

**APPROVED MINUTES
KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MEETING**

The May 30, 2019 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held at the Kansas Board of Regents, 1000 SW Jackson Street, Suite 520, Topeka, Kansas.

Members Present

Ray Frederick Jr., Chair
Rita Johnson
Mike Johnson
Debra Mikulka

Mark Hess
Eddie Estes
Jason Cox

Others Represented

Northwest Kansas Technical College
Kansas City Community College
Cowley Community College
Fort Scott Community College
KACCT

Flint Hills Technical College
Coffeyville Community College
Manhattan Area Technical College
Salina Area Technical College

Kansas Board of Regents Staff Present

Scott Smathers
Charmine Chambers
Chris Lemon
Erin Guardiola
Sue Grosdidier
Matt Casey
Susan Henry

Connie Beene
April Henry
Lisa Beck
Tim Peterson
Tobias Wood
Elaine Frisbie

CALL TO ORDER

The meeting was called to order by Chair Frederick at 10:00 AM.

Chair Frederick asked for a motion to add Item M under “Other Matters” on the Agenda, to form a special committee for the Excel in CTE Funding recommendations.

Motion: Member M. Johnson moved to add Item M to the Agenda under “Other Matters” to form a special committee for the Excel in CTE funding recommendations. Following a second by Member R. Johnson, the motion carried.

Approval of Previous Minutes

Motion: Member Estes moved to approve the minutes of April 25, 2019. Following a second by Member Mikulka, the motion carried.

REPORTS

Introductions

Member M. Johnson introduced new Kansas Association of Community College Trustees (KACCT) Executive Director, Heather Morgan.

Chair's Report

Chair Frederick shared that on May 1st and 2nd he attended NC3 on-boarding events at Washburn Tech and WSU Tech. On May 17th he attended Dean Clark Coco's retirement from Washburn Tech, and also met with Stan Ahlerich, who is working with the non-profit consulting agency, Mid-America Manufacturing Technology Center, for discussions regarding a grant for small and medium-sized manufacturing businesses, emphasizing on rural areas in Kansas. Chair Frederick is working on facilitating a meeting with the Kansas Lt. Governor to discuss the grant as well. On May 23rd Chair Frederick visited Manhattan Tech to tour the progress of their state-of-the-art, Biohazard Risk Reduction Lab and their Critical Environment Technologies program. Business and industry, school districts and State Representative Phillips and State Representative Carlin were in attendance. Chair Frederick reported that he and Vice President Scott Smathers toured the Washburn Tech East Side Campus prior to the TEA meeting.

Member Liaison Reports

Chair Frederick invited TEA member activity reports.

Member Estes thanked TEA members for their service. He reported that on May 7th he met at Northwest Tech where top students from all their programs were being interviewed for Student of the Year. He informed members that Dodge City Community College will hold "STEM Days" on June 7th and 14th, offering three 50 minutes sessions of STEM activities, and they announced that they will be dropping automotive technology and lineman programs from next year's curriculum, as they expect these trainings will be offered privately.

Member Hess reported on May 22nd he met with Barton Community College to explore the possibility of adding a mobile crane operator training and certification to their curriculum. His business is offering to partner with the college and provide crane equipment for practical use and certification at the college.

Vice President for Workforce Development Report

Chair Frederick called on Vice President Scott Smathers to provide members with a Workforce Development report. Vice President Smathers reported that the Perkins V State plan must be submitted by March 2020. He attended an adult ed conference in Washington, D.C., and staff is meeting with institutions regarding adult education and Perkins grants. He and Member Smith presented at the opening session of the National Association for CTE conference in Kansas City, along with Senior Director Connie Beene and Associate Director Vera Brown. He attended a meeting regarding Ad Astra, which is a new internship program being developed that will give interns an opportunity to work while in school and offer bonuses to sign on full time with a company after school completion. He reported that work continues on the concept of southwest Kansas university facility, he attended a meeting with Kansas Association of Community College Trustees (KACCT) Executive Director, Heather Morgan and TEA member Mike Johnson, and GED State Administrator Sue Grosdidier attended many GED graduations. He reminded members that all travel expenses for the year must be turned in by June 7, 2019. He informed members that President Trump signed an Executive Order to improve inquiry, accountability and transparency at

colleges and universities, and that at the end of June, President David Reist will be retiring from Highland Community College.

