

## Council of Chief Academic Officers

### MINUTES

Wednesday, May 15, 2019

The May 15, 2019, meeting of the Council of Chief Academic Officers was called to order by Chair Lynette Olson at 9:05 a.m. The meeting was held in Suite 530, located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

#### **In Attendance:**

Members:	Lynette Olson, PSU	David Cordle, ESU	Jeff Briggs, FHSU
	Carl Lejuez, KU	Charles Taber, KSU	Rick Muma, WSU
	Robert Klein, KUMC	JuliAnn Mazachek, Washburn	Jean Redeker, KBOR
Staff:	Sam Christy-Dangermond	Natalie Yoza	Cindy Farrier
Others:	Jon Marshall, Allen CC	Lori Winningham, Butler CC	Kim Krull, Butler CC
	Brad Bennett, Colby CC	Greg Schneider, ESU	Nancy Zenger-Beneda, Cloud County CC
	Steve Loewen, FHTC	Jill Arensdorf, FHSU	Adam Borth, Fort Scott CC
	Ryan Ruda, Garden City CC	Erin Shaw, Highland CC	Rick Moehring, JCCC
	Michael McCloud, JCCC	Brian Niehoff, KSU	Michael Calvert, Pratt CC
	Michael Fitzpatrick, Pratt CC	Cliff Morris, PSU	Kevin Bracker, PSU
	Ethan Erickson, KSU	Linnea GlenMaye, WSU	Michael Woodrun, PSU
	Spencer Wood, KSU	Tanya Gonzalez, KSU	Marc Malone, Garden City, CC

Chair Lynette Olson welcomed everyone.

#### **Approval of Minutes**

Rick Muma moved to approve the April 17<sup>th</sup> minutes. Following the second of David Cordle, the motion carried.

#### **Second Program Readings**

- FHSU – Bachelor of Arts in Environmental Geoscience  
Jeff Briggs reviewed the degree program information and stated there have been no further comments since the first reading.

David Cordell moved to approve the Bachelor of Arts in Environmental Geoscience at FSHU. Following the second of Charles Taber, the motion carried. This degree proposal will be presented to the Council of Presidents at its meeting today.

- KSU – Bachelor of Science in Environmental Engineering  
Charles Taber reviewed the degree program information and stated there have been no further comments since the first reading.

Jeff Briggs moved to approve the Bachelor of Science in Environmental Engineering at KSU. Following the second of Rick Muma, the motion carried. This degree proposal will be presented to the Council of Presidents at its meeting today.

### **Other Requests**

- KSU - Request for approval to change the name of the Bachelor of Science in Human Development and Family Science degree was presented by Charles Taber. The degree will be called Bachelor of Science in Family Studies and Human Services.

Carl Lejuez moved to approve the above degree name change at KSU. Following the second of Jeff Briggs, the motion carried.

### **Council of Faculty Senate Presidents (CoFSP) Update**

Clifford Morris, PSU, stated CoFSP will discuss the Student Advisory Committee Open Educational Resource proposal at its meeting today. CoFSP leadership will rotate with the June 19<sup>th</sup> meeting. Greg Schneider, ESU, will be the Chair and Jeff Jarman, WSU, will be the secretary.

COCOA thanked Cliff Morris and CoFSP for their service and dedication.

### **OTHER MATTERS**

- The Revised New Program Proposal Form was presented by Jean Redeker. Clinical Sites section has been added. COCAO requested to add references to coordination with other institutions for clinical sites and the consortium agreement memo for clinical site affiliation. An updated form will be presented to COCAO at the June meeting.
- Proposed changes to COCAO's review of new degree programs was discussed. COCAO members were asked to discuss this issue with the appropriate individuals at their institution and propose a timeframe for informing institutions of proposed degree programs.

Discussion was held on the processes for each institution and when it would be best to bring the proposed program degree item to COCAO:

- When significant resources are being committed for renovation or for additional personnel
- When the appropriate university committee approves the proposed degree program
- During the 10-day review period before campus approval
- When the proposal has taken shape and significant discussion have taken place

By consensus, COCAO requested a standing information item on the agenda and each university will determine the appropriate time to bring forth the proposed program degree before submitting to KBOR.

