

**System Council of Chief Academic Officers  
Minutes**

**Wednesday, September 17, 2014**

**8:15 a.m.**

**Kathy Rupp Conference Room  
Kansas Board of Regents**

The System Council of Chief Academic Officers met in the Kathy Rupp Conference Room, Kansas Board of Regents, Topeka, Kansas, at 8:15 a.m. on Wednesday, September 17, 2014.

**Members Present:**

Jon Marshall, Allen County Community College	Bill Backlin, Cloud County Community College
David Cordle, Emporia State University	Jeff Vitter, University of Kansas
Lynette Olson, Pittsburg State University	Randy Pembroke, Washburn University
Chris Crawford, Fort Hays State University	Sheree Utash, Wichita Area Technical College
April Mason, Kansas State University	Sara Harris, Independence Community College
Rich Muma for Tony Vizzini, Wichita State University	Karla Fisher, Butler County Community College

**Board Staff**

Gary Alexander, Jean Redeker, Karla Wiscombe, Jacqueline Johnson, and Susan Fish

**Others Present:**

Sara Rosen, University of Kansas; Ruth Dyer, Kansas State University; David Rintoul, Kansas State University; Julie Dainty, Pittsburg State University; Gina Crabtree, Wichita State University; Bruce Exstrom, Garden City Community College; Sheryl Lidzy, Emporia State University; Alysia Johnston, Coffeyville Community College; Sandra Bergquist-Beringer, University of Kansas Medical Center; Duane Dunn, Seward County Community College; Andy Anderson, Johnson County Community College; Steve Loewen, Flint Hills Technical College; Thad Russell, Dodge City Community College; Steve Vacik, Colby Community College; Joe Varrientos, Pratt Community College; and Penny Quinn, Barton County Community College

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**Approve Minutes of June 18, 2014 Meeting Minutes**

Lynette Olson moved, and David Cordle seconded the motion, to approve the June 18, 2014 minutes as submitted. Motion carried unanimously.

Updates

**Transfer and Articulation Council (TAAC)**

Karla Wiscombe provided BAASC with an update on the Transfer and Articulation Council. The 2014 Kansas Core Outcomes Group Project Meeting was held on September 12, 2014 at Johnson County Community College. 264 participants pre-registered and 300 attended. The courses reviewed had been prioritized based on information provided by institutions (which courses are suited for transfer and courses offered at most of the institutions). Eleven courses were reviewed. The reports from each group are due in two weeks.

### **Reverse Transfer Procedures Sub-Team – Karla Fisher**

SCOCAO reviewed the draft Reverse Transfer Procedure dated September 9, 2014. The procedure addresses transfer between the universities and the community colleges. It was noted, for the purposes of this procedure, Washburn University should be treated as both a university and a college.

SCOCAO approved by consensus 45 credit hours as a parameter for the data pull and to use “opt-in” for transferring transcripts and require a yearly review of the process. The draft Reverse Transfer Procedure will be taken to the System Council of Presidents and the Governance Committee once the procedures are completed.

### Discussion

#### **HLC Guidelines and Their Application to Concurrent Course Offerings for High School Students**

April Mason presented issues with aligning with HLC regarding credentials for faculty teaching concurrent enrollment.

Discussion followed:

- The interpretation of HLC Guidelines regarding credentials for faculty teaching concurrent enrollment courses
- Each campus should have a consistent procedure for qualifying faculty to teach concurrent enrollment courses
- At its October meeting, Kansas Council of Instructional Administrators (KCIA) will develop a list of courses current concurrent enrollment faculty and campus faculty need to meet HLC credentials
- Community colleges asked universities to work collaboratively to provide needed graduate level course work for concurrent enrollment faculty and campus faculty

### **Credit for Prior Learning**

Gary Alexander will be distributing a questionnaire on credit for prior learning to collect information on the process each institution uses regarding credit for prior learning. This questionnaire will be sent to the chief academic officers to distribute to the appropriate institutional staff.

### Other Business

#### **Tilford Conference**

Sheryl Lidzy announced the dates for this year’s Tilford Conference – October 20 and 21, 2014 at Emporia State University.

In an effort to increase awareness of diversity and multiculturalism in Kansas, the planning committee has considered the following questions:

- What is the state of diversity in Kansas?
- What are we doing to change our institutions?
- What are we doing with diversity?
- Are we being successful?
- If we are successful, how are we doing it?
- If not, what can we do to make it more successful?
- How do we measure diversity?

Karla Fisher moved, and Lynette Olson seconded the motion, to adjourn. Meeting adjourned at 9:24 a.m.