

**APPROVED MINUTES  
KANSAS POSTSECONDARY  
TECHNICAL EDUCATION AUTHORITY  
MEETING**

The March 28, 2018 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held at the Kansas Board of Regents, 1000 SW Jackson Street, Suite 520, Topeka, Kansas.

**Members Present**

Ray Frederick Jr., Chair  
Rita Johnson  
Mike Johnson  
Mike Beene  
Jason Cox

Debra Mikulka  
Delia Garcia  
Sabrina Korentager  
Stacy Smith  
Mark Hess  
Eddie Estes by conference call

**Others Represented**

Northwest Kansas Technical College  
Hutchinson Community College  
Cowley Community College  
Neosho County Community College  
Fort Scott Community College  
Salina Area Technical College

Johnson County Community College  
Kansas City Community College  
Flint Hills Technical College  
Pratt Community College  
Coffeyville Community College  
Manhattan Area Technical College

**Kansas Board of Regents Staff Present**

Scott Smathers  
Charmine Chambers  
Susan Henry  
Eric Tincher  
Erin Guardiola  
Chris Lemon

Connie Beene  
April Henry  
Vera Brown  
Lisa Beck  
Tobias Wood  
Tim Peterson

**I. CALL TO ORDER**

The meeting was called to order by Chair Frederick at 10:00 AM.

Approval of Previous Minutes

**Motion:** Member M. Johnson moved to approve the minutes of February 28, 2019. Following a second by Member Estes, the motion carried.

**II. REPORTS**

Introductions

Chair Frederick introduced new TEA Member Mark Hess, from Hays, KS.

Chair's Report

Chair Frederick shared that on March 7th he attended a presentation detailing the Kansas Redesign update in Wichita at the Business Education Alliance, which is an umbrella group under the Greater Wichita Partnership, and asked Member Smith to comment. Member Smith added that a new group of schools are applying for the State redesign process new project "Apollo" set to launch in August 2019. A total of 47 school districts are participating in the Kansas education redesign project. Chair Frederick reported that

on March 21<sup>st</sup> he visited Manhattan Area Technical College, he noted their progressive innovative changes in the culture of the campus and thanked them for their hospitality.

#### Member Liaison Reports

Chair Frederick invited TEA member activity reports. Member Estes reported that March 21<sup>st</sup> was the high school Ag Career Day in Dodge City and 120 students participated. Member Beene reported that the Kansas Department of Commerce has launched a youth training and employment RFP with up to five \$100,000 grant rewards and will also be releasing an RFP for a vendor to evaluate the agency structure, it's ties to workforce skill training and education and establishing local regional focus groups, evaluating economic development, the workforce and education in the regions. Member M. Johnson reported that Barton Community College held an education/employment expo geared toward their CTE programs and invited employers from those sectors, along with adult education and GED program representatives. Member Garcia reported that the Kansas Department of Labor is continuing to do division audits and is currently working with the Kansas Department of Commerce to creatively engage the workforce, through use of social media by launching an Instagram. She plans to visit DOL offices across state, engaging the community.

#### Vice President for Workforce Development Report

Chair Frederick called on Vice President Scott Smathers to provide Members with a Workforce Development report. Vice President Smathers informed members that he visited seven institutions over the last month and thanked them for their cooperation and hospitality. He reported the Workforce Development staff has been working on the new Walmart grant, military partnerships, adult education trainings, OCR visits, the Perkins transition plan and the new State Plan. Vice President Smathers attended the Washburn Tech Advisory dinner honoring their business partners and Dean Coco, who is retiring in June. He attended the Phi Theta Kappa luncheon and participated in a KACCT executive team meeting. He informed members of a Conference invitation in October in Wichita, and requested members notify him or Susan Henry if they wish to attend. He also informed members that the Garden City Adult Learning Center changed its name to the Garden City Career Connection Academy and is working to streamline its services to career certifications and college readiness. He ended his report stating that Vice President Frisbie would be providing an update on new legislation, and the biggest concern at this time is sufficient funding for Excel in CTE.

#### Report from the Community Colleges

Chair Frederick called upon Pratt Community College President Mike Calvert to provide members with a report from the community colleges.

#### Report from the Technical Colleges

Chair Frederick called upon Northwest Kansas Technical College President Ben Schears to provide members with a report from the technical colleges.

**III. CONSENT AGENDA**

Technical Program and Curriculum Committee

Chair Frederick invited Technical Program and Curriculum Committee Chair R. Johnson to present the consent agenda items recommended for approval by the Committee, as follows:

- 1) The 2018-2019 Excel in CTE Qualifying Credentials
- 2) Minor changes to the Contractual Partnership Application
- 3) New Program requests from:
  - Neosho County Community College: (46.0302) Electrical Technology: Technical Certificate B/30 credit hours
  - Wichita State University Campus of Applied Sciences and Technology: (47.0612) Alternative Fuel Vehicle Maintenance & Advanced Electronics: Technical Certificate C/46 credit hours and Associate of Applied Science degree/61 credit hours

Chair Johnson informed members that the committee met for a considerable time to discuss these items but encouraged members to express if they would like to see any of the items removed from the consent agenda to the discussion agenda for additional discussion.

**Motion:** Member Estes moved to approve the consent agenda items as submitted by the Technical Program and Curriculum Committee. Following a second by Member Mikulka, the motion carried.

