

**Postsecondary Technical Education Authority**

**AGENDA**

Kansas Board of Regents

1000 SW Jackson, Suite 520, Topeka, KS

**10:00 AM – October 27, 2022**

**Conference Call Meeting**

**I. CALL TO ORDER**

- A. Approve Previous Minutes (September 29, 2022) Chair Frederick

**II. REPORTS**

- A. Introductions Chair Frederick  
B. Chair's Report Chair Frederick  
C. Member Liaison Reports TEA Members  
D. Vice President for Workforce Development Report Vice President Smathers  
E. Report from the Community Colleges President File  
F. Report from the Technical Colleges President Genandt

**III. CONSENT AGENDA**

- A. Program and Curriculum Committee Committee Chair R. Johnson  
1) New Program Associate Director Chambers  
    • Barton Community College: Agriculture Mechanics - Top Tech (01.0205)

**IV. DISCUSSION AGENDA**

- A. Budget and Finance Committee Committee Chair M. Johnson  
1) State Innovative Technology Grant Recommendations Associate Director Beck

**V. OTHER MATTERS**

- A. TEA Member Reimbursement Guidelines Associate Director DeMars  
B. Legislative Update Director Casey  
C. Military Articulation Update Associate Director Wood  
D. High School Equivalency Update Associate Director Grosdidier  
E. Adult Education Update Director Martinez  
F. TEA Responsibilities and Activities Vice President Smathers  
G. WFD Responsibilities and Organizational Structure Vice President Smathers  
H. TEA Goals for AY 2023 Vice President Smathers

- VI. NEXT MEETING REMINDER** (November 18, 2022) Chair Frederick

**VII. ADJOURNMENT**

For your convenience, the agenda and meeting documents can be found at:

[https://www.kansasregents.org/workforce\\_development/technical\\_education\\_authority/tea\\_meeting\\_dates\\_agendas\\_and\\_minutes](https://www.kansasregents.org/workforce_development/technical_education_authority/tea_meeting_dates_agendas_and_minutes).

On this same website following the list of 2023 meetings, there is a link, "[click here for Live Stream Information](#)." This stream will be activated when the meeting begins at 10:00 a.m.

**KANSAS POSTSECONDARY  
TECHNICAL EDUCATION AUTHORITY  
MEETING**

A September 29, 2022, meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held at the Kansas Board of Regents office, 1000 SW Jackson, suite 520, Topeka, Kansas and virtually via ZOOM.

**Members Present**

Ray Frederick	Tiffany Anderson
Keith Humphrey	Mark Hess, via ZOOM
Debra Mikulka	Mike Beene
Mike Johnson	Rita Johnson
Eddie Estes	Beth Fultz
Rita Johnson	

**Others Present**

Butler Community College  
Flint Hills Technical College  
Fort Scott Community College  
Kansas Association of Community College Trustees  
Kansas Board of EMS  
Manhattan Area Technical College  
Neosho County Community College  
Pratt Community College

**Kansas Board of Regents Staff Present**

Scott Smathers, via ZOOM	Susanna Lee
April Henry, via ZOOM	Lisa Beck
Sue Grosdidier	Elaine Frisbie
Vera Brown	Blake Flanders
Eric Tincher	Laura Leite
Charmine Chambers	Tobias Wood
Hector Martinez	Tim Peterson
Susan Henry	

**CALL TO ORDER**

The meeting was called to order by Chair Frederick at 10:00A.M. Chair Frederick called for a moment of silence in remembrance of people in Florida affected by the recent hurricane.

**Approval of Minutes**

Chair Frederick called for a motion to approve the minutes from the August 25, 2022, and September 14, 2022, meetings.

**Motion:** Member Estes moved to approve the minutes of the May 26, 2022, meeting. Following a second by Member Mikulka, the motion carried.

**REPORTS**

**Introductions**

Fort Scott Community College President Johnston introduced their new Vice President of Workforce Development, Kris Mengarelli. Chair Frederick introduced new Board Staff General Counsel John Yeary,

and welcomed new institution presidents, President Randy Smith of Cowley Community College, and President Bruce Moses of Allen County Community College. Chair Frederick introduced new TEA member, Kansas Department of Education Interim Director, Beth Fultz.

#### Chair's Report

Chair Frederick reported that on September 15<sup>th</sup> he met with Washburn Institute of Technology Dean Strohschein, and on September 23<sup>rd</sup> he met with Neosho County Community College President Inbody and attended the ribbon cutting for the Mitchell Career and Technology Center. He thanked both presidents for their passion for their community and students.

#### Member Liaison Reports

Chair Frederick asked if any TEA members had reports on their activities to share.

Member Estes reported that on September 30<sup>th</sup> there will be a ground-breaking ceremony of the new Hilmar Cheese Company plant in Dodge City. He added that Dodge City Community College has been working closely with the company to assist in providing trained staff, and the success of the plant could result in numerous additional dairy farms in the area. He reported that he attended the 100<sup>th</sup> anniversary celebration at Cowley Community College and toured their facility. He reported that the Workforce Development legislative committee is meeting today and reminded members that the Mid America Workforce Summit is scheduled for January 18-19, 2023.

Member Beene thanked Neosho Community College President Inbody for the invitation to the opening of the Mitchell Career and Technology Center and congratulated them on their new indoor sports practice facility. He expressed appreciation to Fort Scott Community College, as they recently launched a Workforce AID project for commercial truck driving.

Member M. Johnson reminded members that Barton and Pratt Community Colleges have established a nursing partnership that is running well, and Barton Community College will be holding an open house for their new carpentry and plumbing programs next week.

Member Anderson reported that USD501 had record numbers of students enroll at Washburn Tech, and industry credentialing is increasing. The district has been able to assess barriers, such as transportation, and this year will be providing a survey and will report to members on that data. She reported that a new principal was appointed at Highland Park High School and hopes to utilize the Washburn Tech East more fully. She expressed appreciation to Allen County Community College for granting online credit for almost all the T-CALC classes taken through the T-CALC Innovation Center, and thanked institutions for K-12 partnerships.

#### Vice President for Workforce Development Report

Chair Frederick called on Vice President Smathers to provide members with a Workforce Development report. Vice President Smathers thanked the community college presidents for the opportunity to meet with them a few weeks ago. He shared with members that Vice President Frisbie shared with him that the Kansas Department of Transportation (KDOT) has some scholarship funding available for students in certain programs such as civil engineering, construction technology, engineering technology, and transportation operations. The application will be on the KBOR website, however KDOT will be administering the program. Vice President Smathers reminded members that he sent them the twentieth-day enrollment summary, noting that while technical college enrollment has increased, the system is down one percent. He added that this trend includes the impact from the pandemic. He informed members that Board staff are out visiting the colleges for both adult education and Perkins and reminded members that October 3<sup>rd</sup> is the Workforce Innovation Conference in Lawrence.

