partial taking of the premises by condemnation except that in no event shall such rights affect or impair KBOR’s entitlement to attorney’s fees and any other amounts owed by MWCB; and

5. Nothing in the Agreement would preclude KBOR from conveying KBOR’s portion of the Property to WSU or seeking legislation that would allow KBOR to do so.
2. Authorize Purchase of the WSU West Campus Real Property and all Improvements from Caber West Campus LLC – WSU

Nelda Henning,
Director of Facilities

Wichita State University entered into a lease with Caber West Campus LLC, effective January 1, 2006 through December 31, 2017. The lease was then assigned in trust to the Maize Public Building Commission from the land owner, Caber West Campus LLC, to obtain Improvement Revenue Bonds. The Maize Public Building Commission and Caber West Campus LLC are referred collectively as the “Landlord.” The lease provided Wichita State University a newly constructed 24,000 square foot building and adjacent parking to be used exclusively by WSU for classes located at 3801 N. Walker, Maize, Kansas (the “Property”). Pursuant to the lease and subject to WSU fulfilling all of the terms and conditions under the lease, the Property is to be donated, granted and conveyed to WSU, as-is, by signing and delivering a general warranty deed to WSU at the end of the lease term. WSU has fulfilled all terms of the lease and has been continuously occupying and operating the Property as its WSU West Campus Branch during the lease term. WSU is poised to receive the Property from the Landlord, in accordance with the lease agreement, on January 1, 2018.

WSU has, pursuant to Board of Regents policy Ch.II.E.11.d and K.S.A. 75-3043a, obtained a combined appraisal of the Property from three independent appraisers and performed an environmental assessment of the property. The University is in the process of finalizing a title commitment and title insurance on the Property because the property will be received by special warranty deed. The Property has been, and will continue to be, used to carry on WSU business.

The property has been appraised at an as-is value of $3,400,000. WSU has performed several property inspections and no major repairs or maintenance other than standard wear and tear have been noted. No Recognized Environmental Conditions (RECs) or Controlled RECs (CRECs) were identified in connection with the Property. WSU may incur closing expenses for the appraisals, environmental, title commitment, and outside legal fees that are estimated between $5,000 and $20,000. WSU will purchase the property for the sum of $100. No other costs are anticipated. WSU has determined that it is in the best interest to acquire the property and continue the ongoing operation and maintenance costs to maintain its West Campus.

WSU requests authorization to purchase the Property, or otherwise authorize WSU to accept on behalf of the Board of Regents and execute a warranty deed all necessary on behalf of the Board of Regents, the Property, which is more particularly described as:

(a) The real estate located in Sedgwick County, Kansas, to wit: Block 4, Lot 13, Wyn-Wood Addition to the City of Maize, Sedgwick County, Kansas, said real property constituting the “Land” as referred to in said Lease; and

(b) All buildings, improvements, machinery and equipment now or hereafter constructed, located or installed on the Land pursuant to the Lease, together with any substitutions or replacements therefor and any “Project Additions” as referred to in the Lease.
3. Authorize Building Lease Related to Private Housing Agreement – WSU

Wichita State University requests authorization to enter into a second building lease with The Flats of Kansas, LLC (Landlord) for the use, occupancy and subleasing of the housing property centrally located on the WSU campus, at 4105 E. Mike Oatman Dr., Wichita, KS 67208. This building lease will be entered on the same terms and conditions as the current building lease, except as summarized below.

This building lease is sought in order to extend WSU’s existing lease arrangement and ensure continued opportunity to use this facility. Use of the Flats for student housing is part of WSU’s long-term plan to close the 50+ year old Fairmount Towers and offer a centralized campus housing facility to promote a positive environment and expose students to the live, learn, work and play environment that fosters education, entrepreneurship, research and community.

Consistent with the existing building lease entered between WSU and Landlord, Landlord will lease to WSU 177,825 square feet of semi-furnished space in the apartment complex (“Apartments”) and outdoor common area. The lease to WSU shall also include use of surface and underground parking stalls that shall be available for purchase by residents and/or tenants of the Apartments.

This new building lease shall commence at the expiration of the existing building lease, on June 1, 2018, and will be for a two-year period. WSU will have two options to renew the building lease beyond that two-year period, on the same terms and conditions, each option for a two-year period (four additional years total).

The lease rate during the first year of this new lease shall be a base rental fee of $7,000 per room (for a total of 281 rooms), and WSU shall also pay, in the form of additional rent, 70% of gross rental revenue received by WSU in excess of an agreed “Minimum Revenue Amount” (equivalent to the total base rental amount). In each succeeding year of the new lease, the base rental fee and the Minimum Revenue Amount shall be increased by 2% from the prior lease year.

WSU shall be responsible for all utilities, operational costs, maintenance and repairs of the Apartments, except the Landlord shall maintain and repair the foundation, exterior walls, roof, and other structural parts of the building or pool, and perform all major or capital repairs or replacement of the HVAC systems or plumbing. The parties have agreed that Landlord shall set aside 4% of the base and additional rent received for designated repairs and maintenance of the Apartments.

WSU intends to utilize the Apartments for on-campus student housing and related educational purposes, such as short-term overnight accommodations to visitors, tenants, invitees or employees. WSU shall charge students housing rates as approved by KBOR. While it is currently not contemplated, if occupancy is not full, WSU may lease, on a segregated floor or wing, space to WSU employees or invitees if such use is approved by the Landlord.

The lease shall be subject to termination for default by either party. An event of default may include: WSU’s failure to timely pay all rent owed, with a thirty-day right to cure; failure to perform any terms or conditions of the lease for more than 30 days after notice and right to cure; either party becomes bankrupt or insolvent or files or have filed against it bankruptcy proceedings.

WSU will also administer and oversee the sale and distribution of parking spaces in the surface and underground parking lots, and will retain a fee of 8% of all gross revenue received in the sale of such spaces. Such fee may be increased up to 1% annually. WSU will be entitled to five parking spaces in the underground parking lot for no additional charge.

WSU also seeks approval to execute and file all necessary memoranda and addenda to the building lease as required by local taxing authorities and Landlord that do not result in any substantive changes to the terms.
4. Authorize Amendment to Ground Lease – WSU

Wichita State University requests authorization to amend the ground leases for the on-campus student housing known as The Flats at WSU. WSU seeks to amend the master ground lease between WSU and Wichita State Alliance, Inc. and the ground sublease between Wichita State Alliance, Inc. and The Flats of Kansas, LLC, to expand the Building Site. The expanded Building Site will include approximately three additional acres. The original ground leases designated this additional ground as the “Phase 2” property, and granted The Flats of Kansas, LLC (the tenant) a first option to lease such land at any time during the lease term, subject to KBOR and all other required approvals.

If approved, the leases will be amended to change the defined “Building Site” to include the Phase 2 property, to include construction completion dates for all tenant improvements constructed on the site, and to clarify the property may, at Tenant’s discretion, be utilized for on-campus student housing and related programs. All other material terms and conditions, including the expiration dates of the leases, shall remain unchanged. A rendering of the Phase 2 property is below.

![EXHIBIT C POTENTIAL PHASE 2 DEVELOPMENT](image)

WSU also seeks approval to execute and file all necessary memoranda and addenda to the original building lease as required by local taxing authorities that do not result in any material change to the terms.
5. Act on Non-Budgetary Legislative Proposal to Transfer Property from the State of Kansas and the Kansas Board of Regents to Wichita State University

Matt Casey, Director, Government Relations

Summary

Wichita State University is requesting legislative authorization to transfer certain state-owned property from the State of Kansas and the Kansas Board of Regents to Wichita State University. The Board received a first read on this item last month, and it is now ready for final consideration.

LEGISLATIVE PROPOSAL: WICHITA STATE UNIVERSITY PROPERTY TRANSFER FROM STATE OF KANSAS TO WSU

Request: Request legislation to transfer certain state-owned property from the State of Kansas and the State of Kansas-Kansas Board of Regents, to State of Kansas-Wichita State University.

Background: Wichita State University (WSU) is in the process of developing approximately 120 acres that was formerly utilized as a golf course, and surrounding property, for the Innovation Campus. WSU, in the process of surveying all property on and contiguous with the Innovation Campus, has identified several pockets of land that is currently held in the name of the Kansas Board of Regents or the State of Kansas, but not in the name of WSU. WSU requests that the title of this land be transferred from the State of Kansas and the Kansas Board of Regents, as applicable, to Wichita State University. This land is being used to, and will be continued to be used to, maintain and carry on the university’s mission to be an essential educational, cultural, and economic driver for Kansas and the greater public good. It is estimated that the total amount of land is 8.27 acres, and there will be no financial transaction as a result of this legislation.

Impact: This legislation will benefit Wichita State University by bringing uniformity and consistency in land titles for the entire Innovation Campus and contiguous areas. This legislation will also further the Innovation Campus development creating applied learning opportunities for students and research capabilities for private business and the community by providing Wichita State University the apparent authority on the land titles to authorize certain land agreements and transactions.

Fiscal Note: None. There will be no costs relating to this transaction except for minimal cost of survey and title work. There will be no new costs relating to the razing or renovating or maintaining this property as the University is already responsible for such costs associated with the use of this land.

Proponents: Wichita State University

Opponents: None known at this time

Draft of Proposed Legislation:

Section 1. (a) The state board of regents is hereby authorized to convey all of the rights, title and interest in the real property described in subsection (c) to Wichita State University. The conveyance of real property by the state board of regents under this section shall be executed in the name of the state board of regents by its chairperson and its chief executive officer. The deed for such conveyance shall be by quitclaim deed. No exchange and conveyance of real estate and improvements thereon as authorized by this section shall be made by the state board of regents until the deeds and conveyances have been reviewed and approved by the attorney general.

(b) Because this transfer of land is between the state board of regents and Wichita state university, the conveyance authorized by this section shall not be subject to the provisions of K.S.A. 75-430a(d), K.S.A. 75-3043a, and K.S.A.
76-147, and amendments thereto. The state board of regents may convey the real estate described in section (a) without the necessity of appraisal, bid, publication, title reviews or title insurance.

(c) In accordance with the provision of this section, the state board of regents is hereby authorized to convey to Wichita state university the following described real property located in Sedgwick county, Kansas: (legal description will be inserted)

Section 2. (a) The state of Kansas, is hereby authorized to convey all of the rights, title and interest in the real property described in subsection (c) to Wichita state university. The conveyance of real property by the state of Kansas under this section shall be executed by and through the state board of regents by its chairperson and its chief executive officer. The deed for such conveyance may be by quitclaim deed. No exchange and conveyance of real estate and improvements thereon as authorized by this section shall be made by the state board of regents until the deeds and conveyances have been reviewed and approved by the attorney general.

(b) Because this transfer of land is between the state of Kansas, by and through the state board of regents, and Wichita state university, the conveyance authorized by this section shall not be subject to the provisions of K.S.A. 75-430a(d), K.S.A. 75-3043a, and K.S.A. 76-147, and amendments thereto. The state of Kansas, by and through the state board of regents, may convey the real estate described in section (a) without the necessity of appraisal, bid, publication, title reviews or title insurance.

(c) In accordance with the provision of this section, the state of Kansas, by and through the state board of regents, is hereby authorized to convey to Wichita state university the following described real property located in Sedgwick county, Kansas: (legal description will be inserted)

Sec. 2 This act shall take effect and be in force from and after its publication in the statute book.
6. Act on FY 2019 Housing and Food Service Rate Adjustment Proposals Submitted by State Universities

Elaine Frisbie
VP, Finance & Administration

Background
According to Board policy (Ch.II,D.1c.(i)(1), the state universities submit housing rates to the Board for first reading in November, with final action taken by the Board in December. Accordingly, all six universities submitted proposals which, if approved, will take effect July 1, 2018 at KU, KSU and WSU and fall semester 2018 at ESU, FHSU and PSU for the academic year 2018-2019. Food service rate proposals are also provided in the same sequence, as a student cost that typically accompanies on-campus housing.

User fees must cover the cost of operating these auxiliary enterprises. The six universities have different housing and food service rate structures that account for different circumstances, such as the amount of outstanding bonded indebtedness, occupancy rates, age of facilities, and economies of scale related to the capacity of the housing and food service operations.

In order to illustrate the rate increases for each university, the following tables compare the current and proposed annual (two semester) rate at each institution for a typical double occupancy room and food service contract.

<table>
<thead>
<tr>
<th></th>
<th>“Typical” Rate AY 2017-2018</th>
<th>Proposed “Typical” Rate AY 2018-2019</th>
<th>$ Increase AY 2019 over AY 2018</th>
<th>% Increase AY 2019 over AY 2018</th>
<th>Projected Occupancy Rate*</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSU</td>
<td>$7,700</td>
<td>$7,778</td>
<td>$78</td>
<td>1.0%</td>
<td>90.0%</td>
</tr>
<tr>
<td>FHSU</td>
<td>$7,853</td>
<td>$7,994</td>
<td>$141</td>
<td>1.8%</td>
<td>90.0%</td>
</tr>
<tr>
<td>ESU</td>
<td>$8,026</td>
<td>$8,232</td>
<td>$206</td>
<td>2.6%</td>
<td>91.2%</td>
</tr>
<tr>
<td>KSU</td>
<td>$8,730</td>
<td>$8,970</td>
<td>$240</td>
<td>2.7%</td>
<td>87.6%</td>
</tr>
<tr>
<td>KU</td>
<td>$10,060</td>
<td>$10,350</td>
<td>$290</td>
<td>2.9%</td>
<td>95.0%</td>
</tr>
<tr>
<td>WSU</td>
<td>$10,605</td>
<td>$10,905</td>
<td>$300</td>
<td>2.8%</td>
<td>94.5%</td>
</tr>
</tbody>
</table>

*Occupancy rate is projected as of the Fall 20th Day student count, with the exception of FHSU, which averages the Fall and Spring 20th day counts together. A number of factors may affect occupancy rates – including availability of rooms and requirements that students live on the campus.

PSU – Residence Halls, Double Room plus Unlimited Meal Plan
FHSU – Residence Hall Double Room Rate plus Open Access Meal Plan
ESU – Morse Double Room Rate plus 14 Block Meal Plan
KSU – Residence Halls (e.g., Boyd), Double Room plus 14 Meal Plan
KU – Renovated Residence Hall Double Room, plus 14 Meal Dining Plan
WSU – Housing Facility Plan, 2 Shared Bed/1 Bath plus Unlimited Access with $75 Shocker Dollars

Each university describes in their respective documentation the business case for the various proposed increases. Furthermore, each state university provides summary financial information for its housing system. Generally, the proposed increases are driven by anticipated inflationary costs and facility maintenance and enhancements. Each university indicates the proposed increases were reviewed by the appropriate campus groups with student representation.

The College Board’s “Trends in College Pricing” reports on the prices charged by colleges and universities in 2017-2018, how prices have changed over time, and how they vary within and across types of institutions, states, and regions. The report includes a calculation of average room and board charges weighted by the number of undergraduates living in college housing.
The average room and board charge for four-year, public institutions in the Midwest is $10,460 this year. The average Midwest room and board charge for AY 2017-2018 increased 2.4% over the prior year. States included in the Midwest region are: Iowa, Illinois, Indiana, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin, and West Virginia. The national average room and board for four-year, public institutions is $10,800 for AY 2017-2018, a 3.1 percent increase over the prior year. The report can be found at http://trends.collegeboard.org/college-pricing.
REQUEST AMENDMENT TO HOUSING RATES - Pittsburg State University

In accordance with Board Policy, Pittsburg State University requests that the Board of Regents consider for final action at its December 2017 meeting the following adjustments in housing rates to be effective with the 2018 Fall Semester.

**Residence Halls**

<table>
<thead>
<tr>
<th>Residence</th>
<th>Academic Year</th>
<th>17-18</th>
<th>18-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Double Room/Unlimited Meal Plan</td>
<td>$7,700</td>
<td>$7,778</td>
<td></td>
</tr>
<tr>
<td>Double Room/14 Plus 100 Meal Plan</td>
<td>7,476</td>
<td>7,550</td>
<td></td>
</tr>
<tr>
<td>Double Room/14 Meal Plan</td>
<td>7,276</td>
<td>7,350</td>
<td></td>
</tr>
<tr>
<td>Double Room/10 Plus 100 Meal Plan</td>
<td>7,084</td>
<td>7,154</td>
<td></td>
</tr>
<tr>
<td>Double Room/10 Meal Plan</td>
<td>6,884</td>
<td>6,954</td>
<td></td>
</tr>
<tr>
<td>Double Room/800Dining Dollars Meal Plan</td>
<td>6,230</td>
<td>6,276</td>
<td></td>
</tr>
<tr>
<td>Single room charge (maximum)</td>
<td>900</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>Crimson Commons room additional charge</td>
<td>890</td>
<td>890</td>
<td></td>
</tr>
<tr>
<td>Willard Hall room additional charge</td>
<td>360</td>
<td>360</td>
<td></td>
</tr>
<tr>
<td>Application fee</td>
<td>45</td>
<td>45</td>
<td></td>
</tr>
<tr>
<td>Payment Plan fee (optional/per semester)</td>
<td>25</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>Late Payment fee</td>
<td>30</td>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

**Student Family Apartments (monthly)**

<table>
<thead>
<tr>
<th>Residence</th>
<th>Academic Year</th>
<th>17-18</th>
<th>18-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two Bedroom</td>
<td>$500</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>Three Bedroom</td>
<td>565</td>
<td>565</td>
<td></td>
</tr>
<tr>
<td>Processing fee (new lease)</td>
<td>45</td>
<td>45</td>
<td></td>
</tr>
<tr>
<td>Late Payment fee</td>
<td>30</td>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

**Block 22 Apartments (monthly)**

<table>
<thead>
<tr>
<th>Residence</th>
<th>Academic Year</th>
<th>17-18</th>
<th>18-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Studio Unit*</td>
<td>--</td>
<td>$565</td>
<td></td>
</tr>
<tr>
<td>Loft Unit*</td>
<td>--</td>
<td>575</td>
<td></td>
</tr>
<tr>
<td>Flat Unit*</td>
<td>--</td>
<td>600</td>
<td></td>
</tr>
<tr>
<td>Suite Unit**</td>
<td>--</td>
<td>650</td>
<td></td>
</tr>
<tr>
<td>2 Bedroom/2 Bath (rate per bedroom/bath)</td>
<td>--</td>
<td>550</td>
<td></td>
</tr>
<tr>
<td>Suite Unit additional occupant charge</td>
<td>--</td>
<td>150</td>
<td></td>
</tr>
<tr>
<td>Processing fee (new lease)</td>
<td>--</td>
<td>45</td>
<td></td>
</tr>
<tr>
<td>Late Payment fee</td>
<td>--</td>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

*Single occupancy units. Maximum rate for unit type depending on square footage and location within building.

**Single or double occupancy units. Maximum rate for unit type depending on square footage and location within building. Rate reflects single occupancy. Additional charge of $150 for second occupant.

Block 22 rates have been newly established based on a review of other student housing options in the market considering room size, location, and amenities. This comparison was completed with the assistance of the Block 22 developer who has significant experience with similar competitive student housing projects in a variety of markets. The rooms have been categorized into the five major types illustrated in the table above. Because of the historic nature of the property, within these categories each room will vary in size and features. Pittsburg State will consider a range of rental rates that reflect these unique characteristics and size. The rates shown above are the maximum rates for each category.
## I. DESCRIPTION OF RATE ADJUSTMENT
An increase in the rates is proposed. If approved, the new rate schedule would be effective for the 2018 fall semester.

<table>
<thead>
<tr>
<th>Residence Halls</th>
<th>Academic Year</th>
<th>Increase for Annual Cost</th>
<th>% Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>17-18</td>
<td>18-19</td>
<td></td>
</tr>
<tr>
<td>Double Room/Unlimited Meal Plan</td>
<td>$7,700</td>
<td>$7,778</td>
<td>1.01%</td>
</tr>
<tr>
<td>Double Room/14 Plus 100 Meal Plan</td>
<td>7,476</td>
<td>7,550</td>
<td>0.99%</td>
</tr>
<tr>
<td>Double Room/14 Meal Plan</td>
<td>7,276</td>
<td>7,350</td>
<td>1.02%</td>
</tr>
<tr>
<td>Double Room/10 Plus 100 Meal Plan</td>
<td>7,084</td>
<td>7,154</td>
<td>0.99%</td>
</tr>
<tr>
<td>Double Room/10 Meal Plan</td>
<td>6,884</td>
<td>6,954</td>
<td>1.02%</td>
</tr>
<tr>
<td>Double Room/800 Dining Dollars Meal Plan</td>
<td>6,230</td>
<td>6,276</td>
<td>0.74%</td>
</tr>
<tr>
<td>Single room charge (maximum)</td>
<td>900</td>
<td>900</td>
<td>--</td>
</tr>
<tr>
<td>Crimson Commons room charge</td>
<td>890</td>
<td>890</td>
<td>--</td>
</tr>
<tr>
<td>Willard Hall room charge</td>
<td>360</td>
<td>360</td>
<td>--</td>
</tr>
<tr>
<td>Application Fee</td>
<td>45</td>
<td>45</td>
<td>--</td>
</tr>
<tr>
<td>Payment Plan Fee (optional per semester)</td>
<td>25</td>
<td>25</td>
<td>--</td>
</tr>
<tr>
<td>Late payment fee</td>
<td>30</td>
<td>30</td>
<td>--</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Crimson Village Apartments (monthly)</th>
<th>Increase for Annual Cost</th>
<th>% Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>17-18</td>
<td>18-19</td>
<td></td>
</tr>
<tr>
<td>Two Bedroom</td>
<td>$500</td>
<td>--</td>
</tr>
<tr>
<td>Three Bedroom</td>
<td>565</td>
<td>--</td>
</tr>
<tr>
<td>Processing Fee (new lease)</td>
<td>45</td>
<td>--</td>
</tr>
<tr>
<td>Late Payment fee</td>
<td>30</td>
<td>--</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Block 22 Apartments (monthly)</th>
<th>Increase for Annual Cost</th>
<th>% Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>17-18</td>
<td>18-19</td>
<td></td>
</tr>
<tr>
<td>Studio Units</td>
<td>--</td>
<td>$655</td>
</tr>
<tr>
<td>Loft Units</td>
<td>--</td>
<td>575</td>
</tr>
<tr>
<td>Flat Units</td>
<td>--</td>
<td>600</td>
</tr>
<tr>
<td>Suite Units</td>
<td>--</td>
<td>650</td>
</tr>
<tr>
<td>2 Bdrm/2 Bath Units (rate per bedroom/bath)</td>
<td>--</td>
<td>550</td>
</tr>
<tr>
<td>Suite Unit additional occupant charge</td>
<td>--</td>
<td>150</td>
</tr>
<tr>
<td>Processing Fee (new lease)</td>
<td>--</td>
<td>45</td>
</tr>
<tr>
<td>Late Payment fee</td>
<td>--</td>
<td>30</td>
</tr>
</tbody>
</table>

## II. JUSTIFICATION FOR RATE ADJUSTMENT
A modest rate increase of approximately 1% is requested for next fiscal year to fund increased costs in employee benefits, projected wage adjustments for staff, anticipated increases in utility costs, and increase in daily rate cost for dining plan. Rates requested for the initial year of operating of Block 22 Apartments are projected to generate sufficient income to cover lease cost for the residential portion of the facility as well as operating costs and operating reserves. The Director of University Housing in consultation with the Assistant Director of University Housing.
Operations and the Vice President for Student Life developed the proposed rate increases with input from the students serving on the Residence Hall Assembly.

