

**Kansas Board of Regents
Academic Portfolio and Workload Reviews
Steering Team Meeting
August 25, 2022**

Steering Team Attendees

Regents

Wint Winter, J.D.
Shelly Kiblinger

KBOR Staff

Daniel Archer, Vice President for Academic Affairs
Sam Christy-Dangermond, Director, Academic
Affairs
Cindy Farrier, Director of Data, Research and
Planning

Emporia State University

JoLanna Kord, Ph.D. – Assistant Provost
Diana Kuhlman – Vice President of Administration
and Finance

Fort Hays State University

Jill Arensdorf, Ph.D. – Provost
Joe Bain, J.D. - University General Counsel
Angela Pool-Funai, Ph.D. - Assistant Provost/Dean of
the Graduate School

Kansas State University

Tanya Gonzalez, Ph.D. – Interim Associate Provost
Debbie Mercer, Ph.D. – Dean, College of Education
Chuck Taber, Ph.D. – Provost

Pittsburg State University

Jamie Brooksher, J.D. – University General Counsel
Howard Smith, Ph.D. – Provost

University of Kansas

Barb Bichelmeyer, Ph.D. – Provost
Chris Brown, Ph.D. – Vice Provost for Faculty Affairs
Jennifer Roberts, Ph.D. – Vice Provost for Graduate
Studies

Wichita State University

Linnea Glenmayer, Ph.D. – Associate Vice President
for Academic Affairs
Ashlie Jack, Ph.D. – Associate Vice President for
Institutional Effectiveness

rpk GROUP Attendees

Katie Hagan – Principal, Project Lead, 757-589-0490, khagan@rpkgroup.com
Mike Daly – Associate, 518-796-2209, mdaly@rpkgroup.com
Corey Gheesling – Associate, 678-537-1653, cgheesling@rpkgroup.com

Key Activities

- General Project Updates
- Academic Portfolio Review Update
- Workload Review Update
- Q & A
- Next Steps

Details

- Mike Daly welcomed the Steering Team and provided updates on the project.
 - rpk GROUP (rpk) continues to meet with the Project Leaders, KBOR Data, Research and Planning, the Data Team, and the ad-hoc Faculty Advisory Group to share communication, gather information and context, and surface questions regarding the project.

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- Weekly updates and a feedback form regarding the project are available on the KBOR website.
- Data collection and data analysis began in July and are ongoing. rpk will bring each analysis to KBOR staff for initial review. Following KBOR staff review, Data and Steering Teams will receive the analysis and have an opportunity to provide feedback. rpk will bring the final analysis to the Board in December.
- Mike provided an update on the Academic Portfolio Review (APR).
 - KBOR will provide rpk all data. Data includes academic programs at the bachelor's, master's, and doctoral levels and will group programs at similar award levels. For example, Chemistry B.A. and Chemistry B.S. programs will be analyzed as Chemistry – Bachelors.
 - The analysis includes Academic Years 2017-2021 and will be extracted from the Academic Year collection with two exceptions – retention and graduation are based on the fall semester academic year collection.
 - All variables include duplicate counts and will be disaggregated by race and ethnicity.
- The Steering Team Discussed variable definitions. See the Deck from the August 25, 2022 Steering Team Meeting for details.
 - Jill Arensdorf asked about the rationale for using 24 credit hours for time to degree for graduate programs. Mike explained that the calculation leverages the current methodology used by KBOR Data, Research and Planning.
- Mike provided an update on wage and labor data.
 - KBOR is providing rpk wage and labor data to rpk. rpk will provide the Steering Team with the methodology and integration of wage and labor data into the analysis at an upcoming Steering Team meeting.
- Mike provided an update on the Workload Review.
 - All universities submitted course, full-time faculty, and instructor data. rpk is reviewing data and reaching out to KBOR and universities with specific questions.
 - Barbara Bichelmeyer asked how the data links course and instructor data. Mike explained how the data uses the course reference number to link course and instructional activity.
 - The Steering Team discussed how the analysis accounts for institutional differences. Mike explained how the analytical approach attempts to normalize variances in teaching load across the system by counting full-time faculty are considered 1 FTE, and part-time faculty productivity will be calculated using credit hour production. rpk will provide detail into these calculations at a future Steering Team meeting.
 - Barbara Bichelmeyer expressed a desire to use the workload data to calculate the gross cost of instruction. Katie reminded the Steering Team that the current project does not include an analysis of institutional finances but could provide a basis for such an analysis for future projects.
- Mike concluded the meeting and provided the next steps for the Steering Team.

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Next Steps

- The Data Team will meet on September 7, 2022.
- rpk will present a project update to the Board on September 15, 2022.
- The Steering Team meeting will meet on September 22, 2022.
- If anyone needs anything from rpk, please email Katie Hagan, khagan@rpkgroup.com, or Mike Daly, mdaly@rpkgroup.com.

rpk GROUP