JUNE 15-16, 2016
Kansas Board of Regents
Curtis State Office Building
1000 SW Jackson, Suite 520
Topeka, KS 66612

2015-2016
Shane Bangerter, Chair
Zoe Newton, Vice Chair

KANSAS BOARD OF REGENT MEMBERS:

Joe Bain  Shane Bangerter  Ann Brandau-Murguia
Bill Feuerborn  Dennis Mullin  Dave Murfin
Zoe Newton  Daniel Thomas  Helen Van Etten

FORESIGHT 2020
A Strategic Agenda for the State’s Public Higher Education System

1. Increase higher education attainment among Kansas citizens

2. Improve alignment of the state’s higher education system with the needs of the economy

3. Ensure state university excellence
FORESIGHT 2020
A 10-Year Strategic Agenda for the State’s Public Higher Education System

Foresight 2020 is a 10-year strategic agenda for the state’s public higher education system. Originally adopted by the Kansas Board of Regents in 2010, updated in 2012, and modified in 2015, the plan sets long-range achievement goals that are measurable, reportable, and ensure the state’s higher education system meets Kansans’ expectations. Find each year’s progress report at: kansasregents.org/foresight_2020.

INCREASE HIGHER EDUCATION ATTAINMENT

Aspirations
★ Increase to 60 percent the number of Kansas adults who have earned a certificate, associate or bachelor’s degree by 2020.
★ Achieve a ten percentage point increase in retention and graduation rates by 2020.

Measures
★ Number of certificates and degrees awarded by universities, community and technical colleges
★ Attainment Model progress
★ Graduation rates: 4/5/6-year rates for universities and 2/3/4-year rates for community and technical colleges
★ First to second year retention rates at universities, community and technical colleges
★ Student Success Index rates
★ Comparison of state demographics with higher education participation levels, including race/ethnicity, Pell Grant eligibility, and age
★ Comparison of postsecondary attainment in Kansas to the nation, by age groups
★ Adult Education: participation, percent served among working-age adults in Kansas without a high school diploma or its equivalent, and percent transitioning to postsecondary within 3 years of enrollment
★ Number of adults with college credit but no certificate or degree who are returning to complete a certificate, associate/bachelor degree
★ Seamless Transition: total number of courses approved for guaranteed transfer and number of Reverse Transfer degrees awarded systemwide

IMPROVE ECONOMIC ALIGNMENT

Aspirations
★ Respond to business and industry expectations for graduates and ensure all technical programs meet expectations of quality.
★ Reduce workforce shortages in select high-demand fields by increasing the number of certificates and degrees awarded, including in science, technology, engineering, and mathematics (STEM) fields.

Measures
★ Percent of graduates employed and average wages in Kansas, by award level
★ Number of certificates and degrees awarded in selected high-demand fields, and progress made on special state initiatives
★ Summary findings from latest K-TIP Report, providing systemwide analysis of all approved postsecondary CTE programs, by program
★ Percent of certificates/degrees awarded in STEM fields
★ Student performance on assessments tracking industry-requested “Foundational Skills” –
1. Mathematics/Analytical Reasoning
2. Written and Oral Communication
3. Critical Thinking/Problem Solving

ENSURE STATE UNIVERSITY EXCELLENCE

Aspiration
★ Improve regional and national reputations of state universities.

Measures
★ Comparison to peers for each of the six state universities on established metrics
★ Private giving to universities
★ Total research dollars awarded, highlighting federal research dollars (as percent of total) and specific industry support secured
★ University Excellence Profile: select rankings, Composite Financial Index, and assessment of economic impact
1. The Board will develop policy to address concealed carry and open carry laws on state university campuses in Kansas, in advance of the July 1, 2017 expiration of the legal exemption now in place.

2. The Board will study current campus Title IX practices, policies, and procedures and develop a Board policy to add uniformity to current university practices, policies, and procedures.

3. The Board will further the implementation of Credit for Prior Learning in Kansas, with an emphasis on serving active and veteran service members and their families.

4. The Board will explore and identify which are the best strategies to attract Kansans with some college but no degree back to higher education to complete a certificate or degree.

5. The Board will identify strategies for university and college engagement with business and industry with the purpose to increase economic prosperity for Kansans. The strategies will have a national and global reach and focus on innovation and talent development to keep Kansas business competitive.

6. The Board will review current collaborative efforts between institutions and determine if there are other areas where efficiencies can be implemented.

In addition, multi-year Board goals from the previous academic year will be continued.
BAASC 15-01: Developmental education: high school course pilot; differentiated math pathways; assessment scores for placement in remedial/credit-bearing courses; co-requisite remediation – Completed

BAASC 15-02: General education transfer policy: Appoint committee to review KBOR’s general education transfer credit policy – Completed

BAASC 15-03: Credit for Prior Learning (CPL): Work with campuses to maintain and expand use of CPL, with emphasis on military credit – Completed

BAASC 15-04: State Authorization Reciprocity Agreement (SARA): Assess the impact of SARA, for which KBOR is the Kansas State Authorization Portal – Completed

BAASC 15-05: Qualified Admissions (QA): Monitor the impact of new QA requirements now in effect – Completed

KANSAS BOARD OF REGENTS GOVERNANCE COMMITTEE
2015-2016 AGENDA TOPICS

GOV 15-01 Review Committee Charter and adopt agenda/schedule for the year – Completed

GOV 15-02 Review Board Member COI disclosures and make recommendations to address any actual or perceived conflicts – Completed

GOV 15-03 Consider Board discussion topics for the year – Completed

GOV 15-04 Consider next steps for developing weapons policy – Completed

GOV 15-05 Receive university annual campus security reports – Completed

GOV 15-06 Review CEO assessment process

GOV 15-07 Review proposed revisions to policies as they arise

GOV 15-08 Review proposed regulation amendments as they arise

GOV 15-09 Review new board member orientation process

GOV 15-10 Recommend CEO monetary compensation for FY17 – Completed

GOV 15-11 Discuss next steps toward developing a policy, as needed, for consistency in handling Title IX complaints – Completed
FAA 15-01  Review and Adopt Committee Organization, Agenda, and Work Plan – **Completed**

FAA 15-02  Finalize Revisions to Higher Education Unified Appropriations Request for 2016 Legislative Session – **Completed**

FAA 15-03  Review FY 2017 KBOR Office Operating Budget – **Completed**

FAA 15-04  Staff Overview of the Board’s Tuition Setting Process and Discussion of Expectations – **Completed**

FAA 15-05  Staff Overview of Board’s Capital Budgeting Process – **Completed**

FAA 15-06  Receive Accountability Report on Major State Investments – **Completed**

FAA 15-07  Receive Internal Audit Plans and Meet with State University Internal Auditors – **Completed**

FAA 15-08  Review State Universities’ Annual Financial Reports, including Key Financial Statistics and Ratios and Current Year Spending to Budget – **Completed**

FAA 15-09  Receive Ten-Year Debt Capacity Plans for Each of the State Universities and Assessment from KDFA of Debt Affordability – **Completed**

FAA 15-10  Review and Approve Capital Improvement Requests and Five-year Capital Improvement Plans to be Forwarded to the Board (Board Approves in May)

FAA 15-11  Review and approve Johnson County Educational Research Triangle (JCERT) Budgets (KU, KUMC, KSU) – **Completed**

FAA 15-12  Develop Unified State Appropriation Request for 2017 Session (FY 2018 and FY 2019)
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MEETING INFORMATION AND SCHEDULE

Unless noted, all meetings take place at the Curtis State Office Building (CSOB) at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612 in the meeting room indicated. Addresses for offsite meetings can be obtained by contacting the Kansas Board of Regents office at 785-296-3421.

Wednesday, June 15, 2016

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<tr>
<th>Time</th>
<th>Committee/Activity</th>
<th>Location</th>
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<tr>
<td>8:30 am - 9:15 am</td>
<td>System Council of Chief Academic Officers</td>
<td>Kathy Rupp Room</td>
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<td>9:15 am or Adjournment</td>
<td>Council of Chief Academic Officers</td>
<td>Kathy Rupp Room</td>
</tr>
<tr>
<td>9:00 am - 10:00 am</td>
<td>Governance Committee</td>
<td>Conference Room B</td>
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<td>10:00 am - Noon</td>
<td>Council of Faculty Senate Presidents</td>
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<tr>
<td>10:00 am - Noon</td>
<td>Students’ Advisory Committee</td>
<td>Conference Room C</td>
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<tr>
<td>10:00 am - 11:50 am</td>
<td>Fiscal Affairs &amp; Audit Standing Committee</td>
<td>Board Room</td>
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<tr>
<td>10:30 am - Noon</td>
<td>Academic Affairs Standing Committee</td>
<td>Kathy Rupp Room</td>
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<tr>
<td>10:00 am - 11:00 am</td>
<td>System Council of Presidents</td>
<td>Suite 530</td>
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<tr>
<td>11:00 am or Adjournment</td>
<td>Council of Presidents</td>
<td>Suite 530</td>
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<td>Noon - 1:15 pm</td>
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<tr>
<td>Noon - 1:15 pm</td>
<td>Lunch</td>
<td>Kathy Rupp Room</td>
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<tr>
<td>1:30 pm</td>
<td>Board of Regents Meeting</td>
<td>Board Room</td>
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<tr>
<td>6:00 pm</td>
<td>Dinner</td>
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Board of Regents, President Flanders, State University CEOs and Spouses
### Thursday, June 16, 2016

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<tr>
<th>Time</th>
<th>Committee/Activity</th>
<th>Location</th>
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<tr>
<td>8:15 am</td>
<td>Board of Regents Meeting\n<em>Executive Session</em></td>
<td>Kathy Rupp Room</td>
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<tr>
<td>9:30 am</td>
<td>Board of Regents Meeting\n<em>Open Meeting</em></td>
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<tr>
<td>11:30 am</td>
<td>Lunch\n<em>Board of Regents &amp; President Flanders</em></td>
<td>Conference Room B</td>
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MEETING AGENDA

The Kansas Board of Regents will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

Wednesday, June 15, 2016

I. Call To Order
   A. Approve Minutes
      May 13, 2016 Special Meeting
      May 18-19, 2016 Regular Meeting

II. Introductions and Reports
   A. Introductions
   B. Report from the Chair
   C. Report from the President & CEO
   D. Report from Council of Presidents
   E. Report from Council of Faculty Senate Presidents
   F. Report from Students’ Advisory Committee

III. Standing Committee Reports
   A. Academic Affairs
   B. Fiscal Affairs & Audit
   C. Governance

IV. Approval of Consent Agenda
   A. Academic Affairs
      1. Act on Request for Approval for a Master of Arts in Communication and Leadership – Washburn University
   B. Fiscal Affairs & Audit
      1. Amend Legal Description of Land in Lease Agreement with the Kansas Wheat Commission – KSU
   C. Other Matters
      1. Adopt Updated Resolution Transferring Board’s Authority to Exercise Management Control Over Security of Certain Kansas State University Related Classified Information to a Security Executive Committee – KSU

V. Consideration of Discussion Agenda
   A. Academic Affairs
      1. Act on Proposed Amendments to the New Academic Units and Academic Programs Policy
B. Fiscal Affairs & Audit

1. Act on FY 2017 State University Tuition and Fee Proposals
   Regent Feuerborn
   Elaine Frisbie
   VP, Finance & Administration
   p. 35

2. Amend FY 2016 Capital Improvement Plan to include the Memorial Drive Reconstruction Project – KU
   Greg Hoffman,
   Director of Facilities
   p. 41

3. Amend FY 2018 Capital Improvement Request to include Construction of a Multimodal Transit Center and Bonding Authority – KU
   p. 42

4. Act on Capital Improvement Request for FY 2018 and Five-Year Plans – University System
   p. 43

5. Act on Private Housing Agreement – WSU
   p. 45

6. Approve proposed Memorandum of Agreement between the University of Kansas and The American Federation of Teachers (AFT), representing Graduate Teaching Assistants, at the University of Kansas Lawrence Campus – KU
   Theresa Schwartz,
   Associate General Counsel
   p. 46

7. Approve Amended Memorandum of Agreement between the University of Kansas Laborers’ International Union of North America (LiUNA), Public Service Employees Local Union 1290PE, Representing Lawrence and Edward Campus’ Service and Maintenance Workers – KU
   p. 50

8. Approve Amended Memorandum of Agreement between the University of Kansas Lawrence Campus and Kansas University Police Officers Association, Representing Lawrence Campus Police and Safety and Security Officers, and Edward Campus Safety and Security Officers – KU
   p. 53

9. Approve Amended Memorandum of Agreement between the University of Kansas Medical Center and the University of Kansas Medical Center Chapter of Fraternal Order of Police (FOP) – KU
   p. 57

C. Other Matters

1. Act on Request to Approve Granting of an Honorary Degree – ESU
   President Garrett
   p. 59

2. Act on Request to Amend University Mission Statement – FHSU
   President Martin
   p. 59
June 15-16, 2016  

3. Receive Update on Kansas State University Presidential Search  
   - Act on Presidential Profile  
   - Appoint member to Search Committee  

Regent Mullin  

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VI. Executive Session  
Board of Regents – Personnel Matter Relating to Non-Elected Personnel

Thursday, June 16, 2016

VII. Executive Session  
Board of Regents – Personnel Matter Relating to Non-Elected Personnel

VIII. Introductions and Reports  
A. Introductions  
B. Report from System Council of Presidents  
   President Inbody

IX. Approval of Consent Agenda  
A. Academic Affairs  
   1. Act on Request for Approval for Degree and Certificate Programs for Cloud County Community College, Neosho County Community College, and Washburn Institute of Technology  
      Rita Johnson, VP, Workforce Development  

   p.  60

X. Consideration of Discussion Agenda  
A. Academic Affairs  
   1. Act on Proposal to Increase GED Record Fee  
      Gary Alexander, VP, Academic Affairs  

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   2. Act on Proposed Amendments to the Transfer and Articulation Policy  

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   3. Act on Proposed Amendment to the Reverse Transfer Policy  

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B. Other Matters  
   1. Receive Report from Kansas Postsecondary Technical Education Authority  
      Rita Johnson, VP, Workforce Development  

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C. Fiscal Affairs & Audit  
   1. Act on Second Distribution of FY 2016 Appropriations for Tuition for Technical Education (SB 155-Excel in Technical Education Initiative and AO-K Proviso) and Postsecondary Education Performance-Based Incentives Fund (GED Accelerator)  
      Regent Feuerborn, Elaine Frisbie, VP, Finance & Administration  

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3. Receive and Discuss Proposals for the Board’s FY 2018 and FY 2019 Unified State Budget Request  
   p. 83

D. Governance
   1. Act on State University CEO Compensation for FY 2017  
      Regent Bangerter  
      p. 85
   2. Amend the Board By-Laws Regarding the Budget Workshop  
      Elaine Frisbie  
      VP, Finance & Administration  
      p. 85

E. Other Matters
   1. Receive Legislative Update  
      Matt Casey,  
      Director, Government Relations  
      p. 86

XI. Executive Session
   Board of Regents – Personnel Matter Relating to Non-Elected Personnel

XII. Adjournment
MINUTES OF PREVIOUS MEETING(S)

I. Call To Order
   A. Approve Minutes

KANSAS BOARD OF REGENTS
MINUTES OF SPECIAL MEETING
May 13, 2016

The Kansas Board of Regents met by telephone conference call on Friday, April 13, 2016. Chair Shane Bangerter called the meeting to order at 12:05 p.m. Proper notice was given according to law.

MEMBERS PRESENT: Shane Bangerter, Chair
                  Joe Bain
                  Bill Feuerborn
                  Dennis Mullin
                  Dave Murfin
                  Daniel Thomas

MEMBERS ABSENT: Zoe Newton, Vice Chair
                 Helen Van Etten
                 Ann Brandau-Murguia

EXECUTIVE SESSION
At 12:05 p.m., Regent Bain moved, followed by the second of Regent Thomas, to recess into executive session for 45 minutes to discuss personnel matters of non-elected personnel. Participating in the executive session were members of the Board and President Flanders. At 12:50 p.m., the meeting returned to open session.

ADJOURNMENT
At 12:50 p.m., Regent Murfin moved to adjourn. Regent Feuerborn seconded, and the motion carried.

Blake Flanders, President and CEO  Shane Bangerter, Chair
The May 18, 2016, meeting of the Kansas Board of Regents was called to order by Chair Shane Bangerter at 1:30 p.m. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT:
Shane Bangerter, Chair
Zoe Newton, Vice Chair
Joe Bain
Ann Brandau-Murguia
Bill Feuerborn
Dennis Mullin
Dave Murfin
Daniel Thomas (by conference call)
Helen Van Etten

APPROVAL OF MINUTES
Regent Newton moved that the minutes for the following meetings be approved: April 8, 2016 special meeting, April 14, 2016 special meeting, April 15, 2016 special meeting, April 20 2016 regular meeting, and May 2, 2016 special meeting. Following the second of Regent Mullin, the motion carried.

AMEND AGENDA
Regent Murfin moved to remove the three University of Kansas Memoranda of Agreement from today’s agenda and refer them back to the Board Fiscal Affairs and Audit Committee. Regent Feuerborn seconded, and the motion carried.

INTRODUCTIONS
President Garrett introduced Emporia State University’s (ESU) new Student Body President, Elijah Williams, and Vice President, Cassandra Stair. She also introduced Chris Alderman, an ESU honor student who received the Great Plains Honors Council Dennis Boe Award; and Adam Tebben, an ESU student who will serve as president of the National Student Nurses’ Association. President Martin introduced Fort Hays State University’s new Student Body President, Emily Brandt.

GENERAL REPORTS

REPORT FROM CHAIR
Chair Bangerter announced he attended the Leadership Kansas Dinner where Regent Murfin received the Jim Edwards Leadership Kansas Alumnus of the Year Award. He also attended the Governor’s Student Leadership Council program on leadership. Chair Bangerter reported this past weekend many of the Regents participated in university commencements. He congratulated all of the graduates. Additionally, Chair Bangerter reported that Spirit AeroSystems has selected the inaugural class of Spirit Scholars, a program that will provide more than $570,000 of scholarship support to 18 engineering/business students over the next four years.

REPORT FROM PRESIDENT AND CEO
President Flanders reported he attended the Pittsburg State University commencement, and he congratulated all of the graduates. He also announced that the K-State Presidential Search Firm, Academic Search, will be meeting with campus and community constituents next week to gather information that will be used to draft the presidential profile.
REPORT FROM COUNCIL OF PRESIDENTS
President Martin presented the Council of Presidents’ report. The Council received reports from the Council of Chief Academic Officers, the Council of Government Relations Officers, the Council of Student Affairs Officers, and the University Support Staff Council. Additionally, the Council discussed Board Goal Five: Inclusion of Business/Community Engagement in Tenure Criteria.

REPORT FROM COUNCIL OF FACULTY SENATE PRESIDENTS
The report for Council of Faculty Senate Presidents was presented by Lorie Cook Benjamin. The Council discussed the progress on the campus level concealed carry policies and the Kansas DegreeStats online tool. Additionally, the Faculty discussed attending the Board’s annual retreat in August. Chair Bangerter, on behalf of the Board, thanked Dr. Cook-Benjamin for her leadership on the Council of Faculty Senate Presidents and presented her with a certificate of appreciation.

REPORT FROM STUDENTS’ ADVISORY COMMITTEE
The Students’ Advisory Committee (SAC) report was presented by Jessie Pringle and the new SAC chair, Stephonn Alcorn. The Committee discussed SB 175 – exercise of religious freedom by postsecondary education student associations, SB 513 – creating the student physical privacy act, and the progress of campus level concealed carry policies. Additionally, Mr. Alcorn reported the new student body presidents will begin drafting priorities and goals for the upcoming year. On behalf of the Board, Chair Bangerter thanked Ms. Pringle for her leadership on the SAC and presented her with a certificate of appreciation.

STANDING COMMITTEE AND OTHER REPORTS

ACADEMIC AFFAIRS
Regent Van Etten presented the Board Academic Affairs Standing Committee report. Board staff updated the Committee on Qualified Admissions, the State Authorization Reciprocity Agreement (SARA), and the closure of Wright Career College. The Committee discussed proposed procedures regarding AP and CLEP scores and the proposed policy regarding Non-Academic Misconduct Transcript Notation. Regent Van Etten reported this policy will be forwarded to the Governance Committee for further review and discussion. The Committee also received a report from the Diversity Study Group.

FISCAL AFFAIRS AND AUDIT
Regent Feuerborn reported the Board Fiscal Affairs and Audit Standing Committee received a report from Jim MacMurray, Kansas Development Finance Authority, regarding university indebtedness. The Committee discussed the FY 2018 Capital Improvement requests and the proposed Five-Year Capital Improvement Plans, which are on the Board’s May agenda for first read. Regent Feuerborn reported Pittsburg State University gave an update on the Fourth and Broadway development Project. Additionally, the Committee was notified that with the departure of President Schulz, the external management review process on Kansas State University will begin. Per Board policy, the external audit will cover FY 2015 and 2016 and the findings will be presented to the Committee this winter.

GOVERNANCE
Regent Bangerter reported the Governance Committee discussed CEO monetary compensation for FY 2017. The Committee compared each of the CEO’s current monetary compensation to their respective peers and noted most are aligned with the market. The Governance Committee also discussed proposed amendments to the Board’s Transfer and Articulation policy, Reverse Transfer policy, and the New Academic Units and Academic Programs policy. These policies will be forwarded to the Board for consideration. Additionally, the Committee directed staff to request an Attorney General Opinion concerning interpretation of the concealed carry laws.
APPROVAL OF CONSENT AGENDA
Regent Bain moved, with the second of Regent Feuerborn, that the Consent Agenda be approved. The motion carried.

Academic Affairs
DEGREE AND CERTIFICATE PROGRAMS FOR WICHITA AREA TECHNICAL COLLEGE
Wichita Area Technical College received approval to offer an Associate of Applied Science degree (63 credit hours) and a Technical Certificate B (44 credit hours) in Massage Therapy (51.3501). The estimated cost to deliver the program is $56,695, which will be funded with the College’s New Program Development Fund.

Retirement Plan
APPOINTMENTS TO RETIREMENT PLAN COMMITTEE
The Board appointed the following individuals to serve three year terms on the Retirement Plan Committee: Gary Leitnaker – KSU, representing Human Resource Directors; Stacey Snakenberg – KUMC, representing Human Resource Directors; President Martin – FHSU, representing the Council of Presidents; and Leisa Julian – KU, representing the Council of Business Officers.

CONSIDERATION OF DISCUSSION AGENDA
Other Matters
LEGISLATIVE UPDATE
Matt Casey, Director of Government Relations, presented the legislative update. The Legislature will return for Sine Die on June 1, which will be the official end of the 2016 session. This year the following non-budgetary legislative items passed: Kansas State University’s land exchange, Johnson County Community College’s addition to the GED accelerator funding initiative, the University of Kansas’ Law Enforcement Training Center funding, the University of Kansas Medical Center’s police jurisdiction, and the Private Postsecondary cleanup language. Director Casey noted the budget bill (SB 249) removed the tuition cap that was included in last year’s bill. He also reported that the entire House and Senate (165 members) are up for re-election.

BREAK
The Chair called for a break at 2:20 p.m. and resumed the meeting at 2:35 p.m.

Fiscal Affairs and Audit
UNIVERSITY TUITION AND FEES PROPOSALS FOR FY 2017 (FIRST READ)
Each of the state university CEOs presented their tuition and fee proposals for the upcoming academic year. They spoke about the importance of balancing price and quality and noted the continued decline in state funding. Elaine Frisbie, Vice President of Finance and Administration, stated the proposals submitted by the universities assumed a 3% reduction in state support of the universities’ operations. The Board will act on the tuition and fee proposals at the June Board meeting.

(Proposed Tuition and Handouts filed with Official Minutes)

BREAK
Chair Bangerter called for a break at 3:53 p.m. and resumed the meeting at 4:05 p.m.
GOVERNOR’S ALLOTMENTS
Vice President Frisbie reported the Governor had announced that the public higher education system will receive a 4% allotment ($30.7 million reduction) in FY 2017. She noted the State General Fund appropriation in FY 2017 will be 8.6% less than what was allocated in FY 2008.

AMEND AGENDA
Regent Mullin moved to amend the agenda to move the four capital improvement items on today’s discussion agenda to Thursday’s discussion agenda. Regent Newton seconded, and the motion carried.

JOHNSON COUNTY RESEARCH TRIANGLE FY 2017 BUDGETS – KU AND KSU
Vice President Frisbie introduced the proposed FY 2017 Johnson County Education Research Triangle (JCERT) budgets for KU Edwards, KU Medical Center, and K-State Olathe. The budgets have been reviewed and approved by the Board Fiscal Affairs and Audit Standing Committee and the JCERTA Board. Regent Feuerborn moved to adopt the budgets. Following the second of Regent Bain, the motion carried.

Governance

AMENDMENTS TO THE BOARD’S LEAVE POLICY
Vice President Frisbie presented proposed amendments to the Board’s Leave policy. In 2006, K.S.A. 76-715b was enacted which authorized the Board of Regents to adopt a policy allowing state universities to provide leave time to their classified employees. Since that time, all classified employees on each of the state university campuses have elected to convert to University Support Staff (USS), as authorized by K.S.A. 76-715a. In 2015, K.S.A. 76-715b was amended to give the Board authority over setting annual leave policy for USS employees. Currently, USS employees at all of the campuses receive annual leave based on a years of service scale. For all of the universities, except the KU-Lawrence campus, the annual leave scale ranges from 3.70 to 6.70 hours. For the USS employees on the Lawrence campus the annual leave scale ranges from 3.70 to 6.50 hours. All USS employees accrue annual leave hours on each biweekly paycheck throughout the fiscal year (26 paychecks). In years with 27 checks, there is no leave accrual on the last check.

Vice President Frisbie stated the proposed amendment to the Board’s Leave policy will increase all USS employees (2,846 employees total throughout the university system) to the equivalent of 8.00 hours of annual leave for 22 biweekly paychecks. This increase will match the accrual rate of university unclassified employees. She also noted the Leave policy contains an amendment to remove language that became unnecessary due to a relevant 2015 U.S. Supreme Court decision. Regent Murfin noted he would rather see university resources go toward salaries rather than increasing leave. Following discussion, Regent Feuerborn moved to approve. Regent Murguia seconded, and the motion carried. Regents Murfin and Newton voted no. The following amendments were approved:

C CHIEF EXECUTIVE OFFICER, FACULTY AND STAFF

Unless otherwise specifically stated, as used in the following provisions, the term “unclassified staff” does not include those positions that have been converted from classified to unclassified pursuant to K.S.A. 2011 Supp. 76-715a, and amendments thereto (i.e. University Support Staff). The words “benefits-eligible” and “full-time” as used herein shall not include positions or employees who are deemed to be full-time exclusively by virtue of the state of Kansas Health Care Commission’s determination of eligibility for purposes of employer-provided healthcare coverage. The terms “spouse” and “family” shall be defined in accordance with applicable United States Supreme Court holdings.
d  Sick Leave of Unclassified Employees

i  Unclassified employees shall accumulate sick leave at the rate of 3.7 hours per biweekly pay period with no limit on the number of hours which can be accumulated. Sick leave for unclassified employees on less than full-time appointments shall be reduced proportionately. Sick leave accumulations for persons on sabbatical leave shall be proportionate to the pay status during that leave. No sick leave shall be awarded for periods when unclassified employees are on leave without pay.

ii Sick leave with pay may be granted only for the necessary absence from duty because of the personal illness, disability or legal quarantine of the employee; or the personal illness or disability of a member of the employee's family or other qualified adult when the illness or disability reasonably requires the employee to be absent from work. "Personal illness or disability" shall be defined to include pregnancy, termination of pregnancy, adoption, childbirth and the recovery there from. "Employee's family" shall include persons related to the employee by blood, marriage or adoption and minors residing in the employee's residence as members of the employee's household. "Other qualified adult" means an individual with a committed personal relationship with an unclassified employee and who lives in such unclassified employee's household.

iii If upon retirement, or upon termination of employment when retirement eligible, an unclassified employee has accrued 800 or more hours of sick leave, the employee shall be compensated for accumulated sick leave in accordance with the provisions of K.S.A. 75-5517 as amended.

iv If a separated unclassified employee returns within a year to an eligible position, the sick leave balance that the employee had upon termination is reinstated. Such reinstatement does not apply to an unclassified employee who retires and returns to the Board of Regents service after retirement.

v Each state university shall adopt appropriate procedures for administering this policy.

g Annual Leave for Unclassified Employees, Including University Support Staff

i Persons appointed to unclassified faculty positions of less than 12 months do not accumulate or earn annual leave. Their academic duties are closely related to the presence of students on campus. Student recesses offer persons appointed to positions that do not earn annual leave an opportunity to engage in research and perform other necessary professional duties. In consideration of the professional nature of a faculty position, faculty members are expected to fulfill appropriate, professional and departmental responsibility throughout the academic year, including student recesses, exclusive of legal holidays. The academic year begins with student registration or similar duties in the Fall and continues for nine months through commencement and grade submission in the Spring. Specific periods of employment are to be governed by the annual notice of appointment issued by each institution.

ii Persons, including University Support Staff, appointed to full-time 12 month unclassified positions or to full-time, less than 12-month unclassified non-instructional positions shall earn paid annual leave not to exceed 176 hours per fiscal year. Persons appointed to less than full-time 12-month unclassified positions and persons appointed to less than full-time, less than 12-month unclassified non-instructional positions shall earn annual leave on a pro-rated basis.

iii Persons, including University Support Staff, appointed to unclassified positions that are eligible to earn annual leave may accumulate a maximum of 304 hours of annual leave; provided, however, that an employee may receive, upon termination from employment or upon moving from a position earning annual leave to a faculty position for less than twelve months, payment for no more than 176 hours of annual leave, and, at retirement or at termination of employment when retirement eligible, an employee may receive payment for up to 240 hours of annual leave.

h Annual Leave for Classified Employees
In accordance with K.S.A. 76-715b, and amendments thereto, classified University Support Staff employees of the state universities, in regular positions, shall earn and accumulate annual leave in accordance with this policy, which will be effective with the pay period beginning June 5, 2016, and the pay check dated July 1, 2016. Except to the extent specifically set forth in this subsection C.10. h., all otherwise applicable provisions in the Kansas statutes and Department of Administration’s rules and regulations shall continue to apply to university classified University Support Staff employees. Nonexempt classified employees and exempt classified employees who report any hours in pay status per pay period shall earn paid annual leave not to exceed 176 hours per fiscal year. Nonexempt classified employees who report less than 80 hours in pay status per pay period shall earn annual leave on a pro-rated basis.

(a) Each nonexempt classified employee in a regular position shall accrue annual leave in accordance with the following table:

(b) Each exempt classified employee in a regular position shall accrue annual leave in accordance with the following table:

<table>
<thead>
<tr>
<th>Hours in Pay Status Per Pay Period</th>
<th>5-Years &amp; Less Than 5-Years</th>
<th>10-Years &amp; Less Than 10-Years</th>
<th>15-Years &amp; Less Than 15-Years</th>
<th>15-Years &amp; Over</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-7</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>8-15</td>
<td>0.4</td>
<td>0.6</td>
<td>0.7</td>
<td>0.7</td>
</tr>
<tr>
<td>16-23</td>
<td>0.8</td>
<td>1.2</td>
<td>1.4</td>
<td>1.4</td>
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<td>24-31</td>
<td>1.2</td>
<td>1.8</td>
<td>2.2</td>
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<tr>
<td>32-39</td>
<td>1.6</td>
<td>2.3</td>
<td>2.9</td>
<td>2.9</td>
</tr>
<tr>
<td>40-47</td>
<td>2</td>
<td>2.9</td>
<td>3.6</td>
<td>3.6</td>
</tr>
<tr>
<td>48-55</td>
<td>2.4</td>
<td>3.5</td>
<td>4.3</td>
<td>4.3</td>
</tr>
<tr>
<td>56-63</td>
<td>2.8</td>
<td>4.1</td>
<td>5.0</td>
<td>5.0</td>
</tr>
<tr>
<td>64-71</td>
<td>3.2</td>
<td>4.7</td>
<td>5.7</td>
<td>5.7</td>
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<tr>
<td>72-79</td>
<td>3.6</td>
<td>5.3</td>
<td>6.5</td>
<td>6.5</td>
</tr>
<tr>
<td>80+</td>
<td>3.7</td>
<td>5.5</td>
<td>6.7</td>
<td>6.7</td>
</tr>
</tbody>
</table>

Maximum Accumulation of Hours: 304

Classified employees who are eligible to earn annual leave may accumulate a maximum of 304 hours of annual leave; provided, however, that an employee may receive, upon termination from employment or upon moving from a position earning annual leave to a faculty position for less than twelve months, payment for no more than 176 hours of annual leave, and, at retirement or at termination of employment when retirement eligible, an employee may receive payment for up to 240 hours of annual leave. Excess accrued annual leave may not be converted to sick leave.

