NOVEMBER 18, 2020

Kansas Board of Regents
Curtis State Office Building
1000 SW Jackson, Suite 520
Topeka, KS 66612

2020-2021
Bill Feuerborn, Chair
Cheryl Harrison-Lee, Vice Chair

KANSAS BOARD OF REGENT MEMBERS:

Shane Bangerter	Ann Brandau-Murguia	Bill Feuerborn
Cheryl Harrison-Lee	Mark Hutton	Shelly Kiblinger
Jon Rolph	Allen Schmidt	Helen Van Etten

Building a Future
Higher Education's Commitment to Kansas Families, Businesses, and the Economy

1. Helping Kansas families

2. Supporting Kansas businesses

3. Advancing economic prosperity

BOARD GOALS 2020-2021

Approved by the Kansas Board of Regents

BOARD GOALS

Helping Kansas Families

1. Improve academic program transfer by creating a systemwide general education (GE) package to align programs under a common framework that guarantees seamless transfer and evaluate the pilot program that increased the number of credit hours eligible for transfer.

2. Review the 60 low-enrollment programs at the six state universities to assess program viability and strengthen the efficiency of degree program inventories.

3. Review university, community college and technical college plans and best practices to improve college-going rates, retention rates, and graduation rates of students from underrepresented populations.

4. Promote simplicity, transparency, and degree completion by exploring tuition rate strategies for resident and non-resident students attending the state universities.

5. Develop a comprehensive plan to finance deferred maintenance of public institutions of higher education facilities to be presented to the 2021 Legislature.

Advancing Economic Prosperity

6. Establish five- and ten-year systemwide objectives within *Building a Future* by leveraging individual university strengths into the creation of direct jobs and direct investments from beyond the state borders into Kansas.

Governance

7. Develop Board guidance on free speech and civil debate at state universities.

★ LEADING HIGHER EDUCATION ★

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MEETING INFORMATION AND SCHEDULE

The Kansas Board of Regents will meet virtually on Wednesday, November 18, 2020 starting at 1:30 p.m. Any individual who wants to "attend" this Board meeting is encouraged to use the livestream link, which can be found on our website at https://www.kansasregents.org/board_meeting_live_stream. Committee meetings will also be livestreamed as noted below at the links provided. If you would like access to any meeting that is not being livestreamed, please contact Renee Burlingham at rburlingham@ksbor.org. If you are unable to access meetings via livestream, please call 785-430-4240.

Wednesday, November 18, 2020

Time			Committee/Activity	Location
8:30 am	-	9:00 am	System Council of Chief Academic Officers	Zoom
9:00 am	or	Adjournment	Council of Chief Academic Officers	Zoom
8:45 am	-	10:00 am	Governance Committee	Livestream Link
10:15 am	-	Noon	Fiscal Affairs & Audit Standing Committee	Livestream Link
10:30 am	-	Noon	Academic Affairs Standing Committee	Livestream Link
10:15 am	-	10:45 am	System Council of Presidents	Zoom
10:45 am	or	Adjournment	Council of Presidents	Zoom
Noon	-	1:15 pm	Council of Faculty Senate Presidents	Zoom
Noon	-	1:00 pm	Students' Advisory Committee	Zoom
1:30 pm			Board of Regents Meeting	Livestream Link

MEETING AGENDA

The Kansas Board of Regents will meet virtually on Wednesday, November 18, 2020.

<u>Wednesday, November 18, 2020</u>

I.	**Call To Order**	Regent Feuerborn, Chair	
II.	**The Pledge of Allegiance**		
III.	**Approval of Minutes**		
	A. October 14, 2020 Board Meeting		*p. 5*
IV.	**Introductions and Reports**		
	A. *Introductions*		
	B. *Report from the Chair*	Regent Feuerborn, Chair	
	C. *Report from the President & CEO*	Blake Flanders, President & CEO	
	D. *Report from System Council of Presidents*	President Rittle	
	E. *Report from Council of Presidents*	Interim President Muma	
	F. *Report from Council of Faculty Senate Presidents*	Aleks Sternfeld-Dunn	
	G. *Report from Students' Advisory Committee*	Rija Khan	
	H. *Report from the Community Colleges*	President Rittle	
	I. *Report from the Technical Colleges*	President Genandt	
	J. *Report from the University CEOs*		
V.	**Standing Committee Reports**		
	A. *Academic Affairs*	Regent Kiblinger	
	B. *Fiscal Affairs & Audit*	Regent Rolph	
	C. *Governance*	Regent Feuerborn	
VI.	**Approval of Consent Agenda**		
	A. *Academic Affairs*		
	1. Act on Request to Approve Master of Engineering in Bioengineering – KU	Daniel Archer, VP, Academic Affairs	*p. 16*
	2. Act on Request to Approve a Bachelor of Health Sciences – KU		*p. 23*
	3. Act on Request to Approve a Bachelor of Science in Public Health – KSU		*p. 32*
	4. Act on Request to Approve a Bachelor of Arts and a Bachelor of Science in Integrated Computer Science – KSU		*p. 40*

       3.   Act on Wichita State University Presidential Search   Regent Feuerborn   *p. 106*
           Process

VIII.   **Adjournment**

MINUTES OF PREVIOUS MEETING(S)

I.   Call To Order   Regent Feuerborn, Chair
       A.   Approve Minutes

KANSAS BOARD OF REGENTS
MINUTES
October 14, 2020

The October 14, 2020, meeting of the Kansas Board of Regents was called to order by Chair Bill Feuerborn at 10:00 a.m. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT: Bill Feuerborn, Chair
                              Cheryl Harrison-Lee, Vice Chair
                              Shane Bangerter
                              Ann Brandau-Murguia
                              Mark Hutton
                              Shelly Kiblinger
                              Jon Rolph
                              Allen Schmidt
                              Helen Van Etten

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

APPROVAL OF MINUTES
Regent Harrison-Lee moved that the minutes of the September 9-10, 2020 regular meeting and the September 24, 2020 special meeting be approved. Following the second of Regent Hutton, the motion carried.

GENERAL REPORTS

REPORT FROM CHAIR
Chair Feuerborn reported that Wichita State University held its 2020 spring and summer commencement ceremony last weekend. On behalf of the Board, he congratulated all the graduates and their families and noted the importance of continuing to celebrate student success during the pandemic. Regent Feuerborn also reported that today's Board agenda includes carry over items from last month's meeting and specific topics for the Board to discuss and for which to provide guidance.

REPORT FROM PRESIDENT AND CEO
President Flanders stated that in June the Board resumed its practice of meeting in person at the Board office and noted that the Board room is set up to meet social distancing standards. He stated the regular Board meetings will continue to be livestreamed and noted that an overflow room in the office will be used when the capacity in the Board room is reached.

President Flanders reported that last month members in the higher education system were all deeply saddened to learn of the passing of Reggie Robinson. Reggie was an important leader in the state's public higher education system, serving as President and CEO of the Board of Regents and later as Vice Chancellor at the University of Kansas. His legacy in higher education was significant. Reggie created the structure of the Board's first ever strategic plan, *Foresight 2020*, which was an enormous step for the system, and he oversaw the implementation

of the Board's first transfer and articulation plan. Also during his administration, the Postsecondary Technical Education Authority was created by the Legislature, the affiliation between Washburn University and Kaw Area Technical College was approved by the Board, and four university CEO searches were conducted, including three that occurred simultaneously, one of which resulted in the hiring of President Scott. President Flanders stated that as important as his accomplishments were, Reggie also touched many lives as a leader, friend and mentor. A tribute video was then shared which contained comments from past Board Chairs who served with Reggie – Regent Jack Wempe (2002), Regent Janice DeBauge (2003), Regent Christine Downey-Schmidt (2007), and Regent Jill Docking (2009). President Scott, Chancellor Girod, Regent Bangerter, and Regent Feuerborn also shared their memories of working with Reggie and all of his amazing accomplishments throughout the years. President Flanders, on behalf of the Board and the system of higher education, extended his condolences to Reggie's wife Jane and daughters Clare and Paige.

REPORT FROM THE COMMUNITY COLLEGES
President Rittle stated he worked with Reggie at the Board office and extended his condolences to Reggie's family.

President Rittle reported that this year during his community college reports he will be highlighting activities for a third of the colleges each month. This month he covered Fort Scott Community College, Garden City Community College, Highland Community College, Dodge City Community College, and Hutchinson Community College. The leaders at these colleges reported that issues related to the pandemic have been challenging, and one college noted the biggest challenge it has faced is trying to keep students who are either quarantined or isolated connected to their classes, so they do not fall behind. It was noted students may be isolated for two or more weeks depending on their individual circumstances. The college leaders reported that the increase in communication between the colleges and their local communities and community leaders is one positive byproduct of the pandemic. The pandemic has also highlighted the importance of having face-to-face classes for students. President Rittle then highlighted partnerships that the colleges are involved with, including Fort Scott Community College's partnership with the Crawford County Career & Technical Center and the collaboration between Garden City Community College and Cloud County Community College on their paramedic programs. Regent Rolph requested information on the COVID-19 positivity rates for the college campuses. President Rittle reported that the vast majority of the college students who have contracted the virus have experienced mild symptoms, and he noted at his College, Cowley County Community College, the positivity rate is 0.3 percent, which includes students, faculty, and staff.

President Rittle also announced that the Seward Community College Board of Trustees recently named Brad Bennett as their new president. President Bennett had served as Executive Vice President at Colby Community College before accepting this position.

REPORT FROM THE TECHNICAL COLLEGES
President Genandt reported that the technical colleges continue to update their websites with information related to the pandemic and noted that Manhattan Area Technical College has reported only twelve positive cases on campus since returning to in-person classes in May. He thanked all the students, faculty and staff for their efforts to slow the spread of the virus. President Genandt reported that Northwest Kansas Technical College is preparing for an accreditation visit at its Gove County location where its welding technology program is housed. This visit was previously delayed because of the pandemic. It was noted that this program has strong enrollment and is supported by the local businesses. Flint Hills Technical College is currently renovating its Culinary Arts facility, which should be completed in April 2021. This is a $2 million renovation project. Four colleges (Manhattan Area Technical College, Salina Area Technical College, North Central Kansas Technical College, and Northwest Kansas Technical College) submitted a grant proposal to the U.S. Department of Labor. If funded, the money will be used for transportation and construction trades in each of the college's service areas. It was also reported that Flint Hills Technical College, North Central Kansas Technical College, Manhattan Area Technical College, and Northwest Kansas Technical College were each awarded the Advanced Manufacturing Grant.

REPORT FROM THE UNIVERSITY CEOS
President Garrett reported that the format for classes this semester at Emporia State University is 74 percent face-to-face, twenty percent hybrid, and six percent online. As of this morning, ESU has two students in quarantine and one in isolation on campus. President Garrett stated that, as anticipated, total enrollments at the University are down – 49 in headcount and 102 in full-time equivalency (FTE). However, she stated that graduate student enrollments increased and are the largest enrollments on record for the University. President Garrett reported that the University also increased its retention and graduation rates. Regarding student success, President Garrett stated that the School of Business's Beta Gamma Sigma Chapter received the national society's highest honor for the fifth year in a row and is the only school in Kansas to receive this honor. She also reported that the Teachers College is partnering with the College Football Playoff Foundation on the Go Teach Project, which is an initiative designed to help athletic and academic departments recruit qualified student-athletes into the teaching profession. Currently, ESU has 53 student athletes who are majoring in education.

Chancellor Girod reported the University of Kansas's overall enrollment for fall is down 2.8 percent. The one-year retention rate is the second highest in University history at 85.7 percent and the two-year retention rate is at an all-time high of 77.1 percent. Chancellor Girod stated the University's freshman class has the highest high school GPA of any class at 3.64. KU also set records in its diversity, out-of-state, and military enrollments. The Chancellor reported that later this week KU will hold a ground-breaking for Phase III of the Bioscience & Technology Business Center (BTBC) project. It was noted that the BTBC is a unique partnership between the City of Lawrence, Douglas County, Kansas Department of Commerce, University of Kansas, and the Lawrence Chamber of Commerce to support the bioscience and technology industries in northeastern Kansas. Chancellor Girod reported that KU is involved with several research projects related to COVID-19 and stated that Dr. Steven Soper, a KU chemistry and mechanical engineering professor, and his graduate students are leading the way on developing an at-home COVID-19 test. He also noted that the University of Kansas Medical Center was chosen as one of 32 institutions to receive a grant from the National Institutes of Health (NIH) to support projects designed to rapidly implement COVID-19 testing strategies in populations disproportionately affected by the pandemic. The Chancellor then paid tribute to two successful Jayhawks who passed away in September – Chancellor Gene Budig and Gale Sayers.

President Myers stated that half of the semester has been completed, and he is hopeful that the University can continue to operate with the same class format, which is a mix of in-person, online, and hybrid courses, for the remainder of the semester. However, he is still concerned that off campus activities are spreading the virus and is worried about the start of the flu season. President Myers reported that last week, the University had 18 positive COVID-19 cases out of the 937 individuals who were tested at the Lafene Health Center, which is a positivity rate of 1.9 percent. The week before, the positivity rate was 4.7 percent. President Myers stated he is proud of the KSU students for adhering to the University's mask policy and noted that the KSU marching band has been able to put procedures in place to allow the students to continue to play. KSU's fall graduation will take place over three days and will be held in Bramlage Coliseum. Each graduate will be able to invite two guests, which will allow the University to de-densify the Arena to adhere to social distancing guidelines. President Myers reported that KSU increased its retention rate to 81.1 percent and increased its six-year graduation rate. He also announced that Claudia Petrescu was recently named to serve as the Dean of the Graduate School. She will be replacing Dean Carol Shanklin, who is retiring at the end of the year.

President Scott reported that Pittsburg State University's student enrollments are down 3.7 percent, but despite it being down the mix of enrollment will allow the University to meet its revenue projections for the year. President Scott stated that he will be attending a Town Hall meeting later this week to discuss the University's finances and with the current projections, he is not expecting to implement any furloughs or salary reductions during FY 2021 unless something significant changes. However, the financial environment for FY 2022 is more concerning with the state's financial challenges. Regarding the COVID-19 case rate on campus, President Scott reported the University numbers are trending down with only three positive student cases being reported last week. However, the community is concerned with the number of positive cases and hospitalizations in Crawford County. President

Scott stated that the University will continue to work the city and county officials to help slow the spread of the virus. President Scott announced that the Pittsburg State football team will play five games this year and two of them will be home games. For the home games, the stadium will be at 25 percent capacity with no tailgating allowed. Pittsburg State will also hold a fall commencement ceremony later in the semester and graduates will be allowed to invite four guests each. President Scott also announced that PSU has created a Diversity, Equity, and Inclusion Council that will be led by Deatrea Rose, Director of Student Diversity Programs. The charge for this Council is to build a plan to ensure Pittsburg State is a place in which everyone feels safe and is treated fairly and equitably, and its first task is to conduct a university-wide climate survey. President Scott also reported that Pittsburg State University is moving its spring break to the end of the spring semester.

President Mason stated that during the summer Fort Hays State University started enrolling students in its new online Bachelor of Social Work program. The University's five-year enrollment projection showed the program starting with ten students in the fall of 2020 and then growing to 65 students by fall of 2024. President Mason reported the enrollments for this fall doubled the projections with 22 student enrollments. The University's Master of Social Work program also enrolled 21 more students than was projected for a total enrollment of 56. President Mason stated the University's Journey fundraising campaign is the largest, most aggressive campaign in school history with a goal of raising $100 million. With a full year left, the University is on track to reach its goal. President Mason reported that over 23,000 donations have been made to the campaign and that $18.3 million in student scholarships have already been awarded. Lastly, President Mason reported that Fort Hays State increased its student retention rate to 78 percent, which surpassed the University's goal of 75 percent.

Acting President Muma reported that the Council of Presidents met briefly this morning to discuss the proposed student health insurance benefits and premium rates for plan year 2021-2022. After receiving information from the Student Insurance Advisory Committee, the Council approved the proposed early renewal recommendation of a nine percent fixed rate increase with no changes in benefits. Acting President Muma stated that the Board is scheduled to consider this proposal later in today's agenda. The Council also approved the University of Kansas's request to offer a Master of Engineering (ME) in Bioengineering, which will be forwarded to the Board for consideration at a future meeting.

