

APRIL 16-17, 2014

Kansas Board of Regents

2013-2014
Fred Logan, Chair
Kenny Wilk, Vice Chair

KANSAS BOARD OF REGENT MEMBERS:

Shane Bangertter

Ann Brandau-Murguia

Mildred Edwards

Tim Emert

Fred Logan

Ed McKechnie

Robba Moran

Helen Van Etten

Kenny Wilk

FORESIGHT 2020

A Strategic Agenda for the State's Public Higher Education System

1. Increase higher education attainment among Kansas citizens
2. Improve alignment of the state's higher education system with the needs of the economy
3. Ensure state university excellence

FORESIGHT 2020

A 10-Year Strategic Agenda for the State's Public Higher Education System



Foresight 2020 is a 10-year strategic agenda for the state's public higher education system. Originally adopted by the Kansas Board of Regents in 2010 and updated in 2012, the plan sets long-range achievement goals that are measurable, reportable, and ensure the state's higher education system meets Kansans' expectations. Find the full 2014 report and more at: kansasregents.org/foresight_2020.

INCREASE HIGHER EDUCATION ATTAINMENT

Aspirations

- ★ Increase to 60 percent the number of Kansas adults who have a certificate, associate degree, or bachelor's degree by 2020.
- ★ Achieve a ten percentage point increase in retention and graduation rates by 2020.

Measures

- ★ Comparison of state demographics with higher education participation levels, including underrepresented groups
- ★ Review of higher education participation levels by age groups, including traditional students (18-24), adults between the ages of 25-34, 35-44, and 45-64
- ★ Comparison of Kansan's postsecondary attainment to the nation by age groups
- ★ Overall number of Adult Basic Education (ABE) participants
- ★ Percentage of ABE participants in postsecondary education
- ★ First to second year retention rates at universities, community colleges and technical colleges
- ★ Three-year graduation rates for community and technical colleges
- ★ Six-year graduation rates for universities
- ★ Student Success Index
- ★ Number of certificates and degrees awarded by universities, community colleges and technical colleges
- ★ Number of adults with college credit but no certificate or degree who are returning to complete a certificate/credential, associate or bachelor degree

IMPROVE ECONOMIC ALIGNMENT

Aspirations

- ★ Respond to business and industry expectations for graduates and ensure all technical programs meet expectations of quality.
- ★ Reduce workforce shortages in selected high demand fields by increasing the number of credentials and degrees awarded, including in STEM fields.
- ★ Enhance understanding of the role of university research in supporting the economy.

Measures

- ★ Performance of students on institutional assessments in three areas:
 1. Mathematics/Analytical Reasoning
 2. Written and Oral Communication
 3. Critical Thinking/Problem Solving
- ★ Performance of students on selected third-party technical program certificate/credential assessments
- ★ Percent of graduates employed in Kansas
- ★ Average wages earned by graduates
- ★ Improvement in quality measures on technical program outcome metrics
- ★ Number of certificates and degrees awarded in selected high-demand occupations
- ★ Percent of certificates/degrees awarded in STEM fields

ENSURE STATE UNIVERSITY EXCELLENCE

Aspiration

- ★ Improve regional and national reputations of state universities.

Measures

- ★ Improved institutional performance on quality measures compared to peers, including on select regional and national rankings
- ★ Increase in proportion of federal research dollars awarded
- ★ Increase in private giving to universities

BOARD GOALS 2013-2014

Approved by the Kansas Board of Regents



INCREASE HIGHER EDUCATION ATTAINMENT

1. As the Board pursues its strategic goal of increasing educational attainment in Kansas to 60 percent of resident adults having a credential or degree by 2020, it will develop a methodology for identifying the gap in what is currently produced and what is needed for tracking progress in reaching the goal. This new methodology will be included in the annual Foresight 2020 report in January of 2014.
2. The Board will continue its efforts to improve transfer and articulation of general education courses throughout the system (1) by approving a quality assurance policy submitted by the Transfer and Articulation Advisory Council and by the Board Academic Affairs Standing Committee and (2) by approving the proposed list of 13 additional courses for transfer by no later than January of 2014, and any other courses forwarded to the Board for approval by the Transfer and Articulation Advisory Council. In addition, the Board directs the Transfer and Articulation Advisory Council to begin addressing transfer issues of academic disciplines and report on its progress.
3. The Board will initiate a study on developmental education in the higher education system in Kansas and receive a set of recommendations for redesigning developmental education across the system no later than June of 2014.

IMPROVE ECONOMIC ALIGNMENT

4. With the assistance of university leaders, the Board will study how the universities and the state of Kansas can best take advantage of the National Bio and Agro-Defense Facility (NBAF) at Kansas State University, National Cancer Institute (NCI) designation at the University of Kansas, and other major initiatives at each of the governed universities.

ENSURE STATE UNIVERSITY EXCELLENCE

5. The Board will receive a panel presentation report from the CEOs of each of the research universities on the rankings that they track for their respective universities, and on the progress that they are making in improving those rankings.
6. In 2012-13, the Board adopted a policy on post-tenure review and charged each of the university CEOs to have their campus policies in place by April of 2014, except those that may need longer due to faculty negotiations. The Board will receive a panel presentation report from the leaders of the universities on their campus post-tenure review policies by no later than May of 2014.

BOARD ACADEMIC AFFAIRS STANDING COMMITTEE
2013-2014 AGENDA TOPICS

- BAASC 13-01: Continue to assess performance agreement format to promote alignment with Foresight 2020 goals and continue to review performance agreements annually – **COMPLETED**
- BAASC 13-02: Review policy from Transfer and Articulation Council on quality assurance; discuss progress on transfer and articulation – **COMPLETED**
- BAASC 13-03: Consider issues raised by entering into reciprocity compact for approval of out-of-state higher education institutions – **COMPLETED**
- BAASC 13-04: Developmental education
- BAASC 13-05: Teacher preparation – **COMPLETED**
- BAASC 13-06: Academic Calendar – **COMPLETED**
- BAASC 13-07: Academic Program Review Report
- BAASC 13-08: Accreditation Report – **COMPLETED**
- BAASC 13-09: Performance Reports
- BAASC 13-10: Qualified Admissions Report – **COMPLETED**
- BAASC 13-11: Distance Education Report
- BAASC 13-12: Student Learning Outcomes Report
- BAASC 13-13: Adult Education Report
- BAASC 13-14: New Degree Granting Authority (Private Postsecondary)
- BAASC 13-15: Additional Degree Granting Authority (Private Postsecondary)
- BAASC 13-16: Degree and Certificate Programs Submitted from Community and Technical Colleges
- BAASC 13-17: New Degrees at Public and Municipal Universities
- BAASC 13-18: Career and Technical Education Program Alignment
- BAASC 13-19: Board Policies

FISCAL AFFAIRS AND AUDIT STANDING COMMITTEE
2013-2014 AGENDA TOPICS

- FAA 13-01 Review and adopt Committee Organization and Agenda Plan for the year – **COMPLETED**
- FAA 13-02 Review each of the state universities organizational (functional) financial reporting structures, and consider development of a policy that specifically requires the state university Chief Executive Officer to designate a Chief Financial Officer with a description of roles and responsibilities - **COMPLETED**
- FAA 13-03 Further review and discussion of university budget issues i.e. balances, reductions, reallocations, enhancement requests and, specifically, resource plans and their alignment with strategic plans - **COMPLETED**
- FAA 13-04 Review of FY 2015 KBOR Office operating budget – **COMPLETED**
- FAA 13-05 Consider a change in state university audit procedures – **COMPLETED**
- FAA 13-06 Update on KSU Veterinary Medical Center enhancement funding (2012 Session) – **COMPLETED**
- FAA 13-07 Review and discuss changes to the capital budgeting process, including review of the Educational Building Fund - **COMPLETED**
- FAA 13-08 Review current policies and consider whether a specific debt policy is needed
- FAA 13-09 Receive Internal Audit plans and meet with state university Internal Auditors - **COMPLETED**
- FAA 13-10 Review state universities Annual Financial Reports, including financial statistics and ratios – **COMPLETED**
- FAA 13-11 Development of the FY 2016 and FY 2017 Unified State Appropriation Request (capital and operating)
- FAA 13-12 Discuss and develop guidance FY 2015 State Universities tuition proposals - **COMPLETED**
- FAA 13-13 Review and approve Johnson County Educational Research Triangle (JCERT) budgets (KU, KUMC, KSU)
- FAA 13-14 Study of financial projections related to Foresight 2020

KANSAS BOARD OF REGENTS GOVERNANCE COMMITTEE
2013-2014 AGENDA TOPICS

- GOV 13-01 Review Committee Charter and Adopt Agenda/Schedule for the year – **COMPLETED**
- GOV 13-02 Consider conceal carry legislation/process for studying – **COMPLETED**
- GOV 13-03 Review university campus security reports – **COMPLETED**
- GOV 13-04 Discuss CEO performance review format – **COMPLETED**
- GOV 13-05 Consider university CEO search and selection processes and policies – **COMPLETED**
- GOV 13-06 Develop university CEO compensation policy -- **COMPLETED**
- GOV 13-07 Review policy on Council of Government Relations Officers (COGRO) – **COMPLETED**
- GOV 13-08 Review policy on Concurrent Enrollment (faculty qualifications and 24 credit hour limit) - **COMPLETED**
- GOV 13-09 Review student success plans progress
- GOV 13-10 Review proposed revisions to policies
- Geographic Jurisdiction (create exception for courses delivered on military reservations pursuant to contract with federal government) – **COMPLETED**
- Multiple Year Appointments (KU proposal to add Med Center Clinical Track and Med Center Educator Track to types of appointments that may be made on a multiple year basis) – **COMPLETED**
- Advising (BAASC proposal on improving/updating advising policy) – **COMPLETED**
- Others as needed
- GOV 13-11 Review proposed regulation amendments
- Coordinated Institution Regulations (update existing regulations)
- KU Qualified Admissions (address *Fisher* case concerns) – **COMPLETED**
- Others as needed
- GOV 13-12 Review new board member orientation process – **COMPLETED**
- GOV 13-13 Follow-up to Retreat Discussion on Board governance and ethics – **COMPLETED**
- GOV 13-14 Discuss government relations/communications issues
- GOV 13-15 Recommend CEO monetary compensation for FY15

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MEETING INFORMATION AND SCHEDULE

Unless noted, all meetings take place at the Curtis State Office Building (CSOB) at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612 in the meeting room indicated. Addresses for offsite meetings can be obtained by contacting the Kansas Board of Regents office at 785-296-3421.

Wednesday, April 16, 2014

Time	Committee/Activity	Location
8:45 am - 10:00 am	Governance Committee	Suite 530
8:45 am - 9:15 am	System Council of Chief Academic Officers	Kathy Rupp Room
9:15 am or Adjournment	Council of Chief Academic Officers	Kathy Rupp Room
10:00 am - Noon	Council of Faculty Senate Presidents	Kan-Ed Conference Room
10:00 am - Noon	Students' Advisory Committee	Conference Room C
10:00 am - 11:50 am	Fiscal Affairs & Audit Standing Committee	Board Room
11:00 am - Noon	Council of Presidents	Suite 530
11:00 am - Noon	Academic Affairs Standing Committee	Kathy Rupp Room
Noon - 1:15 pm	Lunch <i>Council of Chief Academic Officers</i>	Kathy Rupp Room
Noon - 12:55 pm	Lunch <i>Board of Regents & President Tompkins</i>	Conference Room B
12:55 pm - 1:10 pm	Board of Regents Meeting Executive Session – Personnel Matters <i>Board of Regents & President Tompkins</i>	Conference Room B
1:30 pm	Board of Regents Meeting	Board Room
6:00 pm	Dinner <i>Board of Regents, President Tompkins, and State University CEOs</i>	Chez Yasu

Thursday, April 17, 2014

Time	Committee/Activity	Location
7:30 am - 8:30 am	Breakfast <i>Board of Regents, President Tompkins, and Kansas Postsecondary Technical Education Authority</i>	Suite 530
8:30 am - 9:30 am	Regents' Three-Member Subcommittees Meet with Their Respective CEOs	Conference Room A, Conference Room B, Kan-ed Conference Room
9:30 am	Board of Regents Meeting	Board Room
11:30 am	Lunch <i>Board of Regents & President Tompkins</i>	Conference Room B

MEETING AGENDA

The Kansas Board of Regents will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

Wednesday, April 16, 2014

- | | | |
|---|---|--------------|
| I. Call To Order | Regent Logan, Chair | |
| A. <i>Approve Minutes</i> | | |
| March 12-13, 2014 Meeting | | <i>p. 6</i> |
| II. Introductions and Reports | | |
| A. <i>Introductions</i> | | |
| B. <i>Report from the Chair</i> | Regent Logan, Chair | |
| C. <i>Report from the President & CEO</i> | Andy Tompkins, President & CEO | |
| D. <i>Report from Council of Presidents</i> | President Shonrock | |
| E. <i>Report from Council of Faculty Senate Presidents</i> | Sheryl Lidzy | |
| F. <i>Report from Students' Advisory Committee</i> | Chris Roberts | |
| III. Standing Committee Reports | | |
| A. <i>Academic Affairs</i> | Regent Moran | |
| B. <i>Fiscal Affairs & Audit</i> | Regent McKechnie | |
| C. <i>Governance</i> | Regent Logan | |
| IV. Approval of Consent Agenda | | |
| A. <i>Academic Affairs</i> | | |
| 1. Act on Request for Approval of a Master of Science in Forensic Science (CIP 43.0106) – ESU | Gary Alexander,
VP, Academic Affairs | <i>p. 16</i> |
| 2. Act on Request for Approval of a Master of Art in Contemporary East Asian Studies (CIP 05-0104) – KU | | <i>p. 23</i> |
| B. <i>Fiscal Affairs & Audit</i> | | |
| 1. Amend FY 2015 Capital Improvements Plan and Approve Architectural Program Plan for the Construction of a New Building to House the Department of Art and the College of Education – FHSU | Eric King,
Director of Facilities | <i>p. 32</i> |
| V. Consideration of Discussion Agenda | | |
| A. <i>Retirement Plan</i> | Regent Edwards | |
| 1. Appoint Retirement Plan Committee Members | Madi Vannaman,
Staff Affiliate | <i>p. 33</i> |

B. Other Matters

- | | | |
|--|---|-------|
| 1. Receive a Panel Presentation Report on Rankings from the Research University CEOs | President Schulz, KSU;
President Bardo, WSU; and
Chancellor Gray-Little, KU | p. 35 |
| 2. Receive Research Presentation on Injectable Targeted Chemotherapy that Treats Locally Advanced Cancers | Dr. Dan Aires,
KUMC Professor | p. 36 |
| 3. Consider Request to Convert Classified Positions to Unclassified University Support Staff Positions – ESU | Julene Miller,
General Counsel | p. 37 |

C. Fiscal Affairs & Audit

- | | | |
|--|---|-------|
| 1. Receive Progress Report on the Development of Additional Board Policies Related to the Issuance of Debt | Regent McKechnie
Diane Duffy
VP, Finance & Administration | p. 39 |
| 2. Adopt Bond Resolution – Construction of Student Housing to Replace McCollum Hall and Economic Refundings of Prior Debt; Approve the Execution of Various other Documents in Connection Therewith – KU | Julene Miller,
General Counsel | p. 44 |

VI. Executive Session

Board of Regents – Personnel Matters Relating to Non-Elected Personnel

Thursday, April 17, 2014

VII. Introductions and Reports

A. Introductions

VIII. Approval of Consent Agenda

A. Academic Affairs

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|--|--|-------|
| 1. Act on Requests for Additional Degree Granting Authority for:
a) Bryan University – Online
b) Indiana Wesleyan University | Gary Alexander,
VP, Academic Affairs | p. 52 |
| 2. Act on Requests for Degree and Certificate Programs Submitted from Seward County Community College and Wichita Area Technical College | Blake Flanders,
VP, Workforce Development | p. 54 |
| 3. Act on Request to Approve the Dental Hygiene Program (51.0602) Alignment | | p. 59 |

IX. Consideration of Discussion Agenda

A. Presentation

- | | | |
|--|---|--------------|
| 1. Receive Presentation on the KSU Louis Stokes Alliance for Minority Participation STEM Careers Program | April Mason,
Provost,
Kansas State University | <i>p. 62</i> |
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B. Academic Affairs

- | | | |
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| 1. Act on Request to Increase Kansas GED Testing Fee | Regent Moran
Gary Alexander,
VP, Academic Affairs | <i>p. 63</i> |
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| 2. Approve Board Policy on Reverse Transfer | | <i>p. 65</i> |
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| 3. Receive Annual Report on Adult Education | Susan Fish,
Director, Adult Education | <i>p. 67</i> |
|---|--|--------------|

C. Other Matters

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|---|--|--------------|
| 1. Receive Report from Kansas Postsecondary Technical Education Authority | Blake Flanders,
VP, Workforce Development | <i>p. 68</i> |
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|---|--|--------------|
| a) Appoint Members to the Kansas Postsecondary Technical Education Authority - Board Members or Designees | | <i>p. 68</i> |
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|---|--|--------------|
| b) Act on Outcome Metrics Pilot Program Targets and the 2014-2015 Qualifying Credentials Incentive List | | <i>p. 70</i> |
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|-------------------------------|--|--------------|
| 2. Receive Legislative Update | Dan Murray,
Interim Director,
Government Relations | <i>p. 71</i> |
|-------------------------------|--|--------------|

X. Executive Session

Board of Regents – Personnel Matters Relating to Non-Elected Personnel

XI. Adjournment

MINUTES OF PREVIOUS MEETING(S)

I. Call To Order

Regent Logan, Chair

A. Approve Minutes

KANSAS BOARD OF REGENTS MINUTES March 12-13, 2014

The March 12, 2014, meeting of the Kansas Board of Regents was called to order by Chairman Fred Logan at 1:30 p.m. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT: Fred Logan, Chairman
Kenny Wilk, Vice Chairman
Shane Bangerter
Ann Brandau-Murguia
Mildred Edwards
Tim Emert
Robba Moran
Helen Van Etten

MEMBER ABSENT: Ed McKechnie

APPROVAL OF MINUTES

Regent Murguia moved that the minutes of the February 12-13, 2014 meeting be approved. Following the second of Regent Moran, the motion carried.

GENERAL REPORTS

REPORT FROM COUNCIL OF PRESIDENTS

President Shonrock presented the Council of Presidents' report. The Council received an update from the Council of Chief Academic Officers regarding the progress of the qualified admission standards that are to go into effect for students who are applying for admission in 2015. The Council of Business Officers gave the Presidents a progress report on the Board's proposed debt policy and streamlining the construction process. President Shonrock stated the Council of Presidents approved the following programs: 1) Master of Science in Forensic Science (CIP 43.0106) – ESU, 2) Master of Art in Contemporary East Asian Studies (CIP 05.0104) – KU, and 3) Bachelor of Art and Bachelor of General Studies in Human Sexuality (CIP 05.0207) – KU. These programs will be forwarded to the Board for consideration.

REPORT FROM COUNCIL OF FACULTY SENATE PRESIDENTS

Sheryl Lidzy reported the Council of Faculty Senate Presidents discussed post-tenure review, social media, and prior learning assessment.

REPORT FROM STUDENTS' ADVISORY COMMITTEE

Chris Roberts presented the Students' Advisory Committee report. The Committee has been following the legislative process. They are in favor of the legislative bill that will refund the taxes paid on textbooks, and they have concerns regarding the changing of the distribution formula for the Kansas Comprehensive Grant.

STANDING COMMITTEE AND OTHER REPORTS

ACADEMIC AFFAIRS

Regent Moran reported the Board Academic Affairs Standing Committee received updates from staff on transfer and articulation, developmental education, and the engineering initiative.

FISCAL AFFAIRS AND AUDIT

Regent Wilk presented the Board Fiscal Affairs and Audit Standing Committee report. The Committee reviewed a draft of a proposed debt policy and received a briefing from the Kansas Development Finance Authority. Regent Wilk stated the policy is not being drafted due to any concerns, but rather because the Committee wants to be proactive and have a policy that reflects best practices.

GOVERNANCE

Regent Logan presented the Board Governance Committee report. The Committee approved the proposed CEO compensation policy and the reverse transfer policy. These policies will be forwarded to the Board for consideration. The Committee also reviewed proposed amendments to the existing qualified admission and coordinated institution regulations.

CONSIDERATION OF DISCUSSION AGENDA

Presentations

UPDATE ON THE KU EDWARDS CAMPUS STRATEGIC PLAN

David Cook, Vice Chancellor of the KU Edwards Campus, presented an update on the Edwards Campus Strategic Plan. There are between 1,500 to 2,000 students enrolled at the Edwards Campus each semester. Most of the students work full-time and about 80 percent are seeking to advance or change their careers. Dr. Cook stated the vision for the Edwards Campus is to 1) educate leaders by increasing education attainment, 2) build healthier communities by improving alignment with industry, education and governmental partners, and 3) ensure excellence through innovation and discovery.

(PowerPoint filed with Official Minutes)

UPDATE ON KU LAWRENCE CAMPUS MASTER PLAN

Jeff Vitter, Provost and Executive Vice Chancellor, presented the University of Kansas' Lawrence Campus Master Plan. The plan focuses on three concepts: 1) student success, campus life, 2) academic communities, and 3) sustainable land use and growth patterns. Provost Vitter stated the Campus Master Plan aligns with KU's strategic plan, Bold Aspirations. Regent Emert moved to approve KU's Lawrence Campus Master Plan. Following the seconded of Regent Wilk, the motion carried.

(PowerPoint filed with Official Minutes)

Academic Affairs

ACADEMIC CALENDARS FOR ACADEMIC YEARS 2016-2017, 2017-2018, AND 2018-2019

Gary Alexander, Vice President of Academic Affairs, introduced the proposed academic calendars for academic years 2016-2017, 2017-2018, and 2018-2019. Regent Moran moved to approve, and Regent Van Etten seconded. The motion carried.

(Calendars filed with Official Minutes)

Fiscal Affairs and Audit

AMENDMENTS TO 2014 CAPITAL IMPROVEMENTS FOR THE ENGINEERING COMPLEX – KSU

Eric King, Director of Facilities, presented Kansas State University’s request to amend its FY 2014 Capital Improvements Plan to increase the Engineering Complex Addition budget from \$40 million to \$45 million. The additional funds will expand the project to a four level addition with a multi-story atrium in the center of the complex. The source of funding for the \$5 million increase will be from private gifts. Regent Wilk reiterated the importance of establishing additional Board policies on debt. Following discussion, Regent Wilk moved to approve the amendments. Regent Murguia seconded, and the motion carried.

AMENDMENTS TO 2014 CAPITAL IMPROVEMENTS FOR THE RESIDENCE HALL AND DINING CENTER – KSU

Mr. King presented Kansas State University’s request to amend its FY 2014 Capital Improvements Plan to increase the new Residence Hall and Dining Center with renovations to Goodnow and Marlett Hall budget from \$70 million to \$76 million. The project expansion will include an additional floor and beds. The additional \$6 million will be funded from housing system reserves. Regent Wilk moved to approve, and Regent Murguia seconded. The motion carried.

BOND RESOLUTIONS – KSU

General Counsel Julene Miller introduced Kansas State University’s requested for three resolutions authorizing the issuance of revenue bonds in one or more series in a total aggregate amount not to exceed \$130 million, plus costs and reserves. The first resolution is for the construction of and improvements to the engineering building expansion. The bonds will be issued in an aggregated amount not to exceed \$20 million, plus costs and reserves. It will be secured and debt serviced with a pledge of generally available unencumbered funds of the University; it is anticipated that ELARF funds will be used to pay the debt service. The second resolution is for the construction and renovation of the student housing and housing food service centers. The bonds will be issued in a combined aggregate amount not to exceed \$70 million, plus costs and reserves. It will be secured with a pledge of generally available unencumbered funds of the University. General Counsel Miller noted the University is anticipating that the housing system revenues will be sufficient to pay the debt service on the bonds for these two projects. The third resolution is for refunding bonds that will be issued in an aggregate principal amount of not to exceed \$40 million. The bonds will be secured and debt serviced with a pledge of generally available unencumbered funds of the University. In three separate motions, Regent Wilk moved to approve and authorize the Chair and President and CEO to execute the three Resolutions and various other documents relating to the security and payment of such bonds. Regent Emert seconded each motion, and all three motions carried.

(Resolutions filed with Official Minutes)

BREAK

The Chairman called for a break at 2:55 p.m. and resumed the meeting at 3:05 p.m.

Governance

BOARD POLICY ON UNIVERSITY CEO COMPENSATION

General Counsel Miller presented the proposed Board policy on CEO compensation. She stated one of the Governance Committee’s goals this year was to create a policy that would help guide future Boards when they are setting the university CEOs’ compensation each year. Regent Emert moved to adopt, and Regent Murguia seconded. The motion carried. The following policy was adopted:

C. CHIEF EXECUTIVE OFFICER, FACULTY AND STAFF

...

2. APPOINTMENTS

a. Chief Executive Officer

i. General Provisions

(1) Subject to the policies, rules and regulations of the Board of Regents, the chief executive officer of each state university shall administer the affairs of the university. The Board of Regents holds the chief executive officer responsible and accountable for all operations of the university, including university controlled affiliated corporations, and expects that each chief executive officer shall devote his or her undivided attention and energies to management of the university.

(2) The chief executive officer of each state university serves at the pleasure of the Board. The selection of the chief executive officer of ~~the each state universities~~ university shall be made by the Board. The chief executive officer of each state university shall be required to live in the official residence if provided.

(3) The Board shall determine and approve the compensation to be received from any source by each chief executive officer for duties and responsibilities performed as chief executive officer, or reasonably related thereto.

(4) No chief executive officer shall accept an appointment to the board of directors of any corporation or organization, which pays for such services, without the advance approval of the Chair of the Board of Regents. The chief executive officer shall provide such information about the appointment as requested by or on behalf of the Board.

(5) No later than April 30 of each year, each chief executive officer shall submit a written report to the President and Chief Executive Officer of the Board providing information on all income received by the chief executive officer from any source other than his or her state university for the immediately preceding calendar year. Such report shall include date, location and description of services rendered and the amount of remuneration received. The report shall also include all funds provided by an affiliated corporation to the chief executive officer for use at his or her discretion. The report shall be maintained in the personnel file of the chief executive officer.

(6) The Board may pay, or authorize payment of, the actual and necessary travel expenses for a candidate interviewing for the position of chief executive officer of a state university or President and Chief Executive Officer of the Board. (K.S.A. 76-727)

(7) The Board may reimburse, or authorize reimbursement of, an applicant for the position of chief executive officer or President and Chief Executive Officer for all or part of the applicant's moving expenses from the applicant's out of state residence to the place of residence in Kansas. (K.S.A. 76-727)

ii Compensation

(1) Policy Statement

The Kansas Board of Regents shall prescribe the compensation for the chancellor of the University of Kansas and the presidents of Kansas State University, Wichita State University, Emporia State University, Fort Hays State University, and Pittsburg State University (the chief executive officers). K.S.A. 76-714.

The chief executive officers of the state universities lead and manage complex institutions that are crucial to the state's future. The chief executive officers must be outstanding academic leaders, assure sound business practices and act as good stewards of public funds, raise the philanthropic gifts necessary to foster excellence in

higher education, and serve as their respective university's primary spokesperson in their communities, in the state, and in the nation.

The Board will set the compensation of the chief executive officers in a manner that is designed to reward excellence and promote retention of outstanding leaders. As the Board sets compensation to achieve those goals, it will consider the performance of the chief executive officer, the particular university's approved current and aspirational peers, other relevant market data, information compiled by the Board's staff, and other information deemed relevant by the Board. The Board may establish compensation for the chief executive officers in a manner that is consistent for the group or, as appropriate, on an individual basis.

(2) Compliance with State Law

Pursuant to K.S.A. 76-714, appointments of the chief executive officers of the state universities shall be at-will, and compensation will be determined on an annual basis. This policy and any compensation packages set pursuant to this policy shall be construed in accordance with these limitations. Nothing contained in this policy shall be construed as conferring on a chief executive officer a contract of employment for a specific term.

(3) Use of a Combination of Public and Private Funds in Compensating State University Chief Executive Officers

In setting compensation for the chief executive officers of the state universities, the Board may authorize the particular university to use a combination of public and private funds. To assure that the chief executive officers are accountable to the Board, and in order to assure that the majority of the funds used to pay the chief executive officers are public funds, the percentage of private funds shall not exceed 49% of the total annual monetary compensation paid to each chief executive officer. This policy would be subject to adjustment in the event of final appropriation proviso language requiring an adjustment in a particular year.

(4) Forms of monetary compensation

In addition to base salary, which may be adjusted annually, at the discretion of the Board, based on market, peer salary rates, or taking into consideration any adjustments made to university employees' salaries in a given year, the Board may authorize one or more of the following forms of monetary compensation for one or more of the chief executive officers:

- (a) Performance incentive payments for meeting specific strategic plan, operational or other goals established by the Board for any given year, successful accomplishment of which shall be determined by achievement of certain measurable goals established by the Board for that purpose;
- (b) employer contributions to a 457(f) deferred compensation plan, pursuant to specific agreement between the chief executive officer and the Board;
- (c) additional payments to help defray the cost to the chief executive officer of special needs insurance beyond that provided by the state or other unique expenses.

Each chief executive officer shall receive the standard benefits package available to university unclassified staff including but not limited to health insurance and retirement plan options.