**Exempt Unclassified Employee**
June 15-16, 2016

Minutes of Previous Meetings

<table>
<thead>
<tr>
<th>Appointment FTE</th>
<th>Hours Earned Per Pay Period</th>
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<tr>
<td>.75 - 1.00</td>
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<tr>
<td>.5 - .749</td>
<td>6.0</td>
</tr>
<tr>
<td>.25 - .499</td>
<td>4.0</td>
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<tr>
<td>Less than .25</td>
<td>2.0</td>
</tr>
</tbody>
</table>

Non-Exempt Unclassified Employee

<table>
<thead>
<tr>
<th>Hours in Pay Status Per Pay Period</th>
<th>Hours Earned Per Pay Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-9</td>
<td>0.0</td>
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<tr>
<td>10-19</td>
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<td>6.0</td>
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<tr>
<td>70-79</td>
<td>7.0</td>
</tr>
<tr>
<td>80-**</td>
<td>8.0</td>
</tr>
</tbody>
</table>

i. **Bereavement Leave for Unclassified Employees** **Including University Support Staff**

Unclassified and university support staff employees may be granted leave with pay upon the death of a close relative or other qualified adult (as defined above) or that person’s close relative. Such leave shall in no case exceed six working days. The employee's relationship to the deceased and necessary travel time shall be among the factors considered in determining whether to grant bereavement leave, and, if so, the amount of leave to be granted.

...  

11 HEALTH PROGRAM AND OTHER INSURANCE

a The State of Kansas provides group health, life and long-term disability insurance to eligible classified and unclassified employees, including University Support Staff.

b Pursuant to K.S.A. 2011 Supp. 75-4101, and amendments thereto, the Board has entered contracts and adopted administrative rules and regulations, K.A.R., 88-30-l et seq., for the provision of a voluntary student health insurance program. Eligible graduate teaching assistants, graduate research assistants, and graduate assistants may choose to participate in this health insurance program.

POLICY CREATING THE WORKING GROUP OF TITLE IX COORDINATORS

Theresa Schwartz, Associate General Counsel, presented the proposed policy creating a Working Group of Title IX Coordinators. The policy directs the University Title IX Coordinators to meet quarterly to discuss various issues related to Title IX compliance. This working group will report to the Council of Presidents. Regent Newton moved to approve, and Regent Van Etten seconded. The motion carried. The following policies were approved:
CHAPTER I: BOARD OF REGENTS MEMBERS, OPERATIONS AND STAFF

A   BOARD MEMBERS AND BOARD OPERATIONS

4 COUNCILS AND COMMITTEES

b Council of Presidents

(3) Working Group of Title IX Coordinators

(a) The Council of Title IX Coordinators consists of the Title IX coordinator designated by each state university and reports to the Council of Presidents. The chairperson of this Working Group shall be from the same institution as the chair of the Council of Presidents. The Title IX coordinator of the University of Kansas Medical Center is authorized to participate as a non-voting member.

(b) The Working Group of Title IX Coordinators official functions are to

(i) consider Title IX related matters and inform the Council of Presidents either at the request of the Council of Presidents or on the Working Group of Title IX Coordinator’s own initiative, and

(ii) share information, experiences and expertise in order to foster more robust operations and consistency in the functions performed by all Title IX coordinators across the state university system.

(c) The Working Group shall meet quarterly to discuss various issues arising from state and federal regulatory bodies, statutes and regulations, and recommend to the Council of Presidents suggested strategies and solutions to issues related to Title IX compliance.

CHAPTER II: GOVERNANCE1 – STATE UNIVERSITIES

F OTHER

4 AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY AND TITLE IX SEX DISCRIMINATION

The Board of Regents believes and supports the view that every individual has the right to expect that all decisions with reference to employment, i.e. selection, discipline, promotion or termination, and all decisions with reference to student status, i.e. admission, academic achievements and discipline, be made without regard to age, race, color, religion, sex, marital status, national origin, physical handicap or disability, status as a Vietnam Era Veteran, sexual orientation or other factors which cannot be lawfully considered, to the extent specified by applicable federal and state laws. To this end, each state university shall develop and maintain an equal employment opportunity, equal educational opportunity and non-discrimination policy in the operation and administration of all University programs and services.

1 See Chapter I., Section A.3. for definition of Governance.
Notwithstanding the above, and in accordance with K.S.A. 73-201 et seq., and amendments thereto, positive consideration in hiring decisions shall be given to Vietnam Era Veterans for whom that law applies.

Further, each state university shall establish a comprehensive affirmative action program designed to provide equal employment and educational opportunities as required and allowed by law.

Each state university shall appoint a Title IX Coordinator as required by 34 C.F.R. § 106.8(a). Each state university Title IX Coordinator shall report directly to the university chief executive officer or their designee.

EXECUTIVE SESSION
At 4:25 p.m., Regent Newton moved, followed by the second of Regent Bain, to recess into executive session for 60 minutes starting at 4:30 p.m. to discuss personnel matters of non-elected personnel. Participating in the executive session were members of the Board, President Flanders, and President Scott. At 5:30 p.m., the meeting returned to open session.

RECESS
The Chair recessed the meeting at 5:30 p.m.

RECONVENE
The Chair reconvened the meeting at 8:31 a.m. on Thursday, May 19.

MEMBERS PRESENT:    Shane Bangerter, Chair
                      Zoe Newton, Vice Chair
                      Joe Bain
                      Ann Brandau-Murguia
                      Bill Feuerborn
                      Dennis Mullin
                      Dave Murfin
                      Helen Van Etten

MEMBER ABSENT:    Daniel Thomas

REPORTS

REPORT FROM SYSTEM COUNCIL OF PRESIDENTS
President Inbody presented the System Council of Presidents’ report. The Council received a report from the System Council of Chief Academic Officers regarding Credit for Prior Learning. The CEOs received an update from the working group that was formed to discuss concerns regarding service area. The group will continue to meet and will present any recommendations regarding service area to the System Council of Presidents. Board staff presented an overview of the Board’s authority to regulate private and out-of-state postsecondary institutions, and the Council discussed the closure of Wright Career College. Additionally, the Council discussed student placement in developmental education courses and received information on Washburn University’s Master of Arts in Communication and Leadership. Regent Van Etten recommended having the Kansas Department of Education and the Kansas Board of Regents Coordinating Council discuss the developmental education course placement.

CONSIDERATION OF DISCUSSION AGENDA

Fiscal Affairs and Audit
AMENDMENTS TO FY 2016 CAPITAL IMPROVEMENT PLAN AND ARCHITECTURAL PROGRAM STATEMENT FOR CONSTRUCTION OF ADDITION TO KELCE COLLEGE OF BUSINESS FACILITY – PSU
Greg Hoffman, Director of Facilities, presented Pittsburg State University’s request to amend its FY 2016 Capital Improvement Plan and approve the Architectural Program to include the renovation and new addition to the Kelce College of Business. The estimated cost of the project is approximately $18,500,000, which will be funded with private funds. Regent Murguia moved to approve, and Regent Feuerborn seconded. The motion carried.

AMENDMENTS TO FY 2016 CAPITAL IMPROVEMENT PLAN AND ARCHITECTURAL PROGRAM STATEMENT FOR REHABILITATION ON TEMPLIN RESIDENCE HALL – KU
Director Hoffman presented the University of Kansas’ request to amend its FY 2016 Capital Improvement Plan and approve the Architectural Program to include the improvement to the ventilation system project in Templin Residence Hall. The estimated cost of the project is $1,090,000, which will be funded with the Department of Student Housing fee fund. Regent Murguia moved to approve, and Regent Bain seconded. The motion carried.

AMENDMENTS TO FY 2016 CAPITAL IMPROVEMENT PLAN AND ARCHITECTURAL PROGRAM STATEMENT TO RENOVATE TROTTER HALL – KSU
Director Hoffman presented Kansas State University’s request to amend its FY 2016 Capital Improvement Plan and approve the Architectural Program to renovate the veterinary anatomy labs in Trotter Hall. The estimated cost of the project is $4.7 million. Private gifts will fund $2.7 million of the project and the remaining amount will be funded with the College of Veterinary Medicine general fees funds. Regent Murguia moved to approve, and Regent Bain seconded. The motion carried.

CAPITAL IMPROVEMENT REQUESTS FOR FY 2018 AND FIVE-YEAR PLANS – UNIVERSITY SYSTEM (FIRST READ)
Director Hoffman presented a summary of the requested capital improvement projects submitted by each of the state universities (Table 1) and a staff recommendation (Table 2). He noted the two major differences between university submissions and staff recommendation was that staff recommended removing Kansas State University’s Kansas Veterinary Diagnostic and Research Center Project and adding a State General Fund (SGF) request to Emporia State University’s New Maintenance Facility. Director Hoffman stated the KSU project was placed on hold because there are two other state cabinet agencies that are interested in partnering on the project. KSU is currently working with the two agencies to see if it is feasible to collaborate but would like approval to leave the project on their five-year plan so they can move forward with the Board approval process once the details are worked out. Director Hoffman noted after reviewing the project with the Board Fiscal Affairs and Audit Standing Committee, staff plans to change the recommendation to leave the project on KSU’s list but make its inclusion as a FY17-18-19 project contingent upon resolution of the potential partnership. If the partnership issue has not been resolved by the time of final reading, then staff recommendation will be to move the project out one year. He stated the Emporia State University’s Maintenance Facility project was submitted as TBD funding and he is recommending changing it to SGF because it is a small project and it is difficult for institutions to raise private funds for these types of projects. The Board will act on the Capital Improvement Requests for FY 2018 and the five-year plans at the June meeting.

(Table 1 and Table 2 filed with Official Minutes)

Presentations

REPORT ON BOARD GOAL FOUR: IDENTIFY BEST STRATEGIES TO ATTRACT KANSANS WITH SOME COLLEGE BUT NO DEGREE
Gary Alexander, Vice President for Academic Affairs, presented a report on Board Goal Four: Identify best strategies to attract Kansans with some college but no degree back to higher education to complete a certificate or degree. According to the National Clearing House data, there are 37,673 Kansans that fall into this category. Vice
President Alexander reported simply attracting these adults back to higher education is not enough. Institutions will need to implement strategies on how to retain and graduate these individuals, which could include changing policies related to affordability and accessibility. He believes the next step is to form a working group to determine the best mechanism for organizing a statewide initiative, in consultation with Deans of Continuing Education and the Council of Chief Academic Officers. This group would be tasked to identify the costs involved with this initiative and potential funding sources. Regent Newton moved to form a working group, and Regent Van Etten seconded. The motion carried. The group will bring its finding back to the Board by the October meeting.

UPDATE ON MILITARY ARTICULATION INITIATIVE
Connie Beene, Director of Federal Initiatives for Technical Education, and Karla Wiscombe, Associate Director of Academic Affairs, gave an update on the Military Articulation Initiative. This is a multiple agency initiative that consists of the Kansas Board of Regents, the Kansas Department of Commerce, the Kansas National Guard, Army University, the U.S. Army, Office of the Adjutant General, and the Kansas Commission on Veterans Affairs. The goals for this initiative include the following: 1) ensure veteran/military students are granted appropriate academic credit for military training and education, 2) support Kansas colleges and universities in development of military articulation and bridge programs, 3) increase rate of degree, diploma and credential attainment, and 4) continue collaborating with Army University, the U.S. Army and the Kansas National Guard. Director Beene stated faculty at public universities and two-year colleges are meeting to examine course outcomes and competencies in specific programs. Other groups are meeting to develop communication methods to inform service members about how military training and skills can apply to educational attainment.

(Break)

The Chair called for a break at 9:40 a.m. and resumed the meeting at 9:55 a.m.

Academic Affairs

CREDIT FOR PRIOR LEARNING POLICY
Vice President Alexander presented the proposed Credit for Prior Learning policy. Credit for Prior Learning awards college credit for equivalent knowledge and skills gained outside the traditional setting. The proposed policy provides consistent and standard methods for awarding credits and ensures a structure for students to advance toward a credential or degree. Regent Van Etten moved to amend the policy to remove the language in Section c. that specifically states how the Task Force will be staffed. Removing this language will give the Board President and CEO more flexibility. Regent Newton seconded, and the motion carried. Regent Van Etten moved to approve the policy as amended. Regent Bain seconded, and the motion carried. The following policy was adopted:

CHAPTER III: COORDINATION\(^2\) - STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES, WASHBURN UNIVERSITY AND/OR THE WASHBURN INSTITUTE OF TECHNOLOGY

A. ACADEMIC AFFAIRS

4. CREDIT FOR PRIOR LEARNING

a. Each Kansas public postsecondary educational institution shall award credit for prior learning in accordance with this policy and in a manner that is appropriate to the institution’s nature and mission.

\(^2\) See Chapter I., Section A.3 for definition of Coordination.
b. The Kansas Credit for Prior Learning Task Force consists of representation from each university and representation from the community college and technical college sectors. These representatives shall be appointed by the Vice President for Academic Affairs, in consultation with the Vice President of Workforce Development. The role of the Kansas Credit for Prior Learning Task Force shall be to provide oversight, as directed by the Board, for implementation of this policy and the Kansas Credit for Prior Learning Guidelines. These Guidelines were approved by the Kansas Board of Regents in June 2014.

c. The Kansas Credit for Prior Learning Task Force shall be coordinated by a Board staff member under the oversight of the Board Academic Affairs Standing Committee.

d. The Kansas Credit for Prior Learning Task Force shall work to ensure standardized recognition of credit for prior learning from all Kansas public postsecondary institutions.

e. The Kansas Credit for Prior Learning Task Force shall receive and consider recommendations from the Kansas Collaborative on Military Credit Advisory Committee regarding the evaluation of military training for credentials and awarding of college credit.

f. Each Kansas public postsecondary educational institution shall follow the requirements set forth in the Kansas Credit for Prior Learning Guidelines when evaluating and awarding credit for prior learning. These Guidelines shall provide for:

   i. specifications for awarding credit for learning gained outside a traditional academic environment for the state universities, community colleges, technical colleges, Washburn University and Washburn Institute of Technology;

   ii. consistency with state and federal law, Board policies, applicable accreditation standards;

   iii. a consistent and transparent means for students to advance toward a degree or credential;

   iv. annual review for updates by the Kansas Credit for Prior Learning Task Force.

Other Matters

BOARD’S UNIFIED BUDGET REQUEST PREPARATIONS

Vice President Frisbie stated the Kansas Higher Education Coordination Act requires the Board of Regents to develop and present to the Governor and Legislature a unified request for state appropriations for postsecondary education. The Board’s request must be submitted by October 1 every year. Vice President Frisbie reviewed a proposed calendar that outlines when the Board will receive, discuss and act on its FY 2018 and FY 2019 budget request.

**Unified Appropriation Request Calendar**

<table>
<thead>
<tr>
<th>May 2016 Board Meeting</th>
<th>Capital improvement requests for state universities (First Reading)</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 2016 Board Meeting</td>
<td>Board staff reviews potential areas of request. Board receives institution and sector specific requests. (If possible, proposals are submitted to the Board Office by Friday, June 3.) Board acts on capital improvement requests for July 1</td>
</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
</tr>
<tr>
<td>------------------</td>
<td>-----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>August 2016 Board Retreat</td>
<td>Board continues discussion of system-wide, institution, and sector specific requests and indicates preference for inclusion in FY 2018-2019 Budget Request</td>
</tr>
<tr>
<td>September 2016 Board Meeting</td>
<td>Board officially approves FY 2018-2019 unified budget request</td>
</tr>
<tr>
<td>October 1, 2016</td>
<td>Board’s FY 2018-2019 unified budget request submitted</td>
</tr>
</tbody>
</table>

FY 2017 BOARD CHAIR AND VICE CHAIR
Regent Bangerter moved to elect Regent Zoe Newton as Chair of the Board for FY 2017. With the second of Regent Bain, the motion carried. Regent Newton moved to elect Regent Dave Murfin as Vice Chair. Following the second of Regent Mullin, the motion carried.

EXECUTIVE SESSION
At 10:20 a.m., Regent Newton moved, followed by the second of Regent Bain, to recess into executive session for 60 minutes starting at 10:30 a.m. to discuss personnel matters of non-elected personnel. Participating in the executive session were members of the Board, President Flanders, and Chancellor Gray-Little. At 11:30 a.m., the meeting returned to open session.

ADJOURNMENT
The Chair adjourned the meeting at 11:30 a.m.

Blake Flanders, President and CEO
Shane Bangerter, Chair
REPORTS AND CONSENT AGENDA

II. Introductions and Reports
   A. Introductions
   B. Report from the Chair
      Regent Bangerter, Chair
   C. Report from the President & CEO
      Blake Flanders, President & CEO
   D. Report from Council of Presidents
      President Martin
   E. Report from Council of Presidents
      President Martin
   F. Report from Students’ Advisory Committee
      Pamal Keller

III. Standing Committee Reports
   A. Academic Affairs
      Regent Van Etten
   B. Fiscal Affairs & Audit
      Regent Feuerborn
   C. Governance
      Regent Bangerter

IV. Approval of Consent Agenda
   A. Academic Affairs
      1. Act on Request for Approval for a Master of Arts in Communication and Leadership – Washburn University
      Gary Alexander, VP, Academic Affairs

Summary

Washburn University has requested approval of a Master of Arts in Communication and Leadership. The proposed degree was placed on the System Council of Presidents and System Council of Chief Academic Officers agendas as an informational item.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Program Summary</th>
</tr>
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<tbody>
<tr>
<td>1. Program Identification</td>
<td>Master of Arts in Communication and Leadership CIP Code 09.0901</td>
</tr>
<tr>
<td>2. Academic Unit</td>
<td>Department of Communication Studies</td>
</tr>
<tr>
<td>3. Program Description</td>
<td>The Master of Arts in Communication and Leadership is a fully online 30 graduate credit hour interdisciplinary degree program that provides knowledge, skills, and experiences for continuous self and system improvement within a complex, changing, and global context. The program is designed to develop collaborative, adaptive and innovative leaders, with a focus on self-awareness, strategic thinking, and exceptional communication skills. The anticipated date of implementation is Spring 2017.</td>
</tr>
<tr>
<td>4. Demand/Need for the Program</td>
<td>Job Outlook 2015, published by the National Association of Colleges and Employers, found that leadership and the ability to work in a team were the most desired attributes sought by employers on resumes, followed by written communication and problem solving skills. Washburn University is positioned to provide a high quality, academically rigorous, graduate</td>
</tr>
</tbody>
</table>
education in communication and leadership that will directly address these areas.

An online survey of area organizations and Washburn alumni found that 79% of the respondents (369 out of 499) were very or somewhat interested in a graduate leadership degree program. Focus group meetings with members of the Greater Topeka Chamber of Commerce Fast Forward organization (comprised of young professionals), and with the WU Leadership Institute Advisory Board members, comprised of leaders within business, not-for-profit and government organizations, validated the online survey results.

In addition to the survey and focus group respondents who expressed an interest in the master’s degree, the program will also enable high school instructors who teach concurrent enrollment partnership (CEP) public speaking courses to meet the Higher Learning Commission requirement of 18 graduate credit hours in the discipline and to obtain a master’s degree if they have not already earned one. Consequently, the online program will provide educational value for both alumni and the local community, and it will appeal to new student markets.

5. Comparative /Locational Advantage

The program is aligned with the Washburn University Vision 2022 strategic plan and will serve early and mid-career professionals who are seeking to advance their careers and to improve their organizations. No other public university utilizes this Classification of Instructional Program (CIP) code.

The curriculum, course schedule, and online delivery will provide flexibility for individuals from diverse backgrounds and organizations. The program can be completed entirely online using highly interactive and intuitive learning management and video conference systems. Students may begin the program any term (fall, spring or summer), and the courses will be offered in eight-week terms with a unique but optional special topics course offered in the summers.

6. Curriculum

The program consists of the ten required courses including a capstone, for a total of 30 graduate credit hours. The curriculum was developed after a review of similar programs offered by Drake, Gonzaga, and Seton Hall Universities, and is also based somewhat on the Leadership Washburn program, which graduated its fifth class in April 2016.
7. Faculty Profile

All of the program faculty hold a Ph.D. Four are full-time tenured Communication Studies faculty and one is a lecturer. The Leadership Studies course instructors are all senior administrators with decades of leadership experience, and all have taught leadership courses in the past.

- Michael Gleason, Ph.D., Iowa State University
  Director of the Leadership Institute
- Cynthia Hornberger, Ph.D., University of Kansas
  Professor of Nursing & Special Assistant to the President
- Juli Mazachek, Ph.D., University of Kansas
  President, Washburn University Foundation
- Kevin O’Leary, Ph.D., Southern Illinois University
  Director of Forensics/Lecturer
- Mary Pilgram, Ph.D., University of Kansas
  Associate Professor of Communication Studies
- Leslie Reynard, Ph.D., University of Kansas
  Associate Professor of Communication Studies
- Tracy Routsong, Ph.D., University of Iowa
  Associate Professor of Communication Studies
- Jim Schnoebelen, Ph.D., University of Iowa
  Associate Professor of Communication Studies
- Thomas Underwood, Ph.D., Kansas State University
  Assistant Dean of Graduate Programs & Academic Outreach

8. Student Profile

The program will serve two primary student populations: (1) early to mid-career professionals from a variety of organizations; and (2) high school instructors who teach Concurrent Enrollment Partnership (CEP) public speaking courses.

Although the 499 individuals who responded to the online survey were not asked their age or other demographic questions, their profile is likely to be very similar to that of the individuals who participated in the Greater Topeka Chamber of Commerce Fast Forward and the WU Leadership Institute Advisory Board member focus groups. As the Fast Forward program serves primarily young professionals ages 35 and under, participants in that focus group were younger professionals within the Topeka community. The Leadership Institute Advisory Board is comprised of 14 individuals who have leadership roles within various organizations and would have significantly more work experience. The responses of participants in the Advisory Board focus group were more tailored towards meeting the needs of members of their organizations and not necessarily their own professional development needs. Focus group participants were predominately Caucasian with slightly more females than males. They were employed by both private and public sector organizations including energy companies, marketing firms, healthcare and nonprofit entities. Professional experience varied greatly among those who responded.

The CEP instructors who will be interested in the program will also likely be early in their careers and reflect the same demographic profile as the survey respondents and focus group participants.
### 9. Academic Support

Existing academic support services will be available to all students in the program including academic advising, financial aid, library resources, and technical support. Support will be provided by the Communications Department, the Leadership Institute, the Office of Graduate Programs and Academic Outreach, and the Information Technology Services unit.

### 10. Facilities and Equipment

No new facilities or equipment are needed. The fully online program will utilize the Desire2Learn (aka, Brightspace) learning management system and the Zoom live videoconferencing system. Both systems are hosted by the vendors with 99% reliability. D2L provides content, communication, and calendar functions for hundreds of Washburn University courses and thousands of students. Zoom provides live video for up to 25 students, application sharing, and the recording of class sessions.

### 11. Program Review, Assessment, Accreditation

The program will be reviewed every five years and will be included in the annual assessment process based on the attached Program Student Learning Outcomes and Curriculum Map. No professional accreditation is available for this program.

### 12. Costs, Financing

The program will be funded by the tuition revenue. Using existing faculty strengths and based on the current graduate tuition rate with an annual increase of three percent, this program will have positive revenue generation within the first year. First year costs are projected to be $57,750. Costs are expected to increase to $84,700 by the third year of the program to accommodate program growth. If the program enrollment grows as projected, a new full-time Assistant Professor of Communication Studies will be added in the third year of the program.
**Washburn University**  
**Master of Arts in Communication and Leadership**  
Program Student Learning Outcomes and Curriculum Map

**PROGRAM STUDENT LEARNING OUTCOMES (PSLO)**  
*If the program has more than 6 PSLO, hit “Tab” in the last cell to add another row. Cells will expand to accommodate text.*

**Upon completion of the program students will be able to:**

<table>
<thead>
<tr>
<th>PSLO</th>
<th>Graduates will apply and evaluate strategic assessment, analysis and implementation to achieve organizational purpose with knowledge of complex systems. (application and synthesis)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSLO 2</td>
<td>Graduates will design, critique, and communicate actions recognizing values and ethics, strengths and abilities of self and others for application within systems. (synthesis and evaluation)</td>
</tr>
<tr>
<td>PSLO 3</td>
<td>Graduates will engage policy, political, and strategic communication processes to advocate for organizational/community improvement at the local/global level. (application)</td>
</tr>
<tr>
<td>PSLO 4</td>
<td>Graduates will apply process improvement and innovation frameworks to address problems/opportunities for organizational/community improvement at the local/global level. (analysis, synthesis, and evaluation)</td>
</tr>
<tr>
<td>PSLO 5</td>
<td>Graduates will critically examine system financial, human and data resources for effective planning, policies, programs, products or services and communication strategies.</td>
</tr>
</tbody>
</table>

**CURRICULUM MAP (Alignment)**  
*List all courses required for program majors and indicate, where applicable, (using the following key) the PSLO with which they are associated.*

- **T** = Taught  
- **X** = Taught and Assessed  
- **A** = Assessed

*If the program has more than 6 PSLO, “Copy and Paste” rows from this table below the existing table, beginning with the row numbering the PSLO.*

<table>
<thead>
<tr>
<th>Required Courses</th>
<th>PSLO 1</th>
<th>PSLO 2</th>
<th>PSLO 3</th>
<th>PSLO 4</th>
<th>PSLO 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>LE601: Self and Systems Leadership</td>
<td><strong>T</strong></td>
<td></td>
<td><strong>T</strong></td>
<td><strong>T</strong></td>
<td><strong>T</strong></td>
</tr>
<tr>
<td>LE620: Leadership and Resource Stewardship</td>
<td><strong>X</strong></td>
<td><strong>X</strong></td>
<td><strong>T</strong></td>
<td><strong>T</strong></td>
<td><strong>X</strong></td>
</tr>
<tr>
<td>LE630: Organizational Improvement/Innovation</td>
<td><strong>X</strong></td>
<td><strong>X</strong></td>
<td><strong>T</strong></td>
<td><strong>X</strong></td>
<td><strong>T</strong></td>
</tr>
<tr>
<td>LE640: Public Policy and Global Leadership</td>
<td></td>
<td><strong>X</strong></td>
<td><strong>T</strong></td>
<td></td>
<td><strong>X</strong></td>
</tr>
<tr>
<td>CN601: Comm &amp; Intro to Grad School</td>
<td><strong>X</strong></td>
<td><strong>T</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CN680: Strategic Comm for Managers</td>
<td><strong>T</strong></td>
<td></td>
<td></td>
<td><strong>T</strong></td>
<td><strong>X</strong></td>
</tr>
<tr>
<td>CN642: Team Comm in Orgs</td>
<td><strong>X</strong></td>
<td><strong>T</strong></td>
<td></td>
<td></td>
<td><strong>T</strong></td>
</tr>
<tr>
<td>CN630: Conflict and Negotiation</td>
<td><strong>T</strong></td>
<td><strong>T</strong></td>
<td><strong>X</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CN650: Persuasion</td>
<td><strong>T</strong></td>
<td><strong>T</strong></td>
<td><strong>X</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CN698: Capstone</td>
<td></td>
<td><strong>X</strong></td>
<td><strong>X</strong></td>
<td><strong>X</strong></td>
<td><strong>X</strong></td>
</tr>
<tr>
<td>LE698: Capstone</td>
<td><strong>A</strong></td>
<td><strong>A</strong></td>
<td><strong>A</strong></td>
<td><strong>A</strong></td>
<td><strong>A</strong></td>
</tr>
</tbody>
</table>
CURRICULUM OUTLINE  
Washburn University

I. Identify the new degree:

Master of Arts in Communication & Leadership

II. Provide courses required for each student in the major:

<table>
<thead>
<tr>
<th>Course Name &amp; Number</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Courses</strong></td>
<td></td>
</tr>
<tr>
<td>CN601: Introduction to Graduate Study in Communication Studies</td>
<td>3</td>
</tr>
<tr>
<td>CN630 Communication in Conflict and Negotiation</td>
<td>3</td>
</tr>
<tr>
<td>CN642 Team Communication in Organizations</td>
<td>3</td>
</tr>
<tr>
<td>CN650 Persuasion</td>
<td>3</td>
</tr>
<tr>
<td>CN680: Seminar in Strategic Management Communication</td>
<td>3</td>
</tr>
<tr>
<td>LE601 Self and Systems Leadership</td>
<td>3</td>
</tr>
<tr>
<td>LE620 Leadership and Resource Stewardship</td>
<td>3</td>
</tr>
<tr>
<td>LE630 Organizational Improvement and Innovation</td>
<td>3</td>
</tr>
<tr>
<td>LE640 Public Policy and Global Leadership</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Electives</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CN695 Special Topics in Communication</td>
<td>3</td>
</tr>
<tr>
<td>LE695 Special Topics in Leadership</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Practica</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CN 698 Capstone or LE698 Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>

Total 30
IMPLEMENTATION YEAR          FY 2017
Fiscal Summary for Proposed Academic Programs

Institution: Washburn University
Proposed Program: Master of Arts in Communication & Leadership

<table>
<thead>
<tr>
<th>Part I. Anticipated Enrollment</th>
<th>Implementation Year</th>
<th>Year 2</th>
<th>Year 3</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Full-Time</td>
<td>Part-Time</td>
<td>Full-Time</td>
</tr>
<tr>
<td>A. Full-time, Part-time Headcount:</td>
<td>10</td>
<td>20</td>
<td>30</td>
</tr>
<tr>
<td>B. Total SCH taken by all students in program</td>
<td>150</td>
<td>300</td>
<td>450</td>
</tr>
</tbody>
</table>

Part II. Program Cost Projection

A. In implementation year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.

<table>
<thead>
<tr>
<th></th>
<th>Implementation Year</th>
<th>Year 2</th>
<th>Year 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Budget</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>$30,250</td>
<td>$46,650</td>
<td>$67,450</td>
</tr>
<tr>
<td>OOE</td>
<td>$27,500</td>
<td>$22,250</td>
<td>$17,250</td>
</tr>
<tr>
<td>Total</td>
<td>$57,750</td>
<td>$68,900</td>
<td>$84,700</td>
</tr>
</tbody>
</table>

Indicate source and amount of funds if other than internal reallocation:

Tuition revenue
Kansas State University requests authorization to amend the legal description of the land in a lease agreement with the Kansas Wheat Commission (KWC). In June 2010, the University received approval from the Board of Regents to enter into a 50-year renewable lease with the KWC to construct the Kansas Wheat Innovation Center on 2.5 acres of land north of Kimball Avenue in Riley County, Kansas. The KWC recently secured a grant from the Economic Development Administration of the U.S. Department of Commerce for the purpose of constructing additional greenhouse facilities at the Kansas Wheat Innovation Center. The University requests to expand the property leased to KWC for the purpose of constructing additional greenhouse facilities and other improvements for use by the KWC and the University. At the end of the lease term, the University shall have the right to either accept the buildings or to have the leased property returned to its original condition.

Completed in 2012, the Kansas Wheat Innovation Center represents the single largest research investment by Kansas wheat farmers in history. The building includes 15,000 square feet of research laboratories occupied by Heartland Plant Innovations, General Mills, Engrain and K-State’s Wheat Genetics and Genomics Resource Center; 10,000 square feet of greenhouse space; and 10,000 square feet of office space. The building is also home to the Wheat Genetics Resource Center, a collaboration between private wheat genetics companies, K-State, Colorado State and Washington State, established to conduct genetic studies in wheat. Construction of new greenhouses at the center will give K-State wheat breeding and genetics groups access to additional state-of-the-art greenhouse space and increase collaboration between industry, faculty, students and post-doctoral fellows to get improved wheat varieties into the hands of farmers faster.

The legal description of the land included in the proposed lease agreement is:

A tract of land in the Southeast Quarter of Section 1, Township 10 South, Range 07 East of the Sixth Principal Meridian on the Kansas State University Campus, Riley County, Kansas described as follows: Beginning at a point that is N90°00'00"E 1908.00 feet from the Southwest Corner of the Southeast Quarter of said Section 1; thence N00°00'00"E 310.47 feet; thence S90°00'00"W 82.07 feet; thence N00°00'00"E 90.88 feet; thence S90°00'00"W 71.54 feet; thence N00°04'39"W 129.59 feet; thence N58°14'27"E 110.29 feet; thence N90°00'00"E 228.40 feet; thence S00°00'00"W 589.00 feet; N90°00'00"W 168.40 feet to the point of beginning, containing 3.05 acres. Subject to easements and restrictions of record.
C. Other Matters

1. Adopt Updated Resolution Transferring Board’s Authority to Exercise Management Control Over Security of Certain Kansas State University Related Classified Information to a Security Executive Committee – KSU

Theresa Schwarz, Associate General Counsel

The Kansas State University requests that the Board adopt an updated Resolution to incorporate a recent change to the National Industrial Security Program Operating Manual and to name the newly appointed Interim President General Richard Myers and Vice President for Research Peter Dorhout to the University Security Executive Committee. In support of the University’s pursuit of this Biosecurity Research Institute project, the Board first adopted a Resolution of this nature at its March 2009 meeting, accompanied by a requirement for annual feedback from the Security Executive Committee regarding its activities. The Resolution was most recently updated in September of 2015. If the Board desires Kansas State University’s continuance of the project and Board members wish to be excluded from Personnel Clearance requirements that accompany the Facility Clearance process, the Board must adopt an updated Resolution that transfers its management control over the classified information that may become available to individuals at the University. The updated Resolution below adds the new individuals to the Executive Committee, incorporates the new reporting changes that are now required by the Operating Manual, and provides that management control and authority resides in a Security Executive Committee comprised of the university’s Interim President, Provost, Vice President of Research and Facility Security Officer for Kansas State University.