III. STUDENT REVIEW OF FEE ADJUSTMENT
A rate adjustment of up to 3% increase for residence halls was discussed with the members of the Residence Hall Assembly at their September 12, 2017, regular session. The assembly voted in favor of rate increases of this level if deemed necessary to maintain quality services and programs by the following vote: 25 affirmative and 1 negative. The group endorsed the university’s continuing efforts to invest funds in the maintenance, staffing and programming for on-campus housing for students.

V. PROJECTION OF REVENUE FROM AND NUMBER OF STUDENT AFFECTED BY FEE ADJUSTMENT
The proposed fee increase is projected to generate $80,000. Approximately 1,200 students are projected to live in the residence halls.

VI. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY
Because residence halls are in direct competition with off-campus rentals for student occupancy, any rate increase must remain within the appropriate levels that the overall market will support. University Housing is committed to providing students with high quality accommodations at reasonable rates. Given the proximity to campus, the programmatic efforts of the departmental staff, the amenities and services provided, and the reliable maintenance provided by the university, residence hall rates are very competitive with other student housing options of equal quality in the community. With the lower overall student enrollment, the fall occupancy percentage fell slightly lower. The housing system is at 84.1% occupancy of rated capacity for the Fall 2017 semester.
## Pittsburg State University Housing
### KBOR Rate Increase Request
### Supplemental Financial Information

<table>
<thead>
<tr>
<th></th>
<th>Projected FY 2019</th>
<th>Estimated FY 2018</th>
<th>Actual FY 2017</th>
<th>Actual FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gross Operating Revenue</td>
<td>$9,000,000</td>
<td>$8,560,138</td>
<td>$8,813,301</td>
<td>$8,610,838</td>
</tr>
<tr>
<td>Salaries and Benefits</td>
<td>2,200,000</td>
<td>2,129,854</td>
<td>2,032,801</td>
<td>1,990,784</td>
</tr>
<tr>
<td>Other Operating Expenses</td>
<td>3,700,000</td>
<td>3,223,455</td>
<td>3,216,535</td>
<td>3,288,558</td>
</tr>
<tr>
<td><strong>Gross Operating Revenue(Loss)</strong></td>
<td>$3,100,000</td>
<td>$3,208,829</td>
<td>$3,563,965</td>
<td>$3,331,496</td>
</tr>
<tr>
<td>Capital Improvements Expense</td>
<td>362,500</td>
<td>547,830</td>
<td>271,699</td>
<td>531,017</td>
</tr>
<tr>
<td>Annual Debt Service</td>
<td>2,300,000</td>
<td>2,204,311</td>
<td>2,465,231</td>
<td>2,476,374</td>
</tr>
<tr>
<td>Other Capital Expenditures</td>
<td>****400,000</td>
<td>***400,000</td>
<td>**400,000</td>
<td>*603,527</td>
</tr>
<tr>
<td><strong>Net Operating Revenue(Loss)</strong></td>
<td>$37,500</td>
<td>$23,688</td>
<td>$427,035</td>
<td>($279,422)</td>
</tr>
<tr>
<td>Operating Fund Balance (EOY)</td>
<td>$3,075,562</td>
<td>$3,038,062</td>
<td>$3,014,374</td>
<td>$2,587,339</td>
</tr>
<tr>
<td>L/T Debt Outstanding</td>
<td>$21,250,000</td>
<td>$22,125,000</td>
<td>$23,010,000</td>
<td>$25,340,000</td>
</tr>
<tr>
<td>Occupancy Rate - Fall 20th Day</td>
<td>90.0%</td>
<td>84.1%</td>
<td>88.8%</td>
<td>95.3%</td>
</tr>
</tbody>
</table>

### Capital Improvements Planned:
* FY 2016 $400,000 for repayment of internal loan on Nation Hall project (1st of 5 years) and $203,527 to complete Nation Hall project
** FY 2017 $400,000 for repayment of internal loan on Nation Hall project (2nd of 5 years)
*** FY 2018 $400,000 for repayment of internal loan on Nation Hall project (3rd of 5 years)
**** FY 2019 $400,000 for repayment of internal loan on Nation Hall project (4th of 5 years)
Consistent with Board of Regents policy, the following amendments to the Comprehensive Fee Schedule are submitted for the Board's November 2017 meeting.

**Recommended Residence Hall & Apartment Rates – 2018-2019**
*Rates are reported for both fall and spring semesters*

### McMindes Hall Double Room Rates, Fall & Spring Semester

<table>
<thead>
<tr>
<th>Accommodations/Plan</th>
<th>2017-2018 Rate</th>
<th>2018-2019 Proposed Rate</th>
<th>Difference in Amount</th>
<th>Difference in Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>No meal plan</td>
<td>$3,796</td>
<td>$3,864</td>
<td>$68</td>
<td>1.80%</td>
</tr>
<tr>
<td>Open access meal plan</td>
<td>$7,853</td>
<td>$7,994</td>
<td>$141</td>
<td>1.80%</td>
</tr>
<tr>
<td>10 meals per week</td>
<td>$7,673</td>
<td>$7,811</td>
<td>$138</td>
<td>1.80%</td>
</tr>
<tr>
<td>7 meals per week</td>
<td>$7,615</td>
<td>$7,752</td>
<td>$137</td>
<td>1.80%</td>
</tr>
</tbody>
</table>

### Proposed Victor E Village Hall Room Rates, Fall & Spring Semester*

<table>
<thead>
<tr>
<th>Accommodations/Plan</th>
<th>2017-2018 Rate</th>
<th>2018-2019 Proposed Rate</th>
<th>Difference in Amount</th>
<th>Difference in Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>No meal plan</td>
<td>$4,096</td>
<td>$4,170</td>
<td>$74</td>
<td>1.80%</td>
</tr>
<tr>
<td>Open access meal plan</td>
<td>$8,153</td>
<td>$8,300</td>
<td>$147</td>
<td>1.80%</td>
</tr>
<tr>
<td>10 meals per week</td>
<td>$7,973</td>
<td>$8,117</td>
<td>$144</td>
<td>1.80%</td>
</tr>
<tr>
<td>7 meals per week</td>
<td>$7,915</td>
<td>$8,057</td>
<td>$142</td>
<td>1.80%</td>
</tr>
</tbody>
</table>

### Proposed Tiger Village Housing Rates

<table>
<thead>
<tr>
<th>Accommodations/Plan</th>
<th>2017-2018 Rate</th>
<th>2018-2019 Proposed Rate</th>
<th>Difference in Amount</th>
<th>Difference in Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>No meal plan</td>
<td>$4,096</td>
<td>$4,170</td>
<td>$74</td>
<td>1.80%</td>
</tr>
<tr>
<td>Open access meal plan</td>
<td>$8,153</td>
<td>$8,300</td>
<td>$147</td>
<td>1.80%</td>
</tr>
<tr>
<td>10 meals per week</td>
<td>$7,973</td>
<td>$8,117</td>
<td>$144</td>
<td>1.80%</td>
</tr>
<tr>
<td>7 meals per week</td>
<td>$7,915</td>
<td>$8,057</td>
<td>$142</td>
<td>1.80%</td>
</tr>
</tbody>
</table>

### Residence Hall Single Room Rates, Fall & Spring Semester*

A premium charge of $621 will be added for any single room accommodation in standard McMindes, Victor E Village, and Tiger Village Rooms. This results in an increase of 1.8% in the room charge for the next academic year.
### Tiger Place Suites, Fall & Spring Semester

<table>
<thead>
<tr>
<th>Accommodations/Plan</th>
<th>2017-2018 Rate</th>
<th>2018-2019 Proposed Rate</th>
<th>Difference in Amount</th>
<th>Difference in Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>No meal plan</td>
<td>$4,915</td>
<td>$5,003</td>
<td>$88</td>
<td>1.80%</td>
</tr>
<tr>
<td>Open access meal plan</td>
<td>$8,978</td>
<td>$9,140</td>
<td>$162</td>
<td>1.80%</td>
</tr>
<tr>
<td>10 Meals per week</td>
<td>$8,798</td>
<td>$8,956</td>
<td>$158</td>
<td>1.80%</td>
</tr>
<tr>
<td>7 Meals per week</td>
<td>$8,741</td>
<td>$8,895</td>
<td>$157</td>
<td>1.80%</td>
</tr>
</tbody>
</table>

### Dane G. Hansen Scholarship Hall, Fall & Spring Semester

<table>
<thead>
<tr>
<th>Accommodations/Plan</th>
<th>2017-2018 Rate</th>
<th>2018-2019 Proposed Rate</th>
<th>Difference in Amount</th>
<th>Difference in Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>No meal plan</td>
<td>$2,840</td>
<td>$2,840</td>
<td>$0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Open access meal plan</td>
<td>$6,903</td>
<td>$6,970</td>
<td>$67</td>
<td>1.80%</td>
</tr>
<tr>
<td>10 Meals per week</td>
<td>$6,723</td>
<td>$6,787</td>
<td>$64</td>
<td>1.80%</td>
</tr>
<tr>
<td>7 Meals per week</td>
<td>$6,666</td>
<td>$6,728</td>
<td>$62</td>
<td>1.80%</td>
</tr>
</tbody>
</table>

### Wooster Place Apartment, Fall & Spring Semester (10 Months)

<table>
<thead>
<tr>
<th>Accommodations (Not Furnished)</th>
<th>2017-2018 Rate</th>
<th>2018-2019 Proposed Rate</th>
<th>Difference in Amount</th>
<th>Difference in Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Bedroom</td>
<td>$5,461</td>
<td>$5,559</td>
<td>$98</td>
<td>1.80%</td>
</tr>
<tr>
<td>2 Bedroom</td>
<td>$5,922</td>
<td>$6,029</td>
<td>$107</td>
<td>1.80%</td>
</tr>
<tr>
<td>2 Bedroom Shared</td>
<td>$4,828</td>
<td>$4,915</td>
<td>$87</td>
<td>1.80%</td>
</tr>
</tbody>
</table>

### Stadium Place Apartment, Fall & Spring Semester (10 Months)

<table>
<thead>
<tr>
<th>Accommodations</th>
<th>2017-2018 Rate</th>
<th>2018-2019 Proposed Rate</th>
<th>Difference in Amount</th>
<th>Difference in Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Bedroom</td>
<td>$5,922</td>
<td>$6,029</td>
<td>$107</td>
<td>1.80%</td>
</tr>
<tr>
<td>4 Bedroom</td>
<td>$5,375</td>
<td>$5,472</td>
<td>$97</td>
<td>1.80%</td>
</tr>
</tbody>
</table>

### Additional Fees

<table>
<thead>
<tr>
<th>Fee</th>
<th>2017-2018 Rate</th>
<th>2018-2019 Proposed Rate</th>
<th>Difference in Amount</th>
<th>Difference in Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application fee</td>
<td>$40</td>
<td>$40</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Late fee</td>
<td>$25</td>
<td>$25</td>
<td>$0</td>
<td>0%</td>
</tr>
</tbody>
</table>
Weekly Rates

<table>
<thead>
<tr>
<th>Accommodations</th>
<th>2017-2018 Rate</th>
<th>2018-2019 Proposed Rate</th>
<th>Difference in Amount</th>
<th>Difference in Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early arrival for students with housing contracts</td>
<td>$129</td>
<td>$131</td>
<td>$2</td>
<td>1.80%</td>
</tr>
<tr>
<td>Guest room</td>
<td>$179</td>
<td>$182</td>
<td>$3</td>
<td>1.80%</td>
</tr>
</tbody>
</table>

Daily Rates

<table>
<thead>
<tr>
<th>Accommodations</th>
<th>2017-2018 Rate</th>
<th>2018-2019 Proposed Rate</th>
<th>Difference in Amount</th>
<th>Difference in Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early arrival for students with housing contracts</td>
<td>$58</td>
<td>$59</td>
<td>$1</td>
<td>1.80%</td>
</tr>
<tr>
<td>Guest Room</td>
<td>$80</td>
<td>$81</td>
<td>$1</td>
<td>1.80%</td>
</tr>
</tbody>
</table>

Summer Term

<table>
<thead>
<tr>
<th>Accommodations</th>
<th>2017-2018 Rate</th>
<th>2018-2019 Proposed Rate</th>
<th>Difference in Amount</th>
<th>Difference in Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camper daily rate for a double room</td>
<td>$13</td>
<td>$13</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Camper daily rate for a single room</td>
<td>$26</td>
<td>$26</td>
<td>$0</td>
<td>0%</td>
</tr>
</tbody>
</table>

FORT HAYS STATE UNIVERSITY
PROPOSED INCREASES IN RESIDENCE HALL, CONTRACT BOARD AND APARTMENT RENTAL RATES AND FEES
2018 -2019

Business Impact of Proposed Rates

Expenditure Impact
The proposed increase of 1.8%, matching HEPI (Higher Education Pricing Index), in the traditional residence halls, suites, and apartments and an increase of 1.8% in contract board rates, equaling an overall increase of 1.8%, (down .6% from last year) will generate approximately $172,000 in additional revenue for the 2019 fiscal year. These resources will become part of the base budget and will be used for capital improvements and increases in ongoing operating expenses as a result of inflation.

Capital improvements include upgrades to security (electronic key access) which includes all facilities within the next four years. With the addition of electronic security to McMindes Hall the campus will also begin a door replacement project. Continuation of the McMindes and Custer renovations will include asbestos abatement, furnishing upgrades, and electrical upgrades. Stadium Place apartments also continue to be renovated as kitchen cabinets and carpet are replaced and the landings at Wooster Place Apartments will be repaired.
Full time and student staff positions will also be modified, at additional cost, to meet the needs of more residents, to improve programming efforts within Residential Life, to recruit and retain successful full time and graduate staff, and to support the overall University effort to improve retention and graduation rates.

**Estimated Benefits from Proposal**
The proposed rate increase in university housing will be used to help offset general operating expense increases including health insurance cost increases and normal inflation, increases in the board rates proposed by Chartwells, the contracted food service provider, due to increases in overall food and costs of operation, and will help fund facility improvements throughout residential life. Scheduled facility improvements include asbestos abatement in McMindes Hall to allow for removing of built in furniture to be replaced with modular furniture, electrical improvements in McMindes Hall and the addition of electronic key access. The door project planning will begin FY 2018 with completion estimated to take two summers.

**Alternatives to Proposal**
The proposed rate increases depicted in the accompanying “Recommended Residence Hall and Apartment Rates—2018-2019” were determined to be the most advantageous to all parties concerned. The rate proposal was presented to the Residence Hall Association at its regular meeting on October 12, 2017, and was approved. No alternatives were discussed.

**Impact of Not Implementing Proposal**
The rate increases proposed are to cover anticipated and known increases in operational costs for Residential Life. While the operation could survive without the increase future plans for the maintenance, improvement, and replacement of facilities would have to be reconsidered. The goal of Residential Life over the next five years is to replace or refurbish all its facilities and to accomplish that, its price increases should be at a minimum near inflation during that time period.
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>KBOR Rate Increase Request</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Gross Operating Revenue</strong></td>
<td>$11,134,753</td>
<td>$10,814,920</td>
<td>$9,751,424</td>
<td>$9,462,606</td>
</tr>
<tr>
<td><strong>Gross Operating Expense</strong></td>
<td>$6,203,825</td>
<td>$6,030,622</td>
<td>$5,935,227</td>
<td>$5,791,555</td>
</tr>
<tr>
<td><strong>Gross Operating Revenue(Loss)</strong></td>
<td>$4,930,928</td>
<td>$4,784,298</td>
<td>$3,816,197</td>
<td>$3,671,051</td>
</tr>
<tr>
<td><strong>Capital Improvements Expense</strong></td>
<td>$2,700,000</td>
<td>$4,194,450</td>
<td>$3,571,636</td>
<td>$2,128,874</td>
</tr>
<tr>
<td><strong>Annual Debt Service</strong></td>
<td>$2,818,528</td>
<td>$2,783,799</td>
<td>$1,110,965</td>
<td>$1,040,003</td>
</tr>
<tr>
<td><strong>Other Capital Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Operating Revenue(Loss)</strong></td>
<td>$(587,600)</td>
<td>$(2,193,951)</td>
<td>$(866,404)</td>
<td>$502,174</td>
</tr>
<tr>
<td><strong>Occupancy Rate</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>20th Day Fall &amp; Spring</strong></td>
<td>90%</td>
<td>90%</td>
<td>88%</td>
<td>88%</td>
</tr>
<tr>
<td><strong>Reserve Balance (EOY)</strong></td>
<td>$2,474,470</td>
<td>$3,062,070</td>
<td>$5,256,021</td>
<td>$6,122,425</td>
</tr>
<tr>
<td><strong>L/T Debt Outstanding</strong></td>
<td>$25,365,000</td>
<td>$26,025,000</td>
<td>0</td>
<td>$26,765,000</td>
</tr>
<tr>
<td><strong>Capital Improvements Planned</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>FY 2018</strong></td>
<td>$4,194,450</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>FY 2019</strong></td>
<td>$2,700,000</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

** Capital Improvements Description:
FY 2018 - Wiest replacement capital investment, McMindes Hall improvements, Wiest Razing.
FY 2019 - McMindes Improvements and Upgrades

**Debt Service:**
**Agnew replacement cash flow guarantee and annual bond payment.
Emporia State University requests authorization to amend the Comprehensive Fee Schedule, effective fall semester 2018 as follows:

Description of Fee Adjustment: Figures shown represent academic year totals, unless otherwise noted. The housing and meal contract’s default time period includes both the fall 2018 and the spring 2019 semesters.

### Room & Board Options

<table>
<thead>
<tr>
<th>Room &amp; Board Options</th>
<th>Total Standard Double</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Morse Double Rate</strong></td>
<td>From*: $4,560</td>
</tr>
<tr>
<td></td>
<td>To*: $4,690</td>
</tr>
<tr>
<td></td>
<td>Increase: $130</td>
</tr>
<tr>
<td></td>
<td>% Increase: 2.9%</td>
</tr>
<tr>
<td><strong>Morse Triple Rate</strong></td>
<td>From*: $4,500</td>
</tr>
<tr>
<td></td>
<td>To*: $4,500</td>
</tr>
<tr>
<td></td>
<td>Increase: $0.0</td>
</tr>
<tr>
<td></td>
<td>% Increase: 0%</td>
</tr>
<tr>
<td><strong>Morse Quad Rate</strong></td>
<td>From*: $4,050</td>
</tr>
<tr>
<td></td>
<td>To*: $4,050</td>
</tr>
<tr>
<td></td>
<td>Increase: $0.0</td>
</tr>
<tr>
<td></td>
<td>% Increase: 0%</td>
</tr>
<tr>
<td><strong>Towers/Trusler/Singular Dbl Rate</strong></td>
<td>From*: $5,130</td>
</tr>
<tr>
<td></td>
<td>To*: $5,280</td>
</tr>
<tr>
<td></td>
<td>Increase: $150</td>
</tr>
<tr>
<td></td>
<td>% Increase: 2.9%</td>
</tr>
<tr>
<td><strong>Towers Suite Rate</strong></td>
<td>From*: $5,400</td>
</tr>
<tr>
<td></td>
<td>To*: $5,560</td>
</tr>
<tr>
<td></td>
<td>Increase: $160</td>
</tr>
<tr>
<td></td>
<td>% Increase: 3.0%</td>
</tr>
<tr>
<td><strong>Private rooms (when available) all buildings</strong></td>
<td>From*: $6,200</td>
</tr>
<tr>
<td></td>
<td>To*: $6,380</td>
</tr>
<tr>
<td></td>
<td>Increase: $180</td>
</tr>
<tr>
<td></td>
<td>% Increase: 2.9%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Room &amp; Board Options</th>
<th>From*</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>All Access Meal Plan</strong></td>
<td>$3,554</td>
</tr>
<tr>
<td></td>
<td>To*:</td>
</tr>
<tr>
<td></td>
<td>$3,632</td>
</tr>
<tr>
<td></td>
<td>Increase: $78</td>
</tr>
<tr>
<td></td>
<td>% Increase: 2.2%</td>
</tr>
<tr>
<td></td>
<td>Room+Board: $8,912</td>
</tr>
<tr>
<td></td>
<td>% Increase: 2.6%</td>
</tr>
<tr>
<td><strong>14 Block Meal Plan</strong></td>
<td>$3,466</td>
</tr>
<tr>
<td></td>
<td>To*:</td>
</tr>
<tr>
<td></td>
<td>$3,542</td>
</tr>
<tr>
<td></td>
<td>Increase: $76</td>
</tr>
<tr>
<td></td>
<td>% Increase: 2.2%</td>
</tr>
<tr>
<td></td>
<td>Room+Board: $8,822</td>
</tr>
<tr>
<td></td>
<td>% Increase: 2.6%</td>
</tr>
<tr>
<td><strong>9 Block Meal Plan</strong></td>
<td>$2,870</td>
</tr>
<tr>
<td></td>
<td>To*:</td>
</tr>
<tr>
<td></td>
<td>$2,934</td>
</tr>
<tr>
<td></td>
<td>Increase: $64</td>
</tr>
<tr>
<td></td>
<td>% Increase: 2.2%</td>
</tr>
<tr>
<td></td>
<td>Room+Board: $8,214</td>
</tr>
<tr>
<td></td>
<td>% Increase: 2.7%</td>
</tr>
</tbody>
</table>

### Justification for Fee Adjustment and Projected Revenue

#### Residence Hall Impact
Proposed room rates for FY 2019 have been held to an increase of 0.0 – 3.0%. Increased revenue of approximately $100,000 will meet financial obligations associated with replacement projects in the residence hall system, increased costs for employee benefits, and new residence hall construction.

#### Memorial Union Impact
The proposed rates for meal plans represent a 2.2% increase in food plan costs to students, reflecting the Consumer Price Index - Urban (CPI-U) “food away from home”.