Report from the Community Colleges

Chair Frederick called upon Ft. Scott Community College President Alysia Johnston to provide members with a report from the community colleges.

Report from the Technical Colleges

Chair Frederick called upon Northwest Kansas Technical College President Ben Schears to provide members with a report from the technical colleges.

CONSENT AGENDA

Chair Frederick invited Technical Program and Curriculum Committee Chair R. Johnson to provide comments regarding the Programs Requiring Further Review consent agenda item as recommended for approval by the Committee. Chair Johnson informed members that the committee met for considerable discussions focusing on the CIP Codes ending in 99, and the committee concurred with KBOR staff recommendation that one CIP Code not be retained, one required no action as the program is discontinued by the institution, six CIP Codes be retained as no other CIP Code is applicable and six CIP Codes be moved to other CIP codes where the description better defines the programs.

Motion: Member R. Johnson moved to approve the consent agenda item as submitted by the Technical Program and Curriculum Committee. Following a second by Member Estes, the motion carried.

CONSIDERATION OF DISCUSSION AGENDA

Advocacy and Marketing Committee

Chair Frederick called upon Advocacy and Marketing Committee Chair Estes who provided members with an update from the Advocacy and Marketing Committee. Chair Estes reported that the Bill Gates Foundation has created a basic study regarding the return on investment of higher education and information will be forthcoming. He also reported that the Rural Workforce Innovation Network has appointed 160 people nationwide to serve on the group. He expressed concern for the future of agriculture in Kansas.

USDA Agriculture and Food Research Initiative Grant

Advocacy and Marketing Committee Chair Estes called on Vice President Smathers to present the USDA Agriculture and Food Research Initiative Grant. Vice President Smathers reported that the objective of the grant is to develop an industry ready workforce within the food and agricultural sciences at community and technical colleges. He stressed that the letter of intent deadline is June 11, 2019 and the application deadline is August 27, 2019. He strongly encouraged institutions to apply.

Budget and Finance Committee

FY20 Adult Education Grant

Chair Frederick called upon Budget and Finance Committee Chair M. Johnson to present the FY20 Adult Education Grant. Committee Chair Johnson called upon Senior Director Beene to present details on the FY20 Adult Education Grant awards. Senior Director Beene directed members to the federal and state awards that were approved by the TEA Budget and Finance Committee and are being submitted to the Technical Education Authority for discussion and approval.

Motion: Member R. Johnson moved to approve the FY20 Adult Education Grants as presented. Following a second by Member Estes, the motion carried.

State Innovative Technology Internship Grants

Committee Chair M. Johnson called upon Senior Director Beene to present details on the State Innovative Technology Internship Grants. Senior Director Beene informed members that the State Innovative Technology Internship grant provides career technical education faculty an opportunity to participate in an internship with business and industry partners for the purpose of upgrading knowledge and skills in their teaching area. The following requests are submitted to the TEA for approval:

- Butler Community College, CHS Refinery, Daniel Higdon, Engineering Technology requesting \$3,000
- Flint Hills Technical College, Bradbury Co. and Stanion Wholesale, David Budke, Industrial Engineering Technology requesting \$2,845
- Fort Scott Community College, Gail's Harley-Davidson, Alex Mason, Harley-Davidson Motorcycle Technician Training Program requesting \$3,000
- Johnson County Community College, Welfab Machine Shop, Inc., Scott Crompton, Metal Fabrication requesting \$3,000
- Pratt Community College, Pratt Auto Service, Greg Bacon, Automotive Technology requesting \$3,000
- Salina Area Technical College, Service Plus Electrical Solutions, David Sanders, Electrical Technology requesting \$3,000
- WSU Tech, Davis-Moore Chevrolet, Charles Kauffman, Automotive Service Technology requesting \$2,000
- WSU Tech, Spirit AeroSystems, Jessie Bishop, Aviation Maintenance Technology requesting \$2,000

Motion: Member Frederick moved to approve the State Innovative Technology Internship Grants as presented. Following a second by Member Mikulka, the motion carried.