Report from the Community Colleges

Chair Frederick called upon Garden City Community College President Ruda to provide members with a report from the community colleges.

Report from the Technical Colleges

Chair Frederick called upon Manhattan Area Technical College President Genandt to provide members with a report from the technical colleges.

**CONSENT AGENDA**

Program and Curriculum Committee

New Program

- Butler Community College: Advance Emergency Medical Technician (51.0904)

Promise Act

- Butler Community College: Advance Emergency Medical Technician (51.0904)

Excel in CTE Fees

- Garden City Community College: Medical Assistant (51.0801)

Chair Frederick called for a motion to approve the Consent Agenda items from the Technical Program and Curriculum Committee.

**Motion:** Member M. Johnson moved to approve the Consent Agenda items. Following a second by Member R. Johnson, the motion carried.

**DISCUSSION AGENDA**

Budget and Finance Committee

Extraordinary Cost Review

Chair Frederick informed members that he is postponing discussion on this agenda item until the November 18, 2022, TEA Meeting, to allow institutions the opportunity to review and confirm their data that they previously provided to Board staff.

**OTHER MATTERS**

Integrating Academics

Chair Frederick call on Associate Director Leite to provide members with information on Integrating Academics. Associate Director Leite explained that through the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) and the Adult Education and Family Literacy Act (AEFLA), grant funds are focused on the implementation of contextualized academic instruction in career technical education programs. These Perkins supplemental grant funds support implementation of strategies which result in the completion of degree and certificate programs. She informed members that there were six applicants, and five awards. She provided members with the list of grant awards and the projects for which the grant funds are applied. Associate Director Leite explained that there were \$250,000 available for grants, of which approximately \$95,000 was awarded.

Board of Regents Unified State Appropriation Request

Chair Frederick called on Vice President Frisbie to provide members with information regarding the Board of Regents Unified State Appropriation Request. Vice President Frisbie referred members to the materials in their meeting packet regarding the appropriations request, along with the calendar that is followed for the state's budget process. She explained that in the fall, the request to the Governor's budget office and to legislative staff will be submitted. The Board decided at its last meeting to adopt the entirety of the

requests that were submitted to them, and with the state budget faring well, it is hoped that the Board's advocacy will be successful. She explained that the request is focusing on topics that the Board is promoting across the academic programs to benefit students, associating dollars to different topics, as well as funding for the two-year institutions and Washburn University. She informed members that in January, the Governor's budget will launch, and the legislature will return to Topeka. Vice President Frisbie summarized that this appropriation request is asking for over \$250 million, in addition to the \$1 billion appropriation.

#### Board of Regents Goals AY23 (2022-2023)

Chair Frederick called on Vice President Smathers to provide members with the Board of Regents goals for AY23. Vice President Smathers directed members to the list of Board goals in the meeting materials, and highlighted details of the first three goals as they impact the two-year colleges as well as the universities.

#### Technical Education Authority Goals for AY 23

Chair Frederick asked Vice President Smathers to lead discussion regarding the TEA goals for the upcoming year. Vice President Smathers provided members with the TEA goals from AY 2022 and members were encouraged to inform Board Staff of other goals they would like to achieve for AY 2023. After gathering input, Board staff compiled the proposed TEA goals and proposed committee goal assignments for AY 23 for member discussion. Members expressed that they would like to add the word "expanding" for apprenticeships to Goal #6, to read "Work with Commerce in developing and expanding an apprenticeship model", and they would appreciate a presentation from Shonda Atwater with the Kansas Department of Commerce regarding apprenticeship programs. Chair Frederick asked the community college and technical college representatives for input, and they responded with their concerns regarding non-credit training for business and industry and how to record it and receive resources for that customized training. Vice President Smathers replied that the data system did have non-credit reporting previously and at the colleges request it was removed as they felt it was inconsistently utilized. He added that this reporting could be added back to the data reporting system if the institutions request it. He also explained that the Workforce AID program through the Kansas Department of Commerce is a program that pays for half of the customized training offered for companies at colleges, and the other half is paid by the business. Heather Morgan from KACCT informed members that she will be testifying to the Legislative Workforce Committee after this meeting regarding the amount of non-credit training being delivered relative to economic projects coming into the state and expressing support for Workforce AID. Members requested the addition of Goal #10, "Based on input from the community and technical colleges, determine the best way to record participation, promote awareness, and emphasize the value of customized training that is occurring at the institutions". Manhattan Area Technical College President Genandt suggested that the TEA ask the institutions to form a task force to submit input for Goal #10.

**Motion:** Following discussion, Member Beene moved to accept the TEA goals for AY 23, with the edit to Goal #6 to read "Work with Commerce in developing and expanding an apprenticeship model", and the addition of Goal #10 "Based on input from the community and technical colleges, determine the best way to record participation, promote awareness, and emphasize the value of customized training that is occurring at the institutions", as well as the committee goals as presented. Following a second by Member Anderson, the motion carried.

**Excel in CTE Fee Spreadsheet**

Chair Frederick asked Vice President Smathers to share the Excel in CTE Fee spreadsheet. Vice President Smathers informed members that the spreadsheet was sent to them as well as the institution presidents. He explained it is hoped that the spreadsheet can be used by the institutions to compare their fees to those of their peer institutions. He informed members that the process of collecting the Excel in CTE fees data for the upcoming year has started, and Director Henry added that Board staff would be happy to assist the institutions with questions they may have or additional training they may need as they submit their data.

**NEXT MEETING REMINDER**

Chair Frederick reminded members that the next meeting is a regularly scheduled conference call meeting on October 27, 2022, at 10:00 A.M

**ADJOURNMENT**

With no further business, Chair Frederick adjourned the meeting at 11:28 A.M.

Respectfully submitted by:  
Susan Henry, Executive Assistant

## Act on requests for degree and/or certificate programs submitted from community colleges and technical colleges

### Summary

*The Board office received a request from Barton Community College to offer a Technical Certificate C in Agriculture Mechanics – Top Tech.*

*The program addressed all criteria requested and was subject to the 10-day comment period required by Board policy. The program was reviewed by the Technical Education Authority's Program and Curriculum Committee and is recommended for approval by the TEA.*

*10/27/2022*

### Background

Community and technical colleges submit requests for new certificate and degree programs utilizing forms approved by Board staff. Criteria addressed during the application process include, but are not limited to, the following: program description, demand for the program, duplication of existing programs, faculty, costs and funding, and program approval at the institution level.