### Review of Proposal Increases
The residence hall and meal plan increases were developed in consultation with students who live in the residence halls and serve on the Memorial Union board of directors which has student board member positions representing the residence halls and Associated Student Government. The proposed meal plan pricing information contained in this document was presented to the Memorial Union Board of Directors and approved by that body on October 19, 2017. During the week of October 16, 2017, Freshmen Residence Hall Council and Morse Activities Council were presented a draft version of this document with time for open comment and discussion. These representative organizations supported the proposed housing rates for AY 2018-2019.
Emporia State University  
Housing System Financial Report Summary Prepared for KBOR Increase Request  
Fiscal Years 2016 through 2020

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Gross Operating Revenue</strong></td>
<td>$4,260,887</td>
<td>$4,260,887</td>
<td>$4,046,363</td>
<td>$4,398,221</td>
<td>$4,178,227</td>
</tr>
<tr>
<td><strong>Salaries and Wages</strong></td>
<td>1,290,285</td>
<td>1,290,285</td>
<td>1,290,285</td>
<td>1,258,815</td>
<td>1,184,584</td>
</tr>
<tr>
<td><strong>Other Operating Expenditures</strong></td>
<td>865,252</td>
<td>865,252</td>
<td>865,252</td>
<td>865,252</td>
<td>784,631</td>
</tr>
<tr>
<td><strong>Gross Operating Expense</strong></td>
<td>2,155,537</td>
<td>2,155,537</td>
<td>2,155,537</td>
<td>2,124,067</td>
<td>1,969,215</td>
</tr>
<tr>
<td><strong>Gross Operating Revenue Gain/(Loss)</strong></td>
<td>$2,105,350</td>
<td>$2,105,350</td>
<td>$1,890,826</td>
<td>$2,274,154</td>
<td>$2,209,012</td>
</tr>
<tr>
<td><strong>Capital Improvements Expense</strong></td>
<td>$49,378</td>
<td>$49,378</td>
<td>$49,378</td>
<td>$49,378</td>
<td>$36,084</td>
</tr>
<tr>
<td><strong>Major Maintenance &amp; Repair</strong></td>
<td>$500,000</td>
<td>$500,000</td>
<td>$500,000</td>
<td>$500,000</td>
<td>$255,222</td>
</tr>
<tr>
<td><strong>Depreciation Replacement Fund</strong></td>
<td>$600,000</td>
<td>$600,000</td>
<td>$600,000</td>
<td>$599,321</td>
<td>$1,685,860</td>
</tr>
<tr>
<td><strong>Annual Debt Service</strong></td>
<td>717,105</td>
<td>717,105</td>
<td>717,105</td>
<td>714,169</td>
<td>708,117</td>
</tr>
<tr>
<td><strong>Other Transfers</strong></td>
<td>200,000</td>
<td>200,000</td>
<td>200,000</td>
<td>331,602</td>
<td>184,881</td>
</tr>
<tr>
<td><strong>Net Operating Revenue Gain/(Loss)</strong></td>
<td>$38,867</td>
<td>$38,867</td>
<td>($175,657)</td>
<td>$79,684</td>
<td>($661,152)</td>
</tr>
<tr>
<td><strong>Operating Fund Balance - June 30th</strong></td>
<td>$1,127,141</td>
<td>$1,088,274</td>
<td>$1,049,407</td>
<td>$1,225,064</td>
<td>$1,145,380</td>
</tr>
<tr>
<td><strong>Occupancy Rate - Fall 20th Day</strong></td>
<td>91.2%</td>
<td>91.2%</td>
<td>91.2%</td>
<td>91.8%</td>
<td>96.1%</td>
</tr>
<tr>
<td><strong>Long Term Debt Outstanding</strong></td>
<td>$3,705,000</td>
<td>$4,235,000</td>
<td>$4,745,000</td>
<td>$5,235,000</td>
<td>$5,710,000</td>
</tr>
</tbody>
</table>

**Major Maintenance & Repair Planned**

- Fiscal Year 2018: $500,000
- Fiscal Year 2019: $500,000
- Fiscal Year 2020: $500,000

*Capital Improvements/Major Maintenance & Repair Description*

- **FY20:** Singular Hall: replace all fan coil units (not completed during renovation); Towers: repair/replace bathroom floors
- **FY19:** Singular/Trusler Halls: new design of west entrance/exit
- **FY19:** Towers: continue door replacement; continue fan coil unit replacement; exterior work & landscaping
- **FY18:** Towers: replace rooftop HVAC unit; continue door replacement; continue fan coil unit replacement
- **FY18:** Towers: tuck pointing ($250,000 is max ceiling based upon revenues with door work to be reduced as needed)
- **FY17:** Major Repairs – Morse: roof repairs; internet and wireless update
- **FY17:** Major Repairs – Towers: fan coil units, continued door replacement; furniture
- **FY16:** Major Repairs – Central Morse Hall: upgrade lounge, reception center, fan coil units, game room; Towers: update furniture
- **FY16:** Central Morse Hall: continued bathroom renovation
KANSAS STATE UNIVERSITY
HOUSING AND FOOD SERVICE RATES

I. PROPOSED RATES (Room and Board)
These rates have been reviewed by staff and are supported by the Association of Residence Halls.

Manhattan Campus Regular Semester 1, 2, 3, 4
Effective July 1, 2018

<table>
<thead>
<tr>
<th>Single Students Per Person</th>
<th>Room Rate (per semester)</th>
<th>2017-2018</th>
<th>2018-2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Traditional Rooms</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traditional small single Boyd, Putnam</td>
<td>$2,770</td>
<td>$2,850</td>
<td>2.9%</td>
<td></td>
</tr>
<tr>
<td>Traditional small single Haymaker, Moore</td>
<td>$2,695</td>
<td>$2,770</td>
<td>2.8%</td>
<td></td>
</tr>
<tr>
<td>Traditional private single Wefald</td>
<td>$3,925</td>
<td>$4,200</td>
<td>7.0%</td>
<td></td>
</tr>
<tr>
<td>Traditional double Boyd, Ford, Haymaker, Moore, Putnam</td>
<td>$2,415</td>
<td>$2,475</td>
<td>2.5%</td>
<td></td>
</tr>
<tr>
<td>Traditional double Goodnow</td>
<td>$2,510</td>
<td>$2,575</td>
<td>2.6%</td>
<td></td>
</tr>
<tr>
<td>Traditional double Marlatt</td>
<td>$2,550</td>
<td>$2,625</td>
<td>2.9%</td>
<td></td>
</tr>
<tr>
<td>Traditional private double West</td>
<td>$2,830</td>
<td>$2,900</td>
<td>2.5%</td>
<td></td>
</tr>
<tr>
<td>Traditional private double Wefald</td>
<td>$3,360</td>
<td>$3,500</td>
<td>4.2%</td>
<td></td>
</tr>
<tr>
<td>Traditional triple</td>
<td>$2,400</td>
<td>$2,450</td>
<td>2.1%</td>
<td></td>
</tr>
<tr>
<td>Traditional quad</td>
<td>$2,430</td>
<td>$2,475</td>
<td>1.9%</td>
<td></td>
</tr>
<tr>
<td><strong>Suites</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 person private suite Van Zile</td>
<td>$3,755</td>
<td>$3,900</td>
<td>3.9%</td>
<td></td>
</tr>
<tr>
<td>1 person private suite Marlatt</td>
<td>$3,860</td>
<td>$4,000</td>
<td>3.6%</td>
<td></td>
</tr>
<tr>
<td>1 person by 1 person suite</td>
<td>$3,590</td>
<td>$3,700</td>
<td>3.1%</td>
<td></td>
</tr>
<tr>
<td>1 person by 2 person suite (1 person side)</td>
<td>$3,530</td>
<td>$3,650</td>
<td>3.4%</td>
<td></td>
</tr>
<tr>
<td>2 person private suite Ford, Haymaker, Van Zile</td>
<td>$3,555</td>
<td>$3,650</td>
<td>2.7%</td>
<td></td>
</tr>
<tr>
<td>2 person private suite Goodnow, Marlatt</td>
<td>$3,625</td>
<td>$3,725</td>
<td>2.8%</td>
<td></td>
</tr>
<tr>
<td>2 person private suite West</td>
<td>$3,990</td>
<td>$3,990</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>2 person by 1 person suite (2 person side)</td>
<td>$3,395</td>
<td>$3,500</td>
<td>3.1%</td>
<td></td>
</tr>
<tr>
<td>2 person by 2 person suite Ford, Haymaker, Van Zile</td>
<td>$3,370</td>
<td>$3,475</td>
<td>3.1%</td>
<td></td>
</tr>
<tr>
<td>2 person by 2 person suite Goodnow, Marlatt</td>
<td>$3,465</td>
<td>$3,565</td>
<td>2.9%</td>
<td></td>
</tr>
<tr>
<td>3 person room with private unattached bathroom Ford, Haymaker</td>
<td>$2,870</td>
<td>$2,950</td>
<td>2.8%</td>
<td></td>
</tr>
<tr>
<td>3 person room with private unattached bathroom Goodnow, Marlatt</td>
<td>$2,975</td>
<td>$3,050</td>
<td>2.5%</td>
<td></td>
</tr>
<tr>
<td>3 person private suite Boyd, Putnam</td>
<td>$3,415</td>
<td>$3,500</td>
<td>2.5%</td>
<td></td>
</tr>
<tr>
<td>3 person private suite Goodnow, Marlatt</td>
<td>$3,510</td>
<td>$3,650</td>
<td>4.0%</td>
<td></td>
</tr>
<tr>
<td>3 person private suite Haymaker</td>
<td>$3,415</td>
<td>$3,750</td>
<td>9.8%</td>
<td></td>
</tr>
<tr>
<td>3 person private suite West</td>
<td>$3,865</td>
<td>$3,865</td>
<td>0.0%</td>
<td></td>
</tr>
<tr>
<td>4 person private suite Ford, Haymaker</td>
<td>$3,140</td>
<td>$3,225</td>
<td>2.7%</td>
<td></td>
</tr>
<tr>
<td>4 person private suite Goodnow, Marlatt</td>
<td>$3,245</td>
<td>$3,345</td>
<td>3.1%</td>
<td></td>
</tr>
</tbody>
</table>
Room Rate (per semester)

<table>
<thead>
<tr>
<th>2017-2018</th>
<th>2018-2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clusters</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 person inside cluster suite</td>
<td>$3,540</td>
<td>$3,650</td>
</tr>
<tr>
<td>2 person inside cluster suite</td>
<td>$3,435</td>
<td>$3,525</td>
</tr>
<tr>
<td>3 person inside cluster suite</td>
<td>$3,350</td>
<td>$3,400</td>
</tr>
<tr>
<td>Honors House</td>
<td>$2,750</td>
<td>$2,800</td>
</tr>
<tr>
<td>Cooperative House 5</td>
<td>$3,725</td>
<td>$3,910</td>
</tr>
<tr>
<td>Living Community</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 bedroom 1 bath apartment (4 person)</td>
<td>$2,910</td>
<td>$3,000</td>
</tr>
<tr>
<td>2 bedroom 2 bath apartment (4 person)</td>
<td>$3,345</td>
<td>$3,450</td>
</tr>
<tr>
<td>3 bedroom 2 bath apartment (6 person)</td>
<td>$2,710</td>
<td>$2,795</td>
</tr>
<tr>
<td>4 bedroom 2 bath apartment (8 person)</td>
<td>$2,550</td>
<td>$2,625</td>
</tr>
</tbody>
</table>

Meal plans for residence hall and Living Community residents (rate per semester)

<table>
<thead>
<tr>
<th>2017-2018</th>
<th>2018-2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Access (unlimited access)</td>
<td>$2,300</td>
<td>$2,365</td>
</tr>
<tr>
<td>Any 14 (14 swipes per week)</td>
<td>$1,950</td>
<td>$2,010</td>
</tr>
</tbody>
</table>

1 Includes housekeeping service other than within rooms.

2 Application fee of $30.00 (non-refundable) is assessed each academic year and is due before the contract will be processed. Up to $25.00 of each application fee is transferred to the recreational and social use fund. If the full contract amount is not paid prior to July 1 for the fall semester and December 1 for the spring semester, all charges will be posted to the University Tuition and Fee account accessible within KSIS. All charges will be billed by the university Cashier’s Office and subject to their terms and conditions.

3 For payment due dates, cancellation dates and charges, please refer to “Student Housing Contract Terms”.

4 Students may deposit funds into Cat Cash to be used in all K-State Student Union and Housing and Dining Services retail options, including JP’s Sports Grill, Cornerstone Coffee and Bakery, Derby Bakery, Quick Cats convenience stores, Cliffside Rec Center convenience store and Housing laundry facilities. Students will have limited Grab and Go meals with all residential meal plans.

5 Plus assisting with house and food service operations on an average of one hour per day. Rate includes meals.

6 Sunday evening meals are not served.
### Polytechnic Campus Regular Semester \(^1,\,2,\,3\)

*Effective July 1, 2018*

<table>
<thead>
<tr>
<th></th>
<th>Rooms and Meals (rate per semester)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2017-2018</td>
</tr>
<tr>
<td>Single Students Per Person</td>
<td></td>
</tr>
<tr>
<td>Residence halls - 14 meal plan</td>
<td></td>
</tr>
<tr>
<td>Double room</td>
<td>$3,243</td>
</tr>
<tr>
<td>Single room</td>
<td>$5,188</td>
</tr>
<tr>
<td>Residence halls - 19 meal plan</td>
<td></td>
</tr>
<tr>
<td>Double room</td>
<td>$3,469</td>
</tr>
<tr>
<td>Single room</td>
<td>$5,414</td>
</tr>
<tr>
<td>Other Polytechnic campus housing fees</td>
<td></td>
</tr>
<tr>
<td>Application fee</td>
<td>$30</td>
</tr>
</tbody>
</table>

\(^1\) Plus a non-refundable application fee of $30.00 per contract from which a sum not to exceed $25 may be used as a recreational and social fee.

\(^2\) For payment due dates, cancellation dates and charges, please refer to “Student Housing Contract Terms.”

\(^3\) Residents may lock-in their starting residence hall rate for a maximum of five years if fall contracts are turned in no later than the first Friday in May each year.

### Manhattan Campus Apartments \(^1,\,2\)

*Effective July 1, 2018*

<table>
<thead>
<tr>
<th></th>
<th>2017-2018</th>
<th>2018-2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traditional (rate per apartment per month)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 bedroom unfurnished</td>
<td>$495</td>
<td>$510</td>
<td>3.0%</td>
</tr>
<tr>
<td>2 bedroom unfurnished</td>
<td>$575</td>
<td>$595</td>
<td>3.5%</td>
</tr>
<tr>
<td>Renovated (rate per apartment per month)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 bedroom unfurnished</td>
<td>$565</td>
<td>$585</td>
<td>3.5%</td>
</tr>
<tr>
<td>2 bedroom unfurnished</td>
<td>$650</td>
<td>$675</td>
<td>3.8%</td>
</tr>
<tr>
<td>Highly Renovated (^3) (rate per apartment per month)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 bedroom unfurnished</td>
<td>$605</td>
<td>$625</td>
<td>3.3%</td>
</tr>
<tr>
<td>2 bedroom unfurnished</td>
<td>$730</td>
<td>$755</td>
<td>3.4%</td>
</tr>
<tr>
<td>3 bedroom unfurnished</td>
<td>$795</td>
<td>$800</td>
<td>0.6%</td>
</tr>
<tr>
<td>Modern Construction (^3) (rate per person per month)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 bedroom unfurnished</td>
<td>$705</td>
<td>$730</td>
<td>3.5%</td>
</tr>
<tr>
<td>2 bedroom 1 bath unfurnished</td>
<td>$575</td>
<td>$580</td>
<td>0.9%</td>
</tr>
<tr>
<td>2 bedroom 2 bath unfurnished</td>
<td>$595</td>
<td>$610</td>
<td>2.5%</td>
</tr>
<tr>
<td>3 bedroom unfurnished</td>
<td>$500</td>
<td>$505</td>
<td>1.0%</td>
</tr>
<tr>
<td>4 bedroom unfurnished</td>
<td>$450</td>
<td>$455</td>
<td>1.1%</td>
</tr>
</tbody>
</table>
December 20, 2017

2017-2018 | 2018-2019 | % Change
--- | --- | ---
Studio unfurnished | $640 | $650 | 1.6%
Studio loft unfurnished | $695 | $705 | 1.4%
Town house unfurnished | $998 | $998 | 0.0%
2 bedroom 1 bath furnished-hybrid apartment \(^4\) | New | $680 | n/a
2 bedroom 2 bath furnished-hybrid apartment \(^4\) | New | $710 | n/a
3 bedroom furnished-hybrid studio \(^4\) | New | $605 | n/a
4 bedroom furnished-community studio \(^4\) | $540 | $555 | 2.8%

1 In addition to the monthly rates, a refundable deposit of $400 is required at time of application and a non-refundable application fee of $30 is assessed each academic year and is due before the contract will be processed. Up to $25 of each application fee is transferred to the recreational and social use fund. If the full contract amount is not paid prior to July 1 for the fall semester and December 1 for the spring semester, all charges will be posted to the University Tuition and Fee account accessible within KSIS. All charges will be billed by the university Cashier’s Office and subject to their terms and conditions. A late payment fee of $10 will be charged for apartment rent not paid when due.

2 Students provide linen, dishes, telephone and electricity for apartments. Electricity is included for hybrid apartments.

3 Furniture is available for rent on a limited basis.

4 10-month room contract

**Summer Session**  
**Effective May 2018**

<table>
<thead>
<tr>
<th>Manhattan campus (rate per week)</th>
<th>Double Room as Single</th>
<th>Double Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room and 14 meals</td>
<td>$385</td>
<td>$260</td>
</tr>
<tr>
<td>Room and 20 meals</td>
<td>$395</td>
<td>$265</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Polytechnic campus (rate per week)</th>
<th>Double Room as Single</th>
<th>Double Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room and 10 meals</td>
<td>$302</td>
<td>$183</td>
</tr>
<tr>
<td>Room and 15 meals</td>
<td>$327</td>
<td>$208</td>
</tr>
</tbody>
</table>
Optional meal plans for residents of Housing and Dining Services
apartments, faculty/staff and off-campus students

Manhattan Campus (rate per semester)

<table>
<thead>
<tr>
<th>Plan Description</th>
<th>2017-2018</th>
<th>2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Optional Jardine resident 50 meal plan (50 entrances)</td>
<td>$595</td>
<td>$595</td>
</tr>
<tr>
<td>Optional Jardine resident 100 meal plan (100 entrances)</td>
<td>$1,130</td>
<td>$1,130</td>
</tr>
<tr>
<td>Optional Jardine resident all-access meal plan 1</td>
<td>$2,300</td>
<td>$2,365</td>
</tr>
<tr>
<td>Optional faculty/staff 25 breakfast/lunch meal plan (25 entrances)</td>
<td>New</td>
<td>$260</td>
</tr>
<tr>
<td>Optional faculty/staff 50 breakfast/lunch meal plan (50 entrances)</td>
<td>$530</td>
<td>$520</td>
</tr>
<tr>
<td>Optional faculty/staff 100 any meal plan (100 entrances)</td>
<td>$1,195</td>
<td>$1,170</td>
</tr>
<tr>
<td>Optional off-campus student 50 breakfast/lunch meal plan (50 entrances)</td>
<td>$530</td>
<td>$530</td>
</tr>
<tr>
<td>Optional off-campus student 100 any meal plan (100 entrances)</td>
<td>$1,255</td>
<td>$1,255</td>
</tr>
<tr>
<td>Optional off-campus student 150 any meal plan (150 entrances)</td>
<td>$1,790</td>
<td>$1,790</td>
</tr>
</tbody>
</table>

Polytechnic Campus (rate per semester)

<table>
<thead>
<tr>
<th>Plan Description</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Optional 5 meal plan (lunch, M-F)</td>
<td>$449</td>
</tr>
</tbody>
</table>

1 Must buy full year plan.

II. Expenditure Impact of Proposal
The proposed rates are recommended to cover increased operational costs within the Housing and Dining auxiliary. Expenditures for salaries and benefits increases approximately 3% as a result of increasing group health insurance employer rates and KPERS retirement rate. Operating expenses are also expected to increase approximately 3.1% related to food, facility maintenance, and a utilities increase resulting from Westar electricity rate increases of 5-7%. Capital improvement projects are projected at $2.2 million for fire/life safety and ADA renovations in Goodnow Hall. Because K-State does not require any student to live in university-owned residence halls or apartments, the university provides excellent facilities and exemplary service to maintain the optimal number of residents.

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and KPERS increase</td>
<td>$600,000</td>
</tr>
<tr>
<td>Student labor</td>
<td>$65,000</td>
</tr>
<tr>
<td>Utilities increase</td>
<td>$300,000</td>
</tr>
<tr>
<td>OOE increase</td>
<td>$50,000</td>
</tr>
<tr>
<td>Food increase</td>
<td>$138,000</td>
</tr>
</tbody>
</table>

III. Revenue Impact of Proposal
K-State’s housing system operates as an auxiliary unit so all projected revenue is deposited to auxiliary funds. The estimated additional revenue of approximately $1.0 million is an increase of about 2% over FY 2018 residence hall, apartment and dining projected totals.

IV. Estimated Benefits from Proposal
Approximately 5,050 students living in residence halls, cooperative house, honors house and apartments will be affected by the rate increase. The proposed increases are primarily driven by inflationary increases in costs for labor, utilities, food and facility maintenance. Additionally, the resources will be used to update the infrastructure in Goodnow Hall along with annual facilities maintenance in the residential buildings and dining service areas. Even though it is a challenge, the University successfully maintains room and board rates that are below national and Big XII averages. K-State continues to remain competitive in the lower one-third of the Big XII universities.
V. Alternatives to Proposal
None identified. User fees must cover all operating costs including maintenance and renovations of the residence hall, dining services and apartment buildings since Housing and Dining is a self-supporting enterprise.

VI. Impact of Not Implementing Proposal
The Housing and Dining Services annual operating budget is approximately $49 million. The insured replacement value of the housing facilities is about $556 million. Housing and Dining Services is a self-supporting auxiliary unit. Prudent management requires a fiscally stable budget and a properly maintained physical plant with sufficient revenue to cover operating expenditures and facilities maintenance and renovations. Failure to properly plan, budget and operate would compromise the University’s ability to meet core responsibilities to students. Additionally, it is prudent to have adequate reserves to fund debt service and finance future capital improvements during times of enrollment fluctuations. The rate proposal submitted was developed over the past year with input from the K-State Association of Residence Halls student leadership.