Acting President Muma reported that Wichita State University's enrollment was down three percent, which the University had projected. The University was down in concurrent enrollments but slightly up in graduate student enrollments. It was also noted that the University's revenues are stable even with the decrease in enrollments. Dr. Muma stated so far this semester 62 students have tested positive for COVID-19, which has resulted in a positivity rate of 3.3 percent. He then reported that on Monday, October 19, there will be ribbon cutting ceremony to mark the opening of Wichita State University's Molecular Diagnostics Lab. This Lab, when fully operational, will be able to conduct 3,000 COVID-19 test per day, and Dr. Muma noted it will be the only high-volume test lab in the state. Dr. Muma stated that Wichita State student-athletes set a school record with a 3.54 cumulative grade point average, which continued a 30-semester streak of 3.0 or higher. Also in spring 2020, 119 Shocker athletes were named to the Dean's List with a GPA of 3.5 or higher, 54 had a 4.0 GPA, and all 11 teams earned a cumulative GPA above 3.0. Dr. Muma noted that Deloitte and Wichita State University recently announced the launch of The Smart Factory @ Wichita, which is a groundbreaking and immersive experiential learning environment that will accelerate the future of manufacturing. Acting President Muma also reported that Wichita State will complete a comprehensive review of its Campus Master Plan in 2021.

BREAK
Chair Feuerborn called for a break at 11:25 a.m. and resumed the meeting at 11:35 a.m.

APPROVAL OF CONSENT AGENDA
Regent Harrison-Lee moved, with the second of Regent Van Etten, that the Consent Agenda be approved. The motion carried.

Technical Education Authority

<u>MANHATTAN AREA TECHNICAL COLLEGE'S CRITICAL ENVIRONMENTS TECHNOLOGIES PROGRAM</u>
Manhattan Area Technical College (MATC) received approval to offer a Technical Certificate B (38 credit hours) and an Associate of Applied Science degree (62 credit hours) in Critical Environments Technologies (15.0599). The initial cost of the program is estimated at $92,650, which will be funded with a National Science Foundation Advanced Technology Education grant. Ongoing costs of the program will be funded with tuition, fees, state aid, MATC foundation funds, Capital Outlay, and Carl D. Perkins funding (if eligible). The College will begin offering the program in the fall of 2020.

<u>ALIGNMENT FOR AUTOMOTIVE COLLISION AND REFINISHING TECHNOLOGY REVISIONS</u>
The revisions to the Automotive Collision and Refinishing Technology program alignment were approved. The attached alignment maps reflect the changes.

(Maps filed with Official Minutes)

<u>CONSIDERATION OF DISCUSSION AGENDA</u>

Technical Education Authority

<u>REPORT FROM THE KANSAS POSTSECONDARY TECHNICAL EDUCATION AUTHORITY</u>
Ray Frederick, Chair of the Kansas Postsecondary Technical Education Authority (TEA), provided an update on the TEA's activities. At its last meeting, the TEA approved its FY 2021 goals, which are listed below.

- Continue the Extraordinary Costs review – the TEA is developing an ongoing process to update systemwide expenditures using actual institution data to ensure extraordinary costs accurately account for real institutional costs. Approximately 50 programs will be reviewed during AY 2020 (2020-2021).
- Excel in CTE fund allocations – Based on future expected state revenues and the current Excel in CTE FY 2021 budget reduction, the TEA plans to evaluate alternative allocation methodologies that might better meet the objectives of the program.
- Continue existing CTE programs review – the TEA will review all programs whose graduates are employed in jobs that pay less than 250% of the poverty rate. Conducting this review in no way means that the programs will automatically be reclassified to non-tiered, as each program will be reviewed on its own merits.
- Work based learning definitions, guidelines and processes – the TEA will ensure that the postsecondary system is aligned with Federal and the Kansas Department of Commerce guidelines and will ensure that the definitions, rules and regulations are consistent, which will help avoid confusion for both the institutions and students.
- CTE program alignment with the Kansas State Department of Education (KSDE) – the TEA will work with KSDE on program alignment to help define what programs at the high schools have a pathway into college. As part of this effort, common definitions between secondary and postsecondary will need to be established.
- College Program Information Marketing – the TEA will review ideas for expanding awareness of the multiple websites that already exist that help users search for a program of interest, find every institution that offers it, and acquire specific information regarding the program such as certifications earned, program cost, required courses, etc.

He noted that many of these goals are a continuation of 2020 goals. Chair Frederick also thanked the Board's Workforce Development Unit for all the work they do to support the TEA. Regent Hutton stated he is pleased that the TEA is reviewing CTE programs and asked what the TEA is hearing from business and industry. Chair Frederick spoke about the importance of having business and industry leaders involved with program alignment and noted the Board just approved the new alignment for the Automotive Collision and Refinishing Technology program. That review was initiated in response to a request by business and industry leaders. Regent Kiblinger stated she likes the idea of partnering with KSDE to identify what programs at the high schools have a pathway into a CTE program. She noted the importance of increasing access to these pathways so that secondary students throughout the state have the same opportunities. She understands that this is a complicated issue but would like the TEA and KSDE to identify the access barriers so that solutions can be developed. Regent Schmidt asked for clarification on how the TEA is going to review programs whose graduates are employed in jobs that pay less than 250% of the poverty rate. Chair Frederick stated the TEA will review each program on its own merits and not every program will be reclassified to non-tiered. The TEA understands that certain programs are vital to the state's workforce even if its graduates earn less than 250%. President Flanders thanked the TEA for conducting this review and noted it is difficult but important work. He also encourages the TEA to continue to look at the extraordinary costs and fees associated with programs because these can be barriers for students.

Student Health

KANSAS BOARD OF REGENTS STUDENT HEALTH INSURANCE BENEFITS AND PREMIUM RATES FOR PLAN YEAR 2021-2022
Doug Ball, Chair of the Student Insurance Advisory Committee, presented the Committee's recommendation for the plan year 2021-2022 student health insurance benefits and premium rates. The Board's student health insurance plan is offered through MHECare and is underwritten by UnitedHealthcare – Student Resources (UHC-SR). For plan year 2021-2022, UHC-SR made an early renewal offering available, which will allow students and families to obtain information sooner. The early renewal may also positively impact the enrollments in the voluntary plan. Chair Ball stated the Committee reviewed the two proposals from UHC-SR for plan year 2021-2022:

1. Commit to Renew Now ("Fixed Rate"): At an agreed upon increase of 9% to lock in the premium rates for the next academic year; or,
2. Commit to a Future Renewal ("Rate Guarantee"): UHC-SR will agree that the renewal rates for the next academic year will not exceed a cap of 12%. The actual rates will be increased by 12% or less, determined through negotiation at the typical renewal time.

Following its review of the proposals, the Committee decided to recommend the 9% across-the-board fixed rate option, which was viewed as a reasonable increase. It was also noted that the plan benefits will not change for the 2021-2022 plan year. Chair Ball stated the Council of Business Officers and the Council of Presidents concurred with the fixed rate recommendation. Regent Bangerter moved to approve the Committee's recommendation. Regent Schmidt seconded, and the motion carried.

BREAK
The Board took its lunch break at 12:00 p.m. and resumed its meeting at 12:45 p.m.

Academic Affairs

RECOMMENDED HIGH SCHOOL COURSES FOR COLLEGE PREPARATION
Daniel Archer, Vice President for Academic Affairs, stated when the new Qualified Admission regulations take effect, specific high school courses will no longer be a requirement for admission to the state universities. However, to help guide high school counselors, parents, and students toward a pathway that fosters college readiness, the Kansas Scholars Curriculum is being repurposed. This Curriculum includes recommended

coursework for high school students who wish to pursue postsecondary education at a state university. The coursework also aligns with the Kansas State Scholarship award. The details of the proposed curriculum are listed below, and Dr. Archer reiterated that the curriculum framework is only recommended and is not required for admission into a state university.

Recommended Scholars Curriculum Courses

English - 4 years
One unit to be taken each year. Must include substantial recurrent practice in writing extensive and structured papers, extensive reading of significant literature, and significant experience in speaking and listening.

Mathematics - 4 years
Algebra I, Algebra II, Geometry, and one unit of advanced mathematics--suggested courses include: Analytic Geometry, Trigonometry, Advanced Algebra, Probability and Statistics, Functions or Calculus.

Science - 3 years
One year each in Biology, Chemistry, and Physics, each of which include an average of one laboratory period a week. Applied/technical courses may not substitute for a unit of natural science credit.

Social Studies - 3 years
One unit of U.S. History; minimum of one-half unit of U.S. Government and minimum of one-half unit selected from: World History, World Geography or International Relations; and one unit selected from: Psychology, Economics, U.S. Government, U.S. History, Current Social Issues, Sociology, Anthropology, and Race and Ethnic Group Relations. Half unit courses may be combined to make this a whole unit.

Foreign Language - 2 years
Two years of any one language. Latin and Sign Language are accepted.

Regent Harrison-Lee moved to approve the Kansas Scholars Curriculum as the Board's recommended college preparation curriculum. Regent Schmidt seconded, and the motion carried.

NEW FRAMEWORK FOR PERFORMANCE FUNDING
Vice President Archer stated with the adoption of the Board's new strategic plan, *Building a Future*, it is time to begin the process of developing a new framework for performance funding. He noted that the current performance funding model is limited because it lacks the structure to ensure that there is continuity among institutions, alignment with the Board's strategic plan, and a system in which the data can be consistently verified. Dr. Archer stated after analyzing performance funding in other states, three recurring themes regarding their metrics stood out: 1) they are based on national and state higher education system data sources, 2) they are pre-defined, and 3) they aligned with the state higher education system's strategic plan. Based on this information and concerns raised by Board members on how the current plan functions, the following recommendations were made for the new performance funding framework.

- The performance funding initiative should be retitled "student-centered funding" to ensure that students are at the forefront of this initiative;
- The preliminary framework would require institutions to select from a pre-determined list of metrics that align with the student-centered areas identified in the Board's strategic plan: 1) success and completion, 2) improving affordability, 3) expanding access, and 4) decreasing equity gaps; and
- The metrics would be based on data available in the Kansas Higher Education Data System, the National Student Clearinghouse, or IPEDS.

Vice President Archer stated in each student-centered area, the institutions would be allowed to select either one or two metrics from the pre-determined list in each section. He also noted the earliest the new framework could be implemented is FY 2022. Regent Bangerter stated he likes the idea of aligning the performance agreements with the Board's new strategic plan and having pre-defined metrics that can be verified. He noted the current framework is not helpful because it lacks these elements. Regent Schmidt concurred that the current performance agreement model provides little value with regard to evaluating the institutions. He believes the new framework needs to include metrics that will move the institutions and system forward and likes the fact that this framework is using data that is already being collected. Regent Schmidt did note that the number of metrics that the institutions are to be measured on should be limited and believes six is way too many. He also wanted to know if the metrics will be the same for the colleges and universities. Vice President Archer stated that the new framework will most likely contain two tracks – one for colleges and one for universities. Regent Kiblinger stated it is critical to align the new performance funding model with the Board's strategic plan and believes there needs to be plenty of metric options under each category for institutions to choose from. She also likes the idea of limiting the number of metrics that the institutions are evaluated on. Regent Harrison-Lee stated that by aligning with the Board's strategic plan, the performance agreements will help the institutions and the Board address some of important needs for the system like closing the enrollment equity gaps. Chancellor Girod stated that institutional research is a large component of the three research universities and believes it should be included in the new framework. President Myers concurred and stated that placement rates should also be considered as a metric option. Regent Kiblinger agreed that research and placement rates should be included in the new model. Regent Van Etten likes the idea of the new performance model and asked about the process to move this forward. Dr. Archer stated the next steps are to work with the institutions and the Board's Academic Affairs Standing Committee to solidify the framework and identify metrics under each category. He noted the institutions will have many opportunities to provide feedback on the new model.

Fiscal Affairs and Audit

ALLOCATION OF FY 2021 EDUCATIONAL BUILDING FUND APPROPRIATION – SYSTEM
Chad Bristow, Director of Facilities, reported the two deferred maintenance studies that the Board commissioned earlier this year will serve as an initial step to evaluate state university facilities and gather data to support a request for state funding to address deferred maintenance. To further develop the data that was gathered, it is recommended that Accruent LLC be engaged to incorporate the facilities condition and space utilization data together into a single database, as well as work with the Board Office and university stakeholders to configure the database with an analytic mechanism. It is also recommended that an allocation from the Educational Building Fund (EBF) be used to finance the cost of this additional service. Regent Hutton asked whether compiling the data into a single database will delay the final reports. Director Bristow stated the reports from the two studies are still scheduled to be completed by the end of October 2020 and that this additional step will not impact those reports. He also noted that a single database will be helpful to the Board as it develops its comprehensive plan. Regent Rolph moved to approve the recommendations. Regent Murguia seconded, and the motion carried. The following distributions will be made from the EBF:

Allocation of Educational Building Funds for State University Deferred Maintenance Data Analysis and Process Development

	Allocation
University of Kansas	$33,894
University of Kansas Medical Center	$14,238
Kansas State University	$37,800
Wichita State University	$13,734
Emporia State University	$7,560
Pittsburg State University	$9,324
Fort Hays State University	$9,450

Total	**$126,000**

Other Matters

BOARD GOALS FOR 2020-2021

President Flanders reported the Board adopted its new strategic plan, *Building a Future*, at the June Board meeting. The plan contains three messaging pillars: 1) Kansas families**,** 2) Kansas businesses, and 3) Kansas economic prosperity. Under each pillar are areas of focus and dashboard metrics. President Flanders reviewed why specific areas of focus were identified in the plans including affordability, access, success, and the talent pipeline. He noted that level of education matters to individuals and to the state. Those who have attained a degree or certificate beyond high school earn more and tend to be less affected by an economic downturn, which can be seen in the unemployment data associated with the pandemic. President Flanders stated the state's recovery after the last economic downturn was slow and noted that the net outmigration over the past decade in Kansas was over 52,000 people. It was also noted that many of these individuals have degrees beyond high school and are leaving Kansas to pursue more lucrative positions in other states. President Flanders stated these trends need to be reversed in order for the state and Kansans to prosper, and he believes the metrics identified in the strategic plan can help move the state forward. He then highlighted the proposed Board goals, shown below, for this year and noted that most of the goals directly advance the priorities laid out in the strategic plan.

Helping Kansas Families

1. Improve academic program transfer by creating a systemwide general education (GE) package to align programs under a common framework that guarantees seamless transfer and evaluate the pilot program that increased the number of credit hours eligible for transfer.

2. Review the 60 low-enrollment programs at the six state universities to assess program viability and strengthen the efficiency of degree program inventories.

3. Review university, community college and technical college plans and best practices to improve college-going rates, retention rates, and graduation rates of students from underrepresented populations.

4. Promote simplicity, transparency, and degree completion by exploring tuition rate strategies for resident and non-resident students attending the state universities.

5. Develop a comprehensive plan to finance deferred maintenance of public institutions of higher education facilities to be presented to the 2021 Legislature.

Advancing Economic Prosperity

6. Establish five- and ten-year systemwide objectives within *Building a Future* by leveraging individual university strengths into the creation of direct jobs and direct investments from beyond the state borders into Kansas.

Governance
7. Develop Board guidance on free speech and civil debate at state universities.

Regent Harrison-Lee stated economic development will be important to the state as it recovers, and she believes the universities can help drive the economy. She also believes that the system needs to work with the school districts so that high school students and parents understand the different degree pathways and the income associated with them. It was noted the Kansas DegreeStats website will be an important tool. Regent Bangerter stated he likes that the Board's strategic plan is being implemented and wanted to know if there was a reason the

enrollments at the community colleges declined so much. He noted that typically during an economic downturn the community colleges see enrollment growth. President Flanders stated the college going rate of Kansas high school graduates has been declining over the last several years, and it will be important to work with the institutions to identify the issues surrounding the low enrollment numbers so solutions can be formulated. Following discussion, Regent Rolph moved to approve the Board's 2020-2021 goals. Regent Harrison-Lee seconded. The motion carried.