### Description of Proposed Program:

**Barton Community College (BCC)** requests approval of the following program:

- Agriculture Mechanics - Top Tech (01.0205) – Technical Certificate C/50 credit hours

According to the U.S. Department of Education, Classification of Instructional Programs (CIP Code) 01.0205 Agricultural Mechanics and Equipment/Machine Technology is a program that prepares individuals to maintain and repair specialized farm, ranch, and agribusiness power equipment and vehicles. Curriculum should include instruction in the principles of diesel, combustion, electrical, steam, hydraulic, and mechanical systems, and their application to the maintenance of terrestrial and airborne crop-spraying equipment; tractors and hauling equipment; planting and harvesting equipment; cutting equipment; power sources and systems for silos; irrigation and pumping equipment; dairy, feeding, and shearing operations; and processing systems.

Cross walking the proposed CIP Code (01.0205 Agricultural Mechanics and Equipment/Machine Technology) to occupations resulted in a match to one Standard Occupation Classification code (SOC): 49-3041 Farm Equipment Mechanics and Service Technicians, which is defined as an occupation in which one would diagnose, adjust, repair, or overhaul farm machinery and vehicles, such as tractors, harvesters, dairy equipment, and irrigation systems.

BCC explained that the college has maintained a partnership with Case New Holland (CNH) since 1995, providing continuing education training for currently employed CNH technicians. CNH has now requested BCC develop a program to train an emergent workforce to provide dealerships with a pool of trained individuals. The proposed program consists of a single exit point: a 50-credit hour Technical Certificate C. No accreditation is required for the program.

The Kansas Department of Labor Long-term Occupation Projections 2020-2030 indicate a statewide change of employment for Farm Equipment Mechanics and Service Technicians under SOC 49-3041 of 1.2% annually, with an annual median wage of \$46,480. A high school diploma or equivalent with long-term on-the-job training is the typical education needed for entry. Annual openings equate to 158 jobs per year.

BCC explained that the request from CNH to develop a certificate program was received after the completion of the FY2022 local needs assessment. The long-term occupational projection indicates 45 annual job openings in the BCC region.

Emsi-Burning Glass job posting analytics show that from September 2021 through September 2022, roughly 87 total postings (38 unique postings) were advertised statewide. Emsi-Burning Glass did not have sufficient data to provide a median advertised salary.

Four letters of industry support for the proposed program were received from Bane-Welker Equipment, Bruna Brothers Implement, LLC, KanEquip Inc., and Case New Holland Industrial. Supports and commitments for the program include providing assistance in class and curriculum development, serving on the advisory board, scholarships, internships, interviewing students and providing tours. USD 428 Great Bend High School included a letter of support for the program.

Currently, five institutions offer a similar program based either on CIP code and/or program title. Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2020 K-TIP report.

Kansas Training Information Program						
2020 K-TIP Data for Agricultural Mechanics and Equipment/Machine Technology/Technician						
CIP Code	Program Name	Institution	Total # Concentrators	Total # Graduates	Total # Graduates Exited & Employed	Average Wage: Graduates Exited & Employed
01.0205	Agricultural Mechanics and Equipment/Machine Technology/Technician	Fort Scott Community College	34	15	12	\$53,062
01.0205	Agricultural Mechanics and Equipment/Machine Technology/Technician	Garden City Community College	33	17	17	\$51,436
01.0205	Agricultural Mechanics and Equipment/Machine Technology/Technician	Hutchinson Community College	16	5	*	*
01.0205	Agricultural Mechanics and Equipment/Machine Technology/Technician	North Central Kansas Technical College	22	8	8	*
01.0205	Agricultural Mechanics and Equipment/Machine Technology/Technician	Pratt Community College	8	*	*	*
Total			113	45	37	

(\*) small cell protection applied

BCC explained that collaboration was not attempted for this program application due to the unique nature of the partnership with CNH and the program requested, however the college is open to collaboration opportunities should that arise in the future. The college plans to begin the proposed Agriculture Mechanics - Top Tech program in the fall of 2023.

The college estimates the initial cost of the proposed program at approximately \$1,039,000 for one new, full-time faculty and for facility modifications and renovations. Funding will be provided from the Barton Community College Foundation and American Rescue Plan Funds to support the new program. Mary Foley, Executive Director of Workforce Training Economic Development will assume responsibility for the proposed program.

The proposed program was subject to the 10-day comment period from September 23, 2022, to October 7, 2022, during which no formal comments were received.

### Recommendation

The new program request submitted by Barton Community College for a Technical Certificate C for 50 credit hours in Agriculture Mechanics - Top Tech has been reviewed by the Technical Education Authority's Program and Curriculum Committee and is recommended for approval by the TEA.

## State Innovative Technology Grant Recommendations

### Summary and Staff Recommendation

**Purpose:** *K.S.A. 74-32,430 establishes the Kansas Technology Innovation and Internship program to provide funds to career technical institutions for start-up support for innovative technical courses or programs in emerging technologies, manufacturing, or areas of skill shortages. These funds are appropriated on an annual basis and awarded to institutions through a competitive grant process.*

**Eligible Institutions:** *Public postsecondary career technical institutions delivering approved technical education programs in Kansas.*

10/27/2022

### Criteria for Technology Grant Awards:

- Private business must provide financial or in-kind support, or any combination thereof, to the career technical education institution equaling 100% of the amount of the grant.
- The technical course or program must relate to a business or industry located in the service area of the career technical institution.
- The technical course or program must relate to emerging technologies, manufacturing, or documented areas of skill shortages.
- Upon completion of the project, institutions receiving a grant award must submit all required reports and forms within the required timeframe.

The following is a summary of the proposals and award amounts recommended for consideration:

### **Northwest Kansas Technical College – Cloud & Crypto Computing**

**\$39,493**

NWKTC is requesting grant funds to purchase new innovative computer equipment, 5 sets of student equipment, and partial instructional salary to provide students with the necessary skills and related technical information to work as an entry-level application developer in the industry.

### **Business/Industry Partner: Goodland Tech – Goodland, KS**

- \$60,000 industry in-kind match toward a dedicated recruiter of students for NWKTC's Cloud & Crypto computing program.