(5) Timing of Board Action

The Board may set compensation at any time for the chief executive officers of the state universities. However, it will do so no later than June 30 for the ensuing fiscal year.

iii. Appointment Process

Other Matters

KBOR STUDENT HEALTH INSURANCE BENEFIT CHANGES AND PREMIUM RATES FOR PLAN YEAR 2014-2015

Madi Vannaman, KBOR Staff Affiliate, presented the Student Health Insurance Advisory Committee's recommendation to increase the Kansas Board of Regents student health insurance plan's annual premium for Plan Year 14-15. The Plan Year 14-15 annual, student only, premium will be \$1,489 which is a 15.88% increase, or \$204, from the prior plan year. Ms. Vannaman stated approximately \$100 of the increase is attributable to new or higher federally required taxes and fees, and the bulk of the additional premium increase is attributable to the increased benefits provided under the plan because of new legal requirements including no benefit limit and removal of the pre-existing conditions exclusion. The state universities' annual premium for any qualifying graduate teaching, graduate research and graduate assistant will be \$1,117, which is an increase of \$153 from the prior plan year. Based on graduate assistant enrollment in the plan, the projected annual premium paid by the universities could be \$2,324,477 or an increase of \$318,393. Ms. Vannaman stated the Committee believes this is still a good rate and is very competitive with other options these students might have.

Regent Logan noted that the \$100 increase for new or higher federally required taxes and fees is being driven by the Affordable Care Act (ACA). The ACA is also driving the increased level of benefits, in particular the removal of the pre-existing conditions exclusion and no limit on benefits paid. It was noted that of the 15.88% increase, about two-thirds of that increase is related to the requirements under the ACA. Ms. Vannaman stated that students who are not in the graduate student plan pay 100% of the premium, which is approximately 4,700 students systemwide. Additionally, the universities pay 75% of the semester premium for qualifying graduate students who enroll in the graduate assistant plan. Regent Logan stated it is important to understand why there will be an increase to the student health insurance plan's premiums. Regent Edwards moved to approve the recommendation, and Regent Emert seconded. The motion carried.

CONVERT CLASSIFIED POSITIONS TO UNCLASSIFIED UNIVERSITY SUPPORT STAFF POSITIONS – PSU

General Counsel Julene Miller presented Pittsburg State University's request to convert its classified staff positions from the state civil service system to unclassified positions known as University Support Staff (USS). The classified staff at PSU held a vote that resulted in a 171-79 in favor of the conversion. Board legal staff reviewed PSU's proposed USS Handbook and found it to be compliant with the statutory requirements. If approved, the conversion will take effect at the beginning of FY 2015. Regent Murguia moved to approve. Following the second of Regent Bangerter, the motion carried.

CONVERT CLASSIFIED POSITIONS TO UNCLASSIFIED UNIVERSITY SUPPORT STAFF POSITIONS – KSU

General Counsel Julene Miller presented Kansas State University's request to convert its classified staff positions from the state civil service system to unclassified positions known as University Support Staff (USS). The classified staff at KSU held a vote that resulted in a 770-432 in favor of the conversion. Board legal staff reviewed KSU's proposed USS Handbook and found it to be compliant with the statutory requirements. If approved, the conversion will take effect at the beginning of FY 2015. Regent Murguia moved to approve. Following the second of Regent Van Etten, the motion carried.

NAMING OF BUILDING – KSU

President Schulz requested the Board rename the Kansas State University Salina Residence Hall to Schilling Hall. He stated the students voted on the name. Regent Murguia moved to approve, and Regent Edwards seconded. The motion carried. The building will be named Schilling Hall.

GRANTING OF AN HONORARY DEGREE AT THE UNIVERSITY’S SPRING 2014 COMMENCEMENT – KSU

President Schulz presented a nomination for an honorary degree to be bestowed by Kansas State University at its Spring 2014 commencement. The nominee is John Hofmeister for a doctoral degree. Regent Edwards moved to approve, and Regent Bangerter seconded. The motion carried.

RECESS

The Chairman recessed the meeting at 3:28 a.m.

RECONVENE

Chairman Logan reconvened the meeting at 9:00 a.m. on Thursday, March 13.

MEMBERS PRESENT:

Fred Logan, Chairman
Kenny Wilk, Vice Chairman
Shane Bangerter
Ann Brandau-Murguia
Mildred Edwards
Tim Emert
Robba Moran
Helen Van Etten

MEMBER ABSENT:

Ed McKechnie

INTRODUCTIONS

President Hammond stated the Kansas Small Business Development Center (KSBDC) recognized 16 successful Kansas small businesses. Fort Hays State University and other higher education institutions are partners with KSBDC.

President Bardo announced that Wichita State University’s head basketball coach, Gregg Marshall, was named national coach of the year. His team is 34-0 going into the NCAA tournament.

REPORTS

REPORT FROM SYSTEM COUNCIL OF PRESIDENTS

President Heilman presented the System Council of Presidents’ report. The Council received a report from the System Council of Chief Academic Officers regarding transfer and articulation and prior learning assessments. The Presidents also discussed the reverse transfer process. The effective date for the process will be fall 2014 and reverse transfer will be triggered when a student who has not opted out has at least 15 credit hours from one two-year institution.

APPROVAL OF CONSENT AGENDA

Regent Moran moved, with the second of Regent Van Etten, that the Consent Agenda be approved. The motion carried.

Academic Affairs

ADDITIONAL DEGREE GRANTING AUTHORITY FOR UNIVERSITY OF SOUTH DAKOTA, SOUTH UNIVERSITY, EMBRY-RIDDLE AERONAUTICAL UNIVERSITY, ITT TECHNICAL INSTITUTE, GRAND CANYON UNIVERSITY, AND GRACELAND UNIVERSITY

University of South Dakota received authorization to offer a Bachelor of Business Administration in Management, a Master of Arts in Interdisciplinary Studies, and a Master of Arts in Kinesiology and Sport Science. These programs will be offered online.

South University received approval to offer a Doctor of Ministry online.

Embry-Riddle Aeronautical University received approval to offer a Bachelor of Science in Aviation Security and a Master of Science in Engineering Management. These programs will be offered online.

Approval was given to ITT Technical Institute to offer an Associate of Applied Science in Medical Assisting and Administration.

Grand Canyon University received authorization to offer a Doctor of Nursing Practice online.

Graceland University received approval to offer a Master of Education in Instructional Leadership.

CONSIDERATION OF DISCUSSION AGENDA

Academic Affairs

NEW DEGREE GRANTING AUTHORITY FOR CONCORDE CAREER COLLEGE

Vice President Alexander introduced Concorde Career College's request for new degree granting authority. The College would like to offer a Bachelor of Science in Healthcare Administration – Radiologic Technology and a Bachelor of Science in Nursing (RN-BSN). Regent Murguia moved to approve. Following the second of Regent Edwards, the motion carried.

Presentations

UPDATE FROM COMMUNITY COLLEGES

President Heilman presented an update on the community colleges. The community colleges have a joint mission to serve all segments of society through an open-access admission policy that offers equal and fair treatment to all students. Over 80,000 students were enrolled at community colleges in the fall of 2012 and of that, nearly 48,000 were part-time students. President Heilman reviewed the funding sources for community colleges including local mill levies, the tiered technical and non-tiered funding formula, and the Governor's Career Technical Education Initiative (SB 155). President Heilman stated the community colleges are concerned that the tiered technical and non-tiered credit hours are underfunded. Regent Logan noted that there seems to be confusion among legislators on the specifics of the tiered technical funding formula, and he encouraged everyone to continue to communicate with legislators on this topic.

(PowerPoint filed with Official Minutes)

UPDATE FROM TECHNICAL COLLEGES

President Burks presented an update for the technical colleges. Since 2009, enrollment at the technical colleges has increased by 27 percent and during that time the colleges awarded 15,830 certificates and 2,261 degrees. The average graduation rate for the technical colleges as a sector is 60 percent and their graduates have a 90 percent placement rate. President Burks stated that every dollar invested into the technical colleges creates an \$11.81 return on investment and that over 95 percent of their graduates are employed in Kansas. President Burks reviewed the funding for the technical colleges and stated the current success of the colleges cannot be sustained at the current funding levels. The technical colleges have the same concerns as the community colleges regarding the tiered technical funding formula.

(PowerPoint filed with Official Minutes)

BREAK

The Chairman called for a break at 10:00 a.m. and resumed the meeting at 10:15 a.m.

REPORT ON SYSTEM ENROLLMENTS FOR ACADEMIC YEAR 2013

Cindy Farrier, Director of Data, Research and Planning, presented the report on system enrollments for academic year 2013 and reviewed some navigational tips for the Kansas Higher Education Reporting system. She reviewed the system-wide enrollment by residency, ethnicity, age, and gender. She broke down the headcount and full-time equivalent (FTE) enrollments by sector. Over a five year span, the system wide headcount enrollment increased 7.4 percent and the system-wide FTE enrollment increased 9.5 percent but has remained flat over the last three years except in the technical college sector. Ms. Farrier reviewed the population and characteristics of Kansas high school students including data on graduation rates, college readiness by subject, and developmental education. The number of high school graduates is expected to remain flat over the next several years. Ms. Farrier stated that the postsecondary institutions will need innovative strategies to grow enrollment. Opportunities for growth may include targeting specified populations such as non-residents and adult learners along with growing flexible offerings. She indicated a focus on quality rather than growth and special initiatives like technical education may result in enrollment declines for more traditional campuses in the short term.

(PowerPoint filed with Official Minutes)

REPORTS ON RESEARCH STUDIES

Dr. Donna Hawley Wolfe, Professor Emeritus at Wichita State University, presented her research on Relationships Among Selected General Education Courses and the Location of the Instruction. The two major objectives for the project included: 1) describing the predicated probability of passing selected general education courses, specifically college Algebra and English I, and 2) describing the pass rates for a second course (advanced) based on the location of the instruction of the first and the second course. Dr. Hawley Wolfe reviewed the methods used during the project and the outcomes.

Dr. Donna Ginther, Professor of Economics at the University of Kansas, presented her research on Relationships between Field of Study and Occupational Placement and Earnings. The goal of the study is to 1) link characteristics of 2008-2010 Kansas Board of Regents institution graduates to labor market outcomes, 2) analyze earnings of recent graduates by degree type and major, 3) explore whether graduates are using their degrees in their employment, and 4) discuss the strengths and weaknesses of these data for policy-makers. Dr. Ginther gave an overview of employment outcomes by institution type. She reviewed the medium earnings by degree type for graduates employed in Kansas, and she discussed the indicators used to determine if graduates are using their degrees in their employment.

(PowerPoints filed with Official Minutes)

Other Matters

LEGISLATIVE UPDATE

Dan Murray, Interim Director of Government Relations, presented the legislative update. The House Appropriations Committee passed out the House's general budget bill, which includes the higher education budget. The Committee endorsed the Governor's recommendations with the following changes: 1) use \$500,000 from the CTE Initiative fund request for an adult education program, 2) delete \$5.5 million in FY 2015 from the CTE Initiative fund request, and 3) delete 50 percent of the FY 2014 salary restoration money, which would apply evenly to all institutions. Mr. Murray stated the Senate Ways and Means Committee will work its budget next week.

ADJOURNMENT

Chairman Logan adjourned the meeting at 11:45 a.m.

Andy Tompkins, President and CEO

Fred Logan, Chair

CONSENT AGENDA

II. Introductions and Reports

- A. *Introductions*
- B. *Report from the Chair* Regent Logan, Chair
- C. *Report from the President & CEO* Andy Tompkins, President & CEO
- D. *Report from Council of Presidents* President Shonrock
- E. *Report from Council of Faculty Senate Presidents* Sheryl Lidzy
- F. *Report from Students' Advisory Committee* Chris Roberts

III. Standing Committee Reports

- A. *Academic Affairs* Regent Moran
- B. *Fiscal Affairs & Audit* Regent McKechnie
- C. *Governance* Regent Logan

IV. Approval of Consent Agenda

- A. *Academic Affairs*
 - 1. **Act on Request for Approval of a Master of Science in Forensic Science (CIP 43.0106) – ESU** **Gary Alexander,**
VP, Academic Affairs

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Emporia State University has submitted an application for approval of a Master of Science in Forensic Science. The proposing academic unit has responded to all of the requirements of the program approval process. Wichita State University and Washburn University have Bachelor programs but no institution offers a Masters utilizing this Classification of Instructional Program (CIP) code. Board staff concurs with the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

Background

<u>Criteria</u>	<u>Program Summary</u>
1. Program Identification	Master of Science in Forensic Science, CIP Code 43.0106
2. Academic Unit(s)	Dept. of Biological Sciences and Dept. of Physical Sciences
3. Program Description	<p>The proposed traditional-format graduate program will educate students in the forensic sciences, a discipline that applies the principles of basic science to legal matters. If approved, Emporia State University would have the only MS program in forensic science in the state of Kansas. The program will provide students with broad content background and practical, hands-on experiences through both coursework and laboratory research. Graduates of the proposed program will possess the basic theoretical and applied knowledge in the fields of trace evidence, forensic biology, forensic toxicology, and forensic chemistry.</p> <p>The program is designed to meet the accreditation requirements of the Forensic Science Education Programs Accreditation Commission (FEPAC), established by the American Academy of Forensic Sciences (AAFS), the premier</p>

	<p>accrediting body in the field. This interdisciplinary program has been designed with input from the directors of the four major crime labs in Kansas and the Kansas City Metro area – the Kansas Bureau of Investigation, the Johnson County Sheriff’s Department Criminalistics Laboratory, the Sedgwick County Regional Forensic Science Center, and the Kansas City Police Crime Lab as well as faculty from the Dept. of Biological Sciences and the Dept. of Physical Sciences at ESU.</p>
<p>4. Demand/Need for the Program</p>	<p>There are a relatively large number of Kansas students qualified for admission to the proposed program. Kansas currently has two colleges with baccalaureate programs in forensic science: Washburn University (11 students currently enrolled) and Wichita State University (55 students currently enrolled). The planned expansion of Washburn University’s undergraduate program in forensic chemistry should increase the number of prospective graduate students, and their campus will house the new Kansas Bureau of Investigation (KBI) crime laboratory. However, a bachelor’s degree specifically in forensic science is not necessary for admission to a master’s program in forensic science. A large number of students graduate with a bachelor’s degree in biology or chemistry across the Kansas Regents institutions each year and these degrees also satisfy the admissions requirements for the MSFS program.</p> <p>The U.S. Bureau of Labor Statistics expects 19% job growth in the area of forensic science between 2010 and 2020, and the Kansas Dept of Labor projects an 18% increase during that same time period. Currently, well over 150 forensic scientists are employed across the state of Kansas by the KBI, the Kansas City Police Crime Laboratory, the Johnson County Sheriff’s Office Criminalistics Laboratory, and the Sedgwick County Regional Forensic Science Center. These are full-service laboratories, with scientists working in forensic biology, drug identification, arson analysis, trace evidence (including paint and fiber analysis), and toxicology (except KCPD), as well as other divisions such as crime scene investigation and digital evidence. Each of these agencies experiences approximately a 10% turnover of scientists each year. In addition, similar jobs are available with comparable state and federal agencies across the United States. Students completing this program will possess knowledge and laboratory skills that are widely applicable. For example, graduates of the MSFS program would possess the knowledge and laboratory skills needed to obtain jobs in a variety of industrial laboratories (e.g., Quest Diagnostics, Affiliated Medical Service Lab Inc., and Children’s Mercy), if a career in forensic science was not attainable immediately upon graduation.</p>
<p>5. Comparative /Locational Advantage</p>	<p>Emporia State University has a very large graduate student community (36% of total enrollment). Engagement in research is essential to the MSFS program, and the Departments of Biological Sciences and Physical Sciences at ESU have a longstanding history of engaging students in research (300 publications or presentations in FY 2010-2012, 232 of which were authored or co-authored by graduate or undergraduate students with faculty mentors). Additionally, ESU already has one tenure-track faculty member with an MSFS who was employed by the Alabama Department of Forensic Sciences as a toxicologist.</p> <p>Students currently wishing to further their education must go to master’s programs in neighboring states such as Oklahoma (Oklahoma State University and University of Central Oklahoma), Nebraska (Nebraska Wesleyan</p>

	<p>University – Lincoln), or Missouri (Southeast Missouri State University). Of these MSFS programs, only the University of Central Oklahoma offers a traditional-format MSFS programs. The program at Oklahoma State University is almost exclusively online and the program at Nebraska Wesleyan University is designed for non-traditional students (almost all weekend courses). SEMSU offers an M.A. in Chemistry with a concentration in forensic science, but does not have an MSFS.</p>
<p>6. Curriculum</p>	<p>The 40-hour program includes six core courses (Biological and Physical Evidence, Molecular Techniques for Forensic Scientists, Criminalistics and Criminalistics Laboratory, Instrumental Methods of Analysis and Advanced Instrumental Methods of Analysis, both with accompanying laboratories, and Toxicology). Students are also required to take four hours of graduate seminar (two with presentations), and two elective courses in a field of the student’s choosing. Students will also fulfill their research requirement by enrolling in research or internship hours. Internships will be through partnerships with ESU faculty and supervising scientists employed by one of the Kansas/KC Metro Area crime laboratories. Students will be proficient at applying the basic principles of chemistry, biology, and other appropriate sciences to matters of the law. The proposed curriculum was developed with advice from the directors of the major forensic crime laboratories in Kansas and the Kansas City Metro area. In addition, the proposed curriculum is designed to meet or exceed FEPAC accreditation requirements.</p>
<p>7. Faculty Profile</p>	<p>The instructors for Biological & Physical Evidence, Criminalistics, Toxicology, as well as several possible elective courses are already tenured or tenure-track faculty members of the Department of Biological Sciences at Emporia State University. Two additional faculty members are requested – one in the Department of Biological Sciences and one in the Department of Physical Sciences – to teach Molecular Techniques for Forensic Scientists, Instrumental Methods of Analysis and Advanced Instrumental Methods of Analysis, coordinate the seminar course and internships, and supervise research. All faculty will have a Ph.D. in the appropriate area of specialty. The potential Program Director, Melissa Bailey (Associate Professor, Department of Biological Sciences), holds a Ph.D. in toxicology and an MSFS with a concentration in criminalistics, and has field experience working as a forensic toxicologist for the Alabama Department of Forensic Sciences. She is currently a tenure-track assistant professor in the Department of Biological Sciences.</p>
<p>8. Student Profile</p>	<p>Prospective students will have a bachelor’s degree in a natural science (e.g., Chemistry or Biology) or in forensic science. Coursework should include completion of one year of general chemistry (CH 123/124 and CH 126/127 or equivalent), one semester of introductory biology (GB 140/141 or equivalent), general organic chemistry (CH 370/371 or equivalent), and quantitative analysis (CH 376/377 or equivalent). Undergraduate work will be evaluated, and any deficiencies will need to be remedied in addition to completing the program of study.</p>
<p>9. Academic Support</p>	<p>The William Allen White Library’s resources are of sufficient volume and quality to meet the needs of the MSFS program. Advising will be the responsibility of program faculty.</p> <p>The installation of new IT equipment (projector, computer, document reader, etc.) in one renovated classroom is needed (\$8895). Ten computer systems are</p>

	<p>needed (total cost \$9000) and DNA analysis software (e.g GeneMapper for fragment analysis) (\$3,500 for one license) will be required. Total IT costs – \$21,395.</p> <p>In addition, two new laboratory coordinators and four graduate teaching assistant positions are needed for a total of cost \$116,300 plus fringe.</p>
<p>10. Facilities and Equipment</p>	<p>It is anticipated that, to adequately serve the students and faculty in the MSFS program, the following will be needed:</p> <p><u>Facilities</u></p> <ul style="list-style-type: none"> - Renovation of SH 147 for teaching laboratory space with the appropriate security for controlled substances. - Renovation of a large room in Morse Hall to provide a new large lecture hall (with smart classroom technology). - Renovation of SH 44 to create two new laboratory spaces. One space would be a research area (including office space) for a new faculty member and the other would be an additional molecular biology teaching laboratory. - Renovation of SH 45 and 46 to accommodate relocated equipment and specimens currently stored in the room located behind SH 44. Nine new cabinets to hold museum specimens (\$11,000). <p>Total renovation cost estimate - \$60,706 (renovation cost - \$49, 706).</p> <p><u>Equipment</u></p> <ul style="list-style-type: none"> - Head-space analyzer with autosampler for GC-FID (\$80,000). - UV-Vis spectrometer with diffuse reflectance ability (\$40,000). - Polarized light microscopy equipment [\$48,000 for 12 microscopes, which can be a split purchase (6 in yr 1, 6 in yr 2)]. - Thermocyclers – (4) – \$4,000 each (total \$16,000). - Micropipettes – nine complete sets (0.1-2ul, 2-20ul, 20-200 ul, and 100-1000 ul) – \$1,000 per set (total \$9,000). - PCR work hoods (4) – \$2,500 each (total \$10,000). - Agarose gel apparatus with power supply (5) – \$700 each (total \$3,500). - Ultracold Freezer (2) – \$7000 each (total \$14,000). - Refrigerator (2) – \$700 each (total \$1,400). - Drug safes (2) - \$500 each (total \$1000). - Small equipment (e.g. refractometers, nanodrops, plate readers) for new criminalistics, molecular techniques, and instrumental analysis laboratories - \$80,000. <p>Total Facilities and Equipment - \$363,606</p>
<p>11. Program Review, Assessment, Accreditation</p>	<p>The program will be reviewed by the required evaluation methods of the Higher Learning Commission and the Kansas Board of Regents. Accreditation will be sought from the Forensic Science Education Programs Accreditation Commission. Internal review will be based on the Program Assessment of Student Learning (PASL), which includes direct & indirect assessment of student learning.</p>

<p>12. Costs, Financing</p>	<p>The total estimated cost of the proposed program is \$709,801. ESU is requesting \$500,000 (spread across two years) of supplemental funding from the Kansas State Legislature to offset a large portion of these costs.</p> <p>Budget Summary</p> <hr/> <p><u>Startup Costs</u></p> <table> <tr> <td>IT</td> <td>\$21,395</td> </tr> <tr> <td>Facilities</td> <td>\$60,706</td> </tr> <tr> <td>Equipment</td> <td>\$302,900</td> </tr> <tr> <td>Faculty Startup</td> <td>\$60,000</td> </tr> <tr> <td>SUBTOTAL</td> <td>\$445,001</td> </tr> </table> <p><u>Annual Costs</u></p> <table> <tr> <td>Support staff salaries</td> <td>\$84,500</td> </tr> <tr> <td>Faculty salaries</td> <td>\$130,000</td> </tr> <tr> <td>Director stipend</td> <td>\$3,000</td> </tr> <tr> <td>GTA salaries</td> <td>\$31,800</td> </tr> <tr> <td>Project Funding</td> <td>\$10,000</td> </tr> <tr> <td>OOE</td> <td>\$25,000</td> </tr> <tr> <td>SUBTOTAL</td> <td>\$284,300</td> </tr> </table> <hr/> <p>GRAND TOTAL= \$729,301</p>	IT	\$21,395	Facilities	\$60,706	Equipment	\$302,900	Faculty Startup	\$60,000	SUBTOTAL	\$445,001	Support staff salaries	\$84,500	Faculty salaries	\$130,000	Director stipend	\$3,000	GTA salaries	\$31,800	Project Funding	\$10,000	OOE	\$25,000	SUBTOTAL	\$284,300
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**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

I. Identify the new degree: Master of Science in Forensic Science _____

II. Provide courses required for each student in the major:

	Course Name & Number	Credit Hours
Core Courses	FO 702 Biological & Physical Evidence	3
	FO 710 Criminalistics	3
	FO 711 Criminalistics Laboratory	2
	FO 720 Toxicology	3
	FO 770/771 Graduate Research Seminar	1 x 4
	FO 850 Molecular Techniques for Forensic Scientists	3
	CH 777 Instrumental Methods of Analysis	5
	CH 778 Advanced Instrumental Methods of Analysis	5
Electives	Electives are chosen by the student and his/her advisor as appropriate to the students interests and future career goals. Examples include:	6-9
	MC 520 Molecular Genetics	3
	CH 560 Fundamentals of Biochemistry	3
Research	One or more of the following satisfy the research requirement.	3-6
	FO 803 Current Research in Forensic Science	3
	FO 809 Graduate Project in Forensic Science	1-3
	FO 886 Internship: Forensic Sciences	1-6
	FO 890 Thesis, MSFS	1-6
Practica	—	_____
	Total	40 hours

IMPLEMENTATION YEAR FY 2015

Fiscal Summary for Proposed Academic Programs

Institution: Emporia State University Proposed Program: Master of Science in Forensic Science

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:	10		25		40	
B. Total SCH taken by all students in program	190		495		790	
Part II. Program Cost Projection						
A. In <u>implementation</u> year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Fall 2015 Implementation Year		Year 2		Year 3	
<u>Base Budget</u> Salaries, Startup, & Stipend	\$168,800		\$140,500		\$0	
OOE	\$300,001		\$120,000		\$0	
Total	\$468,801		\$260,500		\$0	

Indicate source and amount of funds if other than internal reallocation:

ESU will request a \$500,000 supplemental funding allocation from the Kansas State Legislature to initially offset most of these costs. Implementation of the program is contingent upon legislative support and/or internal reallocation of funds.

Revised:

Approved: _____

2. Act on Request for Approval of a Master of Art in Contemporary East Asian Studies (CIP 05-0104) – KU

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. The University of Kansas has submitted an application for approval of a Master of Art in Contemporary East Asian Studies. The proposing academic unit has responded to all of the requirements of the program approval process. No institution offers a program utilizing this Classification of Instructional Program (CIP) code. Board staff concurs with the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

Background

<u>Criteria</u>	<u>Program Summary</u>
1. Program	M.A. in Contemporary East Asian Studies, CIP Code 05.0104
2. Academic Unit	Center for East Asian Studies
3. Program Description	<p>This interdisciplinary area studies program is focused on 20th and 21st century East Asia and will provide students with 1. in-depth interdisciplinary knowledge of the modern history, politics, economy, and society of one East Asian country; 2. broad knowledge of modern East Asia; and 3. social science research skills and methods appropriate to international area studies. As such, it fulfills the educational needs of students who seek positions with organizations in both the public and private sectors and it will also prepare students who desire to pursue the terminal degree in a social science field.</p> <p>Students will select from the following two areas of emphasis depending on their language skills, background, and need for specific expertise on East Asia.</p> <p>(1) Contemporary East Asia: The interdisciplinary, social science focus of this area of emphasis will equip students with research skills and methods of a social science discipline of their choosing that will be of use to them in the working world. Graduates will have a combination of social science research skills as well as regional knowledge and an in-depth knowledge of the country of specialization.</p> <p>(2) Foreign Affairs Studies (FASt): Contemporary East Asia in a Global Context will educate students in a range of area studies social science methods and provide them with a broad understanding of the regional context in which their country of specialization is situated. Students will develop expertise on a single country and its relationships to and similarities and differences with its near neighbors within its region. Graduates will be prepared to cope with and interpret change within East Asia as well as change in East Asia’s relationship to the world. They will also have methodological, research, and critical thinking skills that will serve them in careers in business, government, and non-government organizations.</p>
4. Demand/Need for the Program	The United States government has made study abroad a priority, and government jobs in a wide array of agencies seek applicants with expertise on China, Korea, and Japan. In particular, the US Military has a series of programs designed to produce experts with deep regional knowledge and high-level language skills and

	<p>they have a demand for 12-month MA programs to satisfy their training needs. At present, for example, the US Army’s Foreign Area Officer (FAO) program is looking for 12-month area studies MA programs into which they can funnel their Foreign Area Officers who have had intensive language training and in depth in country experience. Existing MA programs at the University of Kansas already serve these officers (in particular, the Russian and Eastern European Studies program), and the Army’s prior experience with this program and the strong connections we have to the program through our Office of Professional Military Graduate Studies will bring a steady stream of full paying MA students to the program. The FAOs who participate in our program will remain in the army as career officers and will continue to serve in positions in which their East Asia expertise will serve the nation.</p> <p>In addition, we anticipate a growing demand from businesses and government agencies in Kansas and elsewhere for students with expertise on contemporary East Asia. The high volume of trade between Kansas businesses and East Asia, in particular, makes specialized knowledge of East Asian economies and societies a desirable quality in a job applicant for positions in many Kansas businesses (even some small ones). In 2012, exports to East Asia accounted for 19.1% of all exports from Kansas and imports from the same countries accounted for 38.4% of all imports to the state in 2012. Kansas is increasingly engaged in import-export trade with China. According to the US-China Business Council, China is Kansas’ 3rd-largest export market in 2012-13.</p>
<p>5. Comparative /Locational Advantage</p>	<p>No comparable programs exist in the state of Kansas, nor do the major universities in Iowa, Nebraska or Oklahoma offer a comparable degree.</p> <p>The University of Kansas is the best-equipped university in the state of Kansas or its neighboring states to develop this program. Of the 66 faculty at KU who do research on and/or teach about East Asia, there are 25 faculty in 17 departments whose primary research and teaching focus is modern or contemporary East Asia and who will form the core faculty for this program. Thus, the courses for the program already exist and we have ample faculty to advise and assist students matriculating in the program. We also have a superb East Asian library that ranks 11th among publically funded universities in North America, well-established reciprocal exchange programs with 16 East Asian Universities, and an array of other study abroad possibilities for any students who wish to extend their program and include a study abroad experience. In addition, the University of Kansas’s proximity to Fort Leavenworth and to Kansas City also makes it a good location for this program.</p> <p>The program will be housed at the Center for East Asian Studies - an interdisciplinary unit with member faculty from numerous disciplines across the university and with an established pattern of programmatic collaboration with the University of Kansas’s other area studies centers (CREES, KASC, LASC, and CGIS), with the East Asian Languages and Cultures Department, with KU’s Schools of Business, Education, Law, and Social Welfare, and with the Office of Professional Military Graduate Education. CEAS is thus particularly well situated to develop an interdisciplinary program such as the one we propose. Because CEAS is inherently interdisciplinary and includes among its members many social scientists and faculty with a contemporary or modern focus, it is better suited than</p>

	<p>the East Asian Languages and Cultures Department to house this program. <i>Bold Aspirations</i>, the University of Kansas’ strategic plan, explicitly promotes interdisciplinarity, strategic use of university resources, and an emphasis on instruction and research with practical applications. Our proposed program responds to each of these aims.</p> <p>KU’s Center for East Asian Studies was founded in 1959 with an eye to capitalizing on newly available funding from the National Defense Education Act (the precursor of the Department of Education’s current Title VI program). Since 1959, KU has steadily built its capacity in East Asian studies, expanding language offerings, hiring faculty with expertise on China, Japan, and Korea in numerous departments, and offering an array of discipline based degrees with East Asia areas of emphasis. Throughout the decades CEAS has supported and encouraged this expansion by writing grants to seed positions in various social science and humanities departments, enhance funding for East Asian acquisitions in the library, and pay for additional lecturers and GTAs to help teach East Asian languages in the Department of East Asian Languages and Cultures. As a result of this long process of expansion, KU now has faculty who do research and teaching on East Asia in 29 departments across the university.</p> <p>For nearly all of its 53-year history, CEAS has been designated by the Department of Education as a Title VI National Resource Center (NRC). This designation signifies that KU is recognized by the Department of Education as a national leader in education and outreach about East Asia. KU is one of only 18 East Asia NRCs nation-wide and is the only such center in the Great Plains region. The mission of CEAS is to produce specialists in East Asian languages and cultures and provide expertise on these cultures to the university, state, region, and nation. The center supports teaching, faculty and student research, and the development of library and media resources. It offers an array of programs to enhance the educational experience of students at KU and share our resources with the community, K-12 and post-secondary educators, civic groups, government, and business.</p>
<p>6. Curriculum</p>	<p>A minimum of 30 credit hours. Two areas of emphasis are available:</p> <p><u>Option 1: Contemporary East Asia</u> 9 hours of required core courses:</p> <ul style="list-style-type: none"> • CEAS 700 Contemporary East Asia • One course in social science methodology • CEAS 802/GIST 810 Research Seminar <p>21 hours of electives as follows:</p> <ul style="list-style-type: none"> • A minimum of 3 courses on a country of primary focus (China, Korea, or Japan); • A minimum of 2 courses on other East Asian Countries; • No more than 3 courses in a single discipline; • At least 4 courses must be in the social sciences or business; • No more than 2 courses can be on the pre-modern period (before 1900).