Supplemental Financial Information
Manhattan and Polytechnic Campuses

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Gross Operating Revenue</td>
<td>$50,412,000</td>
<td>$49,394,000</td>
<td>$46,473,000</td>
<td>$44,317,000</td>
<td>$46,165,000</td>
</tr>
<tr>
<td>Salaries and Wages</td>
<td>$22,926,000</td>
<td>$22,261,000</td>
<td>$20,544,000</td>
<td>$19,249,000</td>
<td>$15,235,000</td>
</tr>
<tr>
<td>Other Operating Expenditures</td>
<td>$16,184,000</td>
<td>$15,696,000</td>
<td>$16,169,000</td>
<td>$14,654,000</td>
<td>$17,780,000</td>
</tr>
<tr>
<td>Total Gross Operating Expense</td>
<td>$39,110,000</td>
<td>$37,957,000</td>
<td>$36,713,000</td>
<td>$33,903,000</td>
<td>$33,015,000</td>
</tr>
<tr>
<td>Gross Operating Revenue (Loss)</td>
<td>$11,302,000</td>
<td>$11,437,000</td>
<td>$9,760,000</td>
<td>$10,414,000</td>
<td>$13,150,000</td>
</tr>
<tr>
<td>Capital Improvements Expense*</td>
<td>$2,160,000</td>
<td>$2,660,000</td>
<td>$4,976,000</td>
<td>$6,255,000</td>
<td>$3,268,000</td>
</tr>
<tr>
<td>Annual Debt Service</td>
<td>$8,899,000</td>
<td>$8,898,000</td>
<td>$8,833,000</td>
<td>$7,492,000</td>
<td>$7,047,000</td>
</tr>
<tr>
<td>Other Capital Expenditures</td>
<td>$150,000</td>
<td>$150,000</td>
<td>$162,000</td>
<td>$324,000</td>
<td>$238,000</td>
</tr>
<tr>
<td>Net Revenue (Loss)</td>
<td>$93,000</td>
<td>($271,000)</td>
<td>($4,211,000)</td>
<td>($3,657,000)</td>
<td>$2,597,000</td>
</tr>
<tr>
<td>Occupancy Rate – Fall 20th Day</td>
<td>87.6%</td>
<td>87.3%</td>
<td>84.8%</td>
<td>93.7%</td>
<td>98.5%</td>
</tr>
<tr>
<td>Housing System Earned Fund Balance 2</td>
<td>$15,900,000</td>
<td>$15,807,000</td>
<td>$16,034,000</td>
<td>$20,244,000</td>
<td>$23,902,000</td>
</tr>
<tr>
<td>L/T Debt Outstanding</td>
<td>$123,017,000</td>
<td>$126,853,000</td>
<td>$130,515,000</td>
<td>$131,895,000</td>
<td>$133,980,000</td>
</tr>
</tbody>
</table>

*Capital Improvements Planned:
- FY 2018: $2,660,000 (rehabilitation and repair renovations including Kramer phase III completion, Goodnow phase I of Marlatt-Goodnow Renovation and Union Station by JP’s dining equipment)
- FY 2019: $2,160,000 (rehabilitation and repair renovations including Goodnow phase II of Marlatt-Goodnow Renovation, waste stacks in Strong Complex residence halls and Moore Hall asbestos abatement.)

1 The university continues to maintain the best practice of maintaining cash reserves equal to 1.25 times annual debt service even though the bond covenants no longer require it.
2 Fund balance excludes unearned advance payments that have been collected for the upcoming academic year. The remaining fund balance is primarily in place for cash flow needs such as those associated with KSU’s self-operated dining services, employment protection issues, reserves for capital projects (as noted above), and emergency equipment and building repairs. KSU’s housing operations have buildings with replacement values in excess of $556 million. The long-term fiscal stability requires a properly maintained physical plant.
THE UNIVERSITY OF KANSAS
KU Student Housing
Fiscal Year 2019 Business Case for Increasing Student Housing and Dining Rates

I. PROPOSED RATES FOR FISCAL YEAR 2019
The University continues to expand the variety of housing and dining options for students who choose to live on campus. The double/two-person room in a Renovated Residence Hall is the most common option for students who wish to live in a residence hall and is reported as the residence hall standard.

For Fiscal Year 2019, the proposed rate for a renovated residence hall double room will increase from $5,910 to $6,084 or 2.9%. Residential dining proposes an average increase of 2.8% with the 14 meals per week plan proposed at $4,266 for the academic year. For 2018-19, a renovated residence hall double room ($6,084) plus the 14 meals per week plan ($4,266) will total $10,350, a 2.88% increase over the total for Fiscal Year 2018.

The proposed housing rates incorporate projected cost increases, the most significant of which include utilities, maintenance, staff salaries and benefits, and, new for Fiscal Year 2019, resident laundry. Rates for 2018-19 have been proposed following study and review by staff in Student Housing, KU Dining Services, and the KU Student Housing Advisory Board (SHAB), which consists of faculty, staff, and students, including representatives from the Association of University Residence Halls (AURH); the Apartment Living Association (APLA); and, the All Scholarship Hall Council (ASHC). The proposals were reviewed by SHAB at the September 18, September 25, and October 2 meetings. In addition to SHAB meetings, the Director of Student Housing and Director of Dining Services met with student government leaders and student groups for further discussion and to answer questions. These rates have been reviewed and recommended by the Vice Provost for Student Affairs. SHAB approval of these rates was confirmed at the October 23, 2017 meeting.

Rates for on-campus housing and dining plans proposed to be effective July 1, 2018:

### RESIDENCE HALLS

<table>
<thead>
<tr>
<th>Traditional Residence Hall</th>
<th>2017-18</th>
<th>2018-19</th>
<th>$ Incr.</th>
<th>% Incr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Double/Two Person Room</td>
<td>$4,616</td>
<td>$4,742</td>
<td>$126</td>
<td>2.7</td>
</tr>
<tr>
<td>Single Room*</td>
<td>$6,122</td>
<td>$6,286</td>
<td>$164</td>
<td>2.7</td>
</tr>
</tbody>
</table>

### Renovated Residence Halls

<table>
<thead>
<tr>
<th>Renovated Residence Halls</th>
<th>2017-18</th>
<th>2018-19</th>
<th>$ Incr.</th>
<th>% Incr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Double Room <em>(Ellsworth, Hashinger, GSP)</em></td>
<td>$5,910</td>
<td>$6,084</td>
<td>$174</td>
<td>2.9</td>
</tr>
<tr>
<td>Double Room w/Bath; 4-Person Suite <em>(Lewis, Templin, Ellsworth)</em></td>
<td>$6,246</td>
<td>$6,430</td>
<td>$184</td>
<td>2.9</td>
</tr>
<tr>
<td>2-Person Suite <em>(any)</em> &amp; 2-Person Studio <em>(Ellsworth)</em></td>
<td>$6,246</td>
<td>$6,430</td>
<td>$184</td>
<td>2.9</td>
</tr>
<tr>
<td>Double Room as Single* <em>(Ellsworth, GSP, Hashinger)</em> &amp; 1-Person Suite <em>(Templin)</em></td>
<td>$7,870</td>
<td>$8,098</td>
<td>$228</td>
<td>2.9</td>
</tr>
<tr>
<td>Double, 3-Person, 4-Person Room <em>(Corbin Hall)</em></td>
<td>$7,076</td>
<td>$0</td>
<td>$0</td>
<td>0.0</td>
</tr>
<tr>
<td>Single Room <em>(Corbin Hall)</em></td>
<td>$8,918</td>
<td>$0</td>
<td>$0</td>
<td>0.0</td>
</tr>
</tbody>
</table>

### Residence Halls, suite-style new in 2015-16 *(Oswald-Self)* and 2017-18 *(Downs)*

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2-Person, Sgl Suite-2 bedrooms <em>(O-S, Downs)</em></td>
<td>$9,516</td>
<td>$9,804</td>
<td>$288</td>
<td>3.0</td>
</tr>
<tr>
<td>4-Person, Dbl Suite-2 bedrooms <em>(Oswald-Self)</em></td>
<td>$8,454</td>
<td>$8,708</td>
<td>$254</td>
<td>3.0</td>
</tr>
<tr>
<td>4 &amp; 2-Person, Dbl Semi-Suite <em>(Oswald-Self, Downs)</em></td>
<td>$7,518</td>
<td>$7,746</td>
<td>$228</td>
<td>3.0</td>
</tr>
<tr>
<td>4-Person, 2-Bath Suite-4 bedrooms <em>(Downs)</em></td>
<td>$9,870</td>
<td>$10,170</td>
<td>$300</td>
<td>3.0</td>
</tr>
<tr>
<td>4-Person, 2-Bath Suite-2 bedrooms <em>(Downs)</em></td>
<td>$8,850</td>
<td>$9,118</td>
<td>$268</td>
<td>3.0</td>
</tr>
</tbody>
</table>
Contract rates listed above are for the academic year, including Thanksgiving and Spring breaks, and include utilities, data/internet, and resident laundry.

* 2-person room contracted by a single resident on a space-available basis

**APARTMENTS**

**Sunflower Duplex Apartments**

<table>
<thead>
<tr>
<th></th>
<th>2017-18</th>
<th>2018-19</th>
<th>$ Incr.</th>
<th>% Incr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two Bedroom Apartment</td>
<td>$769</td>
<td>$790</td>
<td>$21</td>
<td>2.7</td>
</tr>
</tbody>
</table>

This monthly contract rate includes water and sanitation. All other utilities, including data service, are paid by residents to service providers. Most apartments are unfurnished and are operated as short-term, transitional housing for new faculty and staff relocating to Lawrence.

**Jayhawker Towers Apartments**

<table>
<thead>
<tr>
<th></th>
<th>2017-18</th>
<th>2018-19</th>
<th>$ Incr.</th>
<th>% Incr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two-Bedroom Apartments</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 residents per apartment, <em>cost per resident</em></td>
<td>$3,766</td>
<td>$3,868</td>
<td>$102</td>
<td>2.7</td>
</tr>
<tr>
<td>2 residents per small apartment, <em>cost per resident</em></td>
<td>$5,292</td>
<td>$5,434</td>
<td>$142</td>
<td>2.7</td>
</tr>
<tr>
<td>2 residents per apartment, <em>cost per resident</em></td>
<td>$6,442</td>
<td>$6,618</td>
<td>$176</td>
<td>2.7</td>
</tr>
</tbody>
</table>

Renovated Two-Bedroom Apartments

<table>
<thead>
<tr>
<th></th>
<th>2017-18</th>
<th>2018-19</th>
<th>$ Incr.</th>
<th>% Incr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 residents per apartment, <em>cost per resident</em></td>
<td>$4,864</td>
<td>$5,006</td>
<td>$142</td>
<td>2.9</td>
</tr>
<tr>
<td>2 residents per apartment, <em>cost per resident</em></td>
<td>$8,388</td>
<td>$8,634</td>
<td>$248</td>
<td>2.9</td>
</tr>
</tbody>
</table>

Contract rates listed above are for the academic year and include utilities, data/internet, and resident laundry. Apartments are partially furnished.

* A total of 3 of these small, non-standard apartments remain in the Jayhawker Towers complex.

**McCarthy Hall**

<table>
<thead>
<tr>
<th></th>
<th>2017-18</th>
<th>2018-19</th>
<th>$ Incr.</th>
<th>% Incr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-bedroom apartment, <em>cost per resident</em></td>
<td>$10,484</td>
<td>$10,792</td>
<td>$308</td>
<td>2.9</td>
</tr>
<tr>
<td>2-bedroom apartment, <em>cost per resident</em></td>
<td>$11,422</td>
<td>$11,780</td>
<td>$358</td>
<td>3.1</td>
</tr>
</tbody>
</table>

**Stouffer Place Apartments, new in 2018-19**

<table>
<thead>
<tr>
<th></th>
<th>2017-18</th>
<th>2018-19</th>
<th>$ Incr.</th>
<th>% Incr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-bedroom apartment, <em>cost per resident</em></td>
<td>$10,792</td>
<td>$0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
<tr>
<td>2-bedroom apartment, <em>cost per resident</em></td>
<td>$11,780</td>
<td>$0</td>
<td>0.0</td>
<td>0.0</td>
</tr>
</tbody>
</table>

**SCHOLARSHIP HALLS**

<table>
<thead>
<tr>
<th></th>
<th>2017-18</th>
<th>2018-19</th>
<th>$ Incr.</th>
<th>% Incr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traditional Scholarship Halls</td>
<td>$4,090</td>
<td>$4,200</td>
<td>$110</td>
<td>2.7</td>
</tr>
</tbody>
</table>

*(Battenfeld, Douthart, Grace Pearson, Pearson, Sellards, Stephenson)*
Suite-Style Scholarship Halls $4,510 $4,640 $130 2.9
(K.K. Amini, Margaret Amini, Krebiel, Rieger)

Meal Charge for the 10 halls listed above $2,202 $2,268 $66 3.0

Miller and Watkins Halls $2,776 $2,834 $58 2.1
(women in these halls purchase and prepare their own food)

Contract rates listed above are for the academic year, including Thanksgiving and Spring breaks, and include utilities, data/internet, and resident laundry.

Suite-style halls provide more amenities and square footage per resident, resulting in higher operating costs.

The Elizabeth Miller Watkins Trust provides a rate subsidy for Miller and Watkins residents and because Miller and Watkins residents cooperatively purchase and prepare their own food, there is no meal charge for residents of those two women’s scholarship halls.

RESIDENTIAL DINING PLANS

Following conversations with students and staff, residential dining plans and rates were updated for 2017-18. The 14 Meals per Week plan for 2018-19 remains the comparison plan for KU Dining Services although the All Access plan offers the best value per meal and most flexibility for residents. The Block of 50 meals option has become very popular with off-campus students and well as with faculty and staff. The opening of the new South Dining Commons has been a success along with the late-night option, Southside, serving our after-hours guests.

Each plan includes parent/guardian meals and on-campus residents continue to have several guest passes as well as the opportunity to choose a to-go meal from any dining center. Students who choose the All Access plan have the benefit of eating in campus retail locations rather than returning to a residential dining center. As residence hall students complete the on-line contracting process they select dining plans based on their personal preferences and needs.

<table>
<thead>
<tr>
<th>2017-18</th>
<th>2018-19</th>
<th>$ Incr.</th>
<th>% Incr.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>All Access Dining Plan</strong></td>
<td>$4,290</td>
<td>$4,410</td>
<td>$120</td>
</tr>
<tr>
<td>Unlimited residential dining; $250 Dining Dollars; 2 Parent/Guardian meals/month; 1 to-go meal/day; 20 guest meals; up to 1 meal equivalent/day at retail locations</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| **14 Meals per week Dining Plan** | $4,150 | $4,266 | $116 | 2.8 |
| 14 residential dining meals/week; $300 Dining Dollars; 2 Parent/Guardian meals/month; 1 to-go meal/day; 12 guest meals |

| **10 Meals per week Dining Plan** | $3,584 | $3,684 | $100 | 2.8 |
| 10 residential dining meals/week; $400 Dining Dollars; 2 Parent/Guardian meals/month; 1 to-go meal/day; 8 guest meals |

| **Block of 50 Residential Dining Meals** | $425 | $425 | $0 | 0.0 |
| 1 to-go meal/day; up to 1 meal equivalent/day at retail |
locations (not available for residence hall students)

II. EXPENDITURE IMPACT OF PROPOSAL
Rates are established to cover operating costs required to maintain a highly qualified staff and manage facilities. Current and future facilities plans focus on accessibility and life safety enhancements throughout the system. Roofs and mechanical systems are upgraded as part of an ongoing commitment to achieve greater energy efficiency.

With the proposed increases for Fiscal Year 2019, KU housing and dining rates will remain an outstanding value, well below national averages, reflecting good management practices, and a continued commitment to good stewardship of students’ money.

POTENTIAL REVENUE IMPACT OF RATE PROPOSAL

Estimated revenue increases over the previous year for each rate proposal are:

<table>
<thead>
<tr>
<th>Location</th>
<th>Revenue Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence Halls</td>
<td>$658,000</td>
</tr>
<tr>
<td>Scholarship Halls</td>
<td>$92,600</td>
</tr>
<tr>
<td>Sunflower Apartments</td>
<td>$4,700</td>
</tr>
<tr>
<td>Jayhawker Towers</td>
<td>$113,500</td>
</tr>
<tr>
<td>McCarthy Hall</td>
<td>$13,200</td>
</tr>
</tbody>
</table>

**Potential Housing Revenue Impact**
$882,000

Fiscal Year 2019 Projected revenue for new Stouffer Place Apartments $7,000,000

**Potential Dining Revenue Impact**
$434,580 (a unit of Kansas Memorial Unions since FY’05)

See attached supplemental financial information

III. EXPECTED BENEFITS FROM PROPOSAL
KU Student Housing assignable space for 2018-19 will be 5,684 students. The proposed increases will enable the housing and dining operations to continue providing exceptional on-campus living experiences, which remain a great value for the students’ dollar.

IV. ALTERNATIVES TO PROPOSAL
None identified. Only basic services are being provided and these charges are established to cover expenses associated with cost recovery including the cost of maintaining and remodeling the facilities. There are no state-appropriated funds in this auxiliary operation; therefore, user fees must cover total costs.

V. IMPACT OF NOT IMPLEMENTING PROPOSAL
The annual operating budget of the auxiliary housing operation is approximately $33.7 million, with a physical plant insured replacement value of nearly $500 million. Failure to increase revenue commensurate with increased operating expenses would jeopardize the fiscal stability of the operation. These proposed rates were carefully evaluated prior to presentation to the Student Housing Advisory Board and senior staff in Student Affairs. Rental income is pledged as part of a long-range renovation program which will continue to be financed by bonds. Each project is evaluated carefully to ensure the building’s income can support its operation plus debt service. Inability to guarantee bond obligations would compromise the department’s ability to finance future renovation projects.

Prepared: October 24, 2017
Sarah E. Waters
Director, KU Student Housing
The University of Kansas Department of Student Housing  
Supplemental Financial Information  
KBOR Rate Increase Request  

<table>
<thead>
<tr>
<th></th>
<th>Projected FY 2019</th>
<th>Estimated FY 2018</th>
<th>Actual FY 2017</th>
<th>Actual FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gross Operating Revenue</td>
<td>$39,900,000</td>
<td>$33,763,540</td>
<td>$29,232,031</td>
<td>$28,794,224</td>
</tr>
<tr>
<td>Gross Operating Expense</td>
<td>$(26,500,000)</td>
<td>$(22,279,440)</td>
<td>$(19,683,983)</td>
<td>$(19,540,335)</td>
</tr>
<tr>
<td>Gross Operating Revenue (Loss)</td>
<td>$13,400,000</td>
<td>$11,484,100</td>
<td>$9,548,048</td>
<td>$9,253,889</td>
</tr>
<tr>
<td>Capital Improvements Expense</td>
<td>$(1,950,000)</td>
<td>$(5,314,890)</td>
<td>$(1,471,554)</td>
<td>$(5,634,239)</td>
</tr>
<tr>
<td>Annual Debt Service</td>
<td>$(14,144,677)</td>
<td>$(9,498,612)</td>
<td>$(6,325,827)</td>
<td>$(6,313,219)</td>
</tr>
<tr>
<td>Other Capital Expenditures</td>
<td>-0-</td>
<td>-0-</td>
<td>-0-</td>
<td>-0-</td>
</tr>
<tr>
<td>Net Operating Revenue (Loss)</td>
<td>$(2,694,677)</td>
<td>$(3,329,402)</td>
<td>1,750,667</td>
<td>$(2,693,569)</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>762,948</td>
<td>3,457,625</td>
<td>6,787,027</td>
<td>5,036,360</td>
</tr>
<tr>
<td>Occupancy Rate – Fall 20th Day</td>
<td>95.0%</td>
<td>94.6%</td>
<td>99.2%</td>
<td>98.8%</td>
</tr>
<tr>
<td>Long-Term Debt Outstanding (as of 6-30)</td>
<td>85,800,000</td>
<td>89,510,000</td>
<td>92,745,000</td>
<td>82,065,000</td>
</tr>
<tr>
<td>L-Term Capital Lease Principal Outstanding (as of 6-30)</td>
<td>120,003,483</td>
<td>120,780,233</td>
<td>120,964,600</td>
<td></td>
</tr>
</tbody>
</table>

**Capital Improvements Detail**

- **Projections**
  - $67.4M 708-bed Stouffer Place Apartments near Ousdahl Drive on 18th Street
  - $10.2M Jayhawker Tower B Renovation
  - $10.1M Jayhawker Tower C Renovation
  - $23.8M Oliver Residence Hall Renovation

**Capital Improvements Description**

Corbin Hall Renovation - Corbin Hall was constructed in two phases, with the original building completed in 1923 and a north addition completed in 1951. It originally had 149 rooms, including a mix of single, double, and triple rooms, and housed female students. Post-renovation, Corbin Hall has 151 rooms and 304 assignable spaces. The KU Student Housing administrative offices are located in the lowest level and have remained in use as the rest of the building has been renovated. This project included renovation of all student rooms, restrooms, and public
spaces, but most original interior walls remain. Mechanical, plumbing, and electrical systems not already upgraded have been updated.

New Stouffer Place Apartments – Construction of a 708-bed apartment complex with 2- and 4-bedroom apartments, each bedroom with private bathroom, plus laundry machines per apartment, based on updated market research/consultant reports.

Jayhawker Tower B Renovation – Jayhawker Towers were first occupied in the late 1960s then acquired by the University in 1981. Renovation of Tower B will follow the same general program used in the Tower A and Tower D projects resulting in mechanical system and security upgrades plus improvements in student apartments. Planning and program development for renovations will begin in Fiscal Year 2019 with renovation currently planned for 2020.

Jayhawker Tower C Renovation – Following the same general program used for Tower A and D renovations, Tower C renovations will be the final step in the overall Jayhawker Towers project. Planning and program development is planned for Fiscal Year 2020 with renovation currently planned for 2021.

Oliver Residence Hall Renovation – Oliver Hall was built in 1966 and totals 183,525 gross square feet. Oliver is the last of the multi-story residence halls to be renovated as part of the Housing department’s planned improvement program. The scope of work for the renovation includes the resident rooms, restrooms, shared program space and improvements to the overall building mechanical and electrical systems. The project will bring the facility up to current building and life safety codes. Renovation is currently planned for 2022.
Wichita State University
Proposed Housing and Board Rates for Fiscal Year 2019
Fiscal Impact Statement and Business Case
Submitted to the Kansas Board of Regents

Proposed Housing and Board Rates for Fiscal Year 2019
Wichita State University requests authorization to amend the Comprehensive Fee Schedule for Fiscal Year 2019 for the following adjustments to housing and board rates in the residence halls.

