The February 27, 2014, conference call meeting of the Student Insurance Advisory Committee (SIAC) was called to order at 11:00 a.m.

Members Participating:
Carol Solko-Olliff, FHSU
Mary McDaniel, ESU
Jim Parker, KSU
Madi Vannaman, KBOR
Diana Malott, KU
Sheryl McKelvey, WSU
Alisha Wittstruck, KUMC

Also participating were Dale Burns and Matt Brinson, UHC-SR; Jennifer Dahlquist, MHEC; Leslie Gagnon, Mercer; and Mary Karten, KU. Mary Herrin, WSU and COBO chair; Cathy Lee Arcuino, PSU; and student representatives, Angela Wary, KU, and Dugan Keaton, KSU, were unable to participate.

Dale Burns provided updated Voluntary Enrollment Guideline information for the Committee to review and discuss.

Three Plans (01, 03 and 04)
As discussed at an earlier meeting, Dale Burn’s information confirmed that UHC-SR will be moving international students to a different policy and plan. There will be three plans: -01: Domestic Voluntary; -03: GTA/GRA/RA Plan; -04: International

Plan Year 2014-2015 Voluntary Enrollment Guidelines
Matt Brinson and Dale Burns discussed the revised Voluntary Enrollment Guidelines and an Excel chart with the various enrollment deadlines and coverage periods. These will apply only to Plan 01, the voluntary domestic student plan.

For Plan 01, the Committee agreed to keep the enrollment and coverage dates as uncomplicated as possible. The motion to ask UHC-SR to consider the following enrollment periods and coverage effective dates for PY 14-15 passed unanimously:

Fall: Enrollment period from 7/1 through the first day of class with all policies effective 8/1.
Spring: Enrollment period from 12/1 through the first day of class with all policies effective 1/1.
Summer: Enrollment period from 5/1 through 6/1 with all policies effective 6/1.

Sheryl McKelvey mentioned students who decide late to attend the university. If the universities are able to identify those students who enroll in the university late and who have missed the Plan 01 enrollment period, would the student be allowed to enroll? Matt Brinson stated that the on-line enrollment functionality will be turned off when the enrollment period is closed and UHC-SR would have to create a qualifying event form to include with the application and premium payment. UHC-SR would provide information on their website about the options available to the student and the qualifying events.

Plan 03 Graduate Assistants and Plan 04 International
The Plan 03 Graduate Assistant plan, and the new breakout plan for international students (Plan 04), will not be subject to the voluntary enrollment guidelines but will retain the PY 13-14 enrollment periods and effective dates. Specifically for Plan 03, the graduate assistants will continue to have the
August/January/June enrollment periods and, if application and payment are made during those enrollment periods, coverage will be retroactive to the first of the month August 1st/January 1st/June 1st.

Mary Karten asked about mid-semester enrollment in Plan 03. Dale Burns agreed that graduate assistants who receive late appointments will continue to be allowed to enroll in Plan 03 outside the UHC-SR enrollment period and coverage would be effective the date the application and payment are received by UHC-SR, assuming the application and payment are made within 15 calendar days of the late appointment date.

Graduate assistants who are appointed timely but who elect not to enroll in Plan 03 until after the enrollment period will be able to enroll only with a qualifying event. A qualifying event enrollment form will be available, with the coverage effective the date the enrollment form is received with the appropriate payment by UHC-SR.

**Full-time Student**
Dale Burns proposed that the definition of “full-time student” used for the voluntary plan taking into account criteria at each of the universities. The proposal was that “full-time students” could enroll in Plan 01 if they are i) undergraduates taking at least 12 credit hours in the fall and spring, and 6 credit hours in the summer and ii) graduate students taking at least 9 credit hours in the fall and spring (except Emporia State at least 6 credit hours), and 5 credit hours in the summer.

After discussion, the Committee asked Dale Burns whether all campuses could use 6 hours for graduate students, instead of 9. Carol Solko-Olliff stated that FHSU, which does not have any graduate students who qualify for Plan 03, uses 6 hours for students who hold an apprenticeship. Jim Parker stated that KSU uses 6 hours for graduate students with disabilities. Dale will let the Committee know what UHC-SR’s underwriting response is to the proposal.

Dale Burns stated that students participating in a school approved/sponsored internship, Doctoral students and Post-Doctoral fellows will continue to be eligible for Plan 01 enrollment without a credit hour requirement.

**Full-time Student “Degree-Seeking”**
Sheryl McKelvey asked about the qualification that the full-time student must be a “degree-seeking” student. Dale Burns responded that until UHC-SR has a better understanding of the type of information that can be checked, for PY 14-15, the “degree-seeking” qualification will be removed and they will look at credit hours.

**International Student Enrollment**
The information provided by Dale Burns stated that for PY 14-15, UHC-SR will eliminate online enrollment for Plan 04 international students, as this mixes that group with the voluntary domestic insureds. Although UHC-SR prefers that information about Plan 04 students be provided via list, if UHC-SR needs to facilitate the enrollment on an individual basis they can create enrollment forms that can be completed and sent for processing.

**Future SIAC meetings**
Future SIAC meeting tentatively scheduled for 12:30, KBOR Board Room
1. Wednesday, May 7, 2014