

KANSAS BOARD OF REGENTS
KANSAS INNOVATIVE TECHNOLOGY GRANT
FY25 REQUEST FOR PROPOSALS

K.S.A. 74-32,430 establishes the Kansas Technology Innovation and Internship program to provide “Start-up support for innovative technical courses or programs in emerging technologies, manufacturing, or areas of skill shortages; ...”

OVERVIEW

The Kansas Board of Regents (KBOR) announces the availability of approximately **\$150,000** in Innovative Technology Grant funds to be awarded to community and technical colleges as a cost-reimbursement grant through a competitive process. The opportunity is afforded through the Kansas Technology and Internship Grant fund, which supports innovative technical courses or programs in emerging technologies or areas of skill shortages. The targeted programs for this fund are high-growth, high-wage, and/or high-skill occupations with higher-than-average job vacancy rates or projected growth rates. Successful applications will include a strong partnership and alignment with industry.

PARTICIPATION

Institutions eligible to participate in this initiative include Kansas community and technical colleges and Washburn University Institute of Technology. For purposes of this provision, “career technical education institution” shall mean any “community college,” “technical college” or “institute of technology,” as those terms are defined in K.S.A. 74-32,407, and amendments thereto.

Grant Specifics:

1. The technical course or program must be new to Kansas or be an existing program with a new innovative component or new delivery format;
2. The technical course or program must relate to a business or industry located in the service area of the career technical institution;
3. The technical course or program must relate to emerging technologies, advanced manufacturing, or documented areas of skill shortages; and
4. The proposal must include a sustainability plan for continuing the program beyond grant period, a detailed budget and budget narrative, as well as documentation and explanation of the business/industry match.

Note: Successful proposals will likely include industry-endorsed certificates and multiple entry/exit points supporting a career pathway.

APPLICATION REQUIREMENTS

- Institution will identify a private business/industry partner(s). The private business/industry partner must provide a one-to-one dollar financial or in-kind match (or any combination thereof) equaling at least 100% of the amount of the grant request. The match must be specifically dedicated to the program.
 - A letter of support from the private business/industry partner must accompany the application. Letter must validate the exact dollar-for-dollar monetary match amount and/or in-kind match value including itemized details (i.e., specific items/activities provided as match).
- **Allowable Expenditures:** Include instructional salaries, equipment, curriculum development, training, and other related costs pre-approved by Board staff and itemized in the application budget.

- **Funding Restrictions:** Unallowable expenditures include but are not limited to indirect costs, general classroom equipment and supplies, administrative fees, new construction, vehicles, food, and marketing.
- **All applications are due by October 3, 2024.** Applicants must complete, sign/date, and submit applications electronically to WFDgrants@ksbor.org. *Electronic signatures are accepted.*
- **Required Application Documents:**
 1. Completed Application Packet
 - a. Cover Page
 - b. Budget Form – Signed/dated by the institution president
 - c. Budget Narrative
 - d. Proposal Narrative
 - e. DA-146a/Contractual Provisions Attachment – Dated
 - f. Assurances – Signed/dated by the institution president
 2. Signed letter of support from the business/industry partner(s) including:
 - a. specific monetary match amount
 - b. specific in-kind match monetary value with itemized details (i.e., items/activities provided)
 3. Job description(s) for any faculty hired with grant funds
- Proposals exceeding page limits will **not** be reviewed.
 - The entire application packet must be submitted as one PDF document (15 page maximum)
 - Completed application form is limited to 10 pages, including the cover page and budget
 - Supporting documentation is limited to 5 pages (industry letter, job descriptions, etc.)

TIMELINE

October 3, 2024 – Application submission deadline.

October 17, 2024 – Presentation to TEA Budget & Finance Committee for recommendation (Virtual).

October 31, 2024 – Presentation to Technical Education Authority for approval (Virtual).

May 15, 2025 – Award period ends. All expenditures must be completed.

June 2, 2025 – Final Report submission deadline.

FUNDING SPECIFICS

KBOR reserves the right, based on the type, number, and quality submissions, to fund applications at either a lower or higher amount, fund a smaller or larger number of projects, award a smaller amount than requested, and/or not award all available funds.

Upon approval of the grant application and implementation of grant activities, an institution may request 100% of the grant funds from KBOR Finance and Administration. Any unspent funds must be returned to KBOR by **June 2, 2025**.

REPORTING REQUIREMENTS

At the conclusion of the award period, the following documents must be submitted electronically to WFDgrants@ksbor.org by **June 2, 2025**:

1. Final Narrative Report
2. Final Expenditures Report, with signatures
 - a. Must include the actual expenditures of state funds for each approved budget item
 - b. Must include an explanation of how the business/industry match was expended or otherwise utilized to support this project.
3. Copy of all receipts/invoices paid with state funding

Required application and reporting forms are posted with this notice.

For more information, contact WFDgrants@ksbor.org.