### Proposed Fiscal Year 2019 Residential Board Options

<table>
<thead>
<tr>
<th>Meal Plan by Type</th>
<th>FY 2018 Rate</th>
<th>Proposed FY 2019 Rate</th>
<th>Percent Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Academic Year 2018-2019</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unlimited Access</td>
<td>$4,060</td>
<td>$4,170</td>
<td>2.71%</td>
</tr>
<tr>
<td><strong>The Flats Dining Plans</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$500 Dining Dollars</td>
<td>$500</td>
<td>$500</td>
<td>0%</td>
</tr>
<tr>
<td>$750 Dining Dollars</td>
<td>$750</td>
<td>$750</td>
<td>0%</td>
</tr>
<tr>
<td>$1000 Dining Dollars</td>
<td>$1000</td>
<td>$1000</td>
<td>0%</td>
</tr>
<tr>
<td>50 Block Plan with $125 Dining Dollars</td>
<td>$500</td>
<td>-</td>
<td>NA</td>
</tr>
<tr>
<td>100 Block Plan with $125 Dining Dollars</td>
<td>$850</td>
<td>-</td>
<td>NA</td>
</tr>
<tr>
<td>125 Block Plan with $125 Dining Dollars</td>
<td>$1000</td>
<td>-</td>
<td>NA</td>
</tr>
<tr>
<td><strong>Summer Meal Plan Term Prices 2019</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$500 Dining Dollars</td>
<td>$500</td>
<td>$500</td>
<td>0%</td>
</tr>
<tr>
<td>$750 Dining Dollars</td>
<td>$750</td>
<td>$750</td>
<td>0%</td>
</tr>
<tr>
<td>$1000 Dining Dollars</td>
<td>$1000</td>
<td>$1000</td>
<td>0%</td>
</tr>
<tr>
<td>50 Block Plan with $125 Dining Dollars</td>
<td>$500</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>100 Block Plan with $125 Dining Dollars</td>
<td>$850</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>125 Block Plan with $125 Dining Dollars</td>
<td>$1000</td>
<td>-</td>
<td>0%</td>
</tr>
</tbody>
</table>

**Notes to Meal Plans**

Note 1 - The new dining provider requires all mandatory unlimited meal plan holders to have dining dollars in addition to the base rate. They can choose from $75, $250, and $400 per semester.

Note 2 – The Flats residents can purchase the unlimited meal plan (with choice of dining dollars) as well as The Flats meal plans.

Note 3 – Residents may purchase additional Shocker Dollars at face value at any time directly from our dining provider.

Note 4 – Block meal plans are new this year.

### The Flats Proposed Fiscal Year 2019 Room Options

<table>
<thead>
<tr>
<th>Unit Type Style</th>
<th>FY 2018 Per Person Occupancy Rate</th>
<th>Proposed FY 2019 Per Person Occupancy Rate</th>
<th>Percent Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Standard Plan for The Flats</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 or 4 Bedroom Double with Unlimited Access Meal plan</td>
<td></td>
<td>$9,170</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Academic Year 2018-2019</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Bedroom Apartment</td>
<td>N/A</td>
<td>$9,000</td>
<td>N/A</td>
</tr>
<tr>
<td>2 Bedroom Apartment- Double Room</td>
<td>N/A</td>
<td>$5,600</td>
<td>N/A</td>
</tr>
<tr>
<td>Unit Type Information</td>
<td>FY 2018 Per Person Occupancy Rate</td>
<td>Proposed FY 2019 Per Person Occupancy Rate</td>
<td>Percent Increase</td>
</tr>
<tr>
<td>------------------------</td>
<td>-----------------------------------</td>
<td>--------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td><strong>Summer Session 2019</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Bedroom Apartment</td>
<td>N/A</td>
<td>$262.50</td>
<td>N/A</td>
</tr>
<tr>
<td>2 Bedroom Apartment- Double Room</td>
<td>N/A</td>
<td>$163.33</td>
<td>N/A</td>
</tr>
<tr>
<td>2 Bedroom Apartment- Single Room</td>
<td>N/A</td>
<td>$242.08</td>
<td>N/A</td>
</tr>
<tr>
<td>3 or 4 Bedroom Apartment- Double Room</td>
<td>N/A</td>
<td>$145.83</td>
<td>N/A</td>
</tr>
<tr>
<td>3 or 4 Bedroom Apartment- Single Room</td>
<td>N/A</td>
<td>$224.58</td>
<td>N/A</td>
</tr>
</tbody>
</table>

* Rates per Room Type vary by session (which are 2, 4 and 8 weeks) and are thus listed at a weekly rate.

<table>
<thead>
<tr>
<th>Shocker Hall Proposed Fiscal Year 2019 Room Options</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Standard Plan for Shocker Hall</strong></td>
</tr>
<tr>
<td>2 shared bedroom suite/1 bath with Unlimited Access meal plan</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Academic Year 2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 private bedroom/1 bath</td>
</tr>
<tr>
<td>2 private bedroom suite/1 bath</td>
</tr>
<tr>
<td>4 private bedroom suite/2 bath</td>
</tr>
<tr>
<td>4 private bedroom suite/1 bath</td>
</tr>
<tr>
<td>2 private bedroom suite/1 bath (hyb 4-bed suite)</td>
</tr>
<tr>
<td>3 private bedroom suite/1 bath (room B)</td>
</tr>
<tr>
<td>3 private bedroom suite/1 bath (rooms A &amp; C)</td>
</tr>
<tr>
<td>2 shared bedroom suite/1 bath</td>
</tr>
<tr>
<td>1 shared bedroom/1 bath (hyb- 4 bed suite)</td>
</tr>
<tr>
<td>1 shared bedroom/1 bath</td>
</tr>
<tr>
<td>Triple 2 bedroom/ 1 bath*</td>
</tr>
</tbody>
</table>

*New Room Type for FY 2019

<table>
<thead>
<tr>
<th>Summer Session: Weekly Rate 2019*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 private bedroom/1 bath</td>
</tr>
<tr>
<td>2 private bedroom suite/1 bath</td>
</tr>
<tr>
<td>4 private bedroom suite/2 bath</td>
</tr>
<tr>
<td>4 private bedroom suite/1 bath</td>
</tr>
<tr>
<td>2 private bedroom suite/1 bath (hyb 4-bed suite)</td>
</tr>
<tr>
<td>3 private bedroom suite/1 bath (room B)</td>
</tr>
<tr>
<td>3 private bedroom suite/1 bath (rooms A &amp; C)</td>
</tr>
<tr>
<td>2 shared bedroom suite/1 bath</td>
</tr>
<tr>
<td>1 shared bedroom/1 bath (hyb- 4 bed suite)</td>
</tr>
<tr>
<td>1 shared bedroom/1 bath</td>
</tr>
<tr>
<td>Triple 2 bedroom/ 1 bath*</td>
</tr>
</tbody>
</table>

* Rates per Room Type vary by session (which are 2, 4 and 8 weeks) and are thus listed at a weekly rate.
### Other Housing Fees

#### Proposed Fiscal Year 2019

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>FY 2018 Rate</th>
<th>Proposed FY 2019 Rate</th>
<th>Percent Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-refundable Application Fee</td>
<td>$75</td>
<td>$75</td>
<td>0.00%</td>
</tr>
<tr>
<td>Late Payment Fee *</td>
<td>$100</td>
<td>$100</td>
<td>0.00%</td>
</tr>
<tr>
<td>Contract Prepayment – Shocker Hall &amp; The Flats</td>
<td>$200</td>
<td>$200</td>
<td>0.00%</td>
</tr>
<tr>
<td>Living Learning Community Activity Fee</td>
<td>$25</td>
<td>$25</td>
<td>0.00%</td>
</tr>
<tr>
<td>Additional Dates Outside Contract Term (Daily Rate)**</td>
<td>$30</td>
<td>$35</td>
<td>16.70%</td>
</tr>
<tr>
<td>Additional Dates Outside Contract Term (Weekly Rate)***</td>
<td>----</td>
<td>$150</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

* Two $100 late fees are applied each semester: on the first business day after last day to pay, and ninety days into the semester.  
**This rate better reflects the true costs of preparing rooms early.  
***This is a new fee option for early arrivals moving into rooms much earlier than the contract start date.

#### Expenditure Impact of the Proposal

The revenue received from the proposed housing and board rates will be used to pay for operating expenditures, utilities, staffing, capital expenditures, major remodeling and improvements and debt service on the residence halls.

Board rates reflect a mandatory meal plan in accordance with WSU’s food service management contract.

#### Revenue Impact of the Proposal

For FY 2017, WSU did not increase its board rates in order to keep costs to students as low as possible. To make up for a lack of increased revenue, WSU found ways to cut expenses in order to help balance its budget. For FY 2018, WSU increased its rates to begin to catch the rates up to the original funding model. WSU is seeking to increase the rates approximately 3% again to keep pace with the original funding model and to pay for increases to building repairs and utility costs.

#### Student Involvement with the Proposal

Student feedback on rates and increases on meal costs was conducted with a number of task force meetings in October. These meetings were held to allow for student feedback on the current housing structure, future rates and room assignments:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Group Name</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, October 3</td>
<td>7:00 - 7:30 PM</td>
<td>Student Focus Group #1 – Flats Activity Board</td>
<td>Flats Clubhouse</td>
</tr>
<tr>
<td>Wednesday, October 4</td>
<td>6:30 - 7:00 PM</td>
<td>Student Focus Group #2 – Student Government Association</td>
<td>Rhatigan Student Center</td>
</tr>
<tr>
<td>Wednesday, October 4</td>
<td>7:00 - 7:30 PM</td>
<td>Student Focus Group #3 – Shocker Hall Activity Council</td>
<td>Shocker Hall Multi-Purpose Room</td>
</tr>
</tbody>
</table>

#### Estimated Benefits from the Proposal

Students who live on campus accrue a variety of benefits, including easy access to classrooms, laboratories, dining facilities, Ablah Library, the Heskett Center, the Innovation Campus additions, and the Rhatigan Student Center. Professional and paraprofessional staff members live in each building to provide academic and personal support services to the residents. Additionally, residents are provided with laundry facilities, meeting facilities, and are more easily able to participate in campus events and activities compared to those who commute. Wireless and wired internet access is also provided.
Alternatives to the Proposal
Alternatives to the proposed rates have not been identified. WSU did not raise rates for FY 2017 and raised them 3% in FY 2018, and has found that they are now significantly behind the rates suggested in the pro forma for Shocker Hall. While cuts in expenditures were made to cover inflationary increases in basic services, planned improvements and contractual agreements as mentioned above, it is necessary to now increase rates as further cuts cannot be made without sacrificing services to students. As an auxiliary operation, housing must cover all expenses through fees charged to students living in the residence hall facilities.

Impact of Not Implementing the Proposal
If the proposed housing and board rates are not implemented, the current financial stability of the housing and residence life operations would be compromised. Financial stability is also important to maintaining quality ratings on the outstanding revenue bonds.

Implementation Date
If approved, the rates will become effective on July 1, 2018. Rates for the summer session housing will become effective with the beginning of the summer contract of 2018.

### Supplemental Financial Information

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Gross Operating Revenue</td>
<td>$13,599,488</td>
<td>$12,676,929</td>
<td>$11,846,291</td>
<td>$11,474,238</td>
<td>$11,905,635</td>
</tr>
<tr>
<td>Gross Operating Expenditures – See Note 1</td>
<td>8,660,965</td>
<td>7,741,556</td>
<td>6,448,161</td>
<td>6,574,953</td>
<td>6,379,597</td>
</tr>
<tr>
<td>Gross Operating Revenue (Loss)</td>
<td>$4,938,523</td>
<td>$4,935,373</td>
<td>$5,398,126</td>
<td>$4,899,285</td>
<td>$5,526,038</td>
</tr>
<tr>
<td>Annual Debt Service</td>
<td>$4,877,523</td>
<td>$4,873,673</td>
<td>$4,882,236</td>
<td>$4,879,073</td>
<td>$4,088,373</td>
</tr>
<tr>
<td>Other Capital Expenditures</td>
<td>11,000</td>
<td>11,700</td>
<td>105,909</td>
<td>266,596</td>
<td>322,753</td>
</tr>
<tr>
<td>Transfers (In) Out</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(1,109,434)</td>
<td>(1,264,817)</td>
</tr>
<tr>
<td>Other Operating (Revenue) Expenditures</td>
<td>$4,888,523</td>
<td>$4,885,373</td>
<td>$4,988,145</td>
<td>$4,036,235</td>
<td>$3,146,309</td>
</tr>
<tr>
<td>Net Operating Revenue (Loss)</td>
<td>$50,000</td>
<td>$50,000</td>
<td>$409,981</td>
<td>$863,050</td>
<td>$2,379,729</td>
</tr>
<tr>
<td>Less Capital Improvement Expense</td>
<td>$50,000</td>
<td>$50,000</td>
<td>$143,728</td>
<td>$162,455</td>
<td>$81,726</td>
</tr>
<tr>
<td>Net Change in Fund Balance</td>
<td>$0</td>
<td>$0</td>
<td>$266,254</td>
<td>$700,595</td>
<td>$2,298,003</td>
</tr>
</tbody>
</table>

| Notes to Supplemental Financial Information   |                   |                   |                |                |                |
|                                               |                   |                   |                |                |                |
| Note 1 – Operating expenditures are expected  |                   |                   |                |                |                |
| to increase 20.1% and 11.9% for Fiscal years |                   |                   |                |                |                |
| 2018 and 2019 as a result of WSU leasing      |                   |                   |                |                |                |
| The Flats, a new apartment style residence    |                   |                   |                |                |                |
| hall on WSU’s Innovation Campus.              |                   |                   |                |                |                |

Summary and Staff Recommendation

The Board has acted in previous years to approve specific rehabilitation and repair projects at the state universities based upon the legislative appropriation from the Educational Building Fund and the Board’s policy on how the dollars are shared among the universities. To improve flexibility for the universities and to streamline the administrative processes necessary to monitor the funds, an amended process is recommended to allocate the dollars in the same manner, but not connect those dollars to identified projects and tie up funds that require subsequent Board action to approve changes to the project list. The universities will instead report annually to the Board on how the funds were used. As conditions change and circumstances warrant changes to projects, the universities will have the flexibility to re-allocate to the highest priority or most urgent projects. The share for each university would not change, nor would the buildings which are eligible for EBF resources for repair. Staff recommends the Board approve the allocation as identified below.

Allocation of Funds for Rehabilitation and Repair Projects for Institutions of Higher Education as Appropriated to the Kansas Board of Regents
FY 2019 - $42,000,000 (EBF)

Adjusted gross square feet (EBF-Eligible Buildings Only):

<table>
<thead>
<tr>
<th>Institution</th>
<th>Gross Sq. Feet</th>
<th>% of Total</th>
<th>Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>The University of Kansas</td>
<td>5,488,301</td>
<td>26.87</td>
<td>$11,285,400</td>
</tr>
<tr>
<td>The University of Kansas Medical Center</td>
<td>2,297,176</td>
<td>11.25</td>
<td>4,725,000</td>
</tr>
<tr>
<td>Kansas State University</td>
<td>6,105,374</td>
<td>29.90</td>
<td>12,558,000</td>
</tr>
<tr>
<td>Wichita State University</td>
<td>2,243,148</td>
<td>10.98</td>
<td>4,611,600</td>
</tr>
<tr>
<td>Emporia State University</td>
<td>1,232,601</td>
<td>6.04</td>
<td>2,536,800</td>
</tr>
<tr>
<td>Pittsburg State University</td>
<td>1,507,841</td>
<td>7.38</td>
<td>3,099,600</td>
</tr>
<tr>
<td>Fort Hays State University</td>
<td>1,548,171</td>
<td>7.58</td>
<td>3,183,600</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>20,422,612</strong></td>
<td><strong>100.00</strong></td>
<td><strong>$42,000,000</strong></td>
</tr>
</tbody>
</table>

Background

The 2017 Legislature altered the appropriation from the Educational Building Fund (EBF) to provide the Board of Regents with greater control over how the Fund is allocated across the state university system. Previously, the Board was given a specific dollar amount specified for rehabilitation and repair. The Legislature could also choose to make other appropriations from the EBF, such as most recently the $3.7 million appropriated to Kansas State University for FY 2017 to finance debt service on the bonds issued for Seaton Hall renovations. The Board now has a more general “no limit” appropriation from the EBF for FY 2019; however, the funds still must be used for the construction, reconstruction, equipment and repair of buildings and grounds at the state universities.

To allocate the specific EBF appropriation in prior years, the Board received a specific list of projects from each of the institutions. Once the Board approved that list, it bound the universities to the projects on the list until an emergency or other priority arose to compel the institution to request Board approval of a modification to the project list. Staff proposes the Board allocate the funds in the same manner as in the past based on gross square feet of eligible buildings, but without tying those dollars to pre-identified projects.

Through the budget process, the universities will continue to submit their five-year capital plans to the Board for approval and to the Joint Committee on State Building Construction, as required by state law. The state universities will provide reports to the Board on how the funds were used for rehabilitation and repair projects on a regular basis.
Board policy for facilities currently determines how the Board shall continue to allocate the state universities’ rehabilitation and repair funding from the EBF (Chapter II, Section E, 4, c) which reads as follows:

The Board receives an annual line item appropriation from the Educational Building Fund for rehabilitation and repair projects. This appropriation is allocated by the Board to the state universities pursuant to an “adjusted square footage” formula, which factors in gross square footage, building age and complexity of the physical plant.

To further streamline the process and give the universities greater flexibility in using their allocations, it is recommended that time restrictions that have previously been imposed on the universities’ EBF accounts be removed from the universities’ appropriation language. It will require less effort on the universities’ part to monitor. If a university wishes to set money aside from within its allocation for a Board-approved EBF-eligible project, this step would allow them that flexibility. Board staff will request that this change be made by the Budget Division analyst as she drafts appropriation language for the 2018 Legislature.

Having access to this Fund, however small relative to the need, is a benefit not available in every state, allowing the state universities to not have to compete for State General Fund resources for rehabilitation and repair projects.

Staff Recommendation
Staff recommend the Board approve the EBF allocation for FY 2019 and adopt the procedural changes in how the state universities receive funding for rehabilitation and repair projects as noted above.
8. Act on Request to Modify Tuition and Fees – ESU President Garrett

Summary

*Emporia State University requests authority to modify the tuition and fee charges for several of its online masters programs, including: 1) Masters of Business Administration (MBA), 2) Masters of Accountancy (MACC), 3) Masters of Educational Administration, and 4) Masters of Curriculum and Instruction. If approved by the Board, the requested change would take effect January 1, 2018.*

ESU’s objectives include making these programs more accessible and affordable and to generate revenue for the University by expanding enrollment. The intent is to offer these four programs in an accelerated, year-round format. The requested pricing enables ESU to market and deliver these programs nationwide at a cost that is competitive with comparable programs. The proposed rates are based on market research that has been reviewed over the last several months:

<table>
<thead>
<tr>
<th>On-line Program</th>
<th>Current Resident Graduate Rate*</th>
<th>Current Non-Resident Graduate Rate*</th>
<th>Proposed Graduate Rate*</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA</td>
<td>$360.25</td>
<td>$487.00</td>
<td>$350.00</td>
</tr>
<tr>
<td>MACC</td>
<td>$360.25</td>
<td>$487.00</td>
<td>$350.00</td>
</tr>
<tr>
<td>MS in Educational Administration</td>
<td>$357.25</td>
<td>$484.00</td>
<td>$312.00</td>
</tr>
<tr>
<td>MS in Curriculum &amp; Instruction</td>
<td>$357.25</td>
<td>$484.00</td>
<td>$312.00</td>
</tr>
</tbody>
</table>

* Rates include tuition, distance education fee, technology fee, and ITV fee, and, in the case of the MBA and MACC, the School of Business course fee.

^ Resident and non-resident students would pay the same rate.
9. Adopt Amendments to the Adult Education Funding Formula

Scott Smathers,
VP, Workforce Development

Summary and Recommendation

Kansas adult education programs receive funding on a performance based model that was developed and approved in 2012, and implemented in 2013. In 2014, local and state performance metrics changed with the signing of the Workforce Innovation and Opportunity Act. The Technical Education Authority reviewed and recommends approval of a formula that more closely aligns with the current performance targets resulting from the new legislation.

Background

Prior to 2000, adult education funds were allocated based on learner contact hours. Seeing a need to recognize additional factors, the following changes were made to the formula, used through 2013:

- Base funding (50% of state funds)
  - Distributed evenly among all providers
- Performance funding (50% of state funds + 100% of federal funds)

In 2012 the Kansas Board of Regents contracted with consultants to provide expertise in updating this formula prioritizing student achievement, program quality, program growth, consistency and stability, and access. The following formula was implemented in 2014:

- Base Funding (30% of total funds)
- Performance Based Funding (70% of total funds)
  - Outcomes (45% of total funds)
  - Quality Points (25% of total funding)

Current Funding Status

The Workforce Innovation and Opportunity Act (WIOA) was signed into law by President Obama on July 22, 2014, and took effect July 1, 2015. This legislation, which replaced the Workforce Investment Act of 1998 (WIA), brought many changes, including changes to the core performance measures.

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Educational Functioning Level Gain</td>
<td>Measurable Skill Gain</td>
<td>Employment 2nd Quarter After Exit</td>
</tr>
<tr>
<td>Receipt of GED</td>
<td></td>
<td>Median Earnings 2nd Quarter After Exit</td>
</tr>
<tr>
<td>Enter Employment Six Months After Exit</td>
<td></td>
<td>Employment 4th Quarter After Exit</td>
</tr>
<tr>
<td>Retain Employment Six Months After Exit</td>
<td></td>
<td>Transition to Postsecondary Education</td>
</tr>
<tr>
<td>Transition to Postsecondary Education</td>
<td></td>
<td>Credential Rate Within One Year of Exit</td>
</tr>
<tr>
<td>Effectiveness in Serving Employers</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Staff Recommendation

These changes, while subtle, render our current performance based funding formula ineffective based on the new WIOA measures. To this end, staff recommends updating the formula in the following manner which will streamline calculations and reflect the new performance expectations set by the WIOA legislation.

