

## Selection and Approval Process for Systemwide Transfer (SWT) Courses

### Selection Criteria for SWT Courses

The list of criteria used when recommending courses to review for systemwide transfer is not limited to others but will be considered initially:

- Courses that facilitate timely degree completion
- Courses required in high demand programs
- Courses that meet General Education requirements
- Introductory courses to majors/programs
- Courses up for review (5-year cycle)
- Frequency of transfer across institutions
- Lower division, undergraduate. Designed as freshman-sophomore courses (Kansas Board of Regents policy definition)
- Number of institutions offering the course (minimum target of 12)
- Number of Kansas Core Outcomes Groups (KCOGs) that can be accommodated
- Recommendation of faculty attending KCOGs

### Approval Process



After courses are recommended by faculty or are suggested for SWT:

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| 1. Transfer and Articulation Council (TAAC) researches recommended courses and identifies appropriate courses for SWT based on above criteria.  | Jan. - April   |
| 2. Chief Academic Officers (CAO) submit equivalent course information for identified courses and designate faculty representatives to attend the Kansas Core Outcomes Groups Conference (KCOG). | May - Sep.     |
| 3. Faculty representatives:<br>a. write outcomes for identified courses at KCOG and send reports to TAAC.<br>b. recommend future SWT courses.   | at KCOG (Oct.) |
| 4. TAAC approves outcomes and recommends new courses to the Board.  | Nov. - Dec.    |
| 5. Board approves new courses effective upcoming summer and provides additional direction.  | Dec. - Jan.    |