- Informational items
  - FHSU is working on a Master's in Athletic Training degree program.
  - WSU is working on a Master's in Athletic Training degree program.
- Nomination of University Representative to serve on the Transfer and Articulation Council (TAAC) was presented by Sam Christy-Dangermond. TAAC has an opening for an at large faculty member from a university. E-mail your nomination by June 5<sup>th</sup> to Karla Wiscombe.
- The Inter-Institutional Memorandum Of Understanding (MOU) of Clinical Affiliation Site Cooperation was discussed by COCAO. Charles Taber started the discussion with the history behind the MOU. The MOU is currently an agreement among KSU, WSU, and KUMC as a collaborative structure.

Discussion was held and included:

- Institution or individual responsible for maintaining the agreement

- Ability to amend the agreement to include other institutions
- Process for additional universities to be included in the current MOU
- Creation of a group to discuss and develop appropriate processes.

By consensus, COCAO requested for Charles Taber to facilitate the convening of the initial meeting. Each university is responsible for sending the appropriate individual to be involved in the discussion.

The Chair recessed the meeting at 9:53 am and reconvened at 12:24 pm.

- Qualified Admissions – Board Goal 2017 update was presented by Jean Redeker. The Qualified Admission working group reconvened throughout 2019 to explore additional options to admit otherwise qualified students who may not meet the ACT requirement for qualified admissions. The following recommendations will be forwarded to the Board. Changes are highlighted in grey.

<ul style="list-style-type: none"> <li>• <b>Current Freshmen Criteria – Under 21</b></li> <li>• <i>Requirements for Accredited High School Graduate</i></li> </ul>	<b>Proposed Changes</b>	
	ESU, PSU, FHSU, KSU, and WSU	ESU, PSU, FHSU, and WSU
ACT: 21+ <u>or</u> Rank in top third of class	ACT: 21+ <u>or</u> Cumulative GPA of 2.25	ACT: 21+ <u>or</u> Cumulative GPA of 3.25
Complete Precollege Curriculum with a 2.0 GPA (Resident)/2.5 GPA (Nonresident). Curriculum consists of: -English (4 units) -Math (3 units with ACT benchmark of 22 or 4 units with one taken in senior year), -Natural Science (3 units with one unit in chemistry or physics), -Social Science (3 units) -Electives (3 units) <i>Note: As part of the admission application, students list each high school course taken along with the grade.</i>	Units (but not specific courses) are recommended; units are not required.	Units (but not specific courses) are recommended; units are not required.
2.0 cumulative GPA on any college courses taken while in high school	2.0 cumulative GPA on any college courses taken while in high school	2.0 cumulative GPA on any college courses taken while in high school

<b>Current Freshmen Criteria – Under 21</b> <i>Requirements for Accredited High School Graduate</i>	<b>Proposed Changes</b> <i>Accredited High School Graduate</i>	
KU	KU	
Cumulative GPA of 3.25 and ACT 21+ <u>or</u> Cumulative GPA of 3.0 and ACT 24+	Cumulative GPA of 3.25 and ACT 21+ <u>or</u> Cumulative GPA of 3.0 and ACT 24+	
Complete the Precollege Curriculum as described above	Units (but not specific courses) are recommended; units are not required.	
2.0 cumulative GPA on any college courses taken while in high school	2.0 cumulative GPA on any college courses taken while in high school	

Discussion was held, and no action was taken as this is an informational item.

- Carl Lejuez requested the Tilford Conference discussion be tabled until June. By consensus, COCAO tabled the Tilford Conference discussion.
- COCAO thanked Jeff Briggs for his dedication and service as the Interim Provost for FHSU. Jeff has made great contributions to the higher education process and it is greatly appreciated.

Rick Muma moved to adjourn the meeting. Following the second of Charles Taber, the motion carried. The meeting adjourned at 12:25 pm.