- Base Funding (30% of total funds)
  - Institutional Grant (17% of total funds)
  - Enrollment (11% of total funds)
- Need (2% of total funds)
- Performance Based Funding (70% of total funds)
  - Outcomes (45% of total funds)
    - Average of the previous three years total outcomes
  - Quality Points (25% of total funding)

<table>
<thead>
<tr>
<th>Current Formula</th>
<th>Proposed Formula</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational Functioning Levels (Weighted)</td>
<td>Measurable Skill Gains (Weighted)</td>
</tr>
<tr>
<td>Receipt of GED</td>
<td>Transition to Postsecondary Education</td>
</tr>
<tr>
<td>Transition to Postsecondary Education</td>
<td>Employment 2\textsuperscript{nd} Quarter After Exit</td>
</tr>
<tr>
<td>Family Literacy</td>
<td>Median Earnings 2\textsuperscript{nd} Quarter After Exit</td>
</tr>
<tr>
<td>Retain Employment</td>
<td>Employment 4\textsuperscript{th} Quarter After Exit</td>
</tr>
<tr>
<td>Enter Employment</td>
<td>Credential Attainment</td>
</tr>
<tr>
<td>Gain (5 Points) Within Levels</td>
<td>Increase Involvement in Children’s Education</td>
</tr>
<tr>
<td>Citizenship Skills</td>
<td>Effectiveness in Serving Employers</td>
</tr>
<tr>
<td></td>
<td>College Readiness</td>
</tr>
<tr>
<td></td>
<td>Citizenship Skills</td>
</tr>
<tr>
<td></td>
<td>Left Public Assistance</td>
</tr>
</tbody>
</table>
10. **Adopt Amendments to the Workforce Investment Opportunity Act (WIOA) Combined State Plan for Kansas**

**Summary and Recommendation**

> In 2014, the Workforce Innovation and Opportunity Act was signed into law, resulting in Title II (adult education), becoming a partner in the new legislation. All agency partners in Kansas collaborated to develop the Combined State Plan for Kansas. Since the time that it was written, staff have determined updates to more appropriately address the needs of adult education programs under the new legislation. The Technical Education Authority reviewed and recommends approval of the updates to the funding formula and timing in which new awards are made.

**Current Status**

- The current WIOA Combined State Plan for Kansas utilizes a funding formula targeted to address performance measures under the former WIA (Workforce Innovation Act) legislation.

- The Combined State Plan designates that funds will be distributed for a period of three years, based on a competitive, multi-year grant, which provides an opportunity for any eligible adult education programs to apply for funding. Since funds are distributed on a performance based model, using the most recent three years aggregate data, the grant period is not long enough to establish performance, especially if there are new adult education providers.

- The Combined State Plan identifies specific percentages of state leadership funds to be expended on items such as salaries, professional development, and delivery of training. This is not required by federal legislation; rather it was included when the state plan was originally written and approved. The only federal requirement is that not more than 12.5% of federal funds will support state and local leadership activities.

**Staff Recommendation**

Board staff recommends for approval that the new (2018) funding formula be incorporated into the Combined State Plan for Kansas, replacing the 2014 version.

Board staff recommends for approval that the length of time between the competitive multi-year grants be extended from the current three year period to a five year period.

Board staff recommends for approval that the expense category percentages be removed to allow flexibility in programming and possible federal funding changes in the upcoming year(s).
Summary and Staff Recommendation

Staff is seeking to update the Office Operations section of the Board’s Policy Manual to bring it up to date. Changes would include updating the office organization chart, eliminating the Kan-Ed policy, updating the name of the University Support Staff Council, and removing a specific month for having the Board’s budget workshop. Staff is also proposing amendments to the Honorary Degree policy to give Board members more time to vet nominees, clarify what must be in the nomination paperwork submitted to the Board office, and clarify that a degree should not be promised or awarded prior to Board action on the nomination. These amendments have been reviewed by the Governance Committee. The Honorary Degree policy has also been reviewed by the Council of Business Officers. Staff recommends adoption of the proposed policy amendments.

Background

As part of an ongoing review and update of Board policies, staff is proposing several amendments to the Office Operations section of the Policy Manual to bring it current with current circumstances. Changes to the office organization chart are recommended to reflect that Communications and Government Relations are now two separate functions carried out by two separate positions; to reflect that the Adult Education and GED units have been moved from oversight by Academic Affairs to oversight by Workforce Development; to update the descriptions of Academic Affairs functions; to eliminate Kan-Ed as a unit within the office; and to show dotted line reporting from the Technical Education Authority to the Board through the Vice President of Workforce Development. Staff recommends removing the remaining Kan-Ed policy from the Policy Manual now that the bulk of the functions the unit once performed have been statutorily removed. Amendments to the Councils and Committees section are recommended to update terminology due to the conversion of all university classified staff to university support staff status. And staff is recommending an amendment to the section of the Policy Manual that requires an annual budget workshop to remove the specific month within which that workshop must occur.

Staff is also proposing amendments to the Board’s Honorary Degree policy. These amendments are intended to give Board members more time to vet nominees for honorary degrees, clarify what must be in the nomination paperwork, and clarify that such degrees should not be offered or promised prior to the Board’s action on the nomination.

Staff Recommendation

Staff recommends adoption of the proposed policy amendments set forth below:
B BOARD OFFICE STAFF AND OFFICE OPERATIONS

2. BOARD OFFICE STAFF

   a. See the following organization chart:
5. **KAN-ED ACT**

The KAN-ED Act was originally enacted in 2001 to provide for a broadband technology-based network to which schools, libraries, and hospitals may connect for broadband Internet access and intranet access for distance learning. The Legislature assigned to the Kansas Board of Regents responsibility for contracting for the creation, operation, and maintenance of the KAN-ED network as well as for creation of a plan to ensure that schools, libraries, and hospitals have quality, affordable access to the Internet and distance learning. In 2012, the Legislature enacted House Bill 2390 requiring the transition of schools, libraries, and hospitals having a direct KAN-ED connection to a commercially provided broadband internet connection. Pursuant to that bill, the Board is now responsible only to provide a program to facilitate the use of broadband technology-based video communication for distance learning and telemedicine by schools, libraries, and hospitals.

A. **BOARD MEMBERS AND BOARD OPERATIONS**

4. **COUNCILS AND COMMITTEES**

   f. **Classified and University Support Staff Council**

      The Classified and University Support Staff Council consists of the duly elected representatives from the Classified Staff (or University Support Staff) Council at each of the state universities and the University of Kansas Medical Center. The role of the Classified and University Support Staff Council is to advise the Board of Regents regarding matters relating to classified staff/university support staff issues and concerns. The general expectation is that Classified and Support Staff Council reports to the Board shall be made during the Board’s September and January meetings. The Classified and University Support Staff Council chair shall be from the same institution as the chair of the Council of Presidents.

D. **FISCAL MANAGEMENT AND BUSINESS ADMINISTRATION**

2. **STATE APPROPRIATIONS**

   a. **Unified State Appropriation Request**

      i. The official request for any new state appropriations for the state universities shall be made by the Board of Regents, pursuant to K.S.A. 74-3202c(a)(6), and amendments thereto, as a part of its unified appropriation request for state funding of postsecondary educational institutions.

      ii. The Board shall hold a budget workshop in July of each year with the purpose of conducting an in-depth review of the appropriation requests from the state universities to aid the Board in determining the submissions to be included in the Board of Regents’ unified state appropriation request to the Governor and Legislature. Board staff, in consultation with the Fiscal Affairs and Audit Committee, shall annually provide the state universities with guidance and a uniform format for the materials prepared for the Regents.

   b. **State University Annual Operating Budgets**

      i. The fiscal year of all institutions is July 1 through June 30, and shall be designated by reference to the calendar year in which the fiscal year ends.

      ii. The Board shall receive an annual operating budget that includes budgeted expenditures by program, source of funds and budgeted staffing and salaries by position for each program. The Board delegates to each chief executive officer the authority to appoint unclassified employees and to establish salaries for individual unclassified employees within the authorization provided by the Legislature and within general guidelines issued by the Board.
CHAPTER III: COORDINATION
A. ACADEMIC AFFAIRS

9. DEGREES

b. Standards

ii. Curriculum

(6) “Honorary degree” is a degree that is awarded as an exceptional honor bestowed upon a person without the fulfillment of the usual requirements. State universities may award honorary degrees upon approval by the Kansas Board of Regents and only in accordance with the following:

(a) Criteria

(i) Honorary degrees may be conferred only upon persons of notable intellectual, scholarly, professional, or creative achievement, or service to humanity. A candidate’s qualifications must be deeply grounded in a career of scholarship, research, creative activity, service to humanity or other profession consistent with the academic endeavors of the University awarding the degree.

(ii) Honorary degrees will be awarded only to exceptional candidates. Awarding this degree need not be considered an annual occurrence.

(iii) An honorary degree shall not be awarded for philanthropic activity or service to the University or the State of Kansas.

(iv) An honorary degree shall not be conferred upon any faculty member, administrator, or other official associated with the University until at least five years after such individual has been separated from the institution.

(v) An honorary degree shall not be conferred upon any holder of a Kansas elected or appointed public office until at least five years after such individual has vacated office.

(b) Process

The chief executive officer of the state university shall nominate to the Board for consideration, in accordance with K.S.A. 76-716, the name of any candidate for an honorary degree at least two months before the commencement or other event at which the degree is to be conferred. The nomination shall include such statements or materials demonstrating that:

(i) the nominee’s achievements and/or service are of such exceptional character as to merit the award of an honorary degree.

(ii) the honorary degree is not sought to recognize the nominee’s philanthropic activity or service to the University or the State of Kansas.

(iii) the nominee has not been a faculty member, administrator, or other official associated with the University, or has been separated at least five years from the institution.

(iv) the nominee has not held a Kansas elected or appointed public office for at least five years.

(c) At the time the agenda item is submitted, the name shall not be included; however, the state university shall send the proposed nomination, statement and materials individually to Regents and the President and Chief Executive Officer at the same time at least four weeks before the state university sends its agenda material requests to the Board office for the Board meeting at which the nomination is to be considered. No public communication of a proposed nomination shall be made until the name is presented for consideration to the open meeting of the Board. No candidate for nomination shall be promised an honorary degree before the Board has acted on the nomination.
E. Other Matters

1. Act on Naming of Building – KU

Chancellor Girod

Summary

The University of Kansas requests authorization to name the Memorial Stadium. Chancellor Girod will recommend a name for the Board’s approval in a separate communication with individual Board members. Memorial Stadium, built in 1920, is dedicated as a memorial to Kansas students who died in World War I.

2. Act on Non-Budgetary Legislative Items

Matt Casey, Director, Government Relations

Summary

The Board received a first read on the Private Postsecondary fee renewal and performance based budget unification last month. These items are now ready for final consideration. The Board will also receive an update to the upcoming 2018 session, which begins on January 8, 2018.

LEGISLATIVE PROPOSAL: PRIVATE AND OUT-OF-STATE POSTSECONDARY FEE STATUTE AMENDMENTS

Request: K.S.A. 74-32,181, authorizes the Kansas Board of Regents to charge fees to private and out-of-state postsecondary institutions operating in Kansas. Fees collected from regulated institutions are used by the Board to fund the regulatory duties associated with enforcing this Act. For the last several years, the Legislature has chosen to include a sunset provision in K.S.A. 74-32,181. Before this year, authority to charge the fees was scheduled to end June 30, 2017. The 2017 Kansas Legislature extended the sunset clause to July 1, 2018. If this statute is not further amended, the Board’s authority to charge these fees will be eliminated as of next year. To effectively meet the Board’s regulatory and consumer protection responsibilities of the private and out-of-state postsecondary education sector, staff recommends the Board seek legislation to eliminate the sunset clause, and to update language, and eliminate certain fees.

Background: Pursuant to K.S.A. 74-32,181, the Kansas Board of Regents is authorized to charge fees to cover the expenses to regulate private and out-of-state postsecondary institutions operating in Kansas. The fees generate the revenue necessary to support the work associated with regulating this sector. There are three proposed amendments to this statute: eliminating the sunset clause, eliminating six of the existing fees, and providing for flexibility in imposition of the renewal application fee.

Impact and Fiscal Note: The first proposed amendment would completely eliminate the sunset clause, extending indefinitely the Board’s authority to charge fees to private and out-of-state postsecondary institutions operating in Kansas. Eliminating the July 1, 2018 sunset clause allows the Board to continue charging fees required to support regulation of this sector. Without the fees authorized in K.S.A. 74-32,181, the Board would risk inadequate regulation of institutions operating in Kansas or the Board would need to use state funding, thus requiring Kansas taxpayers to fund the state’s work regulating these private and out-of-state entities.

In addition to requesting the sunset clause be removed from the statute, Staff has examined the fee structure, and in light of that review, is requesting elimination of some fee categories. The second proposed amendment eliminates six types of fees that are related to an institution’s name, location, ownership, representative, programs, and the on-site review of any branch campuses. The amount of the fees proposed for elimination ranges from $10 to $250. The additional costs to review these items are currently negligible and if the separate fee categories are eliminated the cost for such reviews would be covered by the annual renewal application fee. The economic impact
of eliminating these fees would be a 0.37 percent ($3,870 per annum) estimated decrease in fee revenue to the agency’s Private Postsecondary Fee Fund, which would not impact the unit’s ability to operate.

The final proposed amendment to the statute would modify language contained in the subsection concerning renewal application fees for institutions and any branch campuses. Adding the phrase “up to” before the percentage charged with the annual renewal application would allow the Board flexibility in adjusting the percentage within the statutory limits to coincide with the workload associated with the Board’s regulatory duties. Currently, the statute does not allow the Board to reduce the fees below the set 2% and 3%.

The proposed amendments would allow the Board to continue regulating private and out-of-state postsecondary institutions operating in Kansas by providing for adequate funding of those regulatory functions. These changes will help the Board ensure the quality of education received by the students attending and receiving degrees, certificates or diplomas from private and out-of-state institutions.

Staff Recommendation: Staff recommends the Board authorize a request for legislation to amend K.S.A. 74-32,181 to extend the Board’s authority to charge fees to regulate private and out-of-state postsecondary institutions and amend certain fee language and provisions with no time limit. The statute, including the proposed changes, is set forth below:

74-32,181. Fees. (a) The state board shall fix, charge and collect fees not to exceed the following amounts by adopting rules and regulations for such purposes:

   1) For institutions chartered, incorporated or otherwise organized under the laws of Kansas and having their principal place of business within the state of Kansas:

      Initial application fees:
      Non-degree granting institution   $2,000
      Degree granting institution       $3,000

      Initial evaluation fee (in addition to initial application fees):
      Non-degree level                   $750
      Associate degree level             $1,000
      Baccalaureate degree level         $2,000
      Master's degree level              $3,000
      Professional or doctoral degree level $4,000

      Renewal application fees:
      1) Non-degree granting institution $ Up to 2% of gross tuition,
         but not less than $500, nor more than $25,000
      2) Degree granting institution      $ Up to 2% of gross tuition,
         but not less than $1,000, nor more than $25,000

      New program submission fees, for each new program:
      Non-degree program                  $250
      Associate degree program             $500
      Baccalaureate degree program         $750
      Master's degree program              $1,000
Professional or doctoral degree program $2,000

Program modification fee, for each program $100

Branch campus site fees, for each branch campus site:
  Initial non-degree granting institution $1,500
  Initial degree granting institution $2,500

Renewal branch campus site fees, for each branch campus site:
  Non-degree granting institution Up to 2% of gross tuition,
  but not less than $500, nor more than $25,000
  Degree granting institution Up to 2% of gross tuition,
  but not less than $1,000, nor more than $25,000
  On-site branch campus review fee, for each site $250

Representative fees:
  Initial registration $200
  Renewal of registration $150
  Late submission of renewal of application fee $500
  Student transcript copy fee $10
  Returned check fee $50

Changes in institution profile fees:
  Change of institution name $100
  Change of institution location $100
  Change of ownership only $100

(2) For institutions domiciled or having their principal place of business outside the state of Kansas:

Initial application fees:
  Non-degree granting institution $4,000
  Degree granting institution $5,500

Initial evaluation fee (in addition to initial application fees):
  Non-degree level $1,500
  Associate degree level $2,000
  Baccalaureate degree level $3,000
  Master's degree level $4,000
  Professional or doctoral degree level $5,000

Renewal application fees:
  Non-degree granting institution Up to 3% of gross tuition,
  but not less than $1,000, nor more than $25,000
  Degree granting institution Up to 3% of gross tuition,
  but not less than $2,000, nor more than $25,000
New program submission fees, for each new program:

- Non-degree program: $500
- Associate degree program: $750
- Baccalaureate degree program: $1,000
- Master's degree program: $1,500
- Professional or doctoral degree program: $2,500
- Program modification fee, for each program: $100

Branch campus site fees, for each branch campus site:

- Initial non-degree granting institution: $4,000
- Initial degree granting institution: $5,500

Renewal branch campus site fees, for each branch campus site:

- Non-degree granting institution: Up to 3% of gross tuition, but not less than $1,000, nor more than $25,000
- Degree granting institution: Up to 3% of gross tuition, but not less than $2,000, nor more than $25,000

On-site branch campus review fee, for each site: $500

Representative fees:

- Initial registration: $350
- Renewal of registration: $250
- Late submission of renewal of application fee: $500
- Student transcript copy fee: $10
- Returned check fee: $50

Changes in institution profile fees:

- Change of institution name: $100
- Change of institution location: $100
- Change of ownership only: $100

(b) Fees shall not be refundable.

(c) If there is a change in the ownership of an institution and, if at the same time, there also are changes in the institution's programs of instruction, location, entrance requirements or other changes, the institution shall be required to submit an application for an initial certificate of approval and shall pay all applicable fees associated with an initial application.

(d) An application for renewal shall be deemed late if the applicant fails to submit a completed application for renewal, including all required documentation, information and fees requested by the state board to complete the renewal process, at least 60 days prior to the expiration of the institution's certificate of approval.

(e) The state board shall determine on or before June 1 of each year the amount of revenue which will be required to properly carry out and enforce the provisions of the Kansas private and out-of-state postsecondary educational
institution act for the next ensuing fiscal year and shall fix the fees authorized for such year at the sum deemed necessary for such purposes within the limits of this section.

(f) Fees may be charged to conduct onsite reviews for degree granting and non-degree granting institutions or to review curriculum in content areas where the state board does not have expertise.

(g) The provisions of this section shall expire on June 30, 2017.

LEGISLATIVE PROPOSAL: UNIFICATION OF STATUTES RELATED TO PERFORMANCE BASED BUDGETING AND PERFORMANCE AGREEMENTS

Request: The 2016 Legislature enacted a new performance based budgeting system for state government, based on recommendations and efforts of the Pew Center for Research. Although that work was not intended for universities, the statute enacted includes all state agencies, which includes the state universities. Better suited to the universities is application of the long-standing performance agreement process. This request would reference the Board of Regents’ performance agreement requirements for the universities, that are also required by Kansas law, within the performance based budgeting statute to clarify that the universities comply with the Board’s process in lieu of this new one.

Background: In 1999, the Kansas Legislature enacted the Kansas Higher Education Coordination Act. Within that Act, K.S.A. 74-3202d established improvement plans for the public higher education institutions in Kansas and tied the awarding of new state funds to these improvement plans. These plans are commonly known as performance agreements. Key to the agreements are the institutions’ performance indicators. If a state university, municipal university, community college or technical college wishes to access new state funds (should they become available), it is required to participate in this process.

The Board of Regents is responsible for reviewing and approving performance agreements, providing technical assistance to institutions as they develop, implement and revise their performance goals and measures, and determining whether each institution is eligible for new state funds in any given year based on whether the institutions’ measurable performance goals have been met.

At least once every three years, institutions negotiate a new performance agreement with the Board. Currently, Foresight 2020 (the Board’s strategic plan for the System), provides the foundation for each institution’s performance agreement. In the summer of 2016 each institution submitted a new three-year plan, which the Board Academic Affairs Standing Committee reviewed last Fall. The full Board acted on these plans at its December 2016 meeting.

The Board is also responsible for determining the amount of new state funds awarded, which is based on an institution’s level of compliance with its performance agreement and the funds available for distribution. Institutions report annually on compliance with their agreements. The most recent annual compliance report is for AY 2015 and is currently being reviewed by the Board’s Academic Affairs Standing Committee. It is expected the full Board will act on these reports at its December 2017 meeting on the AY 2016 compliance reports. Since 2004, there have been 25 instances of institutions losing all or a portion of any new funds for which they were eligible.

Impact: This proposal would clarify for the universities that they do not have to complete the additional paperwork required by the new process and instead the Board of Regents’ performance agreement process would continue to be the focus of their strategic efforts.
**Fiscal Note:** This legislation would conserve staff time by avoiding the detailed spreadsheets mandated within the performance budgeting process that do not align with how the universities’ finances are structured. OR This bill would have no fiscal effect.

**Draft Bill Language:**
Session of 2018

_______ BILL No. XX
By Committee on ________

AN ACT concerning state finances; budget process; program service inventory, performance based budgeting system and integrated budget fiscal process; amending K.S.A. 2017 Supp. 75-3718b, and repealing the existing section.

*Be it enacted by the Legislature of the State of Kansas:*

Section 1. K.S.A. 2017 Supp. 75-3718b is hereby amended to read as follows: 75-3718b. (a) On or before January 14, 2019, the secretary of administration, in consultation with the division of the budget, the office of revisor of statutes and the Kansas legislative research department, shall implement a budget process that accomplishes the following objectives:

(1) A program service inventory, to be complete on or before January 9, 2017. Such inventory shall include, but not be limited to, the following:
   (A) Identification of agency programs and subprograms by objective, function and purpose;
   (B) the state or federal statutory citation authorizing those programs, if any;
   (C) identification of programs that are mandatory versus discretionary;
   (D) a history of the programs, including interaction with other agency programs and objectives;
   (E) state matching or other federal financial requirements;
   (F) prioritization of the level of all programs and subprograms; and
   (G) the consequence of not funding the program or subprogram.

(2) An integrated budget fiscal process, to be complete on or before January 6, 2018. Such process shall institute common accounting procedures consistent with budget development, budget approval, budget submission, through actual expenditures by fund.

(3) A performance based budgeting system, to be completed on or before January 14, 2019. Such budgeting system shall include, but not be limited to, the following:
   (A) Incorporation of various outcome based performance measures, for state programs; and
   (B) enhancement of the capability to compare program effectiveness across multiple state and political boundaries.

(4) Programs of agencies subject to the performance review requirements of K.S.A. 74-3202d, and amendments thereto, shall not be included in the program service inventory and such agencies shall not otherwise be subject to the provisions of this section.

Sec. 2. K.S.A. 2017 Supp. 75-3718b is hereby repealed.
Sec. 3. This act shall take effect and be in force from and after its publication in the statute book.