### **Salina Area Technical College – Diesel Technology**

**\$16,984**

SATC is requesting grant funds to purchase repair parts for the truck donated by Coy Enterprise toward this project. This is a great opportunity for SATC students to learn and train on a current OTR truck and on a current to industry automated transmission.

### **Business/Industry Partners: Coy Enterprise – Lindsborg, KS**

#### **Truck Center Companies – Salina, KS**

- \$24,500 total match
  - **Coy Enterprise** - \$15,000 in-kind donation and donation of a 2015 International Terrastar SFA 4x4 Truck
  - **Truck Center Companies** - \$9,500 in-kind donation, D12 Automated Transmission and HVAC Parksmart Unit

### **Salina Area Technical College – Automotive Technology**

**\$14,581**

SATC is requesting grant funds to purchase a new Coats Electronic Self-Mounting Wheel Balancer. Students will be able to train on the most current equipment by using an electronic self-mounting tire balancer. The college strives to be able to teach its students on a variety of equipment to prepare them to enter the workforce with little on-the-job training.

### **Business/Industry Partner: Catlett Automotive South – Salina, KS**

- \$28,484 donation toward the purchase of a new Coats Electronic Self-Mounting Wheel Balancer

**Washburn Institute of Technology – Plumbing**

**\$18,916**

Washburn Tech is requesting grant funds to purchase plumbing tools, urinals, and student tool kits. These grant funds will enable the program to purchase additional equipment, and purchase Student Tool Kits to meet the needs of economically disadvantaged students who may be unable to afford the costs to purchase their own tools.

**Business/Industry Partners: Pat Plumbing, Heating & Air – Topeka, KS  
Ferguson, Topeka Branch – Topeka, KS**

- \$18,916 total match
  - **Pat Plumbing, Heating & Air** - \$2,500 in-kind donation for tools and equipment and \$10,000 unrestricted cash donation
  - **Ferguson** - \$6,416 in-kind donation of water heaters

**North Central Kansas Technical College – Automotive Technology**

**\$68,100**

NCK Tech is requesting grant funds to purchase an Electric Vehicle (EV) and related equipment. Ford has experienced a strong demand for their EV models and the need for future technicians to not only understand EV operation in theory, but experience hands-on learning is important for automotive employers across Kansas.

**Business/Industry Partner: Ford Motor Company – Beloit, KS**

- \$68,100 total match - donation of vehicles, access to Ford service tools and software, and curriculum for students to earn Ford certifications

**Recommendation:**

Staff has reviewed the proposals and presents them for discussion and approval by the Kansas Postsecondary Technical Education Authority.

## **TEA Member Reimbursement Guidelines**

### **Summary**

*As defined by Board policy, for TEA members to receive reimbursement for travel and meeting attendance, they must follow the attached guidelines.*

*10/27/2022*

### **Intent**

A review of the travel and meeting reimbursement policy will be given to TEA members to ensure everyone understands the guidelines and processes involved.



## KANSAS BOARD OF REGENTS

### General Guidelines for Technical Education Authority Member Reimbursement October 2022

#### Policy:

1. Technical Education Authority members are entitled to salary compensation, subsistence and travel allowances for attendance at the following activities:
  - a) TEA meeting attendance; or
  - b) Delivering presentations to a legislative committee, or Board of Regents, or meetings with legislators or other officials concerning higher education when coordinated by BOR staff.
2. Technical Education Authority members are entitled to subsistence and travel allowances when participating in matters of educational interest to the State of Kansas and scheduled campus visits to community and technical colleges as assigned by the Authority. Travel requests for attendance of these events must include a written statement describing the business purpose of the event and be approved in advance by the TEA Chair. To request travel approval, email the TEA Chair, and copy board staff at [kborfinance@ksbor.org](mailto:kborfinance@ksbor.org).
3. Salary compensation is for time spent in attendance at activities. The subsistence allowance is reimbursement for lodging and meal expenses. The travel allowance is reimbursement for mileage and toll expenses.

#### Procedures:

##### Salary-

Board staff will automatically process salary compensation based on confirmation of attendance at regular Authority meetings. The process to initiate salary compensation for attendance at all other activities will be dependent on information provided on the Travel Expense Reimbursement Form.

##### Travel-

The Finance Assistant shall provide a pre-populated Technical Education Authority Members Travel Expense Reimbursement Form for each TEA member for the regularly scheduled board meetings and other known travel events. The pre-populated form shall specify the date of travel, destination, number of round-trip miles, estimated toll expenses, purpose of travel, and number of travel and meeting days. To request reimbursement, the TEA member will review, state yes or no under the lodging heading, edit any of the pre-populated information as necessary, make additions for travel events not included, and sign the reimbursement form.

## **Legislative Update**

### **Summary**

*The Technical Education Authority (TEA) will receive a brief legislative update.*

*10/27/2022*

### **Intent**

Director Matt Casey will provide the TEA with a legislative update.

## Military Articulation Update

### Summary

*U.S. Military experts, Army University, Kansas National Guard, Kansas postsecondary institutions, and Board staff have collaborated to award credit for prior learning to service members based on their Military Occupational Code (MOC) and their skill level (based on military schooling). Kansas is finalizing a grant opportunity from the Lumina Foundation and the Military Credentialing Advancement Initiative (MCAI) to partner with universities to broaden articulations across all branches of the military. This initiative targets specific occupations seeking to expand opportunities for service men and women of color. 10/27/2022*

### Background

Kansas is a member state of the Midwest Higher Education Compact (MHEC). MHEC was awarded a \$900,000 grant from the Lumina Foundation in 2013 to assist the translation of military competencies to specific college credit and credentials. Through this initiative, the Multi-State Collaborative on Military Credit (MCMC) was formed, which exists to facilitate a 13-state partnership. The mission is to translate competencies acquired by veterans through military training and experiences toward college credentials. Board staff created the Kansas Collaborative on Military Credit (KS-CMC) Advisory Committee to guide and support strategies to maximize opportunities for service members to earn credit for military training leading to attainment of certificates, credentials, and degrees. Board staff created and maintains a Military Articulation Portal to assist servicemembers as they seek college credit for military learning. Kansas serves as a model for the nation for awarding credit to service members, and Kansas institutions continue to increase the number and type of credit hours awarded for military service.