WICHITA STATE UNIVERSITY'S SECURITY EXECUTIVE COMMITTEE RESOLUTION
General Counsel Julene Miller presented an updated Resolution transferring the Board's authority to exercise management, control, and supervision over security of certain classified information at Wichita State University to the University Security Executive Committee. She noted the Resolution excludes any acting or interim president of WSU from seeking a personnel security clearance and thereby access to any classified information that will become accessible to the University if it moves forward with U.S. government-funded projects subject to national security controls at the Secret and Top Secret levels and involving the National Institute of Aviation Research (NIAR) and other similar entities. The Resolution also temporarily permits the Wichita State University Senior Vice President of Industry and Defense Programs to oversee all classified programs and operations and requires the Senior Vice President to report directly to the President and CEO of the Board regarding any management matters that directly impact classified programs or information. Regent Feuerborn asked for clarification on why an acting or interim president needs to be excluded from serving on the University Security Executive Committee. General Counsel Miller stated the process to receive security clearance of this nature is extensive and can take several months to complete, and by the time an acting or interim president completes the process, the Board may be ready to name a permanent president to WSU. Regent Schmidt moved to approve, and Regent Rolph seconded. The motion carried.

(Resolution filed with Official Minutes)

LEGISLATIVE UPDATE
Matt Casey, Director of Government Relations, presented the legislative update. The general election is twenty days away, and Director Casey noted there will be membership changes in the Kansas Legislature. Regarding legislative leadership positions, the Senate will have a new Senate President and new Majority Leader with the retirements of Senator Wagle and Senator Denning. In the House, Representative Ron Ryckman, if reelected, will be seeking a third term as Speaker, which has never happened in the Kansas House. Director Casey reported the state is facing a $1.4 billion budget shortfall that the Legislature and Governor will need to address in the upcoming session. He also noted that revenues for the state are coming in each month above what was estimated, which is promising. The next revenue estimate is scheduled for November 6. Director Casey reported that the university Government Relations Officers are reaching out to their local chambers of commerce and individual legislators to discuss the Board's legislative priorities.

EXECUTIVE SESSION
At 1:45 p.m., Regent Harrison-Lee moved, followed by the second of Regent Van Etten, to recess into executive session for 45 minutes to discuss personnel matters of non-elected personnel. The subject of this executive session was to discuss possible interim candidates for Wichita State University and the purpose was to protect the privacy of the individual Board candidates involved. Participating in the executive session were members of the Board and President Flanders. The motion carried. At 2:30 p.m. the meeting returned to open session. Regent Harrison-Lee moved to extend the session for 15 minutes, and Regent Kiblinger seconded. The motion carried. At 2:45 p.m. the meeting returned to open session. Regent Harrison-Lee moved to extend the session for 10 minutes, Regent Kiblinger seconded. The motion carried. At 2:55 p.m., the meeting returned to open session. Regent Harrison-Lee moved to extend the session for 10 minutes, and Regent Kiblinger seconded. The motion carried. At 3:05 p.m. the meeting returned to open session.

INTERIM PRESIDENT – WSU
Regent Van Etten moved to appoint Dr. Rick Muma as Interim President of Wichita State University. Regent Harrison-Lee seconded, and the motion carried. Regent Rolph voted against the motion.

ADJOURNMENT
At 3:11 p.m., Regent Kiblinger moved to adjourn the meeting. Regent Harrison-Lee seconded, and the motion carried.

_____   _____
Blake Flanders, President and CEO   Bill Feuerborn, Chair

REPORTS AND CONSENT AGENDA

IV.   **Introductions and Reports**
   A.   *Introductions*
   B.   *Report from the Chair*   Regent Feuerborn, Chair
   C.   *Report from the President & CEO*   Blake Flanders, President & CEO
   D.   *Report from System Council of Presidents*   President Rittle
   E.   *Report from Council of Presidents*   Interim President Muma
   F.   *Report from Council of Faculty Senate Presidents*   Aleks Sternfeld-Dunn
   G.   *Report from Students' Advisory Committee*   Rija Khan
   H.   *Report from the Community Colleges*   President Rittle
   I.   *Report from the Technical Colleges*   President Genandt
   J.   *Report from the University CEOs*

V.   **Standing Committee Reports**
   A.   *Academic Affairs*   Regent Kiblinger
   B.   *Fiscal Affairs & Audit*   Regent Rolph
   C.   *Governance*   Regent Feuerborn

VI.   **Approval of Consent Agenda**
   A.   *Academic Affairs*
      1.   **Act on Request to Approve Master of Engineering   Daniel Archer,**
           in Bioengineering – KU   VP, Academic Affairs

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. The University of Kansas has submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Board Academic Affairs Standing Committee, the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

I.   **General Information**

A.   **Institution**   University of Kansas

B.   **Program Identification**
Degree Level: Master's
Program Title: Master of Bioengineering
Degree to be Offered: Master of Engineering
Responsible Department or Unit: School of Engineering
CIP Code: 14.0501
Modality: Face-to-Face
Proposed Implementation Date: Fall 2021
Total Number of Semester Credit Hours for the Degree: 30

II.   **Clinical Sites:** Does this program require the use of Clinical Sites? No

III. Justification

The Master of Engineering (ME) in Bioengineering reflects the mission statement of KU and its commitment "to lift students and society by educating leaders, building healthy communities and making discoveries that change the world". The program will educate leaders, will help build healthy communities, and will make discoveries through the work of these leaders.

The ME in Bioengineering degree is an efficient way for KU undergraduates and others with undergraduate degrees to obtain more in-depth background and credentials in bioengineering prior to seeking employment or while being employed. The degree will prepare graduates to be more effective in their careers in medicine, in established commercial firms, and with entrepreneurship in a start-up company. The general goals and objectives for the ME in Bioengineering degree are:

1. Provide students with an in-depth understanding of mathematics, engineering principles, physics, chemistry, physiology, and modern biology;
2. Train students to apply basic sciences to biological problems, using engineering principles;
3. Train students to apply bioengineering analysis to commercially relevant problems.

The ME degree is a coursework only master's degree, meaning it does not have a thesis option. It is identical to the existing Master of Science (MS) in Bioengineering degree at KU with the exception that the MS requires a thesis and a thesis defense examination, while the ME substitutes coursework credit hours for thesis credit hours. For many interested in a career in industry, the time required to write and defend a thesis are barriers to obtaining a Master's degree, making the ME an attractive option for some professionals.

The proposed ME degree is in response to the expanding Kansas City region biosciences community. The degree is designed to be more accessible and appealing to regional professionals whose focus is on working in industry and who are looking to further their education and improve their skills. To that end the ME in Bioengineering, like the MS, has the following six tracks available: Computational Bioengineering; Biomechanics & Neural Engineering; Biomedical Product Design & Development; Biomaterials & Tissue Engineering; Biomolecular Engineering; and Bioimaging.

Also, because KU does not offer an undergraduate Bioengineering/Biomedical Engineering degree, the ME in Bioengineering will be attractive to current undergraduates who are interested in the biomedical industry. The addition of the ME degree will provide another option that is more appealing to some students, and should increase KU's overall Master's applications for Bioengineering.

IV. Program Demand: Market Analysis

The national demand for biomedical engineering degrees in general and Master's degrees in Biomedical Engineering continues to grow by about 7% per year (Figure 1). The proposed degree targets science and engineering bachelor's degree holders who seek a career at the interface between science, medicine and engineering. Similar programs are in place at top academic institutions around the country (e.g. Johns Hopkins, Georgia Tech, Duke, etc.). While WSU also offers an MS in Bioengineering, there are currently no programs that offer a professional coursework-only ME Degree in Bioengineering or Biomedical Engineering at any academic institution in the state of Kansas, only two in the Big 12, and only three regionally.

Figure 1. BME Master's Degrees Data from the American Society of Engineering Education July 2019 report for the 2017-2018 Academic Year.
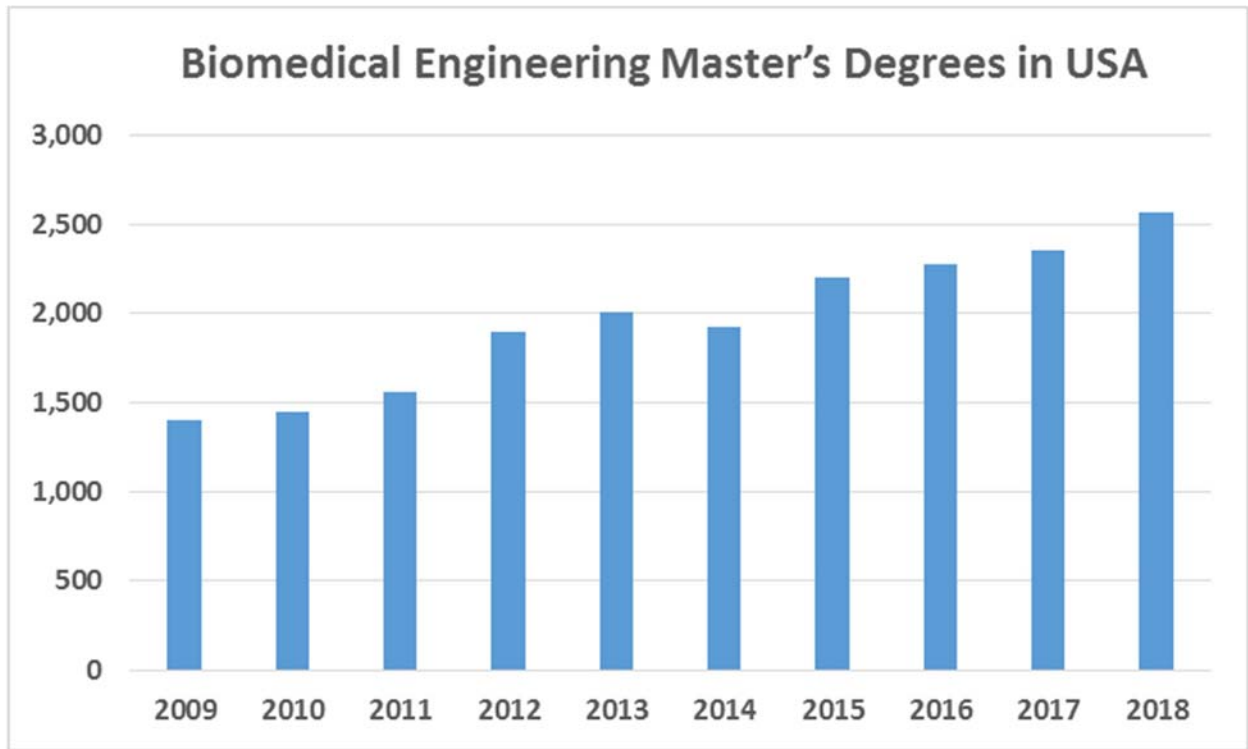
KU has had strong demand for graduate degrees in Bioengineering, and applications for fall semester of 2020 hit an all-time high. Thus, the demand for Bioengineering/Biomedical engineering remains strong and growing. Enrollments in the past few years have been between 50 and 60 graduate students; about half of those are typically MS students. Nationally, the number of Master's degrees awarded in Biomedical Engineering has nearly doubled in the last 10 years, and we project that this expansion and growth will continue for the foreseeable future. The rate of increase is among the very fastest-growing interdisciplinary degree programs in the USA. Many potential graduate students do not seek the advanced degree because of the time required for research and writing of a Master's thesis. This ME degree will capture students focused on industrial positions and who are not seeking to complete a thesis. The degree could be completed within one year of fulltime coursework.

V. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	3	1	90	6
Year 2	4	2	120	18
Year 3	4	2	120	30

VI. Employment
KU's Bioengineering Graduate Program <u>currently has a placement rate of over 95%</u>. And even with the effects of the novel coronavirus, the job outlook is good. According to the US Bureau of Labor Statistics, the median salary of a bioengineer in 2019 was $91,410 per year (though the data does not account for level of degree).

Thus, Bioengineering is an appealing degree for the interesting area of work, the strong job market and the competitive compensation. According to the Wichita State University Center for Economic Development and Business Research employment forecast from October 2019, Kansas employment grew by only 0.5 percent in 2019, adding approximately 8,000 new jobs to the state economy, but is projected to contract due to novel coronavirus in 2020. The Bureau of Labor Statistics (BLS) still projects the job outlook for biomedical engineers to grow nationally by about the national average of 4% from 2018 to 2028 (OOH-BME, 2020), providing job opportunities for graduates.

Additionally, we expect many professional students in this program to be currently employed. These students will either work on their degree part-time or will take a leave of absence to complete the degree in one year on a full-time basis, and will have almost certain employment (and new internal and/or external opportunities) upon degree completion.

VII. Admission and Curriculum

A. Admission Criteria
Applicants will apply to the ME in Engineering and will include a personal statement detailing how this program will support the candidate's career goal(s), resume, and three letters of recommendation. In addition, the student must meet the requirements below.

- Overall undergraduate GPA: greater than 3.0 (out of 4.0)
- Complete a KU Graduate Application and submit official transcripts from each institution attended
- Bachelor's degree in engineering, the biological sciences, physical sciences, or a related field from an accredited post-secondary institution
- Have completed the following coursework *(typically completed as part of an undergraduate degree):*
- Mathematics through differential equations and linear algebra (MATH 220 and MATH 290; or equivalents)
- One year of calculus-based physics (through PHSX 212, or the equivalent)
- One course in general chemistry (CHEM 150 or 130, or the equivalent)
- One course in molecular/cell/human biology (BIOL 100 or BIOL 150, or the equivalent)
- Additional coursework required for admission vary by program track and will be the same as the track admission requirements for the existing MS degree program.
  International students must also meet KU's English proficiency, visa/I20, and financial support requirements.

B. Curriculum
Students select one of the six tracks for their primary exposure to bioengineering concepts. All the tracks have the same required core courses (total 6 credit hours): C&PE 756 Introduction to Biomedical Engineering, BIOE 800 Colloquium, and BIOE 801 Responsible Conduct of Research in Engineering. The course C&PE 756 Introduction to Biomedical Engineering, permits them to delve into the subject area of their track, but also allows the student to sample the breadth of bioengineering topics across all of the tracks. BIOE 800 Colloquium provides some professional development as well as additional exposure to the breadth of applications in bioengineering. While BIOE 801 Responsible Conduct of Research in Engineering, might seem less relevant for a professional coursework-only Master of Engineering degree, the focus on professional engineering ethics is quite applicable and important for individuals in industry, as well.

ME students work with an advisor familiar with their selected track area to develop a formal plan of study; each track has a track director and affiliated faculty. The student selects from among track courses to construct a comprehensive educational program that (a) takes advantage of the student's background, (b) builds and demonstrates academic skills, and (c) capitalizes on the strengths of the affiliated faculty. This approach follows a structure common to many of the top Bioengineering/ Biomedical Engineering graduate programs nationally.

Beyond the core courses, each track has 9 credit hours of required depth courses focused on the track, and an additional 15 credit hours of breadth courses. However, because of the varied nature of the tracks there are minor variations in core, depth, and breadth requirements between the tracks.

Year 1: Fall   **SCH = Semester Credit Hours**

Course #	Course Name	SCH….
C&PE 756	Introduction to Biomedical Engineering	3
BIOE 800	Bioengineering Colloquium	1
BIOE 801	Responsible Conduct of Research in Engineering	1
	Track Depth Course	3
	Track Breadth Course	3
	Track Breadth Course	3

Year 1: Spring

Course #	Course Name	SCH….
BIOE 800	Bioengineering Colloquium	1
	Track Depth Course	3
	Track Depth Course	3
	Track Breadth Course	3
	Track Breadth Course	3

Year 1: Summer

Course #	Course Name	SCH….
	Track Breadth Course	3

Total Number of Semester Credit Hours 30

VIII. Core Faculty
The Council of Chief Academic Officers has reviewed and approved the list of faculty who will teach in this program. No graduate assistants will teach in this program.