	<p>Students must complete the 6th semester of an East Asian language or must demonstrate equivalent proficiency.</p> <p><u>Option 2: Foreign Affairs Studies (FASt): Contemporary East Asia in a Global Context</u></p> <p>12 hours of required core courses:</p> <ul style="list-style-type: none"> • CEAS 700 Contemporary East Asia • GIST 701 Approaches to Global and Int'l Studies • GIST 710 Interdisciplinary Research Methods for Global Contexts • CEAS 802/GIST 810 Research Seminar <p>18 hours of electives as follows:</p> <ul style="list-style-type: none"> • A minimum of 3 courses on a country of primary focus (China, Korea, or Japan); • A minimum of 2 courses on other East Asian Countries; • No more than 3 courses in a single discipline; • At least 4 courses must be in the social sciences or business; • No more than 2 courses can be on the pre-modern period (before 1900). <p>Students must complete the 4th semester of an East Asian language or must demonstrate equivalent proficiency.</p>
<p>7. Faculty Profile</p>	<p>The program faculty consists of two categories: 1. Core Faculty, and 2. Adjunct Faculty. All faculty in the program are specialists in East Asian studies, but they have training in an array of disciplines from across the University. The core faculty consists of faculty whose primary expertise is in modern or contemporary East Asian Studies. The adjunct faculty are faculty whose expertise is in premodern East Asian Studies or who devote a small proportion of their teaching and scholarship to contemporary East Asia.</p> <p>The 25 Core Faculty in the program are: Baskett, Michael. Associate Professor and Director of Graduate Studies of Film & Media Studies (Ph.D. University of California, Los Angeles, 2000); Canda, Edward R. Professor of Social Welfare; Courtesy Professor of Religious Studies (Ph.D. Ohio State University, 1986); Cheong, So-Min. Associate Professor of Geography (Ph.D. University of Washington, 2001); Chi, Tailan. Professor of School of Business Administration (Ph.D. University of Washington, 1990); Chong, Kelly H. Associate Professor of Sociology (Ph.D. University of Chicago, 2002); Dwyer, Arienne M. Professor of Anthropology; Co-Director of Institute for Digital Research in the Humanities (Ph.D. University of Washington, 1996); Greene, Megan. Associate Professor of History; Director of Center for East Asian Studies (Ph.D. Washington University, 1997); Ho, Alfred Tat-kei. Associate Professor and International Program Coordinator of Public Administration (Ph.D. Indiana University, 1998); Ho, Virginia Harper. Associate Professor of Law (J.D. Harvard University, 2001); Kaneko, Maki. Assistant Professor of Art History (Ph.D. University of East Anglia, UK, 2006); Kennedy, John. Associate Professor of Political Science; Director of Center for Global and International Studies (Ph.D. University of California, Davis, 2002); Kim, Changhwan. Associate Professor of Sociology (Ph.D. University of Texas, 2006); Kim, Dongbin. Associate Professor of Educational Leadership and Policy Studies (Ph.D. University of California, Los Angeles, 2006).</p>

	<p>Angeles, 2003); Lee, Karen Kyeunghae. Assistant Professor of School of Social Welfare (Ph.D. University of Southern California, 2011); Li, Yan. Assistant Professor of East Asian Languages & Cultures (Ph.D. University of Southern California, 2008); Minai, Utako. Assistant Professor of Linguistics (Ph.D. University of Maryland, 2006); Mitsugi, Sanako. Assistant Professor of East Asian Languages and Cultures (Ph.D. Carnegie Mellon University, 2011); Mizumura, Ayako. Lecturer of East Asian Languages and Cultures; Assistant Director of Center for East Asian Studies (Ph.D. University of Kansas, 2009); Nam, Yoonmi. Associate Professor of Visual Art (MFA Painting, Printmaking Rhode Island School of Design, 2000); Takeyama, Akiko. Assistant Professor of Anthropology and Women, Gender, & Sexuality Studies (Ph.D. University of Illinois, Urbana-Champaign, 2008); Xiao, Hui Faye. Assistant Professor of East Asian Languages and Cultures (Ph.D. University of Illinois, Urbana-Champaign, 2009); Yoon, Jiso. Assistant Professor of Political Science (Ph.D. Pennsylvania State University, 2011); Yun, Kyoim. Assistant Professor of East Asian Languages and Cultures (Ph.D. Indiana University, 2007); Zhang, Jie. Associate Professor of Linguistics (Ph.D. University of California, Los Angeles, 2001); Zhang, Yan Bing. Associate Professor and Undergraduate Director of Communications Studies (Ph.D. University of Kansas, 2002).</p>
<p>8. Student Profile</p>	<p>We anticipate a diverse pool of applicants, many of whom will come from out of state through the US military’s Foreign Area Officer program. Other applicants will come from the region, particularly the greater Kansas City area. Many will have graduated from KU or from other Regents institutions. We expect our applicant pool to come from a wide range of academic disciplines and professional backgrounds, and anticipate that the many of our applicants will be several years removed from college and already in the workforce, either in the military or in the business sector. Many will have some background in an East Asian language.</p>
<p>9. Academic Support</p>	<p><i>Existing academic support services are sufficient to support the program, though it should be noted that a .5 FTE program assistant has already been hired to help with admissions, advising, course scheduling, and general advising in the program. CEAS filled this position (\$20,000 plus fringe) using seed money from KU’s Office of Professional Military Graduate Education. Program-specific fees are expected to gradually cover this cost once the program is launched. Bridge funding will be provided by CLAS, if necessary. See the cost/financial section below.</i></p>
<p>10. Facilities and Equipment</p>	<p>The program requires no new facilities or equipment.</p>
<p>11. Program Review, Assessment, Accreditation</p>	<p>1. Program Review: Regular program review will consist of evaluation of teaching and tracking of placement. For CEAS courses, a Graduate Committee elected from among Core Faculty in the program will examine student evaluations at the end of every academic year and will work with individual faculty to assure the quality and effectiveness of courses in the program. The Graduate Coordinator will also track job placement and career choice of graduate of the program. The program will undergo KBOR review according to the University schedule and external review by the US Dept of education. As long as CEAS is funded as a Title VI National Resource Center by the United States Department of Education, the MA program will be included in the Title VI-funded external review every four years.</p>

	<p>2. Student Learning Outcomes: The evaluation of student success in the program will begin with their performance in required and elective coursework. Another form of evaluation of student success in the program is the completion of a seminar paper based on original research for evaluation by an individual professor and a member of the graduate committee. A final evaluation of student success is their ability to gain employment or their ability to gain acceptance into a terminal degree program in their field.</p> <p>The program will meet all institutional assessment requirements, including assessments of learning outcomes. Outcomes assessments will be focused on the introductory methods course and the capstone research seminar.</p> <p>The Graduate Studies Coordinator will interview each student every semester to determine if milestones are being reached. If the student is having difficulty in any area, the Graduate Studies Coordinator and the student will work on finding a solution. Upon completion of the program, students will be required to respond to a written questionnaire evaluating the program.</p> <p>3. Accreditation: No professional accreditation requirements pertain to the program.</p>																								
<p>12. Costs, Financing</p>	<table border="0"> <thead> <tr> <th></th> <th>Salaries</th> <th>OOE</th> <th>Equipment</th> <th>Other</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Yr 1</td> <td>\$25,000</td> <td></td> <td></td> <td></td> <td>\$25,000</td> </tr> <tr> <td>Yr 2</td> <td>\$25,000</td> <td></td> <td></td> <td></td> <td>\$25,000</td> </tr> <tr> <td>Yr 3</td> <td>\$25,000</td> <td></td> <td></td> <td></td> <td>\$25,000</td> </tr> </tbody> </table> <p>Funding to support the Assistant Director position will be sought first with the Army, with a CLAS backstop requested. The current Assistant Director is a Ph.D. Lecturer who will teach in and administer the program. Her salary is \$20,000 plus fringe.</p>		Salaries	OOE	Equipment	Other	Total	Yr 1	\$25,000				\$25,000	Yr 2	\$25,000				\$25,000	Yr 3	\$25,000				\$25,000
	Salaries	OOE	Equipment	Other	Total																				
Yr 1	\$25,000				\$25,000																				
Yr 2	\$25,000				\$25,000																				
Yr 3	\$25,000				\$25,000																				

CURRICULUM OUTLINE
NEW DEGREE PROPOSALS

I. Master’s Program in Contemporary East Asian Studies

II. Requirement for the degree of Master of Arts in Contemporary East Asian Studies:

All candidates for the M.A. degree are required to complete 30 semester hours of graduate credit, including an introductory course, a social science research methods course, and a research seminar, at a satisfactory level, and to demonstrate proficiency in an East Asian Language at either the second or third level, depending on the area of emphasis.

Areas of Emphasis:

Students will choose one of two areas of emphasis: “Contemporary East Asia,” or “Foreign Affairs Studies (FASt): Contemporary East Asia in Global Context.”

1. Contemporary East Asia

Students selecting this area of emphasis may or may not have previous language experience and seek a degree program that equips them with social science skills and area studies knowledge.

	Course Name & Number	Credit Hours
Core Courses	CEAS 700: Contemporary East Asia	3
Methodology	One course in social science methodology: ANTH 701 (History of Anthropology), ANTH 703 (Current Biological Anthropology), ANTH 704 (Current Cultural Anthropology), COMS 850 (Introduction to Research Methods), GEOG 805 (History of Geography), POLS 705 (Research Design for Political Science), POLS 706 (Research Methods), SOC 810 (Sociological Inquiry), or another graduate level introductory social science methods course approved by the graduate advisor	3
Electives	Students will take 7 elective courses on East Asia <ul style="list-style-type: none"> • A minimum of 3 courses on a country of primary focus (China, Korea, or Japan); • A minimum of 2 courses on other East Asian Countries; • No more than 3 courses in a single discipline; • At least 4 courses must be in the social sciences or business; • No more than 2 courses can be on the pre-modern period (before 1900). 	21
Research	CEAS 802/GIST 810: Research Seminar	3
Language	Competency in the language of the elected focus area at level-3 proficiency (6 semesters). Course hours will depend on level of proficiency on entering the program.	0-26
	Total	30

2. Foreign Affairs Studies (FASt): Contemporary East Asia in a Global Context

Usually students selecting this area of emphasis will enter the program with at least two years of college-level training in an East Asian language and have lived in the country of focus for at least six months. Students in this area of emphasis seek to understand their country of emphasis within a regional or global context.

	Course Name & Number	Credit Hours
Core Courses	CEAS 700: Contemporary East Asia	6
	GIST 701: Approaches to Global and International Studies	
Methodology	GIST 710: Interdisciplinary Research Methods for Global Contexts	3
Electives	Students will take 6 elective courses on East Asia	18
	<ul style="list-style-type: none"> • A minimum of 3 courses on a country of primary focus (China, Korea, or Japan); • A minimum of 2 courses on other East Asian Countries; • No more than 3 courses in a single discipline; • At least 4 courses must be in the social sciences or business; • No more than 2 courses can be on the pre-modern period (before 1900). 	
Research	CEAS 802/GIST 810: Research Seminar	3
Language	Competency in the language of the elected focus area at level-2 proficiency (4 semesters). Course hours will depend on level of proficiency on entering the program.	0-20
Total		30

IMPLEMENTATION YEAR FY ____15____

Fiscal Summary for Proposed Academic Programs

Institution: __University of Kansas__ Proposed Program: _MA in Contemporary East Asian Studies__

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:	8	0	15	0	18	2
B. Total SCH taken by all students in program	180		345		402	
Part II. Program Cost Projection						
A. In <u>implementation</u> year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Implementation Year		Year 2		Year 3	
<u>Base Budget</u>						
Salaries	25,000		25,000		25,000	
OOE						
Total	25,000		25,000		25,000	

Indicate source and amount of funds if other than internal reallocation: Funding will be sought first with the Army, with a CLAS backstop requested. The current Assistant Director is a Ph. D. Lecturer who will teach in and administer the program. Her salary is \$20,000 plus fringe.

Revised: September, 2003

Approved: _____

B. Fiscal Affairs & Audit

1. Amend FY 2015 Capital Improvements Plan and Approve Architectural Program Plan for the Construction of a New Building to House the Department of Art and the College of Education – FHSU

**Eric King,
Director of Facilities**

Fort Hays State University is seeking approval of an architectural program plan for the construction of a new building to house the Department of Art and the College of Education for Fort Hays State University. The estimated total area is 74,600 gross square feet. Additional project components include renovations to approximately 5,000 square feet in the Old Power Plant to serve as an art gallery; the addition of a 75 space parking lot; a structure to house larger pieces of equipment such as kilns, furnaces and other heavy equipment; and a sculpture and ceramics yard of approximately 5,000 square feet for storage of supplies and equipment.

This project will allow the University to expand areas that are experiencing significant growth, art and education. The space vacated in Rarick Hall will be repurposed to allow consolidation of the human sciences such as sociology, psychology, and leadership. It will provide space for full time virtual faculty. It will also allow expansion of the KAMS program into space that is expected to be available in Custer Hall as a result of this project as well as others.

Total estimated cost of the project including all new construction and renovation, parking lots and other necessary site improvements, contingencies and fees is \$21,300,000. Funding sources will be university and private funds. No financing is anticipated for completion of the project.

DISCUSSION AGENDA

V. Consideration of Discussion Agenda

A. Retirement Plan

1. Appoint Retirement Plan Committee Members

Regent Edwards
Madi Vannaman,
Staff Affiliate

Summary and Staff Recommendation

To fulfill the Board’s fiduciary responsibility for its Mandatory Retirement Plan, appropriate management and periodic review of the investment options provided under the Plan are required. In July 2005, the Board delegated responsibility for plan administration and investment oversight to the Board-created “Retirement Plan Committee” (RPC). The terms of four board-appointed RPC members will expire on June 30, 2014. Additionally, with the retirement of President Hammond, who was the state university CEO representative for the RPC, another CEO needs to be appointed to complete the term of that position, which expires June 30, 2016. Staff recommends the re-appointment of these four members for additional three year terms and the Council of Presidents recommends appointment of President Schulz to serve the remainder of the term of the university president position being vacated due to the retirement of President Hammond.

The Kansas Board of Regents Retirement Plan

The Kansas Board of Regents Retirement Plan (KBOR Plan) is an essential component of the benefits and compensation package available to faculty and staff who serve at the six state universities and the Board office. The KBOR Plan has four components: (1) a mandatory 403(b) retirement plan; (2) a voluntary 403(b) retirement plan; (3) a long term disability plan; and (4) a phased retirement plan. This issue paper addresses the Board’s oversight of the Mandatory Retirement Plan and the composition of the Board-created Retirement Plan Committee (RPC).

Mandatory Retirement Plan

In 1962 the Legislature authorized the Board to establish a Mandatory Retirement Plan under Internal Revenue Code Section 403(b) in order to provide retirement income for faculty and unclassified employees at the state universities and Board staff. The creation of the KBOR Plan allowed eligible employees an alternative to KPERs, which was also established in 1962.

Then, as now, the KBOR retirement plan is an essential tool used to attract and retain quality faculty and unclassified employees to the state universities and to the Board office. With features such as portability and immediate vesting, the KBOR Plan has aspects that differ from KPERs and are more suitable in the competitive environment of higher education.

Each participating employee is required to contribute a percentage of their compensation to the Mandatory Plan (currently 5.5%). The employer, a State university or the Board office, is required to contribute an additional percentage to the Mandatory Plan (currently 8.5%). Thus, participating employees have a total of 14% of their compensation directed as pretax contributions to their retirement.

As of March 31, 2014, the total value of the retirement funds in the Board’s Mandatory Plan (with the two Board approved investment providers, ING and TIAA-CREF) was \$3.06 billion dollars.

Retirement Plan Committee

In June 2005, the Board created the RPC and appointed its first members¹ By Board policy, the RPC is composed of representatives from the Board itself, the Council of Presidents (COPs), the Council of Business Officers (COBO) and the Advisory Committee on Retirement and Benefits (ACORB). Subject matter experts from the campuses provide additional expertise. The RPC's duties include oversight of the Mandatory Retirement Plan, its administration and its investments, as well as having the responsibility for creating and reviewing plan documents and investment provider agreements, implementing an investment policy with performance standards, and reviewing the investment performance on a semi-annual basis. In 2012, after a competitive bid process, Segal Rogerscasey was awarded a contract in order to provide the RPC with consulting services regarding the oversight and performance of investment options.

The RPC is comprised of ten individuals, with nine voting members, eight of whom represent the universities and are appointed to serve staggered three year terms. The RPC is currently chaired by Regent Edwards and Regent Logan also participates.

The four RPC members whose appointments expire on June 30, 2014, are:

- Mike Barnett, Vice President for Administration and Finance, Fort Hays State University, representing COBO
- Dr. Dipak Ghosh, Professor, Department of Accounting and Information Systems, Emporia State University, subject matter expert
- Dr. Rick LeCompte, Chair of the Department of Finance, Real Estate and Decision Sciences Department, Wichita State University, H. Dene Heskett Chair in Finance, subject matter expert
- Michele Sexton, Director of Budget & Human Resource Services, Pittsburg State University, representing Human Resource Directors/ACORB

Dr. Edward Hammond, President, Fort Hays State University, served on the RPC representing COPs. As President Hammond is retiring, Dr. Kirk Schulz, President, Kansas State University was nominated by COPs to represent that body and to serve the remainder of the unexpired term for that position, through June 30, 2016. Rick Robards, the University of Kansas Medical Center representative on the RPC, has retired. KUMC is in the process of hiring an HR director whose nomination will be presented to the Board to complete the remaining term for that position through June 30, 2016.

The current RPC members whose appointments are expiring all have been asked if they would be willing to remain on the RPC and all have agreed to serve for another three years.

Because of the knowledge and expertise they bring and have gained by serving on the Committee, staff recommends that the Board reappoint each of these current RPC members for a new three year term, commencing on July 1, 2014, and the Council of Presidents recommends appointment of Dr. Schulz to serve the unexpired term of the position being vacated by President Hammond.

¹ See Board Policy Manual Section A.4.a.(3).

B. Other Matters

1. Receive a Panel Presentation Report on Rankings from the Research University CEOs

**President Schulz, KSU;
President Bardo, WSU; and
Chancellor Gray-Little, KU**

Summary

One of the Board goals for 2013-14 was as follows: “The Board will receive a panel presentation report from the CEOs of each of the research universities on the rankings that they track for their respective universities, and on the progress that they are making in improving those rankings.” Presidents Schulz and Bardo and Chancellor Gray-Little will be making a presentation on rankings for their respective institutions and especially those that they regularly track and are tied to their strategic plans. They have shared the following brief introduction to their presentations.

KANSAS STATE UNIVERSITY

Kansas State University’s report will focus on K-State’s national rankings compared to our peer institutions in the key K-State 2025 benchmark metrics being used to measure progress to achieving the vision to become a Top 50 public research university by 2025. These rankings are reported annually by the Center for Measuring University Performance at Arizona State University in their report on Top American Research Universities. The report will also highlight progress since 2011 in additional measures of success important to achieving our strategic goals, including record fundraising, total research awards, and student enrollment.

WICHITA STATE UNIVERSITY

Wichita State University tracks national rankings and national comparisons related to research, and especially research in engineering and aviation. The University will be adding some other ratings/rankings as we work toward opening the Innovation Campus. These will include comparisons to other members of the Association of University Technology Managers (AUTM) and the Association of University Research Parks (AURP).

UNIVERSITY OF KANSAS

The mission of the University of Kansas is to lift students and society by educating leaders, building healthy communities, and making discoveries that change the world. Central to achieving that mission is the Bold Aspirations strategic plan, which is transforming everything from our undergraduate curriculum to how we share discoveries with communities and industries.

To measure our progress, we compare ourselves against 10 aspirational peer universities, all of which are fellow members of the Association of American Universities. Improving our performance in targeted areas, such as graduation rates and faculty research awards, will enable us to better serve our students and the people of Kansas. These advances will also improve our rankings that, while not part of our strategic plan, reflect the stature of KU in relation to other national universities. KU has tracked its national rankings for decades and although rankings do not tell the whole story about a university’s performance, they are important measures of our reputation.

2. Receive Research Presentation on Injectable Targeted Chemotherapy that Treats Locally Advanced Cancers

**Dr. Dan Aires,
KUMC Professor**

Summary

One of the strategies included to support Goal Two of Foresight 2020 is reporting on research that addresses need of society as well as business and industry in Kansas. Dr. Daniel Aires, of the University of Kansas Medical Center, has been asked by the Council of Chief Research Officers to share his research related to the treatment of locally advanced cancers.

Background

Daniel Aires MD and Laird Forrest PhD are developing a new cancer therapy based on KU intellectual property. Their team works out of the KU BTBC incubator in Lawrence. The new drug aims to benefit the 200,000 Americans each year who are diagnosed with locally advanced cancers. These cancers can be highly lethal, with 5-year death rates >30%. The drug directly targets these cancers by delivering >100x more drug directly to tumors and local lymph nodes where cancers spread. The drug works by complexing the widely used conventional chemotherapy drug cisplatin with nano-sized Hyaluronan, a natural compound in the body that cancers seek and bind. The drug has already effectively treated pet dogs with potentially deadly oral cancers.

KU faculty team

Dr. Aires is the Director of the Division of Dermatology at the University of Kansas. Aires grew up in Kansas, received his AB from Harvard, JD from Harvard Law School, and his MD from Yale. He was on the Dermatology faculty at Harvard Medical School prior to taking the Dermatology Director position at University of Kansas. He worked as a McKinsey & Co consultant before medical school.

Dr. Forrest runs an NCI-supported lab at the University of Kansas. He received his BS in Chemical Engineering from Auburn, and his MS and PhD in Chemical and Biomolecular Engineering from the University of Illinois. Prior to post doctoral work in Pharmaceuticals at University of Wisconsin, he worked as a patent writer at an intellectual property law firm.

3. Consider Request to Convert Classified Positions to Unclassified University Support Staff Positions – ESU **Julene Miller, General Counsel**

Summary and Staff Recommendation

K.S.A. 2011 Supp. 76-715a, enacted by the 2005 Kansas Legislature, allows the state universities, with the approval of the Board of Regents, to convert classified staff positions from the state civil service system to unclassified positions known as “University Support Staff.” The statute sets out the procedure to be followed and some of the characteristics of any newly created University Support Staff system as well as provides certain protections to the employees whose positions are converted. Emporia State University seeks to convert the classified positions at that campus to University Support Staff positions. The employees have voted in favor of such conversion by a margin of 135-80 with 86% of the affected employees voting. Board staff has reviewed the ESU request and relevant policies and recommends that the Board approve the conversion.

Background

K.S.A. 76-715a, enacted by the 2005 Kansas Legislature, provides authority for the Board of Regents to allow any state university to convert all, or any portion of, classified staff employee positions to the unclassified service of state employment. The statute was intended to remove constraints of the state classified system that operate to, among other things, prevent the University from paying competitive wages in the classified job categories and impose needless and inefficient bureaucracy.

K.S.A. 76-715a establishes a procedure to be followed to effectuate such a conversion. Summarized, the statute provides for the following process by which classified positions can be converted:

- The university is required to "develop a plan for a system for administration," including personnel policies and procedures, of all aspects of employment, other than health and flexible benefits and leave and retirement benefits provided under the state classified employee system, for the converted employees.
- The development of the plan is required to be subject to input from the affected employees both prior to and after a vote by those employees on the proposal.
- A majority of the voting members of the affected employees must vote to approve the conversion of the classified staff employee positions affected by the proposal to unclassified positions.
- Finally, "each such system of administration shall be subject to approval by the state board of regents."

The statute also specifies several aspects of the "system for administration" of the converted employees:

- The employees must retain all health and flexible benefits and leave and all retirement benefits provided to them under the state classified employee system.
- The conversion may not result in a salary reduction for or the layoff of any classified employee.
- The system must contain personnel policies and procedures that include a disciplinary and grievance process, and that process must provide for due process procedures and a right to appeal.

At Emporia State University, an Alternative Service Committee (ASC) was created to develop a proposal for conversion and to facilitate the election process. The ASC held “town hall” style meetings in February and otherwise communicated information to affected employees prior to the election. A USS handbook was developed and made available for classified employees to review and comment. On December 3, 2013, more than 90 days prior to the election as required by state statute, a notice of referendum was delivered electronically to all classified employees to USS, as well as being placed on bulletin boards throughout campus. Electronic voting was conducted on March 5, 2014, with paper ballots being accepted the three business days

leading up to that day. The result of the vote, with an 86% response rate, was 135 casting a vote in favor of becoming USS and 80 against.

The USS Handbook describes employment policies and processes with respect to recruitment, selection and hiring; performance appraisal and appeals; disciplinary, grievance and job protection (layoff) process and appeals; salaries; salary administration; and a number of other policies and procedures.

Consistent with K.S.A. 76-715a, there will be no salary reductions or layoffs as a result of the implementation of the University's plan for conversion of classified employee positions to University Support Staff positions.

Recommendation

Staff has reviewed the material submitted by Emporia State University in support of its request to convert classified positions to unclassified USS. The University has provided evidence that it has satisfied the requirements of K.S.A. 76-715a. Staff recommends that the Board approve Emporia State University's system for administration of the University Support Staff effective July 1, 2014.

C. *Fiscal Affairs & Audit*

Regent McKechnie

1. Receive Progress Report on the Development of Additional Board Policies Related to the Issuance of Debt

Diane Duffy
VP, Finance & Administration

Summary

At the March 12 Board meeting, during the Fiscal Affairs and Audit Committee report, board staff was asked to prepare a progress report on the Committee’s work regarding the development of additional board policies related to the issuance of debt. The purpose of the progress report is to provide the full Board with background and information in anticipation of the Board’s discussion of a substantial addition to the Board’s policies.

Background

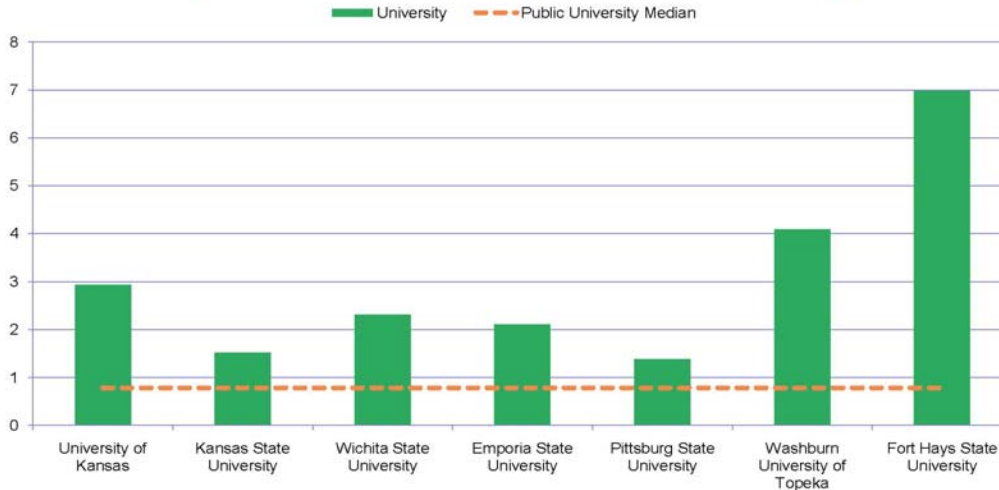
Like all governing boards, the Kansas Board of Regents is responsible for the financial sustainability and protection of the assets of the state universities. While this core duty has always been important, the Board and state universities now face a decreasing margin for error with declining federal and state support and increasing concerns about tuition and student debt. The Board is well aware of the mounting pressure on the key university revenue sources, including the state general fund, federal funds, and tuition. At the same time, the Board is keenly aware that in order for each university to effectively carry out its mission through the implementation of strategic and campus master plans, capital financing through the issuance of debt obligations is necessary and will likely become even more so in the future.