Proposed Updated Resolution

A RESOLUTION OF THE KANSAS BOARD OF REGENTS TO TRANSFER AUTHORITY TO EXERCISE MANAGEMENT CONTROL AND SUPERVISION OVER SECURITY OF CLASSIFIED INFORMATION PROTECTED PURSUANT TO EXECUTIVE ORDER 13526, AS AMENDED, ITS SUCCESSOR OR PREDECESSOR ORDERS, AND THE ATOMIC ENERGY ACT OF 1954, AS AMENDED, AND IN THE POSSESSION OF KANSAS STATE UNIVERSITY; SUCH AUTHORITY TO BE TRANSFERRED TO A LEGALLY CONSTITUTED SECURITY EXECUTIVE COMMITTEE COMPOSED OF THE KANSAS STATE UNIVERSITY PRESIDENT, THE KANSAS STATE UNIVERSITY PROVOST, THE KANSAS STATE UNIVERSITY VICE PRESIDENT FOR RESEARCH AND THE KANSAS STATE UNIVERSITY FACILITY SECURITY OFFICER.

WHEREAS, the Kansas Board of Regents (the "Board") is vested under the Constitution and laws of the State of Kansas with supervision and control over Kansas State University (the "University") and is authorized under such laws to adopt this Resolution and perform, execute and carry out, or cause to be performed, executed and carried out, the powers, duties and obligations of the Board under this Resolution in connection with the University’s operation as a Contractor pursuant to Department of Defense Directive No. 5220.22-M, “National Industrial Security Program Operating Manual,” dated February 28, 2006 and Incorporating Change 1 dated March 28, 2013 and Change 2 dated May 18, 2016; and

WHEREAS, the Board has, pursuant to K.S.A. 76-712, delegated responsibility for administration of the affairs of the University to the chief executive officer (“President”) of the University; and

WHEREAS, the Defense Security Service and the Board have heretofore determined that, in order for the University to obtain Facility Clearance pursuant to Department of Defense Directive No. 5220.22-M, supra, it is advisable to
specifically, by Board Resolution, transfer authority to exercise management control and supervision over security of classified information protected pursuant to executive order 13526, as amended, its successor or predecessor orders, and the atomic energy act of 1954, as amended, and disclosed to the University, to a Security Executive Committee composed of the University President, the University Provost, the University Vice President for Research and the University Facility Security Officer; and

WHEREAS, the University President, the University Provost, the University Vice President for Research and the University Facility Security Officer have been processed for a personnel security clearance for access to classified information to the level of the facility security clearance to be granted to the University, as provided for National Industrial Security Program established by Executive Order 13526.

NOW THEREFORE, BE IT RESOLVED BY THE KANSAS BOARD OF REGENTS, AS FOLLOWS:

SECTION 1. The Board hereby transfers authority to exercise management control and supervision over security of classified information protected pursuant to Executive Order 13526, as amended, its successor or predecessor orders, and the atomic energy act of 1954, as amended, and disclosed to the University, to the University Security Executive Committee. This transfer includes responsibility over all matters involving the security of such classified information in the possession of the University.

SECTION 2. The University Security Executive Committee to which the Board transfers authority under Section 1 shall consist of four members, each of whom have been processed for a personnel security clearance for access to classified information to the level of the facility clearance granted to the University. The four members shall be the following individuals, or their successors once cleared:

- Interim President, Richard B. Myers
- Provost, April C. Mason
- Vice President for Research, Peter K. Dorhout
- Facility Security Officer, Craig A. Beardsley

SECTION 3. The following members of the Kansas Board of Regents agree that they shall not require, shall not have, and can be effectively excluded from, access to all classified information protected pursuant to executive order 13526, as amended, its successor or predecessor orders, and the atomic energy act of 1954, as amended, that is disclosed to the University and will not knowingly take action to affect adversely the policies and practices of the University in the performance of classified contracts of the Department of Defense, or associated User Agencies with the National Industrial Security Program, awarded to the University.

- Joseph B. Bain
- Daniel Shane Bangerter
- Ann M. Brandau Murguia
- William Charles Feuerborn
- Dennis A. Mullin
- David Murfin
- Zoe Anne Forrester Newton
- Daniel J. Thomas
- Helen H. Van Etten
CERTIFICATE

We, the undersigned Chair and President and CEO of the Kansas Board of Regents (the "Board"), hereby certify that the foregoing Resolution was lawfully adopted by the Board at its meeting held on June 15, 2016.

KANSAS BOARD OF REGENTS

(SEAL)

By

Shane Bangerter, Chair

ATTEST:

By

Blake Flanders, President and CEO
DISCUSSION AGENDA

V. Consideration of Discussion Agenda
   A. Academic Affairs
      1. Act on Proposed Amendments to the New Academic Units and Academic Programs Policy
         Gary Alexander, VP, Academic Affairs

Summary
Revisions to Ch. II.7 New Academic Units and Programs of the Policy Manual are proposed. The Council of Chief Academic Officers, the Council of Presidents, the Board Academic Affairs Standing Committee and the Governance Committee have reviewed and approved the proposed policy revisions. Staff recommends approval.

Background
Revisions to Ch. II.7 New Academic Units and Programs of the Board’s Policy Manual are proposed, primarily for clarity. This is being accomplished by:

- Relocating some sections of the New Academic Units and Programs policy to more appropriate areas within the policy to improve clarity and meaning;
- Adding definitions for major, minor, and concentration;
- Clarifying certificate programs, regardless of level, do not require approval by the Council of Chief Academic Officers or the Board;
- Clarifying the entities responsible for approval of a new department, approval of a new school housed within an existing college and approval of a new stand-alone college/school; and
- Including provisions found in other sections of the Policy Manual so all actions related to academic units are in one section.

Recommendation
The proposed policy changes were reviewed and approved by the Council of Chief Academic Officers, the Council of Presidents, the Board Academic Affairs Standing Committee and the Governance Committee. Staff recommends approval of the proposed policy amendments that are set out in full below.

CHAPTER II: GOVERNANCE3 – STATE UNIVERSITIES

A. ACADEMIC AFFAIRS (see Chapter III., Section A. for additional academic affairs policies applicable to state universities)

7. NEW ACADEMIC UNITS AND ACADEMIC PROGRAMS

   Approval of academic units and programs is motivated by: (1) a desire to ensure sufficient resources to offer a quality program or to support a new academic unit and (2) a need to monitor new programs and units within the Kansas public postsecondary system.

   a. Definitions: As used in this policy, the following terms have the stated meanings.

      i. Major: A major is a program of study offering both depth and breadth in a particular discipline or field of study. For a bachelor’s degree, a major should entail approximately the

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3 See Chapter I., Section A.3. for definition of Governance.
equivalent of one academic year of work in the main subject plus one academic year in related subjects, or two academic years in closely related subjects within a liberal arts interdisciplinary program.

ii. Minor: A minor is a program of study, with less depth than a major. It is completed to complement, or as an addition to a major. A minor may not exceed 24 credit hours at the baccalaureate level; 12 credit hours at the master's level; and 18 credit hours at the doctoral level.

iii. Concentration: Concentrations, emphases, subprograms, sub-majors, tracks, and options are all referred to as concentrations. A concentration is a structured plan of study within a major. The number of semester hours for a concentration varies, but is included within the semester hours for the major. New concentrations do not require approval from the Council of Chief Academic Officers or the Board.

Note: Certificate programs are not considered concentrations or minors and are determined at the campus level.

b. Actions that Require Approval by the Council of Chief Academic Officers and President and Chief Executive Officer: The following types of action require approval by the Council of Chief Academic Officers and the President and Chief Executive Officer of the Board of Regents. Action is approved when the campus receives written notice from the President and Chief Executive Officer.

i. Concentrations (also called "minors"): A concentration may not exceed 24 credit hours at the baccalaureate level; 12 credit hours at the master's level; 18 credit hours at the doctoral level. Graduate certificate programs are not considered concentrations, and are determined at the campus level. Approval of academic concentrations (or “minors”) is motivated by: (1) a desire to ensure sufficient resources to offer a quality program and (2) a need to monitor the proliferation of new programs within the Kansas public postsecondary system. In many cases, development of a new concentration is the first step in the creation of a full degree program, hence the need for review and approval. In cases where degree programs already exist, neither of these two motivations apply. Hence, institutions do not need approval to establish an academic concentration in an area of study with a previously Board-approved degree program. Approval of a new minor in an area of study where no Board-approved degree program exists.

ii. Changing the name of an existing unit or degree title, or consolidating two or more units or degrees in one unit or degree, or splitting a unit or program into two or more units or programs.

iii. Any new department.

iv. Any new school housed within an existing college.

c. Actions Requiring Approval by the Board: The following types of actions require approval by the Council of Chief Academic Officers, the Council of Presidents and the Board of Regents:

i. New schools, departments, and those institutes and centers requiring new state funding. Substantial reorganization of a state university’s academic structure.

ii. Any new stand-alone college/school.

iii. If they require new state funding, any new department, institute, or center.
iv. Any new degree programs.

v. Any extension of an approved degree program to a higher degree level, e.g., Associate Degree to Bachelor’s Degree.

vi. Any new major under an existing degree name.
Summary

The original FY 2017 tuition and required fee proposals of each state university were submitted to the Board in May, and the universities made presentations at the Board’s meeting on May 18, 2016. On that same day, the Governor issued his budget allotment plan for FY 2017. Changes to the original proposals were subsequently submitted by five of the universities for the Board to consider. Wichita State University provided narrative updated for the state budget reduction and to provide new information.

Also provided to the Board are tables that illustrate the proposed FY 2017 tuition and required fee rates for selected categories of students, expressed in terms of rates for full-time students per semester. Table I displays tuition only, and Table II includes tuition and fees required of all students. The final table provides a ten-year history of tuition rate changes and the revenues that the rates, in combination with enrollment levels, provided the institutions.

The Board will take final action at the June meeting.

Background

One of the Board’s primary responsibilities, as defined in KSA 76-719, is to set tuition and fees at the state universities. The practice has been that once the state budget is finalized, tuition proposals are considered by the Board with the knowledge of the state funding available to the universities for the upcoming fiscal year.

Typically, the Board does not use a “one-size-fits all” approach and apply the same increase to all institutions. Instead, the Board’s philosophy has been to set tuition and fee rates for each state university that reflects each university’s own unique niche — reflecting differing missions, program offerings, geographic locations, competitive environments, level of state support and other considerations. The Board received detailed written documents from each state university describing their proposed tuition and required fee proposals for FY 2017 for first reading at the May meeting.

The Legislature finished this year’s session on Monday, May 2. At the time of adjournment, total appropriations authorized by the Legislature from the State General Fund exceeded projected available revenue in both FY 2016 and FY 2017. The Legislature chose to give the Governor authority to institute additional budget reductions to bring the budget into balance. On May 18, 2016, Governor Brownback announced budget allotments for FY 2017 that impact the state universities, Washburn University, community colleges, technical colleges, the Board of Regents operations, as well as student financial aid programs. In response to this budget reduction, five of the six universities submitted revisions to their tuition proposals for the Board to consider this month.

One proposal to note is that Wichita State University proposes in-state tuition rates for students in the Kansas City Metropolitan Statistical Area when attending any Kansas Regents University. All other proposals are specific to the university making the request.

Per Board policy, the Board delegates to the chief executive officer of each institution the authority to establish user and administrative fees where the increase does not generate an amount in excess of $250,000 annually. Those charges that generate in excess of $250,000 annually are presented for the Board’s consideration.
Individual University Proposals Requiring Board Action

As summarized below, the Board action items for each state university fall into several categories:

1. **Section A** – tuition rates, by category, for 2017. Tuition rates are shown on a per credit hour basis or flat-rate basis, depending on the university’s tuition structure. Emporia State University and Pittsburg State University both charge on a flat-rate basis.

2. **Section B** – program/school/college/campus-specific course fees are additional per-credit hour charges by certain academic colleges/schools/programs to help recover costs associated with the delivery of academic programs and instruction. The amount of course fees a student pays each semester typically depends upon the specific courses in which the student is enrolled.

3. **Section C** – changes in tuition structure.

4. **Section D** – describes any other tuition or fee proposals that require the Board’s approval, including tuition and fee waivers pursuant to K.S.A. 76-719c. That statute allows the Board of Regents to authorize any Regents university to award grants to students in the form of fellowships, scholarships and waivers of fees and tuition.

5. **Section E** – discusses student and other campus community involvement in the development and/or review of proposals, including detailed information such as number of meetings, how many individual students were involved, discussion of steps taken to ensure understanding among students and what the tuition dollars will finance.

6. **Section F** – discusses the projected increase from tuition revenues, describing both the projected increase attributable to rate changes and the projected increase/decrease attributable to enrollment projections. The proposed uses of increased tuition revenues are described as follows: (1) amount of tuition increase necessary to fund “existing basic operations.” This category includes expenses that are non-discretionary, such as utilities, fringe benefit rates, etc.; (2) amount of tuition increase required in order to finance a proposed salary plan; (3) amount of increase necessary for other institutional enhancements. The university also estimates how the proposed increase would affect the carry forward balances in the General Fees Fund (where tuition is deposited) and justification for the level of targeted balances. A general discussion of enrollment management strategies is expected in this section including a 1% estimated increase in tuition revenues by student category and level (Appendix F-3), and the university’s history in projecting tuition revenues compared to actual tuition revenues generated (Appendix F-4).

7. **Section G** – describes the measures taken to keep proposals as modest as possible, including a specific description and details about the steps taken to propose a level of tuition that is as small as possible. Also, a discussion should include planned reallocations or savings listed on Appendix F-1 that will be used to finance the expenditures detailed in Appendix F-1.

8. **Section H** – proposed adjustments to student initiated student fees for restricted use expenditures. Each university’s proposal includes changes in student proposed fees required of all students as a condition of enrollment. See Appendix H for the Financial Impact Statements for Additional Information Regarding Student Proposed Adjustments to Required Student Fees.

Subsequent to the Board’s approval, all tuition and fees are incorporated along with housing rates and other campus fees into the Comprehensive Fee Schedule which is published annually on the KBOR website at http://www.kansasregents.org/data/system_data/tuition_fees_reports.
Individual University Proposals Requiring Board Action

Wichita State University

1. Section A Tuition Rates: proposed rates for students in four categories: resident undergraduate; resident graduate; non-resident undergraduate; and non-resident graduate.

2. Section B Program-Specific Course Fees:
   a. Change the Barton School of Business Fee from $26 to a Program Fee (refer to 4 below). Note that the College of Engineering was changed a year ago in this manner.
   b. Increase the College of Fine Arts fee from $16.65 to $24.

3. Section C Tuition Structure:
   a. WSU is proposing special tuition rates to draw students from Dallas-Fort Worth, Texas (WSU only) and Kansas City, Missouri (all Regents universities).
   b. WSU also proposes changes to its on-line tuition structure. In previous years on-line tuition was set at the resident rate, regardless of residency or academic program. For FY 2017, WSU proposed a structure that is dependent on both if the program is offered fully on-line:

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Shocker City Partnership¹</th>
<th>Shocker Select²</th>
<th>Midwest Student Exchange³</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Undergraduate Online Tuition</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Online Tuition – Per Credit Hour*</td>
<td>$212.84</td>
<td>$212.84</td>
<td>$319.26</td>
<td>$319.26</td>
<td>$504.16</td>
</tr>
<tr>
<td><strong>Graduate Online Tuition</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Online Tuition – Per Credit Hour*</td>
<td>$287.39</td>
<td>$287.39</td>
<td>$431.09</td>
<td>$431.09</td>
<td>$705.81</td>
</tr>
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</table>

*The tuition for fully on-line programs is set at the resident tuition rate (undergraduate and graduate).

¹ Shocker City Partnership rate applies to residents of the following counties in Oklahoma: Canadian, Cherokee, Cleveland, Creek, Grady, Lincoln, Logan, McClain, Muskogee, Oklahoma, Okmulgee, Osage, Pawnee, Pottawatomie, Rogers, Tulsa, Wagoner, and Washington.

² Shocker Select rate applies to students from Oklahoma and Texas (excludes the following counties in Oklahoma: Canadian, Cherokee, Cleveland, Creek, Grady, Lincoln, Logan, McClain, Muskogee, Oklahoma, Okmulgee, Osage, Pawnee, Pottawatomie, Rogers, Tulsa, Wagoner, and Washington).

³ Midwest Student Exchange rate applies to students from the following states: Illinois, Indiana, Michigan, Minnesota, Missouri, Nebraska, North Dakota, and Wisconsin. The rate applies to most undergraduate and graduate programs in the University but excludes limited access programs.

4. Section D Other Tuition/Fee Proposals that Require Board Approval:
   a. Credit hour program fees will be assessed on all courses taken by any student admitted to the Barton School of Business ($35).
   b. Semester program fees will be increased for those students admitted to certain programs in the College of Health Professions
      i. Dental Hygiene $375
      ii. Advanced Education in General Dentistry $1,500
   c. Online course fee – increased from $92 per credit hour to $94.50 per credit hour.
   d. Intercollegiate athletic fee – increased from $10.02 per credit hour to $10.52 per credit hour.
   e. Technology fee – increased from $.50 to $1.00 per credit hour to maintain state-of-the-art technology on campus.
   f. Transportation fee – increased from $0.25 per credit hour to $0.75 per credit hour for the campus shuttle service.
University of Kansas

1. Section A Tuition Rates: Standard tuition rates at Lawrence and Edwards Campuses (undergraduate resident, graduate resident, undergraduate nonresident and graduate nonresident); Compact tuition rates (undergraduate resident and nonresident); Pharm.D. compact tuition rates; Online tuition rates for specified programs; tuition for high school students in the Lawrence School District (English 101 and Math 101 only); the infrastructure fee; KUMC standard tuition rates (undergraduate resident, graduate resident, undergraduate nonresident, graduate nonresident); and medical student tuition (resident, nonresident).

2. Section B Program-specific course fees: FY 2017 proposed rates per credit hour for specified programs which reflect an increase of 5.0% in the following programs: Architecture, Business, Business (Masters), Education, Edwards Campus Masters Programs, Engineering – Edwards Campus (Masters), Health Professions, Music/Arts, Journalism, Law, Nursing (Graduate and Undergraduate), Nurse Anesthesia (Masters), Occupational Therapy, Physical Therapy (Doctor), and Social Welfare.

3. Section C Tuition Structure: No changes are proposed for FY 2017.

4. Section D Other Tuition/Fee Proposals that Require Board Approval (in addition to regular tuition and fees):
   a. KU proposes new tuition rates for online programs
      i. College of Liberal Arts Online Graduate Tuition $667 per credit hour
      ii. Master’s Online Program in Digital Content Strategy $450 per credit hour
      iii. Master of Science in Pharmacology and Toxicology Online Graduate Tuition – $1,000 per credit hour

Kansas State University

1. Section A Tuition Rates: Manhattan campus (undergraduate resident, graduate resident, undergraduate nonresident and graduate nonresident); Olathe campus (undergraduate and graduate); Polytechnic campus (undergraduate resident pre-college; undergraduate resident, undergraduate nonresident, graduate resident and graduate nonresident); and Veterinary Medicine (resident, non-resident).

2. Section B Program-specific course fees, semester fees, campus fees:
   a. Increase in the College of Business Administration course fees of $15 per credit hour as the second year in a three-year plan to hire new faculty, advisors and other core staff.
   b. Increase by $30 per credit hour the fees for the College of Engineering as part of a five-year plan initiated last year for additional faculty.
   c. Increase the fee for the College of Arts and Sciences from $8 per credit hour to $16.70 per credit hour. Generated income to the College will bring the Graduate Teaching Assistant stipends to the mean of peer institutions for competitiveness, and to hire additional advisors to improve student retention rates.

3. Section C Tuition Structure: None proposed.

4. Section D Other Tuition/Fee Proposals that Require Board Approval: assess a new $12 per credit hour summer school support fee that will finance scholarships, new program development, as well as enhance marketing and advising of K-State students regarding time to completion and the benefit of finishing at a faster pace.
5. Section H Student Initiated Required Fees: See Manhattan Campus Appendix H, and Polytechnic Campus Appendix H.

**Pittsburg State University**

1. Section A Tuition Rates: proposed rates for students in four categories: resident undergraduate; resident graduate; non-resident undergraduate; and non-resident graduate.

2. Section B Program-specific course fees: PSU proposes increasing the $375 per credit hour tuition rate for students in the Doctorate of Nursing Program to $396.

3. Section C Changes to Tuition Structure: None proposed.

4. Section D Other Tuition/Fee Proposals that Require Board Approval: None proposed.

5. Section H Student Initiated Required Fees: See Appendix H.

**Emporia State University**

1. Section A Tuition Rates: proposed rates applicable to students in four categories: resident undergraduate; resident graduate; non-resident undergraduate; and non-resident graduate.

2. Section B Program-specific course fees: No change to the course fee for the School of Business of $3 per student credit hour in support of the programs and Business Resource Center.

3. Section C Tuition Structure: None proposed.

4. Section D Other Tuition/Fee Proposals that Require Board Approval:
   a. Graduate School Application Fee – a $10 increase for first-time degree-seeking applicants for masters, education specialist and certificates, and those changing from non-degree to degree-seeking status (increasing the rate from $40 to $50). Also requesting a $10 increase for first-time degree-seeking applicants for PhD and those changing from non-degree to degree-seeking status (from $50 to $60).
   b. Intensive English per Course Rate – For students in Intensive English courses, apply a 2 percent increase to the course rates ($19 increase for residents/exchange students in Fall and Spring, $39 increase for non-residents; $13 increase for residents/exchange students in Summer, $26 increase for non-residents).
   c. Teachers College Course Fees – The lab fee has been $25 since 2009 for Introductory Psychology Lab. ESU requests an increase to this fee from $25 to $42. Also, ESU requests a new $115 fee for Supervised Practicum in School Psychology to cover expenses incurred for the practicum experience. Finally, to finance stipends paid to students’ mentor teachers who work with student teachers, ESU requests passing the $125 fee on to the students.

5. Section H Student Initiated Required Fees: See Appendix H and Appendix H-1 (Distance Education)

**Fort Hays State University**

1. Section A Tuition Rates: proposed rates for students in four categories: resident undergraduate; resident graduate; non-resident undergraduate; and non-resident graduate.

2. Section B Program-specific course fees: None proposed.
3. Section C Changes to Tuition Structure: None proposed.

4. Section D Other Tuition/Fee Proposals that Require Board Approval: Create a new online tuition rate for undergraduate and graduate programs. The online MBA program would have its own distinct rate for the online program which incorporates the prior tuition rate plus the area fee.

5. Section H Student Initiated Required Fees: See Appendix H.
### Revised Proposals

#### UNDERGRADUATE STUDENTS FY 2017 FULL TIME TUITION, PER SEMESTER

<table>
<thead>
<tr>
<th></th>
<th>KU Lawrence (Standard)</th>
<th>KU Lawrence (Compact)</th>
<th>KU Med Center</th>
<th>KSU Polytechnic</th>
<th>WSU</th>
<th>ESU</th>
<th>PSU</th>
<th>FHSU</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Resident Undergraduate</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2016 Approved Tuition</td>
<td>$4,561.50</td>
<td>$4,945.50</td>
<td>$4,563.75</td>
<td>$4,258.50</td>
<td></td>
<td></td>
<td></td>
<td>$1,787.10</td>
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<tr>
<td>FY 2017 Proposed Tuition</td>
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<td><strong>$5,242.50</strong></td>
<td><strong>$4,791.94</strong></td>
<td><strong>$4,506.00</strong></td>
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<td><strong>$2,698.00</strong></td>
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<td>$141.00</td>
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<td>Proposed % Increase</td>
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<td>6.0%</td>
<td>5.0%</td>
<td>5.8%</td>
<td>5.0%</td>
<td>4.9%</td>
<td>5.5%</td>
<td>6.0%</td>
</tr>
<tr>
<td><strong>Non-resident Undergraduate</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>FY 2016 Approved Tuition</td>
<td>$11,886.75</td>
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<td>$10,704.00</td>
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<td>$8,625.00</td>
<td>$7,792.00</td>
<td>$6,288.45</td>
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<tr>
<td>FY 2017 Proposed Tuition</td>
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<td><strong>$13,634.25</strong></td>
<td><strong>$12,481.09</strong></td>
<td><strong>$11,956.50</strong></td>
<td><strong>$9,052.75</strong></td>
<td><strong>$8,074.00</strong></td>
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<tr>
<td>Proposed $ Increase</td>
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<td>$594.34</td>
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<td>5.8%</td>
<td>5.0%</td>
<td>5.0%</td>
<td>3.6%</td>
<td>6.0%</td>
</tr>
</tbody>
</table>

#### GRADUATE STUDENTS FY 2017 FULL TIME TUITION, PER SEMESTER

<table>
<thead>
<tr>
<th></th>
<th>KU Lawrence</th>
<th>KU Med Students</th>
<th>KU Med Center</th>
<th>KSU Vet Med</th>
<th>WSU</th>
<th>ESU</th>
<th>PSU</th>
<th>FHSU</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Resident Graduate</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2016 Approved Tuition</td>
<td>$4,514.40</td>
<td>$16,847.10</td>
<td>$4,494.00</td>
<td>$4,569.60</td>
<td>$10,928.00</td>
<td>$3,284.40</td>
<td>$2,820.00</td>
<td>$2,947.00</td>
</tr>
<tr>
<td>FY 2017 Proposed Tuition</td>
<td><strong>$4,740.00</strong></td>
<td><strong>$17,689.46</strong></td>
<td><strong>$4,718.70</strong></td>
<td><strong>$4,834.80</strong></td>
<td><strong>$11,256.00</strong></td>
<td><strong>$3,448.68</strong></td>
<td><strong>$2,961.00</strong></td>
<td><strong>$3,109.00</strong></td>
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<tr>
<td>Proposed $ Increase</td>
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<td>$842.36</td>
<td>$224.70</td>
<td>$265.20</td>
<td>$328.00</td>
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<td>$141.00</td>
<td>$162.00</td>
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<tr>
<td>Proposed % Increase</td>
<td>5.0%</td>
<td>5.0%</td>
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<td>3.0%</td>
<td>5.0%</td>
<td>5.0%</td>
<td>5.5%</td>
</tr>
<tr>
<td><strong>Non-resident Graduate</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2016 Approved Tuition</td>
<td>$10,560.00</td>
<td>$29,827.95</td>
<td>$10,560.00</td>
<td>$10,312.80</td>
<td>$24,780.00</td>
<td>$8,066.40</td>
<td>$8,772.00</td>
<td>$7,827.00</td>
</tr>
<tr>
<td>FY 2017 Proposed Tuition</td>
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<td><strong>$31,319.35</strong></td>
<td><strong>$11,088.00</strong></td>
<td><strong>$10,914.00</strong></td>
<td><strong>$25,524.00</strong></td>
<td><strong>$8,469.72</strong></td>
<td><strong>$9,207.00</strong></td>
<td><strong>$8,151.00</strong></td>
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<tr>
<td>Proposed $ Increase</td>
<td>$528.00</td>
<td>$1,491.40</td>
<td>$528.00</td>
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<td>$744.00</td>
<td>$403.32</td>
<td>$345.00</td>
<td>$324.00</td>
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<td>5.8%</td>
<td>3.0%</td>
<td>5.0%</td>
<td>5.0%</td>
<td>4.1%</td>
</tr>
</tbody>
</table>

**Notes**

1. Tuition rates for full time undergraduate students are based upon 15 credit hours at KU, KSU, WSU and FHSU which charge tuition on a per credit hour basis. PSU charges a flat semester rate.

2. PSU charges a flat semester rate for undergraduates and has credit hour pricing for graduate enrollments.

3. Tuition rates for full time graduate students are based upon 12 credit hours, except medical students (semester rate) and veterinary medical students (20 credit hours).

4. KU Compact tuition rates are for first-time, degree-seeking freshman only. The proposed FY 2017 rates are for freshmen entering KU in Fall 2016, and would be fixed for FY 2017-2020.