IX. Expenditure and Funding Sources *(List amounts in dollars. Provide explanations as necessary.)*

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions			
Faculty	0	0	0
Administrators *(other than instruction time)*	8,348	8,348	8,348
Graduate Assistants	0	0	0
Support Staff for Administration *(e.g., secretarial)*	12,417	12,417	12,417
Fringe Benefits *(total for all groups)*	6,230	6,230	6,230
Other Personnel Costs	0	0	0

	First FY (New)	Second FY (New)	Third FY (New)
Total Existing Personnel Costs – Reassigned or Existing	26,995	26,995	26,995
Personnel – New Positions			
Faculty	0	0	0
Administrators *(other than instruction time)*	0	0	0
Graduate Assistants	0	0	0
Support Staff for Administration (*e.g., secretarial*)	0	0	0
Fringe Benefits *(total for all groups)*	0	0	0
Other Personnel Costs	0	0	0
Total Personnel Costs – New Positions	0	0	0
Start-up Costs - One-Time Expenses			
Library/learning resources	0	0	0
Equipment/Technology	0	0	0
Physical Facilities: Construction or Renovation	0	0	0
Other	0	0	0
Total Start-up Costs	0	0	0
Operating Costs – Recurring Expenses			
Supplies/Expenses	0	0	0
Library/learning resources	0	0	0
Equipment/Technology	0	0	0
Travel	0	0	0
Other	0	0	0
Total Operating Costs	0	0	0
GRAND TOTAL COSTS	26,995	26,995	26,995

B. FUNDING SOURCES *(projected as appropriate)*	Current	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds		39,955	57,436	62,430
Student Fees		2,626	3,774	4,103
Other Sources		0	0	0
GRAND TOTAL FUNDING		42,581	61,210	66,533
C. Projected Surplus/Deficit (+/-) (Grand Total Funding *minus* Grand Total Costs)		15,586	34,215	39,538

X. Expenditures and Funding Sources Explanations

A. Expenditures
Personnel – Reassigned or Existing Positions
No new resources are required for instruction or to administer this degree program. The current Bioengineering Graduate Program Director, Graduate Studies Director and student program coordinator will administer this degree program, along with the existing Master of Science and Doctoral degree programs in Bioengineering. As such 1/3rd of their salary for Bioengineering administration as described in the "Core Faculty" section of the proposal is assigned to the ME program. All courses are already/currently being offered as part of the existing degree programs.

Personnel – New Positions
No new positions are required for instruction or to administer this degree program.

Start-up Costs – One-Time Expenses
No new resources are required to initiate this degree program.

Operating Costs – Recurring Expenses
No new resources are required for operating costs of this degree program.

B. Revenue: Funding Sources
Funding for the program will be through tuition and student fees (with typically 50% of total student credit hours in Engineering, course fees $54.70 credit hour). We expect primarily Kansas residents and those qualifying for in-state tuition ($416.20/credit hour) will be interested in the program. We have conservatively estimated the number of students interested in the program and expect the program to meet KBOR minima requirements for enrollments and graduates within five years of inception.

C. Projected Surplus/Deficit
Our budget estimate indicates the degree program will run a surplus beginning in Year 1.

XI. References
American Society of Engineering Education July 2019 report for the 2017-2018 Academic Year,
    https://www.asee.org/documents/papers-and-publications/publications/college-profiles/2018-Engineering-by-Numbers-Engineering-Statistics-UPDATED-15-July-2019.pdf.

Occupational Outlook Handbook: Biomedical Engineers (OOH-BME, 2020),
    https://www.bls.gov/ooh/architecture-and- engineering/biomedical-engineers.htm

Center for Economic Development and Business Research, Kansas Employment Forecast,
    https://www.cedbr.org/forecast-blog/forecasts-kansas/1696-economic-outlook-kansas-2020-may- revision

2.   Act on Request to Approve a Bachelor of Health Sciences – KU

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. The University of Kansas has submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Board Academic Affairs Standing Committee, the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

General Information

A.   Institution   University of Kansas

B. Program Identification
    Degree Level: Bachelor's
    Program Title: Health Sciences
    Degree to be Offered: Bachelor of Health Sciences
    Responsible Department or Unit: School of Professional Studies
    CIP Code: 51.0000
    Modality: Online
    Proposed Implementation Date: Spring 2021

   Total Number of Semester Credit Hours for the Degree: 120

II. Clinical Sites: Does this program require the use of Clinical Sites? No

III. Justification
The School of Professional Studies at the KU Edwards Campus in Overland Park, in collaboration with KU Medical Center (KUMC) and Johnson County Community College (JCCC), proposes to create a new online undergraduate degree, the Bachelor of Health Sciences (BHS). The program is designed for undergraduate students with a strong interest in a career in health sciences who have already earned an associate's degree or equivalent hours and are looking to complete the last two years necessary for a bachelor's degree.

The BHS degree will be a Johnson County Education Research Triangle (JCERT) funded, 100% online completion degree for students transferring to KU Edwards. The BHS program will provide students with the opportunity to demonstrate their ability to succeed in courses with content relevant to their anticipated healthcare profession and elective courses will afford students the ability to concentrate in the following areas: Nutrition, Public and Population Health, and Health Management and Policy. The School of Professional Studies has specifically collaborated with the School of Medicine and the School of Health Professions at KUMC in developing an undergraduate health sciences degree that appropriately prepares students to enter the Masters of Public Health (MPH), Master of Science in Clinical Research (MSCR), or Masters in Health Service Administration (MHSA) programs in the Department of Population Health, and the Masters of Science in Dietetics and Nutrition in the Department of Dietetics and Nutrition.

With the KU Edwards campus offering baccalaureate degree completion programs, we anticipate students interested in pursuing the BHS to come primarily from community college partners in the KC metro area, including JCCC and Kansas City Kansas Community College, and the Metropolitan Community College in Missouri. As KU-Edwards does not offer lower-division undergraduate (freshman-sophomore) courses, KU Edwards staff and faculty have worked with staff and faculty at metro area 2-year colleges - primarily JCCC - to

align course offering and content with KU requirements and needs for seamless transfer of credit and progression from JCCC to Edwards.

Over the past three years, KU Edwards, in collaboration with the dean and faculty of the Division of Healthcare/Public Safety & Wellness at JCCC, and the Executive Director of the Masters in Public Health Program at KUMC have worked to identify and develop public health and health professional degree pathways beginning at the 2-year college level, continuing through the baccalaureate level, and leading to graduate level. Concurrently, JCCC has been developing a concept for a focus on public health at the associate's levels and KUMC have well-established and respected graduate programs. The newly developed BHS will allow a student to move seamlessly from the public health focus at the 2-year college level to a public health-oriented degree at the baccalaureate level that will in turn prepare the student for a variety of graduate education options as mentioned above. This BHS proposal is in part a product of those three-way discussions between these institutions.

IV. Program Demand: Market Analysis option selected.

A. Market Analysis
The Bureau of Labor Statistics reports that employment of healthcare occupations is projected to grow 19% from 2014 to 2024, much faster than the average for all occupations with the addition of 2.3 million new jobs. Employment related to healthcare will account for almost one-third of all new jobs in the nation between 2012 and 2022 according to the U.S. Department of Labor. This sector of the economy is anticipated to show the most robust growth across the US job market.

Within the Kansas City metro area, the Mid-America Regional Council (MARC) reported year over year employment change (January 2019-January 2020) for the Health Services sector of +0.6% with the addition of over 1,000 new jobs. (MARC, 2020). Additionally, MARC reported medical and health services managers was the top occupation sought with 1,458 positions listed during the last 90 day hiring trend based on January 2020 data.

The KU Edwards campus commissioned a market survey and analysis from WhiteSpace Consulting, a Kansas City-based firm, to assess the potential for a Bachelor of Health Sciences degree in the Kansas City metro area. WhiteSpace assessed the market for healthcare occupations, conducted roundtable discussions with potential students, and interviewed the program director of a BHS program in a comparable-sized metro area (the BHS program at Cleveland State University, Cleveland, Ohio, with ~1400 students enrolled in a BHS baccalaureate). Findings from the WhiteSpace market survey indicate that based on national data, student insights and a comparable university's enrollment experience, there is demand for a BHS program in the Kansas City region. The BHS Program Director at Cleveland State University considers relationships with pipeline/articulation agreement partners as critical success factors in developing and continuing enrollment demand. KU Edwards has taken these findings into account in the development, targeting, and curriculum of the proposed online BHS program (see also previous notes on the KUEC-JCCC collaboration, above).

In the Kansas City region, there are limited Bachelor of Health Sciences degree offerings including programs at University of Missouri-Kansas City, Northwest Missouri State University, and University of Missouri-Columbia. The curriculum for KU's BHS differs from these programs by giving students the opportunity to focus coursework on Nutrition, Public and Population Health, and Health Management and Policy. In-state options for undergraduate health science degrees include an on-campus program at Wichita State and an online program at Washburn University.

The KUEC program is distinguished by its close connections with JCCC (to minimize transfer chokepoints and issues), and by the collaboration with relevant KUMC programs (ensuring that the BHS provides graduates with the courses and skills necessary to advance to a graduate program). This bachelor's program was designed explicitly from the start with attention to the transfer students entering the program and the preparation of students

to enter specific graduate programs. The degree will leverage strong multi-campus connections to academic and professional programs at KUMC and KU Lawrence to ensure the delivery of a high quality online degree completion program.

V. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	10	0	300	0
Year 2	10	10	600	150
Year 3	10	15	900	375

VI. Employment

National Perspective: The Bureau of Labor Statistics (BLS) reports that employment of healthcare occupations is projected to grow 19% from 2014 to 2024, much faster than the average for all occupations with the addition of 2.3 million new jobs. Employment related to healthcare will account for almost one-third of all new jobs in the nation between 2012 and 2022. This sector of the economy is anticipated to show the most robust growth across the US job market. Health science degrees can prepare graduates to take advantage of these expanding opportunities in many different health-related professions. The Department of Labor lists a total of 112 careers under its Health Sciences classification. Of these 112 careers, 88% are classified as "Bright Outlook," designating careers for which the Department of Labor projects 10% or greater employment increase between 2016 and 2026 or 100,000 or more job openings. BLS furthermore projects that nationwide, employment of medical and health services managers is projected to grow 18% from 2018 to 2028, much faster than the average for all occupations.

Regional Perspective: Within the Kansas City region the biomedical life sciences, including degrees in health administration and health related professions, is identified as one of five key industries and sectors by the Mid-America Regional Council (MARC) using employment and other economic data. Their 2019 Education Asset Inventory indicates talent must be developed for this sector to grow, and in some occupations the number of degrees awarded in the region does not meet demand. Jobs EQ notes total demand (replacement and growth) in this industry is expected to add 12,348 jobs in the Kansas City region over the next five years. Medical and Health Services Managers (BLS Code 11-9111), in particular, are projected for strong growth in Kansas (11% growth 2016-2026, 340 projected openings, with a mean annual salary of $108,000).

VII. Admission and Curriculum

A. Admission Criteria
Students must apply to KU Edwards and be admitted by the School of Professional Studies. Prior to entering the program, students must complete two (2) years of undergraduate college course work with a total of 60 semester credit hours and a cumulative GPA of 2.0.

B. Curriculum
The proposed Bachelor of Health Sciences program is unique because it draws upon coursework from multiple programs and disciplines. The flexible curriculum of this science program allows students to create an academic experience consistent with their healthcare career goals.

The proposed Bachelor of Health Sciences degree is comprised of six parts:
- KU Core Requirements: 24 credit hours
- Foundational Science Courses: 19 credit hours
  - BIOL 150 Principles of Molecular and Cellular Biology

- BIOL 152 Principles of Organismal Biology
- CHEM 130 General Chemistry I
- MATH 101 College Algebra
- MATH 365 Elementary Statistics
- Health Sciences Core Courses: 32 credit hours
  - BIOL 240 Fundamentals of Human Anatomy
  - BIOL 246 Principles of Human Physiology
  - BTEC 310 Scientific Communications or HMGT 310 Health Communication
  - BTEC 501 Biotechnology Ethics and Responsible Conduct of Research or HSCI 488 Ethics in Health Professions
  - HSES 371 Medical Terminology for Health Professionals
  - HSCI 336 Microbiology in the Health Sciences
  - HSCI 340 Introduction to Public Health
  - HMGT 300 Introduction to Healthcare Management
  - HMGT 305 Health Policy & Healthcare Systems
  - HMGT 350 Professional Development in the Health Sciences
  - LA&S 172 Exploring Health Professions
- Health Science Elective Courses: 24 credit hours of the courses below
  - BIOS 704 Principles of Statistics in Public Health
  - EVRN 543 Natural Hazards and Environmental Risks
  - HSCI 320 Principles of Nutrition
  - HSCI 420 Nutrition through the Life Cycle
  - HSCI 421 Public Health Nutrition
  - HSCI 422 Nutrition Assessment
  - HSCI 440 Introduction to Epidemiology
  - HSCI 441 Population Health
  - HSCI 445 Introduction to Environmental Health
  - HSES 308 Drugs and Diseases in Society
  - HSES 310 Research and Data Analysis in Health, Sport, and Exercise Sciences
  - HSES 331 Sport and Exercise Nutrition
  - HSES 489 Health and Human Sexuality
  - SOC 424 Sociology of Health and Medicine
  - SOC 425 Sociology of Global Health
- Upper-Division General Electives or Minor
  - Eighteen (18) credit hours of upper-division courses (300+ level or above) are allocated for electives or for a minor
- Capstone
  - HSCI 599: Health Science Capstone (3 credit hours)

As noted earlier, since KU Edwards does not offer freshman-sophomore level courses the BHS is designed as an online degree completion program. Students are expected to complete the first two years at another campus, whether that be at one of our metro partners or elsewhere. Courses for Year 1 and 2 listed below are KU courses for which students will transfer in equivalent courses.

Year 1: Fall   **SCH = Semester Credit Hours**

Course #	Course Name	SCH: 15
CHEM 130	Foundations of Chemistry I (KU Core 3N)	5
MATH 101	College Algebra (KU Core 1.2)	3
BIOL 150	Principles of Molecular and Cellular Biology	4

ENGL 101	Composition (KU Core 2.1)	3

Year 1: Spring

Course #	Course Name	SCH: 16
COMS 130	Speaker-Audience Com (KU Core 2.2)	3
Core 3H	Arts and Humanities Course	3
BIOL 152	Principles of Organismal Biology (KU Core 3.2)	4
ENGL 102	Critical Reading and Writing (KU Core 2.1)	3
Core 1.1	Critical Thinking Course	3

Year 2: Fall

Course #	Course Name	SCH: 15
BIOL 240	Fundamentals of Human Anatomy	3
SOC 104	Elements of Sociology (KU Core 4.1)	3
Core 3S	Social Science Course	3
	Elective/ Minor Course	3
	Elective/ Minor Course	3

Year 2: Spring

Course #	Course Name	SCH: 15
LA&S 172	Exploring Health Professions	3
MATH 365	Statistics	3
BIOL 246	Principles of Human Physiology	3
Core 4.2	Culture, Diversity & Global Awareness	3
	Elective/ Minor Course	3

Year 3 and 4 courses are offered online at the KU Edwards campus.

Year 3: Fall

Course #	Course Name	SCH: 14
HSCI 340	Introduction to Public Health	3
HMGT 350	Professional Development in the Health Sciences	2
	Health Science Elective 1	3
BTEC 310	Scientific Communication	3
HMGT 300	Intro to Healthcare Management	3

Year 3: Spring

Course #	Course Name	SCH: 15
HSCI 336	Microbiology for Health Sciences	3
HMGT 305	Health Policy & Healthcare Systems	3
	Health Science Elective 2	3
	Health Science Elective 3	3
HSES 371	Medical Terminology	3

Year 4: Fall

Course #	Course Name	SCH: 15
	Health Science Elective 4	3
	Health Science Elective 5	3
	Health Science Elective 6	3
	Elective/ Minor Course	3
HSCI 488	Ethics in Health Professions (or BTEC 501)	3

Year 4: Spring

Course #	Course Name	SCH: 15
	Health Science Elective 7	3
	Health Science Elective 8	3
	Elective/ Minor Course	3
	Elective/ Minor Course	3
HSCI 599	Capstone, Internship, or Research Project (KU Core 6)	3

Total Number of Semester Credit Hours ……………………………………………………. [120]

VIII. Core Faculty
The Council of Chief Academic Officers has reviewed and approved the list of faculty who will teach in this program. No graduate assistants will teach in this program.