### Project Update

- Kansas is finalizing a grant awarded in September of 2020 to create new pathways for service members and veterans in four occupational areas with high percentages of minority populations:
  - Supply Administration
  - Combined Personnel and Administration
  - Warehousing and Equipment Handling
  - Food Service
- The objective was to create innovative pathways leading to stackable credentials which recognize military-based learning
- Universities were required to have two-year college partners and address at least one of the occupational areas and each of the Kansas universities indicate they plan to continue the effort to broaden articulations after the grant is completed
- Several Universities used grant funds to increase effectiveness of interactions with military-connected students seeking credit for military learning and/or transfer credits through staffing and/or training
- Kansas has been invited to present and demonstrate the Military Articulation Portal to nationwide audiences seeking to assist servicemembers with credit for prior learning
- The project has been extended through December 2022

This is for information purposes only. No action is required.

## High School Equivalency Update

### Summary

*Per statute (K.S.A. 72-4530), the Kansas Board of Regents provides administration for high school equivalency in the State of Kansas. Kansas utilizes the GED test, and comparison data is evaluated to measure progress and growth of the program. The Governor signed the approval for the Kansas Pathway to Career Diploma program on April 10, 2019, it was approved by the TEA on May 30, 2019. Kansas issued the first Kansas Pathway to Career Diplomas in January of 2021. Kansas has two diploma options for those wishing to obtain the Kansas State High School Diploma.*

*10/27/2022*

### Background

The Kansas Board of Regents issues the Kansas State High School Diploma through the successful completion of the 2014 series GED exam and the Kansas Pathway to Career.

The 2014 GED exam is a four-subject high school equivalency test that measures skills required by high schools and requested by colleges and employers. The four subjects are Science, Social Studies, Mathematical Reasoning, and Reasoning Through Language Arts.

The Kansas Pathway to Career High School Equivalency program was designed for the busy adult that has not completed their high school education nor is currently enrolled in a high school program. This program allows a student to work toward their high school completion as well as obtaining a college certificate or credential. Once an individual completes and passes the program requirements, a Kansas State High School Diploma from the Kansas Board of Regents is issued.

**GED STATISTICS**

	<b>July 1, 2019-June 30, 2020 (FY 2019-2020)</b>	<b>July 1, 2020-June 30, 2021 (FY 2020-2021)</b>	<b>July 1, 2021-June 30, 2022 (FY 2021-2022)</b>
GED.com Accts	1,299	7,588	6,923
GED Tests Taken	7,885	8,309	8,069
Test Takers	2,491	2,576	2,474
Completers	1,644	1,749	1,650
Passers	1,325	1,431	1,364
Pass Rate	81%	82%	83% KS/76% Natl
GED Ready Tests Taken	4,849	9,667	10,840
College Ready	18%	21%	20%
College Ready + Credit	5%	6%	6%
Compulsory Approvals (Ages 16, 17)	509	537	636
GED.com Accts (16, 17)	241	620	719
GED Tests Taken (16, 17)	1,160	1,284	1,405
Test Takers (16, 17)	350	396	415
Completers (16, 17)	242	255	287
Passers (16, 17)	225	238	266
Pass Rate (16, 17)	93%	93%	93%
GED Ready Tests Taken (16, 17)	864	2,353	2,958
Scoring-College Ready (16, 17)	23%	18%	28%
Scoring-College Ready + Credit (16, 17)	5%	4%	9%

## KANSAS PATHWAY TO CAREER DIPLOMA REQUIREMENTS

### Eligibility Requirements

- Currently 21 or older
- Has not been awarded a high school diploma nor currently enrolled in a high school program
- Has been accepted into a Kansas Adult Education Program
- Demonstrated high school equivalency by meeting the criteria established by the state board of regents
- Declared an AO-K career pathway interest

### High School Equivalency Requirements

- Provide proof of completion of an **approved** AO-K pathway at a Kansas community or technical college
- Where applicable, provide proof of the industry-recognized credential as appropriate to the AO-K pathway
- Earned an ACT Nationally Recognized Career Readiness Credential at the Silver, Gold or Platinum level
- Demonstrate high school equivalency in **one** of the following math areas:
  - Math
    - Scoring a 145 or above on the GED Math test (must be 2014 series)
    - Scoring an 18 or above on the ACT Math test
    - Scoring a 596 or above on the TABE 11/12 Math test
    - Scoring a 250 or above on the Accuplacer Quantitative Reasoning, Algebra and Statistics test
    - Scoring a 5 or above on the ACT WorkKeys Applied Math test
    - Passing College Algebra with a grade of a C or above from an accredited postsecondary institution
    - Passing Contemporary and Essential Math with a C or above from an accredited postsecondary institution
- Demonstrate high school equivalency in **one** of the following English Language Arts areas:
  - English Language Arts
    - Scoring a 145 or above on the GED Language Arts (must be 2014 series)
    - Scoring an 18 or above on the ACT Reading test
    - Scoring a 596 or above on the TABE 11/12 Reading test
    - Scoring a 255 or above on the Accuplacer Reading test
    - Scoring a 5 or above on the ACT WorkKeys Workplace documents test
    - Passing English Composition 101 with a grade of a C or above from an accredited postsecondary institution
- Civics Requirement
  - Score at least a 70% or above on the Civics test

### **Participating Kansas Adult Education Programs**

- Barton Community College
- Butler Community College
- Colby Community College
- Cowley Community College
- Dodge City Community College
- Garden City Community College
- Highland Community College
- Hutchinson Community College
- Johnson County Community College
- Kansas City Kansas Community College
- Labette Community College
- Manhattan Area Technical College
- Neosho County Community College
- Paola Adult Education Center
- Salina Adult Education
- Seward County Community College
- Washburn Tech
- WSU Tech

### **KANSAS PATHWAY DATA**

- 42 have credentialed since January of 2021. 27 are Corrections Graduates.
- Career Pathways chosen: Welding, Manufacturing Technology, Aviation Maintenance, Electromechanical Maintenance, CNC Operator, IT Essentials
- Educational Partners: Barton Community College, Cowley Community College, WSU Tech

## Adult Education Update

### Summary

*The Kansas Board of Regents serves as the State Eligible Agency (SEA) for the Workforce Innovation and Opportunity Act (WIOA) Title II Adult Education and Family Literacy Act (AEFLA) grant. The board office chooses providers based on a competitive grant process and distributes funds using a performance-based funding formula. Additionally, board staff provide technical assistance, monitor local program compliance, and report data to the U.S. Department of Education's Office of Career, Technical, and Adult Education (OCTAE). Staff will provide an overview of FY2022 activities and performance.*

10/27/2022

### 2022 Adult Education Staff Activities

Board staff continue to provide high-quality professional development to local Adult Education programs, monitor programs for compliance, and report federal data.