Charge to the Fiscal Affairs and Audit Committee

Coming out of the Board’s annual August retreat, the Standing Committee on Fiscal Affairs and Audit (FAA) was given a specific charge to “*review current board policies and determine whether additional debt policies are needed.*” The Board’s decision to conduct a review this year did not arise out of specific concern about the current debt levels at the state universities. Rather, the Board wanted to be proactive by updating existing policies to reflect best practices among governing boards, and to provide a policy framework suitable for the future. In fact, the state universities have historically modest debt issuance, and are relatively low leveraged – especially when compared to other public universities across the nation. The two graphics below show how public universities in Kansas, which includes Washburn University, compare with two national medians for public universities. In the first chart, expendable financial resources-to-direct debt measures an organization’s ability to cover debt based on financial resources and assets available. The second chart shows debt to operating revenues.

Historically Modest Debt Issuance Contributes to Relatively Strong Balance Sheet Cushion...

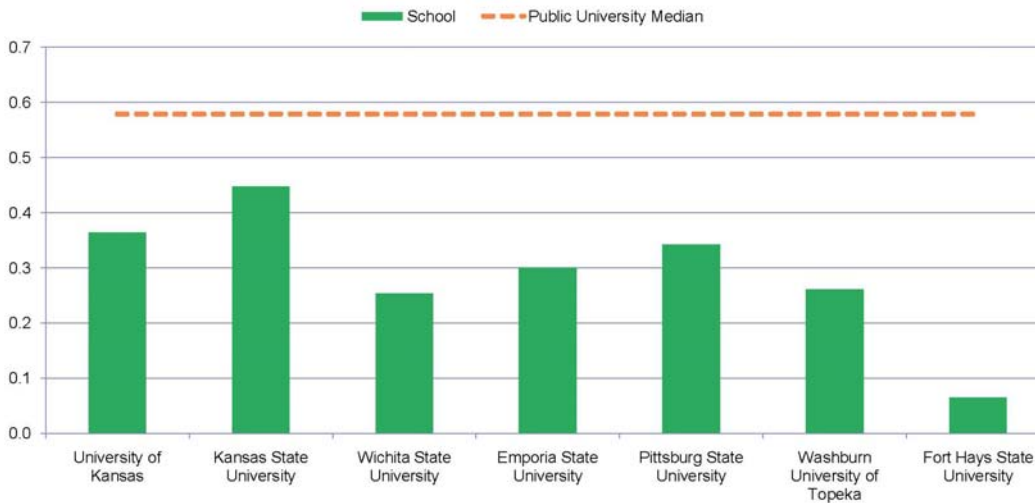
Expendable Financial Resources-to-Direct Debt (x)



Source: Moody's MFRA, FY 2012
 *Statistics for Fort Hays State University are preliminary; enrollment data for FHSU is from IPEDS

...and Low Operating Leverage

Debt to Operating Revenues (x)



Source: Moody's MFRA, FY 2012
 *Statistics for Fort Hays State University are preliminary; enrollment data for FHSU is from IPEDS

Progress to Date

Board staff, with the assistance of the Council of Business Officers (COBO), produced a Debt Policy Working Paper Outline that the FAA Committee reviewed in March. Key points included:

- The Kansas Constitution provides for limited issuance of *general obligation bonds* by the State subject to a number of restrictions. However, no bonds have been issued under these provisions for decades. The Legislature has authorized the issuance of *specific purpose revenue bonds* and other forms of long-term debt obligations.
- Subject to legislative authority, including specific appropriation provisos, revenue bonds may be issued on behalf of the state universities. The Board may issue revenue bonds directly or by using the services of the Kansas Development Finance Authority (KDFFA). Since KDFFA's creation in 1987, the Board has exclusively used KDFFA's services.
- The Board does not currently have a comprehensive written debt policy, but rather a more limited set of policies related to the issuance of revenue bonds. Significant provisions include:
 - A requirement for Board approval before endowment associations, foundations, other affiliated corporations, or the Wichita State University Board of Trustees, issue bonds to finance construction or improvements of facilities on Board-owned property.
 - Authority to pledge revenues in addition to those generated directly by the facility to be financed by the bonds. If the state university for which the bonds for a project are issued, in consultation with the KDFFA, determines that the bonds will be more marketable with a pledge of available university revenues, or a credit enhancement in the form of a supplemental pledge or assurance of revenues other than those generated by the facility for which the revenue bonds are to be issued, the desire to utilize such a pledge or assurance shall be reported to the Board at the time of the request for approval. (Staff Note: After the 2008 global financial crisis, bond insurance disappeared. Prior to 2008, more than 50 percent of the tax-exempt market was supported by bond insurance. In reaction to this change in the bond market, the Board added this provision.)
 - By-Laws (Rule 7) state Bond resolutions may not be placed on the consent agenda
- The Board has no written guidance to use when considering requests for debt issuance for capital improvement projects, other than the specific matters addressed in the current policy. Typically, Board staff relies upon KDFFA-University assessment of projects that would be suited to debt financing.
- Generally, after the Board approves a capital improvement project (the request for which indicates whether debt financing is an intended option), the Legislature approves bonding for the project in an appropriation *proviso* (as recommended by KDFFA, the relevant university and the Budget Division), KDFFA and the institution work to determine type, timing and amount of issuance (must be within limits set in appropriation), and the Secretary of Administration approves bonding for the project. Once all this preliminary work is completed, bond counsel drafts a Resolution for the Board. The Resolution is specific to the project, amount, and revenues to be pledged to secure the bonds. While bond documents may circulate among the various parties the entire time, they cannot be finalized until after the Board adopts the Resolution. Based on the Board's adoption of the Resolution (and KBOR general counsel's review of the bond documents), the KBOR Chairperson, President/CEO, and General Counsel may then sign the requisite documents. (An abbreviated process has been developed for issuance of Refunding Bonds, whereby an existing generic Board Resolution may be used, instead of seeking a Resolution specific to the refunding, if the Refunding meets the criteria stated in that generic Resolution.)

- Non-university entities involved in the process of issuing revenue bonds for a university capital improvement project include the Division of the Budget, Legislature, the Secretary of Administration and KDFFA and its support entities including their bond counsel, underwriter, financial advisor, two rating agencies (Moody’s and Standard & Poor’s), underwriter’s counsel, disclosure counsel. In addition to those entities, KBOR general counsel and the Attorney General review relevant documents of all bond transcripts before issuance.
- A credit rating agency is a company that assigns credit ratings, which measure a debtor's ability to pay back the debt by making timely interest payments and of the likelihood of default. Credit rating is a highly concentrated industry with the two largest — Moody's Investors Service, Standard & Poor's — having 80% market share globally. The figures below are Moody’s and Standard and Poor’s Public Higher Education Rating Distribution (highest to lowest).

Moody’s	Standard & Poor’s
Aaa	AAA
Aa1	AA+
Aa2	AA
Aa3	AA-
A1	A+
A2	A
A3	A-
Baa1	BBB+

- In a presentation to COBO in early 2014, representatives of Moody’s Investors Services reported the following institutional ratings: KU (Aa1); KSU (Aa2); Wichita State University (Aa3); Emporia State University (A1); Pittsburg State University (A1); and Fort Hays State University (not rated). Currently, Fort Hays State University does not have a Moody’s institutional rating because it has not financed a capital project within recent years. Assuming the residence hall replacement project at FHSU is approved this Legislative session; FHSU should have an institutional rating by the rating agencies within the next six months.
- Many state universities/university systems have written policy regarding debt financing of capital improvements projects of various kinds. Those policies differ from one another based on the legal context within which the universities and their governing bodies operate.
- Finally, the working paper outlined best practices from a literature review, *Risk Management: An Accountability Guide for University and College Boards* (Association of Governing Boards, 2013), *Strategic Financial Analysis for Higher Education: Identifying, Measuring and Reporting Financial Risks* (7th edition by KPMG et.al), and debt policies of the following universities and university systems: Arizona Board of Regents; Iowa Board of Regents; University of Minnesota Board of Regents; University of Missouri; University of North Carolina, Chapel Hill; North Carolina State University; University of Oklahoma Board of Regents; Oklahoma State University; University of Texas system; University of Utah; University of Virginia; and University of Wisconsin system.

Board staff and the Council of Business Officers worked up a first draft of proposed amendments to the Board’s policies and reviewed the draft at the March FAA Committee meeting with the goal of determining whether the development of the document was on target in meeting the Committee’s expectations. In addition, two experts from the Kansas Development Finance Authority, Rebecca Floyd and Jim MacMurray, met with the Committee and discussed the draft policy amendments.

Board staff, KDFA staff, and COBO produced a second draft for the FAA Committee discussion at its April meeting. Significant changes include:

1. Expand language throughout the policies to focus on capital financing and ‘debt obligations,’ rather than the narrower ‘revenue bonds’ language in the existing policies.
2. Structure the capital financing section with the following subsections as follows:
 - a. Authorization
 - b. Types of Debt
 - c. Use of Debt
 - d. Period of Debt
 - e. Pledge of Available Revenues
 - f. Refunding Bonds
 - g. Responsibilities of the Board
 - h. Responsibilities of the University
3. Provide for the development of Board Debt Policy Procedures:
 - a. Including a template for a 10 Year- Debt Capacity Plan for each university to annually complete and submit in advance of the Board’s consideration in May of the capital improvement requests and five-year plans;
 - b. Targeting of three key metrics/ratios (Debt Burden Ratio, Debt Coverage, and Viability Ratio) to be tracked annually by each university; and
 - c. Adding to the FAA Committee’s review KDFA’s assessment of university debt affordability and capacity, as measured by industry standards, such as those of the rating agencies.
4. Insert language in the Facilities section of the Board’s policies where it is necessary to reconcile the new language in the Capital Financing Section with the Facilities section.

COBO Chair, Ray Hauke has provided updates on the development of the policies to the Council of Presidents.

The second draft of the proposed policies will be reviewed during the FAA Committee meeting in April. The plan is for the proposed policies to be ready for review by COPS in April/May, the Governance Committee in May, and come before the Board for consideration in May or June.

- 2. **Adopt Bond Resolution – Construction of Student Housing to Replace McCollum Hall and Economic Refundings of Prior Debt; Approve the Execution of Various other Documents in Connection Therewith – KU** **Julene Miller, General Counsel**

Summary and Staff Recommendation

The University of Kansas requests that the Board of Regents adopt two Resolutions, one for the McCollum Project and one for refunding certain outstanding debt.

The first Resolution would authorize the issuance of KDFA Revenue Bonds in one or more series in a total aggregate amount not to exceed \$47,800,000 plus costs and reserves. The purpose of these Bonds is to finance the costs of constructing two residence hall facilities to replace McCollum Residence Hall located on the Lawrence campus. The Bonds will be secured with a pledge of generally available unencumbered funds of the University, but the University intends to pay the debt service on the bonds with Housing and Parking System Revenue Funds.

The second Resolution would authorize issuance of Refunding Bonds in an aggregate principal amount not to exceed \$15,000,000, to be secured by generally available unencumbered funds of the University but debt serviced by Housing and KUMC Parking System Revenues, to refund outstanding bonds at a present value savings of at least 3% of the principal amount of the outstanding Refunded Bonds.

As of March 2014, the University and its affiliated corporations had approximately \$416 million in outstanding revenue bonds. While the University has identified a specific revenue source to pay the debt service on all outstanding bonds, approximately \$114,000,000 of the \$416,000,000 also is supported by a pledge of generally available unencumbered funds of the University.

The Resolutions further authorize the Chair and the President and CEO to execute the Resolutions, Pledge of Revenues Agreements and various other documents relating to the security and payment of such Bonds in such form as is approved by the General Counsel to the Board and necessary to accomplish the purposes set forth in the Resolutions and the issuance of the Bonds. Staff recommends approval of both Resolutions.

Background

The Kansas Development Finance Authority (KDFA), created by the 1987 Kansas Legislature, K.S.A. 74-8901, *et seq.*, has authority to issue bonds on behalf of the State for projects authorized by the Legislature. K.S.A. Supp. 74-8905(b) provides, in part, that:

The authority may issue bonds for activities and projects of state agencies as requested by the secretary of administration. Research facilities of state educational institutions shall be subject to the provisions of this subsection (b). No bonds may be issued pursuant to this act for any activity or project of a state agency unless the activity or project either has been approved by an appropriation or other act of the legislature or has been approved by the state finance council acting on this matter which is hereby characterized as a matter of legislative delegation and subject to the guidelines prescribed in subsection (c) of K.S.A. 75-3711c, and amendments thereto.

Authority to initiate and complete a capital improvement project, and to issue revenue bonds, for the McCollum Hall Replacement project has been granted by the Legislature in Chapter 136, Section 238 (e), of the 2013 Session Laws which provides:

In addition to the other purposes for which expenditures may be made by the university of Kansas from moneys appropriated from the state general fund or from any special revenue fund or funds for fiscal year 2014 or fiscal year 2015 authorized by this or other appropriation act of the 2013 regular session of the legislature or by an appropriation act of the 2014 regular session of the legislature, expenditures shall be made by the university of Kansas from moneys appropriated for the state general fund or from any special revenue fund or funds for fiscal year 2014 or fiscal year 2015 to provide for the issuance of bonds by the Kansas Development finance authority in accordance with K.S.A. 74-8905, and amendments thereto, for a capital improvement project for construction of the replacement for McCollum residence hall at the university of Kansas; *Provided* That such capital improvement project is hereby approved for the university of Kansas for the purposes of subsection (b) of K.S.A. 74-8905, and amendments thereto, and the authorization of the issuance of bonds by the Kansas development finance authority in accordance with that statute: *Provided further*, That the university of Kansas may make expenditures from the moneys received from the issuance of any such bonds for such capital improvement project: *Provided however*, That expenditures from the moneys received from the issuance of any such bonds for such capital improvement project shall not exceed \$49,000,000, plus all amounts required for costs of bond issuance, costs of interest on the bonds issued for such capital improvement project during the construction of such project, credit enhancement costs and any required reserves for the payment of principal and interest on the bonds: *And provided further*, That all moneys received from the issuance of any such bonds shall be deposited and accounted for as prescribed by applicable bond covenants: *And provided further*, That debt service for any such bonds for such capital improvement project shall be financed by appropriations from any appropriate special revenue fund or funds: *And provided further*, That the university of Kansas may make provisions for the maintenance of the building.

Pursuant to these authorizations, and after consulting with K DFA, the University proposes to issue Revenue Bonds in an aggregate principal amount not to exceed \$47.8 million, plus all amounts required for costs of issuance, costs of interest on such revenue bonds during the construction of the project, credit enhancement costs, and any required reserves for the payment of principal and interest on such revenue bonds, for the purpose of funding the Project. The bonds will be secured by a pledge of generally available unencumbered funds of the University, and debt serviced with Housing and Parking System Revenue Funds.

This Project, and use of revenue bond financing, was first submitted to the Board at its October 17, 2012 meeting.

The Project

McCollum Residence Hall, which opened in 1965, is a ten story, three wing residence hall that has the capacity to house 910 residents. The building, comprised of traditional double occupancy unit types, primarily houses freshmen students at roughly an 80% occupancy rate. Though McCollum Hall has been well maintained over the years, renovation is not an option as the space needs for the new housing model do not fit efficiently within the form of the building.

McCollum will be replaced with two new 350 bed residence halls each containing about 95,000 gross square feet. One hall will be sited to the west of Hashinger Hall and the other west of Lewis Hall, to create a centralized common green space for all residents use. Each residence hall will be five stories tall with ten community wings, five floor commons, a building commons, staff support space, two apartments and building support space.

The building commons will provide amenities to students and wing communities that are not provided on each floor of the building such as a lobby/lounge where students can gather to socialize or study and a living room where wing communities can gather for activities and events. In addition, each hall has an Academic Resource

Center to support the academic needs of students with current technology and a laundry room, vending area, and community kitchen for residents.

Each of the ten wing communities consists of three 4-person double occupancy suites, nine 2-person double occupancy semi-suites, two 2-person single occupancy semi-suites, and one resident assistant semi-suite.

A common outdoor space will be constructed between Hashinger Hall, Lewis Hall and the two new residence halls. This outdoor space will be a pedestrian only area, with the exception of the ability for emergency vehicles to access the front door of each hall from the common green space. The master plan provides adequate parking for staff on Daisy Hill as well as enough parking spaces for 52% of the maximum occupancy of Daisy Hill residents and short term metered parking.

Engel Road will be rerouted to the west of the new housing development so that the new green space is limited to pedestrian traffic. The intersection at Engel Road and 15th St. will be moved west of its current location and the road rerouted concurrently alongside Templin Hall.

Extensions of the utility services also are included as part of this work, as required to serve the new facilities, and relocation of underground utilities will be required to achieve maximum site utilization. Treanor Architects, P.A. was selected to design the building and B.A. Green Construction was selected as the Construction Manager at Risk. The design team anticipates that the guaranteed maximum price will be available at the end of April.

The Refunding Bonds

The Authority has previously issued its Revenue Bonds, Series 2005E (Kansas Board of Regents – University of Kansas Projects) (the “Refunded Bonds”) to provide financing for other projects at the University and the University of Kansas Medical Center. The 2005E-1 bonds provided \$12,965,000 to finance the renovation of Hashinger Residence Hall and \$3,065,000 to refinance the 1996E bonds which financed the renovation of Templin Residence Hall. Both of these bonds were secured with a pledge of Housing System Revenues. The 2005E-2 bonds provided \$3,330,000 to finance a portion of the cost of constructing Bluff Garage at the Medical Center. These bonds were secured with a pledge of KUMC Parking System Revenues.

The University requests that refunding revenue bonds in an aggregate principal amount not to exceed \$15,000,000 (the “Refunding Bonds”) be issued by the Authority on behalf of the Board and the University to refund all or a portion of the outstanding Refunded Bonds to achieve interest cost savings. The Refunding Bonds may be issued only if the projected present value savings resulting from the issuance of the Refunding Bonds is not less than 3% of the principal amount of the outstanding Refunded Bonds. The Refunding Bonds will also be secured by a pledge of generally available unencumbered funds of the University and debt serviced with Housing and KUMC Parking System Revenue Funds.

Administrative Costs

In conjunction with the issuance of the proposed bonds, since KDFA has and will incur expenses in relation to the issuance of the proposed bonds and subsequent administration of the Resolutions and Pledge of Revenues Agreements, it will be necessary to execute an Administrative Agreement to provide for reimbursement of those expenses, as well as other documents and certificates necessary to accomplish the purposes set forth in the Resolutions and the issuance and delivery of the bonds.

Conclusion

The Board is asked to adopt the Resolutions (set out in full below), the first of which approves the issuance of bonds for the McCollum Project and the second of which authorizes Refunding Bonds. Both Resolutions would authorize the Chair and the President and CEO of the Board to execute the Pledge Agreements and Administrative Agreements in such form as is approved by the General Counsel and to execute any and all other

documents and certificates necessary to accomplish the purposes of the Resolutions and the issuance of the bonds. Staff recommends approval of both Resolutions.

RESOLUTION

A RESOLUTION OF THE KANSAS BOARD OF REGENTS APPROVING THE ISSUANCE BY THE KANSAS DEVELOPMENT FINANCE AUTHORITY OF ITS KANSAS DEVELOPMENT FINANCE AUTHORITY REVENUE BONDS TO PROVIDE ALL OR A PORTION OF THE FUNDS NECESSARY TO CONSTRUCT NEW STUDENT HOUSING FACILITIES TO REPLACE MCCOLLUM RESIDENCE HALL LOCATED ON THE LAWRENCE, KANSAS CAMPUS OF THE UNIVERSITY OF KANSAS; AND AUTHORIZING THE EXECUTION OF ONE OR MORE PLEDGE OF REVENUES AGREEMENTS AMONG THE KANSAS BOARD OF REGENTS, THE UNIVERSITY OF KANSAS AND THE KANSAS DEVELOPMENT FINANCE AUTHORITY THAT CONTAIN CERTAIN COVENANTS AND PROVISIONS WITH RESPECT TO THE PLEDGE OF CERTAIN FUNDS OF THE UNIVERSITY OF KANSAS THAT WILL PROVIDE FOR THE PAYMENT OF SUCH BONDS.

WHEREAS, the Kansas Board of Regents (the “Board”) is vested under the Constitution and laws of the State of Kansas with supervision and control over the University of Kansas (the “University”), and is authorized under such laws to adopt this Resolution and perform, execute and carry out, or cause to be performed, executed and carried out, the powers, duties and obligations of the Board under this Resolution in connection with the acquisition and improvement of certain facilities located on the campus of the University and the University's operation thereof; and

WHEREAS, the Board and the University have heretofore determined that it is advisable to construct two new residence halls to replace McCollum Residence Hall on the Lawrence, Kansas campus of the University (the “Project”); and

WHEREAS, Chapter 136, Section 238(e) of the 2013 Session Laws of Kansas authorizes the Kansas Development Finance Authority (the “Authority”), on behalf of the Board and the University, to issue its revenue bonds in an aggregate principal amount of not to exceed \$49,000,000 for the payment of the costs of the Project, plus all amounts required for costs of issuance, costs of interest on such revenue bonds during the construction of the Project, credit enhancement costs and any required reserves for the payment of principal and interest on such revenue bonds; and

WHEREAS, the University has requested that revenue bonds secured by a pledge of generally available unencumbered funds of the University be issued by the Authority pursuant to K.S.A. 74-8901 *et seq.* on behalf of the Board and the University to finance the costs of the Project (the “Project Bonds”); and

WHEREAS, the University has indicated that the aggregate principal amount of the revenue bonds to be issued for the Project shall not exceed \$47,800,000 plus all amounts required for costs of issuance, costs of interest on such revenue bonds during construction of the Project, credit enhancement costs and any required reserves for the payment of principal and interest on such revenue bonds; and

WHEREAS, the University intends to pay debt service on the Project Bonds from revenues of the housing and parking systems of the University; and

WHEREAS, the University intends to establish rates and fees in amounts sufficient to operate the housing and parking systems of the University, pay expenses associated with the housing and parking systems, and pay debt service on the Project Bonds; and

WHEREAS, the Board, upon recommendation of the University, hereby finds and determines that it is advisable that the Project Bonds be issued by the Authority on behalf of the Board and the University, such bonds to be secured by the pledge of generally available unencumbered funds of the University; and

WHEREAS, in conjunction with the issuance of the Project Bonds, the Board may be required to execute one or more Pledge of Revenues Agreements among the Board, the University and the Authority (the “Pledge Agreements”), which contain certain covenants and provisions with respect to the pledge of generally available unencumbered funds of the University; and

WHEREAS, it is recognized that the Authority has and will incur additional expenses in relation to the issuance of the Project Bonds and subsequent administration and enforcement of the Pledge Agreement; and the University desires to reimburse the Authority for said additional expenses through the execution of one or more Administrative Service Fee Agreements (the “Administrative Agreements”).

NOW THEREFORE, BE IT RESOLVED BY THE KANSAS BOARD OF REGENTS, AS FOLLOWS:

SECTION 1. The Board hereby approves the issuance of the Project Bonds by the Authority on behalf of the Board and the University, in one or more series to finance all or a portion of the costs of the Project, in an aggregate principal amount not in excess of \$47,800,000 plus all amounts required for costs of issuance, costs of interest on the Project Bonds during construction of the Project, credit enhancement costs and any required reserves for the payment of principal and interest on the Project Bonds. The Project Bonds may be issued jointly with other revenue bonds for the University approved by the Board and shall be issued substantially in the form and with the repayment terms and provisions contained in information to be presented to the Board by the Authority and the University, all as may be approved by the Chair or his/her designee and the General Counsel to the Board.

SECTION 2. The Board hereby authorizes and instructs the Chair and President and CEO of the Board to execute on behalf of the Board the Pledge Agreements, if required, and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Project Bonds, including any documents and certificates necessary to accomplish any temporary financing entered into in anticipation of the issuance of such bonds, in such forms as are approved by the General Counsel to the Board. The Board further authorizes the Chancellor of the University to execute on behalf of the University the Pledge Agreements, the Administrative Agreements and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Project Bonds, including any documents and certificates necessary to accomplish any temporary financing entered into in anticipation of the issuance of such bonds, in such forms as are approved by the General Counsel to the University.

SECTION 3. This Resolution shall be in full force and effect from and after its adoption.

CERTIFICATE

We, the undersigned Chair and President and CEO of the Kansas Board of Regents, hereby certify that the foregoing Resolution was lawfully adopted by the Board at its meeting held on April 16, 2014.

KANSAS BOARD OF REGENTS

(SEAL)

By _____
Fred Logan, Chair

ATTEST:

By _____
Andy Tompkins, President and CEO

RESOLUTION

A RESOLUTION OF THE KANSAS BOARD OF REGENTS APPROVING THE ISSUANCE BY THE KANSAS DEVELOPMENT FINANCE AUTHORITY OF ITS KANSAS DEVELOPMENT FINANCE AUTHORITY REVENUE BONDS TO PROVIDE ALL OR A PORTION OF THE FUNDS NECESSARY TO REFUND CERTAIN OUTSTANDING REVENUE BONDS OF THE AUTHORITY ISSUED FOR THE BENEFIT OF THE UNIVERSITY OF KANSAS; AND AUTHORIZING THE EXECUTION OF ONE OR MORE PLEDGE OF REVENUES AGREEMENTS AMONG THE KANSAS BOARD OF REGENTS, THE UNIVERSITY OF KANSAS AND THE KANSAS DEVELOPMENT FINANCE AUTHORITY THAT CONTAIN CERTAIN COVENANTS AND PROVISIONS WITH RESPECT TO THE PLEDGE OF CERTAIN FUNDS OF THE UNIVERSITY OF KANSAS THAT WILL PROVIDE FOR THE PAYMENT OF SUCH BONDS.

WHEREAS, the Kansas Board of Regents (the “Board”) is vested under the Constitution and laws of the State of Kansas with supervision and control over the University of Kansas (the “University”), and is authorized under such laws to adopt this Resolution and perform, execute and carry out, or cause to be performed, executed and carried out, the powers, duties and obligations of the Board under this Resolution in connection with the acquisition and improvement of certain facilities located on the campus of the University and the University's operation thereof; and

WHEREAS, the Board and the University have heretofore determined that it is advisable to refund for economic savings certain outstanding revenue bonds previously issued by the Kansas Development Finance Authority (the “Authority”); and

WHEREAS, the Authority has previously issued its Revenue Bonds, Series 2005E (Kansas Board of Regents – University of Kansas Projects) (the “Refunded Bonds”) to provide financing for other projects at the University and the University of Kansas Medical Center; and

WHEREAS, the University has requested that refunding revenue bonds in an aggregate principal amount not to exceed \$15,000,000 (the “Refunding Bonds”) be issued by the Authority on behalf of the Board

and the University to refund all or a portion of the outstanding Refunded Bonds to achieve interest cost savings; and

WHEREAS, the University has requested that the Refunding Bonds be secured by the pledge of generally available unencumbered funds of the University; and

WHEREAS, the Board, upon recommendation of the University, hereby finds and determines that it is advisable that the Refunding Bonds be issued by the Authority on behalf of the Board and the University, such bonds to be secured by the pledge of generally available unencumbered funds of the University; and

WHEREAS, in conjunction with the issuance of the Refunding Bonds, the Board may be required to execute one or more Pledge of Revenues Agreements among the Board, the University and the Authority (the “Pledge Agreements”), which contain certain covenants and provisions with respect to the pledge of generally available unencumbered funds of the University; and

WHEREAS, it is recognized that the Authority has and will incur additional expenses in relation to the issuance of the Refunding Bonds and subsequent administration and enforcement of the Pledge Agreements; and the University desires to reimburse the Authority for said additional expenses through the execution of one or more Administrative Service Fee Agreements (the “Administrative Agreements”).

NOW THEREFORE, BE IT RESOLVED BY THE KANSAS BOARD OF REGENTS, AS FOLLOWS:

SECTION 1. The Board hereby approves the issuance of the Refunding Bonds by the Authority on behalf of the Board and the University, in one or more series to refund and redeem the Refunded Bonds, in an aggregate principal amount not in excess of \$15,000,000. The Refunding Bonds may be issued jointly with other revenue bonds for the University approved by the Board and shall be issued substantially in the form and with the repayment terms and provisions contained in information to be presented to the Board by the Authority and the University, all as may be approved by the Chair or his/her designee and the General Counsel to the Board. Notwithstanding the foregoing approval, the Refunding Bonds may be issued only if the projected present value savings resulting from the issuance of the Refunding Bonds is not less than 3% of the principal amount of the outstanding Refunded Bonds.

SECTION 2. The Board hereby authorizes and instructs the Chair and President and CEO of the Board to execute on behalf of the Board the Pledge Agreements, if required, and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Refunding Bonds, including any documents and certificates necessary to accomplish any temporary financing entered into in anticipation of the issuance of such bonds, in such forms as are approved by the General Counsel to the Board. The Board further authorizes the Chancellor of the University to execute on behalf of the University the Pledge Agreements, the Administrative Agreements and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Refunding Bonds, including any documents and certificates necessary to accomplish any temporary financing entered into in anticipation of the issuance of such bonds, in such forms as are approved by the General Counsel to the University.

SECTION 3. This Resolution shall be in full force and effect from and after its adoption.

CERTIFICATE

We, the undersigned Chair and President and CEO of the Kansas Board of Regents, hereby certify that the foregoing Resolution was lawfully adopted by the Board at its meeting held on April 16, 2014.