5. See individual university proposals for rates for KU Pharm.D, KU Edwards, KUMC non-medical students; FHSU virtual college and international; and FHSU, PSU, ESU contiguous states known as NEARR or Area Fee.
Table II, Revised Proposals

<table>
<thead>
<tr>
<th>Resident Undergraduate FY 2017 Proposed Tuition/Fees</th>
<th>KU Lawrence (Standard)</th>
<th>KU Lawrence (Compact)</th>
<th>KU Med Center</th>
<th>KSU Polytechnic</th>
<th>WSU</th>
<th>ESU</th>
<th>PSU</th>
<th>FHSU</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2016 Approved Tuition/Fees</td>
<td>$5,028.25</td>
<td>$5,412.25</td>
<td>$4,951.47</td>
<td>$4,674.80</td>
<td>$3,763.80</td>
<td>$3,069.25</td>
<td>$3,254.00</td>
<td>$2,327.10</td>
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<tr>
<td>FY 2017 Proposed Tuition/Fees</td>
<td>$5,274.50</td>
<td>$5,727.50</td>
<td>$5,208.01</td>
<td>$4,936.75</td>
<td>$3,948.60</td>
<td>$3,213.50</td>
<td>$3,455.00</td>
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<td>$315.25</td>
<td>$256.54</td>
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<td>$184.80</td>
<td>$4.9</td>
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<td>4.9%</td>
<td>4.7%</td>
<td>6.2%</td>
<td>4.9%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Non-resident Undergraduate FY 2017 Proposed Tuition/Fees</th>
<th>KU Lawrence (Standard)</th>
<th>KU Lawrence (Compact)</th>
<th>KU Med Center</th>
<th>KSU Polytechnic</th>
<th>WSU</th>
<th>ESU</th>
<th>PSU</th>
<th>FHSU</th>
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</thead>
<tbody>
<tr>
<td>FY 2016 Approved Tuition/Fees</td>
<td>$12,353.50</td>
<td>$13,329.25</td>
<td>$12,274.47</td>
<td>$11,069.04</td>
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<td>$8,489.00</td>
<td>$6,828.45</td>
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<tr>
<td>FY 2017 Proposed Tuition/Fees</td>
<td>$12,965.75</td>
<td>$14,119.25</td>
<td>$12,897.16</td>
<td>$11,693.04</td>
<td>$9,820.00</td>
<td>$8,831.00</td>
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<td>Proposed $ Increase</td>
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<td>$790.00</td>
<td>$622.69</td>
<td>$624.00</td>
<td>$456.75</td>
<td>$342.00</td>
<td>$384.75</td>
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<tr>
<td>Proposed % Increase</td>
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<td>5.9%</td>
<td>5.1%</td>
<td>5.7%</td>
<td>4.9%</td>
<td>4.0%</td>
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<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Resident Graduate FY 2017 Proposed Tuition/Fees</th>
<th>KU Lawrence</th>
<th>KU Med Students</th>
<th>KU Med Center</th>
<th>KSU Vet Med</th>
<th>WSU</th>
<th>ESU</th>
<th>PSU</th>
<th>FHSU</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2016 Approved Tuition/Fees</td>
<td>$4,978.90</td>
<td>$17,234.82</td>
<td>$4,881.72</td>
<td>$11,344.30</td>
<td>$3,863.04</td>
<td>$3,825.00</td>
<td>$3,644.00</td>
<td>$2,568.84</td>
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<tr>
<td>FY 2017 Proposed Tuition/Fees</td>
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<td>$18,105.53</td>
<td>$5,134.77</td>
<td>$11,686.75</td>
<td>$4,053.24</td>
<td>$4,002.60</td>
<td>$3,866.00</td>
<td>$2,703.00</td>
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<tr>
<td>Proposed $ Increase</td>
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<td>$870.71</td>
<td>$253.05</td>
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<td>$190.20</td>
<td>$177.60</td>
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<td>5.2%</td>
<td>5.6%</td>
<td>4.9%</td>
<td>4.6%</td>
<td>6.1%</td>
<td>5.2%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Non-resident Graduate FY 2017 Proposed Tuition/Fees</th>
<th>KU Lawrence</th>
<th>KU Med Students</th>
<th>KU Med Center</th>
<th>KSU Vet Med</th>
<th>WSU</th>
<th>ESU</th>
<th>PSU</th>
<th>FHSU</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2016 Approved Tuition/Fees</td>
<td>$11,024.50</td>
<td>$30,215.67</td>
<td>$10,947.72</td>
<td>$10,729.10</td>
<td>$8,645.04</td>
<td>$9,777.00</td>
<td>$8,524.00</td>
<td>$6,517.80</td>
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<td>FY 2017 Proposed Tuition/Fees</td>
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<td>$11,344.75</td>
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<td>$471.60</td>
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<td>4.8%</td>
<td>4.5%</td>
<td>5.7%</td>
</tr>
</tbody>
</table>

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4. 4. Tuition rates for full time graduate students are based upon 12 credit hours, except medical students (semester rate) and veterinary medical students (20 credit hours).
5. KU Compact tuition rates are for first-time, degree-seeking freshman only. The proposed FY 2017 rates are for freshmen entering KU in Fall 2016, and would be fixed for FY 2017-2020.
6. See individual university proposals for rates for KU Pharm.D, KU Edwards, KUMC non-medical students; FHSU virtual college and international; and FHSU, PSU, ESU contiguous states known as NEARR or Area Fee.
7. See individual university proposals for other fee-related credit hour proposals for specific academic courses/programs/schools.
Kansas Board of Regents
Revised AY 2017 Proposals
Tuition Rate Change From Prior Year
Undergraduate, Resident
2008-2017

<table>
<thead>
<tr>
<th></th>
<th>KU</th>
<th>KSU</th>
<th>WSU</th>
<th>ESU</th>
<th>PSU</th>
<th>FHSU</th>
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<tbody>
<tr>
<td>AY 07-08</td>
<td>6.0%</td>
<td>8.7%</td>
<td>6.5%</td>
<td>9.7%</td>
<td>6.5%</td>
<td>5.0%</td>
</tr>
<tr>
<td>AY 08-09</td>
<td>6.0%</td>
<td>5.9%</td>
<td>5.9%</td>
<td>4.9%</td>
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</tr>
<tr>
<td>AY 09-10</td>
<td>6.0%</td>
<td>3.9%</td>
<td>8.5%</td>
<td>4.0%</td>
<td>6.8%</td>
<td>7.5%</td>
</tr>
<tr>
<td>AY 10-11</td>
<td>9.2%</td>
<td>7.9%</td>
<td>5.0%</td>
<td>5.5%</td>
<td>5.9%</td>
<td>3.0%</td>
</tr>
<tr>
<td>AY 11-12</td>
<td>6.2%</td>
<td>4.0%</td>
<td>6.0%</td>
<td>6.9%</td>
<td>6.8%</td>
<td>4.0%</td>
</tr>
<tr>
<td>AY 12-13</td>
<td>5.1%</td>
<td>5.5%</td>
<td>4.0%</td>
<td>6.2%</td>
<td>6.1%</td>
<td>2.9%</td>
</tr>
<tr>
<td>AY 13-14</td>
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<tr>
<td>AY 14-15</td>
<td>4.9%</td>
<td>5.0%</td>
<td>4.4%</td>
<td>3.0%</td>
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</tr>
<tr>
<td>AY 15-16</td>
<td>3.6%</td>
<td>3.6%</td>
<td>3.6%</td>
<td>3.6%</td>
<td>3.6%</td>
<td>3.6%</td>
</tr>
<tr>
<td>AY 16-17 1</td>
<td>5.0%</td>
<td>5.8%</td>
<td>4.9%</td>
<td>55.0%</td>
<td>6.0%</td>
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Full Time Tuition per Semester, Undergraduate Residents

<table>
<thead>
<tr>
<th></th>
<th>KU</th>
<th>KSU</th>
<th>WSU</th>
<th>ESU</th>
<th>PSU</th>
<th>FHSU</th>
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</thead>
<tbody>
<tr>
<td>AY 07-08</td>
<td>$2,922</td>
<td>$2,813</td>
<td>$1,956</td>
<td>$1,570</td>
<td>$1,617</td>
<td>$1,299</td>
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<tr>
<td>AY 16-17 2</td>
<td>$4,790</td>
<td>$4,506</td>
<td>$3,193</td>
<td>$2,446</td>
<td>$2,698</td>
<td>$1,894</td>
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</table>

University Tuition Revenues 3
(Dollars in Thousands)

<table>
<thead>
<tr>
<th></th>
<th>KU</th>
<th>KSU</th>
<th>WSU</th>
<th>ESU</th>
<th>PSU</th>
<th>FHSU</th>
</tr>
</thead>
<tbody>
<tr>
<td>AY 07-08</td>
<td>$197,822</td>
<td>$122,357</td>
<td>$52,161</td>
<td>$22,033</td>
<td>$24,110</td>
<td>$18,776</td>
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<tr>
<td>AY 08-09</td>
<td>$214,505</td>
<td>8.4%</td>
<td>$130,809</td>
<td>6.9%</td>
<td>$55,821</td>
<td>7.4%</td>
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<tr>
<td>AY 09-10</td>
<td>$226,169</td>
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<td>$141,352</td>
<td>8.5%</td>
<td>$61,848</td>
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<tr>
<td>AY 10-11</td>
<td>$235,776</td>
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<td>$158,594</td>
<td>12.2%</td>
<td>$65,004</td>
<td>5.1%</td>
</tr>
<tr>
<td>AY 11-12</td>
<td>$245,860</td>
<td>4.3%</td>
<td>$166,701</td>
<td>5.1%</td>
<td>$68,410</td>
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<tr>
<td>AY 12-13</td>
<td>$250,740</td>
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<td>$179,335</td>
<td>7.6%</td>
<td>$72,370</td>
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<tr>
<td>AY 13-14</td>
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<td>AY 14-15</td>
<td>$283,032</td>
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<td>AY 15-16</td>
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<td>AY 16-17</td>
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<td>$218,363</td>
<td>5.4%</td>
<td>$87,388</td>
<td>5.7%</td>
</tr>
</tbody>
</table>

1 Rate increases as proposed by the universities for the upcoming year.
2 Tuition rates as proposed by the universities for the upcoming year.
3 Net tuition revenues from all categories of students, per Appendix F-2.
AY 15-16 are updated revenue estimates and AY 16-17 are projected for the upcoming year.
2. Amend FY 2016 Capital Improvement Plan to include the Memorial Drive Reconstruction Project – KU

The University of Kansas requests authorization to amend its FY 2016-2017 Capital Improvements request to include the Memorial Drive Reconstruction Project - Phase 1 and to reallocate a portion of the Rehabilitation & Repair money from the Educational Building Fund for the project.

Memorial Drive is a drive that carries traffic from West Campus Road east to Mississippi Street north of Snow, Strong, and Bailey Halls and contains approximately 150 parking stalls. The overall project proposes to replace the roadway, sidewalks, lighting and landscaping, and will upgrade storm water drainage, perform slope stabilization and replace utilities as needed. The master plan calls for relocation of parking from the north side of the road to the south side and perpendicular to the drive.

The reconstruction of Memorial Drive will be completed in three phases, as funds become available, with the anticipated first phase of construction to be completed in the summer of 2016. The consultant selected for Phase I of this project will complete a master plan design for the entire Memorial Drive corridor, with bid documents formatted for three or more phases of construction. The total cost of all phases of the project is now estimated at $7.39 million.

Phase 1 of the project will reconstruct Memorial Drive from West Campus Road to the east end of Lot 36 (adjacent to the northwest corner of Spencer Research Library and the east stairs to Potter Lake). The total estimated cost of Phase 1 is $3,090,000, and will be funded with a mix of Parking & Transit funding ($500,000), EBF Rehabilitation & Repair money ($2,500,000), and $90,000 from the City of Lawrence as a cost-share for improvements on West Campus Road, which will be completed as part of Memorial Drive reconstruction Phase 1 (the City and KU share jurisdiction of West Campus Road).

The University also requests reallocation of EBF Rehabilitation & Repair money of $2 million from the Zone Chiller Plant and $500,000 from the Haworth Hall Air Handling projects to this project. The program statement has been provided to the Board.
3. Amend FY 2018 Capital Improvement Request to include Construction of a Multimodal Transit Center and Bonding Authority – KU

The University of Kansas requests authorization to amend its FY 2018 Capital Improvements request to include construction of a Multimodal Transit Center and bonding authority of up to $11 million for the project.

The Multimodal Transit Center would include a Transit Center on the ground level and four levels of parking above the Transit Center. Two levels of parking would replace the parking spaces lost to construct the facility and two levels would add approximately 675 new parking spaces to the KU Parking inventory. The Multimodal Center would also include facilities for bicycle storage, and provide a direct connection to bike and pedestrian paths on the KU Campus.

The Multimodal Center is a joint effort between KU and the City of Lawrence to address several pressing needs. Specifically, a Transit Center is needed at a location that better serves the coordinated transit system that has been operated jointly by KU and the City of Lawrence for many years. In addition, it would address the need for more parking, bicycle facilities and efficient connections to bicycle and pedestrian paths on the KU Campus. The facility will be located on the east half of Lot 90, which is across from Allen Fieldhouse. The KU Master Facilities Plan identified this location as a potential site for a parking garage and it is strategically located to help alleviate the critical shortage of parking for buildings located on the southern slope of Mount Oread, such as the newly opened KU School of Business, the KU Central District, and Allen Fieldhouse.

The Transit Center will serve as the transfer center for all city buses, replacing the temporary location in downtown Lawrence. The proposed location is centrally located in terms of the overall coordinated transit system and will provide many operational efficiencies that will decrease costs and decrease the time for riders to reach their destination. Locating the Transit Center on the KU Campus as part of a larger multimodal facility would better serve operational needs, not only because of its more central location, but also because the majority of riders are KU students, faculty or staff. The convenience of the user-friendly direct connection to the KU campus would increase ridership by providing a direct connection to the KU Transit System, and would allow riders to easily proceed to their final campus destination.

The Transit Center would also serve the K-10 Connector, increasing the viability of service for individuals requiring transit for travel to/from the KU Edwards Campus and Johnson County Community College.

The total cost of the project is estimated at $30,589,200, which includes all necessary professional services, site development and infrastructure, road improvements including a roundabout at 18th and Naismith Drive, as well as parking structure construction costs. The City of Lawrence submitted a TIGER (Transportation Investment Generating Economic Recovery) grant proposal to the United States Department of Transportation on April 29, 2016 to provide up to $15,589,200 in funding for the project. The balance of the project cost will be paid by the City of Lawrence ($4 million) and KU ($11 million). KU would sell bonds to fund its $11 million share of the project cost. The annual debt service on the bonds would be paid using parking revenues from the Transit Center.

If the TIGER grant is awarded to the city, KU and the city will enter into a Memorandum of Agreement for the joint operation and funding of the Multimodal Center.
4. Act on Capital Improvement Request for FY 2018 and Five-Year Plans – University System

Summary and Staff Recommendation

As required by Kansas law and in accordance with the format prescribed by the Division of the Budget, the campuses have submitted their FY 2018 capital improvement requests and five-year plans. Included are summaries of the universities' requests and staff recommendations for the Board’s review and discussion. The Capital Improvements requests are due to the Division of Budget on July 1, 2016.

Background

Capital improvement requests are due to the Division of Budget by July 1st each year, therefore, the Board has a process to review the institutional requests on first reading in May and act on those requests in June. Funding for capital improvements can come from a variety of sources as noted on the last page of the list of requested projects.

In recent years, the state has not been allocating State General Fund (SGF) for new building projects on a consistent basis; only on a project-by-project basis. For example, the Legislature and Governor supported $25 million in bonds for the new Health Education Building at KUMC with SGF appropriations for debt service, but other projects have not received any SGF support. Therefore, when state universities identify projects on the capital improvement plans that require state funding within Year 1 or 2 of the Five-Year Plan, KBOR staff usually does not support inclusion of that project unless state funds have already been appropriated, a specific funding source has been identified, or a designation of TBD (to be determined) is indicated.

The only consistent source of state funding for university buildings has been the Educational Building Fund (EBF), which typically provides approximately $35 million per year for rehabilitation and repair projects, but which has been reduced in FY 2016 to $29 million and $32 million in FY 2017. The Board has directed that EBF resources be used solely for deferred maintenance-type projects, to help address the deferred maintenance backlog. As reported in the fall 2014 biennial report on deferred maintenance, there is currently an estimated $829 million backlog in deferred maintenance. It is estimated that the system would need at least $100 million per year to provide timely upkeep of the 864 buildings on the Regents campuses. Even with a full EBF allocation of $35 million, and another $45 million the universities contribute from their operating budgets, we still fall short at least $20 million each year of properly funding our deferred maintenance, repair and rehabilitation projects. For that reason, the Board has requested $20 million each year from the Expanded Lottery Act Revenues Fund (ELARF), which derives its revenues from the state-owned casinos. Knowing that this fund is now completely obligated, primarily for repayment of debt obligations, this was not requested for FY 2017.

The 2016 Legislature, at the Governor’s recommendation, temporarily altered the allowable uses of the EBF to include information technology projects so that $8.0 million could be reduced from the universities’ SGF appropriations, replaced with $8.0 million available from the EBF. The Board had originally requested that the $8.0 million be appropriated according to the standard allocation formula to the campuses for rehabilitation and repair projects.

Staff Recommendations

- Approve all projects funded by non-state funds as submitted (e.g. housing, parking, private gifts, restricted fees, etc.), with the exception of noting that the project for K-State’s Kansas Veterinary Diagnostic & Research Center at the College of Veterinary Medicine may be built in partnership with the Department of Agriculture. Staff notes that the university wishes to proceed with the project, as it is important for continued certification of the College’s laboratory. If the Department of Agriculture is prepared to partner with KSU on the new facility, the project documentation will be revised to reflect that change. It is not yet clear whether the Department will have the resources to participate at the time this document was prepared.

- Approve University System request for spending authority for Rehabilitation & Repair projects from the Educational Building Funds (EBF). Recent budget office guidance had reduced the EBF allocation to $29
million for FY 2016 and $32 million for FY 2017, however the expectation is that the full $35 million will again be available for FY 2018 and beyond for needed rehabilitation and repair projects.

A summary of the state funds requested from EBF for deferred maintenance rehabilitation and repair projects for FY 2018 through FY 2022 are as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2018</td>
<td>$20,060,000</td>
</tr>
<tr>
<td>FY 2019</td>
<td>26,562,000</td>
</tr>
<tr>
<td>FY 2020</td>
<td>25,500,000</td>
</tr>
<tr>
<td>FY 2021</td>
<td>45,000,000</td>
</tr>
<tr>
<td>FY 2022</td>
<td>20,000,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$137,122,000</td>
</tr>
</tbody>
</table>

- Approve the staff recommendation for individual building/infrastructure projects submitted from the universities for state appropriations in FY 2018, and those to be considered for future appropriations should the Board deem certain projects essential.

For over a decade, addressing the deferred maintenance of existing facilities has been a top priority with the Board and Legislature, yet insufficient state resources have been directed toward that purpose. Funding for the construction, maintenance and operation of new facilities has largely been left to other resources available to the University System. Nonetheless, requests for SGF support remains a vital potential funding source for not only new construction but also on-going maintenance and renovation.

Summary of state funds requested from SGF

<table>
<thead>
<tr>
<th>As Submitted (re: TABLE 1)</th>
<th>As Recommended (re: TABLE 2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2018 $20,060,000</td>
<td>FY 2018 $20,060,000</td>
</tr>
<tr>
<td>FY 2019 21,710,000</td>
<td>FY 2019 26,562,000</td>
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<tr>
<td>FY 2020 20,000,000</td>
<td>FY 2020 25,500,000</td>
</tr>
<tr>
<td>FY 2021 45,000,000</td>
<td>FY 2021 45,000,000</td>
</tr>
<tr>
<td>FY 2022 20,000,000</td>
<td>FY 2022 20,000,000</td>
</tr>
<tr>
<td>TOTAL $126,770,000</td>
<td>TOTAL $137,122,000</td>
</tr>
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</table>

List of individual building/infrastructure projects submitted for SGF support:

<table>
<thead>
<tr>
<th>Year</th>
<th>Institution</th>
<th>Project Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>FY 2018</td>
<td>WSU Central Energy Plant</td>
<td>Cooling Tower Fan Replacement</td>
<td>$60,000</td>
</tr>
<tr>
<td>FY 2019</td>
<td>WSU Central Energy Plant</td>
<td>Cooling Tower Fan Replacement</td>
<td>$1,710,000</td>
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<tr>
<td></td>
<td>ESU New Maintenance Facility *</td>
<td></td>
<td>$4,852,000</td>
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<tr>
<td>FY 2020</td>
<td>ESU New Maintenance Facility *</td>
<td></td>
<td>$5,500,000</td>
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<tr>
<td>FY 2021</td>
<td>KU Haworth Hall Renovation</td>
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<td>$25,000,000</td>
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<td>FY 2022</td>
<td>KBOR Deferred Maintenance Program ($20m/year)</td>
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<tr>
<td></td>
<td>TOTAL</td>
<td></td>
<td>$100,000,000</td>
</tr>
</tbody>
</table>

*Project has been included with SGF support by Staff Recommendation

Following are two tables of Capital Improvement requests, detailed in each institution’s Five-Year Plan: **TABLE 1** includes all requests that have been submitted by each institution. **TABLE 2** includes all requests that have been recommended by Board staff for each institution.


<table>
<thead>
<tr>
<th>Agency/University Name and Project Titles</th>
<th>Total Project Cost</th>
<th>Prior Years</th>
<th>Current Year</th>
<th>Subsequent Years</th>
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<td>Kansas Board of Regents</td>
<td>374,050,000</td>
<td>79,780,000</td>
<td>64,585,000</td>
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<td>District Chilled Water Plant *</td>
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<td>Bailey Hall HVAC Upgrades *</td>
<td>4,700,000</td>
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<td>Haworth Hall Renovation *</td>
<td>40,000,000</td>
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<td>Chalmers Hall HVAC Upgrades *</td>
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<td>Jayhawk Tower B Renovation *</td>
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<td>9,565,000</td>
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<td>Jayhawk Tower C Renovation *</td>
<td>10,065,000</td>
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<td>9,665,000</td>
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<tr>
<td>Oliver Hall Renovation *</td>
<td>23,785,000</td>
<td>3,100,000</td>
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<td>Memorial Stadium Renovations *</td>
<td>50,000,000</td>
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<td>45,000,000</td>
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<tr>
<td>Parking Improvements *</td>
<td>13,300,000</td>
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<td>1,650,000</td>
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<tr>
<td>Earth, Energy and Environment Center</td>
<td>82,000,000</td>
<td>4,000,000</td>
<td>41,200,000</td>
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<tr>
<td>Simmons Bioscience Facility Addition</td>
<td>14,000,000</td>
<td>2,500,000</td>
<td>11,500,000</td>
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</tr>
<tr>
<td>Odyce Hall Partial Renovation &amp; Exterior Work **</td>
<td>3,700,000</td>
<td>300,000</td>
<td>1,300,000</td>
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<tr>
<td>Summerfield Hall Partial Renovation</td>
<td>3,700,000</td>
<td>600,000</td>
<td>1,275,000</td>
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<td>Life Science Research Lab Phase 1 Expansion</td>
<td>6,600,000</td>
<td>100,000</td>
<td>100,000</td>
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<tr>
<td>Battenfeld Scholarship Hall Renovation</td>
<td>2,200,000</td>
<td>100,000</td>
<td>900,000</td>
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<tr>
<td>Corbin Hall Renovation</td>
<td>14,500,000</td>
<td>1,200,000</td>
<td>12,300,000</td>
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<td>Grace Pearson Scholarship Hall Repair &amp; Renovation</td>
<td>1,800,000</td>
<td>100,000</td>
<td>1,700,000</td>
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<tr>
<td>Miller Scholarship Hall Renovation</td>
<td>2,000,000</td>
<td>120,000</td>
<td>1,880,000</td>
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<td>Watkins Scholarship Hall Renovation</td>
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<td>120,000</td>
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<tr>
<td>School of Business</td>
<td>70,540,000</td>
<td>69,040,000</td>
<td>1,500,000</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>374,050,000</td>
<td>79,780,000</td>
<td>64,585,000</td>
<td>1,610,000</td>
</tr>
</tbody>
</table>

| University of Kansas Medical Center      |                     |             |              |                  |
| Health Education Building                | 75,000,000          | 38,500,000  | 35,000,000   | 1,500,000        |
| Future Education Building *              | 50,000,000          | 50,000,000  |
| Orr Major Floor Renovations *            | 30,000,000          | 50,000,000  |
| Dykes Floor Additions *                  | 33,000,000          | 33,000,000  |
| Parking Facility No. 5                   | 39,600,000          | 20,100,000  | 19,500,000   |
| Parking Lot/Garage Maintenance & Improvements | 4,000,000         | 1,000,000   | 500,000      |
| Applegate Energy Center Chiller Replacement | 1,000,000         | 1,000,000   |
| Courtyard Renovation Phase II **         | 1,500,000           | 1,500,000   |
| Surgical Skills Lab **                   | 2,750,000           | 2,750,000   |
| Total                                   | 236,850,000         | 60,600,000  | 55,000,000   | 6,250,000        |

**Note:** The table above summarizes the FY 2018 capital improvement requests for various projects at the Kansas Board of Regents and the University of Kansas. The table includes details such as the total project cost, prior years' costs, current year costs, and subsequent years' costs. Each project is listed with its respective cost and budget allocation for the fiscal years 2018 to 2022.
<table>
<thead>
<tr>
<th>Agency/University Name and Project Titles</th>
<th>Total Project Cost</th>
<th>Prior Years</th>
<th>Current Year</th>
<th>State Funds</th>
<th>Other Funds</th>
<th>State Funds</th>
<th>Other Funds</th>
<th>State Funds</th>
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## Table 1: FY 2018 Capital Improvement Requests - Summary of Institution Submittals

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<th>2020</th>
<th>2021</th>
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<td>175,577,800</td>
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**FUNDING SOURCES:**
- AA - Athletic Association
- HF - Housing Funds
- PF - Parking Fees
- RB - Revenue Bonds
- SB - State Bonds
- T - Tuition
- TBD - To Be Determined
- EBF - Educational Building Fund
- IMP - Infrastructure/Maintenance Program
- PG - Private Gifts
- RI - Research Institute
- SF - Student Fees
- U - Union
- F - Federal
- ELARF - Expanded Lottery Act Revenues Fund
- KBA - Kansas Bioscience Authority
- PPP - Public/Private Partnership
- RF - Restricted Fees
- SGF - State General Fund
- UI - University Interest
- SU - Student Union
- VMR - Veterinary Medicine Revenue
- CERTA - County Education Research Trangles Authority
- URS - University Resources
- UF - University Funds
- WSIA - Wichita State Innovation Alliance

* Completed Architectural Program Statement
** Project Not Previously Approved For 5-Year Plan
*** Approved For 5-Year Plan During FY 2017
## TABLE 2
FY 2018 CAPITAL IMPROVEMENT REQUESTS - SUMMARY OF STAFF RECOMMENDATIONS

### Kansas Board of Regents
June 1, 2016

<table>
<thead>
<tr>
<th>Agency/University Name and Project Titles</th>
<th>Total Project Cost</th>
<th>Prior Years</th>
<th>Current Year</th>
<th>Subsequent Years</th>
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<td><strong>Agency/University Name and Project Titles</strong></td>
<td><strong>Total Project Cost</strong></td>
<td><strong>Prior Years</strong></td>
<td><strong>Current Year</strong></td>
<td><strong>Subsequent Years</strong></td>
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## FY 2018 Capital Improvement Requests - Summary of Staff Recommendations

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<th>Cost 2020</th>
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<td>1,500,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>34 Large Animal Research Center Expansion - Phase I &amp; II *</td>
<td>17,800,000</td>
<td></td>
<td></td>
<td>5,000,000</td>
<td>5,000,000</td>
<td>7,800,000</td>
</tr>
<tr>
<td>35 Trotter 1st Floor Clinical Skill Lab / Lobby Renovation *</td>
<td>2,500,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>36 New Jardine Apartment / Residence Hall</td>
<td>18,500,000</td>
<td></td>
<td></td>
<td>8,450,000</td>
<td>9,250,000</td>
<td>800,000</td>
</tr>
<tr>
<td>37 McCain Additions and Code Compliance</td>
<td>15,900,000</td>
<td></td>
<td></td>
<td>15,900,000</td>
<td></td>
<td>15,900,000</td>
</tr>
<tr>
<td>38 Hale Library 1st Floor Remodel *</td>
<td>5,500,000</td>
<td></td>
<td></td>
<td>500,000</td>
<td>5,000,000</td>
<td></td>
</tr>
<tr>
<td>39 Boyd Hall Elevator *</td>
<td>1,180,000</td>
<td></td>
<td></td>
<td>610,000</td>
<td>570,000</td>
<td></td>
</tr>
<tr>
<td>40 Putnam Elevator *</td>
<td>1,250,000</td>
<td></td>
<td></td>
<td></td>
<td>670,000</td>
<td>580,000</td>
</tr>
<tr>
<td>Total</td>
<td>928,468,000</td>
<td>340,664,300</td>
<td>96,014,700</td>
<td>11,000,000</td>
<td>41,170,000</td>
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</tr>
<tr>
<td>Agency/University Name and Project Titles</td>
<td>Total Project Cost</td>
<td>2018</td>
<td>2019</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
</tr>
<tr>
<td>-----------------------------------------</td>
<td>-------------------</td>
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<td>------</td>
<td>------</td>
<td>------</td>
<td>------</td>
</tr>
<tr>
<td>* 1 Central Energy Plant Cooling Tower Fan Replacement</td>
<td>1,770,000</td>
<td>60,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Henrion Hall Renovation *</td>
<td>7,865,000</td>
<td>700,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Parking Garage #1 **</td>
<td>7,200,000</td>
<td>600,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 Parking Maintenance &amp; Improvements</td>
<td>7,865,000</td>
<td>500,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 Eck Stadium / Home of Tyler Field - Ph. V Improvements</td>
<td>6,802,400</td>
<td>3,527,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 Charles Koch Arena Expansion &amp; Renovation</td>
<td>15,400,000</td>
<td>3,527,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Charles Koch Arena Premium Seating Addition</td>
<td>5,795,847</td>
<td>1,559,169</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8 Innovation Campus Utilities &amp; Infrastructure</td>
<td>14,950,000</td>
<td>12,755,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9 Innovation Campus New School of Business</td>
<td>65,356,131</td>
<td>43,570,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* 10 Raze Fairmount Towers*</td>
<td>1,000,000</td>
<td>100,000</td>
<td></td>
<td></td>
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<tr>
<td>Total</td>
<td>129,139,378</td>
<td>16,882,000</td>
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</tr>
<tr>
<td>Emporia State University</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 New Maintenance Facility</td>
<td>10,852,000</td>
<td>500,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 New Residential Life Facility</td>
<td>33,500,000</td>
<td>21,650,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Morse Complex Demolition</td>
<td>1,500,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* 4 New President's Residence</td>
<td>1,300,000</td>
<td>1,300,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 Parking Improvements</td>
<td>750,000</td>
<td>150,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>47,902,000</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pittsburg State University</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Kelce Expansion</td>
<td>18,500,000</td>
<td>234,887</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 KTC Expansion</td>
<td>15,000,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 McPherson Hall Expansion</td>
<td>4,000,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 Tyler Research Center Expansion</td>
<td>10,000,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* 5 Weede PE Building Renovation</td>
<td>4,312,468</td>
<td>3,702,931</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 Sports Complex Improvements</td>
<td>1,400,000</td>
<td>400,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Parking Maintenance &amp; Improvements</td>
<td>1,200,000</td>
<td>500,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8 JHO Student Center Improvements</td>
<td>1,500,000</td>
<td>250,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9 Housing System Maintenance &amp; Improvements</td>
<td>3,000,000</td>
<td>500,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>56,912,468</td>
<td>4,337,818</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
### TABLE 2
**FY 2018 CAPITAL IMPROVEMENT REQUESTS - SUMMARY OF STAFF RECOMMENDATIONS**

<table>
<thead>
<tr>
<th>Agency/University Name and Project Titles</th>
<th>Total Project Cost</th>
<th>Prior Years</th>
<th>Current Year</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
<th>Subsequent Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Fort Hays State University</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Akers Boiler Replacement</td>
<td>4,000,000</td>
<td>1,250,000</td>
<td>1,375,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Forsyth Library Renovation</td>
<td>14,775,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,075,000</td>
<td>600,000</td>
<td>6,250,000</td>
</tr>
<tr>
<td>3. Rarick Hall Renovation</td>
<td>10,100,000</td>
<td></td>
<td></td>
<td>750,000</td>
<td>500,000</td>
<td>3,850,000</td>
<td>1,000,000</td>
<td>4,000,000</td>
<td></td>
</tr>
<tr>
<td>4. Parking Improvements</td>
<td>2,400,000</td>
<td></td>
<td></td>
<td>400,000</td>
<td>400,000</td>
<td>400,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. West Housing Replacement</td>
<td>35,700,000</td>
<td>20,700,000</td>
<td>15,000,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Applied Technology Building</td>
<td>16,500,000</td>
<td>8,500,000</td>
<td>8,000,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Scholarship Building</td>
<td>4,061,237</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. New Track &amp; Field</td>
<td>3,280,000</td>
<td>23,000,000</td>
<td>980,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Art Building</td>
<td>13,850,000</td>
<td>830,000</td>
<td>7,000,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. Raze West 'B'</td>
<td>1,580,000</td>
<td></td>
<td>1,380,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11. South Campus Drive Closure*</td>
<td>3,000,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>109,246,237</strong></td>
<td><strong>56,261,237</strong></td>
<td><strong>26,660,000</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Grand Total All Funds</strong></td>
<td><strong>2,159,524,083</strong></td>
<td><strong>558,525,355</strong></td>
<td><strong>292,108,294</strong></td>
<td><strong>69,045,000</strong></td>
<td><strong>166,394,794</strong></td>
<td><strong>86,337,000</strong></td>
<td><strong>137,369,169</strong></td>
<td><strong>79,060,000</strong></td>
<td><strong>175,577,800</strong></td>
</tr>
</tbody>
</table>

**FUNDING SOURCES:**
- AA - Athletic Association
- HF - Housing Funds
- PF - Parking Fees
- RB - Revenue Bonds
- SB - State Bonds
- T - Tuition
- TBD - To Be Determined
- EBF - Educational Building Fund
- PG - Private Gifts
- RI - Research Institute
- SF - Student Fees
- U - Union
- F - Federal
- ELARF - Expanded Lottery Act Revenues Fund
- KBA - Kansas Bioscience Authority
- PPP - Public-Private Partnership
- RF - Restricted Fees
- SGF - State General Fund
- UI - University Interest
- SU - Student Union
- VMR - Veterinary Medicine Revenue
- CERTA - County Education Research Triangle Authority
- UF - University Funds
- WSIA - Wichita State Innovation Alliance

- Completed Architectural Program Statement
- Completed Preliminary Program Statement
- Project Not Previously Approved For 5-Year Plan
- Approved For 5-Year Plan During FY 2017
5. **Act on Private Housing Agreement – WSU**

Wichita State University requests authorization to lease property to the Wichita State Innovation Alliance (WSIA) which will in turn enter into a 40-year ground sub-lease agreement with MWCB, L.L.C. to construct apartments with approximately 200 beds for upper level students. The initial phase would also include a clubhouse. The site for this project will allow the number of beds to increase to 600 beds as demand warrants the expansion.

As background, freshmen are required to live in Shocker Hall, the new dormitory completed in the Fall of 2014. Once students have completed their freshman year however, upper classmen and graduate students have no comparable facilities available to them. The proposed apartments would fill this need.

Wichita State University has undergone a protracted process in the selection of MWCB, L.L.C. and the implementation of this important project. Following a public advertisement; requests for qualifications; requests for proposals; and on-site interviews with four development teams, MWCB, L.L.C. was selected as the best qualified team to perform the project. They were notified of this decision on June 15, 2015. The project was then postponed to allow WSU to further study student needs. A housing market study performed by Brailsford & Dunlavey in December 2015 concluded that there is a demand for approximately 400 beds. Based in part on the Brailsford & Dunlavey findings, MWCB, L.L.C. presented a draft letter of intent on April 14, 2016, to construct the project utilizing a phased approach to ensure success.

The project will be subject to restrictive covenants that have been developed and recorded for the Innovation Campus. MWCB, L.L.C. anticipates the apartments will be completed and open for the Fall 2017 semester. The developer will be responsible for the operation and maintenance of the property.
6. Approve proposed Memorandum of Agreement between the University of Kansas and The American Federation of Teachers (AFT), representing Graduate Teaching Assistants, at the University of Kansas Lawrence Campus – KU

Theresa Schwartz, Associate General Counsel

Summary and Recommendation

The University of Kansas requests that the Kansas Board of Regents approve modifications to the existing Memorandum of Agreement (MOA) negotiated between the University of Kansas, Kansas Department of Administration, and the American Federation of Teachers (AFT) Kansas, which represents Graduate Teaching Assistants at KU-Lawrence. The Board approved a prior version of this MOA in June 2014. The Union opened the MOA for negotiations March 31, 2016 and the affected employees accepted the terms of the amendments to this MOA by a vote occurring on May 23, 2016. The proposed amendments to the MOA include changes to appointment conditions and procedures, an increase in wages, and payment of certain fees. Board Staff has reviewed the agreement for compliance with Board policies, and state and federal law and has found no conflict. Staff therefore recommends that the Board approve the Amendments to the MOA and authorize the Chair to execute the Agreement on behalf of the Board.

Background

The Public Employer-Employee Relations Act (PEERA) (pursuant to which state agencies are required to meet and confer with their employees’ recognized bargaining units over terms and conditions of employment) first took effect in 1972. In 1983, the Kansas Supreme Court held that the Kansas Board of Regents is the appropriate governing body for purposes of PEERA and therefore “must approve any proposed agreement in order to make it binding and effective.” Thus, for many years, the Board has performed the role of approving agreements that are negotiated between the universities and the certified representatives of university employee bargaining units. The Kansas Secretary of Administration must also approve such agreements, after Board approval is given.

