

**APPROVED MINUTES
KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MEETING**

A special meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held via conference call on March 6, 2020 at the Kansas Board of Regents office, 1000 SW Jackson Street, Suite 520, Topeka, Kansas.

Members Present

Ray Frederick Jr., Chair
Rita Johnson
Mike Johnson
Debra Mikulka
Mike Beene
Stacy Smith

Delia Garcia
Mark Hess
Eddie Estes
Jason Cox
Tiffany Anderson

Others Represented

Cowley Community College
Seward Community College
Washburn Institute of Technology
Heather Morgan (KACCT)
Cloud County Community College
Johnson County Community College
Steve Kearney
WSU Tech

Kansas Board of Regents Staff Present

Scott Smathers
April Henry
Chris Lemon
Eric Tincher
Vera Brown
Susan Henry
Erin Guardiola

CALL TO ORDER

The meeting was called to order by Chair Frederick at 10:03 AM.

Chair Frederick requested to amend the Agenda to include discussion regarding additional information received from Kansas City Kansas Community College clarifying their Excel in CTE fees.

Motion: Chair Frederick moved to add a discussion agenda item regarding Kansas City Kansas Community College Excel in CTE fees. Following a second by Member Anderson, the motion carried.

Chair Frederick reminded members that if they have a business relationship with any institution to refrain from participating in discussion and recuse themselves from the vote. Members Mikulka and Anderson recused themselves from the Washburn University/Washburn Institute of Technology Excel in CTE fee discussions and vote.

DISCUSSION AGENDA

Kansas City Kansas Community College

Chair Frederick called on Director Henry to present the Excel in CTE Fee revision request by Kansas City Kansas Community College. Director Henry explained that staff received clarification on the fees received from Kansas City Community College for the picture frame, cutting board and hand-crafted sign in the Building Engineering & Property Maintenance program, and the cutting board, shelf and one door cabinet in the Construction Technology program. These items are supplies that are covered by the Cost Model, and therefore, the institution requests these fees be rescinded from their allowable fees.

Motion: Following discussion, Member R. Johnson moved to rescind fees for the picture frame, cutting board and hand-crafted sign in the Building Engineering & Property Maintenance program, and the cutting board, shelf and one door cabinet in the Construction Technology program as requested by Kansas City Kansas Community College. Following a second by Member Estes, the motion carried.

OTHER MATTERS

Excel in CTE Fee Review

Chair Frederick called on Director Henry to present the Excel in CTE Fee Review as resubmitted by Washburn University/Washburn Institute of Technology.

Director Henry reported Washburn Institute of Technology has standard transcript and graduation fees associated to all Excel in CTE technical programs. Fees listed that are not highlighted in green on the tables (reflected in white) should be addressed by the TEA for determination if the fees will be removed or allowed. Allowable fees submitted for review at the February 27, 2020 TEA meeting were previously approved.

Motion: Following discussion Member R. Johnson moved to exclude all materials from the Excel in CTE fees list not related to a technical skill including the Strengths Finder Quiz and the Bring Your "A" Game Workbook. Following a second by Member Beene, the motion carried.

Motion: Following discussion, Member Beene moved to remove the Student Projects fees from the Electrical Technology Program, HVAC, Industrial Machine Mechanic, Machine Technology, Fabrication, Cabinet/Millwork, . Following a second by Member R. Johnson, the motion carried.

Motion: Following discussion, Chair Frederick moved to remove the Brake kit, Electrical kit and Starter Electrical kit fees from the Automotive Technology program. Following a second by Member R. Johnson, the motion carried.

Motion: Following discussion, Member Cox moved to strike the steel toed boots fees from all programs as the institution does not provide this item. Following a second by Member R. Johnson, the motion carried.

Member Beene requested that the institution take a closer look at the disparity in the OSHA fees by campus based on the absence of a certified instructor at the East campus creating the necessity of an online course with fees. Chair Frederick stressed that the fees that are charged need to be valid and defensible.

NEXT MEETING REMINDER

Chair Frederick reminded members that the next TEA meeting will be held at the KBOR offices on March 26, 2020 at 10:00 AM.

ADJOURNMENT

Motion: Member Estes moved to adjourn the meeting. Following a second by Member R. Johnson the motion carried, and Chair Frederick adjourned the meeting at 10:45 A.M.

Respectfully submitted by:
Susan Henry, Executive Assistant