KANSAS BOARD OF REGENTS

(SEAL)

By _____
Fred Logan, Chair

ATTEST:

By _____
Andy Tompkins, President and CEO

**VI. Executive Session
Board of Regents – Personnel Matters Relating to Non-Elected Personnel**

CONSENT AGENDA

VII. Introductions and Reports

A. Introductions

VIII. Approval of Consent Agenda

A. Academic Affairs

1. Act on Requests for Additional Degree Granting

**Gary Alexander,
VP, Academic Affairs**

Authority for:

- a) Bryan University – Online
- b) Indiana Wesleyan University

Staff Recommendation

The following institutions request approval for additional degree granting authority: (1) Bryan University – Online, and (2) Indiana Wesleyan University. After a thorough review of staff qualifications, record keeping systems, coursework, materials, website platforms, extended studies and campuses, the listed institutions demonstrate they meet and maintain compliance with all of the statutorily imposed requirements described below. Staff recommends approval for additional degree granting authority.

Summary of Institution Requirements

The Private and Out-of-State Postsecondary Educational Institution Act (Act) requires private and out-of-state postsecondary educational institutions to obtain Certificates of Approval from the Kansas Board of Regents (Board) in order to lawfully “operate” in Kansas. This Act not only covers “brick and mortar” schools having a physical presence within Kansas but also schools that offer or provide on-line distance education to Kansans who remain in Kansas while receiving that education.

To qualify for a Certificate of Approval, an institution operating in Kansas subject to the Act must meet the standards established by the Act. In reviewing schools to determine if they meet the statutory standards, Board staff requires and reviews substantial documentation and evidence presented to demonstrate compliance of the schools to ensure proper facilities (with site reviews), equipment, materials, and adequate space are available to meet the needs of the students. A recent financial statement, proof of accreditation, evidence of compliance with local, county, state and national safety codes, enrollment agreements, copies of advertisements, schedules of tuitions and fees, and refund policies are reviewed by KBOR staff. Schools are also required to provide descriptions of their programs and courses, including class syllabi, clinical or externship contracts, instructor credentials; a statement of the objectives of the programs; and qualifications of administrators and owner information.

Institution Requests:

Bryan University

Bryan University was previously approved by the Kansas Department of Education in May of 1982. This certification continued under the Kansas Board of Regents with the enactment of Senate Bill 345 placing control of “proprietary schools” under the Kansas Board of Regents. Bryan University has been in existence since 1982 and offers programs in Computer Networking, Computer Programming, Allied Health and Wellness, Business Administration, Gaming and Robotics. In addition to the campus located in Topeka, KS, Bryan University has two other degree granting campuses located in Springfield, MO and Rogers, AR. The University offers distance education out of the Springfield, MO campus location. The programs in this request will be offered through distance education out of the Springfield, MO campus location. The online distance education division of Bryan University is currently approved to offer five (5) programs at the certificate and associate level.

Graduation rate data are based on undergraduate students who enrolled full-time and have never enrolled in college before. This may not represent all undergraduates who attend this institution. The U.S. Department of Education reports that 48 percent of entering students at Bryan University - Online were counted as “full-time, first-time” in 2012. The U.S. Department of Education also reports a graduation rate of 45% for students who began their studies at Bryan University - Online in fall 2009 and a 31.4% cohort default rate for fiscal year 2010.

Bryan University is accredited by the Accrediting Council for Independent Colleges and Schools (ACICS) to award diplomas, associate, bachelor and master degrees. ACICS is a nationally recognized accrediting agency by the United States Department of Education. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree and non-degree granting approval on its campuses.

Degrees Requested by Bryan University for Approval:

- Bachelor of Science in Allied Health Management
- Bachelor of Science in Business Administration

Indiana Wesleyan University

The Kansas Board of Regents first approved Indiana Wesleyan University for degree granting authority in June of 2012. Indiana Wesleyan University, located in Marion Indiana, is an evangelical, Christian comprehensive university officially established in 1920. Today the University offers certificate, associate, bachelor, master and doctorate programs to more than 15,000 students on campus and at its educational centers located in Indiana, Kentucky and Ohio, as well as online. Currently, Indiana Wesleyan University is approved by the Kansas Board of Regents to offer 39 programs at the associate, bachelor, master, and doctor level. The programs in this request will be offered online with some required on-campus residencies.

Graduation rate data are based on undergraduate students who enrolled full-time and have never enrolled in college before. This may not represent all undergraduates who attend this institution. The U.S. Department of Education reports a graduation rate of 64% for students who began their studies at Indiana Wesleyan University in 2006-07 and a 6.9% cohort default rate for fiscal year 2010.

Indiana Wesleyan University is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools, a United States Department of Education approved accrediting agency. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

Degrees Requested by Indiana Wesleyan University for Approval:

- Associate of Science in Paralegal Studies
- Bachelor of Science in Social Work
- Master of Arts in Organizational Leadership
- Master of Arts in Public Affairs
- Master of Practical Theology
- Master of Science in Accounting
- Master of Science in Human Resource Management
- Doctor of Nursing Practice

2. Act on Requests for Degree and Certificate Programs Submitted from Seward County Community College and Wichita Area Technical College

**Blake Flanders,
VP, Workforce Development**

Summary

Each month community colleges and technical colleges submit requests for the approval of new certificate and degree programs. The Board office received requests from Seward County Community College/Area Technical School to offer an associate of applied science in Food Science and Safety and from Wichita Area Technical College to offer an associate of applied science and a technical certificate in Medical Coding and a technical certificate in Carpentry. The programs submitted addressed all criteria requested and were subject to the 14-day comment period required by policy. The programs were reviewed by the Technical Education Authority and are recommended for approval by the Technical Education Authority.

Background

Community colleges and technical colleges submit requests for new certificate and degree programs each month utilizing forms approved by staff. Criteria addressed during the application process include, but are not limited to, the following:

- Student and employer demand for the program
- Current and projected job openings and anticipated wages
- Level of program duplication across institutions, based on Classification of Instructional Program (CIP) code, and any efforts to collaborate to provide the needed program
- Rationale for why collaboration is not a viable option and/or need for a duplicative program
- Program description and designation of required and elective courses
- Measurable program outcomes and course competencies
- Process and frequency for review of program content, level of program success, and process for addressing any areas of concern
- Any specialized accreditation required and/or available for the proposed program
- Faculty qualifications and proposed student to faculty ratio
- Description of facilities and equipment needed and available
- Projected program costs and designation of adequate resources
- Membership of a steering/advisory committee for the program
- Approval by institutional academic committee and local governing board

Description of Proposed Programs

Seward County Community College/Area Technical School requests approval for the following program:

- Food Science and Safety (01.1001) AAS degree/64 credit hours

The proposed Food Science and Safety associate of applied science degree prepares students for a wide range of careers in food quality control, processing, product development, safety, microbiology, and sanitation. Upon completion program graduates will be prepared for entry-level employment in the areas of food quality assurance/quality control, food processing, and food sanitation and/or transfer to a four-year institution for expanded career opportunities in the field.

The college was awarded a Hispanic Serving Institution (HSI) Science, Technology, Engineering, and Math (STEM) grant from the U.S. Department of Education with funding beginning in October 2011. The

development of the proposed new program is the second of two programs included in the college's grant proposal.

Students completing the program will acquire the following industry recognized certifications: Hazard Analysis and Critical Control Point (HACCP) certification and the ServSafe Food Production Manager certification.

During the preparation of college's HSI STEM grant proposal, the college conducted surveys administered to local and surrounding high school students in southwest Kansas. Survey results indicated that responses from at least 52 students indicated an interest in food or agriculture related industry as a program of study choice.

Due to the location of the college, the research on industry demand provided by the college included information for two occupational areas—Food Scientists and Technologists (typically requiring a bachelor's degree) and Agricultural and Food Science Technicians (typically requiring an associate degree) from Kansas, Oklahoma, and the Texas panhandle. Occupational projections are based on long-term projections since the most recent Industry Employment and Projections data for southwest Kansas (2008-2018) are not available.

The following labor information summary focuses on Agricultural and Food Science Technicians. The Occupational Outlook (2010-2020) from the Labor Market Information Services of Kansas Department of Labor indicates a projected growth of 54 new jobs and 129 replacement jobs for a total anticipated need of at least 183 new workers. The average wage for the occupation is \$37,170 and the median wage is \$35,670. The most current Oklahoma data indicates a growth of 30 additional jobs with entry wages of \$22,970, average annual wages of \$33,331 and median annual wage of \$33,571. Information from the Texas Workforce Commission indicates growth for this occupation to increase by 30 new jobs with average wages of \$31,690 and a median wage of \$29,578. A similar number of jobs were indicated as projected employment need for Food Scientists and Food Technologists and average salaries ranged from approximately \$53,000 to \$65,000.

Three letters of support from local industry partners indicate their support through equipment donations, student internships, student participation in research, and post-graduation employment.

Food science related programs are currently offered at Barton County Community College, Butler County Community College, Dodge City Community College, and Garden City Community College. The programs at Barton and Butler are an area of emphasis associated with the Associate of Science degrees awarded by the colleges. The AAS in Agriculture Food Chain Security program at Dodge City Community College is based on agriculture and the security aspect of food chain protection and requires no classes specifically in food science. Garden City Community College's technical certificate in Food Safety and the Meat and Food Science emphasis associated with the college's AS degree do include up to potentially five courses that maybe similar to those in the proposed new program at Seward.

In June 2013 the college hired a full-time instructor to develop and serve as the food science and safety program specialist. Currently there are no plans to add additional adjunct instructors. Development and implementation costs for the proposed program totaled \$444,573 and have been funded entirely by the HSI STEM grant received by the college. The total implementation costs include: \$51,000 salary for a program specialist; \$111,000 for equipment; \$99,730 for supplies; and \$182,843 for building renovations. Sustainability funding for the proposed program will come from student tuition, institutional resources for financial assistance and scholarships, capital outlay, state funding, and industry scholarships and equipment donations.

The proposed program was subject to the 14-day comment period during which no comments were received.

Recommendation

The new program request submitted by Seward County Community College/Area Technical School for an AAS degree in Food Science and Safety was reviewed by the Technical Education Authority and is recommended for approval by the Kansas Board of Regents.

Wichita Area Technical College requests approval for the following program:

- Medical Coding (51.0713)—AAS degree/60 credit hours; Technical Certificate/37 credit hours

The proposed program prepares students to assume an entry-level position as a medical coder in a physician's office or clinical health care setting. Graduates of this program will demonstrate essential professional and technical knowledge, skills and competencies fundamental to the profession, effective written and oral communication skills, skills in using resources and technology and problem solving, teamwork and critical thinking skills. The associate of applied science degree builds the skills attained through the technical certificate by adding 5 credit hours of related coursework and 18 credit hours of general education courses.

The Occupational Outlook (2010-2020) from the Kansas Department of Labor estimates a 20.2 percent growth rate (504 new jobs; 499 replacement jobs) for Medical Records and Health Information Technicians. The average 2011 hourly wage for this profession was \$15.74 an hour (\$32,739 annually). Wichita Area Technical College (WATC) surveyed local healthcare agencies regarding the need for medical coders in their facilities. Results of the survey showed an anticipated need for 108 additional job openings over the next three years, primarily in hospital settings, demonstrating a local need for individuals with medical coding skills in the immediate area.

Responses to the new program survey completed by students visiting the WATC website indicate 1,216 students interested in health programs and 367 have indicated an interest specifically in a Medical Coding program at WATC.

Over the past several years, WATC partnered with Via Christi to deliver customized training for incumbent employees enabling workers to move from entry-level positions into skilled positions with merit pay increases. In August of 2011, WATC received a Job & Innovative Industry Skills Training (JIIST) grant of \$185,750 from the Kansas Department of Commerce to develop educational tracks in medical coding and front office/accounting which will allow 25-30 entry-level incumbent workers to gain the necessary skills to transition into current job openings or transition into the traditional medical assisting program. The development of the medical coding curriculum (which meets the state aligned outcomes, competencies, and validated industry credentials for medical coding programs) and the decision to pursue the proposed medical coding program is a result of the activities of this grant.

Letters of support from local partners indicate their commitment to support the proposed program by providing clinical rotations; curriculum development, including hybrid/online courses; reviewing graduates for open positions and first consideration for employment for WATC graduates.

Medical Coding programs (using the same or similar CIP codes) are currently being offered at 10 other institutions: Barton County Community College, Butler County Community College, Colby Community College, Cowley Community College, Highland Community College, Hutchinson Community College, Johnson County Community College, Neosho County Community College, Seward County Community College, and Washburn University. WATC has chosen not to seek collaboration with other institutions due to the college's established partnerships with local employers and employer involvement in the curriculum development as a result of the JIIST grant.

WATC has two current full-time Medical Assistant instructors who will split their course load between the proposed Medical Coding and existing Medical Assisting programs. In addition, one adjunct instructor will be hired to teach some coding specific curriculum.

Estimated implementation costs for the proposed program totaling \$53,138 include:

- \$51,438 for salaries (5,400 for adjunct position; and \$46,038 adjustment of existing funding for existing Medical Assisting faculty)
 - \$ 1,700 for classroom set (20) of medical coding books
- Both the Medical Coding and Medical Assistant programs will use the same books, the college plans to schedule courses in non-conflicting semesters to accommodate both programs.

The proposed program was subject to the 14-day comment period during which two responses were received. A response supporting approval of the proposed program was received from Seward County Community College/Area Technical School. A response opposing approval of the proposed program was received from Cowley Community College.

Recommendation

The new program request submitted by Wichita Area Technical College for an associate of applied science degree and technical certificate in Medical Coding and the letter of concern were reviewed by the Technical Education Authority. Based on the needs of and the established partnerships with local employers as well as the success of the JIIST grant activities, the Technical Education Authority recommends approval of the proposed program by the Kansas Board of Regents.

Wichita Area Technical College requests approval for the following program:

- Carpentry (46.0201)—Technical Certificate/18 credit hours

The proposed Carpentry program prepares students for entry-level employment within the construction industry. Students will acquire the core skills necessary for multiple construction occupations as well as in basic carpentry skills including, but not limited to, framing, construction materials and selection, foundations and roughing-in, finish carpentry techniques, and applicable codes and standards. Students completing the technical certificate will earn the Introduction to Craft Skills and Carpentry Level 1 industry certifications from the National Center for Construction Education and Research (NCCER).

For more than 20 years, WATC had approved carpentry and woodworking programs and served as a primary provider for construction/carpentry and woodworking technical education in the area. Each year WATC partnered with the Wichita Area Builders Association (WABA) to construct a house and carpentry students regularly worked with local community groups on construction projects, including multiple Habitat for Humanity home building projects. With the recession in 2008 the industry saw a sharp decline in new construction in the region resulting in a corresponding decline in placement rates for program graduates. As a result, the WATC programs were placed on hold and eventually moved to inactive status.

With the rebound in the building trades and new home sales in the region, WABA and WATC renewed their relationship in 2012 by entering into conversations on how best to resume a construction program at WATC. Representatives from the Associated General Contractors of Kansas, Inc. (AGC) and USD 259 joined with WABA and WATC in this effort and all were highly engaged in the development of this technical certificate.

Based on the student participation in USD 259 approved pathways, the district estimates a potential of 400 students from 5 Wichita high schools as candidates for the proposed program which allows these high school students to acquire the two NCCER credentials and 18 college credit hours.

The AGC sent an electronic survey to current and potential employers in the construction industry to gauge interest in the proposed carpentry program at the college. Eight potential employers responded indicating they would hire individuals with the NCCER Introduction to Craft Skills and/or Carpentry Level I certifications and that there was a need for the program at WATC. The survey looked at both current and projected employment demand. The current number of carpenters or related positions employed by the respondents is between 218 and 243. Among the eight employers, there are at least 171 new and replacement openings anticipated over the next two years in this area.

The Kansas Department of Labor reports a 13 percent change due to growth and replacement jobs from 2010 to 2020 statewide. The Bureau of Labor Statistics indicates 20 percent change nationwide. The 2012 Kansas Wage Survey reports entry-level wages for carpenters in Kansas to be \$28,320. The Bureau of Labor Statistics reports a medial hourly wage for carpenters in Wichita to be \$16.47. Both are in line with the wages reported by the eight employers. One employer indicated tiered/increased entry-level wages based on the industry certifications identified.

Building Construction and/or Carpentry programs are currently being delivered at 11 other institutions in the state—Allen County Community College, Coffeyville Community College, Dodge City Community College, Flint Hills Technical College, Fort Scott Community College, Hutchinson Community College, Johnson County Community College, Kansas City Kansas Community College, North Central Kansas Technical College, Salina Area Technical College, and Seward County Community College/Area Technical School.

The rationale for seeking program approval and justification for not exploring collaboration include the significant local student demand, engagement from local business and industry, the college's historical relationship with a carpentry program and the fact the college has become an accredited NCCER training facility meeting or exceeding the NCCER curriculum standards.

Estimated implementation costs for the proposed program totaling \$120,100 include:

- \$25,000 for shared instructor cost with AGC; \$10,800 for two adjunct instructors
- \$80,000 for facility improvements on the Grove Campus
- \$2,500 for power tools
- \$1,800 for construction materials

The proposed program was subject to the 14-day comment period during which four responses from local business in support of the program were received.

Recommendation

The new program request submitted by Wichita Area Technical College for a technical certificate in Carpentry was reviewed by the Technical Education Authority and is recommended for approval by the Kansas Board of Regents.

3. Act on Request to Approve the Dental Hygiene Program (51.0602) Alignment

Summary

After thorough review and discussion, the Technical Education Authority (TEA) endorses the proposed Dental Hygiene program alignment and map (dated 2014) as the best available solution to preserve the four objectives of the alignment process while providing colleges with maximum institutional flexibility. The TEA recommends approval of the aligned Dental Hygiene program.

Background

Program Alignment Objectives

- Business/industry identification of common program exit points
- Business/industry identification of industry-recognized credentials
- Identification of common courses and competencies as well as institutional program flexibility
- Established common program length for all aligned programs

Program Alignment Process

Phase I—Research and Business/Industry Input

- Survey local college advisory committees and employers in the field
- Complete research on current programs at colleges and industry-based credential options
- State business and industry representatives establish recommendations
- 14 day comment period for college presidents

Phase II—Program and Course Alignment

- Statewide program faculty curriculum meeting #1
- Administrative Review #1
- 14 day comment period for college presidents
- Statewide program faculty curriculum meeting #2
- Administrative Review #2
- 14 day comment period for college presidents
- State business and industry review and endorsement
- 14 day comment period for college presidents

Phase III—Approval of Aligned Program

- Technical Education Authority Program/Curriculum Committee review and recommendation
- Technical Education Authority review and recommendation
- Board Academic Affairs Standing Committee review and recommendation
- Kansas Board of Regents approval

Phase IV—Implementation of Aligned Program

- Institutions make program/curricular modifications to implement the aligned program

Phase V—Review of Aligned Programs

- Periodic review of previously aligned programs to ensure programs/courses continue to meet business and industry needs as well as program accreditation and/or licensing requirements.

Dental Hygiene Program Alignment (CIP: 51.0602)

EXECUTIVE SUMMARY

The Dental Hygiene Alignment project began in response to requests submitted for exemption/waivers to the 68 credit hour maximum for the associate of applied science programs and included faculty from all four institutions that currently have active, approved Dental Hygiene programs. The institutions include:

Institutions	
Johnson County Community College	Flint Hills Technical College
Colby Community College	Manhattan Area Technical College

Phase I: State Business & Industry Recommendation:

The accreditation standards of the Commission on Dental Accreditation (CODA), a national accrediting agency, registry credentialing examinations and state licensing requirements were used as a basis for this alignment in lieu of a statewide business and industry committee.

Phase II: State Curriculum Committee:

Dental Hygiene program faculty from all four institutions and KBOR staff met on October 29, 2013 to begin the process of aligning all approved Dental Hygiene programs at community colleges and technical colleges. During the meeting considerable discussion occurred regarding the courses including the course titles, competencies, and the instructional credit hours necessary to prepare students for the national registry and state licensing examinations.

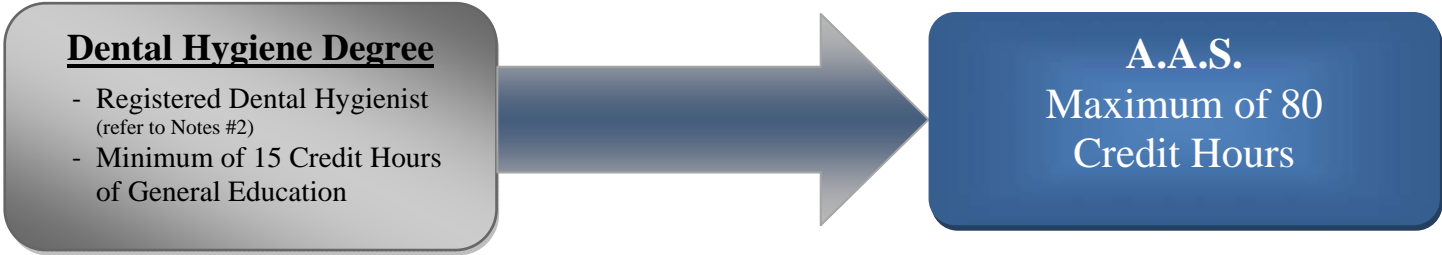
As a result of these discussions and consensus reached by the participating faculty members, the program alignment map, designating one exit point (the AAS degree), the common/agreed upon Dental Hygiene and support courses, as well as a maximum of 80 credit hours for the program, including all pre-requisites, was created. The agreed upon 80 credit hour maximum allows for 12 credit hours of common courses, 24-25 credit hours for the agreed upon Dental Hygiene specific courses, 26-30 credit hours for support and general education courses and 10-13 credit hours for institutional flexibility. The meeting minutes, proposed alignment map, and course syllabi for the common courses were sent to the participating faculty for a review/comment period from November 27, 2013 to December 20, 2013. Although the total number of credit hours exceeds the 68 maximum for AAS degrees, the additional instructional hours are necessary to meet CODA accrediting standards.

The attached proposed alignment map, reflecting the final recommendations from the faculty committee, was issued for presidential comment from January 17, 2014 through February 6, 2014. Three responses were received. The response from Flint Hills Technical College listed a series of concerns with the proposed alignment. Staff met with administrators from Flint Hills Technical College to discuss and respond to the concerns expressed; however, agreement was not reached. Responses received from Butler Community College and Wichita Area Technical College, neither of which offers Dental Hygiene programs, were in support of Flint Hills’ position regarding the design of their program.

TEA Recommendation

The proposed Dental Hygiene program alignment was reviewed by the TEA Technical Program and Curriculum Committee on March 13, 2014. The TEA recommends adoption of the proposed Dental Hygiene program alignment and that for state funding purposes all Dental Hygiene programs be delivered within the 80 credit hour maximum (including all prerequisites), regardless of program design, and include the common/agreed upon and support courses as designated on the Dental Hygiene program alignment map. Programs choosing to operate outside the alignment parameters would need to designate the courses not eligible for state funding.

Dental Hygiene Program Alignment – Kansas Board of Regents CIP: 51.0602	2014 04/17/14
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Required Courses within Program

<u>Common Courses</u>	<u>12 credits:</u>
Dental Radiography	2 credits
Dental Materials	2 credits
Periodontics	3 credits
General and Oral Pathology	3 credits
Dental Public Health	2 credits
<u>Agreed Upon Dental Hygiene Courses*</u>	<u>24 - 25 credits 1.</u>
<i>or Dental Health Safety & Dental Hygiene Process I</i>	
<i>or Infection Control & Pre-Clinical Hygiene Process</i>	
2. Clinical Dental Hygiene II	4 credits
<i>or Dental Hygiene Process II</i>	
3. Clinical Dental Hygiene III	5-6 credits
<i>or Dental Hygiene Process III</i>	
4. Clinical Dental Hygiene IV	6 credits
<i>or Dental Hygiene Process IV & Transition in to Dental Hygiene Practice</i>	
5. Developmental Dentistry & Head and Neck Anatomy	4 credits
<i>or Embryology, Histology & Oral Anatomy</i>	
<i>or Head and Neck Anatomy, Embryology and Histology</i>	
<u>Support Courses**</u>	<u>14 - 18 credits</u>
Microbiology	4-5 credits
Anatomy & Physiology	5-8 credits
Chemistry	5 credits

Notes

- Specifics pertaining to the Dental Hygiene programs:
1. All programs must be accredited by the American Association Commission on Dental Accreditation (CODA).
 2. All students are required to sit for the Dental Hygiene credential.
 - The National Dental Hygiene Board exam
 - State Dental Hygiene licensure exam
 - And one of the following Regional Clinical Board exams:
 - Central Regional Dental Testing (CRDTS)
 - OR
 - Western Regional Examining Board (WREB)
 3. *Institutions may utilize existing course titles listed for courses that adhere to the agreed upon course length range and competencies for the agreed upon Dental Hygiene courses.
 4. **For support courses institutions may utilize existing like course(s) which adhere to the support course length range and competencies.

DISCUSSION AGENDA

IX. Consideration of Discussion Agenda

A. Presentation

- 1. **Receive Presentation on the KSU Louis Stokes Alliance for Minority Participation STEM Careers Program**

**April Mason,
Provost,
Kansas State University**

Background

Kansas State University (K-State) is the lead organization in a new award from the Louis Stokes Alliances for Minority Participation (LSAMP) program of the National Science Foundation. This program is aimed at increasing the quality and quantity of students successfully completing science, technology, engineering and mathematics (STEM) baccalaureate degree programs, and increasing the number of students interested in, academically qualified for, and matriculated into programs of graduate study. The \$2.5M, five-year award to Kansas institutions will allow establishment of an alliance that includes K-State in partnership with southwest Kansas institutions, Dodge City Community College, Garden City Community College, and Seward County Community College/Area Technical School, plus a minority-serving private institution, Donnelly College, in urban Kansas City, KS. All members of the Kansas Louis Stokes Alliances for Minority Participation (KS-LSAMP) have established recruitment and retention programs aimed at serving the needs of under-represented minority (URM) students including Hispanic/Latino students, African-Americans, Native Americans/American Indians and Pacific Islanders.

The new project builds upon the foundations in place and allows expansion of each partner’s efforts, linkages to other existing Federal programs, and extensive coordination among the partners to facilitate recruitment and retention of transfer students to K-State. The project will include specialized activities at critical junctures in the pathway, such as high school to college; two-year to four-year institutions; and the critical freshman-to-sophomore transition at four-year institutions. A particular focus of the KS-LSAMP is recruitment and retention of military veterans in STEM fields. The overall goal will be to double the number of URMs graduating with baccalaureate STEM degrees from K-State within the five years of the proposed project. This goal is well-aligned with the Kansas Board of Regents’ strategic plan goal of having 60% of the Kansas population achieve a post-secondary credential, as the project will be targeting populations historically underrepresented in higher education.

Provost April Mason and Associate Deans Beth Montelone and Linda Thurston will be providing a brief overview of the LSAMP national program as well as specific details related to the new KS-LSAMP program.

B. Academic Affairs

1. Act on Request to Increase Kansas GED Testing Fee

Regent Moran

Gary Alexander,
VP, Academic Affairs

Summary

Pursuant to K.S.A. 72-4530, the Kansas Board of Regents (KBOR) is the state agency charged with administering the General Educational Development (GED®) program. GED Testing Service, therefore, looks to the Board to establish the testing fee assessed to individuals seeking GED® credentials in the state of Kansas. Staff recommends the fee for the 2014 GED® be increased from \$30 to \$33 per module or \$132 for all four modules, effective July 1, 2014.

Background

In accordance with K.S.A. 72-4530, the Kansas Board of Regents is the state agency charged with administering the GED program. Today, GED Testing Service (a joint venture between the American Council on Education and Pearson, PLC) is the creator and owner of the GED® test. In accordance with the statute, the Board’s responsibilities include fulfilling the management responsibilities set out by the GED Testing Service as it relates to the GED® test (3,000 test-takers annually), the ongoing management of GED records, issuance of GED credentials and the verification of such credentials (6,000 credential related requests annually). KBOR GED administration expenses are approximately \$170,000, which is comprised of the salary and benefits of one position (the GED State Coordinator), miscellaneous other operating expenses (salary, benefits, OOE = \$80,000), and the contract with DiplomaSender, an on-line service provider that issues diplomas, duplicates, and verifies credentials (\$90,000).

K.S.A. 72-4530 authorizes two categories of fees and provides KBOR with authority to assess fees and cover the costs associated with the administration of the GED program. The first authorized fee category is related to the ongoing management of GED records and credentials, including the issuance of duplicates, and the verification of credentials. The statute, last amended in 2003, limits the fees charged for this document related service to a maximum of \$15, and the current credential processing fee is set at this statutory maximum. This generates an estimated \$90,000 annually. In March, 2013, KBOR contracted with DiplomaSender, an internet-based service for management of GED testing data, in order to increase customer service and reduced KBOR expenses related to the issuance of diplomas, duplicates, and verification of credentials. All of this revenue derived from the \$15 fee is used to pay for the services provided by DiplomaSender, as set forth in the contract. Because of the statutory fee limitation, KBOR is unable to set this fee high enough to cover KBOR’s additional administrative expenses, such as managing the contract, maintaining records from closed GED testing centers, etc.

The second fee authorized by this statute is related to the administration of the GED® examination. As part of setting the fee charged to testers taking the GED examination, the statute authorizes the Board “to determine the amount of revenue which will be required to properly administer the provisions of the act”. This amount is factored into the GED test fee that is charged to each person taking this test at a testing center. The test center costs are also paid out of this fee. Furthermore, the statute requires the GED® testing fee be determined and set on or before June 1 of each year.