IX. Expenditure and Funding Sources *(List amounts in dollars. Provide explanations as necessary.)*

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions			
Faculty	$30,000	$37,500	$45,000
Administrators *(other than instruction time)*	$27,500	$28,050	$28,611
Graduate Assistants			
Support Staff for Administration *(e.g., secretarial)*			
Fringe Benefits *(total for all groups)*	$12,557	$13,739	$14,933
Other Personnel Costs			
Total Existing Personnel Costs – Reassigned or Existing	$70,057	$79,289	$88,544
Personnel – New Positions			
Faculty	$90,000	$90,000	$90,000
Administrators *(other than instruction time)*	$30,000	$30,000	$30,000
Graduate Assistants			
Support Staff for Administration *(e.g., secretarial)*			
Fringe Benefits *(total for all groups)*	$30,913	$30,913	$30,913
Other Personnel Costs			
Total Existing Personnel Costs – New Positions	$150,913	$150,913	$150,913

Start-up Costs - One-Time Expenses			
Library/learning resources			
Equipment/Technology			
Physical Facilities: Construction or Renovation			
Other- Online Course Development	$15,000	$15,000	
Total Start-up Costs	$15,000	$15,000	$0
Operating Costs – Recurring Expenses			
Supplies/Expenses	$2,500	$2,500	$2,500
Library/learning resources	$500	$500	$500
Equipment/Technology			
Travel			
Other	$11,400	$11,400	$11,400
Total Operating Costs	$14,400	$14,400	$14,400
GRAND TOTAL COSTS	$250,370	$259,602	$253,857

B. FUNDING SOURCES *(projected as appropriate)*	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds	$100,920	$252,300	$428,910
Student Fees	$34,965	$87,413	$148,601
Other Sources (JCERT)	$114,485	$0	$0
GRAND TOTAL FUNDING	$250,370	$339,713	$577,511
C. Projected Surplus/Deficit (+/-) (Grand Total Funding *minus* Grand Total Costs)	$0	$80,111	$323,654

X. Expenditures and Funding Sources Explanations

A. Expenditures
Personnel – Reassigned or Existing Positions
The BHS program utilizes existing courses that are currently offered at KU Edwards, such as Biotechnology, Nutrition, Public and Population Health, Environmental Health, Medical Terminology, and Molecular Biology. Cost of instruction will be covered by the existing program until additional offerings are needed. We anticipate needing additional BHS electives in Year 3. Existing KU faculty listed above will be developing and teaching new BHS elective courses once they are needed. New course development funds have been included in the budget. A current academic success coach will be assigned to work with the BHS program. The BHS program will make up 50% of their student load and the BHS program will fund 50% of salary and fringe.

Personnel – New Positions
The BHS program will be hiring a program director in the first year that will oversee program administration and will teach in the program. The program director's salary has been split between faculty teaching and administration at a rate of .75 and .25 or $90,000 for his or her faculty teaching responsibilities and $30,000 for program administration.

Start-up Costs – One-Time Expenses
In order to ensure a successful launch of the online program, we have designation $15,000 for online course development for each of the first two years. These funds will provide faculty with additional resources to development the courses needed for the program.

Operating Costs – Recurring Expenses
All equipment, library, and supplies have been accounted for in the existing services provided to KU Edwards Students and no additional cost will be associated with the program. The KU Edwards Campus is allocating $500 each year for instructional resources, $2,500 each year for recruitment efforts, and $10,000 each year for marketing efforts. In addition, the program director will receive $1,400 each year for professional development.

B. Revenue: Funding Sources
The BHS program is a Johnson County Education and Research Triangle* (JCERT) funded program. The program will be fully funded through JCERT funds and tuition revenue. No state funds will be utilized. JCERT funds will be used to help fund the program during the implementation year until the program is revenue generating and sustainable on tuition funds alone. BHS students will be charged the standard KU Undergraduate tuition and then will be charged Edwards Campus and Course fees. The standard tuition rate for AY 2020 (and proposed for AY 2021) is $336.40 per credit hour for all Kansas residents and residents of 11 Missouri counties. Edwards Campus fee is $76 per credit hour and the course fee is $40.55 per credit hour. These are standard fees for all courses offered at the Edwards Campus.

* The Johnson County Education Research Triangle (JCERT) is a unique partnership between Johnson County, the University of Kansas and Kansas State University. Its goal is to create economic stimulus and a higher quality of life through new facilities for research and educational opportunities. In November 2008, Johnson County voters invested in the county's future by voting for a 1/8-cent sales tax to fund JCERT initiatives, including development of the National Food and Animal Health Institute at K-State Olathe; the KU Clinical Research Center in Fairway, Kansas; and here at KU Edwards, the BEST Building with several degree and certificate offerings in business, engineering, science and technology.

C. Projected Surplus/Deficit
Given the anticipated costs and revenue, the program is expected to run a deficit in the first year of implementation. JCERT funds will be used to help fund the program during the implementation year until the program is revenue generating and sustainable on tuition funds alone. With the current enrollment estimates, the BHS program is expected to have a revenue surplus. These funds will be utilized to help improve the overall student experience and provide additional funding

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3. Act on Request to Approve a Bachelor of Science in Public Health – KSU

<u>Summary</u>

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Kansas State University has submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Board Academic Affairs Standing Committee, the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

I. General Information

A. Institution <u>Kansas State University</u>

B. Program Identification

Degree Level:	Bachelor's
Program Title:	Public Health
Degree to be Offered:	Bachelor of Science
Responsible Department or Unit:	College of Health and Human Sciences/Kinesiology
CIP Code:	51.2299
Modality:	Hybrid
Proposed Implementation Date:	Spring 2021

Total Number of Semester Credit Hours for the Degree: <u>120</u>

II. Clinical Sites: Does this program require the use of Clinical Sites? no

III. Justification

Public health promotes and protects the health of people and the communities where they live, learn, work and play. Public health-trained workers play a key role in addressing challenges facing the health of the public, such as infectious disease outbreaks, obesity and mental health issues, and drug and alcohol addictions. While a doctor treats people who are sick, public health professionals often work to prevent people from getting sick or injured in the first place and promote wellness by encouraging a variety of healthy behaviors. Despite the increase in public health challenges there is a shortage of qualified public health workers. There are many individuals who are currently employed at local health departments or in healthcare professions who do not yet have a bachelor's degree but would benefit from a degree in public health. In local public health departments across Kansas, 49% of employees have less than a bachelor's degree. Further, a recent state-wide analysis of public health competencies found that the lowest proficiency rating across all tiers for both local health departments and the Kansas Department of Health and Environment was public health science skills, followed closely by policy development/program planning, analytical and assessment skills, and cultural competency (Kansas Public Health Workforce Development Coordinating Council, 2015).

Nationally in 2018, an economic modeling market analysis of 50 existing public health bachelor degree programs found that 70% experienced program growth, with an average growth rate of 37% (top growth was 533% at Southern New Hampshire University. Since only 22% of the 143 institutions offering undergraduate public health programs offered courses online, offering a hybrid program that includes online and in-person course offerings will increase the competitiveness of our program (Emsi, 2020).

Currently, there are limited Bachelor of Science in Public Health (BSPH) degree programs offered regionally. One Nebraska institution and four institutions in Missouri offer BSPH degrees, but there are no BSPH programs in the state of Kansas. Other Kansas institutions offer related degrees such as community health (BSE at the

University of Kansas), health science (BHS at Washburn and BS degree at Wichita State University; they also have a minor in public health), or health and human performance (BS at Fort Hays State University). More recently, KU has proposed a BHS (5/28/20). Noteworthy, none of the above mentioned programs include courses that capture all key domains of undergraduate public health education (Association of Schools & Programs of Public Health, 2012). Our proposed program includes a core set of fundamental public health courses, a 3-course practicum series that provides real-world exposure to public health practice, reinforcing public health electives, and the flexibility to choose additional coursework electives. Thus, we anticipate that the BSPH at Kansas State will attract many new students with public health and other health related career interests to the university. Furthermore, as a collaborative degree with courses offered across multiple departments and colleges, the BSPH program will benefit multiple units and foster cross-campus collaborations. As well, the program has been designed to seek future accreditation by the Council on Education for Public Health.

IV. Program Demand: Select one or both of the following to address student demand:

A. Survey of Student Interest (Not Conducted)

B. Market Analysis
The growth outlook for public health careers is excellent. A public health major provides entrance into a public health career in two fundamental paths through direct employment into entry level public health jobs and as a pathway to graduate level training in public health and other health related fields such as medicine, hospital administration and health policy (Evashwick, Tao, & Arnold, 2014). The U.S. Bureau of Labor Statistics (2020) forecasts growth between 5-25% nationally and 10.7% in Kansas for many of the more popular public health career areas over the next 5 years. These include community health workers, health educators, occupational health and safety specialists, medical and health services managers, and fitness and wellness coordinators. Key skills in demand include public health management, operations, leadership, and coordinating customer service. Consequently, national public health workforce groups such as the National Consortium for Workforce Development and the de Beaumont Foundation (2015) have called for the development of effective and engaging public health training and academic curricular offerings to prepare public health workers with strategic skills and expertise to meet the growing public workforce demand.

To assess local need for a BSPH degree, we distributed a brief survey at two conferences: the Kansas Governor's Public Health Conference (Wichita, KS) in April 2019 and the National Health Outreach Conference (Fort Worth, TX) in May 2019. Survey respondents were primarily public health professionals in Kansas (e.g., employed at county health departments). The first survey question asked if there was a need for a BSPH program in the state of Kansas. A total of 65 responses were collected between the two locations; of these, 49 (75%) said "Yes," four (6%) said "No," and 12 (18%) were "Unsure." Respondents indicated they saw a "big need" for more trained public health professionals and that a BSPH program would be a "tremendous asset" to the state of Kansas. They also emphasized the importance of offering flexible course options (e.g., online or evening courses) to accommodate working professionals interested in obtaining the degree.

V. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	20	0	680	0
Year 2	30	0	1,650	0
Year 3	40	0	2,845	0

VI. Employment

As mentioned above, the U.S. Bureau of Labor Statistics (2020) has documented a high demand for professionals skilled in public health. In addition, there is a large need for educated health professionals nationally and in the state of Kansas, particularly in rural areas of Kansas. The shortage of public health workers is expected to grow as many individuals in the public health field have plans to retire in the next 10 years.

The most common careers for students with a bachelor's degree in public health are research and community education. There is increasing demand both nationally and in Kansas for individuals in the following related positions (U.S. Bureau of Labor Statistics, 2020):

- Health Specialties Teachers, Postsecondary (+26% nationally, +23% in Kansas)
- Community Health Worker (+18% nationally, +10% in Kansas)
- Health Educator (+15% nationally, +10% in Kansas)
- Occupational Health and Safety Specialists (+8% nationally, +6% in Kansas)
- Fitness and Wellness Coordinators (+11% nationally, +5% in Kansas)

Public Health employment titles and median national annual wages include Health Educator: $53,940; Environmental Scientists and Specialists: $69,400; and Emergency Management and Preparedness Coordinator: $72,760. Overall, the U.S. Bureau of Labor Statistics (2020) forecasts 5-25% growth in many of the more popular public health careers between 2020 and 2024.

At the state of Kansas Department of Health and Environment (KDHE), there are 36 different employment titles aligned with public health (*personal communication with KDHE human resources*). Mean annual wages for Kansas KDHE employees by section range from $41,988 to $57,283. Of note in 2017, 84.2% of local health department employees in Kansas and 74.6% of KDHE employees had a bachelor's degree or less (Kansas Public Health Workforce Development Coordinating Council, 2019). Thus, offering this degree increases the level of education and expertise available in Kansas as well as income potential for graduates.

VII. Admission and Curriculum

D. Admission Criteria

Admissions criteria will be the same as for the B.S. in Kinesiology and include the University Admission Requirements:

Complete the precollege curriculum with at least a 2.0 GPA (2.5 for non-residents) **AND** achieve one of the following:

- A 21 or higher composite score on the ACT assessment **OR**
- A 1060 or higher on the SAT ERW+M if taken after March 2016 **OR**
- A 980 or higher on the SAT CR + M if taken before March 2016 **OR**
- Rank in the top third of your graduating class

E. Curriculum

Year 1: Fall   **SCH = Semester Credit Hours**

Course #	Course Name	SCH = 17
KIN 110	Introduction to Public Health	3
BIOL 198	Principles of Biology	4
PSYCH 110	General Psychology	3
ENGL 100	Expository Writing I	3
SOCIO 211	Introduction to Sociology	3
HHS 101	Introduction to Well-Being	0.5

HHS 201	Community Well-Being	0.5

Year 1: Spring

Course #	Course Name	SCH = 17
KIN 220	Biobehavioral Bases of Physical Activity	4
ENGL 200	Expository Writing II	3
MATH 100	College Algebra	3
HHS 202	Social Well-Being	0.5
HHS 203	Financial Well-Being	0.5
ANTH 200	(Humanities) Introduction to Cultural Anthropology	3
	(Unrestricted Elective)	3

Year 2: Fall

Course #	Course Name	SCH = 16.5
CHM 210	Chemistry I	4
COMM 106	Public Speaking 1	3
FNDH 311	Health Promotion and Behavior	3
HHS 204	Physical Well-Being	0.5
FNDH 352	Personal Wellness	3
	(Unrestricted Elective)	3

Year 2: Spring

Course #	Course Name	SCH = 15
BIOL 330	Public Health Biology	3
STAT 325	Introduction to Statistics	3
HDFS 301	Helping Relationships	3
KIN 312	Methods and Analysis of Public Health	3
PLAN 315	Intro to City Planning	3

Year 3: Fall

Course #	Course Name	SCH = 14
KIN 360	Anatomy and Physiology	8
DMP313	Introduction to Epidemiology	3
KIN 418	Social Determinants and Diversity in Public Health	3

Year 3: Spring

Course #	Course Name	SCH = 13
DMP 314	Environmental and Public Health	3
ANTH 383	Plagues: The Co-Evolutionary History of Humans and Pathogens	3
MC 451	Health Communication	3
KIN 618	Seminar in Public Health Practice	1
	(Unrestricted Elective)	3

Year 3: Summer

Course #	Course Name	SCH = 3
KIN 619	Public Health Practicum	3

Year 4: Fall

Course #	Course Name	SCH = 12.5
KIN 419	Health Policy and Administration	3
AGRON 335	Environmental Quality	3
GEOG 302	Cartography & Thematic Mapping	3
	(Unrestricted Elective)	3
HHS 301	Career Well-Being	0.5

Year 4: Spring

Course #	Course Name	SCH = 12
KIN 622	Capstone Project in Public Health	2
	(Unrestricted Elective)	3
	(Unrestricted Elective)	4
	(Unrestricted Elective)	3

Total Number of Semester Credit Hours …………………………………………………. 120

VIII. Core Faculty
The Council of Chief Academic Officers has reviewed and approved the list of faculty who will teach in this program. There will be 1.5 FTE graduate assistants also teaching in this program.

IX. Expenditure and Funding Sources *(List amounts in dollars. Provide explanations as necessary.)*

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions			
Faculty	$68,585	$69,957	$71,356
Administrators *(other than instruction time)*			
Graduate Assistants	$23,000	$23,000	$23,000
Support Staff for Administration *(e.g., secretarial)*	$3,284	$3,284	$3,284
Fringe Benefits *(total for all groups)*	$28,460	$29,032	$29,613
Other Personnel Costs			
Total Existing Personnel Costs – Reassigned or Existing	$123,329	$125,273	$127,253
Personnel – – New Positions			
Faculty		$190,000	$193,800
Administrators *(other than instruction time)*			
Graduate Assistants			
Support Staff for Administration *(e.g., secretarial)*			
Fringe Benefits *(total for all groups)*		$57,000	$58,140
Other Personnel Costs			
Total Existing Personnel Costs – New Positions		$247,000	$251,940
Start-up Costs - - One-Time Expenses			
Library/learning resources			
Equipment/Technology			

Physical Facilities: Construction or Renovation			
Other			
Total Start-up Costs			
Operating Costs – Recurring Expenses			
Supplies/Expenses			
Library/learning resources			
Equipment/Technology	$5,000	$1,000	$1,000
Travel			
Other			
Total Operating Costs	$5,000	$1,000	$1,000
GRAND TOTAL COSTS	$128,329	$373,273	$380,193

B. FUNDING SOURCES *(projected as appropriate)*	Current	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds		$212,840	$516,450	$890,485
Student Fees		$6,900	$16,250	$34,500
Other Sources				
GRAND TOTAL FUNDING		$219,740	$532,700	$924,985
F. Projected Surplus/Deficit (+/-) (Grand Total Funding *minus* Grand Total Costs)		+$91,411	+$159,427	+$544,792

X. Expenditures and Funding Sources Explanations

A. Expenditures
Personnel – Reassigned or Existing Positions
All faculty are currently employed by the Department of Kinesiology in the College of Health and Human Sciences. The percent time dedicated to the program is based on the courses taught each year. An annual cost-of-living pay increase of 2% was included. Each faculty listed has 40% FTE dedicated towards teaching. Some courses within this degree also fulfill requirements in our B.S. Kinesiology degree. The four existing faculty members who form the core for this degree teach these courses, thus only the portion of their teaching assignment relative to the Public Health program is shown above. Also, the proposed degree will include several core and upper level courses taught by faculty in other units at Kansas State University (e.g., Food, Nutrition, Dietetics, and Health; Veterinary Medicine).

