## 2024-2025 New Technical Certificate and AAS Program Approval Schedule

**New Technical Program Submission Timetable:**
The table below identifies the approval steps a new program proposal follows to be approved by KBOR. Information from the proposal packet is used to generate an "executive summary" of the new program which is then submitted to the respective committees for their review prior to the committee meetings.

| | **Paperwork Deadline** (Close of business) | **Program Alert** (Start of the 10-day Comment Period) | **TEA Program Curriculum Committee *** | **TEA Meeting**** | **KBOR Meeting** |
|---|---|---|---|---|---|
| 1 | July 18, 2024 | July 25, 2024 | August 15, 2024 | Thursday, August 29, 2024 | September 18-19, 2024 |
| 2 | August 15, 2024 | August 22,2024 | September 12, 2024 | Thursday, September 26, 2024** | No October 2024 meeting |
| 3 | September 19, 2024 | September 26, 2024 | October 17, 2024 | Thursday, October 31, 2024 | November 20, 2024 |
| 4 | October 10, 2024 | October 17, 2024 | November 7, 2024 | Thursday, November 21, 2024** | December 18-19, 2024 |
| 5 | November 7, 2024 | November 14, 2024 | December 5, 2024 | Thursday, December 19, 2024** | January 15-16, 2025 |
| 6 | December 12, 2024 | December 19, 2024 | January 16, 2025 | Thursday, January 30, 2025 | February 12-13, 2025 |
| 7 | January 16, 2025 | January 23, 2025 | February 13, 2025 | Thursday, February 27, 2025** | March 12-13, 2025 |
| 8 | February 13, 2025 | February 20, 2025 | March 13, 2025 | Thursday, March 27, 2025 | April 16, 2025 |
| 9 | March 13, 2025 | March 20, 2025 | April 10, 2025 | Thursday, April 24, 2025** | May 14-15, 2025 |
| 10 | April 17, 2025 | April 24, 2025 | May 15, 2025 | Thursday, May 29, 2025 | June 11-12, 2025 |

*Dates are tentative and subject to change based on TEA and KBOR confirmed meeting dates.*
*\* Technical Education Authority Committee meetings are conference calls. Call in information is provided at the bottom of each meeting agenda.*
*\*\* Proposed Technical Education Authority conference call meeting dates. Call in information is provided at the bottom of each meeting agenda.*

NOTES:
- New program paperwork deadline: programs must be submitted by this date to be considered for the correlating program alert. Submitting by this date **_does not_** guarantee the program proposal has meet all the requirements to move forward in the program approval process.
- Program Alert: Submission of **_complete and finalized_** (no remaining staff questions and/or clarifications) new program proposal packet is required **_prior_** to it being eligible for the new a program alert.