VI. Adjournment
AGENDA

KANSAS BOARD OF REGENTS
ACADEMIC AFFAIRS STANDING COMMITTEE
November 15, 2017
10:30 am – noon

The Board Academic Affairs Standing Committee will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

I. Call To Order
   Regent Bangerter, Chair
   A. Approve Minutes
      November 15, 2017 regular meeting
      December 4, 2017 conference call

II. Approve AY2016 Performance Reports
   A. Approve AY 2016 Performance Reports for Dodge City Community College, Garden City Community College, and Pratt Community College
   B. Approve AY 2016 Performance Reports for All Other Institutions

III. Approve Consent and Discussion items for the December 20th Board Agenda
   A. Consent Agenda
      1. Request Approval for a Bachelor of Science in Homeland Security
         WSU
   B. Discussion Agenda
      1. BAASC 18-03 Approval of Distinguished Professor Comprehensive Performance Evaluation Report
         • Dr. Blake Peterson, University of Kansas
         • Dr. Kenneth Kriz, Wichita State University
         Max Fridell, KBOR

IV Receive Reports
   A. BAASC 18-07 Approval of Transfer and Articulation Report
      Bruce MacTavish, Washburn and Lisa Beck, KU
   B. Act on Request for Approval of Courses for System Wide Transfer
      Karla Wiscombe, KBOR
   C. BAASC 18-06 Approval of Qualified Admissions Report
      Max Fridell, KBOR

V. Adjournment
<table>
<thead>
<tr>
<th>MEETING DATES</th>
<th>TIME</th>
<th>AGENDA MATERIALS DUE</th>
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<tbody>
<tr>
<td>December 20, 2017</td>
<td>Face to Face</td>
<td>10:30 am</td>
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<tr>
<td>January 2, 2018</td>
<td>Conference Call</td>
<td>11:00 am</td>
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<tr>
<td>January 17, 2018</td>
<td>Face to Face</td>
<td>10:30 am</td>
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<tr>
<td>January 29, 2018</td>
<td>Conference Call</td>
<td>11:00 am</td>
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<td>February 14, 2018</td>
<td>Face to Face</td>
<td>10:30 am</td>
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<td>February 26, 2018</td>
<td>Conference Call</td>
<td>11:00 am</td>
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<td>March 14, 2018</td>
<td>Face to Face - PSU</td>
<td>10:30 am</td>
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<tr>
<td>April 30, 2018</td>
<td>Conference Call</td>
<td>11:00 am</td>
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<td>May 16, 2018</td>
<td>Face to Face - KUMC</td>
<td>10:30 am</td>
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<tr>
<td>June 4, 2018</td>
<td>Conference Call</td>
<td>11:00 am</td>
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<tr>
<td>June 20, 2018</td>
<td>Face to Face</td>
<td>10:30 am</td>
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The November 15, 2017, meeting of the Board Academic Affairs Standing Committee of the Kansas Board of Regents was called to order by Chair Regent Bangerter at 10:30 a.m. The meeting was held at Wichita State University, Rhatigan Student Center, Meeker Room (RSC 238) located at 1845 N Fairmount, Wichita, KS 67260.

**In Attendance:**

<table>
<thead>
<tr>
<th>Members</th>
<th>Regent Bangerter</th>
<th>Regent Van Etten</th>
<th>Regent Murguia</th>
<th>Regent Thomas</th>
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<tr>
<td>Staff</td>
<td>Jean Redeker</td>
<td>Scott Smathers</td>
<td>April Henry</td>
<td>Karla Wiscombe</td>
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<td>Others</td>
<td>Ed Kremer, KCKC</td>
<td>Tiffany Bohm, KCKCC</td>
<td>Lynette Olson, PSU</td>
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<td></td>
<td>Rob Catlett, ESU</td>
<td>Harold Arnett, Cowley CC</td>
<td>Greg Nicholas, SATC</td>
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<td></td>
<td>Stuart Day, KU</td>
<td>Megan McReynolds, ESU</td>
<td>Adam John, Dodge City CC</td>
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<td>Brad Bennett, Colby CC</td>
<td>Brian Lindshield, KSU</td>
<td>Adam Borth, Fort Scott CC</td>
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<td>Rick Muma, WSU</td>
<td>Sarah Robb, Neosho CC</td>
<td>Aron Potter, Coffeyville CC</td>
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<td>Brian Niehoff, KSU</td>
<td>Shazia Sidiq, KCKCC</td>
<td>Michael Fitzpatrick, Pratt CC</td>
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<td>Steve Loewen, FHTC</td>
<td>Seth Carter, Colby CC</td>
<td>Lori Winningham, Butler CC</td>
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<td>Khawaja Saeed, WSU</td>
<td>Erin Shaw, Highland CC</td>
<td>Kara Wheeler, Independence CC</td>
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<td>Emily Brandt, FHSU</td>
<td>Erick Burks, NCK Tech</td>
<td>Cindy Hoss, Hutchinson CC</td>
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<td></td>
<td>Corey Isbell, NCK Tech</td>
<td>Ben Schears, NWKTC</td>
<td>Jennifer Brown, NCK Tech</td>
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**ANNOUNCEMENT**

Chair Bangerter welcomed everyone and introduced the Council of Faculty Senate Presidents’ liaisons Rob Catlett, ESU, and Brian Lindshield, KSU.

**APPROVAL OF MINUTES**

Regent Thomas moved that the minutes of the September 20, 2017, regular meeting and the October 30, 2017, conference call be approved. Following the second of Regent Murguia, the motion carried.

**II. Follow up on questions raised during the October 30th conference call**

- Bachelor of Science in Business Administration with a Major in Professional Strategic Selling at KSU
  - The Business Orientation course is a six-hour time commitment over the semester period with no tuition and no fees
The Business Information Technology course is self-paced proficiency class and requires a textbook which includes the testing materials. 95% of students enrolled in these courses pass within the first semester, others will receive remedial help as needed. Neither of these courses extend the time required for degree completion.

- Role of KBOR staff in identifying high demand programs
  - The institutions determine the degree programs that will meet high demand needs
  - KBOR staff review submitted degree proposals to ensure compliance with Board policy

- Master of Science in Athletic Training at KSU
  - The accrediting body is requiring a Master’s degree for Athletic Training across the nation
  - Demand is high for Athletic Trainers due to the sports industry
  - All state universities have BS of Athletic Training degrees and several institutions are moving their degrees to master’s level while other institutions are considering options.

- Master of Science in Global Supply Chain Management at WSU
  - The program will be housed in the Finance, Real Estate, and Decision Sciences (FREDS) department located within the Barton School of Business

III. Approve AY2016 Performance Reports for December 20th Board Agenda
BAASC discussed the questions raised during the October 30th conference call.

- Independence CC response
  - Q: For indicator #5 please explain the decrease for the percentage of students who achieve a 2.0 or higher semester GPA after being placed on Academic Probation.
    - Academic probation was not handled in a positive way and the process has changed to retain students
    - Involving Academic Advisors and working with students instead of sending an informal letter
    - For students on Academic Probation, it is difficult to increase their GPA within one semester

- KCKCC response
  - Q: For the overall performance of the Nursing department, how do those students impact KCKCC’s Performance Report?
    - BAASC received course enrollment handout
    - Currently three years under 75% pass rate on licensure exam first attempt and have been placed in a Focus group by Accreditation Commission for Education in Nursing (ACEN)
    - Encountered staffing issues, made curriculum changes, and reviewed internal process
    - Currently 85% pass rate for all attempts for licensure exam

- Neosho CC response
  - Q: For indicator #1 please explain the decrease in the total number of certificates and degrees awarded as indicated in KHEDS.
    - Enrollment declined over three years of review cycle
    - Nursing program gone through curriculum change to reduce the total number of hours for a student to obtain a RN degree and this created a decrease in CNA Students
    - The percentage of students of total enrollment who achieve completion is remaining steady

- NWKTC response
  - Q: For indicator #1 please explain the decrease in the first to second year retention rates of the college-ready cohort.
    - For indicator #6 please explain the decrease in the three-year graduation rate of all students.
      - Reviewed historical data and NWKTC is dependent upon athletic students
      - Working to recruit non-athletic students
Increase Technical degrees, CSI program, and Business Technology

- NCK Tech response
  
  Q: For indicator #5 please explain the decrease for the percentage of students who achieve a 2.0 or higher semester GPA after being placed on Academic Probation.
  
  o Did not miss the baseline by much -- only a few students away from meeting goal
  o Revamping the remedial education model to a co-requisite model

- Colby CC response
  
  Q: Please explain the decrease for indicators #1, #2, #3, and #4.
  
  o Decrease in enrollment during this period and failed to report the CAN credentials earned
  o Recalculated information and come close to baseline number
  o Voluntarily reduced part-time nursing program due to concern over pass rates
  o Met or exceeded Perkins core indicators except for non-traditional participation
  o Indicator two missed by 1.9% and realize there is still work to do and have a plan in place
  o Indicator three missed by 4%; hosted first career fair and increased IPEDS rate by 4%
  o 18 accreditation visits in the last three years including a Title IV visit
  o Indicator four has data issues in baseline calculations and we are restructuring the remedial process

- Dodge City CC response
  
  Q: Each institution shall explain the reasons for the decrease of its indicators.
  
  o Identified issues involving personnel and made appropriate corrections
  o Changing the personnel culture to a team approach

- Garden City CC response
  
  Q: Each institution shall explain the reasons for the decrease of its indicators.
  
  o Retention is related to demographics and the changing culture
  o Developmental students comprise 78% of the student body

- Pratt CC response
  
  Q: Each institution shall explain the reasons for the decrease of its indicators.
  
  o Issues with developmental and retention classes identified within the electrical line and power program
  o Students employed through occupational work experience during the summer do not return to college until two or three years later

Follow up questions were asked and answered regarding various topics pertaining to the AY2016 Performance Reports.

BAASC discussed the options for funding Dodge City CC, Garden City CC, and Pratt CC. An agreement was not reached and Regent Bangerter postponed further discussion to the December 20th BAASC meeting.

Approve Degree and Certificate Programs, and Accreditation request for November 15th Board Agenda
Regent Murgia moved to approve the following items to be placed on today’s Boards agenda. Regent Thomas seconded, and the motion carried.

1. Request Approval for a Master of Science in Athletic Training
2. Request Approval for a Bachelor of Interdisciplinary Studies with a Major in General Studies
3. Request Approval for a Master of Science in Global Supply Chain Management
4. Request Approval to Seek Accreditation from the Council for Accreditation of Counseling and Related Educational Programs
5. Request Approval for Degree and Certificate Programs
a) Technical Certificate in Biomanufacturing  
   b) Associate of Applied Science Degree, a Technical Certificate B  
      and a Technical Certificate A in Welding  
   c) Technical Certificate in Practical Nursing  
6. Request Approval for a Bachelor of Science in Business Administration with a Major in Professional Strategic Selling

IV. Act on Proposed Amendments to Policy on Approval of Programs for Community Colleges, Technical College and Washburn Institute of Technology for November 15th Board Agenda.
Scott Smathers, KBOR, presented a brief description of the proposed changes to the Policy.

- The changes reduce the amount of time required for program approval for Community Colleges, Technical Colleges and Washburn Institute of Technology
- Technical Education Authority (TEA) and KBOR staff will continue to review the proposed programs, before they are sent to the Board
- Approximately 18 programs annually
- If BAASC approves, the policy changes will go before the Board in December

Discussion was held and Regent Murgia moved to approve the Proposed Amendments to Policy on Approval of Programs for Community Colleges, Technical College and Washburn Institute of Technology. Regent Thomas seconded, and the motion carried.

V. Receive Reports

A. BAASC 18-06 Approval of Qualified Admission Report  
   - Postponed to the December 20th BAASC Meeting

   - Postponed to the December 20th BAASC Meeting

Other Matters
- None

ADJOURNMENT
There being no further business, the Chair adjourned the meeting at 11:57 am.
The Board Academic Affairs Standing Committee of the Kansas Board of Regents met by conference call at 11:02 a.m. on Monday, December 4, 2017.

In Attendance:

Members:  Regent Bangerter  Regent Murguia  Regent Thomas
          Regent Van Etten

Staff:    Jean Redeker          April Henry          Renee Burlingham
         Karla Wiscombe          Max Fridell          Julene Miller
         Sam Christy-Dangermond  Scott Smathers

Institutions Represented:

           KSU  PSU  KU
          WSU  Coffeyville CC  Colby CC
       Garden City CC  Pratt CC  Seward County CC

Meeting was called to order at 11:02 a.m. by Regent Bangerter.

Regent Bangerter addressed the items on the agenda and no questions were raised by BAASC.

Meeting was adjourned at 11:05 am.
AGENDA

Fiscal Affairs and Audit Standing Committee
Wednesday, December 20, 2017
10:15-11:45 am, Kathy Rupp Conference Room

I. OLD BUSINESS

A. Follow up on issues raised during the December 5 teleconference regarding FAA items on the Board’s agenda and any other questions/clarifications about Board agenda items

II. NEW BUSINESS

A. Approve minutes of committee meeting on November 15, 2017

B. Follow up on issues raised during the December 5 teleconference call regarding FAA items on the Board’s agenda and any other questions/clarifications

C. Regular Board agenda items under Fiscal Affairs and Audit (e.g., Final Action on State Universities’ Housing and Food Service Rates)

D. FAA 18-03 Staff Overview of Board’s Capital Budgeting Process and Status of Campus Master Plans

E. FAA 18-04 Receive accountability reports on outcomes from major state funding investments (KSU, KSU-Veterinary Medical Center, WSU)

F. Audits for committee review and discussion (standing item)

G. Other Committee Business

III. OTHER COMMITTEE ITEMS

Next meeting dates

1. January 2, 11am (Agenda planning conference call)
2. January 17, 10:15 a.m., Board of Regents Office
AGENDA

Board Governance Committee
Wednesday, December 20, 2017
8:45-10:00
Kathy Rupp Conference Room

I. APPROVE MINUTES FROM NOVEMBER 15, 2017

II. GOV 18-03, Discuss and Develop Recommendations on Updating Foresight 2020 – Process for Development

III. CONSIDER BOARD APPROVED TOPICS FOR THE GOVERNANCE COMMITTEE

A. GOV 18-05, Receive State University Annual Campus Security Reports – Executive Session
   1. ESU
   2. WSU

IV. NEXT MEETING DATES

A. January 17, 2018
B. February 14, 2018 (?)
MINUTES

GOVERNANCE COMMITTEE
November 15, 2017 Minutes

The Kansas Board of Regents Governance Committee met on Wednesday, November 15, 2017. Chair Dave Murfin called the meeting to order at 9:02 a.m. Proper notice was given according to law.

Members Present: Dave Murfin, Chair
Shane Bangerter
Dennis Mullin

MINUTES
Regent Bangerter moved to approve the minutes of September 20, 2017. Regent Mullin seconded, and the motion carried.

BOARD POLICY AMENDMENTS
General Counsel Julene Miller presented amendments to the following Board policies: Board Office Organization Chart, Kan-Ed Act, Councils and Committees – University Support Staff Council, State Appropriations – Unified State Appropriation Request, and Degrees – Honorary Degree. The amendments to the Organization Chart, University Support Staff Council, Unified State Appropriation Request, and the removal of the Kan-Ed Act update the policies to reflect current practices. The amendments to the Honorary Degree policy are being proposed based on the Board’s desire to have more time to review nominations, which was discussed at the August retreat. The amendments also include language that clarifies what the universities should include in the nomination letter. Following discussion, the Committee members want the Board to receive the nomination letter for honorary degrees at least four weeks before the request is placed on the Board’s agenda for action. Regent Mullin moved to approve all the policies, as amended. Regent Bangerter seconded. The motion carried.

( Policies filed with Official Minutes)

APPROVAL OF PROGRAMS FOR COMMUNITY COLLEGES, TECHNICAL COLLEGES AND WASHBURN INSTITUTE OF TECHNOLOGY POLICY AMENDMENTS
Scott Smathers, Vice President for Workforce Development, presented proposed amendments to the Approval of Programs for Community Colleges, Technical Colleges and Washburn Institute of Technology policy. The proposed amendments streamline and simplify the program approval process for the two-year colleges. Vice President Smathers noted that the Board Academic Affairs Standing Committee will review the proposed amendments later in the day. Following discussion, Regent Bangerter moved to approve. Regent Mullin seconded, and the motion carried.

(Policy filed with Official Minutes)

ADEQUATE SECURITY MEASURES – WSU
General Counsel Miller presented Wichita State University’s request to use temporary adequate security measures when scenario-based training for active threat situations are being conducted. These scenario based-trainings will be conducted at different locations on the campus and at different times. For safety reasons, it is important for these types of trainings to be conducted in a controlled environment – free from all lethal materials and weapons. It was noted that each training session can last up to four hours and the temporary security measures will be removed once the session has ended. Following discussion, Regent Mullin moved to approve, and Regent Bangerter seconded. The motion carried.
STRATEGIC PLANNING
President Flanders reported he is assembling small groups from across the system to gather information on the most effective process for developing a new Board strategic plan. The first group met earlier in the month and believes that the Board’s plan needs to be simplified and focused on what higher education can do for Kansas families and businesses. President Flanders plans to meet with the next group sometime in December.

ADJOURNMENT
The Chair adjourned the meeting at 10:00 a.m.
AGENDA

System Council of Presidents
December 20, 2017
10:15 a.m.
Suite 530

1. Approve minutes of November 15, 2017 meeting
2. Report from System Council of Chief Academic Officers
3. Receive information on mental health services provided by Valley Hope – Pat George
4. Receive information on the Concurrent Enrollment Taskforce – President Flanders
5. Discuss mergers/affiliations – President Myers
6. Other matters
MINUTES

System Council of Presidents
Rhatigan Student Center
Wichita State University
November 15, 2017
10:00 a.m.-10:30 a.m.
Herrman Room 262

Members present: President John Bardo, Wichita State University
President Daniel Barwick, Independence Community College – Co-Chair
President Mike Calvert, Pratt Community College
President Jerry Farley, Washburn University
President Allison Garrett, Emporia State University
Chancellor Douglas Girod, University of Kansas - Acting Co-Chair
President Kim Krull, Butler Community College
Provost April Mason, Kansas State University
President Ben Schears, Northwest Kansas Technical College
President Steve Scott, Pittsburg State University
President Andy Tompkins, Fort Hays State University
President Ken Trzaska, Seward County Community College

President Barwick, serving as co-chair, called the meeting to order at 10:02 a.m.

1. Minutes from September 20, 2017, meeting—moved by President Scott, seconded by President Allison Garrett, approved.

2. Report from System Council of Chief Academic Officers.

    Provost April Mason provided the SCOCAO report. At the SCOCAO meeting, there was an update given for the Transfer and Articulation Council. Additional courses are being moved forward. Thanks were given to the faculty working hard on this effort. There was a discussion of Credit for Prior Learning and the differences in HLC liaison interpretation of the number of credits that can be brought in. Jean Redeker gave an update on the Developmental Education Working group and the new $50K Lumina grant to assist stopped out students to return and finish a post-secondary degree.


    Scott Smathers provided the Data Advisory Group report. They are analyzing the data that they collect and the data they ask the universities to provide to determine if they are collecting and providing the most useful information. This analysis might delay the release of the data book, but they believe it will be beneficial in the long run.

4. Other matters.

    President Tompkins introduced the next President of Fort Hays State University, Dr. Tisa Mason, who will begin her Presidency in December, 2017.

    Dr. Blake Flanders indicated that campuses need to encourage student veterans to take better advantage of the services available to them.

There being no further business, the meeting adjourned at 10:10 a.m.
AGENDA

Council of Presidents
December 20, 2017
11 a.m. or adjournment of SCOPs
Suite 530

1. Approve minutes of November 15, 2017, meeting
2. Report from Council of Chief Academic Officers: April Mason
3. Report from Council of Chief Business Officers: Cindy Bontrager
   a. Draft Crowdfunding Policy (attached)
4. Report from Council of Government Relations Officers: Sue Peterson
5. Report from Council of Chief Student Affairs Officers: Pat Bosco
6. Report from University Support Staff Council: Carrie Fink
7. Tuition Adjustment for Certain Graduate Programs: Allison Garrett
8. Receive update on Health Insurance Taskforce: President Scott
9. Other matters
CHAPTER II: GOVERNANCE\(^1\) – STATE UNIVERSITIES

\[\ldots\]

D FISCAL MANAGEMENT AND BUSINESS ADMINISTRATION (see Chapter III., Section B. for additional fiscal management policies applicable to state universities)

\[\ldots\]

5 CROWDFUNDING

Crowdfunding is the practice of funding a project or venture by soliciting relatively small donations from a large number of people, typically via the Internet. This policy applies to crowdfunding campaigns undertaken by any individual associated with a state university (e.g., faculty, staff or students) using the university’s system or a third-party crowdfunding platform. This policy does not apply to crowdfunding campaigns undertaken by a state university’s official endowment or foundation. Use of crowdfunding to raise funds in support of a project is subject to all Kansas Board of Regents policies, University policies, as well as local, state and federal laws.

Each state university shall adopt a policy that, at minimum, shall ensure that fundraising campaigns and projects undertaken by individuals or groups that claim to do so on behalf of the University or University-affiliated entities, receive the necessary approvals and are subject to all University rules, policies, compliance regulations and state and federal law. The Policy is aimed at protecting the use of the University’s name, brand, and logo, and at ensuring that such fundraising and related crowdfunding projects are consistent with the University’s interests and are appropriately designed and presented to the donor community.

Projects that use University resources or facilities, or that involve human or animal subjects, controlled substances or proprietary materials are required to comply with the University’s policy for crowdfunding and must receive approval from the appropriate officials as set forth in the University’s policy.

\(^1\) See Chapter I., Section A.3. for definition of Governance.
MINUTES

Council of Presidents
Rhatigan Student Center
Wichita State University
November 15, 2017
10:30 - 11:30 a.m.
Herrman Room 262

Members present: President John Bardo, Wichita State University
President Allison Garrett, Emporia State University
Chancellor Douglas Girod, University of Kansas – Acting Chair
Provost April Mason, Kansas State University
President Steve Scott, Pittsburg State University
President Andy Tompkins, Fort Hays State University

The meeting convened at 10:12 a.m. by Chancellor Girod.

1. Minutes from September 20, 2017 meeting—moved by President Bardo, seconded by President Garrett, approved.

2. Report from Council of Chief Academic Officers—April Mason, Provost and Senior Vice President, Kansas State University.

Three degree programs were approved on second reading: Bachelor’s of Science in Homeland Security at WSU, and a Master’s degree in Athletic Training and a Bachelor’s degree in Business Professional Strategic Selling at KSU. COPs unanimously approved all three degrees.

COCAO talked about the proposed amendments to the policy on auditing courses. There has been some restriction on individual campuses, and COCAO has asked that graduate courses be taken out of consideration. They will take it back to individual campuses to discuss.

COCAO discussed the current accreditation policy. They propose that they report only on an every-other-year basis, and they are asking for COPs’ input on this proposal. President Scott proposed that only initial program accreditations should be brought forward. COPs would then report on that, but, otherwise, they would not report every year. Chancellor Girod suggested that they only report on active accreditation processes. President Bardo asked that the Board be provided with a list of each university’s accreditation cycles and then only report during the active year. President Scott suggested they only report on regional accreditations. COPs approved an every-other-year basis for the reports.