Technical Program and Curriculum Committee

Existing Program Review

Chair Frederick called upon Technical Program and Curriculum Committee Chair R. Johnson to provide members with an update on Existing Program Review. Chair Johnson referred to Director April Henry to inform members of the committee recommendations for the review of existing programs. Director Henry reported that The Postsecondary Technical Education Authority (TEA) and Board of Regents (KBOR) approved criteria to be used in classifying technical programs pursuant to K.S.A. 71-1802(i). All programs were reviewed compared to the criteria. According to state law (K.S.A. 74-

32,402) the TEA must also evaluate and review existing programs as well as set benchmarks and accountability indicators of programs.

After review of the data, the Technical Program and Curriculum Committee concurs with Board staff and recommends the following guidelines for existing program review, for approval by the TEA:

- 1) Retain programs leading to an occupation that is listed on the High Demand and/or High Wage/High Demand list – providing the occupation also meet the criteria previously established regarding “requiring less than a baccalaureate degree”.
- 2) Programs that show zero ‘Graduates Exited & Employed’ from the three-year data review (AY15, AY16, AY17) not be retained for Postsecondary Tiered Technical State Aid.
- 3) Place all programs with 10 or less ‘Graduates Exited & Employed’ on hold
- 4) Deny any approvals of new program requests in CIP Codes on hold
- 5) Establish a subcommittee to further examine data elements and action steps for programs on hold

Motion: Following discussion, Member Cox moved to approve the existing program review guidelines as presented. Following a second by Member M. Johnson, the motion carried. Chair Frederick appointed the Technical Program and Curriculum Committee to work on the sub-committee reviewing the data on existing programs using the approved guidelines.

OTHER MATTERS

Calendar Approval

Chair Frederick called on Director April Henry to present the 2019-2020 TEA meeting and Committee meeting calendar for approval by the TEA. Director Henry asked members if they were interested in setting up any of the meetings off-site at institutions. Members concurred that the expense to hold meetings at institutions and travel expenses for members and KBOR staff would not be feasible.

Motion: Following discussion. Member M. Johnson moved to approve the 2019-2020 TEA and Committee Meeting Calendar. Following a second by Member Hess, the motion carried.

Excel in CTE/AO-K Proviso/GED Accelerator Distributions

Chair Frederick called upon Vice President Elaine Frisbie to present the Excel in CTE/AO-K Proviso/GED Accelerator Distributions for TEA approval. Vice President Frisbie reported on the budget as approved by the Legislature, and reported that in January 2019, \$16,349,445 was distributed for the Excel in CTE Program, and the June distribution will be \$15,093,346 for a total for FY2019 distributions of over 31.5 million. Available state funds are enough to finance enrollments, as reported by the colleges, as a result of action by the 2019 Legislature to add \$4.5 million to the appropriation for Excel in CTE. In addition, State Funding Allocations for the AOK Proviso Adult Tuition total \$188,571 and \$63,170 for the GED Accelerator total distribution.

Motion: Member Mikulka moved to approve the 2019 distributions for Excel in CTE, AO-K Proviso and GED Accelerator. Following a second by Member R. Johnson, the motion carried.

