

## Council of Chief Academic Officers

### MINUTES

Wednesday, September 18, 2019

The September 18, 2019, meeting of the Council of Chief Academic Officers was called to order by Chair David Cordle at 8:49 a.m. The meeting was held in Suite 530, located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

#### **In Attendance:**

Members:	David Cordle, ESU	Jill Arensdorf, FHSU	Charles Taber, K-State
	Carl Lejuez, KU	Robert Klein, KUMC	Howard Smith, PSU
	Rick Muma, WSU	JuliAnn Mazachek, Washburn	Daniel Archer, KBOR
Staff:	Karla Wiscombe	Sam Christy-Dangermond	Erin Wolfram
	Cynthia Farrier		
Others:	Jon Marshall, Allen CC	Elaine Simmons, Barton CC	Kim Krull, Butler CC
	Lori Winningham, Butler CC	Aron Potter, Coffeyville CC	Brad Bennett, Colby CC
	Michelle Schoon, Cowley CC	Steve Loewen, FHTC	Adam Borth, Fort Scott
	Marc Malone, Garden City CC	Erin Shaw, Highland CC	Cindy Hoss, Hutchinson CC
	Michael McCloud, JCCC	Rick Moehring, JCCC	Brian Niehoff, K-State
	Nathan Howe, K-State	Tim de Noble, K-State	Jean Redeker, KU
	Robert Klein, KUMC	Debra Sullivan, KUMC	Troy Brockway, K-State Polytechnic
	Matt Pounds, NWK Tech	Kevin Bracker, PSU	Andrew Smith, K-State Polytechnic
	Mike Calvert, Pratt CC	Stanton Gartin, SATC	Joe McCann, Seward CC
	Jennifer Ball, Washburn	Linnea Glenmaye, WSU	Larisa Genin, WSU
	Coleen Pugh, WSU	Dennis Livesay, WSU	Heather Morgan, KACCT

Chair David Cordle welcomed everyone.

#### **Approval of Minutes**

Rick Muma moved to approve the June 19<sup>th</sup> minutes. Following the second of Carl Lejuez, the motion carried.

#### **First Program Readings**

- Charles Taber presented the information for the Associate of Applied Science in Aviation Maintenance, Associate of Applied Science in Professional Pilot, and Master of Industrial Design for Kansas State University. Troy Brockway and Andrew Smith, K-State Polytechnic, were available to answer questions for the Associate program proposals. Nathan Howe and Tim de Noble, K-State, were available to answer questions for the Master of Industrial Design program proposal.

If there are further comments or questions, please contact Charles Taber. These programs are a first reading and no action is required.

- Robert Klein introduced Dave Burnett, KUMC. Dr. Burnett presented the information for a Bachelor of Science in Diagnostic Science for the University of Kansas Medical Center. WSU stated they are supportive of this program.

If there are further comments or questions, please contact Robert Klein. This program is a first reading and no action is required.

### **Second Program Readings**

- WSU – Doctor of Philosophy in Biomedical Engineering was presented by Rick Muma. There have been no further comments from COCAO members. An external review team conducted a review over the summer and made suggestions to strengthen the program. Those suggestions have been taken into consideration and implemented. Dennis Livesay and Michael Jorgenson were available to answer any questions.

By unanimous consent, COCAO approved the above doctorate program for WSU.

- KUMC – Doctorate in Clinical Nutrition was presented by Robert Klein. The external review team was supportive of the program and made suggestions to enhance the doctorate program. Deborah Sullivan was available to answer any questions.

The doctoral programs listed above will be presented to the Council of Presidents at its meeting today.

### **Other Requests**

- KSU requested approval to change the name of the Department of Geography to the Department of Geography and Geospatial Sciences.

Following discussion, Rick Muma moved to approve the above degree name change at KSU. Jill Arensdorf seconded, and the motion carried.

### **Council of Faculty Senate Presidents (CoFSP) Update**

Due to unforeseen circumstances, the Faculty Senate President was not available to give an update.

### **OTHER MATTERS**

- WSU is working on a Master of Materials Engineering program and an undergraduate degree in chemical engineering.
- K-STATE and WSU signed a Memorandum of Understanding to establish a Nursing cohort on the K-State campus with conjunctive degree programs. This is tentatively scheduled to start Fall 2021, pending approvals from the appropriate accreditation and certification boards.
- ESU submitted a Bachelor of Ethnic Gender and Individuality Studies program to KBOR.
- KU is working on a Master of Science in Business Analytics program.
- WSU is working on a Master of Science in Business Analytics and eventually a Bachelor of Science in Business Analytics program.
- Daniel Archer reminded COCAO of the September 27<sup>th</sup> deadline for the Spoken English Language Competency Report. Two institutions have submitted their information; if you have not submitted your information please do so before the deadline.
- Daniel Archer informed COCAO that instructions for the Academic Calendars will be sent in October to COCAO members.

- The update on Program Inventory for 120 Semester Credit Hour was presented by Samantha Christy-Dangermond. Universities put in a great deal of work to reduce degree programs to 120 Semester Credit Hours. Each institution received a list of degrees that have not been updated in Program Inventory. Please review the list and contact the appropriate personnel to make the necessary changes in Program Inventory for your university.
- COCAO discussed the Conference Call for October. By consensus, the conference call will be held October 16<sup>th</sup> at 9:00 am.
- Carl Lejuez informed COCAO that the Tilford Conference planning is going well. Registration is now open; please inform the appropriate personnel at your institution.
- Carl Lejuez requested for the University Press of Kansas Board of Trustees to meet after the conclusion of the COCAO meeting.

The Chair recessed the meeting at 9:50 am and reconvened at 12:00 pm.

Rick Muma introduced two new deans at WSU. Larissa Genin is the Dean of the W. Frank Barton School of Business, and Coleen Pugh is the Dean of the WSU Graduate School and Associate Vice President for Research and Technology Transfer.

Carl Lejuez will send the link for further information and registration for the Tilford Conference to COCAO members. The information at the Tilford conference is relevant for all levels of attendees, from students to administration.

With no further business, Howard Smith moved to adjourn the meeting. Following the second of Charles Taber, the motion carried. The meeting adjourned at 12:07 pm.