The University bargaining unit currently represented by American Federation of Teachers – Kansas (AFT-Kansas) at the University of Kansas was certified by order of the Public Employee Relations Board on April 27, 1995 (75-UC-1-1992). At the time the unit received certification the employee organization was known as the Kansas Association of Public Employees (KAPE). KAPE affiliated with AFT in 1987 and officially became a State Federation of AFT in 2007.

The employee bargaining unit represented by this Memorandum of Agreement (MOA) involves approximately 1,000 Graduate Teaching Assistants (GTAs) at the University of Kansas. The last amendment to the MOA between this unit and the University was approved by the Board on June 18, 2014, and had a duration of two years with provisions for annual renewal after that date.

On March 31, 2016, the Union provided notice to the University stating its desire to open the existing MOA for negotiation and identifying two provisions within the MOA that it wished to revise:

- Article 5, Section 1 (Terms of Appointments);
- Article 6, Section 3 (Wages).

The University opened an additional three provisions for potential revisions:

- Article 5, Section 2G (Conditions of Holding GTA Appointments);

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4 K.S.A. 75-4321 et seq.
• Article 7, Sections 2 and 3 (Payment of GTA campus fees and tuition by the University).

The University and Union representatives participated in meet and confer sessions on May 13, 18, and 20, 2016, and reached tentative agreement on all articles opened for negotiation on May 20, 2016. The Union representative notified the University on Monday, May 23, 2016 that its membership had voted to accept the amendments to the MOA, thus bringing to a close the parties’ negotiations.

Proposed Board Action and Recommendation
The University of Kansas asks that the Board approve the proposed amendments to the MOA, which are outlined below. Board Staff has reviewed the amendments, and found nothing that conflicts with Board policies, or state and federal law. Staff therefore recommends that the Board approve the Amendments to the MOA and authorize the Chair to execute all associated documents.

Summary of Changes from Existing Agreement
The following changes were made to the existing MOA. These amendments were negotiated between the parties in the course of their meet and confer sessions. The changes from prior language in the MOA are denoted in bold and strike-through:

1. Article 5, Section 1 – Appointments: The GTAs and the University agreed that campus departments can make a multi-year commitment for funding their education which is not limited solely to GTA appointments. The GTAs appointment for an academic year is confirmed on an appointment form or its electronic equivalent.

GTA appointments shall be for a specified period of time, up to one academic year (not including the summer session), as determined by the department offering the appointment and as stated in the written appointment form. Appointments may be for less than one academic year. In no event shall a GTA have an expectation of, or right to, continued employment beyond the time stated in that GTA’s then current appointment form. The appointment form or its electronic equivalent will specify the length of the GTA’s appointment for the applicable academic year. Non-renewal of a GTA appointment shall not be subject to review under any grievance or appeals procedure established in this agreement or by any other University rule, regulation or policy.

When making appointment decisions, departments will take into consideration any written provisions for financial support communicated to the GTA at the time he/she was admitted for graduate studies, provided that the GTA has performed satisfactorily, has met all of the requirements for holding a GTA appointment, and, as determined by the department, it remains in the department’s best interests to appoint the individual.

Notwithstanding the foregoing, nothing herein prohibits a department or school from offering multi-year financial support with the appropriate approvals and in compliance with conditions specified by this agreement or other applicable policies, for example other non-GTA student employment, fellowships etc.

Individuals who are being reappointed as GTAs, regardless of whether the appointment is for an academic year or a shorter period, shall begin work on the first day of classes of each semester for which they are appointed, unless notified by the GTA’s department of earlier required assignments. Attendance at GTA orientation prior to the start of the semester is required as a condition of employment for any person who has not previously served as a GTA at the University of Kansas or for any returning GTA who has been identified as needing to attend GTA orientation. Work requirements for each semester shall end on the deadline date for turning in course grades.

2. Article 5, Section 2G – Conditions of Holding GTA Appointments: This section modification was solely to use more precise wording of “no more than…”
G. The department may require a graduate teaching assistant to be on campus to assume the responsibilities of his/her employment, not to exceed no more than five weekdays (excluding weekend days) prior to the first day of classes each semester.

3. Article 6, Section 3 - Wages: In the interests of remaining competitive to recruit qualified graduate students to KU and adequately compensate them, the University will provide from tuition revenue a revised minimum GTA salary as reflected in the modified section below.

Each GTA with an appointment of 50% for the academic year will have a base minimum salary in accordance with the following schedule, beginning the first academic year following the ratification of this agreement:

- First Academic Year: $14,000.00 $15,000.00
- Second Academic Year: $14,250.00 $15,500.00
and all subsequent years.

Each GTA with an appointment of less than or greater than 50% and/or less than an academic year will be paid on a pro-rata basis of the minimum amount. Nothing in this section prohibits the University from paying a GTA salary above these minimum amounts.

Article 7, Section 2 – Payment of GTA campus fees by the University: The University shall pay GTAs’ required campus fees for three credit hours per semester in accordance with the table and restrictions set forth below. The payment of GTA’s campus fees does not apply to courses taken in programs that are designated as being fully online in the University’s Comprehensive Fee Schedule, the Online Tuition and Fees section and as reflected at www.classes.ku.edu. A GTA may request an exception for payment of the campus fees from the Office of Graduate Studies in advance of enrollment in such courses.

<table>
<thead>
<tr>
<th>Percentage appointment</th>
<th>Percentage of campus fees for three credit hours paid by University</th>
</tr>
</thead>
<tbody>
<tr>
<td>40 to 50%</td>
<td>100%</td>
</tr>
<tr>
<td>30% but less than 40%</td>
<td>75%</td>
</tr>
<tr>
<td>20% but less than 30%</td>
<td>50%</td>
</tr>
<tr>
<td>10% but less than 20%</td>
<td>25%</td>
</tr>
</tbody>
</table>

Article 7, Section 3 – Payment of GTA tuition by the University: The University shall pay GTAs' tuition to attend the University of Kansas as follows.

<table>
<thead>
<tr>
<th>Percentage appointment</th>
<th>Percentage of tuition paid by University</th>
</tr>
</thead>
<tbody>
<tr>
<td>40% to 50%</td>
<td>100%</td>
</tr>
<tr>
<td>30% but less than 40%</td>
<td>75%</td>
</tr>
<tr>
<td>20% but less than 30%</td>
<td>50%</td>
</tr>
<tr>
<td>10% but less than 20%</td>
<td>25%</td>
</tr>
</tbody>
</table>

The payment of GTA’s tuition does not apply to courses taken in programs that are designated as being fully online in the University’s Comprehensive Fee Schedule, the Online Tuition and Fees section as reflected at www.classes.ku.edu. A GTA may request an exception for payment of the tuition from the Office of Graduate Studies in advance of enrollment in such courses. If the exception is approved by the Office of Graduate Studies, the University may provide partial payment toward the tuition costs associated with online courses. The amount of this payment will be communicated at the time the exception is approved.
Staff rates shall be assessed to employees first before applying the tuition waiver. GTAs must pay required campus fees (except that portion that the University pays in accordance with Section 2 above) and any applicable off-campus area service fees in full. If, for any reason, a GTA resigns or abandons his or her position during the semester, or his or her appointment is terminated during the semester, the GTA shall be required to pay resident or non-resident tuition and fees for that semester, as appropriate given the GTA’s residence status as a student who does not hold a GTA appointment.
7. Approve Amended Memorandum of Agreement Between the University of Kansas Laborers’ International Union of North America (LiUNA), Public Service Employees Local Union 1290PE, Representing Lawrence and Edward Campus’ Service and Maintenance Workers – KU

Summary and Recommendation
The University of Kansas requests that the Board approve proposed Amendments to a Memorandum of Agreement (MOA) between the University of Kansas and the Laborers’ International Union of America (LiUNA), Public Service Employees Local Union 1290 (1290PE). The majority of the changes are adjustments to existing processes. The one substantive change in Article V, Section 4 (Overtime) is a $.10 per hour increase in shift differential rates. This increase will be self-funded from internal reallocation of funds. Board Staff has reviewed the agreement for compliance with Board policies, and state and federal law and has found no conflict. Staff therefore recommends approval of the Memorandum of Agreement and authorize the Chair to execute the Agreement on behalf of the Board.

Background
The Public Employer-Employee Relations Act (PEERA) (pursuant to which state agencies are required to meet and confer with their employees’ recognized bargaining units over terms and conditions of employment) first took effect in 1972. In 1983, the Kansas Supreme Court held that the Kansas Board of Regents is the appropriate governing body for purposes of PEERA and therefore “must approve any proposed agreement in order to make it binding and effective.” Thus, for many years, the Board has performed the role of approving agreements that are negotiated between the universities and the certified representatives of university employee bargaining units. The Kansas Secretary of Administration must also approve such agreements, after Board approval is given.

The University bargaining unit currently represented by Laborers’ International Union of North American (LiUNA), Public Service Employees Local Union 1290PE at the University of Kansas was certified by order of the Public Employee Relations Board in 1973. The unit has been represented by the Laborers’ International Union of North American (LiUNA), Public Service Employees Local Union 1290PE since it was re-chartered on April 11, 2008. An Order to Amend (Case #75-UCA-1-2016) was issued by the Public Employee Relations Board effective March 11, 2016, to modify the list of job classifications included in the bargaining unit from the previous ruling in 1993 (75-UCA-7-1993). The bargaining unit consists of approximately 500 skilled craft and service/maintenance workers.

The last amendment to the MOA between the unit and the University was approved by the Board on August 30, 2013, and had a duration of two years with provisions for annual renewal after that date. On April 23, 2015, the union notified the University they wished to open the memorandum regarding wages, and the University concurred on April 29, 2015.

Meet and confer sessions were held from May 28, 2015, through March 31, 2016. As a result of these negotiations, on March 31, 2016 tentative agreement was reached on all opened articles. The members of LiUNA, 1290PE voted on April 20, 2016, to ratify the Memorandum of Agreement.

Proposed Board Action and Recommendation
The University of Kansas asks that the Board approve the proposed amendments to the MOA, which are outlined below. Board Staff has reviewed the amendments, and found nothing that conflicts with Board policies, or state and federal law. Staff therefore recommends the Board approve the Amendments to the MOA and authorize the Chair to execute all associated documents.

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6 K.S.A. 75-4321 et seq.
Summary of Changes from Existing Agreement

Articles opened and amended are summarized below.

**The Preamble and Article I, Recognition**
Changes eliminated classifications no longer used after the completion of the Classification and Market Study, and included Appendix A to list salary ranges for the covered job titles.

**Article III, Section 2, Union Management Cooperation**
Changes reflect the current listing of individuals protected from discrimination by University policy.

**Article IV, Wages**
Changes outline the current KU salary administration processes. No salary increases were offered, given current budgetary constraints.

**Article V, Overtime**
Changes create overtime rotation across the departments of Facilities Services and Central Operations and Maintenance overall, rather than by shop within those departments. In Section 4, shift differential amounts for night shifts were increased from $.30 hourly to $.40 hourly and from $.50 hourly to $.60 hourly. Shift differential will only be awarded based on the employees’ primary shift. The increases were self-funded by internal reallocation without requesting additional, external funds. A special provision for annual “true-up” payments was included for three individuals in the Power Plant whose primary rotating shift spans two shift differential eligible time periods.

**Article VIII, Flex Time**
Changes clarify current KU flex time processes and give the final authority for its approval to the Department of Human Resources.

**Article IX, Leave of Absence**
Changes were made in anticipation of Kansas Board of Regents policy changes for vacation leave for university support staff and to allow funeral leave for other qualified adults consistent with University policy for other employees. This change was made contingent upon the Board’s approval of the policy change, which occurred at the May 2016 meeting.

**Article X, Holidays**
Changes remove reference to civil service and clarify the meaning of holiday credit.

**Article XI, Benefits**
Changes make reference to a key website, update flexible spending account information, and clarify employee notice of changes.

**Article XII, Orientation**
Changes include a request procedure from the Union for a list of employees serving on probationary status.

**Article XIV, Length of Service (Seniority)**
Changes remove reference to civil service, clarify notice methods, include the University’s furlough policy, and update layoff procedures.
Article XV, Probation
Changes clarify probationary status language and include a voluntary return to a former job option at the University’s discretion if an employee fails the probationary period.

Article XVI, Announcing Job Openings
Changes eliminate vacancy postings on physical bulletin boards in lieu of electronic postings.

Article XX, Grievance Procedure
Changes include the provision of an available Law School faculty member from the University Judicial Board to serve on the Labor Management Committee to review grievances at Step 4 of the process. The type of information made available to grievance parties was clarified, and the final agency authority was defined as the Director of Human Resource Management.

Article XXI, Employee Evaluation and Appeal
Changes reference an electronic evaluation methodology, include a five (5) category rating scale, clarify language denoting probationary status, and denote ineligibility of union stewards for membership on the evaluation appeal committee.

Article XXIII, Job Descriptions and Job Titles
Changes clarify the notice methodology to the Union when job titles are altered.

Article XXIV, Discipline
Changes clarify the definition of discipline, the timeframe within which it should occur, the electronic methodology for recording discipline, the ineligibility of Union stewards for the disciplinary action hearing board, the clarification of hearing scheduling procedures, and the notice to the Union about hearing board changes.

Article XXVI, Policy and Procedures
Changes reference the University’s Policy Library as the primary source for campus policies.

Article XXXI, Duration and Termination
Update includes establishing a two year duration for this Memorandum of Agreement, extending it to July 1, 2018. The automatic renewal section remains unchanged.
8. Approve Amended Memorandum of Agreement Between the University of Kansas Lawrence Campus and Kansas University Police Officers Association, Representing Lawrence Campus Police and Safety and Security Officers, and Edward Campus Safety and Security Officers – KU

Summary and Recommendation

The University of Kansas requests that the Board approve proposed Amendments to the Memorandum of Agreement (MOA) between the University of Kansas and the Kansas University Police Officers Association. The proposed amendments include: a current listing of individuals protected by University policy on discrimination; elimination of out-of-date language to reflect current salary administration practices; modification of shift hours for Security Officers in order to meet campus security needs; clarification of lunch breaks and adequate notice of permanent shift changes; changes in the shift bid cycle to incorporate length of service for shift preference; and other changes to incorporate title and department name changes, utilize gender-neutral language, and delete out-of-date statements. Board Staff has reviewed the agreement for compliance with Board policies, and state and federal law and has found no conflict. Staff therefore recommends that the Board approve the Amendments to the MOA and authorize the Chair to execute the Agreement on behalf of the Board.

Background

The Public Employer-Employee Relations Act (PEERA) (pursuant to which state agencies are required to meet and confer with their employees’ recognized bargaining units over terms and conditions of employment) first took effect in 1972. In 1983, the Kansas Supreme Court held that KBOR is the employer as well as the appropriate governing body for purposes of PEERA and therefore the Board “must approve any proposed agreement in order to make it binding and effective. K.S.A. 75-4331.” Thus, for many years the Kansas Board of Regents has performed the role of approving agreements that are negotiated between Universities and the certified representatives of employee bargaining units. The Kansas Secretary of Administration must also approve such agreements, after Board approval is given.

The police unit at the University of Kansas was certified by order of the Public Employee Relations Board (PERB) on September 21, 1988. The unit has been represented by the Kansas University Police Officers Association, affiliated with KAPE/AFT, since that 1988 certification and consists of Police Officers, Police Investigators, and Security Officers, at the University of Kansas, at both the Lawrence and Edwards Campuses. The bargaining unit now represents approximately 33 employees.

The last Memorandum of Agreement between the unit and the university was approved by the Board in 2013 with a duration of two years, with automatic yearly renewal occurring thereafter.

On June 11, 2015, KAPE/AFT notified the university that it wished to open Articles 5 and 7. The University stated its intent to open Article 6 on June 16, 2015. Meet and confer sessions were held on October 5 and 19, 2015, resulting respectively in tentative agreement on amendments to Articles 7 and 6. In a meet and confer session held on March 14, 2016, tentative agreement was reached on modifying Article 5, as well as agreeing to allow “clean-up” language changes to Article 3 and where otherwise needed.

The members of Kansas University Police Officers Association voted on April 6, 2016, to ratify the Memorandum of Agreement.

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8 K.S.A. 75-4321 et seq.
**Proposed Board Action and Recommendation**

Board staff has reviewed the proposed amendments to this MOA and finds that they comply with Board policies, as well as state and federal law. Staff therefore recommends that the Board approve the MOA as amended and authorize the Board to Chair to execute it on behalf of the Board.

**SUMMARY OF CHANGES TO MOA BETWEEN KU AND KAPE/AFT**

Articles 1-2, 4, and 8-17 were not opened for negotiation and, therefore, remain unchanged except for minor wording changes as noted below.

Article 3, Section b was changed to provide an accurate listing of all categories of non-discrimination.

**Article 3, Section b: Employee Organization Management Cooperation**

It is agreed by the Employee Organization and the University that, as governed by all pertinent Federal and State laws, regulations and directives, there will be equal opportunity and encouragement to applicants for Employee Organization membership or employment in the appropriate unit to secure and hold Employee Organization membership or employment in any field or work for which they are properly qualified, without discrimination on the basis of race, color, ethnicity, religion, sex, national origin, age, ancestry, disability, status as a veteran, sexual orientation, marital status, parental status, gender identity, gender expression and genetic information. as to race, religion, handicap, color, age, sex, sexual preference, marital or parental status, or ethnic or national origin.

Article 5, Sections b, c.1, and d were changed to reflect current salary administration practices.

**Article 5 – Career Advancement/Salary & Wages**

*Section b:* Commissioned police officers **and security officers** will be offered an annual membership to the Ambler Student Recreation Center paid for by the University. If the membership is not used at least 40 times during the membership year, it may not be renewed in the subsequent year. However, membership may be reinstated after one year of ineligibility. Adjustments to the minimum usage due to personal circumstances may be requested by the employee and may be authorized by the University, at its sole discretion.

*c.1.* The University agrees to compensate Unit employees **will be compensated** at their regular rate of pay for attendance at non-voluntary training. Time used for such training will be considered as time worked for purposes of determining eligibility for over-time pursuant to the Fair Labor Standards Act.

Effective with the first pay period of fiscal year 2012, the University agrees that Unit officers will not be required to adjust their work schedule for time spent in non-voluntary training that occurs on their scheduled days off or at a time that is not consecutive to their work shift. This section does not apply to unit employees acting as instructors of non-voluntary training.

*Section d:* The University has established salary ranges and some new job titles for covered positions as provided **on the Human Resource Management website**

([http://humanresources.drupal.ku.edu/job-title-table](http://humanresources.drupal.ku.edu/job-title-table)) and in Appendix A. Assuming that ratification by the Union, the Board of Regents, and the Kansas Department of Administration can be achieved by October 31, 2013, then effective November 10, 2013, for those covered
employees whose hourly rates are below the new salary range hourly rate minimum, the University will adjust those employees’ hourly rate to the new salary range hourly rate minimum. Those amounts will remain a part of the employees’ base salaries. The starting hourly rate of the hiring range for the covered job titles will also be raised to the new minimum rate.

A chart indicating the conversion to new job titles is provided as Appendix B. The new job titles will be deemed as covered pursuant to Article I of this Memorandum of Agreement.

The University ascribes to the principle of merit-based pay. Therefore, in order to bring the covered employees in line with the compensation distribution method applied to other University employees, future wage increases for eligible covered employees will be based on merit/performance. In order to qualify for a merit/performance increase, eligible covered staff will be required to have a current overall annual performance rating of satisfactory or higher and cannot have been subject to formal disciplinary action during the rating period being evaluated.

Over the course of the duration of the MOA, at the discretion of the University and with the availability of funding, the University, without meeting and conferring with the Union, may award hourly rate increases within the salary ranges to individuals for skill enhancements, performance incentives, and for the assignment of additional and/or more complex job duties.

Longevity bonuses will not be provided to covered employees with less than 10 years of service as of November 10, 2013. Current employees who are eligible for longevity bonuses as of November 10, 2013 will have the amount of the longevity bonus moved into their base salaries and paid out biweekly.

Over the course of the duration of the MOA, without the necessity of meeting and conferring with the Union, at its discretion and when funds are available, the University may make periodic changes to the salary structure to reflect the market as identified by the University. Any resulting salary increases authorized for covered employees will be dependent on availability of funds. Before any changes to the salary structure become effective, the University will allow the Union an opportunity to provide input.

If during the duration of this agreement the University identifies funds available for a merit pool, the University will grant increases pursuant to the provisions of this article. Nothing herein shall be construed as a guarantee that a merit increase pool will be available.

Article 6, Section e was changed to allow 8 ½ or 10 hour day shifts, evening or night shifts for security officers to meet campus departmental needs. Staff having 10 hour shifts would have a paid lunch.

**Article 6. Work Periods**

**Section e:**

3) Security Officers will be scheduled for eight (8) hours each work day with an unpaid one-half hour lunch period on either 8 ½ or 10 hour day shifts, evening or night shifts based on the needs of the University departments being served. Employees assigned to 10 hour shifts will be on duty during the entire shift. A 30 minute unpaid lunch period is required for employees on all other shifts. If Security Officers are permanently moved to a different shift, they will be notified 1 month in advance except in emergency circumstances. Security Officers may be temporarily moved to a different shift to meet the staffing needs of the University.
Article 7, Section b was changed to incorporate seniority for preference in the shift bidding and rotation process.

**Article 7, Section b – Patrol Unit Shift Assignments**

**Section b:** 1) Bidding for shifts will be conducted semi-annually. The first order of assigning shifts will be from the highest point totals to the lowest point totals using the criteria listed in **Section d (below)** until as many officers’ first choices for shift assignments have been made. The process will then be repeated for the officer’s second and third choices for shift assignments. No officers will indicate as their first choice their most recently assigned regular shift on which they have served the majority of the time in each of the past two (2) bid cycles. **Within a ten (10) cycle period, an officer with less than eight (8) years of experience as a police officer on the KU-Lawrence campus will be required to serve on each of the three shifts (A, B, and C). Any officer with eight (8) or more years of experience as a police officer on the KU-Lawrence campus is only required to serve on each of the two shifts.**

2) Notwithstanding the provisions identified below, at least one (1) officer with three (3) or more years of departmental police experience will be assigned to each shift or work unit when possible. Adjustments may be made to provide a balance of experience on each shift.

Additional minor wording changes were made as noted below with mutual agreement of the union and the University.

- Changed all references from Director of Public Safety to Chief of Police.
- Changed all references from Human Resources to Human Resource Management.
- Changed all references from Director of Human Resources to Director of Human Resource Management.
- Struck “his or her” from last sentence of Article 6, section f,5).
- Changed “manning” to “staffing” in first sentence of Article 7 and “manpower” to “staffing” in the first sentence of the second paragraph of Article 7.
- Struck “his” from second sentence of and changed “manning” to “staffing” in the last sentence of Article 7, section c.
- Struck “for vacation accrual purposes” from the second sentence of Article 7, section d,1).

Struck from Article 11, section c the sentence: “A sample form used to request coverage under K.S.A. 46-922 *et seq.* and a copy of K.S.A. 46-922 *et seq.* are provided as an addendum to this memorandum.”
9. Approve Amended Memorandum of Agreement Between the University of Kansas Medical Center and the University of Kansas Medical Center Chapter of Fraternal Order of Police (FOP) – KU

Summary and Recommendation

The University of Kansas Medical Center requests that the Board approve Amendments to the Memorandum of Agreement (MOA) between the University and the University of Kansas Medical Center chapter of the Fraternal Order of Police (FOP). The proposed amendments include wage increases, increased shift differentials, identifying a new entity to provide the list of individuals qualified to serve as arbitrators, reallocating sharing of arbitration expenses, establishing a residential requirement, a new appeal process in connection with performance ratings, and establishment of a labor management committee, as well as a few minor changes to formatting and article titles. Board staff has reviewed the proposed amendments for compliance with Board policy as well as state and federal law and, finding no conflict, recommends approval of the Amendments to the MOA and authorizing the Chair to sign any necessary documents on behalf of the Board.

Background

The Public Employer-Employee Relations Act (PEERA) (pursuant to which State agencies are required to meet and confer with their employees’ recognized bargaining units over terms and conditions of employment) first took effect in 1972. In 1983, the Kansas Supreme Court held that the Kansas Board of Regents is the appropriate governing body for purposes of PEERA and therefore “must approve any proposed agreement in order to make it binding and effective.” Thus, for many years, the Board has performed the role of approving agreements that are negotiated between the universities and the certified representatives of university employee bargaining units. The Kansas Secretary of Administration must also approve such agreements, after Board approval is given.

The Memorandum of Agreement in question was last approved by the Board at its May 2012 meeting, and has a term of three years, with an automatic yearly renewal occurring thereafter. The FOP bargaining unit now represents approximately 18 KUMC employees. Meet and confer sessions concerning this Agreement began in Spring 2015, and ratification by the FOP was finalized by the University and the FOP on March 4, 2016.

Proposed Board Action and Recommendation

Board staff has reviewed this MOA and finds that the proposed amendments to it comply with Board policies, as well as state and federal law. Staff therefore recommends that the Board approve the MOA as amended and authorize the Board to Chair to execute all associated documents.

SUMMARY OF CHANGES TO MOA BETWEEN KUMC AND FOP

Article 14: Salary

This article was changed to include provision for wage increases during the term of the Agreement when funding is available as follows: A) Employees, who receive an employee evaluation rating of “meets expectations” shall receive the entire amount of the allocated wage increase; B) Employees, who receive an employee evaluation rating higher than “meets expectations” shall receive the entire amount of the allocated wage increase and shall also, receive an additional amount at the discretion of the employer; C) Employees who receive an employment evaluation rating lower than “meets expectations” may receive a wage increase at the discretion of the employer. Any salary increases will be paid using internal reallocation methods or are contingent upon receipt of additional funds.

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10 K.S.A. 75-4321 et seq.
**Article 15: Shift Differential**
The shift differential rate was changed from $.30/hour to $.45/hour. Any rate increases will be paid using internal reallocation methods or are contingent upon receipt of additional funds.

**Article 17: Residential Requirement**
The prior agreement did not include a residential requirement. The current Agreement contemplates that employees in the bargaining unit will reside within a forty-five minute response time the KUMC campus.

**Article 31: Bereavement Leave**
The article title was changed from “Death Leave” to “Bereavement Leave.” In addition, the article now provides that leave will be granted for up to three working days and that additional days (not to exceed six working days) may be granted on showing that circumstances require travel out of the surrounding area or showing that an earlier return would work a hardship upon the employee. The article also now defines “immediate family.”

**Articles 38 & 39: Seniority and Disciplinary Action**
Section numbers were added to these articles. There are no other changes.

**Article 40: Grievances**
At the FOP’s request, Section 4, Paragraph 2 was changed. The prior article provided that the parties would request a list of individuals who would be qualified to act as arbitrator from the Public Employees Relations Board. The article now provides that the list will be requested from Federal Mediation and Conciliation Services. Section 4, Paragraph 3.d was also changed. The change alters the procedure followed once the arbitrator renders a ruling. Section 4, Paragraph 3.e. was charged concerning payment of expenses. The article previously provided that the party calling a witness paid the witness’ expenses and compensation. The article now provides that expenses are shared equally.

**Article 42: Injury Leave**
Article 42 is new to the Agreement. It provides that bargaining unit members, who sustain a qualifying injury, as determined by the employee’s appointing authority, shall be eligible for job injury in accordance with K.A.R. 1-9-22.

**Article 45: Evaluation Appeals**
Article 45 is new to the Agreement. The article sets forth the appeal process for any non-probationary employee who receives an annual performance rating that is lower than a rating of “meets expectations.” If appealed and not resolved through the internal appeal process, the article provides that final determination of the performance rating is made by a committee appointed by the Associate Vice Chancellor of HR.

**Article 46: Labor Management Committee**
Article 46 is new to the Agreement. It provides that upon request of either party, KUMC and the unit will meet to discuss employer/employee relations and working conditions for bargaining unit members to promote harmonious relationships between the parties. The parties will not be required to meet more than two times per year.
C. Other Matters

1. Act on Request to Approve Granting of an Honorary Degree – ESU
   President Garrett

Summary

Board policy provides authority for universities to award “honorary degrees” under special circumstances as outlined in the policy.

2. Act on Request to Amend University Mission Statement – FHSU
   President Martin

Summary

Fort Hays State University requests revision to its institutional mission statement. The Higher Education Coordination Act assigns the Kansas Board of Regents the responsibility to review institutional missions. Fort Hays State University’s mission statement was last updated in 2012. Below is the University’s proposed revision.

Proposed Amendment to Fort Hays State University Mission

Fort Hays State University provides accessible quality education educational programs of distinction accessible to Kansas Kansans, the nation, and the world through an innovative community of teacher-scholars and professionals to innovative people of excellence who develop engaged global citizen-leaders.

3. Receive Update on Kansas State University Presidential Search
   Regent Mullin

   • Act on Presidential Profile
   • Appoint member to Search Committee

VI. Executive Session

   Board of Regents – Personnel Matter Relating to Non-Elected Personnel
REPORTS AND CONSENT AGENDA

VII. Executive Session
   Board of Regents – Personnel Matter Relating to Non-Elected Personnel

VIII. Introductions and Reports
   A. Introductions
   B. Report from System Council of Presidents

IX. Approval of Consent Agenda
   A. Academic Affairs
      1. Act on Request for Approval for Degree and Certificate Programs for Cloud County Community College, Neosho County Community College, and Washburn Institute of Technology

Summary

Each month community colleges and technical colleges submit requests for the approval of new certificate and degree programs. The Board office received requests from Cloud County Community College to offer an Associate of Applied Science degree and a technical certificate in Unmanned Aircraft Systems; from Neosho County Community College to offer an Associate of Applied Science degree in Court Reporting; and from Washburn Institute of Technology to offer a technical certificate in Cosmetology. The programs submitted addressed all criteria requested and were subject to the 14 day comment period required by policy. The programs were reviewed by the Technical Education Authority and are recommend for approval.

Background
Community colleges and technical colleges submit requests for new certificate and degree programs each month utilizing forms approved by staff. Criteria addressed during the application process include, but are not limited to, the following:

- Student and employer demand for the program
- Current and projected job openings and anticipated wages
- Level of program duplication across institutions, based on Classification of Instructional Program (CIP) code, and any efforts to collaborate to provide the needed program
- Rationale for why collaboration is not a viable option and/or need for a duplicative program
- Program description and designation of required and elective courses
- Measurable program outcomes and course competencies
- Process and frequency for review of program content, level of program success, and process for addressing any areas of concern
- Any specialized accreditation required and/or available for the proposed program
- Faculty qualifications and proposed student to faculty ratio
- Description of facilities and equipment needed and available
- Projected program costs and designation of adequate resources
- Membership of a steering/advisory committee for the program
- Approval by institutional academic committee and local governing board
Description of Proposed Program:

Cloud County Community College requests approval for the following program:

- **Unmanned Aircraft Systems (49.0199) — Associate of Applied Science degree/62 credit hours, Technical Certificate B/30 credit hours**

The proposed Unmanned Aircraft Systems (UAS) AAS degree program includes instruction in electrical; GPS/GIS; UA aircraft design and composite repair; data acquisition; digital video/photography; precision agriculture machines, software and hardware; and data management. Upon completion, individuals will have obtained the necessary skills for entry-level employment in areas such as unmanned aircraft technicians, unmanned aircraft product marketers, and UAS operators.

The thirty credit hour certificate is designed to prepare individuals to operate unmanned aircraft. Although this curriculum is required of students enrolled in the UAS associate degree program, it also could enhance other program areas such as journalism, agriculture, and wind energy by including drone technologies.

Cloud County Community College (CCCC) has gauged student interest in the program and determined almost 50 high school students were interested in learning more about the UAS program and careers. Of the 22 students currently enrolled in the Wind Energy program 19 expressed interest in UAS courses to enhance their curriculum.

The U.S. Bureau of Labor Statistics, the Occupational Outlook Handbook indicates a national growth rate for jobs in Aircraft and Avionics Equipment Mechanics and Technicians of 1% from 2012-2022 with the median wage of $58,390 ($28.07 per hour). The Kansas Department of Labor, Labor Information Center (2012-2022 projections) indicates a state-wide growth rate of 3.86%, which equates to roughly 73 jobs, with a median wage of $43,726 ($21.02 per hour).

Currently, one other institution offers an Unmanned Aircraft Systems program utilizing CIP code 49.0199. Kansas State University (KSU) offers two bachelor degree options: Unmanned Aircraft Systems Design and Integration, offered through the Engineering Technology department, focuses on the design and implementation of drones; and Unmanned Aircraft Systems Flight and Operations, offered through the Aviation department, focuses on operation and management of a diverse fleet of unmanned aircraft. The proposed UAS program at CCCC focuses on how to repair drones. CCCC hopes to articulate with KSU’s program once the proposed UAS is approved.