State Funding Allocations

Vice President Frisbie presented the State Funding Allocations for FY2020 to the TEA for approval. Vice President Frisbie reported that for FY 2020, there are four state appropriations that require the Kansas Board of Regents (KBOR) and Postsecondary Technical Education Authority to approve the distribution of funds among eligible institutions. The 2019 Legislature has finalized its appropriations for FY 2020 and increased the State General Fund appropriations for all four of the grant programs. For FY 2020, the Legislature has appropriated for tiered funding a total of \$59,830,665, which is \$2,318,883 greater than in FY 2019. Of the \$2.3 million increase, \$788,218 restores the appropriation to the FY 2016, pre-allotment level, and \$1,530,665 is to be treated as new funding. The Legislature increased the non-tiered credit hour grant by \$3,041,539 to a new total of \$78,503,473. Of that \$3.0 million increase, \$1,034,395 restores the appropriation to the FY 2016, pre-allotment level, and \$2,007,144 is new funding. The total funding for capital outlay aid for FY 2020 is \$2,619,311 (which includes \$71,585 from the State General Fund and \$2,547,726 from the Economic Development Initiatives Fund). This is \$1,067 greater than the amount in FY 2019 and equal to the appropriation in FY 2016. For FY 2020, funding for technology grants at the community colleges and Washburn University is \$398,475, which is \$5,942 more than was appropriated in FY 2019 and which is equal to the appropriation in FY 2016. The distributions are contingent upon the Board's assessment of each institution's performance pursuant to the performance agreement process.

Motion: Member Estes moved to approve the State funding allocations for FY2020 as presented. Following a second by Member Mikulka, the motion carried.

Legislative Update

Chair Frederick recognized Director Matt Casey to provide an update on the 2019 legislative session. Director Casey reported that the official end of the 2019 legislative session (Sine Die) was Wednesday, May 29, 2019. He reported on Postsecondary Technical Education Authority; SB 71 which ended the sunset date for the Technical Education Authority; the Community College Taxpayer Transparency Act; HB 2144 which affects information sharing and Student Fees; and SB 199 AO-K to Work Program which is a bill requiring the awarding of a Kansas high school equivalency credential to qualified students who meet certain requirements as established by the Board.

Break

Chair Frederick called for a 10-minute break, with the meeting to resume at 12:05 PM.

Return to Order

Chair Frederick called the meeting to order at 12:05 PM.

Integration Academics with Career Technical Education Grants

Chair Frederick called upon Senior Director Connie Beene to present the CTE/Adult Education Integrating Academics grant. Senior Director Beene explained that through the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) and the Adult Education and Family Literacy Act (AEFLA), grant funds are focused on the implementation of contextualized academic instruction in career technical education programs. Grant funds support implementation of strategies which result in completion of degree and certificate programs, and/or provide appropriate professional development to support integration of academic instructors in the CTE classroom. Awards this year totaled over \$71,000.

Tyson Foods Partnership

Chair Frederick called upon Senior Director Connie Beene to report on the Tyson Adult Education Partnership. Senior Director Beene informed members that Tyson Foods has six locations in Kansas, providing prepared foods, processing beef and distributing their products, and they are working with KBOR staff and Kansas adult education programs in the local areas to launch Tyson's Upward Academy to provide adult education, English as a Second Language, and financial literacy instruction to team members at their work site.

Accelerating Opportunity @Work (Walmart Grant)

Chair Frederick called on Associate Director Lisa Beck to present an update on the Adult Education Walmart Grant. Associate Director Beck reported that, the Kansas Board of Regents (KBOR) received a grant from Walmart Inc. The grant, branded as AO-K @ Work, is in the amount of \$463,000 to develop customized training programs in partnership with retail and service-sector employers. These programs will focus on both employer and employee needs, providing engaging staff development, and retaining a more skilled workforce. She reported that the following institutions were awarded funds from this grant:

- Butler Community College, Wichita, \$38,000
- Dodge City Community College, Dodge City, \$65,000
- Paola USD 368, Paola, \$24,350

These awarded programs will now work directly with employers to establish their goals and begin curriculum development over the summer. Washburn Tech, Garden City Community College and Paola USD 38 are working to finalize programs to be funded by this grant.