Beginning July 1, 2012, the GED Testing Service set in place plans to convert the GED® paper based test to a computer based test by January 2014 and set the price of the GED® computer based test at \$120. By comparison, the paper based GED Testing Fee was only \$85, a portion of which went to KBOR to partially recover the administrative expenses associated with the program. KBOR receives no administrative funds from the computer based test.

In June 2012, in response to the GED Testing Services plans to start administering the test solely in computer base format, the Board approved the GED® computer based testing fee at \$120, effective July 1, 2012. At the

time, Board staff recommended, and the Board concurred, not to add on a KBOR administrative fee for two primary reasons: (1) a portion of the paper based test fee would continue to cover most of the GED program expenses for the next 18 months; and (2) the GED® computer based testing fee of \$120 was a substantial increase.

Effective January, 2014 GED Testing Service began charging \$30 per module for the new four module 2014 GED® examination delivered only in the computer based format. Board staff has carefully reviewed the revenue and expense projections for the GED program, along with the GED program manager's business plan, and concluded that \$3 per module or \$12 for all four modules should be incorporated into the current testing fee to help fund necessary administrative functions. This would increase the cost of taking all four modules in the GED test from \$120 to \$132. This increase would generate an estimated \$30,000 in FY 2015, and although this increase will not immediately generate adequate revenue to support 100 percent of the necessary administrative expenses, plans are in place to fully cover expenses for the GED program within two years. The plan includes specific steps to increase revenue by increasing the number of test-takers, and to increase the credential processing fee which will require legislative action.

Staff Recommendation

Staff recommends the Board increase the fee for the GED® exam to \$33 per module, or a total of \$132 if one completes all four modules of the test. This increase includes \$3 per module or \$12 for all four modules, which would be remitted to KBOR in order to continue to pay for administrative expenses associated with the GED program.

2. Approve Board Policy on Reverse Transfer

Summary and Staff Recommendation

This item proposes revising board policy to direct schools in the state public college and university system to develop a process that will enable students who transfer from a two-year school without certificates or degrees to complete the coursework necessary for them to receive those certificates and degrees. The proposed policy was developed in consultation with the System Council of Presidents and System Council of Chief Academic Officers. It has been approved by the Board Governance Committee and reviewed by the Board Academic Affairs Standing Committee. Staff recommends approval.

Background

Many students transfer from community college or technical college to a four-year institution before completing a degree or certificate program and obtaining that credential. Reverse transfer, as described in the proposed policy below, is a process intended “to assist students to complete coursework for and attain all certificates and degrees for which they are eligible.”

The proposed policy directs the state’s universities, community and technical colleges, Washburn University and Washburn Institute of Technology to collaborate in developing a process to implement the policy. The System Council of Chief Academic Officers has been working to develop such a process and its members have agreed it should become effective in the fall of AY2014. In general, the reverse transfer concept is that students who have obtained a minimum number of credits from a community or technical college will be advised as to the courses they would need to complete at the university to which they transfer to earn a credential from the community or technical college.

Proposed Revision to Board Policy

CHAPTER III: COORDINATION – STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES, WASHBURN UNIVERSITY AND/OR THE WASHBURN INSTITUTE OF TECHNOLOGY

A ACADEMIC AFFAIRS

...

3 REVERSE TRANSFER AGREEMENTS

Reverse transfer is an important element of a seamless educational system. The state universities, community colleges, technical colleges, Washburn University and Washburn Institute of Technology shall work together, through the System Council of Presidents and System Council of Chief Academic Officers, to develop a process to assist students to complete coursework for and attain all certificates and degrees for which they are eligible.

The process and resulting agreements shall:

- a Be consistent with state and federal law, Board policies and applicable accreditation standards;
- b Provide a mechanism for each student who is transferring credits from a community college or technical college to a university to participate in the reverse transfer process; the established mechanism shall include an opportunity for each otherwise eligible student to opt-out of the process, thereby precluding sharing of that student’s Family Educational Rights and Privacy Act protected information; and

- c Provide guidelines for determining which transferring institution will award the credential if the student has transfer credits from more than one institution.

Recommendation

Staff recommends approval of the proposed policy revision.

3. Receive Annual Report on Adult Education

**Susan Fish,
Director, Adult Education**

Summary and Recommendation

This item is the annual report on the current state of Kansas' Adult Education programs. It includes focused information about adults who enroll in Adult Education to earn a high school equivalency or GED® certificate. This report is for information only.

Background

In Kansas, there are approximately 230,000 adults who lack a high school diploma. Of these, about 80,000 have completed less than the 9th grade. Additionally, about 54,400 Kansas adults describe themselves as having limited proficiency in English.

In FY 2013, Kansas Adult Basic Education (ABE), Adult Secondary Education (ASE), and English as a Second Language (ESL) classes assisted 9,560 of these adults to improve their basic skills, prepare for the GED® Test, and enter postsecondary education. ABE/ASE/ESL instruction was provided by 24 local programs at community and technical colleges, unified school districts, and community based-organizations. Learners represented all ethnic groups in Kansas and entered programs with varied skills in math, reading, writing, and listening.

Kansas Adults without a High School Credential

Failing to graduate from high school has many negative labor market consequences for individuals including higher unemployment rates, lower wages, and limitations on access to skilled occupations. The correlation between poverty and lack of education is direct. Bureau of Labor Statistics information indicates that even among working adults, finishing high school makes a considerable difference: 9.2% of high-school graduates in the labor force were classified as working poor, while 20.1% of those who never finished high school fell below the poverty line. An adult's lack of education has further impact on health, civic engagement, and children's education. There are also long-term societal costs in governmental expenditures for an array of subsidies and direct costs as well as loss of federal, state, and local revenue.

Perhaps the most critical consequence of not having a high school diploma or credential is the roadblock to higher education. Students without high school credentials are admitted to the open-door public two year colleges in Kansas, but they are not eligible for federal financial aid due to the elimination of the "Ability to Benefit" option. Until July 1, 2012, newly enrolling students without a high school diploma or GED® could access federal student aid, including Pell grants, by showing that they had the "ability to benefit" from postsecondary education by passing a federally-approved test or successfully (with a C or higher) completing six credits toward a certificate or degree.

Adult Education Programs in Kansas

Kansas Adult Education programs served 9,560 adults in FY 2013, 8,685 of whom were 18 years of age or over. That is about 3% of the target population of adults who do not have a high school diploma or sufficient English skills.

While programs served only a small share of the target population, they were very successful, ranking first in the nation in the percent of students who earned GED® certificates and in the percent of students who enrolled in post-secondary education or training. Success in transition to higher education is attributable to several factors including the sponsorship of 16 of 24 programs at community or technical colleges, the incentives provided by performance based funding, and Accelerating Opportunity: Kansas (AO-K).

C. Other Matters

1. Receive Report from Kansas Postsecondary Technical Education Authority

Blake Flanders,
VP, Workforce Development

a) Appoint Members to the Kansas Postsecondary Technical Education Authority:

Summary

At the October 2010 meeting, the Kansas Board of Regents adopted a process on periods of service for the four Board appointments to the Technical Education Authority. A copy of the new process is included below. The terms for KBOR appointees, Tom Burke and Connie Hubbell expire on June 30, 2014. Both are eligible for reappointment, however, Connie Hubbell has requested to not be appointed for another term. Staff recommends the reappointment of Tom Burke and the appointment of Ray Frederick to terms beginning on July 1, 2014 and expiring on June 30, 2017.

PROCESS FOR APPOINTING MEMBERS TO THE TECHNICAL EDUCATION AUTHORITY

- All four Board appointments should continue to serve at the will and pleasure of the Board, with the expectation of a period of service not to exceed 3 years, or until the particular appointee’s successor is named.
- An individual should not be appointed to serve more than two 3-year periods, for a total of 6 six years.
- Board appointments should be staggered, to preserve continuity.
- Of the Board’s four appointments, the periods of service should be as follows:
 - Board members, or designees, July 1 through June 30
 - Community college rep, January 1 through December 31
 - Technical college rep, January 1 through December 31
- When naming a Board member, or designee, the Chair and Vice Chair of the Board will work with the Board of Regents to identify two individuals to serve.
- When naming a community college representative, the Board President and CEO shall work with a representative of the Kansas Association of Community College Trustees to identify one or more individuals meeting the statutory criteria, and the Board President and CEO will then submit an individual’s name to the Board for consideration.
- When naming a technical college representative, the Board President and CEO shall work with a representative of the Kansas Technical College Association to identify one or more individuals meeting the statutory criteria, and the Board President and CEO will then submit an individual’s name to the Board for consideration.
- The Board should generally make appointments to the TEA in the time frame of its regular meetings in September or October (for January appointments) and March or April (for June appointments).

Recommended Appointments:

Staff recommends the re-appointment of Tom Burke and the appointment of Ray R. Frederick, Jr. to the Kansas Postsecondary Technical Education Authority.

With his retirement from Kansas City Kansas Community College on July 1, 2011, President Emeritus Tom Burke completed thirty-nine years as a community college educator, having spent the last twenty-five of those years in Kansas. In addition to having served as President of KCKCC, he also served as President of Independence Community College, Vice President for Instruction at Three Rivers Community College in Poplar Bluff, MO, and Dean of Instruction and Interim President at Mountain Empire Community College in Big Stone Gap, VA. While at KCKCC, he oversaw the merger of the former Kansas City Kansas Area Technical School

with the college as well as the development of a new technical education center, a state of the art facility which bears his name.

Ray Frederick has been the President and Owner of Frederick Plumbing & Heating, Inc. in Wichita, Kansas. As a small business owner and operator, Ray has served in leadership roles in a number of organizations. A select sample include the Kansas Cooling Contractors Association (President), Mechanical Board, City of Wichita (Chairman), the Kansas Mechanical Trades Advisory Council (Chairman), the USD 259 Bond Oversight Committee and the Wichita Independent Business Association (Chairman). Ray has also served as a board member for Wichita Area Technical College and as Interim President. Ray has a master plumbing certificate, a master mechanical (HVAC) certificate, a master refrigeration certification and a baccalaureate degree from Friends University in religion and philosophy (1973).

b) Act on Outcome Metrics Pilot Program Targets and the 2014-2015 Qualifying Credentials Incentive List

Summary

During the February 27, 2014 meeting, the Kansas Postsecondary Technical Education Authority reviewed and approved performance targets/benchmarks for the Outcome Metrics pilot project and the 2014-2015 Qualifying Credential Incentive List for the Career Technical Education Incentive Program. These items are now presented to the Board for consideration and recommended for approval.

Background

K.S.A. 72-4482 established the Postsecondary Technical Education Authority (TEA) and contains a statutory provision to develop outcome metrics in section 2, sub-section 5: “Develop benchmarks and accountability indicators of programs to be utilized in the awarding of state funding and make recommendations relating thereto to the state Board of Regents”. The three key technical program performance metrics identified by Kansas business and industry stakeholders are: 1) student attainment of industry-recognized credentials, 2) employment of students after exiting postsecondary education, and 3) wages earned by students after exiting postsecondary education. These recommended outcome metrics were adopted by the TEA and formally approved by the Kansas Board of Regents in the fall of 2012. Prior to full implementation, a pilot incentive program and its parameters were approved by the TEA in August 2013 and the proposed program performance targets were reviewed and adopted by the TEA on February 27, 2014. The following program performance targets are recommended for Board approval:

1. Credential attainment: Of the students completing an approved program exit point and exiting postsecondary education, 90% must earn the industry-recognized program credential documented per program alignment.
2. Employment: Of the students completing an approved program exit point and exiting postsecondary education, 80% must be employed by the end of the 2nd quarter following the end of the academic year.
3. Wages: The wage for students completing an approved program exit point and exiting postsecondary education must be 95% of the statewide entry-level wage for the occupation corresponding to the field of study as reported in the Kansas Department of Labor Wage Survey.

K.S.A. 72-4489 (SB 155) required the Kansas Board of Regents to establish the Career Technical Education Incentive Program which, to the extent there are sufficient moneys appropriated, provides incentive awards of \$1,000 to school districts with high school graduates having obtained industry-recognized credentials either prior to graduation or by December immediately following graduation from high school in an occupation identified as an occupation in highest need of additional skilled employees and reimbursement to community colleges, technical colleges, and Washburn Institute of Technology for industry credentialing costs incurred for high school students from private secondary schools admitted to postsecondary career technical education programs. Utilizing information from the Kansas Department of Labor, as stipulated in the legislation, the list of occupations in highest need of additional skilled employees and appropriate industry certifications qualifying for this funding was developed in consultation with the Kansas Department of Labor, the Kansas Board of Regents, and the Kansas Department of Education. The attached 2014-2015 SB 155 Qualifying Credential Incentive List was adopted by the Kansas Postsecondary Technical Education Authority and is recommended for approval by the Kansas Board of Regents.

2014-2015 SB 155 Qualifying Credential Incentive List

2010 Standard Occupational Codes (SOC)	Classification of Instructional Program (CIP) Code	Occupation	Credentials/Certifications Qualifying for Incentive Payment	Average Annual Wages
53-3032	49.0205	Truck Drivers, Heavy and Tractor-Trailer	Commercial Driver License (CDL)	\$39,890
31-1012	51.2601	Nursing Assistants, Orderlies **	Certified Nurse Aide (CNA)	\$23,030
15-1151	01.0106, 11.1006, 51.0709	Computer Support Specialists **	Cisco-- Certified Entry Networking Technician; CompTIA - A+; CompTIA --Network +; Certified Network Associate; Certified Network Professional Microsoft-- Microsoft Technology Associate (MTA); Microsoft Certified Solutions Associate (MCSA)	\$44,000
49-3023	47.0600, 47.0604, 47.0614, 47.0617	Automotive Service Technicians and Mechanics	<i>Automotive Service Excellence (ASE) -- ASE Student Certification in all 4 of the following areas: Brakes, Electrical/Electronic Systems, Engine Performance, and Suspension and Steering – OR ASE Student Certification in at least one of the following areas: Maintenance and Light Repair (MLR), Automobile Service Technician (AST) or Master Automobile Service Technician (MAST)</i>	\$37,580
51-4121	15.0614, 48.0508	Welders, Cutters, Solderers, and Brazers	<i>American Welding Society (AWS) -- 3 Position Qualifications D1.1 standard or higher (AWS - 1F, 2F and 1G); American Society of Mechanical Engineers (ASME) Section 9 Standards (6G level)</i>	\$35,110
47-2031	46.0201	Carpenters	<i>National Center for Construction Education and Research (NCCER) - Core Curriculum: Introduction to Craft Skills and Carpentry Level 1</i>	\$40,420
53-3033	49.0205	Truck Drivers, Light or Delivery Services,	Commercial Driver License (CDL)	\$32,560
47-2111	46.0302	Electricians	<i>National Center for Construction Education and Research (NCCER) - Core Curriculum: Introduction to Craft Skills and Electrical Level 1</i>	\$48,310
49-9041	47.0303	Industrial Machinery Mechanics	<i>National Center for Construction Education and Research (NCCER) -- Core Curriculum: Introduction to Craft Skills and Industrial Maintenance Level I; Society of Maintenance & Reliability Professionals-- Certified Maintenance & Reliability Technician (CMRT)</i>	\$44,840
49-3031, 49-3041	47.0605, 47.0613	Bus and Truck Mechanics and Diesel Engine Specialists	<i>Automotive Service Excellence (ASE)-- ASE Student Certification in all 4 of the following areas: Diesel Engines, Electrical/Electronic Systems, Brakes, and Steering & Suspension</i>	\$41,650
51-4011	48.0510	Computer-Controlled Machine Tool Operators, Metal and Plastic	<i>National Institute for Metalworking Skills (NIMS) - Machining Level 1</i>	\$33,680
47-2152	46.0502, 46.0503, 46.0599	Plumbers, Pipefitters, and Steamfitters	<i>National Center for Construction Education and Research (NCCER) - Core Curriculum: Introduction to Craft Skills and Plumbing and Pipefitting Level 1</i>	\$48,940
49-9021	15.0501, 47.0201	Heating, Air Conditioning, and Refrigeration Mechanics and Installers	<i>ICE --Core +Residential Air Conditioning & Heating or Light Commercial Air Conditioning & Heating or Commercial Refrigeration; North American Technician Excellence (NATE)-- Core + 1 one of the following specialty areas: Air Conditioning, Air Distribution, Air-to Air Heat Pumps, Gas Furnaces, Oil Furnaces, Hydronics Gas, Light Commercial Refrigeration, Commercial Refrigeration, Ground Source Heat Pump Loop Installer; HVAC Excellence -- Core Areas (Electrical & Refrigeration Theory) + one of the following specialty areas: Air Conditioning, Gas Heat, & Electrical or Light Commercial Air Conditioning, Gas Heat & Electrical or Light Commercial Refrigeration & Electrical; National Center for Construction Education and Research (NCCER)-- Core + HVAC Levels 1 & 2</i>	\$43,810
47-2211	48.0506, 46.0411	Sheet Metal Workers	<i>Manufacturing Skills Standards Council (MSSC) - Certified Production Technician (CPT), National Center for Construction Education and Research (NCCER) - Core Curriculum: Introduction to Craft Skills and Sheet Metal Level 1, National Institute for Metalworking Skills (NIMS) - Metal Forming I</i>	\$43,300
51-4041	48.0501, 48.0503	Machinists	<i>National Institute for Metalworking Skills (NIMS) - Machining Level 1</i>	\$37,730
11-9013	01.0101, 01.1012, 01.0199	Farmers, Ranchers, and Other Agricultural Managers **	<i>Kansas Department of Agriculture (KDA) -- KS Commercial Pesticide Applicators Certificate, Kansas Department of Agriculture (KDA) -- Agriculture Skills and Competencies Certificate</i>	\$95,190***

2014-2015 SB 155 Qualifying Credential Incentive List

2010 Standard Occupational Codes (SOC)	Classification of Instructional Program (CIP) Code	Occupation	Credentials/Certifications Qualifying for Incentive Payment	Average Annual Wages
51-2099	48.0503, 48.0511	Assemblers and Fabricators, All Other	<i>Manufacturing Skills Standards Council (MSSC)</i> - Certified Production Technician (CPT), <i>National Institute for Metalworking Skills (NIMS)</i> - Machining Level I	\$44,070
49-3041	1.0205	Farm Equipment Mechanics	<i>Automotive Service Excellence (ASE)</i> -- ASE Student Certification in all 4 of the following areas: Diesel Engines, Electrical/Electronic Systems, Brakes, and Steering & Suspension	\$36,590
33-2011	43.0203	Fire Fighter	National Firefighter I Certification	\$40,200

** Stackable Credentials

*** Average Annual Wage - reflects the occupation listed which requires bachelors degree and/or substantial experience in the field. This salary is not likely achievable for students completing the associated credential

***2015 Phase Out Occupations: Occupations on the 2014 SB155 Certifications/Credentials List but not longer meet the In-Demand/Wage/Education criteria (Only for students who started courses in 2013-2014; Credential must be earned before December 2015)**

51-8093	41.0301, 41.0303	Petroleum Pump System Operators, Refinery Operators, and Gaugers	<i>National Center for Construction Education and Research (NCCER)</i> - Core Curriculum: Introduction to Craft Skills and Control Center Operations	\$61,340
45-2091	01.0204	Agricultural Equipment Operators	Commercial Driver License (CDL)	\$31,510
35-1012	12.0504	First-line Supervisors/Managers of Food Preparation and Serving workers	<i>National Restaurant Association Educational Foundation</i> - ProStart National Certificate of Achievement; ServSafe Food Protection Manager	\$27,290
49-3021	47.0201	Automotive Body and Related Repairers	<i>Automotive Service Excellence (ASE)</i> -- ASE Student Certification on any of the following areas: Painting & Refinishing, Structural Analysis & Damage Repair, Non-Structural Analysis & Damage Repair, or Mechanical & Electrical; <i>Inter-Industry Conference on Auto Collision Repair (I-CAR)</i> --Refinish Technician ProLevel 1	\$38,900
53-7051	49.9999	Industrial Truck and Tractor Operators	<i>Commercial Driver License (CDL)</i>	\$32,350

*Occupations fall below the minimum demand, wage, or educational requirement criteria; in some cases credentials may also be associated with in-demand occupations listed above

***2014 Phase Out Occupations: Occupations on the 2013 SB155 Certifications/Credentials List but not longer meet the In-Demand criteria (Only for students who started courses in 2012-2013; Credential must be earned before December 2014)**

51-2041	48.0503, 48.0511	Structural Metal Fabricators and Fitters	<i>Manufacturing Skills Standards Council (MSSC)</i> - Certified Production Technician (CPT), <i>National Center for Construction Education and Research (NCCER)</i> - Core Curriculum: Introduction to Craft Skills and Sheet Metal Level 1, <i>National Institute for Metalworking Skills (NIMS)</i> - Metal Forming I	\$38,580
47-2061	46.0000, 46.0201, 46.0415	Construction Laborers	<i>National Center for Construction Education and Research (NCCER)</i> - Core Curriculum: Introduction to Craft Skills and Construction Laborer	\$30,520
47-2051	46.0402	Cement Masons and Concrete Finishers	<i>National Center for Construction Education and Research (NCCER)</i> - Core Curriculum: Introduction to Craft Skills and Concrete Finishing, <i>National Center for Construction Education and Research (NCCER)</i> --Core Curriculum: Introduction to Craft Skills and Introduction to Masonry Level 1	\$36,530

*Occupations fall below the minimum demand, wage, or educational requirement criteria; in some cases credentials may also be associated with in-demand occupations listed above

2. Receive Legislative Update

**Dan Murray,
Interim Director,
Government Relations**

Background

The Kansas Board of Regents' legislative initiatives continue to move through the legislative process. Below is the status of each bill as of April 4th. The Board will receive an updated status report at the April 2014 board meeting.

Regents' Bills	Original committee	1st chamber	2nd committee	2nd chamber	Action by Governor
SCR 1616 – 60% attainment	Hearing in Senate Education 1-27-14 Passed out on 2-11-14	Passed Senate 39-0 on 2-26-14	Referred to House Appropriations; Awaiting Hearing		
HB 2470 – property insurance	Hearing in House Appropriations 2-3-14	Passed House 120-0 on 2-17-14	Referred to Senate W&M; Awaiting Hearing	Passed on Senate Consent Calendar	Signed By Governor
HB 2544 – SARA	Hearing in House Appropriations 2-6-14	Passed House 120-0 on 2-17-14	Referred to Senate W&M; Awaiting Hearing	Passed on Senate Consent Calendar	Signed By Governor
SB 395 – EBF	Hearing in Senate W&M on 2-19-14				
SB 396 – raising construction limits and changing notice	Hearing in Senate W&M on 2-19-14	Passed Senate 39-1	Referred to House Appropriations; Awaiting Hearing		
HB 2021/2396 – ESU land transfer	Carry over from 2013 session. In Senate W&M	HB 2101 was amended into HB 2396	Placed in Education Budget Bill		
HB 2506, 2507, 2142, 2148	Repeals various obsolete statutes.	HB 2506 passed House 122-1 on 2-26-14			

Other Bills of Interest

HB 2192 – in-state tuition	Carry over from 2013. In House Fed & State				
SB 325 – budget bill	Ways and Means; Placed in HB2506	Passed 23-17 on 4-4-14			
HB 2529 – budget bill	House Appropriations ; Placed in SB218	On Floor 4-4-14			
SB 367 – Student Data Privacy	Passed out of Senate Education on 2-26-14	Passed Senate 39-0	Amended and Passed out of House Education	Passed House 119-4; in Conference	
SB 196 – Charter School bill	Hearing in Senate Education on 2-14-14; Bill has been “blessed”				
SB 343 – lobbying; govt entities	Passed Sen. Ethics 2-25-14	Passed Senate 28-10 on 2-27-14	Referred to House Ethics and Elections		

HB 2693 – Testing by CC’s for Commercial DL’s	Passed House Ag & NR 2-25-14	Passed House 123-0 on 2-27-14	Passed House Transportation	Passed Senate 40-0 on 3-25-14; In Conference	
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X. Executive Session
Board of Regents – Personnel Matters Relating to Non-Elected Personnel

XI. Adjournment

AGENDA

**KANSAS BOARD OF REGENTS
ACADEMIC AFFAIRS STANDING COMMITTEE
AGENDA**

**April 16, 2014
11:00 a.m.**

- I. Approve April 1, 2014 Minutes
- II. Discussion
 1. BAASC 13-02, Transfer and Articulation: Update – Karla Wiscombe and Gary Alexander
 2. BAASC 13-04, Developmental Education Update – Susan Fish and Gary Alexander
 3. Prior Learning Assessment – Karla Wiscombe and Gary Alexander

MINUTES

Kansas Board of Regents Academic Affairs Standing Committee

Wednesday, April 1, 2014
Conference Call
MINUTES

The Academic Affairs Standing Committee of the Kansas Board of Regents met by Conference Call at 11:00 a.m. on Wednesday, April 1, 2014. This meeting had been properly noticed pursuant to the Kansas Open Meetings Law on March 25, 2014.

In Attendance:

Members: Regent Robba Moran, Chair
Regent Mildred Edwards
Regent Tim Emert
Regent Helen Van Etten

Staff: Gary Alexander, Jean Redeker, Karla Wiscombe, Jacqueline Johnson, Susan Fish, Rita Johnson, and Renee Burlingham

Others: Linda Fund, Kansas Association of Community College Trustees; Deb Teeter, University of Kansas; Marsha Haufler, University of Kansas; Rick Muma, Wichita State University; Matt Schuette, University of Kansas Medical Center; Lynette Olson, Pittsburg State University; Janet Smith, Pittsburg State University; Chris Crawford, Fort Hays State University; Ruth Dyer, Kansas State University; Brian Niehoff, Kansas State University; David Cordle, Emporia State University; Randy Pembroke, Washburn University; Penny Quinn, Barton County Community College; Kim Krull, Butler County Community College; Gene George, Butler County Community College; Alysia Johnston, Coffeyville Community College; Bill Backlin, Cloud County Community College; Joe Burke, Labette Community College; Diane Stiles, Northwest Kansas Technical College; Brenda Chatfield, Northwest Kansas Technical College; Richard Fogg, Manhattan Area Technical College; Duane Dunn, Seward County Community College; Suzanne Campbell, Seward County Community College; Todd Carter, Seward County Community College; Sara Harris, Independence Community College; Brian Inbody, Neosho County Community College; Travis Githens, Independence Community College; Clark Williams, Cowley County Community College; Slade Griffiths, Cowley County Community College; Mike Vitale, Kansas City Kansas Community College; Cloys Bayless, Wichita Area Technical College; and Sherri Utash, Wichita Area Technical College

Meeting called to order at 11:00 a.m.

Approve Minutes March 12, 2014

The March 12, 2014 Minutes were approved by consensus.

Consent Agenda

- a. Act on Requests for Additional Degree Granting Authority for:
 - Bryan University – Online

- **Indiana Wesleyan University**
- b. **Act on Requests for Degree and Certificate Programs Submitted from Community Colleges and Technical Colleges – Seward County Community College and Wichita Area Technical College**
- c. **Act on Request to Approve the Dental Hygiene (51.0602) Program Alignment**
- d. **Act on Request for Approval of a Master of Science in Forensic Science (CIP 43.0106) – ESU**
- e. **Act on Request for Approval of a Master of Art in Contemporary East Asian Studies (CIP 05.0104) –KU**

Regent Emert moved, and Regent Edwards seconded the motion, to recommend placing the consent agenda items a. – e. on the April consent agenda of the Board of Regents. Motion carried.

Discussion Agenda

Act on Request to Increase Kansas GED Testing Fee

Gary Alexander presented the request to increase the Kansas GED testing fee as follows:

- K.S.A. 72-4530 authorizes two categories of fees
 - First authorized fee category is related to the ongoing management of GED records and credentials (including issuance of duplicates and verification of credentials)
 - Second authorized fee category is related to the administration of the GED® examination
- Recommendation to increase the fee for the GED® examination by \$3 per module or \$12 for all four modules which increases the cost of taking all four modules for the examination from \$120 to \$132

Regent Emert moved, and Regent Edwards seconded the motion, to recommend placing the Request to Increase Kansas GED Testing Fee on the April discussion agenda of the Board of Regents. Motion carried.

Amend Board Policy to Require Development of Reverse Transfer Processes Necessary to Facilitate Attainment of Credentials

Gary Alexander presented an amendment to Board Policy requiring development of reverse transfer processes necessary to facilitate attainment of credentials. The Standing Committee is asked to provide its input before this amendment advances to the Governance Committee.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend placing this proposed amendment on the Governance Committee's agenda. Motion carried.

Other

Accept Annual Report on Adult Education

Gary Alexander informed BAASC the Adult Education Report will be presented by Susan Fish at the April Board meeting.

Regent Emert moved, and Regent Edwards seconded the motion to place the annual Adult Education Report on the April agenda of the Kansas Board of Regents. Motion carried.

Other Business

Information Items:

Amend Board Policy on Process for Approval of New Academic Programs

Gary Alexander presented the proposed amendment of the Board Policy's process for approval of new academic programs to recommend proposed new programs to the Council of Presidents the same day the Council of Chief Academic Officers recommends approval.

This proposed policy amendment will be sent to the Council of Chief Academic Officers for input and was requested by the Council of Presidents.

Review Performance Reports

Review Performance Agreement Reports

Jean Redeker worked with the state universities' and technical colleges' performance agreement reports and Karla Wiscombe worked with the community colleges' performance agreement reports.

Staff recommends that seventeen institutions receive 100% of new funding available because they met funding guidelines.

The Board Academic Affairs Standing Committee reviewed the following:

1. Wichita State University

Rick Muma was present representing Wichita State University (WSU). Jean Redeker gave a brief overview of Wichita State University's performance agreement report. WSU either exceeded targets or had directional improvement from the baseline on all funding indicators. Indicators 1 and 4 showed the institution's success with enrollment and retaining students, particularly underrepresented students. WSU had success in increasing its Research and Development expenditures from industry. Full Funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of Wichita State University's performance agreement report for 100% new funding available. Motion carried.