COCAO is working to synchronize credit-hour requirements for same degree programs at all campuses based on the 120-hour degree requirement. As these programs have to be approved by the various governance groups on each campus, this will take time to accomplish. Dr. Flanders believes there could be legislative action coming forward on this issue, so he would like to see the universities take care of accomplishing this on their own before that occurs.

COCAO’s luncheon discussion will include discussion of closed captioning on university websites and the related costs. As it is a very expensive endeavor, COCAO is looking at ways to share the associated costs in order to meet the Americans with Disabilities Act requirement.
3. Report from Council of Business Officers—Cindy Bontrager, Vice President for Administration and Finance, Kansas State University

At the request of President Scott, COBO reviewed the Limited Retirement Healthcare Bridge to determine if it should be made applicable to USS positions. COBO is recommending to COPS that the policy be removed since the CEOs have the authority to offer a healthcare bridge to all university employees, including USS. CEOs have the authority to set salaries and negotiate separation agreements. Each of our Human Capital or Human Resources Offices will maintain the guidelines for the Limited Retirement Healthcare Bridge so it can be used when it is in the best interest of the University and an employee. Most campuses reported that the healthcare bridge is rarely used.

COBO is looking to develop interaction between the five university representatives serving on the Employee Advisory Committee (EAC), which is an advisory committee to the Healthcare Commission which oversees the State’s health insurance program. There is an active bill that moves the administration of the healthcare plan to the Department of Administration from the Department of Health and Environment.

Sue Peterson and Matt Casey presented draft language from COGRO and Board Counsel that exempts the universities in the Performance Based Budgeting requirements statute recently passed by the state legislature. COBO supports the language to clarify the Regents universities statutory performance review requirements.

COBO reviewed and made a slight revision to the crowdfunding policy drafted by Board Counsel. Once the final draft has been approved by COBO, then, Board Counsel will move the policy forward to the Fiscal Affairs and Audit Committee and then the Governance Committee.

During the past legislative session, the Education Building Fund (EBF) became a no-limit fund under the authority of KBOR. Board staff is proposing changes to the R&R process after discussion with university architects and facilities staff and COBO. Universities will not submit their R&R lists for board approval in December. Board discussion in December will focus on the amount available to allocate from the EBF fund and approval of lump sum distribution amounts for each campus allocated based on gross square feet. Board staff intends to engage a consultant to evaluate the current condition of campus buildings and establish a revised deferred maintenance cost for each campus. Board staff will be requesting an appropriation proviso change that removes the requirement that EBF funds are distributed based on gross square feet and removes the two-year expense limit.

COBO continues discussion on utilities and search firm efficiencies. Blake Flanders and Elaine Frisbie met with a Trane representative who presented information from Sightlines. Two major issues were highlighted—buildings with equipment installed but not being optimized in terms of understanding the information the equipment provides and an aging workforce with retirements pending and untrained replacements. COBO will continue working with Board staff to identify issues to address in a meeting with Westar to discuss utility rates, billing transparency and other concerns. Elaine is working on a RFP for hiring search firms for institutions to use for executive searches.

Universities are working on budget appeal letters due to the Board Office on Friday, November 17. The system top priority will remain restoration of the $24 M. COBO continues to monitor the State’s funding each month. The Consensus Estimating Group increased the FY 2018 revenue estimate by $108.3 million and increased FY 2019 by $121.2 million. The legislature’s reaction to the court’s ruling on the Gannon case* is critical and impacts all agencies funded from state general funds.
*K-12 Supreme Court Decision:* The state Supreme Court issued an 88-page ruling on the Gannon school finance formula lawsuit earlier this week. They do not believe the current formula is constitutional—in both adequacy and equity, although they do not cite any particular dollar amount that should be added. They stayed their ruling until next June 30, so the Legislature has until the spring to consider more funding and/or changes to the formula that the court cited as exacerbating equity across the state. This is a potential cost to the State General Fund, possibly hundreds of millions, so it is of concern to our system as we compete for resources.

4. **Report from Council of Government Relations Officers—Sue Peterson, Assistant to the President/Chief Government Affairs Officer, Kansas State University**

COGRO met in October and November. Dr. Peterson reported that Higher Ed Day at the Capitol will be on January 18, 2018, starting with a 7:30 am breakfast, which will include KBOR, COPs, and the legislature. Each institution will plan their own events and displays. They also have a State of the State reception planned for the day of the Governor’s State of the State Address.

COGRO has a weekly breakfast during the Legislative Session. They discussed messaging of the Board priority of restoration of the FY’17 cuts. The House Appropriations Chair is discussing what hearings might be held during the FY’18 Session, and COGRO asked COPs what areas of higher education they would like them to focus on during the Session.

COGRO recommends a bill to be introduced that sites the 1999 statute which requires us to provide performance-based funding reports. COGRO presented the legislation to COBO, and they agreed. This is being done to clear up any confusion between existing State statutes on performance-based budget submissions.

5. **Report from Council of Student Affairs Officers—Pat Bosco, Vice President for Student Life/Dean of Students, Kansas State University.**

COSAO did not meet in October or November, so there was no report to provide.

6. **Report from University Support Staff Council—Carrie Fink, President of University Support Staff Senate, Kansas State University.**

USSC reached out to several State agencies in order to determine what policies they have that State universities do not have and that could possibly be implemented. The Infants at Work Program (6 weeks to 6 month old infants) was seen very favorably by the majority of agencies.

They discussed the health care bridge. They were concerned about inconsistencies at the individual universities if the policy was eliminated.

7. **State Employee Health Plan: Steve Scott**

See COBO report.

8. **Other matters**

President Scott asked if the Board would like to continue hearing campus reports from each of the six state university CEOs, and Dr. Flanders indicated that the Board would like to continue hearing the monthly reports.

There being no other business, the meeting adjourned at 11:21 a.m.
AGENDA

SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS
December 20, 2017
8:30 am – 9:15 am

The System Council of Chief Academic Officers will meet in Suite 530 located in the Curtis State Office Building at 1000 SW Jackson, Topeka, Kansas, 66612.

I. Call To Order
   A. Approve Minutes
      November 15, 2017, Meeting

II. Introduction of New Staff
   Jean Redeker, KBOR

III. Update
   A. Transfer and Articulation Council
      Steve Loewen, FHTC
   B. Credit for Prior Learning
      Karla Wiscombe, KBOR
   C. Developmental Education Working Group
      Jean Redeker, KBOR
   D. Great Plains Conference on Acceleration 2018
      Jean Redeker, KBOR
   E. KCIA & 60 credit hour Associate Degree
      Todd Carter, Seward County CC
   F. CEP Taskforce
      Tim Peterson, KBOR
   G. Get AHEAD Initiative
      Tim Peterson, KBOR

III. Other Matters
   A. U.S.D.E. Green Ribbon Schools 2017-2018
      Jean Redeker, KBOR
   B. Request from Kansas Society of Land Surveyors for Academic Programs in Land Surveying
      Jean Redeker, KBOR
   C. Three course Latino and Latin American Certificate Program
      Stuart Day, KU

IV. Adjournment
The November 15, 2017, meeting of the System Council of Chief Academic Officers was called to order by Co-Chair April Mason at 8:30 a.m. The meeting was held in Olive Room (RSC 261) located in the Rhatigan Student Center on the Wichita State University Campus at 1845 N. Fairmount, Wichita, KS 67260.

In Attendance:
Co-Chairs: April Mason, KSU
Members: Michael Fitzpatrick, Pratt CC Lynette Olson, PSU Tony Vizzini, WSU Jeff Briggs, FHSU Brad Bennett, Colby CC Stuart Day, KU David Cordle, ESU Steve Loewen, FHTC Robert Klein, KUMC
Staff: Jean Redeker Karla Wiscombe Max Fridell
Others:
Adam Borth, Fort Scott CC Michael McCloud, JCCC Aron Potter, Coffeyville CC Gina Crabtree, WSU Rick Muma, WSU Rick Moehring, JCCC Amy Hite, PSU Rob Catlett, ESU Brad Bennett, Colby CC Scott Lucas, WATC Erin Shaw, Highland CC Sarah Robb, Neosho CC Brian Niehoff, KSU Brian Lindshield, KSU Lori Winningham, Butler CC Cindy Hoss, Hutchinson CC Harold Arnett, Cowley CC Mark Porcaro, WSU David Wright, WSU Stephan Bisaha, KMUW Marissa Campbell, The Sunflower

ANNOUNCEMENT
Co-Chair April Mason welcomed everyone and started introductions around the room.

APPROVAL OF MINUTES
Tony Vizzini moved that the minutes of the September 20, 2017, meeting be approved. Following the second of Jeff Briggs, the motion carried.

UPDATES
A. Steve Loewen, Flint Hills Technical College, updated SCOCAO on the Transfer and Articulation Council (TAAC).
   • Reviewed and approved the core outcomes for three new courses
     ○ Financial Accounting
     ○ Managerial Accounting
     ○ Environmental Science
   • Reviewed and approved the core outcomes for 20 existing courses
   • 2018 KCOG Conference will be held October 12, 2018, at the KU Edwards campus
B. Credit for Prior Learning (CPL) update was given by Karla Wiscombe.
   • Reviewed the Kansas Credit for Prior Learning Guidelines at the CPL Task Force September 29\textsuperscript{th} meeting
     o Guidelines require a review by SCOCACO, please provide feedback to Karla by December 20\textsuperscript{th} meeting
   • Distributed several handouts
     o Kansas Credit for Prior Learning Guidelines
     o 2016 Kansas Statutes 74-32,302
     o College Board AP Exam Participation and Performance information
     o College Board listing of AP course exams
     o 2017-18 CLEP Credit-Granting Recommendations
     o Prior Learning Assessment HLC Webinar information

C. Developmental Education Working Group update was given by Jean Redeker.
   • Sam Christy-Dangermond, KBOR, will be working with the group
   • Focusing on the transition from Accuplacer Classic to Accuplacer Next Gen
   • The group expects to have recommended Cut Scores determined by next spring
     o Surveying faculty at two year institutions
     o Requesting feedback from individuals taking the Accuplacer Next Gen test
     o Researching other state’s processes for determining Cut Scores
   • Great Plains Conference on Acceleration to be held March 8-9, 2018, at Butler CC
     o College Board will conduct a pre-conference Next Generation Accuplacer session on March 8\textsuperscript{th}
     o Dr. Patrick Saxon, Susan Gabriel and Jesse Kiefner are guest speakers
   • Conference information will be sent to SCOCACO members

OTHER MATTERS

A. Lumina Foundation Strategy Lab Grant information was presented by Jean Redeker.
   • Continuing AY2016-17 Board goal to recruit adult degree seeking students
   • Building a recruitment communication plan with the $50,000 grant
   • Working with National Student Clearinghouse to obtain student information
   • Forming an advisory group of individuals from the institutions
   • Emphasizing Reverse Transfer, Credit for Prior Learning, and Military Training
   • Expecting initial communication release in 2018

B. Midwest Student Exchange Program (MSEP) additions at PSU
   Lynette Olson informed SCOCACO of two additions to MSEP in Engineering Technology, mechanical and manufacturing. Consensus was to approve the additions to Midwest Student Exchange Program at Pittsburg State University.

ADJOURNMENT

Jeff Briggs moved, and Michael Fitzpatrick seconded to adjourn the meeting. Meeting adjourned at 8:51 a.m.
AGENDA

COUNCIL OF CHIEF ACADEMIC OFFICERS
December 20, 2017
9:15 am – 10:00 am
or upon adjournment of SCOCAO reconvene at noon

The Council of Chief Academic Officers will meet in the Suite 530 located in the Curtis State Office Building at 1000 SW Jackson, Topeka, Kansas, 66612.

I. Call To Order
   A. Approve meeting minutes
      November 15, 2017, regular meeting

II. Program Request
   A. Bachelor of Science in Education in Elementary Education
      Unified (K-6) (First Reading)
      PSU
   B. Master of Professional Accountancy (First Reading)
      PSU
   C. New Minor:
      • Japanese
      • Business Analytics
   D. Request approval to change school name:
      • School of Community Affairs to School of Criminal Justice
      WSU
   E. Merge Departments of Theatre and Dance into one department
      KU
   F. Request approval to change degree titles:
      • M.S. in Electrical Engineering to M.S. in Electrical and Computer Engineering
      • B.S. in Manufacturing Engineering to B.S. in Product Design and Manufacturing Engineering
      • B.S. in Health Services Management and Community Development to B.S. in Health Management
      WSU
      WSU
      WSU
      KU

III. Updates
   A. Council of Faculty Senate Presidents
      Brian Lindshield, KSU
IV. Other Matters
   A. New Program Proposal Form
      Max Fridell, KBOR
   B. Proposed Amendments to Accreditation Policy
      Jean Redeker, KBOR
   C. Proposed Amendments to Audit Policy
      Jean Redeker, KBOR
   D. Discuss Process for Universities to Submit Justification for
      Baccalaureate Degrees Exceeding 120 Credit Hours
      COCAO Members
   E. Discuss Credit for Prior Learning Allowance
      Karla Wiscombe, KBOR
   F. Informational Items
      COCAO Members

V. Adjournment

Council of Chief Academic Officers Meeting Schedule

<table>
<thead>
<tr>
<th>MEETING DATES</th>
<th>Location</th>
<th>Lunch Rotation</th>
<th>New Program/Degree Requests Due</th>
<th>Agenda Materials Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 20, 2017</td>
<td>Topeka</td>
<td>FHSU</td>
<td>November 8, 2017</td>
<td>December 4, 2017</td>
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<td>Topeka</td>
<td>KSU</td>
<td>December 6, 2017</td>
<td>January 2, 2018</td>
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<td>Topeka</td>
<td>KU</td>
<td>January 3, 2018</td>
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<td>PSU</td>
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<td>KUMC</td>
<td>KUMC</td>
<td>April 4, 2018</td>
<td>April 30, 2018</td>
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<tr>
<td>June 20, 2018</td>
<td>Topeka</td>
<td>Washburn</td>
<td>May 9, 2018</td>
<td>June 4, 2018</td>
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MINUTES

Council of Chief Academic Officers
MINUTES
Wednesday November 15, 2017

The November 15, 2017, meeting of the Council of Chief Academic Officers was called to order by Chair April Mason at 9:03 a.m. The meeting was held in the Olive Room (RSC 261) located in the Rhatigan Student Center on Wichita State University campus at 1845 N. Fairmount, Wichita, KS 67260.

In Attendance:
Members: April Mason, KSU  David Cordle, ESU  Jeff Briggs, FHSU
Lynette Olson, PSU  Stuart Day, KU  Robert Klein, KUMC
Tony Vizzini, WSU

Staff: Jean Redeke  Karla Wiscombe  Max Fridell

Others: Ed Kremer, KCKC  Cindy Wiscombe, Hutchinson CC  Adam Borth, Fort Scott CC
Brian Lindshield, KSU  Harold Arnett, Cowley CC  Aron Potter, Coffeyville CC
Rick Moehring, JCCC  Amy Hite, PSU  Rick Muma, WSU
Brad Bennett, Colby CC  Sarah Robb, Neosho CC  Brian Niehoff, KSU
Rick Muma, WSU  Michael McCloud, JCCC  Mark Porcaro, WSU
Rob Catlett, ESU  Michal Fitzpatrick, Pratt CC  Kim Krull, Butler CC
Erin Shaw, Highland CC  Lori Winningham, Butler CC  David Wright, WSU
Gina Crabtree, WSU  Stephan Bisaha, KMUW  Marissa Campbell, The Sunflower

Chair April Mason welcomed everyone and started the introductions around the room.

APPROVAL OF MINUTES

Lynette Olson moved that the minutes of the September 20, 2017, and October 23, 2017, meeting be approved. Following the second of David Cordle, the motion carried.

PROGRAM REQUESTS

• WSU – Bachelor of Science in Homeland Security (second reading)
  Wichita State University requested approval to offer a Master of Science in Homeland Security. Tony Vizzini stated there has been a change in Curriculum Outline and the degree program is now offered at 120 credit hours.

Lynette Olson moved, with the second of Stuart Day, that the Bachelor of Science in Homeland Security at Wichita State University be approved. The motion carried unanimously and this degree will be presented to COPs today.

UPDATES

Brian Lindshield, KSU, presented the agenda topics for the Council of Faculty Senate Presidents meeting:
• Baccalaureate degrees and 120 credit hours
• Alternative Educational Materials for courses
1. Language relating to the process following the Advanced Placement (AP) Cut Scores revision
   - The discussion will be held regarding a lower score for AP for Physics
   - Data is being provided to make an informed decision
   - Ensure consensus among participating members

**OTHER MATTERS**

A. Lunch meeting located in Morrison Hall, Room 109
   Tony Vizzini informed COCAO of the location of Morrison Hall and Room 109 for the lunch meeting.

B. Proposed Amendments to the Audit Policy
   - BAASC will review the proposed amendments prior to BOARD approval
   - Request feedback from COCAO on by Feb 2018
   - Amendments clarify the policy and details the institutional flexibility to restrict enrollment in the course

After discussion, consensus was to revise the proposed amendments to the Audit Policy and review the draft proposal at the COCAO’s December meeting.

C. Proposed Amendments to the Accreditation Policy
   - BAASC will review the revisions prior to BOARD approval
   - Discussed the revisions to the Accreditation Policy
     - Changed the reporting cycle to every other year
     - Added section 4, inform office when there is an issue on program with accreditation
     - Report new accreditation directly to the Board by the President of the institution

Consensus is to present to COPs today and if approved, forward the proposal on to BAASC.
   - Feedback from COPs
     - Approved the reporting every other year for immediate reporting
     - Suggested a longer reporting period and to return with a future reporting proposal

COCAO discussed the options and consensus is to report every 5 years or upon a specific trigger point.

D. Informational Items
   - None reported by COCAO

E. Discuss Process for Universities to Submit Justification for Baccalaureate Degrees Exceeding 120 Credit Hours
   - Faculty requesting clarification on several issues
   - Not all degrees need to be at 120 credit hours
     - Review each degree and if there is a good reason to exceed 120 credit hours, it will be brought forward for further review
     - Time line will be different for each institution
     - Entire process expected to be completed over 3 years
   - Put plan together by March 2018
     - FHSU and PSU need to create a one page transition plan and include the redesign of their General Education requirement
     - ESU, KSU, KU, and WSU need to list their degree programs
     - Create a timeline for completion by Fall 2018
   - COCAO may discuss the credit hour requirements for similar degrees
   - Most new degrees should be at 120 credit hours
Look at how many hours it takes the student to complete the degree, not necessarily how many hours the degree is.

Rick Muma will present at the COCAO December meeting a sample spreadsheet for all institutions to review and use.

F. Credit for Prior Learning

- HLC requirements is interpreted differently at institutions
- HLC’s Prior Learning Assessment Handout states the institution has a clear policy on the maximum allowable credit for prior learning as a reasonable proportion of the credits required to complete the student’s program
- The institution should present itself clearly and completely to its students and to the public and post current information on their website

Tony Vizzini moved, with the second of Stuart Day, that the COCAO meeting recess until noon. The motion carried unanimously. The Chair recessed at 10:03 am.

COCAO reconvened at 12:20 pm.

G. Closed Captioning on academic websites and online courses

- Distance courses and website closed captioning maintenance
- Possibly coordinate with other institutions to receive more economical pricing
- Make a good faith effort to meet the American with Disabilities Act (ADA)
- April Mason work with Rick Moehring, JCCC and John Jones, WSU to create an Accessibility Committee
  - Involve General Counsel and Chief Informational Officers
  - Gather best practices from institutions
  - Improve access to materials rather than provide individual accommodations
  - Be Proactive instead of reactive

Open Discussion
- Questions were raised on the BAASC attendance protocol and Board Agenda items

ADJOURNMENT

David Cordle moved to adjourn the meeting. Tony Vizzini seconded, and the meeting adjourned at 1:12 pm.
# CURRENT FISCAL YEAR MEETING DATES

**Fiscal Year 2018**

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Agenda Material Due to Board Office</th>
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</thead>
<tbody>
<tr>
<td>August 8-10, 2017</td>
<td>August 30, 2017 at noon</td>
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<tr>
<td>September 20-21, 2017</td>
<td>October 25, 2017 at noon</td>
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<tr>
<td>November 15, 2017 (WSU)</td>
<td>November 29, 2017 at noon</td>
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<td>December 20-21, 2017</td>
<td>December 27, 2017 at noon</td>
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<td>January 17-18, 2018</td>
<td>January 24, 2018 at noon</td>
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<td>February 14-15, 2018</td>
<td>February 21, 2018 at noon</td>
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<tr>
<td>March 14, 2018 (PSU)</td>
<td>April 25, 2018 at noon</td>
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<tr>
<td>May 16, 2018 (KUMC)</td>
<td>May 30, 2018 at noon</td>
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<tr>
<td>June 20-21, 2018</td>
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**TENTATIVE MEETING DATES**

**Fiscal Year 2019**

<table>
<thead>
<tr>
<th>Meeting Dates</th>
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<tbody>
<tr>
<td>August 7-9, 2018 – Budget Workshop/Retreat</td>
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<tr>
<td>September 19-20, 2018</td>
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<tr>
<td>October 17-18, 2018</td>
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<td>November 14-15, 2018</td>
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<td>December 19-20, 2018</td>
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<td>May 15-16, 2019</td>
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<tr>
<td>June 19-20, 2019</td>
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</table>
COMMITTEES (2017-2018)

Dave Murfin, Chair
Dennis Mullin, Vice Chair

Standing Committees

Academic Affairs
Shane Bangerter – Chair
Daniel Thomas
Ann Brandau-Murguia
Helen Van Etten

Fiscal Affairs and Audit
Dennis Mullin – Chair
Bill Feuerborn
Joe Bain
Zoe Newton

Governance
Dave Murfin – Chair
Dennis Mullin
Shane Bangerter

Regents Retirement Plan
Shane Bangerter – Chair
Joe Bain

Board Representatives and Liaisons

<table>
<thead>
<tr>
<th>Education Commission of the States</th>
<th>Zoe Newton</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postsecondary Technical Education Authority</td>
<td>Ray Frederick Dong Quach</td>
</tr>
<tr>
<td>Midwest Higher Education Compact (MHEC)</td>
<td>Helen Van Etten Blake Flanders</td>
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<tr>
<td>Washburn University Board of Regents</td>
<td>Helen Van Etten</td>
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<tr>
<td>Transfer and Articulation Advisory Council</td>
<td>Shane Bangerter</td>
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<tr>
<td>KSDE/KBOR Coordinating Council</td>
<td>Zoe Newton Helen Van Etten</td>
</tr>
<tr>
<td>Ad Hoc Committee – School of Dentistry</td>
<td>Daniel Thomas Robert Simari Michael Reed</td>
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