High School Equivalency Criteria (SB199)

Chair Frederick called on Senior Associate Director Chris Lemon to present the High School Equivalency Criteria for the Kansas Pathway to Career (SB199), which grants the Kansas Board of Regents the authority to issue a Kansas high school equivalency credential to adults 21 and older who meet certain requirements as established by the Board. To earn the award of a high school equivalency credential, KBOR staff recommend the following requirements:

- Successful completion of an approved AO-K Pathway which are a minimum of 12 credit hours
- Successfully earn the industry-recognized credential relating to student's AO-K Pathway
- Earn an ACT Nationally Recognized Career Readiness Certificate (NRCRC) or The Kansas WorkReady! certificate
- Demonstrate high school equivalency in math, reading, and civics

Motion: Member M. Johnson moved to approve the High School Equivalency Criteria as presented. Following a second by Member Cox, the motion carried.

College and Career Readiness Standards for Adult Education Training

Chair Frederick called on Senior Associate Director Chris Lemon to report on the College and Career Readiness Standards for Adult Education Training. Senior Associate Director Lemon informed members that KBOR staff led by Associate Director Eric Tinchler, working with the Training and Technology Team ('T3') from Wichita State University, has created an online training platform that allows registered users access to College and Career Readiness Standards (CCRS) professional development training replacing costly face-to-face training. The integrated system supports user/training activity and provides

management tools to support administrative activity. The goal is to have 100% of Adult Education Instructional staff trained by June 2020 and KBOR is exploring the possibility of sharing this online option with other states allowing some development cost recovery.

Get Ahead/Complete to Compete Grant

Chair Frederick called on Senior Project Director Tim Peterson to report on the Get Ahead/Complete to Compete Grant. Senior Project Director Peterson informed members that there are approximately 300,000 adults in Kansas that started some type of postsecondary program and didn't complete any credential. Approximately 37,000 of the 300,000 adults have the equivalent of two years of college, but no credential. In 2017 KBOR received \$50,000 from the Lumina Foundation to encourage these potential completers to finish with a credential. The Lumina Foundation awarded another \$20,000 grant in May 2019 to expand the Get AHEAD project by establishing partnerships with local community foundations, public libraries, workforce centers, and employers. The initial grant in 2017 focused primarily on university students, and this second grant amount will be focusing primarily on CTE programs for credentials.

TEA Strategic Plan Items

Chair Frederick called upon Vice President Scott Smathers to present the TEA Strategic Plan Items. Vice President Smathers reported that in September of 2018 the TEA held a strategic planning session, where members identified items that they wanted KBOR staff to investigate. He then presented the list of the items along with their status. On August 29, 2019, the TEA will be meeting after the regularly scheduled TEA meeting to discuss new goals and items needing additional attention.

TEA Elections

Chair Frederick called upon Vice President Smathers to lead the discussion regarding the nominations for TEA officers for FY2019-FY2020. Vice President Smathers reported that he had received one recommendation only, nominating Chair Frederick to remain as the Chair, and nominating Jason Cox to serve as Vice-Chair.

Motion: Member M. Johnson moved to accept the nomination of Member Ray Frederick as Chair, and Member Jason Cox as Vice Chair. Following a second by Member Hess, the motion carried.

Excel in CTE Funding

Chair Frederick led discussions regarding the FY2020 Excel in CTE funding request determination, with the intention that the institutions, KBOR and the TEA do not have to go back and ask for a Governor's Budget Amendment (GBA) each year as student participation results are reported. He suggested a sub-committee to assist in determining a process that will provide the best estimate as a starting point. He asked to appoint the sub-committee consisting of Budget and Finance Committee members, two representatives from the community colleges and two representatives from the technical colleges. He requested that this sub-committee be ready to make recommendation to the TEA in September.

Motion: Chair Frederick moved to approve the use of a sub-committee to establish a methodology for funding Excel in CTE (SB155). Following a second by Member R. Johnson, the motion carried.

NEXT MEETING REMINDER

Chair Frederick reminded members that the next TEA meeting will be August 29, 2019 at 10:00 AM at the Kansas Board of Regents offices, followed by the TEA Strategic Planning Session.

ADJOURNMENT

Chair Frederick adjourned the meeting at 1:03 P.M.

Respectfully submitted by:
Susan Henry, Executive Assistant