2. University of Kansas Medical Center

Matt Schuette was present representing the University of Kansas Medical Center (KUMC). Jean Redeker gave a brief overview of the University of Kansas Medical Center's performance agreement report. KUMC either exceeded targets or had directional improvement from the baseline on all funding indicators with the exception of indicator 3. Indicators 4 and 5 show increase in performance with raising the number of doctors and nurses in Kansas. Decreased federal funding and realignment of the Masters of public health program resulted in decreased performance for one year with indicator 3 but performance should rebound in 2014. Full funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of the University of Kansas Medical Center's performance agreement report for 100% new funding available. Motion carried.

3. University of Kansas

Deb Teeter was present representing the University of Kansas (KU). Jean Redeker gave a brief overview of the University of Kansas' performance agreement report. KU either exceeded targets or had directional improvement from the baseline on all funding indicators with the exception of indicator 4. Increased efforts have been put in place for indicator 4 which is the retention of Hispanic students. Indicators 2 and 7 increased performance respectively with increased enrollments and increased entrepreneurial activities. Full funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of the University of Kansas' performance agreement report for 100% new funding available. Motion carried.

4. Pittsburg State University

Lynette Olson and Janet Smith were present representing Pittsburg State University (PSU). Jean Redeker gave a brief overview of Pittsburg State University's performance agreement report. PSU exceeded targets for increasing enrollment of Hispanic students, scholarships for Hispanic students and increasing student enrollment from a variety of countries. It saw a slight dip in the number of nonresident students enrolled, but is still significantly above the baseline. All indicators dealing with increasing quality curricular and co-curricular activities and experiences of students either maintained or increased performance. PSU's workforce development goal exceeded all measures. Full funding is recommended.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend approval of Pittsburg State University's performance agreement report for 100% new funding available. Motion carried.

5. Kansas State University

Ruth Dyer and Brian Niehoff were present representing Kansas State University (K-State). Jean Redeker gave a brief overview of Kansas State University's performance agreement report. K-State either exceeded targets or had directional improvement from the baseline on all funding indicators. The institution has had particular success in increasing the number of STEM degrees awarded as seen in indicator 2 and increasing total research expenditures as seen in indicator 7. Full funding is recommended.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend approval of Kansas State University's performance agreement report for 100% new funding available. Motion carried.

6. Fort Hays State University

Chris Crawford was present representing Fort Hays State University (FHSU). Jean Redeker gave a brief overview of Fort Hays State University's performance agreement report. FHSU met or exceeded targets on aligning its programs and services with North Central Technical College. The institution exceeded enrollment measures dealing with on-campus resident Hispanics, on-campus nonresident freshmen and online enrollments from Kansans. It saw a slight dip in resident transfer students and resident freshmen enrolling on campus, but is still significantly above the baseline for both indicators. FHSU had mixed performance on the retention indicators. The institution increased performance on the retention of transfer and virtual students, though saw a slight dip in the retention of Hispanic students and the percent of students successfully completing courses. FHSU did not report for Goal 3 indicator 4. The institution changed software systems and was not able to report for 2012 and 2013, but can report for future years. The institution saw its students increased performance as related to foundational skills. There were no scores to report for Goal 4 indicator 4 because FHSU has moved to administering the NSSE survey every other year and did not administer it in 2013. Full funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of Fort Hays State University's performance agreement report for 100% new funding available. Motion carried.

7. Northwest Kansas Technical College

Diane Stiles and Brenda Chatfield were present representing Northwest Kansas Technical College (NWKTC). Jean Redeker gave a brief overview of Northwest Kansas Technical College's performance agreement report. NWKTC either exceeded targets or had directional improvement from the baseline on 6 of 7 indicators. It is important to note the institution's success with increasing the number of achieving industry certifications in indicator 4 and increasing the number of students awarded a commercial driver's license in indicator 5. Those licenses are in high demand. Full funding is recommended.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend approval of Northwest Kansas Technical College's performance agreement report for 100% new funding available. Motion carried.

8. Manhattan Area Technical College

Richard Fogg was present representing Manhattan Area Technical College (MATC). Jean Redeker gave a brief overview of Manhattan Area Technical College's performance agreement report. MATC either exceeded targets or had directional improvement from the baseline on 6 of 7 indicators. Note the institution's success with increasing the number of students enrolling in distance education courses in indicator 1 and the number of high school students enrolling in technical education courses as seen in indicator 6. MATC saw a decrease in measured learning outcomes as reflected in indicator 5. The rubric was implemented two years ago and revised last year so scores were expected to decrease based on the revisions to the rubric. The school expects to see scores increase in the future. Full funding is recommended.

BAASC noted, for several of the community colleges, the learning of foundational skills indicator (Basic English, remedial algebra, etc) was the only indicator most institutions had a problem with. Institutions need to emphasize improving in this area. Foundational skills will be more intensively examined as base funding moves toward a performance based model.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend approval of Manhattan Area Technical College's performance agreement report for 100% new funding available. Motion carried.

9. Seward County Community College

Duane Dunn, Suzanne Campbell, and Todd Carter were present representing the Seward County Community College (SCCC). Karla Wiscombe gave a brief overview of Seward County Community College's performance agreement report. SCCC either maintained or improved targets on all indicators. Indicators 1 and 7 focus on increasing opportunities for students by increasing the number of online STEM courses offered as well as increasing programs in high demand areas. Indicators 2, 4, and 5 target completion of: number of CTE certificates, STEM program graduates, and Hispanic students completing 24 hours or more in the first two semesters as full-time students. Indicators 3 and 6 target success rates of students in English Composition I and mathematics. Full funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of Seward County Community College's performance agreement report for 100% new funding available. Motion carried.

10. Neosho County Community College

Brian Inbody was present representing the Neosho County Community College (NCCC). Karla Wiscombe gave a brief overview of Neosho County Community College's performance agreement report. NCCC either maintained or improved targets on a majority of indicators. Four indicators measured the participation of students; participation increased for ABE students served by outreach and students enrolled in surgical technology and occupational therapy assistant programs increased. The number of students on the Ottawa campus and the number of ABE students transitioning into collegiate level programs declined. NCCC established a baseline for surgical technology and occupational therapy assistant completers who also became certified with credentials. NCCC increased the number of completions at the Ottawa campus. Neosho met 2 of 3 indicators measuring student foundational skills essential for work and life: analytical thinking and technical literacy. The measurement for communication skills declined. Full funding is recommended.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend approval of Neosho County Community College's performance agreement report for 100% new funding available. Motion carried.

11. Labette Community College

Joe Burke was present representing the Labette Community College (LCC). Karla Wiscombe gave a brief overview of Labette Community College's performance agreement report. LCC either maintained or

improved targets on all indicators. Labette increased graduation rates of full-time degree seeking students, while retention rates decreased for full-time and part-time degree seeking students. LCC increased on all indicators measuring student writing skills. It also increased the number of graduates employed in the Computer Networking field and also in Electronics, while the number of graduates employed in Respiratory Care decreased. Full funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of Labette Community College's performance agreement report for 100% new funding available. Motion carried.

12. Independence Community College

Sara Harris and Travis Githens were present representing Independence Community College (ICC). Karla Wiscombe gave a brief overview of Independence Community College's performance agreement report. ICC either maintained or improved targets on 6 of 7 indicators. Four indicators focused on student success. Student success increased in freshmen online courses, English Comp. I, and students achieving 2.0 GPA after academic probation. Baseline data was created for written communication skills. Completion rates increased for certificates/degrees, but decreased for STEM programs. Adult Basic Education Student enrollment in college-level courses increased. Full funding is recommended.

BAASC expressed appreciation of the "just-in-time" tutorials embedded in every online course. This may be a way to help eliminate some remedial needs.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of Independence Community College's performance agreement report for 100% new funding available. Motion carried.

13. Cowley County Community College

Clark Williams and Slade Griffiths were present representing Cowley County Community College (Cowley). Karla Wiscombe gave a brief overview of Cowley County Community College's performance agreement report. Cowley either maintained or improved targets for 7 of 9 indicators. Cowley increased the number of recent high school graduates in the service area earning college credit, as well as, students successfully earning online credit, while the number of GED graduates earning college credit declined. Cowley also increased all three indicators measuring retention and graduation: the three-year average of ABE/GED graduates, the fall to fall retention rates, and the number of certificates/associate degrees awarded. The number of students successfully completing a financial literacy course increased and the number completing a research experience program increased, while the success rates of Intermediate Algebra declined. Full funding is recommended.

BAASC noted Cowley's joining "Achieving the Dream," a national program geared to improve student success through the use of best practices, college mentoring and data-based student success decision-making and procedure implementation. The Standing Committee is interested in receiving a report on the results of this program. Was it useful?

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of the Cowley County Community College's performance agreement report for 100% new funding available. Motion carried.

14. Coffeyville Community College

Alysia Johnston was present representing Coffeyville Community College (Coffeyville). Karla Wiscombe gave a brief overview of Coffeyville Community College's performance agreement report. Coffeyville either maintained or improved target on all indicators. The institution increased on all measurements improving the transition to college from the ABE center and area high schools: ABE enrollment, Construction Technology and Precision Machining enrollment, secondary articulation agreements.

Coffeyville increased on all indicators measuring student success in developmental courses and subsequent courses: success rate in developmental courses, success rate in first subsequent college level Math or English course, success rate of College Algebra. It increased on all indicators measuring the increase in students obtaining credentials in technical programs: CompTIA A+ certification (Information Systems Technology), NCCER certification (Construction Technology), male students in Allied Health programs, female students in manufacturing programs. Full funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of Coffeyville Community College's performance agreement report for 100% new funding available. Motion carried.

15. Cloud County-Community College

Bill Backlin was present representing Cloud County Community College (CCCC). Karla Wiscombe gave a brief overview of Cloud County Community College's performance agreement report. CCCC either maintained or improved targets on 7 of 7 indicators. The institution increased four indicators that targeted increased enrollment: online career and technical courses, Agri-Biotech program, traditional aged students, online Allied Health and nursing CEU courses. CCCC increased completion rates, increased student success in the first college level writing class, and increased the retention of academic probation students. Full funding is recommended.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend approval of Cloud County Community College's performance agreement report for 100% new funding available. Motion carried.

16. Butler County Community College

Gene George was present representing Butler County Community College (Butler). Karla Wiscombe gave a brief overview of Butler County Community College's performance agreement report. Butler either maintained or improved 6 of 7 indicators. Butler increased: 1) enrollment in online courses, 2) completion numbers for underserved minority students and also increased completion numbers for STEM technical programs, 3) success rates in introductory college composition courses, and 4) retention rates of first time, full-time students who continue as full time in the second semester. The institution developed baselines for industry recognized credential attainment and also the attainment rate for Associate's Degree attainment. Full funding is recommended.

Regent Emert moved, and Regent Van Etten seconded the motion, to recommend approval of Butler County Community College's performance agreement report for 100% new funding available. Motion carried.

17. Barton County Community College

Penny Quinn was present representing Barton County College (Barton). Karla Wiscombe gave a brief overview of Barton County College's performance agreement report. Barton either maintained or improved targets on 6 of 9 indicators. The institution achieved directional improvement in all three indicators measuring participation in higher education: increased GED enrollment pursuing credentials, increased GED co-enrollment in college courses, and increased GED graduates transitioning to postsecondary education. One indicator measuring retention and graduation maintained: the number of military credentials; while indicators measuring Certiport certification and the number of CTE certificates/degrees declined. One indicator measuring foundational skills essential for success in work and life improved: critical thinking. The indicator measuring written communication maintained and the indicator measuring technical and numerical literacy declined. Full funding is recommended.

Regent Edwards moved, and Regent Van Etten seconded the motion, to recommend approval of Barton County Community College's performance agreement report for 100% new funding available. Motion carried.

Meeting adjourned at 11:34 a.m.

AGENDA

Board Fiscal Affairs and Audit Committee
Wednesday, April 16, 2014
10:00am-11:50am, Board Room

1. Follow up Questions from April 1, 2014 Conference Call
 - a. Consent Agenda: Authorization to Approve Program and Amend FY 2015 Capital Improvements Plan – FHSU
2. Questions/Clarifications about FAA Items on the Board’s April 16-17 agenda
3. FAA 13-08 Review Current Policies and Consider Additional Debt Policies
 - a. Second Draft for FAA Committee Discussion
4. FAA 13-13 Review and Approve Johnson County Educational Research Triangle (JCERT) Budgets
 - a. KU, Edwards Campus
 - b. KU, Medical Center
 - c. KSU, Olathe Campus
5. FAA 13-11 Development of the FY 2016 and FY 2017 Unified State Budget Request (Capital Budget Requests Due July 1 and Operating Budget Requests Due October 1)
 - a. Committee Review FY 2016 and FY 2017 Requested Capital Improvement Projects and Five-Year Plans for State Universities
6. FAA 13-12 Guidance for the FY 2015 State Universities Tuition Proposals
 - a. Questions and Discussion (Proposals submitted for first reading in May and final action in June)
7. Audits for Committee Review and Discussion (standing item)
 - a. Plan for Completion of Management Review Audits per Board Policy (FHSU, KU, KSU, PSU), Board Staff
8. Other Committee Business
9. Next FAA Meeting Dates
 - i. AGENDA CALL, Tuesday, April 29, 2014, Noon, Teleconference
 - ii. NEXT REGULAR MEETING, Wednesday, May 14, 2014, 10:00am-11:50am, Board Room

AGENDA

Board Governance Committee
Wednesday, April 16, 2014
8:45-10:00, Suite 530

I. APPROVE MINUTES FROM MARCH 12, 2014

II. NEW BUSINESS

A. GOV 13-10, Review proposed revisions to policies

1. Work Group recommended revisions to Improper Use of Social Media Policy

III. OLD BUSINESS

A. GOV 13-11, Review proposed regulation amendments

1. Proposed updates to existing coordinated institution regulations

B. GOV 13-04, Discuss CEO performance review format, use of multi-rater feedback survey in 2015

III. OTHER COMMITTEE ITEMS

A. Next meeting dates

1. May 14
2. June 18

MINUTES

GOVERNANCE COMMITTEE March 12, 2014 Minutes

The Kansas Board of Regents' Governance Committee met on Wednesday, March 12, 2014. Chairman Fred Logan called the meeting to order at 8:45 a.m. Proper notice was given according to law.

Members Present: Fred Logan, Chair
Kenny Wilk
Tim Emert

Others Present: Andy Tompkins, KBOR; President Bardo, WSU; Julia Keen, KSU; Jean Redecker, KBOR; Julene Miller, KBOR; Renee Burlingham, KBOR; Breeze Richardson, KBOR

MINUTES

Regent Emert moved to approve the February 12, 2014 minutes. Regent Wilk seconded, and the motion carried.

CHIEF EXECUTIVE OFFICER COMPENSATION POLICY

General Counsel Miller reviewed a draft CEO compensation policy. The goal of this policy is to help guide future Boards when they are setting the university CEOs' compensation each year. Regent Wilk moved to forward the below policy to the Board for consideration. Regent Emert seconded, and the motion carried.

C. CHIEF EXECUTIVE OFFICER, FACULTY AND STAFF

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2. APPOINTMENTS

a. Chief Executive Officer

i. General Provisions

(1) Subject to the policies, rules and regulations of the Board of Regents, the chief executive officer of each state university shall administer the affairs of the university. The Board of Regents holds the chief executive officer responsible and accountable for all operations of the university, including university controlled affiliated corporations, and expects that each chief executive officer shall devote his or her undivided attention and energies to management of the university.

(2) The chief executive officer of each state university serves at the pleasure of the Board. The selection of the chief executive officer of ~~the each state universities~~ university shall be made by the Board. The chief executive officer of each state university shall be required to live in the official residence if provided.

(3) The Board shall determine and approve the compensation to be received from any source by each chief executive officer for duties and responsibilities performed as chief executive officer, or reasonably related thereto.

(4) No chief executive officer shall accept an appointment to the board of directors of any corporation or organization, which pays for such services, without the advance approval of the Chair of the Board of Regents.

The chief executive officer shall provide such information about the appointment as requested by or on behalf of the Board.

(5) No later than April 30 of each year, each chief executive officer shall submit a written report to the President and Chief Executive Officer of the Board providing information on all income received by the chief executive officer from any source other than his or her state university for the immediately preceding calendar year. Such report shall include date, location and description of services rendered and the amount of remuneration received. The report shall also include all funds provided by an affiliated corporation to the chief executive officer for use at his or her discretion. The report shall be maintained in the personnel file of the chief executive officer.

(6) The Board may pay, or authorize payment of, the actual and necessary travel expenses for a candidate interviewing for the position of chief executive officer of a state university or President and Chief Executive Officer of the Board. (K.S.A. 76-727)

(7) The Board may reimburse, or authorize reimbursement of, an applicant for the position of chief executive officer or President and Chief Executive Officer for all or part of the applicant's moving expenses from the applicant's out of state residence to the place of residence in Kansas. (K.S.A. 76-727)

ii Compensation

(6) Policy Statement

The Kansas Board of Regents shall prescribe the compensation for the chancellor of the University of Kansas and the presidents of Kansas State University, Wichita State University, Emporia State University, Fort Hays State University, and Pittsburg State University (the chief executive officers). K.S.A. 76-714.

The chief executive officers of the state universities lead and manage complex institutions that are crucial to the state's future. The chief executive officers must be outstanding academic leaders, assure sound business practices and act as good stewards of public funds, raise the philanthropic gifts necessary to foster excellence in higher education, and serve as their respective university's primary spokesperson in their communities, in the state, and in the nation.

The Board will set the compensation of the chief executive officers in a manner that is designed to reward excellence and promote retention of outstanding leaders. As the Board sets compensation to achieve those goals, it will consider the performance of the chief executive officer, the particular university's approved current and aspirational peers, other relevant market data, information compiled by the Board's staff, and other information deemed relevant by the Board. The Board may establish compensation for the chief executive officers in a manner that is consistent for the group or, as appropriate, on an individual basis.

(7) Compliance with State Law

Pursuant to K.S.A. 76-714, appointments of the chief executive officers of the state universities shall be at-will, and compensation will be determined on an annual basis. This policy and any compensation packages set pursuant to this policy shall be construed in accordance with these limitations. Nothing contained in this policy shall be construed as conferring on a chief executive officer a contract of employment for a specific term.

(8) Use of a Combination of Public and Private Funds in Compensating State University Chief Executive Officers

In setting compensation for the chief executive officers of the state universities, the Board may authorize the particular university to use a combination of public and private funds. To assure that the chief executive officers

are accountable to the Board, and in order to assure that the majority of the funds used to pay the chief executive officers are public funds, the percentage of private funds shall not exceed 49% of the total annual monetary compensation paid to each chief executive officer. This policy would be subject to adjustment in the event of final appropriation proviso language requiring an adjustment in a particular year.

(9) Forms of monetary compensation

In addition to base salary, which may be adjusted annually, at the discretion of the Board, based on market, peer salary rates, or taking into consideration any adjustments made to university employees' salaries in a given year, the Board may authorize one or more of the following forms of monetary compensation for one or more of the chief executive officers:

- (d) Performance incentive payments for meeting specific strategic plan, operational or other goals established by the Board for any given year, successful accomplishment of which shall be determined by achievement of certain measurable goals established by the Board for that purpose;
- (e) employer contributions to a 457(f) deferred compensation plan, pursuant to specific agreement between the chief executive officer and the Board;
- (f) additional payments to help defray the cost to the chief executive officer of special needs insurance beyond that provided by the state or other unique expenses.

Each chief executive officer shall receive the standard benefits package available to university unclassified staff including but not limited to health insurance and retirement plan options.

(10) Timing of Board Action

The Board may set compensation at any time for the chief executive officers of the state universities. However, it will do so no later than June 30 for the ensuing fiscal year.

iii. Appointment Process

REVERSE TRANSFER POLICY

General Counsel Miller reviewed the proposed reverse transfer policy. The policy directs state higher education institutions to develop a process that will permit students who transfer from a two-year institution without certificates or degrees to complete the necessary coursework at a four-year institution and then transfer those credits back to the two-year institution to obtain any certificate or degree for which they are eligible. General Counsel Miller stated the System Council of Presidents and the System Council of Chief Academic Officers are working on developing the process. Regent Emert moved to forward the below policy to the Board for consideration. Regent Wilk seconded, and the motion carried.

CHAPTER III: COORDINATION – STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES, WASHBURN UNIVERSITY AND/OR THE WASHBURN INSTITUTE OF TECHNOLOGY

A ACADEMIC AFFAIRS

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3 REVERSE TRANSFER AGREEMENTS

Reverse transfer is an important element of a seamless educational system. The state universities, community colleges, technical colleges, Washburn University and Washburn Institute of Technology shall work together, through the System Council of Presidents and System Council of Chief Academic Officers, to develop a process to assist students to complete coursework for and attain all certificates and degrees for which they are eligible.

The process and resulting agreements shall:

- a Be consistent with state and federal law, Board policies and applicable accreditation standards;
- b Provide a mechanism for each student who is transferring credits from a community college or technical college to a university to participate in the reverse transfer process; the established mechanism shall include an opportunity for each otherwise eligible student to opt-out of the process, thereby precluding sharing of that student's Family Educational Rights and Privacy Act protected information; and
- c Provide guidelines for determining which transferring institution will award the credential if the student has transfer credits from more than one institution.

QUALIFIED ADMISSION REGULATIONS

Jean Redeker, Senior Director of Academic Affairs, reviewed the proposed amendments to several qualified admission regulations. The amendments include: 1) revising the GED cut scores needed for admission to state universities, 2) adding new language to change the word "GED" to the more generic and non-trademarked "high school equivalency diploma," 3) adding language to reflect that qualified tenth grade high school students may concurrently enroll at eligible postsecondary institutions, 4) changing the list of courses that fulfill precollege curriculum requirements, and 5) removing race as a one of the factors to be considered by the KU admission review committee, which is in response to the United States Supreme Court's decision in *Fisher v. Texas*. Regent Wilk moved the amendments and authorized staff to begin the regulation process. Regent Emert seconded, and the motion carried.

COORDINATED INSTITUTION REGULATIONS

General Counsel Miller reviewed the proposed amendments to the coordinated institution regulations. Language was added to the regulations to incorporate technical colleges and Washburn Institute of Technology. The regulations were also updated to reflect current practices and changes in the law. General Counsel Miller reported the Technical Education Authority's Process Management Committee, which includes representatives from the community and technical colleges, proposed some of the suggested amendments. The next step is for staff to gather any additional feedback from the community and technical college sectors. The regulations will be brought back to the Governance Committee for final review before starting the regulation process.

GOVERNANCE COMMITTEE 2013-2014 GOALS

Regent Logan added to the Governance Committee's goals for this year GOV 13-15 – Recommend CEO Compensation for fiscal year 2015.

ADJOURNMENT

The meeting was adjourned at 9:20 a.m.

AGENDA

Council of Presidents
Kansas Board of Regents Office
1000 S.W. Jackson
Topeka, KS
April 16, 2014
11:00 a.m.
Suite 530

1. Approve minutes of March 12, 2014.
2. Report from Council of Chief Academic Officers
3. Report from Council of Chief Business Officers
4. Report from Council of Government Relations Officers
5. Report from Council of Chief Student Affairs Officers
6. Act on Request for Approvals
 - a. Act on Request for Approval of a Bachelor of Science in Health Studies (CIP 51.9999) – FHSU
 - b. Act on Request for Approval of a Bachelor of Science in Polymer Chemistry (CIP 40.0507) – PSU
8. Other matters

1. Request Approval for a Bachelor of Science in Health Studies (CIP 51.9999) - FHSU

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Fort Hays State University has submitted an application for approval of a Bachelor of Science in Health Studies. The proposing academic unit has responded to all of the requirements of the program approval process. No institution offers a degree program in this area. The Council of Chief Academic Officers recommends approval.

Background

<u>Criteria</u>	<u>Program Summary</u>
Program Identification/CIP Code	Bachelor of Science in Health Studies concentrations in gerontology, health promotion, sociology of medicine and aging, grant writing, and leadership. CIP Code: 51.9999
Academic Unit	The Bachelor of Science in Health Studies program will be administratively managed through the Department of Health and Human Performance, with courses offered through each of the participating departments. The primary academic home for the degree program will be the College of Health and Life Sciences.
Program Description	The Bachelor of Science in Health Studies degree program is an online, post-professional degree completion program for individuals who possess professional credentials in a clinically-based allied health discipline from a community college or technical program. The course of study is designed to provide career and academic advancement for current practitioners who wish to assume increasing responsibility in their current positions or in a related area of health care.
Demand/Need for the Program	<p>Careers in healthcare and health related fields of study are typically identified by the Bureau of Labor Statistics Occupational Outlook Handbook to grow much faster than average over the next 10 years. Many of these careers are launched via completion of a two year credentialing/licensure program in an allied health field of study provided by a community college or technical college/program. Upon completion of this initial training, students secure employment and often become place-bound and limited in their ability to pursue advanced educational opportunities. This program meets the demand for place-bound students seeking a completion degree that provides a career path for advancement within a healthcare-related organization or company.</p> <p>Fort Hays State University has received several letters of support from community/technical colleges evidencing the need and popularity of this degree program. A review of IPEDS data indicates that nearly 2500 students are currently enrolled in technical or associate degree programs in the Fort Hays State University service area that lead to an entry-level allied health credential. This number of students would provide a fertile recruiting base for a bachelor's degree program, especially in conjunction with students pursuing a degree from outside the defined service area. Additionally, we have a long-standing concentration within our Bachelor of General Studies program which is focused on health studies. Enrollment in the Health Studies BGS is a reasonable proxy for enrollment projections relative to this degree and we feel the potential is</p>

	favorable, given that the BGS would likely be less preferred for these professionals given the large number of general education hours.
Comparative /Locational Advantage	There are institutions offering degree completion options in the health sciences/studies throughout the United States, however, such programs are limited in Kansas, and few within our contiguous state region. It is important to note that few programs currently exist that are able to deliver complete programs at a distance. Fort Hays State University would become the first institution in the western two-thirds of the State to offer a degree program of this type and has a history of successfully delivering distance based programming at an excellent price point.
Curriculum	The program requires a minimum total of 120 credit hours. Students must meet the general education requirements of the university, complete the 25 credit hour health studies core, and complete a 12 credit hour concentration track. A maximum of 30 hours of transfer credit may be applied from the student’s specific area of allied health credential from the community or technical college.
Faculty Profile	The Bachelor of Science in Health Studies program requires no new faculty resources. The existing seven tenure/tenure-track faculty are recognized as outstanding teachers, active scholars, and are heavily involved in university, professional, and community service. Courses in the concentration areas are taught by faculty who are specifically trained in that subject area.
Student Profile	Prospective students for this program will hold various associate level credentials and/or appropriate certification or licensure from a clinically-based allied health field. Students will likely be place-bound working adult learners seeking advanced education in order to explore new career opportunities or advance within current organizations.
Academic Support	The academic support model at Fort Hays State University is extensive and includes support for academic programs via the: Academic Advising and Career Exploration Center Academic Computing Center Career Counseling Services Center for Teaching Excellence and Learning Technologies Forsyth Library Kelly Center Learning Commons Student Engagement and Advising Center Virtual College
Facilities and Equipment	Current facilities and equipment are adequate. No additional facilities are required.
Program Review, Assessment, Accreditation	The program will be reviewed according to KBOR requirements. Assessment of student learning outcomes will be measured annually and reported through the department annual report process. There are no special accreditation requirements for this degree program.

Costs, Financing	In the first year no new funds are necessary. In subsequent years additional instructional funds will be necessary to meet capacity requirements of the program. Expenses of \$10,000 in Year 2 and \$15,000 in Yr 3 represent projected adjunct faculty salary needs and will be paid from virtual college resources that result from program growth.
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**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

I. Identify the new degree:

II. Provide courses required for each student in the major:

General Education		45-55 hours required
Health Studies Core		25 hours required
HHP 220	Responding to Emergencies	3 hours
HHP 230	Principles of Nutrition	3 hours
BIOL 245	Medical Terminology	2 hours
HHP 310	Consumer Education	2 hours
HHP 610	Global Health	3 hours
HHP 618	Environmental Health	3 hours
HHP 620	Epidemiology in Public Health	3 hours
HHP 625	Legal Issues in Healthcare	3 hours
HHP 474	Culminating Experience	3 hours
Concentrations		12 hours required
Gerontology	Minimum of 12 hours from courses below:	
HHP 670	Introduction to Gerontology	2 hours
PSY 420	Psychology of Aging	3 hours
PSY 668	Neuropsychology	3 hours
SOC 644	Sociology of Aging	3 hours
HHP 612	Physiology of Aging	3 hours
SLP 665	Communication and Aging	2 hours
HHP 617	Nutrition and Aging	3 hours
HHP 619	Exercise Testing/Prescription for Aging	3 hours
HHP 480	Leisure Programming for the Elderly	2 hours
SOCW 620	Spirituality and Aging	3 hours
Health Promotion	Minimum of 12 hours from courses below:	
HHP 314	Issues in Health Education	2 hours
HHP 320	Communicable and Emergent Diseases	2 hours
HHP 312	Fitness Leadership	3 hours
HHP 332	Life-Span Nutrition	3 hours
HHP 400	Safety Education	2 hours
HHP 619	Exercise Testing and Prescription for the Elderly	3 hours
Sociology of Medicine and Aging	Minimum of 12 hours from courses below:	
SOC 375	Medical Sociology	3 hours
SOC 355	Death and Dying	3 hours
SOC 644	Sociology of Aging	3 hours
SOCW 620	Spirituality and Aging	3 hours
Grant Writing and Social Entrepreneurship	Minimum of 12 hours from courses below:	

SOC 670	Grant Proposal Development	3 hours
SOC 673	Program Development and Evaluation	3 hours
SOC 677	Internship in Sociology: Grant Writing	3 hours
SOC 665	Social Entrepreneurship	3 hours
SOC 680	Nonprofit Organizations	3 hours
Leadership	Minimum of 12 hours from courses below:	
LDRS 300	Introduction to Leadership Concepts	3 hours
LDRS 302	Introduction to Leadership Behavior	3 hours
LDRS 310	Fieldwork in Leadership Studies	3 hours
LDRS 306	Leadership and Team Dynamics	3 hours
LDRS 650	Principles of Organizational Leadership	3 hours
Credit for professional credential/certification/licensure		0-30 hours
Electives		As necessary
Total		120 Hours

FISCAL SUMMARY
IMPLEMENTATION YEAR FY 2015

Institution: Fort Hays State University

Proposed Program: Bachelor of Science of Health Studies

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Full-time, Part-time Headcount:	10	25	20	50	25	65
Total SCH taken by all students in program	270 / semester		540 / semester		690 / semester	
Part II. Program Cost Projection						
In <u>implementation</u> year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Implementation Year		Year 2		Year 3	
Total	\$0		\$10,000		\$15,000	

Indicate source and amount of funds if other than internal reallocation: no funds are needed in the first year. All courses are available and will meet capacity requirements.

