Career Technical Education
Perkins Reserve Application
KSDE to KBOR Articulated Credit Alignment
State Fiscal Year 2025 (Fed FY24/AY25)

Purpose of Reserve Grants

Reserve Fund grants are awarded to eligible recipients, on a competitive basis, to support special projects focused on development, improvement and/or expansion of CTE programs to address regional or statewide workforce development needs in high-skill, high-wage, or in-demand occupations in critical or emerging industries.

Eligible Recipients

Institutions eligible for a postsecondary Reserve Fund grant award must currently offer Perkins approved CTE programs in:
1) rural areas;
2) areas with high percentages of CTE concentrators or CTE participants;
3) areas with high numbers of CTE concentrators or CTE participants; or
4) areas with disparities or gaps in performance as described in section 113(b) (3)(C)(ii)

Award Period

This Reserve Fund grant award(s) is for the period of **January 2, 2025** through **December 31, 2025.** All activities and expenditures must occur within the grant period. Funds will be drawn down on a reimbursement basis.

The focus of the grant is to address programs of study for both the Automation Engineer Technology and Industrial Machine/Maintenance Technology programs. According to the Perkins V, Strengthening Career and Technical Education for the 21st Century Act, the term "program of study" means a coordinated, nonduplicative sequence of academic and technical content at the secondary and postsecondary level that:
1) incorporate challenging State academic standards, including those adopted under section 1111(b)(1) of the Elementary and Secondary Education Act of 1965;
2) addresses both academic and technical knowledge and skills, including employability skills;
3) is aligned with the needs of industries in the economy of the state, region, tribal community, or local area;
4) progresses in specificity (beginning with all aspects of an industry or career cluster and leading to more occupation-specific instruction);
5) has multiple entry and exit points that incorporate credentialing; and
6) culminates in the attainment of a recognized postsecondary credential.

Scope of Work

To align statewide to the statutorily defined "program of study," two faculty members each from both the Automation Engineer Technology and Industrial Machine/Maintenance Technology programs will be selected (and paid a $2,500 stipend per faculty member) to align secondary coursework *(KSDE pathway courses)* to postsecondary aligned coursework *(KBOR common courses)* and/or programs to create an articulated credit crosswalk. Faculty members will present the crosswalk to their respective program alignment Faculty Committee peers for review and discussion and will assist KBOR staff members through the realignment approval process. *Note: Articulated credit does not have to be a 1-to-1 course match between secondary and postsecondary courses.*

Funding Restrictions
- All Perkins grant expenditure restrictions and EDGAR rules apply
- No funding for exploration of potential new programs
- No marketing/outreach

Timeline
February 14, 2025 @ 5:00pm CDT – Applications are due
March 3, 2025 – Awards are made
May 1, 2025 @ 1:00pm CDT – Mandatory check-in call with Crystal Roberts
August 1, 2025 – All work must be completed
November 6, 2025 – Crosswalk submitted to the Technical Program and Curriculum Committee
November 20, 2025 – Crosswalk submitted to the Technical Education Authority (TEA)
December 31, 2025 – Award period ends *(final draw must be completed by January 15, 2026)*
January 31, 2026 – Final Report is due

Mandatory Check-in Call
Each recipient is required to participate in a check-in call with Crystal Roberts on **May 1, 2025** @1:00pm CDT.

Application Process
Interested, qualified Automation Engineer Technology and Industrial Machine/Maintenance Technology faculty members must submit a proposal describing their expertise in the postsecondary program alignment process and related experience in working with local school districts and/or high schools on their KSDE cluster/pathway reviews.

Proposals for the Perkins Reserve Grant must consist of:
1) Cover sheet
2) Application

Successful applications must include:
- Experience with the postsecondary KBOR program alignment process
- Experience with secondary program KSDE cluster/pathway review process
- Ability to work in tandem with another faculty member
- Ability to work with KSDE/secondary teachers (required)
- Approval from the college president to work on this project outside of contractual responsibilities

Submission Requirements
A signed electronic copy of the Reserve Fund Proposal must be submitted to: PerkinsV@ksbor.org no later than 5:00 p.m. CDT on **February 14, 2025**. Proposals received after the due date and time will not be considered for an award.

Reporting Requirements
A final recommendation to be presented to the Technical Education Authority's Technical Program and Curriculum Committee must be submitted no later than **November 6, 2025.**

Failure to Commence Project
If the project activities described in the grant proposal have not commenced within 60 days after acceptance of the grant award, the recipient must report in writing the steps taken to initiate the project, the reason for the delay and the expected start date and submit an adjusted project timeline. If project activities have not commenced within 30 days of receipt of the above letter, Board staff may terminate the grant and the recipient will be required to return all unused grant funds with a complete accounting of all expenditures.

Right to Terminate the Grant
After a grant is awarded, any adjustments and/or modifications to the activities must be approved by Board staff prior to the change occurring. Failure to request grant changes in advance may result in the returning of funds expended without approval and/or termination of the grant. Board staff reserves the right to terminate any grant award and cease payment to the recipient for failure to comply with applicable laws,

regulations, and/or terms of the grant assurances. Further, Board staff may seek reimbursement of any or all grant funds if the recipient fails to perform in accordance with the terms of the grant assurances and reporting requirements.

Unused Funds
All grant funds awarded and drawn out of KBOR system but not expended or encumbered by **December 31, 2025** must be returned to KBOR within 30 days after of the end of the grant award period.