Letters of support for this program were received from the following sources:

- Blue Chip Unmanned Aerial Solutions, LLC – serve on the local advisory board and serve as a guest speaker.
- Meridian Way Wind Farm – serve on the local advisory board and curriculum development.
- HUVRdata, LLC – serve on the local advisory board and interview qualified candidates upon graduation.
- Gregory P. Askren – serve on the local advisory board, help with curriculum development, serve as a guest speaker, and provide shadowing opportunities.
- Letters of general support were included from Blue Chip Unmanned Aerial Solutions, and LLC, HUVRdata, LLC.

CCCC plans to begin the Unmanned Aircraft Systems program in August of 2016. The college estimates the initial cost to deliver the proposed program is approximately $65,200 ($55,000 salaries, $8,000 equipment, $2,000 tools and/or supplies, and $200 technology and/or software). A new full-time faculty member will be hired. Existing space on campus will be used. Instructor salaries, tools, supplies and technology required for the program
will be paid for through the general fund and student lab fees. Equipment will be obtained through industry partners donations and supplemented through the general fund.

The proposed program was subject to the 14-day comment period from April 21, 2016 to May 10, 2016 during which Kansas City Kansas Community College and Pratt Community College stated they had no objection to this program.

**Recommendation**

The new program request submitted by Cloud County Community College for an Associate of Applied Science degree (62 credit hours) and Technical Certificate B (44 credit hours) in Unmanned Aircraft Systems was reviewed by the Technical Education Authority and is recommended for approval.

**Neosho County Community College** requests approval for the following program:

- **Court Reporter (22.0303) – Associate of Applied Science degree/64 credit hours**

The proposed Court Reporter AAS degree is a four-semester program that prepares individuals to capture and document each word spoken, action taken, and gestures made within the courtroom. Upon successful completion of the program, students will be eligible to sit for the following credentials: Kansas Certified Court Reporter (CCR) or Registered Professional Reporter (RPR).

The U.S. Bureau of Labor Statistics, the Occupational Outlook Handbook indicates a national growth rate for jobs in for Court Reporting of 2% with the median wage of $49,500 ($23.80 per hour). The Kansas Department of Labor, Labor Information Center (2012-2022 projections) indicate a state-wide growth rate of 12.72%, which equates to roughly 36 jobs, with a median wage of $54,360 ($26.13 per hour).

Currently, no institutions in the state offer a Court Reporting program. Butler Community College (BCCC) closed their Realtime Reporting program in 2014. 2014 K-TIP data showed BCC’s Realtime Reporting program had 22 declared majors. NCCC contacted BCC regarding the closing of the program and found that a lack of marketing and promotion of the program, as well as the loss of the instructor were the reasons the program was closed.

Letters of support for this program were received from the following sources:

- Johanna Wilkinson from the US District Court – consider graduates for open positions.
- Sharon L. Cahill from Wyandotte County Courthouse – hire program graduates.
- Cindy Isaacsen, President of the Kansas Court Reporter Association – promote the program.
- Sheila Lyons from Sedgwick County KS Eighteenth Judicial District – consider graduates for open positions.
- Letters of general support were included from Jennifer Olsen and Miranda Cummins from Shawnee County KS Third Judicial District Court, Myle Megee owner of Cornerstone Court Reporting Company LLC, Patty White Vice President of Caption Colorado, Johanna Wilkinson from the US District Court, Sheila Lyons from Sedgwick County KS Eighteenth Judicial District.

Neosho County Community College plans to begin the Court Reporter program in August of 2016. The college estimates the cost to implement the proposed program is approximately $103,515 ($60,705 salaries, $40,000 equipment, $500 tools and/or supplies, $300 instructional supplies, and $2,000 technology and/or software). One full-time and 1 part-time adjunct instructor will be hired from industry to provide instruction for the program. Existing space at the NCCC Ottawa campus will be utilized. All costs associate with the program will be paid for through the college’s general fund.
The proposed program was subject to the 14-day comment period from April 21, 2016 to May 10, 2016 during which Kansas City Kansas Community College and Pratt Community College stated they had no objection to this program.

**Recommendation**
The new program request submitted by Neosho County Community College for an Associate of Applied Science degree (64 credit hours) in Court Reporting was reviewed by the Technical Education Authority and is recommended for approval.

**Washburn Institute of Technology** requests approval for the following program:

- **Cosmetology (12.0401) - Technical Certificate C/45 credit hours**

On February 1, 2016, the U.S. Department of Education (ED) issued letters to Marinello Schools of Beauty notifying them that their recertification of eligibility to participate in federal student aid had been denied for failure to meet fiduciary responsibility. On February 4, 2016, officials representing Marinello Schools of Beauty alerted the ED that, effective February 5, 2016, they would cease operations at all 56 locations nationwide, including the Topeka, KS location.

The demand for the proposed Cosmetology program is in response to the February 4, 2016 closing of Marinello School of Beauty. Seventy-nine students were enrolled at the Topeka location when the institution closed. A preliminary survey of area high school students was conducted and 27 of the 70 (38.6%) responses received indicated interest in an affordable cosmetology program.


Currently, ten state-funded institutions offer cosmetology programs utilizing CIP code 12.0401. Below are the colleges, programs, total number of declared majors, total number of graduates, and average wage of graduates exited and employed information from the 2014 K-TIP report.

<table>
<thead>
<tr>
<th>College</th>
<th>Program Name</th>
<th>2014 K-TIP Data</th>
</tr>
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<tbody>
<tr>
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<tr>
<td>Independence Community College</td>
<td>Cosmetology</td>
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Johnson County Community College  
Kansas City Kansas Community College  
Northwest Kansas Technical College  
Seward County Community College/Area Technical School  

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</table>

Note: According to the Kansas Board of Cosmetology, there are 32 Cosmetology programs state-wide.  
NR = No values were reported.  
* = Small cell suppression used to protect student privacy in accordance with FERPA and HEOA guidelines.  
** = Hutchinson Community College’s program was approved 3/23/2016 and is scheduled to begin in August of 2016.

Letters of support for this program were received from the following sources:  
- Jody Roberts, Owner, I.H.S. Salon – serving on the local advisory board, help with curriculum development, offer shadow experience to students and interview graduates.  
- Frank Desch, Owner, Casa Bellesa – serving on the local advisory board, help with curriculum development, serve as a guest speaker and interview graduates.  
- Letters of general support were included from Hair Productions Inc., I.H.S Salon, Casa Bellesa, Kansas Board of Cosmetology, and J. Scott Smathers, Vice President of Economic Development at Go Topeka.

If approved, Washburn Institute of Technology plans to begin the program in August of 2016. The college estimates the initial cost to deliver program is approximately $367,600 ($95,000 salaries, $153,600 for tools and/or supplies, $15,000 for instruction supplies and materials, $90,000 for facility [lease and utilities], $4,000 for technology and/or software, $5,000 for marketing, and $5,000 for professional development. Two full time faculty members will be hired. Washburn Institute of Technology is currently in negotiations to acquire facility previously occupied by the Topeka’s Marinello School of Beauty. Once the lease agreement is finalized, Washburn Institute of Technology will have the fully equipped salon at 109 SW 29th Street, Topeka, KS. All expenses for the Cosmetology program will be funded out of the institution’s general fund, student tuition and revenue from the full service salon.

The proposed program was subject to the 14-day comment period from April 21, 2016 to May 10, 2016 during which Kansas City Kansas Community College and Pratt Community College stated they had no objection to this program.

Recommendation  
The new program request submitted by Washburn Institute of Technology for a Technical Certificate C (45 credit hours) in Cosmetology was reviewed by the Technical Education Authority and is recommended for approval.
DISCUSSION AGENDA

X. Consideration of Discussion Agenda

A. Academic Affairs

1. Act on Proposal to Increase GED Record Fee

Regent Van Etten

Gary Alexander,

VP, Academic Affairs

Summary

Pursuant to K.S.A. 72-4530 as amended by 2016 House Bill No. 2622, the Kansas Board of Regents is the state agency charged with administering the Kansas General Educational Development (GED®) Program. This statute authorizes the Board to charge a credentialing fee that assists in funding the costs of administering the GED Program. Because funds used to administer the Kansas GED Program have been inadequate, the 2016 Legislature approved increasing the credential fee cap from $15 to $25. Staff recommends and requests the Board approve an increase in GED credential fees from $15 to $20, to become effective July 1, 2016.

Background

Pursuant to K.S.A. 72-4530, as amended by the 2016 Legislature in House Bill No. 2622, the Board of Regents (Board) is the state agency charged with administering the General Educational Development (GED) Program and issuing the Kansas High School Diploma and transcripts of GED scores (GED credentials). Funding for this work includes a fee for duplication or verification of GED credentials and a jurisdictional fee charged at the time someone takes a GED test in Kansas. The last time the Board increased the credential fee was in 2012 when it went from $10 to $15.

On January 1, 2013, the Board contracted with a private vendor, Diploma Sender, to handle GED credentialing. The $15 credential fee ‘passed through’ the Board to Diploma Sender. This means since that date none of the credentialing has been available to the Board for help in funding the administration of the GED Program. Thus, the only source of revenue for GED Program administration for some time has been testing fees paid by test takers, with $3 per test being paid to the Board in order to support the Kansas GED Program. If the Board approves raising the credential fee from $15 to $20, the additional $5 per credentialing request will also go toward supporting the administration of the Kansas GED Program.

The GED Program is responsible for policy implementation and administration of the GED testing program within the state and provide for supervision of all official GED testing programs within Kansas in accordance with State Statutes and Regulations and GED Testing Service policies and procedures.

The GED Program Administrator works closely with the Director of Adult Basic Education and other stakeholders throughout Kansas to increase the number of adults who are aware of, and participate in, the GED testing program to gain the skills needed to succeed in college, career-training programs, and the workforce; thus, contributing to the economy and overall health of the state. For many Kansans, passing the GED test is the first step to earning a professional certificate or technical credential as outlined in Foresight 2020, Goal 1: Increase Higher Education Attainment Among Kansans.

Recommendation

Staff recommends and asks the Board to approve the request to increase the GED credentialing fee from $15 to $20, effective July 1, 2016.

---

12 The initial copy of GED credentials (diploma and transcript) is free to first-time requests for GED credentials.
2. Act on Proposed Amendments to the Transfer and Articulation Policy

Summary

The Transfer and Articulation Council (TAAC) requests approval of revisions to the Board’s Transfer and Articulation policy. Revisions reflect organization of topics and include current practice and procedures utilized by the Transfer and Articulation Council. The System Council of Chief Academic Officers and the Council of Chief Academic Officers provided input and approval of the updated policy.

Background

The Transfer and Articulation Council provides oversight responsibility of system wide transfer to the Board and has recommended over 70 courses for approval.

The current transfer and articulation policy was updated in June 2012, to include items pertaining to system wide transfer. Policy items pertaining to system wide transfer were infused among numerous other transfer topics making it difficult to discern which items pertained specifically to system wide transfer. The Transfer and Articulation Council revised the policy by organizing the many facets of transfer and articulation into distinct areas of System Wide Transfer, Institutional Transfer and Articulation, Articulation Agreements, and General Transfer Provisions. Language was also updated to accurately reflect current practices used to meet the objective of seamless transfer across the Kansas postsecondary education system.

Recommendation

Staff recommends approval of the proposed policy amendments that are set out in full below.

CHAPTER III: COORDINATION – STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES, WASHBURN UNIVERSITY AND/OR THE WASHBURN INSTITUTE OF TECHNOLOGY

A. ACADEMIC AFFAIRS (See Chapter II. Section A. for additional academic affairs policies applicable to state universities)

2 TRANSFER AND ARTICULATION

a. Purpose

Transfer is recognized as a crucial element within a seamless educational system. The purpose of this policy is to promote seamlessness in the public postsecondary education system in Kansas. A seamless educational system offers the best resources to provide a high quality education for every citizen student, and empowers and encourages each citizen student to reach maximum potential by engaging in life-long learning. This includes:

i Aligning high school and college expectations and standards to improve access and success;

ii Providing access to higher postsecondary education;

iii Providing high quality advising and information at every point of the journey to ensure that students understand the preparation required to succeed at the next level;

iv Building connections and strengthening communications within and between the parts of the system; and
v Providing a smooth transition from one level of learning to the next level, including graduate and professional education.

b. Systemwide Transfer and Articulation

To facilitate transfer and articulation across the Kansas public postsecondary education system, the Board shall provide for a Transfer and Articulation Council with oversight responsibility for implementing the Board’s systemwide transfer and articulation policy. The Council’s mission is to create structures and processes that facilitate student transfer and degree completion within Kansas higher education. The Council provides status reports, as appropriate, to the System Council of Chief Academic Officers.

i The Transfer and Articulation Council shall:

1. Charge the Kansas Core Outcomes Groups with developing specific course articulations;

2. Adjudicate disagreement from the Kansas Core Outcomes Groups, and provide final approval on system-wide transfer of specific courses;

3. Provide final recommendation on systemwide transfer of specific courses;

(The Board of Regents approves specific courses to be accepted for systemwide transfer from any public postsecondary educational institution in Kansas. Each course approved and accepted for systemwide transfer by the Board is identified by a shared course number that supports a student-first philosophy, and is designed to enhance educational planning and effortless course transfer. A Kansas Regents Shared Number (KRSN) uses a 3-letter prefix and a 4-digit course number to differentiate the KRSN number from individual institution course prefixes and numbers. Each institution retains its own unique course prefix and course number.)

4. Assure quality and adherence to the agreed-upon learning outcomes of courses articulated across the institutions; and

(4) (5) Review proposed revisions to Board policies and bring forward issues and trends that affect transfer and articulation.

ii In addition, the Transfer and Articulation Council shall:

1. Identify courses acceptable for meeting general education core requirements systemwide articulation and transfer with a focus on lower division general education courses and introductory courses to majors;

2. Create an effective, faculty-led structure for discipline level course articulations based on learning outcomes;

3. Ensure that appeals processes exist:

   (a) for individual students at the institutional level; and
(b) at the system level to ensure equitable resolution of transfer concerns between institutions;

(4) Address barriers to inter-institutional cooperation as they arise;

(5) Use learning outcomes to determine course equivalency; and

(6) Implement a clear and ongoing transfer structure.

iii The Transfer and Articulation Council shall have a general education/core outcomes subcommittee and a quality assurance subcommittee.

iv Kansas Core Outcomes Groups – These groups, are comprised of faculty representing specific disciplines, who shall carry out the work of course transfer articulation in accordance with the Kansas Transfer and Articulation Procedures. Each Kansas core outcomes group shall:

(1) Receive its charge from the Transfer and Articulation Council;

(2) Review specific courses within the discipline to articulate learning outcomes associated with courses and agree upon systemwide transfer of course credit as direct equivalents for transfer; and

(3) Report to the Transfer and Articulation Council.

One Transfer and Articulation Council member shall be appointed by the Council to serve as a non-voting ex officio member liaison to each discipline-specific core outcomes group. The Council liaison’s role is to ensure that the mission of the Transfer and Articulation Council is communicated to, and carried out by, each core outcomes group and to ensure excellent communication between the Council and each core outcomes group.

c. System Support. Board staff shall support the Board’s systemwide transfer initiative by:

i Maintaining an advising portal a website for dissemination of transfer information;

ii Maintaining a Common Course Matrix for all courses that transfer across the system, and a Course Equivalency Guide including a Common Course Matrix for all courses that transfer partially (across some, but not necessarily all, institutions) systemwide; and

iii Collecting and reporting common data on transfer student success and completion as one measure of system effectiveness.

d. In accordance with K.S.A. 72-4453, the board of trustees of each Kansas community college and the governing board of each Kansas technical school and technical college shall establish transfer and articulation agreements providing for the transferability of substantially equivalent courses of study and programs in order to facilitate the articulation of students to and among those institutions.

i The Board of Regents shall be notified of each agreement at the time the agreement is executed.
ii Each agreement shall be effective only after submission to and approval by the Board of Regents. (K.S.A. 72-4453) Preliminary approval shall be given by the Board President and Chief Executive Officer, or designee, upon verification that the agreement is consistent with this policy. Final approval shall require ratification by the Board.

iii The Board President and Chief Executive Officer shall report to the Board on transfer and articulation agreements annually. Such report shall include a description of the agreements preliminarily approved during the last year and a request for ratification by the Board.

e. In accordance with K.S.A. 72-4454, Kansas technical schools, technical colleges, community colleges and public universities shall establish articulation agreements providing for the transferability of substantially equivalent courses of study and programs that are offered at those institutions in order to facilitate articulation of students in technical programs to and among the Kansas technical schools, technical colleges, community colleges and public universities.

f. Institutional Transfer and Articulation. To promote seamlessness, each public postsecondary educational institution shall develop and publicize its own transfer policy.

i Each public university shall appoint a point person for transfer and articulation issues and shall clearly identify that individual’s contact information on the university website.

ii An institutional transfer policy shall not conflict with the Board’s systemwide transfer policy.

iii An institutional transfer policy shall include an appeal process.

iv An institutional transfer policy shall treat transfer students the same way academically as non-transfer students.

v An institutional transfer policy shall ensure transfer of substantially equivalent courses from any Kansas public postsecondary institution.

vi An institutional transfer policy shall ensure transfer of general education courses from any HLC accredited Kansas public postsecondary institution subject to conditions in paragraphs j. f.(iii) and k. below b.

vii Courses not substantially equivalent to a course offered by the receiving institution may be transferred at the discretion of the receiving institution.

c. Articulation Agreements

i. Between Community Colleges, Technical Colleges and the Institute of Technology

In accordance with K.S.A. 72-4453, the board of trustees of each Kansas community college, the governing board of each Kansas technical college and the board of control of the Institute of Technology shall establish transfer and articulation agreements providing for the transferability of substantially equivalent courses of study and programs in order to facilitate the articulation of students to and among those institutions.

(1) The Board of Regents shall be notified of each agreement at the time the agreement is executed.
(2) Each agreement shall be effective only after submission to and approval by the Board of Regents. (K.S.A. 72-4453). Preliminary approval shall be given by the Board President and Chief Executive Officer, or designee, upon verification that the agreement is consistent with this policy. Final approval shall require ratification by the Board.

(3) The Board President and Chief Executive Officer shall report to the Board on transfer and articulation agreements annually. Such report shall include a description of the agreements preliminarily approved during the last year and a request for ratification by the Board.

ii Between Community Colleges, Technical Colleges, the Institute of Technology, State Universities, and Washburn University

In accordance with K.S.A. 72-4454, Kansas technical colleges, community colleges, the Institute of Technology, state universities and Washburn University shall establish articulation agreements providing for the transferability of substantially equivalent courses of study and programs that are offered at those institutions in order to facilitate articulation of students in technical programs to and among the Kansas technical colleges, community colleges, Institute of Technology, state universities and Washburn University.

iii Institutions are strongly encouraged to develop program-to-program articulation agreements. Such agreements may provide additional transfer opportunities over and above the opportunities named in this policy, but may not conflict with this policy.

g. f. General Transfer Provisions.

i. Each Kansas public postsecondary educational institution shall establish its residency requirements, graduation requirements, and any admission requirements to professional or specific programs.

i. (1) Admission to an institution shall not equate with admission to a professional school or a specific program.

i. (2) Except as provided in paragraph j. f.iii., students must complete all graduation requirements of the receiving institution.

iii. (3) Students with a completed associate degree who transfer into a professional school or specialty program may need more than two academic years of course work to complete the baccalaureate degree, depending on requirements of the program.

h. Institutions are strongly encouraged to develop program-to-program articulation agreements. Such agreements may provide additional transfer opportunities over and above the opportunities named in this policy, but may not conflict with this policy.

i. ii. General Requirements for transfer of credits between and among Kansas public postsecondary educational institutions include the following:

i. (1) Transfer coursework must be transcripted in credit hours.

i. (2) Students transferring to Kansas public universities with a completed AA or AS degree shall be given junior standing.
j. iii. Transfer of general education credit to and among Kansas public universities, including state universities and Washburn University, shall follow the requirements below.

Although the following distribution of courses does not necessarily correspond to the general education requirements for the bachelor degree at any Kansas public university, it shall be accepted as having satisfied the general education requirements for the bachelor degree of all Kansas public universities.

A minimum of 45 credit hours of general education with distribution in the following fields shall be required. General education hours totaling less than 45 shall be accepted, but transfer students must complete the remainder of this requirement before graduation from the receiving institution, which may require an additional semester(s).

i. (1) 12 hours of Basic Skills courses, including:

- 6 hours of English Composition
- 3 hours of Public Speaking or Speech Communication
- 3 hours of college level Mathematics; college Algebra and/or Statistics will be required of transfer students where the curriculum of the receiving institution requires it

ii. (2) 12 hours of Humanities courses from at least three of the following disciplines:

- Art*
- Theater*
- Philosophy
- Music*
- History**
- Literature
- Modern Languages

iii. (3) 12 hours of Social and Behavioral Science courses from at least three of the following disciplines:

- Sociology
- Psychology
- Political Science
- Economics
- Geography
- Anthropology
- History**

iv. (4) 9 hours of Natural and Physical Science courses from at least two disciplines (lecture with lab)

*Performance courses are excluded.
**The receiving institution will determine whether history courses are accepted as humanities or as social sciences.
k. The Board of Regents approves specific courses to be accepted in transfer for general education credit at any public postsecondary educational institution in Kansas. These courses may be found on the Board’s website.

l. Each course approved and accepted in transfer for general education credit by the Board is identified by a shared course number that supports a student-first philosophy, and is designed to enhance educational planning and effortless course transfer. A Kansas Regents Shared Number (KRSN) uses a 3-letter prefix and a 4-digit course number to differentiate the KRSN number from individual institution course prefixes and numbers. Each institution retains its own unique course prefix and course number.

iv. Many of the Board approved systemwide transfer courses meet general education requirements at the public postsecondary educational institutions in Kansas.

v. Although a transfer general education curriculum has not been established for associate degrees, the transfer curriculum is assumed to be a subset of the curriculum in paragraph j. f.iii. above.

vi. Public universities may develop program-to-program articulation agreements for the AAS degree.

vii. Courses completed as part of technical programs (non-degree) and completed AAS degrees shall transfer according to option i (1) or ii (2) below:

i. (1) As a block to articulated programs at community colleges, technical colleges, and to those universities that have program to program articulation agreements.

ii. (2) On a course-by-course basis

(1) General education courses may be transferred according to paragraphs f.vi., j. and m. d.vi, f.iii. above.

(2) (ii) Substantially equivalent courses may be transferred on a course-by-course basis according to paragraph f.v. d.v. above.

(3) (iii) Other courses may be transferred as electives according to paragraph f.vii. d.vii. above.

p. Students who intend to transfer are responsible for becoming acquainted with the program and degree requirements of the institution to which they expect to transfer.
3. Act on Proposed Amendment to the Reverse Transfer Policy

Summary

In April of 2014, the Board approved a policy directing the state’s universities, community and technical colleges, Washburn University and Washburn Institute of Technology to collaborate in developing a process enabling students who transfer from a two-year institution without certificates or degrees to complete the coursework necessary for and attain all certificates and degrees for which they are eligible. This item proposes a minor revision of the current board policy to comply with Family Educational Rights and Privacy Act, pertaining to the release of and access to educational records. Students eligible for reverse transfer must opt-in to participate in the process. The proposed policy was developed in consultation with legal staff, the System Council of Presidents and System Council of Chief Academic Officers. It has been approved by the Board Governance Committee and reviewed by the Board Academic Affairs Standing Committee. Staff recommends approval.

Proposed policy amendment:

CHAPTER III: COORDINATION - STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES, WASHBURN UNIVERSITY AND/OR THE WASHBURN INSTITUTE OF TECHNOLOGY

A. ACADEMIC AFFAIRS

3. REVERSE TRANSFER AGREEMENTS

Reverse transfer is an important element of a seamless educational system. The state universities, community colleges, technical colleges, Washburn University and Washburn Institute of Technology shall work together, through the System Council of Presidents and System Council of Chief Academic Officers, to develop a process to assist students to complete coursework for and attain all certificates and degrees for which they are eligible.

The process and resulting agreements shall:

a. Be consistent with state and federal law, Board policies and applicable accreditation standards;

b. Provide a mechanism for each student who is transferring credits from a community college or technical college to a university to participate in the reverse transfer process; the established mechanism shall include an opportunity for each otherwise eligible student to opt-out opt-in of the process, thereby precluding sharing of that student’s Family Educational Rights and Privacy Act protected information; and

c. Provide guidelines for determining which transferring institution will award the credential if the student has transfer credits from more than one institution.

13 See Chapter I., Section A.3 for definition of Coordination.
B. Other Matters

1. Receive Report from Kansas Postsecondary Technical Education Authority
   Rita Johnson, VP, Workforce Development

Summary

The Kansas Postsecondary Technical Education Authority (TEA) met on Thursday, May 26, 2016. Members recommended approval of new programs submitted by Cloud County Community College, Neosho County Community College and Washburn Institute of Technology. After review and discussion, Members recommended approval of the final distribution of the 2016 Tuition for Technical Education (SB155/AO-K Proviso) and Performance-Based Incentive (GED Accelerator) funding as well as the 2017 distributions for Tiered Technical Education State Aid, Non-Tiered Course Credit Hour Grant, Vocational Education Capital Outlay Aid and Technology Grant funding as presented in the Board’s materials.

In preparation for the Board’s discussions regarding the 2018 and 2019 budgets, members also discussed and reached agreement on recommended enhancements for the Tuition for Technical Education, Tiered Technical Education State Aid and the Non-Tiered Course Credit Hour Grant funding requests. Members ended the meeting by electing Ray Frederick, to serve as Chair, and Debbie Gann to serve as Vice Chair, of the TEA for the 2017 academic year.
C. Fiscal Affairs & Audit

1. Act on Second Distribution of FY 2016 Appropriations for Tuition for Technical Education (SB 155-Excel in Technical Education Initiative and AO-K Proviso) and Postsecondary Education Performance-Based Incentives Fund (GED Accelerator)

Regent Feuerborn
Elaine Frisbie
VP, Finance & Administration

Summary

Senate Bill 155 became law in FY 2013, providing state financed college tuition for high school students in postsecondary technical education courses and incentives to school districts for students earning industry-recognized credentials in high-demand occupations. In FY 2016, $50,000 is available for the incentives to school districts, $20.25 million for tuition for high school students enrolled in postsecondary tiered technical courses and at least $500,000 for tuition for adults without a high school diploma or GED enrolled in tiered technical courses in designated Accelerating Opportunity-Kansas (AO-K) approved pathways. Funding for the tuition portion is distributed twice a year based on actual student enrollments submitted to the Kansas Higher Education Data System by the institutions. This is the first year available funds are insufficient to finance enrollments. The appropriation is $1,379,353 less than the tuition costs for secondary students. Amounts to be distributed are therefore pro-rated in a manner proportional to the shortfall.

The Board of Regents also has funds available for the Postsecondary Education Performance-Based Incentives Fund (known as the GED Accelerator initiative). This fund provides incentives to eligible institutions—community colleges (now including Johnson County Community College on a permanent basis), technical colleges and Washburn Institute of Technology—for adults seeking and earning a GED/high school equivalency diploma and/or an identified industry credential while enrolled in an eligible postsecondary technical education program. Eligible institutions can receive $170 for each adult enrolled in a postsecondary technical program while pursuing a GED/high school equivalency diploma ($150 of which must be used for the GED/high school equivalency tests), $500 for each adult earning a GED/high school equivalency diploma, and $1,000 for each adult earning an identified industry credential while enrolled in an eligible postsecondary technical education program. Funding for these incentives is also distributed relying on data submitted to the system by the institutions.

The Postsecondary Technical Education Authority met on May 26, 2016 and approved the distributions. Staff recommends distributing the funds as outlined below.

Background

2012 Senate Bill 155 provides state financed college tuition for high school students in tiered postsecondary technical education courses and incentives to school districts for students earning identified industry-recognized credentials in high-demand occupations. Calculated tuition costs, credential incentives and available appropriations are detailed on the tables on the following pages:

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<thead>
<tr>
<th>SB 155-Excel in Career Technical Education Initiative</th>
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</thead>
<tbody>
<tr>
<td><strong>FY 2013</strong></td>
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<tr>
<td>------------</td>
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<tr>
<td>Secondary Student Tuition</td>
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<td>FY 2014</td>
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<td>---------------------</td>
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<td>Credential Incentives</td>
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<td>Total</td>
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<td>AO-K Adult Tuition</td>
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<td>Total</td>
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<td>FY 2016</td>
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<tr>
<td>Secondary Student Tuition</td>
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<tr>
<td>AO-K Adult Tuition 1</td>
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<tr>
<td>Credential Incentives</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

1 The budget proviso on AO-K Adult Tuition requires expenditures of at least $500,000; any amount over that will come from the secondary student tuition line-item, as directed by the Legislature.

2 Depending on final confirmation from the Kansas State Department of Education, KBOR assumes expenditure of the full amount available.

<table>
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<th>GED Accelerator</th>
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<td>FY 2016</td>
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**Recommendation**

Staff have reviewed the information submitted by the institutions and recommends approval. Where there are negative values, the institution received more than it should have in prior distributions. The $84,260 total is a net calculation of the amounts to be distributed and amounts to be returned.

<table>
<thead>
<tr>
<th>Institution</th>
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<th>AOK Proviso Adult Tuition</th>
<th>GED Accelerator</th>
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<tr>
<td>Garden City Community College</td>
<td>63,921</td>
<td>480</td>
<td>(660)</td>
</tr>
<tr>
<td>Highland Community College</td>
<td>676,552</td>
<td>23,175</td>
<td>2,170</td>
</tr>
<tr>
<td>Hutchinson Community College</td>
<td>946,769</td>
<td>8,780</td>
<td>4,840</td>
</tr>
<tr>
<td>Independence Community College</td>
<td>26,442</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Johnson County Community College</td>
<td>486,767</td>
<td>7,627</td>
<td>10,330</td>
</tr>
<tr>
<td>Kansas City Kansas Community College</td>
<td>535,380</td>
<td>56,560</td>
<td>7,670</td>
</tr>
<tr>
<td>Labette Community College</td>
<td>41,322</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Manhattan Area Technical College</td>
<td>198,357</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Neosho County Community College</td>
<td>350,417</td>
<td>9,851</td>
<td>1,330</td>
</tr>
<tr>
<td>North Central Kansas Technical College</td>
<td>120,590</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Northwest Kansas Technical College</td>
<td>26,884</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Pratt Community College</td>
<td>83,663</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Salina Area Technical College</td>
<td>267,592</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Seward County Community College/ATS</td>
<td>476,423</td>
<td>16,449</td>
<td>11,850</td>
</tr>
<tr>
<td>Washburn Institute of Technology</td>
<td>1,452,735</td>
<td>85,619</td>
<td>33,030</td>
</tr>
<tr>
<td>Wichita Area Technical College</td>
<td>1,336,974</td>
<td>39,327</td>
<td>8,680</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$9,365,722</strong></td>
<td><strong>$307,899</strong></td>
<td><strong>$84,260</strong></td>
</tr>
</tbody>
</table>

Summary and Recommendation

For FY 2017, there are four state appropriations that require the Board of Regents to approve the distribution of funds among eligible institutions. The Postsecondary Technical Education Authority met on May 26, 2016 and reviewed the programs distributing funds to the coordinated institutions. They endorsed distributing the amounts as shown in the following tables. Amounts identified here take into account the Governor’s budget 4.0 percent budget reduction announced on May 18, 2016. Table 1 displays Tiered Technical Education State Aid, Table 2 Non-Tiered Credit Hour Grant, Table 3 Vocational Education Capital Outlay Aid, and Table 4 the Technology Grants. The distributions are contingent upon the Board’s assessment of each institution’s performance pursuant to the performance agreement process. Board staff recommends approval of these distributions.

Tiered Technical Education State Aid Distribution

2011 SB 143 created a new postsecondary technical education formula which became effective July 1, 2011. The heart of the formula is the KBOR cost model that calculates costs at a course level and recognizes the cost differential in delivering technical education courses. The state funding process includes updating the state rates per the KBOR cost model, utilizing the prior year’s credit hour enrollment data by student and course (Fall, Spring, Summer), calculating the adjustment in financing that accounts for an off-set for colleges with local appropriations that help finance in-district credit hours, and producing the gap report that identifies the gap for each individual college. The gap is the difference between the KBOR calculated state amount and the actual amount received by each college.

For FY 2017, the Kansas Board of Regents had requested an additional $8,310,534 for this line-item appropriation for a total of $66,611,495. The Governor did not recommend the increase, nor did the Legislature appropriate the additional money. Rather, the final appropriation bill included an appropriation of $58,300,961, the same amount as originally appropriated for FY 2016 and with the Governor’s recent budget allotment, reduced that amount to $55,968,923. It is also important to note that proviso language that continues the suspension of the distribution in accordance with the postsecondary tiered technical education state aid act remains in place for FY 2017.