In subsequent years additional instructional funds will be necessary to meet capacity requirements of the program. The identified expense represents projected adjunct faculty salary needs and will be paid from virtual college resources that result from program growth.

2. Act on Request for Approval of a Bachelor of Science in Polymer Chemistry (CIP 40.0507) - PSU

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Pittsburg State University has submitted an application for approval of a Bachelor of Science in Polymer Chemistry. The proposing academic unit has responded to all of the requirements of the program approval process. No institutions have programs utilizing this Classification of Instructional Program (CIP) code. The Council of Chief Academic Officers recommends approval.

Background

<u>Criteria</u>	<u>Program Summary</u>
1. Program Identification	Bachelor of Science in Polymer Chemistry CIP: 40.0507
2. Academic Unit	Department of Chemistry/College of Arts and Sciences
3. Program Description	<p>This proposed program provides undergraduate students access to cutting-edge knowledge, research, and laboratory-based experience in the field of polymer chemistry. Students completing this program will be prepared for careers in high-tech polymers-based industries as well as laboratories in academic institutions, government, and private research settings. Further, this program prepares students for advanced academic study pursuing a master’s degree and/or doctorate in polymer science.</p> <p>The program was developed as a result of Pittsburg State University (PSU) initiative in Polymer Chemistry, which was supported by Governor Sam Brownback and the Kansas Legislature. An important aspect of this initiative is creating and awarding a Bachelor of Science in Polymer Chemistry to students. This proposal received initial funding from the Legislature and Governor in FY13 and FY14, with the promise of a recurring \$1 million annually added to the University’s base funding to support the polymer initiative.</p>
4. Demand/Need for the Program	<p>PSU is in a unique position to create and implement the Polymer Chemistry initiative due to the presence of the Kansas Polymer Research Center (KPRC) on our campus. Given the promising future of polymer science, the relevance of this field for the Kansas economy, the lack of other polymer science programs in the region, and the obvious unique link between PSU and KPRC, it makes sense for PSU to offer a degree in polymer chemistry.</p> <p>KPRC has an established history taking the agricultural products of Kansas and turning them into polymers usable in industry. PSU has an established record providing high quality education in the areas of chemistry and plastics engineering. Joining and enhancing these units creates a valuable arrangement for our students, the region, and economic development in Kansas.</p> <p>The polymers and plastics industries are among the largest employers of high tech, high value jobs for science majors. The U.S. Bureau of Labor Statistics predicts a 10% increase in employment opportunities for material scientists through 2020 with a median annual salary of \$69,790. Further, the Kansas Department of Labor employment projections claim jobs for people in plastics and rubber manufacturing to increase 12.6% and chemists to increase 4.5% by 2020. The median annual salary for these positions is \$57,080. The typical entry level degree requirements for jobs in these areas is the bachelor’s degree. In fact, the American Chemical</p>

	<p>Society Division of Polymer Chemistry projects 50% of all chemists work with polymers at some point in their career. In the absence of a formal polymer chemistry program, the burden for training workers falls to polymer companies and new employees must learn on the job. Students with this training through coursework, laboratories, research experiences, internships, and other hands-on education, not only save company time and money, but also have an advantage in the job market. This proposed program provides industry the opportunity to grow and develop at a faster pace. Training students for these contemporary lucrative careers significantly is enhanced by offering a degree program in polymer chemistry joining the assets, laboratories, and scientists of KPRC with the resources and faculty available in the PSU Department of Chemistry and Plastics Engineering Technology program.</p>
<p>5. Comparative/Locational Advantage</p>	<p>There is no other degree program offered at a university in this region focusing specifically on polymer chemistry. Further, the presence of KPRC on the Pittsburg State University campus provides exceptional resources when coupled with the academic assets in our Department of Chemistry and program in Plastics Engineering Technology. This combination creates a very unique and ripe environment for an undergraduate degree program in polymer chemistry.</p> <p>If approved, this program will put PSU in a very small group of higher education institutions providing students with an academic background in this cutting edge, high tech, and contemporary discipline. Other institutions in the United States offering this type of program include the University of Massachusetts, Southern Mississippi University, and the University of Akron.</p>
<p>6. Curriculum</p>	<p>The Bachelor of Science in Polymer Chemistry is a 124 credit hour degree program consisting of 47 hours of general education courses, an additional 26 hour science and math core, 22 – 24 hours of polymer chemistry core courses, six hours of polymer electives, and a minor selected in consultation with the academic advisor, such as Plastics Engineering Technology or another related area. All polymer science majors will be required to complete significant mentored research projects.</p>
<p>7. Faculty Profile</p>	<p>Dr. Petar Dvornic (terminal degree) was hired as Chemistry Department Chair and will coordinate the program. In addition, Dr. Ram Gupta (terminal degree), Dr. Santimukul Santra (terminal degree), and Dr. Jeanne Norton (terminal degree) were hired in the past year to staff the new PSU Polymer Initiative and each will be primary and core faculty in the proposed Bachelor of Science in Polymer Chemistry. Dr. Charles Neef (terminal degree) and Dr. William Shirley (terminal degree) from the Chemistry Department will offer occasional courses as support faculty. Various other faculty from the College of Arts and Sciences at PSU will provide foundational coursework, such as Math and Physics prerequisites along with general education courses. Four of these faculty lines are new and cost \$395,000 (salary and benefits). Funding for the new lines comes from the \$1 million annual allocation from the Kansas Legislature for the PSU Polymer Initiative.</p> <p>All core faculty have terminal degrees, completed post-doctoral experiences, and significant academic accomplishments (external funding, industry experience, publications, professional presentations, technical</p>

	<p>reports, etc.).</p> <p>In addition, the PSU Polymer Initiative budget provides three graduate assistants at an annual cost of \$41,000, who will assist faculty with courses and oversee student laboratory experiences.</p>
8. Student Profile	<p>Students entering this academic program and career field should prepare themselves with a strong record high school coursework in science. Students will be admitted to the polymer chemistry major who meet the Pittsburg State University admission criteria. These students will have career interests in companies working with polymers for production and/or have a desire to pursue graduate education either at Pittsburg State or one of the few Ph.D. programs in the United States offering a doctorate in polymer science.</p>
9. Academic Support	<p>All academic support at Pittsburg State University and in the College of Arts and Sciences will be available for students and faculty in the polymer chemistry major program. Available support includes institutional programs for freshmen, initiatives offered through the Student Success Center (including the Writing Center), resources available via Axe Library, access to support for faculty and student travel, and internal grant funding opportunities. In addition, Pittsburg State University and the College of Arts and Sciences provide outstanding support for both hardware and software technology needs.</p> <p>Students also will have access to the equipment and expertise of scientists at the Kansas Polymer Research Center (KPRC) as well as equipment and lab space in both the Department of Chemistry and the Plastics Engineering Technology program in the College of Technology at Pittsburg State.</p>
10. Facilities & Equipment	<p>This proposed Bachelor of Science in Polymer Chemistry has significant laboratory and equipment needs. These needs are met through existing facilities and equipment available through KPRC, the Chemistry Department, and the Plastics Engineering Program, as well as completed renovations to the Chemistry Department suite in Heckert-Wells Hall to create additional office space for new faculty as well as an additional seminar room, and three labs in KPRC to accommodate research experiences, at a cost of \$500,000. All building renovations and new equipment are funded by the state allocation supporting the polymer initiative at Pittsburg State University.</p>
11. Program Review, Assessment, Accreditation	<p>The Department of Chemistry at PSU is approved by the American Chemical Society (ACS). The Chemistry Department will use existing ACS guidelines to oversee the proposed academic program in polymer chemistry and seek ACS approval for the new program when implemented. The Bachelor of Science in Polymer Chemistry also will be reviewed according to the regular program review cycle and process at Pittsburg State University. Further, all degree programs at the University are required to submit an annual assessment report to the University Assessment Committee documenting progress towards meeting student learning outcomes.</p>

12. Costs, Financing	Funding for this new academic program is included in the \$1 million recurring annual allocation provided by the Kansas State Government. These funds provide four new faculty lines (\$395,000 annually), start-up and equipment procurement (\$550,000 one-time expense), facility renovations (\$500,000), acquisition of materials, graduate assistants (\$41,000 annually), support staff (\$9,000 annually), and operations (\$540,000 annually).
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CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents

I. Identify the new degree: Bachelor of Science in Polymer Chemistry

II. Provide courses required for each student in the major:

Course Name & Number	Credit Hours
<u>Core Science Courses (36 hours)</u>	
CHEM 215-216 General chemistry I/laboratory *	5
CHEM 235 Laboratory safety and compliance	1
CHEM 225-226 General chemistry II/laboratory	5
CHEM 325-326 Organic chemistry I/laboratory	5
CHEM 335-336 Organic chemistry II/laboratory	5
MATH 150 Calculus I **	5
PHYS 104-130 Engineering physics I/Elementary physics laboratory I	5
PHYS 105-132 Engineering physics II/Engineering physics laboratory II	5
* - CHEM 215-216 satisfies the Physical Sciences general education requirement.	
** - MATH 150 satisfies the Mathematics general education requirement.	
<u>Polymer Chemistry Core Courses (22 - 24 hours)</u>	
CHEM 360 Introduction to polymer science and technology	3
CHEM 611 Senior review and assessment	1
CHEM 625-626 Polymer synthesis and characterizations/laboratory	5
CHEM 680 Physical properties of polymers	3
CHEM 681 Polymer chemistry colloquium	1
CHEM 690 Selected research projects in polymer chemistry	1-3
PET 370-371 Thermoplastic resins/laboratory	4
PET 374-375 Thermoset resins/laboratory	4
<u>Elective Polymer Courses (select 6 hours)</u>	
CHEM 270 Sophomore research in polymer chemistry	1
CHEM 370 Junior research in polymer chemistry	1
CHEM 640 Polyurethanes and their applications	3
CHEM 650 Conducting polymers and their applications	3
CHEM 670 Senior research in polymer chemistry	1
CHEM 683 Biopolymers	3
CHEM 685 Selected topics in polymer chemistry	1-3
CHEM 687 Polymers in Nanotechnology	3
PET 373-372 Plastic processing I/laboratory	4

IMPLEMENTATION YEAR FY 2014-2015

Fiscal Summary for Proposed Academic Programs

Institution: PITTSBURG STATE UNIVERSITY

Proposed Program: Bachelor of Science in Polymer Chemistry

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:	10	1	20	2	35	4
B. Total SCH taken by all students in program	205		410		695	
Part II. Program Cost Projection						
A. In <u>implementation</u> year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Implementation Year		Year 2		Year 3	
<u>Base Budget</u>						
Salaries	\$403,134		\$403,134		\$403,134	
OOE	\$596,866		\$596,866		\$596,866	
Total	\$1,000,000		\$1,000,000		\$1,000,000	

Indicate source and amount of funds if other than internal reallocation:

Funding for the Bachelor of Science in Polymer Chemistry is provided in the \$1 million targeted annual allocation from the Kansas Legislature for the Polymer Initiative at Pittsburg State University.

MINUTES

Council of Presidents
March 12 2014
11:00 a.m.
Kansas Board of Regents Office
1000 SW Jackson
Suite 530

President Michael Shonrock called the meeting to order at 11:00 a.m.

1. Minutes of February 12, 2014 were approved.
2. Report from the System Council of Chief Academic Officers – Dr. David Cordle, Provost and Vice President for Academic Affairs, Emporia State University
 - a. New Program Requests – The SECOND READINGS for FOUR New Programs were heard.
 - FHSU – Approved the request for a Bachelor of Science in Health Studies (CIP 51.9999) SECOND READING
 - PSU – Approved the request for Bachelor of Science in Polymer Chemistry. SECOND READING – Approved the request for a Bachelor of Science in Polymer Chemistry.
 - b. Program Requests
 - KSU – Approved the request for Approval to Change the Name of the Division of Continuing Education to Kansas State University Global Campus { Attachment 5}.
 - c. Informational Items
 - FHSE – Three tracks in the Master of Professional Studies a follows: (1) Music (Composition) (2) Organizational Leadership and (3) Criminal Justice.
 - PSU – Eliminating Education Specialist in Counseling.
 - d. Other
 - Tilford Conference – Plans for the conference are being made and will need to consider the expenses in light of the budget.
 - Qualified Admissions - Discussion on the impact on campus if we exceed the 10% exception window. Guidance counselors have received information about the requirements at the high school level with the effective date of Fall 2014. There is a recommendation for Student Affairs and COCAO to draft a proposal to the board in April for some flexibility in implementation.
3. Report from Council of Chief Business Officers – Mr. Ray Hauke, Vice President for Fiscal Affairs, Emporia State University
 - a. COPS endorsed the Student Health Insurance recommendations
On KBOR agenda today (pg 35)
 - Premium insurance increase of \$204 (15.9%)
 - i. \$100 is attributable to ACA related taxes and fees
 - ii. Most of the remainder attributable to ACA mandated benefits under plan
 - For those graduate assistants covered by state an increase of \$153 to the state
 - b. COPS reviewed a draft university debt policy, which was also discussed today by the Fiscal Affairs and Audit Committee and had been reviewed by COBO.
 - Expecting action on this at the Board’s April or May meeting.

- c. COPS received update from COBO on its continued work at streamlining the capital construction process.
 - Several previous recommendations now being considered in bill form (SB 395, 396, and HB 2470)
4. Report from Council of Government Relations Officers –Dr. Kevin Johnson, General Counsel & Government, Emporia State University
 - a. Senate and House debate on how to respond to the current issue of the Gannon decision. The Senate support the Governor’s budget amendment while the House has approved but are re-examining it.
5. Report Council of Chief Student Affairs Officers – Jim Williams, Emporia State University
 - a. none
6. Appoint a Designee to Serve on the Board’s Retirement Plan Committee–
 - a. President Kirk Schulz will serve on the committee.
7. Act on Request for Approvals - Motion was made and seconded to approve all three program requests.
 - a. Act on Request for Approval of a Master of Science in Forensic Science (CIP 43.0106) – ESU [Attachment]
 - b. Act on Request for Approval of a Master of Art in Contemporary East Asian Studies (CIP 05.0104) –
–
KU [Attachment]
 - c. Act on Request for Approval of a Bachelor of Art and a Bachelor of General Studies in Human Sexuality (CIP 05.0207) – KU [Attachment]

There being no further business, the meeting adjourned at 11:40am

Submitted by,

Sarah McKernan
Emporia State University

AGENDA

System Council of Chief Academic Officers

Wednesday, April 16, 2014
8:45 a.m. – 9:15 a.m.
or upon adjournment
Kathy Rupp Conference Room
Kansas Board of Regents
Curtis State Office Building
1000 SW Jackson
Topeka, Kansas

1. Approve Minutes of March 12, 2014

2. Updates
 - a. Transfer and Articulation Council (TAAC) Update
 - b. Developmental Education Working Group Update
 - c. Prior Learning Assessment – Zoe Thompson

3. Other Business

SCOCAO Schedule – September 2013 – June 2014

AGENDA MATERIALS DUE	MEETING DATES
August 23, 2013	September 18, 2013
September 20, 2013	October 16, 2013
October 25, 2013	November 20, 2013
November 22, 2013	December 18, 2013
December 20, 2013	January 15, 2014
January 22, 2014	February 12, 2014
February 19, 2014	March 12, 2014
March 21, 2014	April 16, 2014
April 18, 2014	May 14, 2014
May 23, 2014	June 18, 2014

MINUTES

System Council of Chief Academic Officers

Wednesday, March 12, 2014

8:45 a.m.

Kathy Rupp Conference Room

Kansas Board of Regents

The System Council of Chief Academic Officers met in the Kathy Rupp Conference Room, Kansas Board of Regents, Topeka, Kansas, at 8:45 a.m. on Wednesday, March 12, 2014.

Members Present:

Karla Fisher, Butler Community College

David Cordle, Emporia State University

Lynette Olson, Pittsburg State University

Chris Crawford, Fort Hays State University

Tony Vizzini, Wichita State University

April Mason, Kansas State University

Jeffrey Vitter, University of Kansas

Randy Pembroke, Washburn University

Jon Marshall, Allen County Community College

Marilyn Mahan, Manhattan Area Technical College

Board Staff

Gary Alexander, Karla Wiscombe, Susan Fish, Jacqueline Johnson, Zoe Thompson, Kathy Hund, and Cynthia Farrier

Others Present:

Rick Muma, Wichita State University; Sara Rosen, University of Kansas; Ruth Dyer, Kansas State University; Justin Honey, Pittsburg State University; Bill Backlin, Cloud County Community College; Jim Williams, Emporia State University; Andy Anderson, Johnson County Community College; Alysia Johnston, Coffeyville Community College; Mike Ahern, Dodge City Community College; Duane Dunn, Seward County Community College; Shala Mills, Fort Hays State University; Susan Bradley, Butler County Community College; Mike Calvert, Pratt Community College; and Penny Quinn, Barton County Community College

Approve Minutes of February 12, 2014 Meeting Minutes

April Mason moved, and David Cordle seconded the motion, to approve the February 12, 2014 minutes as submitted. Motion carried unanimously.

Updates

Transfer and Articulation Council (TAAC) Update

Karla Wiscombe updated SCOCAO regarding the status of the Transfer and Articulation Council (TAAC). TAAC will meet Thursday, March 13th, and will focus on future transfer courses to be reviewed at its fall September 12th meeting. Subcommittees are working on improving communication between TAAC and the institutions' faculty and advisors and reviewing issues arising from difficulties with transfer this year for improving quality assurance. Breeze Richardson will meet with TAAC regarding marketing methods.

The new transfer courses with equivalencies and outcomes have been posted to the Kansas Board of Regents website effective summer 2014.

Developmental Education Working Group Update

Susan Fish gave SCOCAO an update of the Developmental Education Working Group. At the February 28th Working Group meeting they discussed the criteria for choosing strategies in instruction and advising, and how

to implement and support the pilots of these strategies. The Reading/Writing Subgroup presented its report. The Working Group also discussed possible recommendations for state developmental education policies. The next meeting will be the end of March.

Prior Learning Assessment – Zoe Thompson

Zoe Thompson, Kathy Hund and Cynthia Farrier presented an overview of the Prior Learning Assessment Kansas Survey.

Zoe Thompson reiterated the Kansas Prior Learning Assessment Project objective is to write a Kansas guidebook for policy recommendations and implementation steps to have consistency across institutions. At its February meeting, SCOCAO asked for the “Prior Learning Assessment Kansas Survey” and its results. Handouts were provided and are attached to these minutes.

Kathy Hund indicated the purpose of the survey was to obtain basic information about the current use of PLA in Kansas. Board staff adapted a survey from the *College Productivity Resource Guide* and information provided by Jobs for the Future.

Cynthia Farrier provided some clarification regarding the survey results:

- Most institutions accept some type of PLA
- The majority of the institutions do not accept PLA as transfer credits
- Only one school reported it accepts College Level Examination Program (CLEP) according to Board policy
- Institutions are not consistent in recording PLA – some record PLA on transcripts and some do not, which creates difficulty in distinguishing PLA credits for transfer students
- Conclusion – anomalies exist in how the institutions accept and record PLA

A second survey of measures that can be reasonably supported by data was conducted in Kansas in February 2014 entitled “Prior Learning Assessment (PLA) Data Survey.” It was sent to institutional research officers and registrars. The above mentioned handouts include the summary of the survey results which are attached to these minutes.

The PLA Task Force is considering recommendations:

- Establishing another task force to look at:
 - Best practices
 - What we are doing across the state
 - Consistency of definitions of PLA across the state and how it is recorded on transcripts
 - Encourage broader transferability
- Quality Validation Standards
- Transferability
- Ensure Kansas is aligning with national standards for best practices

Kathy Hund pointed out to SCOCAO the next two meetings on the Timeline:

- April 1 – full steering committee will meet to review all of the recommendations
- April 16 – completed draft to share at SCOCAO

Other Business

There was no other business.

Meeting adjourned at 9:13 a.m.

AGENDA

Council of Chief Academic Officers

Wednesday, April 16, 2014
 9:15 a.m. – 10:00 a.m.
 or upon adjournment of SCOCAO
 Kathy Rupp Conference Room
 1000 SW Jackson Street, Suite 520
 Kansas Board of Regents
 Topeka, Kansas
 and reconvene at noon

1. Approve Minutes of March 12, 2014
2. New Program Requests
 - a. KUMC - Request Approval for a Clinical Doctorate in Speech-Language Pathology (CIP 51.0203)
 SECOND READING
 - b. WSU - Request Approval for an Honors Baccalaureate (CIP 30.9999) FIRST READING
3. Program Requests
 - PSU - Request Approval to Change the Name of the Department of Mathematics, Computer Science, and Economics to the Department of Mathematics and Economics
4. Informational Item
 - PSU - New Technical Teacher Education Certificate
5. Discussion
 - a. Amend Board Policy on Process for Approval of New Academic Programs
 - b. Qualified Admissions Standards
 - c. Concurrent Enrollment: Communicating the Rules
6. Other Business
7. University Press of Kansas – Board of Trustees

AGENDA MATERIALS DUE	MEETING DATES	LUNCH ROTATION
August 23, 2013	September 18, 2013	Washburn U
September 20, 2013	October 16, 2013	FHSU
October 25, 2013	November 20, 2013	KSU
November 22, 2013	December 18, 2013	PSU
December 20, 2013	January 15, 2014	ESU
January 22, 2014	February 12, 2014	WSU
February 19, 2014	March 12, 2014	N/A
March 21, 2014	April 16, 2014	KU
April 18, 2014	May 14, 2014	KUMC
May 23, 2014	June 18, 2014	Washburn U

*Please Note: New Program Proposals are to be submitted 4 weeks prior to the next COCAO meeting for review and processing purposes.

MINUTES

Council of Chief Academic Officers

Wednesday, March 12, 2014
9:15 a.m. – 10:00 a.m.
Or upon adjournment of SCOCAO
Kathy Rupp Conference Room
Kansas Board of Regents
Topeka, Kansas
and reconvene at 11:30 a.m.
Paisano's Restaurant
4043 SW 10th Street
Topeka, Kansas

MINUTES

The Council of Chief Academic Officers met in the Kathy Rupp Conference Room, Kansas Board of Regents, Topeka, Kansas at 9:15 a.m. on Wednesday, March 12, 2014 and reconvened at 11:30 a.m. at Paisano's Restaurant.

Members Present:

Chris Crawford Interim Provost, FHSU
Jeffrey S. Vitter, Provost and EVC, KU
April Mason, Provost, KSU
Lynette Olson, Provost, PSU

David Cordle, Provost, ESU
Tony Vizzini, VPAA, WSU
Randy Pembroke, Washburn U

Staff Present:

Gary Alexander, Jean Redeker, Jacqueline Johnson, and Karla Wiscombe

Others Present:

Rick Muma, Wichita State University; Sara Rosen, University of Kansas; Ruth Dyer, Kansas State University; Sheryl Lidzy, Emporia State University; Manjula Shinge, Emporia State University; Justin Honey, Pittsburg State University; Jeff Briggs, Fort Hays State University; Stephen Donnelly, Fort Hays State University; and Mike Calvert, Pratt Community College

Approve Minutes of February 12, 2014

Lynette Olson moved, and Jeff Vitter seconded the motion, to approve the February 12, 2014 minutes as submitted. Motion carried unanimously.

New Program Requests

FHSU - Request Approval for a Bachelor of Science in Health Studies (CIP 51.9999) SECOND READING

Dr. Jeff Briggs, Dean of the College of Health and Life Sciences at Fort Hays State University, provided a brief overview of the proposed program.

Lynette Olson moved, and April Mason seconded the motion, to recommend approval for Fort Hays State University's Bachelor of Science in Health Studies (CIP 51.9999) to be placed on the Council of Presidents' April agenda. Motion carried.

PSU - Request Approval for a Bachelor of Science in Polymer Chemistry (CIP 40.0507) SECOND READING

Tony Vizzini moved, and Chris Crawford seconded the motion, to recommend approval for Pittsburg State University's Bachelor of Science in Polymer Chemistry (CIP 40.0507) to be placed on the Council of Presidents' April agenda. Motion carried.

Program Requests

KSU - Request Approval to Change the Name of the Division of Continuing Education to Kansas State University Global Campus

Tony Vizzini moved, and Lynette Olson seconded the motion, to approve Kansas State University's request for approval to change the name of the Division of Continuing Education to Kansas State University Global Campus. Motion carried unanimously.

Information Items

FHSU – Three tracks in the Master of Professional Studies as follows: (1) Music (Composition) (2) Organizational Leadership and (3) Criminal Justice

PSU - Eliminating Education Specialist in Counseling

The above listed items are informational and no action is required.

Other Business

Tilford Conference Planning Committee – Sheryl Lidzy

Sheryl Lidzy reported on the Tilford Planning Committee's meeting:

- The 2014 Tilford Conference Dates are October 20th and 21st
- The conference theme is focused on transformation of curriculum
- This is the 20th anniversary of the Tilford Conference
- Potential Speaker – Steve L. Robbins, author “What If?: Short Stories to Spark Diversity Dialogue”
- Conference Budget
 - Research Institutions - \$6,000 each
 - Regional Institutions - \$3,000 each
 - Speaker Fee - \$8,000
 - Seek additional funding from other sources
 - Research the possibility of establishing an endowment

COCAO, by consensus, authorized the Planning Committee to have a maximum speaker fee of no more than \$8,000.

Board staff will look into the legality of establishing an endowment fund for the Tilford Conference.

Qualified Admissions – Effective Fall 2015

COCAO discussed some of the issues regarding the new Qualified Admissions regulations effective summer 2015:

- Registrars are concerned with appropriately processing student applications
- Students self-reporting completion
- Exceptions window numbers are a concern

At the upcoming State ACT conference, there will be a session on transcripts and how students qualify for admission.

April 16-17, 2014

Council of Chief Academic Officers

Academic Calendars

COCAO asked for clarification of Board meeting dates and revision of academic calendar policy language to be specific concerning Spring Break dates. Board staff will look into the possibility of revising the policy.

The Council of Chief Academic Officers recessed until 11:30 a.m. at Paisano's Restaurant to celebrate Larry Gould's many years of service on the Council of Chief Academic Officers.

The meeting adjourned at 1:00 p.m.

Sincerely,
David Cordle
Provost
Emporia State University

CURRENT FISCAL YEAR MEETING DATES

Fiscal Year 2014

<u>Meeting Dates</u>	<u>Agenda Material Due to Board Office</u>
August 13-15, 2013 Retreat	
September 18-19, 2013	August 28, 2013 at noon
October 16-17, 2013	September 25, 2013 at noon
November 20-21, 2013	October 30, 2013 at noon
December 18-19, 2013	November 27, 2013 at noon
January 15-16, 2014	December 26, 2013 at noon
February 12-13, 2014	January 22, 2014 at noon
March 12-13, 2014	February 19, 2014 at noon
April 16-17, 2014	March 26, 2014 at noon
May 14-15, 2014	April 23, 2014 at noon
June 18-19, 2014	May 28, 2014 at noon

TENTATIVE MEETING DATES

Fiscal Year 2015

Meeting Dates

- August 19-21, 2014 – Retreat
- September 17-18, 2014
- October 15-16, 2014
- November 19-20, 2014
- December 17-18, 2014
- January 14-15, 2015
- February 18-19, 2015
- March 18-19, 2015
- April 15-16, 2015
- May 20-21, 2015
- June 17-18, 2015

COMMITTEES (2013-2014)

Fred Logan, Chair
Kenny Wilk, Vice Chair

Standing Committees

Academic Affairs

Robba Moran, Chair
 Mildred Edwards
 Tim Emert
 Helen Van Etten

Fiscal Affairs and Audit

Ed McKechnie, Chair
 Shane Bangerter
 Ann Brandau-Murguia
 Kenny Wilk

Governance

Fred Logan, Chair
 Tim Emert
 Kenny Wilk

Regents Retirement Plan

Mildred Edwards, Chair
 Fred Logan

Board Representatives and Liaisons

Education Commission of the States	Robba Moran
Postsecondary Technical Education Authority	Tom Burke Connie Hubble
Kansas Bioscience Authority	Kenny Wilk Jerry Boettcher
Kansas Campus Compact	Kenny Wilk
Midwest Higher Education Compact (MHEC)	Mildred Edwards
Washburn University Board of Regents	Robba Moran
Transfer and Articulation Advisory Council	Shane Bangerter Fred Logan
P-20 Workgroup	Robba Moran Helen Van Etten Christine Downey-Schmidt