Calculations
4 Faculty (YR 1): 4 FTE = $342,925; 0.8 total FTE for degree = $68,585
        Benefits (30%) = $20,576

Graduate Assistants: n=1 @$15,000/yr
            Benefits (30%) = $6,900

Support Staff (10%) = $3,284
            Benefits (30%) = $985

Total Salary   = $68,585 + $23,000 + $3,284 = $ 94,869
Total Benefits = $20,574 + $ 6,900 + $ 985 = $ 28,460
Total Personal =   **$123,329**

Personnel – – New Positions
A Program Director and two Instructors will be hired during the first year of the program (3 FTE). The Program Director, in addition to administrative and coordination duties, will also teach and have a research component to their appointment.   The instructors will teach courses that currently are not being offered at Kansas State University but are necessary for this new major. A 2% cost of living increase in year 3 was included.

Start-up Costs – One-Time Expenses - None

Operating Costs – Recurring Expenses
Operating costs for supplies and equipment/technology are based on estimates for each year to develop (YR 1) and maintain the program (YR 2,3) that will be covered by course fees based on student credit hours (see below).

B. Revenue: Funding Sources
Student Fee explanation: The College of Health and Human Sciences has a $20 per semester credit hour on all classes in the college. Revenue from this fee is used to support student services in the program (e.g., laboratory supplies, advising, scholarships, etc.). The Department of Kinesiology has a $15 per semester credit hour on classes in the department. Revenue from this fee is used for instructional and advising support for the department.

Calculations
Student Credit Hours
      YR1: 20 students x 34 SCH =   **680 SCH**

      YR2: 30 students x 34 SCH = 1,020 SCH
              20 students x 31.5 SCH = 630 SCH
                                        1,650 SCH

      YR 3: 40 students x 34 SCH = 1,360 SCH
               30 students x 31.5 SCH = 945 SCH
               20 students x 27 SCH =   540 SCH
                                        2,845 SCH

Tuition
      YR 1: $313 x   680 SCH = **$212,840**
      YR 2: $313 x 1,650 SCH = **$516,450**
      YR 3: $313 x 2,845 SCH = **$890,485**

Fees (note: $20/SCH college fee, $15/SCH department fee)
      YR 1: 20 students x 7 SCH x $35 = $4,900
               20 students x 5 SCH x $20 = $2,000
                                        $6,900

YR 2:   30 students x 7 SCH x $35 = $ 7,350
           30 students x 5 SCH x $20 = $ 3,000
           20 students x 9.5 SCH x $20 = $ 3,800
           20 students x 3 SCH x $35 = <u>$ 2,100</u>
                                      $16,250

YR 3:   50 students x 7 SCH x $35 = $12,250
           50 students x 5 SCH x $20 = $5,000
           30 students x 9.5 SCH x $20 = $5,700
           30 students x 3 SCH x $35 = $3,150
           20 students x 12 SCH x $35 = <u>$8,400</u>
                                      $34,500

D. Projected Surplus/Deficit

Projections are that the program will generate funds the first year. The second year will have expenses of additional faculty hires, yet will continue to generate funds as the program grows. Our rationale of determining the number of students in the degree above is based on a very conservative estimate of new students to Kansas State University who would enroll in this degree. Therefore, the projected surplus (or deficit in YR 1) for this degree we believe to be a very conservative estimate. Based on similar degrees from other institutions, we anticipate that enrollment in this degree would be much higher than listed once we are able to market the degree to students interested in public health.

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4.   **Act on Request to Approve a Bachelor of Arts and a Bachelor of Science in Integrated Computer Science – KSU**

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Kansas State University has submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Board Academic Affairs Standing Committee, the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

I. General Information

A. **Institution:**   Kansas State University
B. **Program Identification**
     Degree Level: Bachelor's
     Program Title   Integrated Computer Science
     Degree to be Offered: Bachelor of Science & Bachelor of Arts in Integrated Computer Science
     Responsible Unit: College of Arts & Sciences
     CIP Code: 11.0199
     Modality: Hybrid
     Proposed Implementation: Fall 2021

Total Number of Semester Credit Hours for the Degree: 120 (both BA and BS)

II. **Clinical Sites:** Does this program require the use of Clinical Sites? No

III. Justification

Integrated Computer Science (ICS) combines computer science with domain knowledge from some area of concentration. The degree integrates a concentration from any field of study outside of computer science with computational skills, complementary electives, and a capstone project applying those skills to the concentration area. Integrated Computer Science equips students for a wide variety of possible careers and to become academic, cultural, and industrial leaders who integrate an arts and sciences education with expertise in computer science.

With each passing year, computers play a larger role in our lives. Software shapes how we shop, communicate, vote, collaborate, and even how we think. However, the supply of software developers has not kept pace with demand, and many with computer skills lack the complementary skills that a broad education in the Arts & Sciences supplies: appreciation of aesthetics and design, understanding of our collective human history, insight into social, economic, and psychological effects of software design, and the ability to understand the dynamics of teamwork and cooperation in a software design workspace. At the same time, computational skills are increasingly important across the arts and sciences, in applications ranging from using live data streams to create cutting-edge art to computationally modeling complex biological processes. Indeed, many of our own faculty are re-skilling by learning computer coding to advance their research and creative activities.

What sets this program apart from others is a computer science track that is pragmatic rather than theoretical and based on algebra rather than calculus. This captures students who can benefit and excel within this program and encourages students to attain multi-disciplinary skill and expertise. It will be these unique and high-in-demand combinations that sets our students apart in the job marketplace and equips them to pursue their passions.

We envision graduates entering a wide range of fields, not merely as software engineers but as business leaders, scientists, artists, journalists, and scholars with the software engineering skills that are increasingly essential

everywhere. We will produce artists who code, scientists leveraging algorithm-driven models, journalists who dig deep into big data, and entrepreneurs who design and prototype their ideas themselves. A combination of core competency in computer programming, database management, and algorithms along with a broad Arts and Sciences education will serve to create ethical leaders, smart citizens, and skilled employees for advancing the well-being of Kansas, the nation, and the world.

Specifically, this program will prepare students to:
- use in-demand programming languages and software design techniques to address real-world problems in a wide variety of fields;
- leverage programming and database integration skills to advance their career and contribute to their chosen field of concentration;
- consider the broader humanistic and scientific context of problems encountered in software development, and use appropriate domain knowledge to find solutions;
- enter the workforce with a solid core of in-demand computing skills, making them much more employable and effective; and
- understand and abide by the highest ethical standards of their profession and think clearly about the moral dimensions of their work.

IV. Program Demand: Market Analysis
The primary markets for this major include:
- on-campus students who wish to combine computer science with another field, as well as students who struggle with or dislike the advanced mathematics required for a pure computer science major; and
- online students pursing a cost-effective credential, including distance and transfer students with 60+ hours of college credit as well as alumni adding an additional degree that can build on (and accept credits from) their previous degree.

On-Campus Market Analysis: At Kansas State, there has been a 137% increase in computer science majors over the past decade, despite enrollment caps due to limited seating. Online demand, where physical seating is not a restriction, will to continue to grow. Furthermore, we have seen substantial growth in non-majors combining their chosen fields of study with computer science courses. Nearly 100 non-majors per year enroll in our introductory computer science course.

Across the nation from 2005 to 2015, in courses primarily intended for computer science majors, non-major enrollment grew faster than major enrollment. In introductory courses, major enrollment increased 152%, non-major enrollment by 177%. Similar trends hold for mid-level (majors: 152%; non-majors: 251%) and upper-level courses (majors: 165%; non-majors: 143%) (Computer Research Associates, 2017).
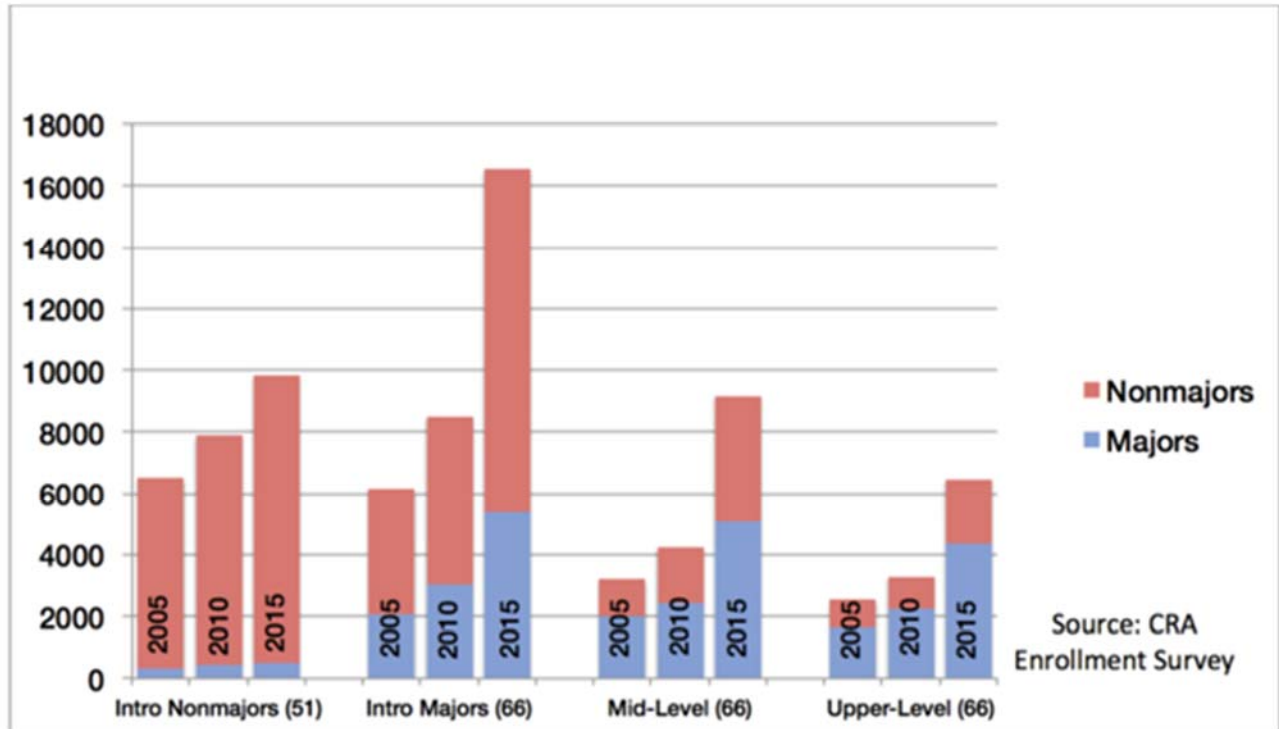
*Figure 1. Cumulative nonmajor enrollment (red) and major enrollment (blue) in computing courses at doctoral-
and non-doctoral granting units from 2005 to 2015.
(Source: Computer Research Associates, 2017)*

KSU estimates that 150 on-campus students not majoring in Computer Science would pursue advanced courses in computer science, and that this number will increase.

Online Market Analysis:
Computer science is nationally one of the most popular areas of study for online students. According to a Babson/Learning House study of online student preferences, computer science is third among all desired undergraduate majors (Babson Survey Research Group, 2018). Business and psychology remain ahead, but their share of student interest has declined while the computer science share has increased, to 14% of the current total undergraduate online market.

The Educational Advisory Board (EAB) was tasked with finding the best opportunities for online program growth for Kansas State specifically. They identified bachelor's level Computer Science as the leading opportunity: *"Prioritize the development of online bachelor's-level computer science programming. The Forum finds computer science occupations most commonly require a bachelor's degree"* (EAB Global, 2018).

The online bachelor's degree market is not saturated. In 2018, IPEDS reported 27,553 completed computer science bachelor's degrees (EMSI, 2020). Only 6% of these completions were online. There are only 33 online competitors for bachelor's degrees in computer science in the nation.

Program Overview

	Completions (2018)	% Completions	Institutions (2018)	% Institutions
● All Programs	27,553	100%	604	100%
● Distance Offered Programs	1,777	6%	30	5%
● Non-Distance Offered Programs	25,776	94%	574	95%

Figure 2. EMSI Labor Analysis (EMSI, 2020)

EMSI labor analysis also indicated there are over 150,000 annual openings across the United States calling for a computer science background. This means there are *far* more new jobs each year than new degree holders to fill them.

Among the 33 online programs, IPEDS reports an average graduating cohort of 54 students. Programs most similar to ours are much larger. We expect our numbers to be in line with our peer institutions charted below (all are online programs):

Institution	Bachelor's Degree Completions	Growth % (2017)	Market Share (2017)
Oregon State University	495	58.1%	27.8%
University of Minnesota-Twin Cities	345	3.0%	19.4%
University of Utah	125	Insufficient Data	7.0%
University of Illinois at Springfield	96	(5.0%)	5.4%
Lewis University	73	108.6%	4.1%

The example of Oregon State University is notable, as they have the highest number of degree completions, as well as the fastest growth. Their model is similar to K-State's proposed model. They created an online "Professional Computer Science" degree, marketed to liberal arts majors who find themselves underemployed or seeking a different career. Students can complete only the core courses for the degree regardless of where they did their initial undergraduate program and can finish the program in as little as one year. Since inception in 2013, Oregon State has graduated over 900 students and shows a current growth rate of over 58%. They report nearly 1,500 students currently enrolled in the program (EMSI, 2020).
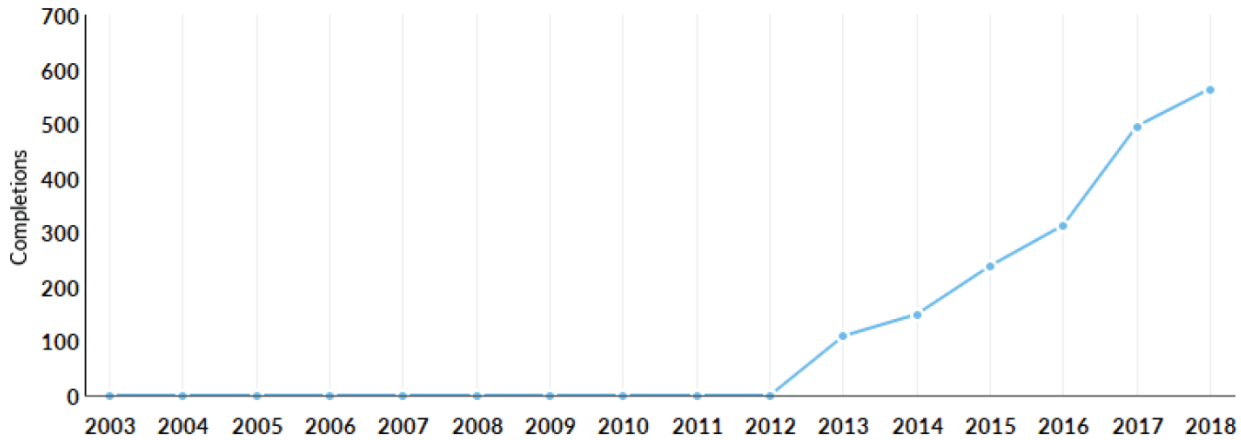
Figure 3. Oregon State University Completions in Computer Science (EMSI, 2020)

V. Projected Enrollment:

The numbers above suggest that we could have over 1,000 students enrolled in the program within four years. For this reason, we have prepared a scalable set of courses for all of our requirements that can accommodate a large influx of students as needed.

KSU has also performed several budget simulations based on much lower numbers to minimize our risk and examine the program viability. Our low estimates of enrollment are as follows:

Year	Headcount Per Year		Sem Credit Hours Per Year	
	Full- Time	**Part- Time**	**Full- Time**	**Part- Time**
Implementation	20	4	520	48
Year 2	30	6	1,440	120
Year 3	40	8	2,610	216

KSU believes this is a *very* conservative estimate for the students. The University has contingency plans for the number of students enrolled in the ICS program to be much greater than the estimates described above. Due to our approach of using individualized, online instruction, the program can be expanded (or shrunk) very quickly. Instructors will be hired on term appointments and GTAs (and possibly undergraduate teaching assistants) will be hired one semester at a time.

VI. Employment

A 2018 market research brief from EAB found over 90,000 regional job listings in the field of computer science (EAB Global, 2018). Yet across the entire nation, we produce less than a third of that many computer science graduates. Importantly, 70% of those jobs are outside the traditional tech sector. Our students, with an ability to apply computer science to a wide range of fields, will be well-positioned for this emerging job market.