Provided, That if the amount of moneys appropriated for the above agency for the fiscal year ending June 30, 2017, in the postsecondary tiered technical education state aid account is greater than the amount of moneys appropriated for the above agency for the fiscal year ending June 30, 2016, in the postsecondary tiered technical education state aid account, then the difference between the amount of moneys appropriated for the fiscal year 2017 and the amount of moneys appropriated for the above agency for the fiscal year 2016 shall be distributed based on each eligible institution's calculated gap, according to the postsecondary tiered technical education state aid act, K.S.A. 2014 Supp. 71-1801 through 71-1810, and amendments thereto, as determined by the state board of regents: Provided further, That no eligible institution shall receive an amount of money from the postsecondary tiered technical education state aid account in fiscal year 2017 that is less than the amount such eligible institution received from such account in fiscal year 2016, unless the amount of moneys appropriated for the above agency for fiscal year 2016 in the postsecondary tiered technical education state aid account for fiscal year 2017 is less than the amount of moneys appropriated for the above agency for fiscal year 2016 in the postsecondary tiered technical education state aid account. And provided further, That if the amount of moneys appropriated for the above agency for fiscal year 2017 is less than the amount of moneys appropriated for the above agency for fiscal year 2016 in the postsecondary tiered technical education state aid account, then each eligible institution shall receive an amount of moneys as determined by the state board of regents.
In accordance with the proviso, staff and the Postsecondary Technical Education Authority recommend that each institution receive the amount it received last year as reflected in the table below, less the Governor’s 4.0 percent allotment.

<table>
<thead>
<tr>
<th>Institution</th>
<th>FY 2016 Funding</th>
<th>FY 2017 Funding</th>
<th>Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allen County Community College</td>
<td>$1,327,682</td>
<td>$1,274,575</td>
<td>($53,107)</td>
</tr>
<tr>
<td>Barton County Community College</td>
<td>3,519,807</td>
<td>3,379,015</td>
<td>(140,792)</td>
</tr>
<tr>
<td>Butler Community College</td>
<td>4,210,703</td>
<td>4,042,275</td>
<td>(168,428)</td>
</tr>
<tr>
<td>Cloud County Community College</td>
<td>1,364,544</td>
<td>1,309,962</td>
<td>(54,582)</td>
</tr>
<tr>
<td>Coffeyville Community College</td>
<td>1,221,618</td>
<td>1,172,753</td>
<td>(48,865)</td>
</tr>
<tr>
<td>Colby Community College</td>
<td>686,652</td>
<td>659,186</td>
<td>(27,466)</td>
</tr>
<tr>
<td>Cowley County Community College</td>
<td>2,522,617</td>
<td>2,421,712</td>
<td>(100,905)</td>
</tr>
<tr>
<td>Dodge City Community College</td>
<td>1,175,522</td>
<td>1,128,501</td>
<td>(47,021)</td>
</tr>
<tr>
<td>Flint Hills Technical College</td>
<td>1,782,114</td>
<td>1,710,829</td>
<td>(71,285)</td>
</tr>
<tr>
<td>Fort Scott Community College</td>
<td>1,508,091</td>
<td>1,447,767</td>
<td>(60,324)</td>
</tr>
<tr>
<td>Garden City Community College</td>
<td>1,012,931</td>
<td>972,414</td>
<td>(40,517)</td>
</tr>
<tr>
<td>Highland Community College</td>
<td>1,833,643</td>
<td>1,760,297</td>
<td>(73,346)</td>
</tr>
<tr>
<td>Hutchinson Community College</td>
<td>4,025,083</td>
<td>3,864,080</td>
<td>(161,003)</td>
</tr>
<tr>
<td>Independence Community College</td>
<td>558,696</td>
<td>536,348</td>
<td>(22,348)</td>
</tr>
<tr>
<td>Johnson County Community College</td>
<td>6,331,211</td>
<td>6,077,963</td>
<td>(253,248)</td>
</tr>
<tr>
<td>Kansas City Kansas Community College</td>
<td>4,327,739</td>
<td>4,154,629</td>
<td>(173,110)</td>
</tr>
<tr>
<td>Labette Community College</td>
<td>1,129,177</td>
<td>1,084,010</td>
<td>(45,167)</td>
</tr>
<tr>
<td>Manhattan Area Technical College</td>
<td>1,888,581</td>
<td>1,813,038</td>
<td>(75,543)</td>
</tr>
<tr>
<td>Neosho County Community College</td>
<td>1,346,013</td>
<td>1,292,172</td>
<td>(53,841)</td>
</tr>
<tr>
<td>North Central Kansas Technical College</td>
<td>2,780,418</td>
<td>2,669,201</td>
<td>(111,217)</td>
</tr>
<tr>
<td>Northwest Kansas Technical College</td>
<td>2,167,150</td>
<td>2,080,464</td>
<td>(86,686)</td>
</tr>
<tr>
<td>Pratt Community College</td>
<td>1,189,810</td>
<td>1,142,218</td>
<td>(47,592)</td>
</tr>
<tr>
<td>Salina Area Technical College</td>
<td>1,902,359</td>
<td>1,826,265</td>
<td>(76,094)</td>
</tr>
<tr>
<td>Seward County Community College</td>
<td>1,184,770</td>
<td>1,137,379</td>
<td>(47,391)</td>
</tr>
<tr>
<td>Washburn Institute of Technology</td>
<td>2,672,608</td>
<td>2,565,704</td>
<td>(106,904)</td>
</tr>
<tr>
<td>Wichita Area Technical College</td>
<td>4,631,422</td>
<td>4,446,165</td>
<td>(185,257)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$58,300,961</strong></td>
<td><strong>$55,968,922</strong></td>
<td><strong>($2,332,039)</strong></td>
</tr>
</tbody>
</table>
Non-Tiered Credit Hour Grant Distribution

With regard to non-tiered course credit hours (a non-tiered course is a general education course), the law provides that each community college and technical college is eligible for a grant from the State General Fund, in an amount determined by the State Board of Regents after dialogue with community college and technical college presidents. The non-tiered credit hour grant appropriation in FY 2017 is reduced by 4.0 percent from the appropriation for FY 2016 with the recent budget allotment.

<table>
<thead>
<tr>
<th>Institution</th>
<th>FY 2016 Funding</th>
<th>FY 2017 Funding</th>
<th>Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allen County Community College</td>
<td>$3,473,421</td>
<td>$3,334,484</td>
<td>($138,937)</td>
</tr>
<tr>
<td>Barton County Community College</td>
<td>4,395,227</td>
<td>4,219,418</td>
<td>(175,809)</td>
</tr>
<tr>
<td>Butler Community College</td>
<td>10,543,448</td>
<td>10,121,710</td>
<td>(421,738)</td>
</tr>
<tr>
<td>Cloud County Community College</td>
<td>3,063,686</td>
<td>2,941,139</td>
<td>(122,547)</td>
</tr>
<tr>
<td>Coffeyville Community College</td>
<td>1,798,887</td>
<td>1,726,932</td>
<td>(71,955)</td>
</tr>
<tr>
<td>Colby Community College</td>
<td>1,361,837</td>
<td>1,307,364</td>
<td>(54,473)</td>
</tr>
<tr>
<td>Cowley County Community College</td>
<td>4,410,683</td>
<td>4,234,256</td>
<td>(176,427)</td>
</tr>
<tr>
<td>Dodge City Community College</td>
<td>1,512,063</td>
<td>1,451,580</td>
<td>(60,483)</td>
</tr>
<tr>
<td>Flint Hills Technical College</td>
<td>481,112</td>
<td>461,868</td>
<td>(19,244)</td>
</tr>
<tr>
<td>Fort Scott Community College</td>
<td>1,933,386</td>
<td>1,856,051</td>
<td>(77,335)</td>
</tr>
<tr>
<td>Garden City Community College</td>
<td>1,691,376</td>
<td>1,623,721</td>
<td>(67,655)</td>
</tr>
<tr>
<td>Highland Community College</td>
<td>3,984,114</td>
<td>3,824,749</td>
<td>(159,365)</td>
</tr>
<tr>
<td>Hutchinson Community College</td>
<td>5,104,177</td>
<td>4,900,010</td>
<td>(204,167)</td>
</tr>
<tr>
<td>Independence Community College</td>
<td>1,429,492</td>
<td>1,372,312</td>
<td>(57,180)</td>
</tr>
<tr>
<td>Johnson County Community College</td>
<td>15,221,801</td>
<td>14,612,929</td>
<td>(608,872)</td>
</tr>
<tr>
<td>Kansas City Kansas Community College</td>
<td>5,988,313</td>
<td>5,748,780</td>
<td>(239,533)</td>
</tr>
<tr>
<td>Labette Community College</td>
<td>1,612,947</td>
<td>1,548,429</td>
<td>(64,518)</td>
</tr>
<tr>
<td>Manhattan Area Technical College</td>
<td>449,053</td>
<td>431,091</td>
<td>(17,962)</td>
</tr>
<tr>
<td>Neosho County Community College</td>
<td>1,515,432</td>
<td>1,454,815</td>
<td>(60,617)</td>
</tr>
<tr>
<td>North Central Kansas Technical College</td>
<td>747,522</td>
<td>717,621</td>
<td>(29,901)</td>
</tr>
<tr>
<td>Northwest Kansas Technical College</td>
<td>559,765</td>
<td>537,374</td>
<td>(22,391)</td>
</tr>
<tr>
<td>Pratt Community College</td>
<td>1,233,313</td>
<td>1,183,980</td>
<td>(49,333)</td>
</tr>
<tr>
<td>Salina Area Technical College</td>
<td>107,905</td>
<td>103,589</td>
<td>(4,316)</td>
</tr>
<tr>
<td>Seward County Community College</td>
<td>1,831,297</td>
<td>1,758,045</td>
<td>(73,252)</td>
</tr>
<tr>
<td>Washburn Institute of Technology</td>
<td>166,897</td>
<td>160,221</td>
<td>(6,676)</td>
</tr>
<tr>
<td>Wichita Area Technical College</td>
<td>1,879,175</td>
<td>1,804,008</td>
<td>(75,167)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$76,496,329</strong></td>
<td><strong>$73,436,476</strong></td>
<td><strong>($3,059,853)</strong></td>
</tr>
</tbody>
</table>

Table 2

Non-Tiered Credit Hour Grant Distribution
Vocational Education Capital Outlay Aid Distribution

2011 SB 143 directed that vocational education capital outlay aid be distributed to the six technical colleges, nine of the community colleges with merged technical schools, and Washburn Institute of Technology. After the Governor’s budget allotment announced on May 18, 2016, the total funding for capital outlay aid for FY 2017 is $2,616,448 (which includes $68,722 from the State General Fund and $2,547,726 from the Economic Development Initiatives Fund). This is $2,863 less than what was available in FY 2016.

Capital outlay aid according to the statute is to be distributed to the institutions based on need and the condition of existing facilities and equipment. Since FY 2005, the following formula has been used for the distribution of vocational education capital outlay aid. First, provide each school a base distribution of $100,000, recognizing that each school has significant need regardless of size, and second, distribute the remaining portion of funds based on enrollment production. For FY 2017, KBOR staff recommends use of the same distribution methodology. By proviso, the Legislature has historically required a 50 percent local match of state funds, and this is repeated in the FY 2017 appropriations bill. The table below displays the proposed distribution of capital outlay aid.

<table>
<thead>
<tr>
<th>Institution</th>
<th>FY 2016 Funding</th>
<th>FY 2017 Funding</th>
<th>Increase/Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coffeyville Community College</td>
<td>$124,980</td>
<td>$123,688</td>
<td>($1,292)</td>
</tr>
<tr>
<td>Cowley County Community College</td>
<td>148,192</td>
<td>143,350</td>
<td>(4,842)</td>
</tr>
<tr>
<td>Dodge City Community College</td>
<td>128,542</td>
<td>127,659</td>
<td>(883)</td>
</tr>
<tr>
<td>Flint Hills Technical College</td>
<td>142,305</td>
<td>138,681</td>
<td>(3,624)</td>
</tr>
<tr>
<td>Highland Community College</td>
<td>131,269</td>
<td>135,653</td>
<td>4,384</td>
</tr>
<tr>
<td>Hutchinson Community College</td>
<td>213,789</td>
<td>209,368</td>
<td>(4,421)</td>
</tr>
<tr>
<td>Johnson County Community College</td>
<td>330,112</td>
<td>347,555</td>
<td>17,443</td>
</tr>
<tr>
<td>Kansas City Kansas Community College</td>
<td>223,982</td>
<td>215,379</td>
<td>(8,603)</td>
</tr>
<tr>
<td>Manhattan Area Technical College</td>
<td>140,880</td>
<td>142,770</td>
<td>1,890</td>
</tr>
<tr>
<td>North Central Kansas Technical College</td>
<td>145,669</td>
<td>147,231</td>
<td>1,562</td>
</tr>
<tr>
<td>Northwest Kansas Technical College</td>
<td>132,978</td>
<td>129,335</td>
<td>(3,643)</td>
</tr>
<tr>
<td>Pratt Community College</td>
<td>130,456</td>
<td>127,925</td>
<td>(2,531)</td>
</tr>
<tr>
<td>Salina Area Technical College</td>
<td>130,625</td>
<td>123,892</td>
<td>(6,733)</td>
</tr>
<tr>
<td>Seward County Community College</td>
<td>126,787</td>
<td>131,468</td>
<td>4,681</td>
</tr>
<tr>
<td>Washburn Institute of Technology</td>
<td>163,898</td>
<td>164,138</td>
<td>240</td>
</tr>
<tr>
<td>Wichita Area Technical College</td>
<td>204,847</td>
<td>208,356</td>
<td>3,509</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,619,311</strong></td>
<td><strong>$2,616,448</strong></td>
<td><strong>($2,863)</strong></td>
</tr>
</tbody>
</table>
Technology Grant Distribution
For FY 2017, funding for technology grants at the community colleges and Washburn University is $382,536, which is $15,939 less than what was appropriated in FY 2016. The appropriation authorizes the Board to make such grants for purchase of technology equipment, in accordance with guidelines the Board establishes. Such guidelines provide that grant funds shall be used for the purchase of only instructional technology equipment and that a 50 percent local match shall be provided. The table below displays the staff recommendation.

<table>
<thead>
<tr>
<th>Institution</th>
<th>FY 2016 Technology Grant</th>
<th>FY 2017 Technology Grant</th>
<th>Increase/ (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allen County Community College</td>
<td>$14,168</td>
<td>$13,601</td>
<td>($567)</td>
</tr>
<tr>
<td>Barton County Community College</td>
<td>19,482</td>
<td>$18,703</td>
<td>(779)</td>
</tr>
<tr>
<td>Butler County Community College</td>
<td>24,794</td>
<td>$23,802</td>
<td>(992)</td>
</tr>
<tr>
<td>Cloud County Community College</td>
<td>16,824</td>
<td>$16,151</td>
<td>(673)</td>
</tr>
<tr>
<td>Coffeyville Community College</td>
<td>16,824</td>
<td>$16,151</td>
<td>(673)</td>
</tr>
<tr>
<td>Colby Community College</td>
<td>16,824</td>
<td>$16,151</td>
<td>(673)</td>
</tr>
<tr>
<td>Cowley County Community College</td>
<td>19,482</td>
<td>$18,703</td>
<td>(779)</td>
</tr>
<tr>
<td>Dodge City Community College</td>
<td>16,824</td>
<td>$16,151</td>
<td>(673)</td>
</tr>
<tr>
<td>Fort Scott Community College</td>
<td>16,824</td>
<td>$16,151</td>
<td>(673)</td>
</tr>
<tr>
<td>Garden City Community College</td>
<td>16,824</td>
<td>$16,151</td>
<td>(673)</td>
</tr>
<tr>
<td>Highland Community College</td>
<td>18,597</td>
<td>$17,853</td>
<td>(744)</td>
</tr>
<tr>
<td>Hutchinson Community College</td>
<td>25,678</td>
<td>$24,651</td>
<td>(1,027)</td>
</tr>
<tr>
<td>Independence Community College</td>
<td>16,824</td>
<td>$16,151</td>
<td>(673)</td>
</tr>
<tr>
<td>Johnson County Community College</td>
<td>38,962</td>
<td>$37,404</td>
<td>(1,558)</td>
</tr>
<tr>
<td>Kansas City Community College</td>
<td>25,678</td>
<td>$24,651</td>
<td>(1,027)</td>
</tr>
<tr>
<td>Labette Community College</td>
<td>14,170</td>
<td>$13,603</td>
<td>(567)</td>
</tr>
<tr>
<td>Neosho Community College</td>
<td>16,824</td>
<td>$16,151</td>
<td>(673)</td>
</tr>
<tr>
<td>Pratt Community College</td>
<td>12,401</td>
<td>$11,905</td>
<td>(496)</td>
</tr>
<tr>
<td>Seward County Community College</td>
<td>16,824</td>
<td>$16,151</td>
<td>(673)</td>
</tr>
<tr>
<td>Washburn University</td>
<td>33,647</td>
<td>$32,301</td>
<td>(1,346)</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$398,475</strong></td>
<td><strong>$382,536</strong></td>
<td><strong>($15,939)</strong></td>
</tr>
</tbody>
</table>
3. Receive and Discuss Proposals for the Board’s FY 2018 and FY 2019 Unified State Budget Request

Summary

The Kansas Higher Education Coordination Act requires the Board of Regents to develop and present to the Governor and Legislature a unified request for state appropriations for postsecondary education. The statutory deadline for submission of the Board’s request is October 1 every year. Capital improvement requests are submitted July 1, and are also included in the fall budget submission. Staff recommends the Board begin to develop its unified budget request (FY 2018 and FY 2019), and utilize a calendar similar to that used in recent years. In addition, the Board must approve capital improvement requests for submission by July 1. The official approval of the final unified request (operating and capital) will occur at the September 2016 Board meeting.

Guiding Principle

The Higher Education Coordination Act provides that the Kansas Board of Regents shall “serve as the representative of the public postsecondary educational system before the Governor and the Kansas Legislature” (K.S.A. 74-3202c(b)(2)). This statute provides the foundation for an approach to state funding that reflects a system-wide focus on requesting and advocating for state investment in public postsecondary education.

Key Themes

- Kansas public higher education is a system of 32 institutions representing a $3.5 billion dollar enterprise, financed through a mix of student, state, local, federal, and private revenue sources. While State General Fund support represents 22% of the total revenues for the system, that investment is a critical component for leveraging other funding sources, as well as to finance those activities not likely to garner interest from donors.

- The Kansas public higher education system is a major engine of economic growth, both as an employer and as an educator of future workers.

- The Kansas public higher education system is committed to Foresight 2020, a ten-year plan that sets long-range achievement goals that ensure the state’s higher education system meets the needs of Kansans and Kansas.

Unified Appropriation Request Calendar

<table>
<thead>
<tr>
<th>May 2016 Board Meeting</th>
<th>Capital improvement requests for state universities (First Reading)</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 2016 Board Meeting</td>
<td>Board staff reviews potential areas of request. Board receives institution and sector specific requests. (If possible, proposals are submitted to the Board Office by Friday, June 3.) Board acts on capital improvement requests for July 1</td>
</tr>
<tr>
<td>August 2016 Board Retreat</td>
<td>Board conducts budget workshop and continues discussion of system-wide, institution, and sector specific requests and indicates preference for inclusion in FY 2018-2019 Budget Request</td>
</tr>
<tr>
<td>September 2016 Board Meeting</td>
<td>Board officially approves FY 2018-2019 unified budget request</td>
</tr>
<tr>
<td>October 1, 2016</td>
<td>Board’s FY 2018-2019 unified budget request submitted</td>
</tr>
</tbody>
</table>
Initial Requests for FY 2018 and FY 2019

**Top University Priorities**

<table>
<thead>
<tr>
<th>Proposal</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>KU – Jayhawk Success Academy: an extended learning community</td>
<td>$1,301,800</td>
</tr>
<tr>
<td>KSU – Restoration of Global Food Systems Support</td>
<td>$4,000,000</td>
</tr>
<tr>
<td>KUMC – School of Medicine Education Building in Wichita*</td>
<td>$15,000,000</td>
</tr>
<tr>
<td>WSU – Department of Chemical and Materials Engineering</td>
<td>$2,000,000</td>
</tr>
<tr>
<td>PSU – School of Transportation</td>
<td>$5,000,000</td>
</tr>
<tr>
<td>ESU – State Investment in School of Nursing</td>
<td>$500,000</td>
</tr>
<tr>
<td>FHSU – Improve Retention and Graduation Rates</td>
<td>$2,189,000</td>
</tr>
</tbody>
</table>

*Non-recurring, capital expense

**Washburn University Priority**

<table>
<thead>
<tr>
<th>Proposal</th>
<th>Forthcoming</th>
</tr>
</thead>
</table>

**Postsecondary Technical Education Authority Priorities**

<table>
<thead>
<tr>
<th>Proposal</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Re-center State Aid for Tiered Technical Education Programs</td>
<td>$5,300,000</td>
</tr>
<tr>
<td>Full funding of the Excel in CTE Initiative (&quot;SB 155&quot;)</td>
<td>$2,250,000</td>
</tr>
</tbody>
</table>

**Top Community College Priorities**

<table>
<thead>
<tr>
<th>Proposals</th>
<th>Forthcoming</th>
</tr>
</thead>
</table>

**Top Technical College Priorities**

<table>
<thead>
<tr>
<th>Proposals</th>
<th>Forthcoming</th>
</tr>
</thead>
</table>

**KBOR Office Priority**

<table>
<thead>
<tr>
<th>Proposals</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Need-Based Student Financial Aid Investment</td>
<td>$1,000,000</td>
</tr>
</tbody>
</table>

**Systemwide Requests**

<table>
<thead>
<tr>
<th>Proposals</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restoration of the SGF FY 2017 Allotment</td>
<td>$30,664,149</td>
</tr>
<tr>
<td>University Deferred Maintenance</td>
<td>$20,000,000</td>
</tr>
</tbody>
</table>

**Other Requests for Future Consideration** (*in no particular order*)

<table>
<thead>
<tr>
<th>Proposals</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>KSU – Geosciences Support in College of Arts &amp; Sciences</td>
<td>$5,000,000</td>
</tr>
<tr>
<td>ESU – STEM Programming</td>
<td>$715,700</td>
</tr>
<tr>
<td>PSU – Pre-Health Professional &amp; Professional Nurse Training</td>
<td>$2,000,000</td>
</tr>
<tr>
<td>KSU – College of Agriculture/Research Extension New Facility</td>
<td>$10,000,000</td>
</tr>
<tr>
<td>KSU – Continuation of NBAF Support – Biosecurity Research Institute</td>
<td>$5,000,000</td>
</tr>
</tbody>
</table>
D. Governance

1. Act on State University CEO Compensation for FY 2017

Regent Bangerter

2. Amend the Board By-Laws Regarding the Budget Workshop

Elaine Frisbie
VP, Finance & Administration

Summary

In order for the Board to conduct a budget workshop in a month other than July, staff recommends amendment of Article I, Section 1. of the Board’s By-Laws.

Article VI, Section 1 of the By-Laws provides that the By-Laws “may be amended or repealed at any regular meeting of the Board by a majority vote, provided that copies of such amendments shall be submitted in writing to each member at least ten days before the meeting at which they are to be proposed.” Board members received a written copy of this proposed amendment in accordance with this requirement.

Staff recommends that the Board’s By-laws be amended as follows:

ARTICLE I - MEETINGS

Section 1. The Board shall meet regularly from September through June. In July, Prior to the submission of the Board’s unified state budget request, the Board shall meet to conduct a workshop for the sole purpose of reviewing the appropriation requests that state universities and others will propose for the upcoming state budget and appropriation process. The place of meeting shall be determined by the Board. Five members shall constitute a quorum to transact business, provided that a smaller number may meet and adjourn to a definite time and place. The regular meeting date of the Board shall be the third Thursday of each month and the Wednesday preceding it. With adequate notice and with good cause, the Chair shall have the authority to change the date of or cancel any particular meeting.

As required by Article VI of the Board’s By-Laws, a copy of these amendments was submitted in writing to each member of the Board at least ten days prior to June 15, 2016, the date of the meeting at which the change is to be proposed and acted upon.
E. Other Matters

1. Receive Legislative Update

Matt Casey,
Director, Government Relations

Summary

With Sine Die concluding on June 1st the Board will receive an update on the conclusion of the 2016 legislative session. Also, the filing deadline for all House and Senate candidates was on June 1st and the Board will receive an election update as well.

XI. Executive Session

Board of Regents – Personnel Matter Relating to Non-Elected Personnel

XII. Adjournment
AGENDA

BOARD OF ACADEMIC AFFAIRS
STANDING COMMITTEE
June 15, 2016
10:30 am

The Board of Academic Affairs Standing Committee will meet in the Kathy Rupp Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

I. Call To Order
   A. Approve Minutes
      May 31, 2016, Meeting

II. Discussion
   A. NC-SARA Renewal

III. Updates
   A. Technical Revisions for Private Postsecondary Regulations and GED Fee Increase
      Jacqueline Johnson
   B. Transfer and Articulation Council Policy
      Karla Wiscombe
   C. Transfer and Articulation Council Quality Assurance Subcommittee Report
      Karla Wiscombe
      Bruce Mactavish

IV. Other Matters

V. Adjournment
MINUTES

Kansas Board of Regents
Board of Academic Affairs Standing Committee

Tuesday May 31, 2016
MINUTES

The Academic Affairs Standing Committee of the Kansas Board of Regents met by conference call, at 11:05 a.m. on Tuesday, May 31, 2016.

In Attendance:
Members: Regent Helen Van Etten Regent Ann Brandau-Murguia
          Regent Zoe Newton

Staff:   Gary Alexander       Jacqueline Johnson       Rita Johnson
         April Henry          Jean Redeker             Renee Burlingham
         Terry Schwartz       Karla Wiscombe           Tobias Wood

Institutions Represented:
          Washburn                     Washburn Tech
          Butler CC                    Cowley CC
          KSU                         JCCC

Meeting called to order at 11:05 a.m.

I. Approve May 18, 2016 Minutes

Regent Brandau-Murguia moved, and Regent Newton seconded the motion, to approve the May 18, 2016 minutes as written. Motion carried.

II. Agenda Planning

A. Consent Agenda

1. Request for Approval for Master of Arts in Communication and Leadership degree at Washburn University.
   Jean Redeker presented Washburn University’s Master of Arts in Communication and Leadership degree program. BAASC and Randy Pembrook, Washburn, discussed various aspects of the degree program.

2. Request for Approval for Degree and Certificate Programs

Rita Johnson presented the following requests:
   1. Cloud County Community College Unmanned Aircraft Systems program
   2. Neosho County Community College Court Reporter program
   3. Washburn Institute of Technology Cosmetology certificate

Regent Newton moved, and Regent Brandau-Murguia seconded the motion, to recommend placing the Requests for Approval for Washburn University Master of Arts in Communication and Leadership degree, Cloud County Community College Unmanned Aircraft Systems program, Neosho County
Community College Court Reporter Associate of Applied Science degree, and Washburn Institute of Technology Cosmetology Technical Certificate on the Board’s June 2016 agenda. Motion carried.

B. Discussion Agenda

Jacqueline Johnson presented the proposal to increase the GED credentialing fee from $15 to $20, effective July 1, 2016.

Regent Brandau-Murguia moved, and Regent Newton seconded the motion, to place the proposal to increase the GED Credentialing Fee on the Boards June 2016 agenda. Motion carried.

There being no other business, Regent Brandau-Murguia moved, and Regent Newton seconded the motion, to adjourn. Motion carried.

The meeting adjourned at 11:30 a.m.
AGENDA

Fiscal Affairs and Audit Committee
Wednesday, June 15, 2016
10:00am – 11:45am, Board Room

I. OLD BUSINESS

A. Follow up on issues raised during the May 31 teleconference regarding FAA items on the Board’s agenda and any other questions/clarifications about Board agenda items

II. NEW BUSINESS

A. Review Fiscal Affairs and Audit Items from full Board Agenda, including
   a. Final action on FAA 15-10, Capital Improvement Requests and Five-Year Capital Improvement Plans
   b. Final action on universities’ tuition proposals for FY 2017
   c. Receive universities’ enhancement proposals for FY 2018-2019

B. Audits for committee review and discussion (standing item)

C. Other Committee Business
AGENDA

Board Governance Committee
Wednesday, June 15, 2016
9:00 -10:00, Conference Room B

I. APPROVE MINUTES FROM MAY 18, 2016

II. BOARD APPROVED TOPICS FOR THE GOVERNANCE COMMITTEE

A. GOV 15-07, Review Proposed Revisions to Policies
   a. Board By-Laws regarding budget workshop
   b. Non-Academic Misconduct Transcript Notations

B. GOV 15-08, Review proposed regulation amendments
   a. Amend KAR 88-3-8a – Military personnel and veterans in-state tuition
   b. Amend KAR 88-24-2 – GED test score requirements
   c. Amend Private Postsecondary regulations:
      i. KAR 88-28-2 – Student records
      ii. KAR 88-28-3 – Catalog information
      iii. KAR 88-28-4 – On-site visit
      iv. KAR 88-28-6 – Fees
      v. KAR 88-28-7 – Enrollment agreement
      vi. KAR 88-28-8 – Student record fee

C. GOV 15-09, Review New Board Member Orientation Process

D. GOV 15-06, Review CEO assessment process

III. OTHER MATTERS

IV. NEXT MEETING DATES

A. August Retreat, 2016
MINUTES

GOVERNANCE COMMITTEE
May 18, 2016 Minutes

The Kansas Board of Regents Governance Committee met on Wednesday, May 18, 2016. Chair Shane Bangerter called the meeting to order at 9:03 a.m. Proper notice was given according to law.

Members Present: Shane Bangerter, Chair
Zoe Newton
Bill Feuerborn
Helen Van Etten

UPDATE ON CONCEALED CARRY
Theresa Schwartz, Associate General Counsel, reported legislation was passed this year that amends the Personal and Family Protection Act (2016 HB 2502). She reviewed the language that may impact the universities and noted the universities have questions regarding some issues, including restricted access. Following discussion, Regent Feuerborn moved to request an Attorney General Opinion on whether universities may lawfully adopt certain policies, including prohibiting concealed carry in a building that is considered restricted access if the individuals have been preauthorized to enter a restricted access building using a university issued key, ID card or other similar authorization mechanisms. Regent Van Etten seconded, and the motion carried.

CREDIT FOR PRIOR LEARNING (CPL) POLICY
President Flanders stated the Credit for Prior Learning policy is on the Thursday Board agenda. In Section c. of the policy, it specifically states how the thus created Task Force will be staffed, and he requested removing that language in order to give the Board President and CEO more flexibility. The Committee concurred and Regent Van Etten stated she will make the motion to amend the policy during the Board meeting.

MINUTES
Regent Feuerborn moved to approve the minutes of April 20, 2016. Regent Newton seconded, and the motion carried.

CEO MONETARY COMPENSATION
Regent Bain stated the Board’s policy on CEO compensation requires the Board to take action by June 30. He reported he compared each of the CEO’s current monetary compensation to their respective peers and noted most are aligned with the market. At this time, Regent Bain is not recommending any adjustments.

TRANSFER AND ARTICULATION POLICY AMENDMENTS
Karla Wiscombe, Associate Director of Academic Affairs, presented proposed amendments to the Transfer and Articulation policy. The amendments clarify and reorganize the current policy. She noted language was added to encourage the development of program-to-program articulation. Following discussion, Regent Van Etten moved to forward the proposed policy to the Board for consideration. Regent Newton seconded, and the motion carried. The following policy will be forwarded:

2 TRANSFER AND ARTICULATION
   a. Purpose

   Transfer is recognized as a crucial element within a seamless educational system. The purpose of this policy is to promote seamlessness in the public postsecondary education system in Kansas.
The educational system offers the best resources to provide a high quality education for every citizen student, and empowers and encourages each citizen student to reach maximum potential by engaging in life-long learning. This includes:

i. Aligning high school and college expectations and standards to improve access and success;

ii. Providing access to higher postsecondary education;

iii. Providing high quality advising and information at every point of the journey to ensure that students understand the preparation required to succeed at the next level;

iv. Building connections and strengthening communications within and between the parts of the system; and

v. Providing a smooth transition from one level of learning to the next level, including graduate and professional education.

b. Systemwide Transfer and Articulation

To facilitate transfer and articulation across the Kansas public postsecondary education system, the Board shall provide for a Transfer and Articulation Council with oversight responsibility for implementing the Board’s systemwide transfer and articulation policy. The Council’s mission is to create structures and processes that facilitate student transfer and degree completion within Kansas higher education. The Council provides status reports, as appropriate, to the System Council of Chief Academic Officers.

i. The Transfer and Articulation Council shall:

(1) Charge the Kansas Core Outcomes Groups with developing specific course articulations;

(2) Adjudicate disagreement from the Kansas Core Outcomes Groups, and provide final approval on system-wide transfer of specific courses;

(3) Provide final recommendation on systemwide transfer of specific courses;

(4) Assure quality and adherence to the agreed-upon learning outcomes of courses articulated across the institutions; and

(5) Review proposed revisions to Board policies and bring forward issues and trends that affect transfer and articulation.

ii. In addition, the Transfer and Articulation Council shall:

(1) Identify courses acceptable for meeting general education core requirements, systemwide articulation and transfer with a focus on lower division general education courses and introductory courses to majors;

(2) Create an effective, faculty-led structure for discipline level course articulations based on learning outcomes;
(3) Ensure that appeals processes exist:
   
   (a) for individual students at the institutional level; and
   
   (b) at the system level to ensure equitable resolution of transfer concerns between institutions;

(4) Address barriers to inter-institutional cooperation as they arise;

(5) Use learning outcomes to determine course equivalency; and

(6) Implement a clear and ongoing transfer structure.

iii The Transfer and Articulation Council shall have a general education/core outcomes subcommittee and a quality control assurance subcommittee.

iv Kansas Core Outcomes Groups – These groups, are comprised composed of faculty within representing specific disciplines, who shall carry out the work of course transfer articulation in accordance with the *Kansas Transfer and Articulation Procedures*. Each Kansas core outcomes group shall:

   (1) Receive its charge from the Transfer and Articulation Council;

   (2) Review specific courses within the discipline to articulate learning outcomes associated with courses and agree upon systemwide transfer of course credit as direct equivalents for transfer; and

   (3) Report to the Transfer and Articulation Council.