#### *Professional Development*

Professional development initiatives for Adult Education program directors and staff throughout the state are on a continual basis every year. Ongoing standard professional development activities include College and Career Readiness Standards (CCRS) training, LINC opportunities via Zoom, the Kansas Adult Education Association Conference (KAEA), Commission on Adult Basic Education (COABE) Conference, and Student Achievement in Reading (STAR) initiative. The CCRS training lays the groundwork for Adult Education instructors to provide the standards-based instruction needed to prepare students for postsecondary education. STAR equips instructors with the tools they need to improve student reading skills by focusing on evidence-based reading instruction for intermediate level students.

New professional development opportunities were offered, including the "Becoming an Adult Educator" course and Teaching Skills That Matter (TSTM). Becoming an Adult Educator training is a fundamental introduction for those who come to the Adult Education profession from other backgrounds by providing a general understanding of Adult Education, as well as instructor strategies to improve classroom interaction and learning. Teaching the Skills That Matter in Adult Education (TSTM) is an OCTAE-funded national training and technical assistance initiative designed to build capacity with improving instruction in adult basic skills classes. The training happened through state teams of four nominated teachers and a state professional development leader. The state teams participated in an 8-month cohort training with other state teams.

In addition, a statewide resource repository was created so that program directors as well as instructors could share and discuss a variety of topics such as the Program Achievement Module (PAM), lesson plans, and other resources.

Board staff plan to collect the impact of these projects in FY23 and enhance the availability of online professional development for Kansas adult educators.

#### *Program Monitoring*

Board staff will resume conducting in-person program monitoring visits to review local programs practices and ensure compliance. Board staff will also conduct desk monitoring of program data quarterly and review financial transactions in the fall, spring, and at the end of the fiscal year.

#### *Federal Reporting*

Program performance data and a Data Quality Report for Fiscal Year 2022 were submitted to OCTAE on October 3<sup>rd</sup>, with narrative and financial reports due on January 3<sup>rd</sup>. Adult Education performance data collected and reviewed throughout the year is matched with the Kansas Department of Labor and KBOR postsecondary data to produce the federal reporting tables that are then submitted to the federal system.

### *FY2022 Adult Education Program Performance*

While still experiencing the effects of the COVID-19 pandemic, Adult Education programs in Kansas increased enrollment across the state by 20% compared to FY2021, and 58.6% of Kansas Adult Education participants demonstrated a measurable skill gain, well above the national five-year average of 41.13%. The GED® pass rate in Kansas also exceeded the national average at 83% in FY2022, compared to 76% nationwide. Although Adult Education programs often serve disadvantaged and disenfranchised populations, including over 700 individuals in correctional facilities and over one-third of all participants reporting one or more barriers to education or employment, over 30% of participants achieved a postsecondary credential during enrollment with Adult Education or within one year of exit. Increasing access and services are key goals for FY2023. Programs continue to adapt to changing needs in FY2023, with most offering in-person, online, and hybrid instruction options. Across the state, there has been considerable demand for in-person classes; within the first quarter of the year, programs have already surpassed 50% of the total enrollment from FY2022.



# Kansas Board of Regents Adult Education FY2022

## Adult Education Enrollment

English as a Second Language (ESL)	2229
Adult Basic Education (ABE)	2923
Adult Secondary Education (ASE)	61
<b>Total</b>	<b>5213</b>

*FY2022 enrollment increased 20% over FY2021!*

## Status at Program Entry

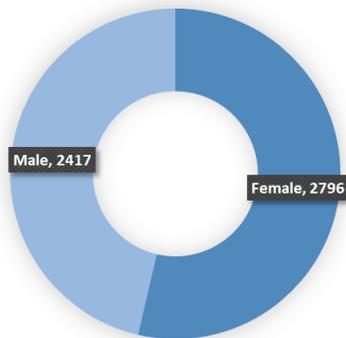
Employed	2849
Unemployed or Pending Termination	1405
Not in Labor Force	959
Participants in Correctional Facility or Program or Other Institutional Setting	716

## Participant Characteristics

### Age

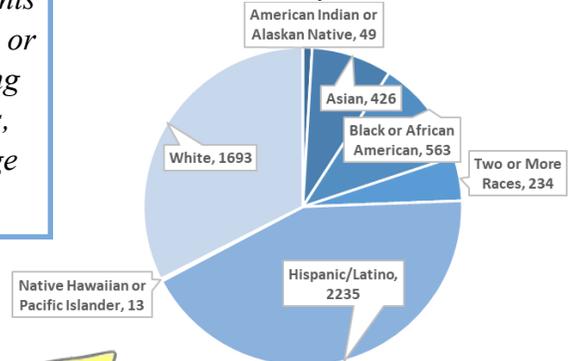


### Gender



*Over one-third of participants enter the program with one or multiple barriers, including homelessness, disabilities, lack of childcare, language barriers, and more.*

### Ethnicity



*58% of participants achieved an educational gain or a secondary diploma*

*Over 30% of participants earned a postsecondary credential*

*Nearly 5% of participants entered with less than a 6th-grade education*

*20 Adult Education providers serving over 50 sites*

*83% GED® pass rate, compared to 76% nationally*

*Adult Education participants engaged in 459,276 hours of instruction*

**Kansas  
Adult  
Education  
Fast Facts**

## **TEA Responsibilities and Activities**

### **Summary**

*The attached document identifies areas of TEA responsibilities as defined by statute and as assigned by the Board.*

*10/27/2022*

### **Intent**

This information is provided to TEA members annually as a reminder of the TEA's responsibilities as defined by statute and assigned by the Board.

## **KANSAS POSTSECONDARY TECHNICAL EDUCATION AUTHORITY (TEA)**

### **Purpose**

To accommodate an increased interest and focus on postsecondary technical education in the state, the 2007 Kansas Legislature created the Kansas Postsecondary Technical Education Authority (TEA) to work under the auspices of the Kansas Board of Regents (Regents) and to make recommendations to the Regents regarding the coordination, statewide planning and improvements/enhancements to the postsecondary technical education system.