Table 1. Bureau of Labor Statistics for Software Developers
(U.S. Bureau of Labor Statistics, 2020)

2019 Median Pay	$107,510 per year
Typical Entry-Level Education	Bachelor's degree
Work Experience in a Related Occupation	None
On-the-job Training	None
Number of Jobs, 2018	1,365,500
Employment Change, 2018-28	284,100

Employers *in our region* posted **213%** more job openings for 'computer and information research scientists' in 2018 than in 2014. Job openings increased **65%** for 'information security analysts' (16,956 postings), **46%** for 'computer systems engineers/architects' (28,184 postings), and **45%** for 'software developers, applications' (104,201 postings) (U.S. Bureau of Labor Statistics, 2020).

The Bureau of Labor Statistics projects significant growth for related fields over the next eight years, as compared to a projected 7% national average for all occupations:
- **31%** for Software Developers
- **28%** for Information Security Analysts
- **19%** for Computer and Information Research Scientists
- **13%** for all computer occupations

Further, employers demonstrate high demand for related skills including Information security (20,713 job postings), Python (43,049), and Software development (75,277).

VII. Admission and Curriculum

A. Admission Criteria
Normal Kansas State University admissions criteria for incoming, transfer, and international students will apply for the proposed program. No additional criteria are included.

B. Curriculum
The curriculum consists of 29 credits in computer science, along with a 12-credit core in the College of Arts & Sciences that will introduce students to applications of computer science in the digital arts and humanities, the cultural impacts of technology, and moral reasoning and professional ethics in integrated computer science. In addition, all students must complete a concentration with at least 18 credits in a single field, or the interdisciplinary concentration. In the sample curriculum below, the concentration is in philosophy, and the degree is completed as a BS. Completion as a BA would require a foreign language requirement at the fourth level and involve slightly different general education courses in social sciences and humanities but would otherwise be similar.

Year 1: Fall   **Semester Credit Hours**

Course #	Course Name	SCH = 13
ENGL100	Expository Writing I	3
CC110	Introduction to Computing	3
CC210	Fundamental Programming Concepts	4
ANTH204	Introduction to Cultural Anthropology	3

Year 1: Spring

Course #	Course Name	SCH = 13
BIOL198	Principles of Biology	4

AMETH160	Introduction to American Ethnic Studies	3
CC310	Data Structures and Algorithms I	3
ENGL200	Expository Writing II	3

Year 2: Fall

Course #	Course Name	SCH = 17
PHILO386	Philosophy of Computer Science and Software Engineering	3
CC315	Data Structures and Algorithms II	3
CHM110	General Chemistry	3
COMM106	Public Speaking I	3
BIOL201	Organismic Biology	5

Year 2: Spring

Course #	Course Name	SCH = 16
PHILO305	Reasons, Decisions and Society	3
PHILO330	Moral Philosophy	3
CC410	Advanced Programming	4
POLSC135	Intro Comparative Politics	3
XXX	ELECTIVE	3

Year 3: Fall

Course #	Course Name	SCH = 15
CC510	Computer Systems Administration	3
PHILO303	Writing Philosophy	3
PHILO320	Symbolic Logic I	3
MATH205	General Calculus and Linear Algebra	3
PHILO492	Computers and Society	3

Year 3: Spring

Course #	Course Name	SCH = 14
PHILO345	Worlds, Things and Properties	3
PHILO301	History of Philosophy	3
CC560	Database Essentials	3
PHILO340	Justification and Reliable Knowledge	3
XXX	ELECTIVE	2

Year 4: Fall

Course #	Course Name	SCH = 17
CC535	Applied Data Science	3
MUSIC250	Music Appreciation	3
PHYS115	Descriptive Physics	5
ENGL603	Topics In Linguistics	3
XXX	ELECTIVE	3

Year 4: Spring

Course #	Course Name	SCH = 15
ENGL326	Introduction to the Digital Humanities	3
PHILO510	Symbolic Logic II	3
HIST311	Race and US Foreign Relations	3
CC590	Topics in Applied Computer Science	3
XXX	ELECTIVE	3
Total Number of Semester Credit Hours ……………………………………………………..120		

VIII. Core Faculty

The Council of Chief Academic Officers has reviewed and approved the list of faculty who will teach in this program. After the second year, three graduate assistants will also teach in this program.

IX. Expenditure and Funding Sources

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions			
Faculty	$146,295	$149,221	$152,205
Administrators *(other than instruction time)*	$19,662	$20,956	$21,255
Graduate Assistants	$32,000	$40,800	$49,939
Support Staff for Administration *(e.g., secretarial)*	$12,000	$12,240	$12,485
Fringe Benefits *(total for all groups)*	$58,466	$61,229	$63,747
Other Personnel Costs			
Total Existing Personnel Costs – Reassigned or Existing	$268,423	$284,446	$299,631
Personnel – – New Positions			
Faculty			
Administrators *(other than instruction time)*			
Graduate Assistants			
Advising (.5 FTE)	$30,000	$30,600	$31,212
Fringe Benefits *(total for all groups)*			
Other Personnel Costs			
Total Existing Personnel Costs – New Positions	$30,000	$30,600	$31,212
Start-up Costs - - One-Time Expenses			
Library/learning resources	-	-	-
Equipment/Technology	-	-	
Physical Facilities: Construction or Renovation	-	-	-
Total Start-up Costs	$0	$0	$0
Operating Costs – Recurring Expenses			

	Current	First FY (New)	Second FY (New)	Third FY (New)
Supplies/Expenses		$6,300	$12,600	$21,000
Library/learning resources		$6,250	$6,250	$6,250
Equipment/Technology		-	$25,000	$25,000
Travel		-	-	-
Codio (online learning platform) Fees		$2,642	$6,528	$11,543
Total Operating Costs		$15,192	$50,378	$63,793
GRAND TOTAL COSTS		$313,615	$365,424	$394,636
B. FUNDING SOURCES (projected as appropriate)	Current	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds		$177,812	$487,500	$883,125
Student Fees		$46,902	$128,153	$232,287
Other Sources (Global Campus)		$16,974	$46,338	$84,004
GRAND TOTAL FUNDING		$241,688	$661,991	$1,199,416
C. Projected Surplus/Deficit (+/-) (Grand Total Funding minus Grand Total Costs)		($71,927)	$296,567	$804,780

X. Expenditures and Funding Sources Explanations

A. Expenditures

Personnel – Reassigned or Existing Positions
All core faculty are currently employed by Kansas State University in the College of Arts & Sciences or College of Engineering. All ICS faculty teach either the core computer science courses (CC 110, CC 210, CC 310, CC 315 and CC 410) or advanced courses (CC 500 and above). Computer Science faculty who teach the core courses (Feldhausen and Alfs-Votipka) teach only online computational core courses, which are used in this degree. Faculty who teach advanced computer science courses (with the exception of Feldhausen) split their teaching time between the traditional Computer Science program and the Integrated Computer Science program (at approximately 33% devoted to integrated computer science courses). All core Computer Science faculty except for Shamir and Weese are already assigned to teach the listed courses as part of their current appointments. Shamir and Weese will start teaching their new courses in year 2. Shamir is already scheduled to increase his teaching load by one course in 2021-2022 and Weese will have additional capacity due to the phasing out of an existing course. No additional faculty or instructor hires are required to initiate or maintain the new program unless program enrollment grows substantially. The percent time dedicated to the program varies by faculty member and the courses taught each year by applying a general rule of 0.125 FTE per in-person course or 0.0625 FTE per online course for 9-month faculty and 0.0417 FTE per online course. Dr. Michael Wesch will assist the Dean of the College of Arts and Sciences in administering the program. This effort is included in the faculty salary line of the budget as one summer month of pay each year. For budgeting purposes, all salaries (faculty, graduate teaching assistants, and administrative support) include a modest 2% pay increase after the first fiscal year.

Computer Science graduate teaching assistants (GTAs) will be required for all computer science courses greater than 20 students, with additional GTAs required for every additional 40 students. Computer science programs and projects are similar to English compositions and works of art in that each are unique and require a great deal of effort to understand and to provide feedback for. Computer Science GTAs are typically paid between $650 and $800 biweekly (depending on degree status). In addition, undergraduate teaching assistants (UTAs) are often used to work with students one-on-one during laboratory help sessions and can be used to help reduce the number of GTAs required per course. UTAs have proven to be very effective in this role as they recently were taking the same courses and struggling with the same concepts. UTAs are normally paid between $11 and $15 per hour.

Personnel – New Positions
The budget includes support for an advisor position in the College of Arts and Sciences at .5 FTE. This is appropriate support for an estimate of up to 100 majors in the first three years. Adjustments may be necessary to accommodate further growth.

Start-Up Costs – One-Time Expenses
There are no additional one-time startup expenses associated with the program.

Operating Costs – Recurring Expenses
The cost of the Codio (computer science specific) online learning platform is $48 per student per semester. This cost will be covered by an existing $19 per credit hour College of Engineering Equipment Fee that is charged to all students taking computer science courses.

B. Revenue: Funding Sources
The following revenue table assumes that approximately 76% and 24% of all semester credit hours (SCH) are generated by the College of Arts and Sciences (COAS) and the College of Engineering (COE) respectively. All courses from the COE are online and offered through K-State's Global Campus, hence the "hybrid" modality of this proposed degree program.

This analysis assumes that all students will be on-campus students, although the program can be taken completely or partially online. Thus, it is highly likely that there will also be students who will be taking the program online, including both COAS and COE courses. These students will generate even more revenue than our analysis shows.

COAS has a general fee of $16.70 per credit hour for on-campus courses, while the COE has a general fee of $80 per credit hour, equipment fee of $19 per credit hour, and distance education fee of $190.70 per credit hour. All funds generated by fees will be retained by the generating college depending on the specialization chosen by the student, this percentage could change and may involve courses from additional KSU colleges such as the College of Agriculture, College of Architecture, Planning, and Design, College of Business, College of Veterinary Medicine, and/or Staley School of Leadership Studies. The fee structures for these schools are not factored into this budget analysis.

Tuition & Fees	Tuition /SCH	YR 1 SCH= 568	Sub- Totals	YR 2 SCH= 1560	Sub- Totals	YR 3 SCH= 2826	Sub- Totals
In-State On-Campus Tuition	$312.50	432	$135,000	1186	$370,625	2148	$671,250
Global Campus Tuition	$312.50	137	$42,812	374	$116,875	678	$211,875
COAS Fees	$16.70	432	$7,214	1186	$19,806	2148	$35,871

COE Fees	$99.00	137	$13,563	374	$37,026	678	$67,122
COE GC Fees	$190.70	137	$26,125	374	$71,321	678	$129,294
Global Campus Fees	$123.90	137	$16,974	374	$46,338	678	$84,004
Total Revenue			$241,688		$661,991		$1,199,416

C. Projected Surplus/Deficit

Our estimate suggests that this program will be highly profitable from the second year due to the use of existing courses and the hybrid delivery approach. Projected surpluses are also sufficient to maintain appropriate IT support infrastructure throughout the lifetime of the program at no additional cost to the university.

XI. References

Babson Survey Research Group. 2018. Online College Students: comprehensive data on demands and preferences. Download from https://onlinelearningsurvey.com/reports/gradeincrease.pdf. Last accessed April 23, 2020.

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B.   *Fiscal Affairs & Audit*

    1.   Amend the Five-Year Capital Improvement Plan –   Chad Bristow,
       KUMC   Director of Facilities

The University of Kansas Medical Center requests approval to amend the Five-Year Capital Improvement Plan. The change would incorporate a new Clinical and Translation Science Unity (CTSU) project to the capital project plan for FY 2023. The CTSU would provide a much-needed centrally located facility for the KUMC campus to conduct clinical research trials. The new lab would enhance the ability to study, research, and create new vaccines and treatments for COVID-19 and beyond. Total cost for the project is $11,658,844, to be financed from private gifts or other sources yet to be identified.

    C.   Technical Education Authority

       1.   Act on Requests for Degree and/or Certificate   Scott Smathers,
          Programs submitted by Cowley County Community   VP, Workforce Development
          College and Salina Area Technical College

Summary

The Board office received requests from Cowley County Community College to offer a Technical Certificate A, Technical Certificate C, and an Associate of Applied Science degree in Aviation Mechanic – Powerplant; and from Salina Area Technical College to offer a Technical Certificate B in Fire Science.

The programs submitted addressed all criteria requested and were subject to the 10-day comment period required by policy. The programs were reviewed by the Technical Education Authority and recommended for approval.

Background

Community and technical colleges submit requests for new certificate and degree programs utilizing forms approved by Board staff. Criteria addressed during the application process include, but are not limited to, the following: program description, demand for the program, duplication of existing programs, faculty, costs and funding, and program approval at the institution level.

Description of Proposed Programs:

Cowley County Community College (CCCC) requests approval of the following program:

- Aviation Mechanic - Powerplant (47.0608) – Technical Certificate A/19 credit hours, Technical Certificate C/55 credit hours and Associate of Applied Science degree/64 credit hours

According to the U.S. Department of Education, CIP Code 47.0608 Aircraft Powerplant Technology is defined as a program that prepares individuals to apply technical knowledge and skills to repair, service, and maintain all types of aircraft powerplant and related systems. Instruction includes engine inspection and maintenance, lubrication and cooling, electrical and ignition systems, carburetion, fuels and fuel systems, propeller and fan assemblies.

Development of the proposed program is a result of the workforce collaboration between CCCC and GE Aviation at Stother Field. The program consists of three exit points, a 19-credit hour Technical Certificate A, a 55-credit hour Technical Certificate C, and a 62-credit hour associate of applied science degree. Upon completion of the program, students are eligible for the Federal Aviation Administration Power Plant certificate.

With the assistance of, GE Aviation - Strother Field, CCCC is seeking the Aviation Maintenance Technician School (AMTS) FAA accreditation. This designation allows CCCC to provide the FAA approved training that provides students with the education and training needed to sit for the FAA Aviation Mechanic – Powerplant certification exam. The process of accreditation is outlined below.

- Phase 1 – Pre-application
  Applicants conduct an initial inquiry on part 147 requirements, and then contact local FAA office and advise of their intent to pursue part 147 AMTS.

- Phase 2 – Formal Application
  Applicant meets with the FAA and submits all required documents for the application.

- Phase 3 – Document Compliance

The FAA reviews the submitted certification documents to ensure compliance with part 147 requirements.

- Phase 4 – Demonstration and Inspection
  The FAA will arrange with the applicant to inspect the facility.

- Phase 5 – Certification
  When all the regulatory requirements have been met, the school will be issued an AMTS Air Agency certificate and appropriate Operations Specifications.

All faculty members shall have an associate of applied science degree in a related area being taught or higher. Five years in Aviation Maintenance teaching or eight years in the Aviation Maintenance industry is required.

The 2016-2026 Kansas Department of Labor Long-term Occupation Projections indicate a statewide change of employment for Aircraft Mechanics and Service Technicians of 1.4% with an annual median wage of $63,452 (or about $30.51 per hour) with a postsecondary non-degree award as the typical education needed for entry. Annual openings equate to 130 jobs per year.

Emsi job posting analytics show that from August 2019 to August 2020, roughly 3,603 total postings (388 unique postings) were advertised statewide with a median advertised salary of $59,300 (or about $28.51 per hour).

Four letters of supports were received from GE Aviation, Jet Airwerks, Air Plains, and elected members of the Kansas legislature representing Cowley County Community College's service area. Proposed supports for the program include general support of the program; serving on the program advisory committee; serving as training facilitators; providing internship, job shadowing experiences, tutors, and plant tours to students; donation of equipment, tools, materials, physical structures, insurance, security, utilities and, tax payments; and a commitment for guaranteed interviews for program completers.

Currently, there is one state-funded Aviation Maintenance - Powerplant program. Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2018 K-TIP report.

2018 K-TIP Data				
College	Total # Concentrators	Total # Graduates	Total # Graduates Exiting & Employed	Average Wage: Graduates Exited & Employed
WSU Tech	95	36	31	$ 51,759

Below is a three-year (2016, 2017, and 2018) system-wide K-TIP data for similar programs.