One Transfer and Articulation Council member shall be appointed by the Council to serve as a non-voting ex officio member liaison to each discipline-specific core outcomes group. The Council liaison’s role is to ensure that the mission of the Transfer and Articulation Council is communicated to, and carried out by, each core outcomes group and to ensure excellent communication between the Council and each core outcomes group.

c. **System Support.** Board staff shall support the Board’s systemwide transfer initiative by:

   i Maintaining an advising portal a website for dissemination of transfer information;

   ii Maintaining a Common Course Matrix for all courses that transfer across the system, and a Course Equivalency Guide including a Common Course Matrix for all courses that transfer partially (across some, but not necessarily all, institutions) systemwide; and

   iii Collecting and reporting common data on transfer student success and completion as one measure of system effectiveness.

   d. In accordance with K.S.A. 72-4453, the board of trustees of each Kansas community college and the governing board of each Kansas technical school and technical college shall establish transfer and articulation agreements providing for the transferability of substantially equivalent courses of study and programs in order to facilitate the articulation of students to and among those institutions.

   i The Board of Regents shall be notified of each agreement at the time the agreement is executed.

   ii Each agreement shall be effective only after submission to and approval by the Board of Regents. (K.S.A. 72-4453) Preliminary approval shall be given by the Board President and Chief Executive Officer, or designee, upon verification that the agreement is consistent with this policy. Final approval shall require ratification by the Board.
iii. The Board President and Chief Executive Officer shall report to the Board on transfer and articulation agreements annually. Such report shall include a description of the agreements preliminarily approved during the last year and a request for ratification by the Board.

e. In accordance with K.S.A. 72-4454, Kansas technical schools, technical colleges, community colleges and public universities shall establish articulation agreements providing for the transferability of substantially equivalent courses of study and programs that are offered at those institutions in order to facilitate articulation of students in technical programs to and among the Kansas technical schools, technical colleges, community colleges and public universities.

f. Institutional Transfer and Articulation. To promote seamlessness, each public postsecondary educational institution shall develop and publicize its own transfer policy.

i. Each public university shall appoint a point person for transfer and articulation issues and shall clearly identify that individual’s contact information on the university website.

ii. An institutional transfer policy shall not conflict with the Board’s systemwide transfer policy.

iii. An institutional transfer policy shall include an appeal process.

iv. An institutional transfer policy shall treat transfer students the same way academically as non-transfer students.

v. An institutional transfer policy shall ensure transfer of substantially equivalent courses from any Kansas public postsecondary institution.

vi. An institutional transfer policy shall ensure transfer of general education courses from any HLC accredited Kansas public postsecondary institution subject to conditions in paragraphs j. f.(iii) and k. below b.

vii. Courses not substantially equivalent to a course offered by the receiving institution may be transferred at the discretion of the receiving institution.

c. Articulation Agreements

i. Between Community Colleges, Technical Colleges and the Institute of Technology

In accordance with K.S.A. 72-4453, the board of trustees of each Kansas community college, the governing board of each Kansas technical college and the board of control of the Institute of Technology shall establish transfer and articulation agreements providing for the transferability of substantially equivalent courses of study and programs in order to facilitate the articulation of students to and among those institutions.

1. The Board of Regents shall be notified of each agreement at the time the agreement is executed.

2. Each agreement shall be effective only after submission to and approval by the Board of Regents. (K.S.A. 72-4453). Preliminary approval shall be given by the Board President and Chief Executive Officer, or designee, upon verification that the agreement is consistent with this policy. Final approval shall require ratification by the Board.

3. The Board President and Chief Executive Officer shall report to the Board on transfer and articulation agreements annually. Such report shall include a description of the agreements preliminarily approved during the last year and a request for ratification by the Board.

ii. Between Community Colleges, Technical Colleges, the Institute of Technology, State Universities, and Washburn University
In accordance with K.S.A. 72-4454, Kansas technical colleges, community colleges, the Institute of Technology, state universities and Washburn University shall establish articulation agreements providing for the transferability of substantially equivalent courses of study and programs that are offered at those institutions in order to facilitate articulation of students in technical programs to and among the Kansas technical colleges, community colleges, Institute of Technology, state universities and Washburn University.

iii Institutions are strongly encouraged to develop program-to-program articulation agreements. Such agreements may provide additional transfer opportunities over and above the opportunities named in this policy, but may not conflict with this policy.

g. General Transfer Provisions.

ii. Each Kansas public postsecondary educational institution shall establish its residency requirements, graduation requirements, and any admission requirements to professional or specific programs.

iv. (1) Admission to an institution shall not equate with admission to a professional school or a specific program.

v. (2) Except as provided in paragraph j. iii, students must complete all graduation requirements of the receiving institution.

vi. (3) Students with a completed associate degree who transfer into a professional school or specialty program may need more than two academic years of course work to complete the baccalaureate degree, depending on requirements of the program.

h. Institutions are strongly encouraged to develop program-to-program articulation agreements. Such agreements may provide additional transfer opportunities over and above the opportunities named in this policy, but may not conflict with this policy.

i. ii. General Requirements for transfer of credits between and among Kansas public postsecondary educational institutions include the following:

i. (1) Transfer coursework must be transcripted in credit hours.

ii. (2) Students transferring to Kansas public universities with a completed AA or AS degree shall be given junior standing.

j. iii. Transfer of general education credit to and among Kansas public universities, including state universities and Washburn University, shall follow the requirements below.

Although the following distribution of courses does not necessarily correspond to the general education requirements for the bachelor degree at any Kansas public university, it shall be accepted as having satisfied the general education requirements for the bachelor degree of all Kansas public universities.

A minimum of 45 credit hours of general education with distribution in the following fields shall be required. General education hours totaling less than 45 shall be accepted, but transfer students must complete the remainder of this requirement before graduation from the receiving institution, which may require an additional semester(s).

i. (1) 12 hours of Basic Skills courses, including:

  6 hours of English Composition
  3 hours of Public Speaking or Speech Communication
  3 hours of college level Mathematics; college Algebra and/or Statistics will be required of transfer students where the curriculum of the receiving institution requires it
ii. (2) 12 hours of Humanities courses from at least three of the following disciplines:

Art*
Theater*
Philosophy
Music*
History**
Literature
Modern Languages

iii. (3) 12 hours of Social and Behavioral Science courses from at least three of the following disciplines:

Sociology
Psychology
Political Science
Economics
Geography
Anthropology
History**

iv. (4) 9 hours of Natural and Physical Science courses from at least two disciplines (lecture with lab)

*Performance courses are excluded.
**The receiving institution will determine whether history courses are accepted as humanities or as social sciences.

k. The Board of Regents approves specific courses to be accepted in transfer for general education credit at any public postsecondary educational institution in Kansas. These courses may be found on the Board’s website.

l. Each course approved and accepted in transfer for general education credit by the Board is identified by a shared course number that supports a student-first philosophy, and is designed to enhance educational planning and effortless course transfer. A Kansas Regents Shared Number (KRSN) uses a 3-letter prefix and a 4-digit course number to differentiate the KRSN number from individual institution course prefixes and numbers. Each institution retains its own unique course prefix and course number.

iv. Many of the Board approved systemwide transfer courses meet general education requirements at the public postsecondary educational institutions in Kansas.

v. Although a transfer general education curriculum has not been established for associate degrees, the transfer curriculum is assumed to be a subset of the curriculum in paragraph j. f.iii. above.

vi. Public universities may develop program-to-program articulation agreements for the AAS degree.

vii. Courses completed as part of technical programs (non-degree) and completed AAS degrees shall transfer according to option i (1) or ii (2) below:

i. (1) As a block to articulated programs at community colleges, technical colleges, and to those universities that have program to program articulation agreements.

ii. (2) On a course-by-course basis
(1) (i) General education courses may be transferred according to paragraphs f.vi., j., and m. d.vi, f.iii. and f.v. above.

(2) (ii) Substantially equivalent courses may be transferred on a course-by-course basis according to paragraph f.v. d.v. above.

(3) (iii) Other courses may be transferred as electives according to paragraph f.vii. d.vii. above.

P. g. Students who intend to transfer are responsible for becoming acquainted with the program and degree requirements of the institution to which they expect to transfer.

REVERSE TRANSFER POLICY AMENDMENT
Associate Director Wiscombe presented the proposed amendment to the Reverse Transfer policy to change the language from “opt-out” to “opt-in.” Regent Newton moved to approve. Regent Van Etten seconded, and the motion carried. The following policy will be forwarded to the Board:

CHAPTER III: COORDINATION14 - STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES, WASHBURN UNIVERSITY AND/OR THE WASHBURN INSTITUTE OF TECHNOLOGY

A. ACADEMIC AFFAIRS

3. REVERSE TRANSFER AGREEMENTS

Reverse transfer is an important element of a seamless educational system. The state universities, community colleges, technical colleges, Washburn University and Washburn Institute of Technology shall work together, through the System Council of Presidents and System Council of Chief Academic Officers, to develop a process to assist students to complete coursework for and attain all certificates and degrees for which they are eligible.

The process and resulting agreements shall:

a. Be consistent with state and federal law, Board policies and applicable accreditation standards;

b. Provide a mechanism for each student who is transferring credits from a community college or technical college to a university to participate in the reverse transfer process; the established mechanism shall include an opportunity for each otherwise eligible student to opt-out opt-in of the process, thereby precluding sharing of that student’s Family Educational Rights and Privacy Act protected information; and

c. Provide guidelines for determining which transferring institution will award the credential if the student has transfer credits from more than one institution.

NEW ACADEMIC UNITS AND ACADEMIC PROGRAMS POLICY AMENDMENTS
Jean Redeker, Senior Director of Academic Affairs, presented the proposed amendments to the New Academic Units and Academic Programs policy. Definitions and language clarifying the process for moving programs

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14 See Chapter I., Section A.3 for definition of Coordination.
through the Board committee system are being added to the policy. Regent Newton moved to approve, and Regent Van Etten seconded. The motion carried. The following policy will be forwarded to the Board:

7 NEW ACADEMIC UNITS AND ACADEMIC PROGRAMS

Approval of academic units and programs is motivated by: (1) a desire to ensure sufficient resources to offer a quality program or to support a new academic unit and (2) a need to monitor new programs and units within the Kansas public postsecondary system.

a. Definitions: As used in this policy, the following terms have the stated meanings.

i. Major: A major is a program of study offering both depth and breadth in a particular discipline or field of study. For a bachelor’s degree, a major should entail approximately the equivalent of one academic year of work in the main subject plus one academic year in related subjects, or two academic years in closely related subjects within a liberal arts interdisciplinary program.

ii. Minor: A minor is a program of study, with less depth than a major. It is completed to complement, or as an addition to a major. A minor may not exceed 24 credit hours at the baccalaureate level; 12 credit hours at the master's level; and 18 credit hours at the doctoral level.

iii. Concentration: Concentrations, emphases, subprograms, sub-majors, tracks, and options are all referred to as concentrations. A concentration is a structured plan of study within a major. The number of semester hours for a concentration varies, but is included within the semester hours for the major. New concentrations do not require approval from the Council of Chief Academic Officers or the Board.

Note: Certificate programs are not considered concentrations or minors and are determined at the campus level.

b. Actions that Require Approval by the Council of Chief Academic Officers and President and Chief Executive Officer: The following types of action require approval by the Council of Chief Academic Officers and the President and Chief Executive Officer of the Board of Regents. Action is approved when the campus receives written notice from the President and Chief Executive Officer.

i. Concentrations (also called "minors"): A concentration may not exceed 24 credit hours at the baccalaureate level; 12 credit hours at the master's level; 18 credit hours at the doctoral level. Graduate certificate programs are not considered concentrations, and are determined at the campus level. Approval of academic concentrations (or “minors”) is motivated by: (1) a desire to ensure sufficient resources to offer a quality program and (2) a need to monitor the proliferation of new programs within the Kansas public postsecondary system. In many cases, development of a new concentration is the first step in the creation of a full degree program, hence the need for review and approval. In cases where degree programs already exist, neither of these two motivations apply. Hence, institutions do not need approval to establish an academic concentration in an area of study with a previously Board-approved degree program. Approval of a new minor in an area of study where no Board-approved degree program exists.

ii. Changing the name of an existing unit or degree title, or consolidating two or more units or degrees in one unit or degree, or splitting a unit or program into two or more units or programs.
iii. Any new department.

iv. Any new school housed within an existing college.

c. Actions Requiring Approval by the Board: The following types of actions require approval by the Council of Chief Academic Officers, the Council of Presidents and the Board of Regents:

i. New schools, departments, and those institutes and centers requiring new state funding.

Substantial reorganization of a state university’s academic structure.

ii. Any new stand-alone college/school.

iii. If they require new state funding, any new department, institute, or center.

iv. Any new degree programs.

v. Any extension of an approved degree program to a higher degree level, e.g., Associate Degree to Bachelor’s Degree.

vi. Any new major under an existing degree name.

ADJOURNMENT
The Chair adjourned the meeting at 9:55 a.m.
AGENDA

System Council of Presidents
Suite 530
10:00 a.m.
June 15, 2016

1. Approve minutes from April 20, 2016.

2. Receive information on the recent Final Rule of the Fair Labor Standards Act (FLSA)

3. Receive information on the new rules regarding KPERS Working After Retirement

4. Report from System Council of Chief Academic Officers

5. Business Officers Purchasing Efficiency Group

6. Other matters
1. Meeting called to order at 10:00 am by President Inbody.

2. Approved minutes from April 20, 2016.

3. Report from System Council of Chief Academic Officers, Jon Marshall, Vice President for Academic Affairs, Allen County Community College

   An informational item was discussed regarding the Master of Arts in Communication and Leadership that is also on the SCOPS agenda for discussion.

   Update on the transfer and articulation council. That group will be meeting later today looking over the operating procedures of the council. Also looking at the update or report that will be given in September 23 at Washburn University.

   The academic officers also received an update from the credit for prior learning task force. Karla Wiscombe and Connie Beene have been to the multi-state collaborative meeting for military credit and brought back information for the task force.

   Discussion to reconcile SB 388 with the KBOR policy and process that the university faculty senate presidents have put together toward establishing CLEP/AP scores.

4. Receive update on service areas - Blake Flanders, President and CEO, Kansas Board of Regents

   There is a legislative interest in looking at service areas. There is also a general agreement the issue is more localized with some other areas of concern, mostly south central Kansas. The resolution was to meet with representatives from WSU and the community colleges in that region. The initial meeting was held with a commitment to continue the dialogue. There were differences of opinion with no general agreement. There are concerns of the significant investments in service areas by institutions in the area.

   SCOPS decided there will be implications in the future but best to keep it at a small meeting level. Conversations to continue in committee with reports back to SCOPS.

5. Overview of Board’s authority over Private and Out-of-State Postsecondary Educational Institutions – Theresa Schwartz, Associate General Counsel, Kansas Board of Regents

   Discussion on the Board’s authority and constitutional issues involved with this particular sector, specifically Wright College. Certificates of approval are issued by the Board for these institutions and are reviewed annually by the Board. Minimum standards must be met for certificate of approval yearly.

   The board has obtained the physical and electronic records from Wright College. The board was sued by Wright College in 2007 for not receiving their certificate. Wright College was monitored more closely for a year. The board can only enforce the standards imposed by the legislature for protecting consumers and students.
6. Discuss Placement into Developmental Courses – President Inbody

Compass, an ACT product, has been used for many years to place students in the correct level of math, English and reading courses. Compass is now being discontinued. Accuplacer is now the new product. New scores have been developed for Accuplacer and for the long term now looking at multiple measures- high school transcripts and high school GPAs, which is now the best indicator of success.

There is revolution in development education to replace standardized testing with multi measures and GPA placement, which should result in increased retention across the nation.

7. Informational Item: Master of Arts in Communication and Leadership – Randy Pembrook, Vice President, Academic Affairs, Washburn University

On-line 30 hour Master Program developed for the new HLC requirement of CEP for teachers. This program was developed for the 18 hours of graduate credits in a specific area to help those teachers. 12 hours were added in leadership courses for those teachers without a Master’s degree. This program will be presented to the Board for approval.

8. Adjournment at 10:48 am.
AGENDA

Council of Presidents
Suite 530
11:00 a.m. or Adjournment of SCOPs
June 15, 2016

1. Approve minutes from May 18, 2016
2. Report from Council of Chief Academic Officers
3. Report from Council of Chief Business Officers
4. Report from Council of Government Relations Officers
5. Report from Council of Chief Student Affairs Officers
6. Report from Regents Information Technology Committee
7. Report from University Support Staff
8. Amendments to the Credit by Examination Policy (Attachment)
9. Other Matters
CHAPTER II: GOVERNANCE – STATE UNIVERSITIES

A. ACADEMIC AFFAIRS

. . . .

3. CREDIT BY EXAMINATION

   a. College Level Examination Program (CLEP) and Advanced Placement (AP) credit awarded by any state university in conformity with this policy shall be transferable to accepted by all other state universities.

   b. One half the credit hours earned through campus developed and administered tests may be included in the instructional base.

   b. Beginning July 1, 2017, each state university shall award:

   i. Credit for all Advanced Placement (AP) examination scores of three (3) or above for the equivalent course or courses at their institution.

   ii. Credit for all College-Level Education Program (CLEP) examination scores at or above the American Council of Education’s (ACE) recommended score for the equivalent course or courses at their institution.

   c. Any academic discipline may establish a higher systemwide AP and CLEP exam score above three (3) on AP exams and above the ACE recommended scores for CLEP exams using the process proposed by the Council of Faculty Senate Presidents and approved by the Council of Chief Academic Officers on May 18, 2016.

   d. All other Kansas public postsecondary educational institutions are encouraged to adopt the above state university policy.

   e. Institutions shall have discretion on awarding additional credit for scores above three (3) on AP exams and scores above the ACE recommended scores for CLEP exams.
The CoFSP proposes the following four-step method to be utilized in response to the SCoCAO charge "to develop a process to determine AP and CLEP cut scores":

1- KBOR staff will compare the current AP cut scores, compare the current CLEP cut scores, and compute both the maximum and median cut scores across the KBOR universities for each exam. Steps 2-4, below, would then be used for both AP and CLEP scores.

2- Charge the members of CoFSP to distribute the default system-wide cut scores in draft form, to the department heads whose faculty members are responsible for each of those equivalent courses at each of the applicable universities.

3- If no university's department objects to the default cut score for a given exam, let that default cut score be established as the system-wide cut score for the equivalent course.

4- If one or more departments object to a particular default cut score, let all of the university department heads responsible for that particular exam discuss the issue by email or conference call, facilitated by the chair of the CoFSP, with the objective of reaching consensus on a different score. If a consensus cannot be reached, convene a meeting of the university department heads responsible for the exam in question at the Kansas Core Outcomes Group annual fall meeting. If consensus still cannot be reached, let the Council of Chief Academic Officers set the system-wide cut score for that particular exam.
MINUTES

June 15-16, 2016  Council of Presidents
Kansas Board of Regents
Topeka, KS
May 18, 2016

1. Meeting called to order at 10:57 am

2. Approved minutes from April 20, 2016.

3. Report from Council of Chief Academic Officers, Dr. Graham Glynn, Provost, Fort Hays State University

   Program Request
   KU-Approved Minor in Social Justice in the U.S.

   Discussion Items
   Degree Stats Report discussion

4. Report from Council of Chief Business Officers, Mike Barnett, Vice President, Administration and Finance, Fort Hays State University

   No report

5. Report from Council of Government Relations Officers, Debra Prideaux, Governmental Relations Office and Alumni Director, Fort Hays State University

   The Omnibus session ended at 4am, Monday, May 1, day 73 of a 90 day session. The legislature completed its work on the FY 2016-17 budget and it was forwarded to the Governor for action. Allotments are expected to be announced prior to his signing the bill.

   Sine Die – the last official day of a legislative session – is scheduled for June 1 (Day 74). Both chambers are up for election. The governmental relations team will continue to monitor the end of session and as needed, if a special session arises due to declining revenues and the impact of a possible K12 school finance decision.

6. Report from Council of Chief Student Affairs Officers, Dr. Joey Linn, Vice President for Student Affairs

   The Chief Student Affairs Officers meeting was held Tuesday, May 17th at the campus of Emporia State University.

   Gender assignment on forms and applications for admission was discussed. Limitations on current student systems may limit flexibility at the current time regarding this issue. Research is being done to take a look at what terminology is appropriate. While official legal documentation is required for students to change their names, all regent institutions allow students to submit their "preferred" name for student ID cards and also for input into the student system. Currently, IPEDS does not allow for any flexibility in gender assignments according to members of the group. The council sees this changing in the future.
Dr. Jean Redeker handed out a one page update on the impact of the new qualified admission requirements. Jean surveyed each regent institution on this issue. Most regent institutions have seen a decrease in the number of applications. Students may not be applying as they think they will not be admitted or they are being told by others they will not be admitted due to being short a .5 unit of a course or perhaps they didn't meet the ACT or class rank requirement but would have been admitted on curriculum with the old requirements. The decline in applications was most noticeable among Kansas residents, particularly first generation and minority applicants although universities also reported a decline in applications from nonresidents who met pre-2015 criteria.

Discussion regarding how camps and conferences are taken care of on each campus occurred as more institutions are trying to increase conference activities at their campuses. Proposed tuition increases were discussed along with updates on the status of each institution’s fall enrollment numbers. Current position openings were also shared with an overall agreement that application pools for job openings are thin compared to previous years.

Finally, the June CSAO meeting will be held at Fort Hays State University. This meeting will be a joint meeting with both regent CSAO's and community college/technical college CSAO's.

7. Report from Regents Information Technology Committee, Dr. Joy Hatch, Vice President for Technology, Fort Hays State University

   No report

8. Report from University Support Staff, Marcia Tacha, USS President, Fort Hays State University

   USS will meet by conference call on May 5. Discussion items will be CBIZ updates from all the universities, history of salary increases to be reported to the Board and the soon to be announced budget cuts and how they will impact employees. Leave legalization is before the Board today.

   KU is the host school next year. Their USS and UPS have merged and will not be a part of the University Support Staff Council. There will be a discussion as to who will host next year.

9. Discuss Board Goal Five: Inclusion of Business/Community Engagement in Tenure Criteria, Gary Alexander, KBOR

   A work group has been formed to see how to engage the business community and ways to promote faculty engagement with industry. Chief Academic officers have assured that all universities do include community engagement in the tenure criteria. This information will be forwarded to the Board next month.

10. Adjournment at 11:45 am.
AGENDA

SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS
June 15, 2016
8:30 am – 9:15 am

The System Council of Chief Academic Officers will meet in the Kathy Rupp Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

I. Call To Order
   A. Approve Minutes
      May 18, 2016, Meeting
      Jon Marshall, Co-Chair

II. Update
   A. Transfer and Articulation Council
      Karla Wiscombe
   B. Credit for Prior Learning
      Karla Wiscombe
         Connie Beene
   C. Credit by Examination Policy Revision
      Karla Wiscombe

III. Discussion
   A. Website Listing Graduate Degrees/Certificates to Meet HLC Faculty Credentialing Guidelines
      Jean Redeker

IV. Other Matters

V. Adjournment
JUNE 15-16, 2016  SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS

MINUTES

KANSAS BOARD OF REGENTS
SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS
WEDNESDAY, MAY 18, 2016

The System Council of Chief Academic Officers met in the Kathy Rupp Conference Room, Kansas Board of Regents, Topeka, Kansas, at 8:30 a.m. on Wednesday, May 18, 2016.

In Attendance:
Co-Chairs: Jon Marshall, Allen CC  Graham Glynn, FHSU
Staff: Gary Alexander  Karla Wiscombe  Nancy Olsen
Jean Redeker  Rita Johnson  Connie Beene
Cindy Farrier  Jacqueline Johnson
Others: Sara Rosen, KU  Andy Anderson, JCCC  Lori Winningham, Butler CC
David Cordle, ESU  Randy Pembrook, Washburn  Lynette Olson, PSU
Robert Klein, KUMC  Lori Cook-Benjamin, FHSU  Stuart Day, KU
April Mason, KSUM  Tony Vizzini, WSU  Steve Loewen, FHTC
Rick Moehring, JCCC  Peer Moore-Jansen, WSU  Danny Gillum, DCCC
Ryan Ausmus, DCCC  Rick Muma, WSU  Deanna Mann, DCCC
Peggy Forsberg, Highland CC  Aron Potter, Coffeyville CC  Julie Samuels, PSU
Andrea Bennett, KSU  Janice Jewett, PSU  Ruth Dyer, KSU
Susan Bradley, Butler CC  Kim Krull, Butler  Brenda Chatfield, NWKTC
Tim Peterson, Washburn  Kathy Menzie, Washburn  Michael Gleason, Washburn
Robin Garrett, Barton CC

Jon Marshall called the meeting to order at 8:30 a.m.

Approve April 20, 2016 Minutes
Steve Loewen moved, and Tony Vizzini seconded the motion, to approve the April 20, 2016 minutes as written. Motion carried.

Informational Items

- Master of Arts in Communication and Leadership – Washburn

Randy Pembrook presented a brief overview of the Master of Arts in Communication and Leadership online degree program. The anticipated date of implementation is Spring 2017. Faculty members from Washburn University were available to answer questions.

SCOCAlO members discussed opportunities to help faculty members meet concurrent enrollment faculty qualifications. Also discussed was a presentation of all institutional opportunities to faculty members prior to the start of the fall semester.

Updates

- Transfer and Articulation Council – Karla Wiscombe
o TAAC meeting today with co-chairs Andy Anderson and Bruce Mactavish
o Conducting annual review of operating procedures
o Preparing TAAC Quality Assurance Report
o Discussing communication improvement opportunities at June luncheon meeting
o KCOG Meeting Sept 23, 2016 at Washburn University

- **Credit for Prior Learning – Karla Wiscombe**
  o Five representatives attended the multi state collaborative conference on military credit
  o Advisory committee recommending focus in health care fields for articulation next year
  o Monica Scheibmeir, Washburn, nominated to represent Kansas on the National Health Care Panel
  o CPL Task Force met with Council of Faculty Senate Presidents and drafted a revised AP & CLEP Score procedure to meet SB 388 guidelines.

SCOCAO discussed the various factors of the AP & CLEP Score proposed policy and made recommendations for revisions:
- Changing “and” to “or” in section 3.b.i
- Changing section 3.c. to “and approved by the Council of Chief Academic Officers”

By agreement, it was decided to refer the revised AP & CLEP Score policy to the Council of Chief Academic Officers.

**Other Matters**

- Information for CEP Faculty Qualification has been posted on the KBOR website.

- Lori Winningham was introduced as the new Vice President of Academics at Butler Community College.

There being no other business, Tony Vizzini moved, and Randy Pembrook seconded the motion, to adjourn. Motion carried. Meeting adjourned at 9:05 am.
AGENDA

COUNCIL OF CHIEF ACADEMIC OFFICERS
June 15, 2016
9:15 am – 10:00 am
reconvene at noon

The Council of Chief Academic Officers will meet in the Kathy Rupp Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

I. Call To Order
   A. Approve Minutes
      May 18, 2016, Meeting

II. Program Request
   A. Request Approval for a Minor in Entrepreneurship KU
   B. Request Approval for a Bachelor of Arts in Jewish Studies KU
   C. Request Approval for Degree Name Changes: KSU
      1. From BA/BS in Women’s Studies to BA/BS in Gender, Women, and Sexuality Studies
      2. From MS in Hospitality and Dietetics Administration to MS in Hospitality Administration
   D. New Ph.D. in Leadership Communication – First Reading KSU

III. Informational Items
   A. Discontinuance of Elder Law Degree KU
   B. Name Change of Minor in Commercial Art to Minor in Illustration and Visual Storytelling PSU
   C. Discontinuance of Computer Science option and Software Engineering option within the B.S. in Computer Science KSU
   D. Name Change of the Hospitality and Dietetics Administration Specialization within the Ph.D. in Human Ecology to Hospitality Administration Specialization KSU
   E. Credit by Examination Policy Revision update Karla Wiscombe

IV. Other Matters

V. Adjournment
MINUTES

Kansas Board of Regents
Council of Chief Academic Officers
Wednesday, May 18, 2016

The Council of Chief Academic Officers met in the Kathy Rupp Conference Room of the Kansas Board of Regents at 9:17 a.m. on Wednesday, May, 18, 2016, and reconvened at noon.

In Attendance:
Members: Graham Glynn, FHSU Lynette Olson, PSU Randy Pembrook, Washburn Tony Vizzini, WSU David Cordle, ESU April Mason, KSU Sara Rosen, KU

Staff: Gary Alexander Jacqueline Johnson Cindy Farrier
       Nancy Olsen Jean Redeker Karla Wiscombe

Others: Robert Klein, KUMC Stuart Day, KU Rick Muma, WSU
       Julie Samuels, PSU Janice Jewett, PSU Ruth Dyer, KSU
       Peer H. Moore-Jansen, WSU Lori Winningham, Butler Susan Bradley, Butler CC
       Kim Krull, Butler CC
       Ananda Jayawardhana, PSU Brenda Chatfield, NWKTC Alysia Johnston, Fort Scott CC
       Andy Bennett, KSU

Graham Glynn called the meeting to order at 9:17 a.m.

Approve April 20, 2016 Minutes

David Cordle moved, and April Mason seconded the motion, to approve the April 20, 2016 minutes as written. Motion carried.

Program Requests

KU –Minor in Social Justice in the U.S.

- Sara Rosen requested approval for a Minor in Social Justice in the U.S. This is a minor in a field of study in which KU does not offer a Bachelor’s Degree. The minor is within the Department of American Studies, College of Liberal Arts and Sciences.

Lynette Olson moved, and April Mason seconded the motion, to approve KU’s request for a Minor in Social Justice in the U.S. Motion carried unanimously.

Informational Items

- Lynette Olson, PSU, provided an overview of the changes in certificates and emphases for Pittsburg State University and no action is required.

COCAO members discussed the practice of recognizing certificates on transcripts at various institutions.

Discussion
June 15-16, 2016  Council of Chief Academic Officers

- **Degree Stats Report**
  Cindy Farrier provided updates for the Degree Stats project.
  - Update on Legislative House Bill 2622
  - Holding meetings with the Council of Institutional Research Officers
  - Institutions reviewing and updating data
  - Facilitating discussion on the issues and concerns and will make recommendations
  - Including two year institutions in the working group for Phase II development
  - IP address tracking shows approximately 3,000 individual hits with majority from university personnel

  COCAO members discussed some of the issues involving the Degree Stats program. COCAO members appreciate the hard work and time commitment from KBOR staff to improve the program.

- **Michael Tilford Conference**
  Lynette Olson introduced Dr. Jayawardhana who presented information on the Michael Tilford Conference. Keynote speakers are scheduled and will be very informative. Dr. Jayawardhana encourages each institution to send representatives to the upcoming conference.

  Gary Alexander will confer with KBOR staff on the ability to post video clips from the Tilford Conference on the KBOR website. Lynette Olson requested an update for the June COCAO meeting.

Tony Vizzini moved, and Lynette Olson seconded the motion, to recess until noon. Motion carried.

COCAO reconvened at 12:17 pm in the Kathy Rupp Conference Room.

- **Question about the AP/CLEP Score Policy** was brought to the table. COCAO members discussed concerns surrounding the AP/CLEP Scores and Course Equivalency.

Lynette Olson moved, and Tony Vizzini seconded motion, to approve the AP/CLEP Score Policy as modified in the SCOCAO meeting. Motion carried with a vote of six to one.

**Update**

- **University Press of Kansas Board**
  Charles Myers presented budget information for the University Press of Kansas to COCAO. COCAO also discussed the transition of leadership and the search process at the University Press of Kansas. Sara Rosen, KU, was selected as Chair of the Search Committee.

- **Early FAFSA/Prior-Prior-Year**

  Tony Vizzini presented an overview of the problem of estimating financial aid information while recruiting students early in the year. Gary Alexander will check with the appropriate individuals about the possibility of forecasting tuition at the Board of Regents August retreat.

There being no other business, Tony Vizzini moved, and Lynette Olson seconded the motion, to adjourn. Motion carried.

The meeting adjourned at 1:22 p.m.
**CURRENT FISCAL YEAR MEETING DATES**

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**TENTATIVE MEETING DATES**

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COMMITTEES (2015-2016)

Shane Bangerter, Chair
Zoe Newton, Vice Chair

Standing Committees

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Regents Retirement Plan
Ann Brandau-Murguia, Chair
Shane Bangerter

Board Representatives and Liaisons

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