Agency Administration
Course Outcome Summary

Course Information

Total Credits 3

Description
Conducts a practical analysis of modern administration theory and supervisory, management principles and their application to the unique operating problems of criminal justice organizations.

Exit Learning Outcomes
Program Outcomes
A. Communicate clearly and effectively both verbally and through written documentation with diverse populations
B. Demonstrate ethics, integrity, teamwork and professionalism
C. Compare and contrast the components of the Criminal Justice system
D. Differentiate organizational management and operational characteristics of criminal justice agencies

Competencies
1. Explain the budgeting process within the criminal justice system
   Properties
   Domain: Cognitive  Level: Comprehension
2. Outline the organizational makeup of the criminal justice system
   Properties
   Domain: Cognitive  Level: Analysis
3. Explain leadership and management techniques
   Properties
   Domain: Cognitive  Level: Comprehension
4. Determine appropriate communication as a management tool
   Properties
   Domain: Cognitive  Level: Evaluation
5. Compare and contrast various theories and practices of motivation
   Properties
   Domain: Cognitive  Level: Analysis
6. Determine the need for diversity and multicultural training
   Properties
   Domain: Cognitive  Level: Analysis
7. Evaluate the impact of employee relations on the criminal justice system
   Properties
   Domain: Cognitive  Level: Evaluation
8. Explain the rights and legal responsibilities of criminal justice employees
   Properties
   Domain: Cognitive  Level: Comprehension
9. Summarize the formal and informal evaluation process of criminal justice employees
   Properties
   Domain: Cognitive   Level: Evaluation

10. Utilize stress management techniques
    Properties
    Domain: Cognitive   Level: Application

11. Summarize elements that create an ethical environment
    Properties
    Domain: Cognitive   Level: Evaluation