

# Kansas Board of Regents

## Kansas Innovative Technology Grant Program

### FY2024

K.S.A. 74-32,430 establishes the Kansas Technology Innovation and Internship program to provide “Start-up support for innovative technical courses or programs in emerging technologies, manufacturing, or areas of skill shortages; ...”

#### **Overview:**

The Kansas Board of Regents (KBOR) announces the availability of approximately **\$150,000** in Innovative Technology Grant funds to be awarded to community and technical colleges as a cost-reimbursement grant through a competitive process. The opportunity is afforded through the Kansas Technology and Internship Grant fund, which supports innovative technical courses or programs in emerging technologies or areas of skill shortages. The targeted programs for this fund are high-growth, high-wage, and/or high-skill occupations with higher-than-average job vacancy rates or projected growth rates. Successful applications will include a strong partnership and alignment with industry.

#### **Participation:**

Kansas career technical education institutions may participate in this initiative. For purposes of this provision, “career technical education institution” shall mean any “community college,” “technical college” or “institute of technology,” as those terms are defined in K.S.A. 74-32,407, and amendments thereto.

#### **Match:**

Each college will identify a business/industry partner(s). A one-to-one dollar match must be provided from the private business. The match must be specifically dedicated to the program and can be financial or in-kind. A letter of support from the business must be submitted with the application and must include:

1. specific match amount
2. specific items/activities provided as match

#### **Key Dates:**

October 6, 2023 – Webinar @ 10:00 am.

November 1, 2023 – Application submission deadline.

November 20, 2023 – Awards are made. Award period starts.

May 15, 2024 – Award period ends. All expenditures must be completed.

June 1, 2024 – Final Report submission deadline.

#### **Application Guidelines:**

- Submit applications electronically to [WFDgrants@ksbor.org](mailto:WFDgrants@ksbor.org)
- Electronic signatures are accepted
- The entire application packet must be submitted as one PDF document (15 page maximum)
- Completed application form is limited to 10 pages, including the cover page and budget
- Supporting documentation is limited to 5 pages (industry letter, job descriptions, etc.)
- Proposals exceeding page limits will not be reviewed
- For more information, contact **Crystal Roberts** at [croberts@ksbor.org](mailto:croberts@ksbor.org)

**Required Application Documents:**

1. Completed application form
2. Budget form, signed by the institution's president
3. Signed assurances and DA146a
4. Signed letter of support from the business/industry partner(s) including:
  - a. specific match amount
  - b. specific match activities and/or items
5. Job descriptions for any faculty hired with grant funds

**Informational Webinar:**

A webinar on the grant application process will be held on Friday, October 6, 2023, at 10:00 am.

Below is the link to the Zoom Meeting Webinar.

Join on your computer or mobile app

[Click here to join meeting](#)

Meeting ID: 972 1200 0781

Passcode: 388319

**Grant Specifics:**

1. The technical course or program must be new to Kansas or be an existing program with a new innovative component or new delivery format;
2. The technical course or program must relate to a business or industry located in the service area of the career technical institution;
3. The technical course or program must relate to emerging technologies, advanced manufacturing, or documented areas of skill shortages; and
4. The proposal must include a sustainability plan for continuing the program beyond grant period, a detailed budget and budget narrative, as well as documentation and explanation of the business/industry match.

Successful proposals will likely include industry-endorsed certificates and multiple entry/exit points supporting a career pathway.

**Funding Specifics:**

KBOR anticipates awarding \$150,000 for projects in this round of funding. However, KBOR reserves the right, based on the type, number, and quality submissions, to fund applications at either a lower or higher amount, fund a smaller or larger number of projects, award a smaller amount than requested, and/or not award all available funds.

Upon approval of the grant application and implementation of grant activities, an institution may request 80% of the grant funds from KBOR Finance and Administration. The remaining 20% of the award may be requested upon approval of all completed final reports by Board staff.

**Allowable Expenditures:**

Allowable expenditure categories include instructional salaries, equipment, curriculum development, training, and other related costs pre-approved by Board staff and itemized in the application budget.

**Funding Restrictions:**

Unallowable expenditures include but are not limited to indirect costs, general classroom equipment and supplies, administrative fees, new construction, travel, vehicles, food, lodging, and marketing.

**Reporting:**

Final reports include a final narrative and a final expenditure report. **Final Reports are due by June 1, 2024.** Upon the approval of the final report, the institution may request the remaining 20% of the initial award.

1. The final narrative report must address the following:
  - How did the project impact the local, regional, or state workforce demands?
  - How did the project meet the educational needs of students?
  - How did this project affect the partnership with the business/industry?
2. The final expenditure report form must include the actual expenditures of state funds for each approved budget item, with accompanying receipts. The form must also include an explanation of how the business/industry match was expended or otherwise utilized to support this project.

Reports must be submitted to [WFDgrants@ksbor.org](mailto:WFDgrants@ksbor.org)

For more information, contact **Crystal Roberts** [croberts@ksbor.org](mailto:croberts@ksbor.org)