### **Responsibilities and Activities**

The legislation (K.S.A. 74-32,402) provides that the TEA shall have delegated authority from the Regents to:

- 1) Coordinate statewide planning for postsecondary technical education, new postsecondary technical education programs and contract training;
- 2) Recommend rules and regulations for the supervision of postsecondary technical education for adoption by the Regents;
- 3) Review existing and proposed postsecondary technical education programs and program locations and make recommendations to the Regents for approval or disapproval of such programs for state funding purposes;
- 4) Make recommendations to the Regents for state funding of postsecondary technical education;
- 5) Develop benchmarks and accountability indicators for postsecondary technical education programs and make recommendations to the Regents related thereto, for purposes of state funding;
- 6) Study, develop and advocate a policy agenda for postsecondary technical education;
- 7) Coordinate the development of a seamless system for the delivery of technical education between the secondary-school level and the postsecondary-school level.
- 8) Conduct studies to develop strategies and programs for meeting the needs of business and industry;
- 9) Report on the performance of its functions and duties to the Regents and the legislature;
- 10) Coordinate development of a seamless system for the delivery of technical education between secondary and postsecondary program levels; and
- 11) Develop and recommend to the Regents a credit hour funding distribution formula for postsecondary technical training programs that (i) is tiered to recognize and support cost differentials in providing high-demand high-tech training, (ii) takes into consideration target industries critical to the Kansas economy, (iii) is responsive to program growth and (iv) includes other factors and considerations as deemed necessary or advisable; and establish and recommend to the state Regents the rates to be used in such funding distribution formula.

The Regents has also requested that the TEA assume responsibility for the administrative process on the following activities and report the results back to the Regents:

- 1) State grants involving only two-year colleges
- 2) Program approval for two-year colleges (including WSU Tech)
- 3) Adult Education/AO-K updates
- 4) Carl D. Perkins updates

# Workforce Development Responsibilities & Organizational Structure

## Summary

*Responsibilities and personnel continue to evolve within KBOR, and more specifically, the Workforce Development group. The intent of this discussion is to ensure that TEA members have a general idea of KBOR's organizational structure and a detailed understanding of the Workforce Development group's organization and responsibilities.*