**IV. CONSIDERATION OF DISCUSSION AGENDA**

Budget and Finance Committee

Cost Model Review

Chair Frederick called upon Budget and Finance Committee Chair M. Johnson to present the Cost Model Review discussion agenda item. Committee Chair Johnson reported that the Budget and Finance Committee met by conference call on March 14, 2019. He then called on Associate Director Charmine Chambers, who informed members that the KBOR Cost Model was developed in response to the 2007 legislative proviso to “develop and recommend to the Board of Regents a credit hour funding distribution formula for postsecondary technical education training programs”. To recognize the cost differential in course delivery, the KBOR cost model uses four components to calculate the total costs of credit hours per course: Instructor Costs, Instructional Support Costs, Institutional Support Costs, and Extraordinary Costs.

Associate Director Chambers added that KBOR staff recommends maintaining the current methodology for the KBOR Cost Model utilizing the four main components to calculate the cost per credit hour. Since applicable extraordinary costs rates have been updated yearly using the Higher Education Price Index (HEPI) since 2008; however, staff recommends updating the Extraordinary Cost Rates component based on the most recent, actual system wide expenditures to ensure extraordinary costs most accurately account for real institutional costs, utilizing the following methodology:

$$\text{Extraordinary Costs} = \frac{\text{Total 5 year reported expenditures}}{\text{Total 5 year reported tiered credit hours delivered}}$$

**Motion:** Following discussion, Member Estes moved to maintain the current methodology for the KBOR Cost Model utilizing the four main components to calculate the cost per credit hour and to update and utilize the Extraordinary Cost rates based on the most recent, actual system wide expenditures to

ensure the Extraordinary Cost rates most accurately account for real institutional costs. Following a second by Member Frederick, the motion carried.

#### **V. OTHER MATTERS**

##### Carl D. Perkins V Transition Plan

Chair Frederick recognized Senior Director Connie Beene to present an update on the Carl D. Perkins V Transition Plan. A copy of the Plan was provided to members. She reported Kansas receives approximately \$11.3 million annually, split evenly to support secondary education (KSDE) and postsecondary education (KBOR), and twenty-four community and technical colleges and 268 school districts receive Perkins grant funding for career technical education programs. Senior Director Beene provided an updated timeline for the approval of the Plan and provided new budget information. The state plan management team, consisting of KBOR and KSDE staff, is continuing to formulate the full Kansas State Plan, which will be submitted to the Kansas Technical Education Authority in January 2020.

**Motion:** Member R. Johnson moved to approve the Perkins V Transition Plan as presented. Following a second by Member Mikulka, the motion carried.

##### Update on Adult Education: Walmart Grant

Chair Frederick called on Senior Associate Director Chris Lemon to present an update on the Adult Education Walmart Grant. Senior Associate Director Lemon reported that in January, the Kansas Board of Regents received an 18 month grant from Walmart Inc., to develop customized training programs in partnership with retail-sector employers. These training programs will focus on both employer and employee needs, providing staff development that engages employees, while retaining a more skilled workforce for employers. He introduced staff members Lisa Beck and Erin Guardiola who will be working on the grant.

##### Legislative Update and Budget Review

Chair Frederick recognized Vice President Elaine Frisbie to provide an update on the 2019 legislative session and the State budget. The legislature will have their first adjournment April 5<sup>th</sup> and will not return until May 1<sup>st</sup>. She reported they will be wrapping up the conference committee reports to work out the differences in the bills, which include SB71 for the removal of the TEA sunset date, SB199 for creating the AO-K to Work program, and the Budget bill. Vice President Frisbie provided members with a handout outlining the FY2020 recommended budget in relation to the Regents' Unified Appropriation Request. She informed members the recommended budget includes restoration of the FY 17 allotment but doesn't address additional funding for the Excel in CTE shortfall of approximately \$4.5 million, or the full gap for tiered and non-tiered funding.

##### Program Review Update

Chair Frederick called upon Director April Henry to provide a program review update. Director Henry responded to the member requests for additional information made at the February 28, 2019 meeting. Director Henry informed members that KBOR staff is continuing to review and evaluate programs as currently meeting criteria, not meeting criteria and specifically addressing the 12 CIP codes needing further review. CIP codes specific to military training are in review with a recommendation to be provided upon completion. Of the eleven CIP codes ending in 9999, three will be recommended to remain

as CIP Code 9999 as currently no better descriptor applies. Review of elective courses continues for the requirement that CIP codes must be related to the program for which they are assigned. Program evaluation by the criteria including the recommended four data elements will be prepared for Vice President Smathers to share at the next TEA meeting.

**VI. COLLEGE PRESENTATIONS**

Dodge City Community College

Chair Frederick invited Dodge City Community College President Nolte to present a report on activities from his institution.

Wichita State University Campus of Applied Sciences and Technology

Chair Frederick invited Wichita State University Campus of Applied Sciences and Technology President Utash to present a report on activities from her institution.

**VII. NEXT MEETING REMINDER**

Chair Frederick reminded members that the next TEA meeting will be April 25, 2019 at 10:00 AM via conference call.

**VIII. ADJOURNMENT**

Chair Frederick adjourned the meeting at 12:02 P.M.

Respectfully submitted by:  
Susan Henry, Executive Assistant