

**System Council of Chief Academic Officers
Minutes**

**Wednesday, April 15, 2015
8:30 a.m.**

**Kathy Rupp Conference Room
Kansas Board of Regents**

The System Council of Chief Academic Officers met in the Kathy Rupp Conference Room, Kansas Board of Regents, Topeka, Kansas, at 8:30 a.m. on Wednesday, April 15, 2015.

Members Present:

Jon Marshall, Allen County Community College	Karla Fisher, Butler Community College
David Cordle, Emporia State University	Jeff Vitter, University of Kansas
Lynette Olson, Pittsburg State University	Tony Vizzini, Wichita State University
Chris Crawford, Fort Hays State University	April Mason, Kansas State University
Randy Pembroke, Washburn University	Sheree Utash, Wichita Area Technical College
Bill Backlin, Cloud County Community College	

Board Staff

Gary Alexander, Jean Redeker, Karla Wiscombe, Jacqueline Johnson, Susan Fish, and Cynthia Farrier

Others Present:

Sara Rosen, University of Kansas; Ruth Dyer, Kansas State University; Rick Muma, Wichita State University; David Rintoul, Kansas State University; Andy Anderson, Johnson County Community College; Lorie Cook-Benjamin, Fort Hays State University; Eric Deyo, Fort Hays State University; Cindy Hoss, Hutchinson Community College; Julie Dainty, Pittsburg State University; Julie Samuels, Pittsburg State University; Steve Loewen, Flint Hills Technical College; Alysia Johnston, Coffeyville Community College; Kim Krull, Butler Community College; Danny Gillum, Dodge City Community College; and Penny Quinn, Barton County Community College

Approve Minutes of March 11, 2015 Meeting

Lynette Olson moved, and Randy Pembroke seconded the motion, to approve the March 11, 2015 minutes as submitted. Motion carried unanimously.

Updates

Transfer and Articulation Council (TAAC) – Karla Wiscombe

Karla Wiscombe provided an update on the activities of TAAC. A few of the courses under consideration for review this Fall need additional review by TAAC. They plan to finalize the list this afternoon (Wednesday, April 15, 2015) and distribute the list in the near future.

Karla advised SCOCOA that the Kansas Regents Shared Number (KRSN) Project is in progress and the data upload is due by June 15, 2015.

Diversity Study Group – Gary Alexander

Jon Marshall gave an update on the Diversity Study Group. The three sub-groups are communicating regarding (1) the present data available; (2) the best practices across the country and national programs; and (3) current policies at Kansas Board of Regents and the institutions. The plan is to recommend adoption of a diversity and inclusion goal for June 2016.

Recruiting and Retaining Outstanding Students – Gary Alexander

Gary Alexander expressed appreciation to everyone for their help providing information for the presentation on Board Goal 7 – Recruiting and Retaining Outstanding Students. The report is on the Wednesday, April 15, 2015 Board agenda. It includes a panel consisting of Bobby Gandu, Wichita State University; Craig Fuchs, Pittsburg State University and Joel Figgs, Cloud County Community College.

Two + Two/Four Year Degree Maps Progress from Institutions – Jon Marshall

Jon Marshall asked the Council to provide an update on its progress in obtaining two 2+2 program agreements between the two-year institutions and the four-year institutions. Several institutions have two agreements in place. Other institutions are in the process of developing agreements.

The report on the 2+2/Four Year Degree Maps is due at the June 2015 Board meeting. The Council was asked to email Gary Alexander a progress report by June 1, 2015.

Discussion

Student Learning Assessment Model – Gary Alexander

Gary Alexander advised SCOCAO that the Student Learning Assessment Report will be presented at the September 2015 Board meeting. The report will include: (1) the instrument used to assess students, (2) the results of the assessment, and (3) how the results are used. The institutions' reports are due to Gary Alexander July 1, 2015 and will cover assessment Spring 2015.

National Student Clearinghouse Reverse Transfer Process (Follow-up on suggestion/proposal brought forward by Cynthia Farrier) – Jon Marshall

Jon Marshall reminded SCOCAO of its previous discussion of the National Student Clearinghouse Reverse Transfer Process. The Council took under consideration a proposal to ask National Student Clearinghouse staff to speak on reverse transfer.

Discussion followed:

- Texas, Missouri and Wisconsin are participating in a pilot project
- Kansas Association of Collegiate Registrars and Admissions Officers (KACRAO) indicated they want to learn more about reverse transfer
- Possibility of asking two speakers to present at the June 11, 2015 Data Quality and Planning Conference

The Council decided by consensus to find out if there is interest inviting representatives of the National Student Clearinghouse to discuss reverse transfer at the June data conference. Gary Alexander will email SCOCAO information from the National Student Clearinghouse to share on their campuses. Members are to email Gary Alexander by April 23, 2015 indicating the level of interest at their campuses.

HLC Faculty Guidelines

Graduate Course Credit Opportunities (interest in universities providing graduate course credit opportunities for CEP and adjunct faculty wishing to obtain further graduate course work in academic disciplines to meet credential requirements) – Jon Marshall, Alysia Johnston

Jon Marshall indicated the Kansas Council of Instructional Administrators (KCIA) discussed the Higher Learning Commission (HLC) Faculty Guidelines. At this year's HLC conference one of the agenda items was concurrent enrollment faculty credentials (High school faculty teaching college courses at high schools during the academic year). Potential areas of study for faculty to obtain credentials are: (1) mathematics, (2) physical sciences, (3) biological sciences, (4) communication, (5) English (especially composition/writing). Alysia Johnston shared that HLC changed the required credentials from a bachelor degree plus twenty-four credit hours in the discipline to a master degree plus eighteen hours of graduate level credit hours in the discipline.

SCOCAO discussed ways to assist faculty obtaining the required HLC credentials:

- Coordinate with the universities to offer credits without the necessity to enroll in graduate school
- Need to know the scale of the problem
- Cost and accessibility
 - Market driven tuition rates
 - Scholarships
 - Price similar to in-service teacher training
- HLC deadline for the new faculty credentials to be in place is January 2016
 - Consistency across the state
 - Written improvement plans in place

HLC currently reviews institutions in regard to faculty credentials and checks to see if an institution needs to have a credentialing plan in place. Progress toward faculty obtaining credentials should be occurring.

SCOCAO will discuss a proposed target date for achieving faculty credentialed at its May 2015 meeting.

Other Business

There being no other business, April Mason moved, and Karla Fisher seconded the motion, to adjourn. Meeting adjourned at 9:30 a.m.