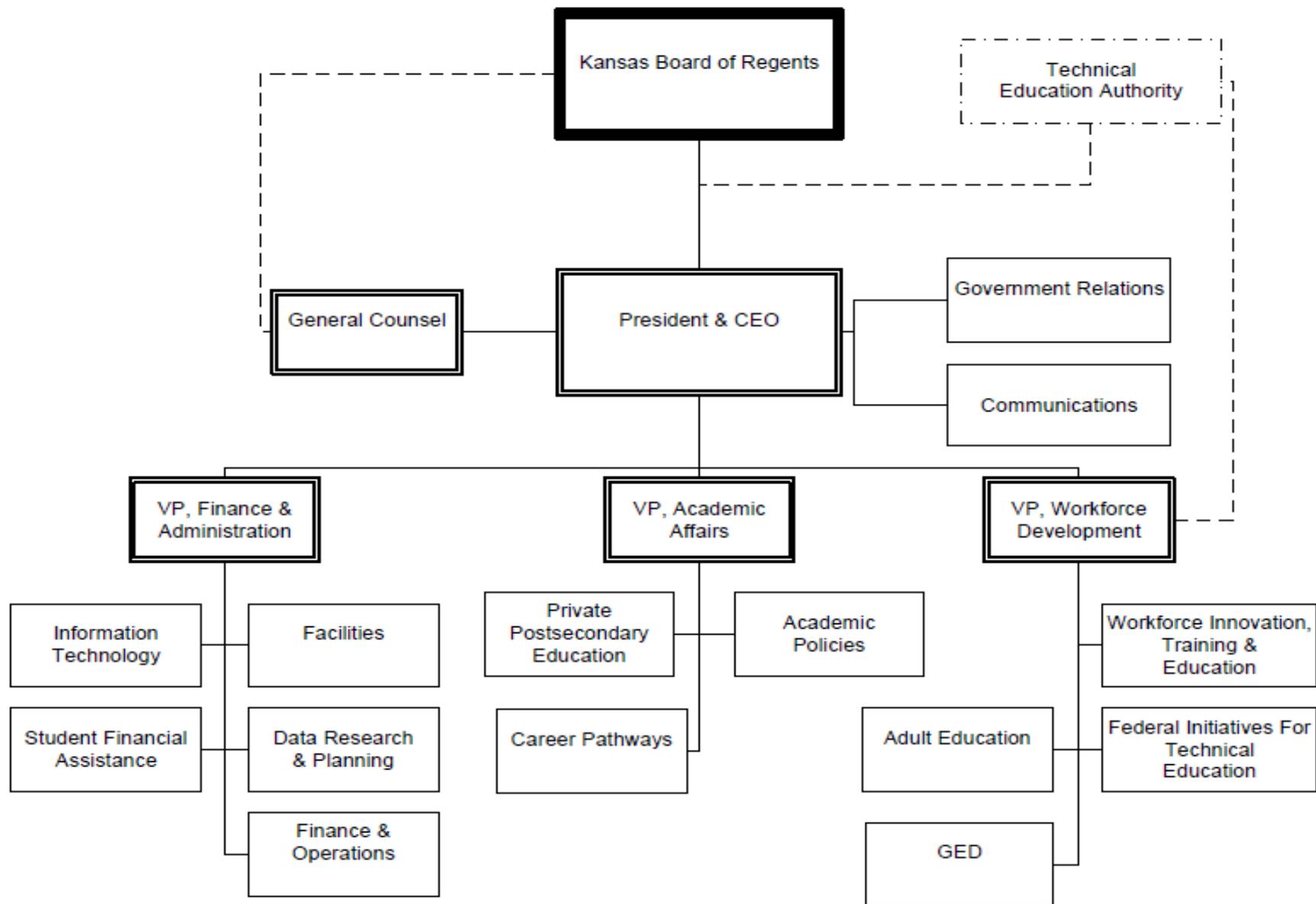
10/27/2022

## Intent

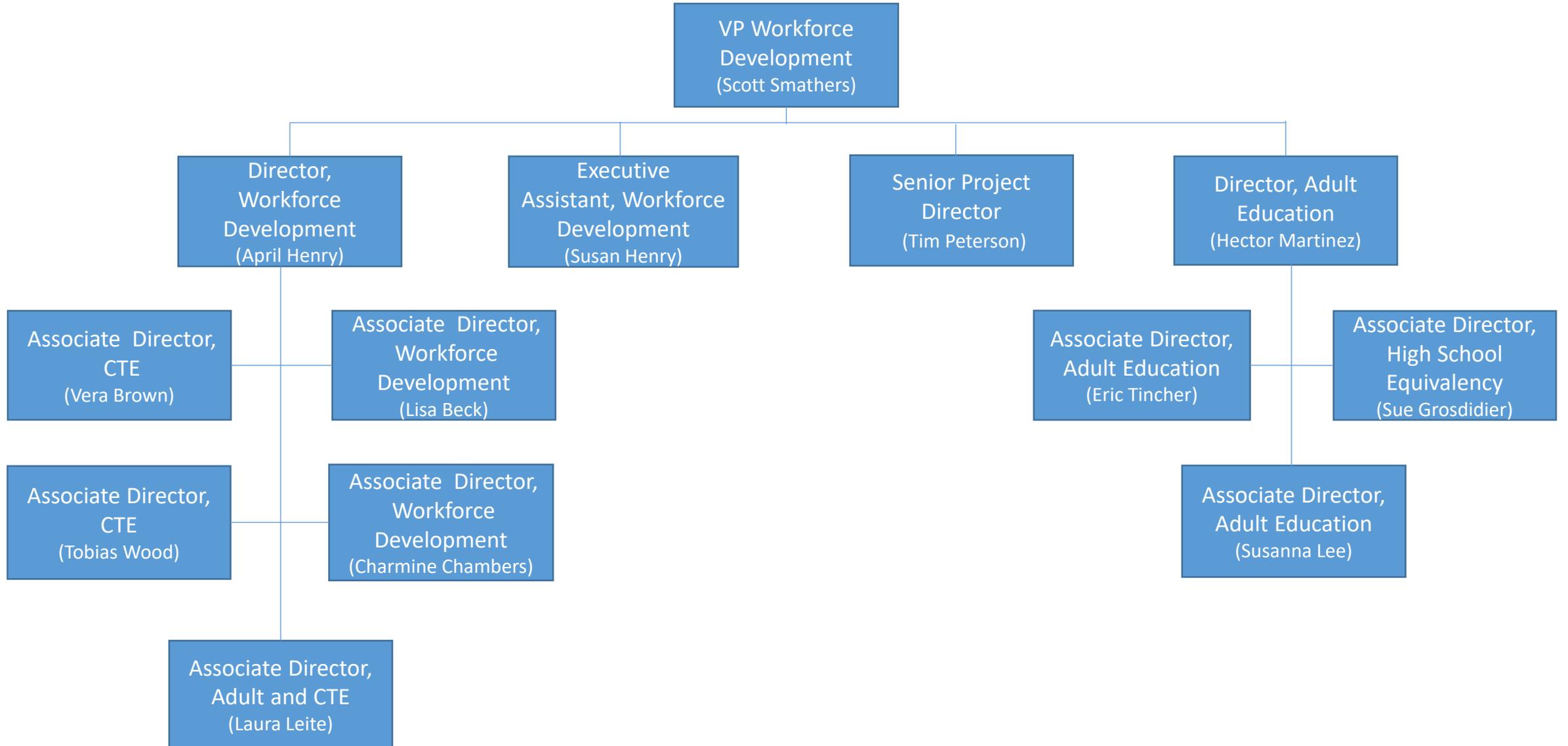
To provide TEA members with a better understanding of the overall KBOR organization and specifically the Workforce Development group's structure and primary responsibilities.

## WFD Significant Programs and Projects

- TEA Support
- CTE Program reviews (new and existing)
- Adult Education WIOA funds (grants, training, audits, RFP's, etc.)
- Carl Perkins grant (grants, training, marketing, audits, state plan, etc.)
- KTIP Report
- High School Equivalency Testing and Records Management
- Nursing Grant
- Engineering Grant
- Technology Innovation & Internship Grant
- Program Alignment
- Military Articulations
- Micro-Internships
- College Visits
- MOA Audits
- Promise Scholarship Act
- Strategic Plan Pillar 2 and 3 Efforts
- Workforce AID Support
- Service Area Coordination for the 2-year sector
- Excel in CTE program and fee review
- Credential Engine
- Accelerating Opportunity: Kansas
- Legislative Requests
- Department of Corrections Assistance
- Department of Commerce Assistance
- State Department of Education partnership
- Transfer and Articulation Support
- Technical Assistance with Data Collections



# KBOR Workforce Development Organization



## TEA Goals for AY 2023

### Summary

*During the September TEA meeting, the following goals were approved with a request that two changes be made. The proposed changes were made and have been noted on this document for the TEA's review.*

10/27/2022

### TEA Goals 2022-2023

- 1 Support Kansas Board of Regents 2022-2023 goals and advocate for all public postsecondary institutions
- 2 Finish extraordinary cost review for the remaining programs
- 3 Review the cost model to give TEA members and others a better understanding of how it works.
- 4 Work with Commerce and KSDE in developing definitions, guidelines, and processes for work-based learning (apprenticeships, internships, work experience, etc.)
- 5 Improve CTE program alignment between KSDE and the postsecondary institutions based on business and industry input. Included in this effort will be establishing and publishing best practices that increase the number of students that earn industry certifications and/or postsecondary credentials
- 6 Work with Commerce in developing and expanding an apprenticeship model
- 7 Review and make recommendations for high wage, high demand, critical need, and qualified transfer programs in the four general fields of study identified in the Promise Act Scholarship
- 8 Continue ongoing Excel in CTE fee reviews
- 9 Improve communication with school districts in Kansas by expanding available information continued work on needs assessments, and improving the website navigation
- 10 Based on input from the community and technical colleges, determine the best way to record participation, promote awareness, and emphasize the value of customized training that is occurring at the institutions

### Committee Goal Assignments

#### Advocacy & Marketing Committee

1. Improve communication with school districts in Kansas by expanding available information, continued work on needs assessments, and improving the website navigation

#### Budget & Finance Committee

1. Finish extraordinary cost review for the remaining programs

#### Technical Program & Curriculum Committee

1. Work with Commerce and KSDE in developing definitions, guidelines, and processes for work-based learning (apprenticeships, internships, work experience, etc.)
2. Improve CTE program alignment between KSDE and the postsecondary institutions based on business and industry input. Included in this effort will be establishing and publishing best practices that increase the number of students that earn industry certifications and/or postsecondary credentials
3. Work with Commerce in developing and expanding an apprenticeship model

4. Review and make recommendations for high wage, high demand, critical need, and qualified transfer programs in the four general fields of study identified in the Promise Act Scholarship
5. Continue ongoing Excel in CTE fee reviews
6. Based on input from the community and technical colleges, determine the best way to record participation, promote awareness, and emphasize the value of customized training that is occurring at the institutions