CIP Code	Program Name	Total # Concentrators	Total # Graduates Exited and Employed	Three Year Average Wage of Graduates Exited and Employed with Salary Data
47.0608	Aircraft Powerplant Technology/Technician	217	105	$50,339

Cowley County Community College plans to begin the proposed Aviation Mechanic – Powerplant program in the fall of 2021. The college estimates the initial cost of the proposed program at approximately $940,400 ($105,000 salaries, $30,000 equipment, $20,000 tools/supplies, $5,000 instructional supplies, $700,000 facility modifications, and $80,400 technology/software). Instruction, both classroom and hands-on, of the program will be located at the GE Aviation facility. Equipment, tools and supplies, and facility costs were funded by GE Aviation. Salaries, instructional supplies and materials, technology, and software costs will be funded by the college. Funds were set aside in preparation for the proposed program. Dr. Michelle Schoon, Vice President of Academic Affairs, will assume responsibility for the proposed program.

The proposed program was subject to the 10-day comment period from September 18, 2020, to October 1, 2020 during which no formal comments were received.

Salina Area Technical College (SATC) requests approval of the following program:

- Fire Science (43.0203) – Technical Certificate B/33 credit hours

According to the U.S. Department of Education, CIP Code 43.0203 Fire Science/Firefighting is defined as a program focusing on the theory and practice of fires and firefighting. The program includes instruction in fire chemistry and physics, combustible materials, computer science, building construction, fire codes and related laws, fire hydraulics, fire command, fire prevention/inspection, fire protection systems, fire suppression systems, fire/arson investigation, occupational safety, equipment operation, emergency medicine and communications.

Currently, SATC offers a short-term program that leads to the Firefighter I certification. The proposed expanded program consists of one exit point, a 33-credit hour technical certificate B. Upon completion of the program, students are eligible for Firefighter I, Firefighter II, and Haz-Mat Awareness certifications offered by the International Fire Service Accreditation Congress. Students are also prepared to sit for the Emergency Medical Technician certification exams offered through the National Registry of Emergency Medical Technicians and the Kansas Board of Emergency Medical Services.

Development of the proposed program is a result of a partnership between Salina Area Technical College (SATC) and USD 305. SATC and USD 305 developed a Career Technical Education (CTE) task force to examine local labor needs and student interests. The task force then developed pathways for high school students that were consistent with postsecondary programs and industry demands. Using Career Cruising, 269 students self-selected law and public safety as an area of interest.

All faculty members shall have the necessary industry certifications and work experience to teach in the program. All adjunct faculty for the Fire Science program are employed by the Salina Fire Department and have applicable firefighting certifications. Faculty members teaching the Emergency Medical Technician curriculum will hold the appropriate Emergency Medical Service certifications and work experience.

The 2016-2026 Kansas Department of Labor Long-term Occupation Projections indicate a statewide change of employment for Firefighters of 6.6% with an annual median wage of $36,248 (or about $17.43 per hour) with a postsecondary non-degree award as the typical education needed for entry. Annual openings equate to 272 jobs per year.

Emsi job posting analytics show that from August 2019 to August 2020, roughly 162 total postings (79 unique postings) were advertised statewide with a median advertised salary of $42,900 (or about $20.63 per hour).

Four letters of supports were received from Salina County Fire District #5, City of Salina, Salina Public Schools, and the Salina Airport Authority. Proposed supports for the proposed program include general support of the

program, curriculum development, serving on the local advisory committee, donation of equipment, and use of the City of Salina's training tower for practical learning sessions.

Currently, nine institutions offer similar programs. Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2018 K-TIP report.

College	Total # Concentrators	Total # Graduates	Total # Graduates Exiting & Employed	Average Wage: Graduates Exited & Employed
2018 K-TIP Data				
Butler Community College	44	10	8	$ 32,169
Coffeyville Community College	9	^	^	NR
Cowley County Community College	7	^	^	NR
Dodge City Community College	Program Phased Out			
Garden City Community College	16	^	^	^
Hutchinson Community College	129	29	27	$ 40,673
Johnson County Community College	^	^	^	^
Kansas City Kansas Community College	39	8	8	$ 63,624
Salina Area Technical College	Program new in AY20			
Seward County Community College	Program new in AY19			
Total	244	47	43	

Below is a three-year (2016, 2017, and 2018) system-wide K-TIP data for similar programs.

CIP Code	Program Name	Total # Concentrators	Total # Graduates Exited and Employed	Four-Year Average Wage of Graduates Exited and Employed with Salary Data
43.0203	Fire Science Firefighting	1,010	174	$44,145

Salina Area Technical College and Hutchinson Community College worked on a memorandum of understanding (MOU). The MOU would allow SATC Fire Science students to transfer 27 credit hours into the Associate of Applied Science in Fire Science program at Hutchinson Community College.

SATC plans to begin the proposed Fire Science program in the spring of 2021. The college estimates the initial cost of the proposed program at approximately $19,250 ($15,800 salaries, $3,200 equipment, and $250 in instructional supplies and materials). Costs for the program are low due to using both USD 305 and the Fire Department facilities for the program. Instruction of the Fire Science curriculum program will utilize existing space at Salina South High School. Instruction for the EMS curriculum will continue in the existing space on campus. Stanton Garton, Vice President of Instruction, will assume responsibility for the proposed program.

The proposed program was subject to the 10-day comment period from September 18, 2020, to October 1, 2020 during which no formal comments were received.

Recommendation

The new program request submitted by Cowley County Community College for a Technical Certificate A at 19 credit hours, Technical Certificate C at 55 credit hours, and Associate of Applied Science degree at 64 credit hours in Aviation Mechanic - Powerplant has been reviewed by the Technical Education Authority and is recommended for approval pending final accreditation approval by the Federal Aviation Administration.

Recommendation

The new program request submitted by Salina Area Technical College for a Technical Certificate B at 33 credit hours in Fire Science has been reviewed by the Technical Education Authority and is recommended for approval

   2.   Act on Excel in Career Technical Education (CTE) Fees

Summary

Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval. Cowley County Community College submitted its tuition and fee schedule for its Aviation Mechanic – Powerplant program and Salina Area Technical College submitted its tuition and fee schedule for its Fire Science program. The Kansas Postsecondary Technical Education Authority has reviewed both schedules and recommends approval.

Background

K.S.A 72-3810 states:

"All tuition and fees charged for career technical education by any board shall be in such amounts as are authorized by rules and regulations adopted by the state board which shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The particular tuition and fee schedule of every career technical education program shall be subject to annual approval of the state board. A current complete schedule of tuition and fees for each career technical education course and program of each board as approved by the state board shall be maintained on file in the office of the state board and shall be open for public inspection at any reasonable time."

"Fees means those charges assessed against a student by a community college, technical college or the institute of technology for student services, such as health clinics, athletic activities and technology services, or for books, supplies or other materials necessary for a particular course or program, the expense of which is not covered by tuition."

"Tuition means those charges assessed against a student by a community college, technical college or the institute of technology on a per credit hour, per course or per term basis, and that are charged to cover the general expense of providing instructional services."

As per the Postsecondary Technical Education Authority's (TEA) request, on Thursday, December 19, 2019, representatives from community colleges, technical colleges, and Board staff met to set guidelines for fees associated with Excel in CTE courses and programs. As a result of this meeting, agreed upon allowable fees include items/services students take with them and industry-specific fees required for entrance/acceptance into the program. The TEA approved this methodology at their February 27, 2020 meeting.

Allowable fees include:
- Uniforms
- Personal protective equipment
- Background checks
- Fingerprints
- Drug tests
- E-subscriptions/E-books
- Textbooks
- Certification tests
- Liability insurance (example: student malpractice)
- Graduation fees (if applicable)
- Transcript fees (if applicable)

Unallowable fees include:
- Student fees (general)
- Technology fees
- Health fees
- Consumables
- Any other fee not on the allowable list

Non-tiered courses - per statute (K.S.A. 71-1802) a technical program is defined as a "program of study comprised of a sequence of tiered technical courses and non-tiered courses, which is identified by the state board as a technical program for funding purposes." For this reason, students enrolled in technical programs may take non-tiered courses and are responsible for all associated tuition and fees.

Cowley County Community College – Aviation Mechanic - Powerplant Excel in CTE tuition and fee schedule

Institution Name:	Cowley College
Program Title:	Aviation Mechanic - Powerplant
Program CIP Code:	47.0608

Please list all fees associated with this **program***:*
Only list costs the institution **is** *charging students.*

Fee	*Short Description*	*Amount*
	none	

Please list all courses within the program and any fees associated to those **courses***:*
Only list costs the institution **is** *charging students. Do not duplicate expenses.*

Course ID	*Short Description*	*Amount*
ALL AMG courses	*FAA General Curriculum*	$ 100.00
ALL AMP Courses	*FAA Powerplant Curriculum*	$ 100.00

Please list items the student will need to purchase on their own for this program:
Institution **is not** *charging students these costs, rather students are expected to have these items for the program.*

Item	*Short Description*	*Estimated Amount*
	Laptop	$1,000.00
	Steel Toed Shoes	$100.00
	Students will be required to purchase tools to be used in class. These tools will be useful when entering employment.	$1,000.00

Salina Area Technical College – Fire Science Excel in CTE tuition and fee schedule

Institution Name:	Salina Area Technical College
Program Title:	Fire Science
Program CIP Code:	43.0203

Please list all fees associated with this **program***:*
Only list costs the institution **is** *charging students.*

Fee	Short Description	Amount
Uniform	Student uniform fee	$ 25.00
Uniform	Student uniform fee	$ 25.00
Testing	EMT exam fee	$ 314.00

Please list all courses within the program and any fees associated to those **courses** *:*
Only list costs the institution **is** *charging students. Do not duplicate expenses.*

Course ID	Short Description	Amount
FIR100	Introduction to Fire Science	$ 25.00
FIR110	Hazardous Materials	
FIR 115	Firefighter I	
FIR 116	Firefighter II	
FIR 121	Fire Science Hydraulics and Water Supply	
PSS100	Introduction to Public Service Careers	
PSS101	Introduction to Emergency Communications	
ALH120	Emergency Medical Technician	$ 339.00

Please list items the student will need to purchase on their own for this program:
Institution **is not** *charging students these costs, rather students are expected to have these items for the program.*

Item	Short Description	Estimated Amount
Textbook	FIR 100 ebook	$ 25.00
Textbook	FIR 110 book	$ 60.00
Textbook	PSS 101 book	$ 95.00
Textbook	FIR115 book	$ 95.00
Textbook	FIR 121 book	$ 60.00
Textbook	ALH120 book	$ 120.00

Total	$ 364.00

D. *Other Matters*

1. Act on Appointment to the Johnson County   **Blake Flanders,**
   Education Research Triangle Authority   **President & CEO**

Summary

The Johnson County Education Research Triangle Authority (JCERTA) was created in November 2008 when Johnson County residents voted to establish it and to impose a one-eighth cent sales tax to support undergraduate and graduate programs at the Edwards campus of the University of Kansas, the research and education programs in animal health and food safety and security at the Johnson County location of Kansas State University and the medical education and life sciences and cancer research programs at the University of Kansas Medical Center's Johnson County locations.

The Authority is charged with overseeing the imposition, collection and distribution of the sales tax. The Authority's functions are performed by a seven member board of directors consisting of one member appointed by the Governor, one member appointed by the Board of Regents, one member appointed by the Johnson County Commission, one member appointed by the Johnson County Community College Board of Trustees, two members appointed by the Chancellor of the University of Kansas (one to represent the medical center and one to represent the Edwards campus), and one member appointed by the President of Kansas State University.

The Johnson County Education Research Triangle Authority appointment statute (K.S.A. 19-5004) requires that the Board's appointee be an elected official of Johnson county. Board staff recommends appointing Lenexa, Kansas Mayor Michael Boehm to serve a four-year term on the authority board beginning on December 1, 2020. Below is a short bio of Mayor Boehm.

Michael A. Boehm was elected mayor in 2003 and ran unopposed in all subsequent elections. He is a lifelong resident of Lenexa. He is a senior vice president at Commerce Bank and holds a Bachelor of Science in Business Administration from the University of Kansas.

Mayor Boehm is actively involved in community, city and state organizations that develop, oversee, or consult in the areas of municipal policy and leadership. He serves on a number of public and community service organizations including:

- Johnson County Community College Foundation Board Executive Committee (July 2019)
- Greater Kansas City Chamber of Commerce Board of Directors (June 2019)
- Mid-America Regional Council Board of Directors (January 2018)
- Johnson County Community College Foundation Board of Directors (2015 to present)
- League of Kansas Municipalities Board of Directors (President 2005-2006)
- Lenexa Chamber of Commerce Board of Directors (ex officio) (2003 to present)
- Lenexa Chamber of Commerce - Lifetime Member
- Johnson County Community College Carlsen Center Program Advisory Committee
- Lenexa Historical Society - Lifetime Member

DISCUSSION AGENDA

VII.   **Consideration of Discussion Agenda**

       A.   *Fiscal Affairs & Audit*   Regent Rolph

              1.   **Receive FY 2022 Housing and Food Service Rate**   **Elaine Frisbie**
                    Adjustment Proposals Submitted by State   **VP, Finance & Administration**
                    Universities (First Read)

Background

According to Board policy (Ch.II,D.1c.(i)(1), the state universities submit housing rates to the Board for first reading in November, with final action taken by the Board in December. Accordingly, all six universities submitted proposals which, if approved, will take effect for the academic year 2021-2022. Food service rate proposals are also provided in the same sequence, as a student cost that typically accompanies on-campus housing.

User fees typically must cover the cost of operating these auxiliary enterprises**.** The Board of Regents suspended the provision in Board policy that prohibits the university from providing financial support to auxiliaries. This suspension is in place for only FY 2021. The six universities have different housing and food service rate structures that account for different circumstances, such as occupancy rates, age of facilities, the amount of outstanding debt, and economies of scale related to the capacity of the housing and food service operations.

To illustrate the rate increases for each university, the following tables compare the current and proposed annual (two semester) rate at each institution for a range of housing and dining options. The tables do not capture the entire array of options from which students have to choose but are somewhat illustrative of the cost variances.

Modest Double Occupancy Room and Limited Dining Option

	AY 2020-2021	Proposed AY 2021-2022	$ Increase	% Increase	Projected Occupancy Rate*
ESU	$9,156	$9,156	$0	0%	86.3%
FHSU	$8,182	$8,182	$0	0%	90.0%
KSU	$9,480	$9,480	$0	0%	70.2%
KU	$9,700	$9,700	$0	0%	90.0%
PSU	$7,956	$7,956	$0	0%	70.0%
WSU	$11,180	$11,180	$0	0%	92.5%

    ESU – Towers/Trusler/Singular Double Room Rate plus 185 Block Meal Plan
    FHSU – McMindes Hall Double Room Rate plus 10 Meals/Week Plan
    KSU – Goodnow Traditional Double Room plus Any 14 Meals/Week Plan
    KU – Traditional Style Double Room plus Blue Flex Meal Plan
    PSU – Double Room plus 5 Day Unlimited Meal Plan
    WSU – Shocker Hall 3 or 4 Bedroom Double with Unlimited Access Meal Plan

    *Occupancy rate is projected as of the Fall 20th Day student count, except for FHSU, which averages the Fall and Spring 20th day counts together. Several factors may affect occupancy rates – including availability of rooms and requirements that students live on the campus. With some exceptions, ESU, FHSU, PSU and WSU require some students to live on campus.

Renovated/New Construction Room and Unlimited Dining Option

	AY 2020-2021	Proposed AY 2021-2022	$ Increase	% Increase	Projected Occupancy Rate*
ESU	$9,952	$9,952	$0	0%	86.3%
FHSU	$8,694	$8,694	$0	0%	90.0%
KSU	$12,450	$12,450	$0	0%	70.2%
KU	$13,025	$13,025	$0	0%	90.0%
PSU	$9,196	$9,196	$0	0%	70.0%
WSU	$11,110	$11,110	$0	0%	92.5%

ESU – Schallenkamp Double Room Rate plus All Access Meal Plan
FHSU – Victor E/Tiger Village Room Rate plus Open Access Meal Plan
KSU – Wefald Traditional Private Double Room Rate Plus All Access Meal Plan
KU – Suite Style Room (Double/Shared) Rate plus All Access Unlimited Meal Plan
PSU – Single Room Plus 7 Day Unlimited Meal Plan
WSU – The Flats 2 Bedroom Hybrid Suite (Double) Room Rate plus All Access Meal Plan

*Occupancy rate is projected as of the Fall 20th Day student count, except for FHSU, which averages the Fall and Spring 20th day counts together. Several factors may affect occupancy rates – including availability of rooms and requirements that students live on the campus. With some exceptions, ESU, FHSU, PSU and WSU require some students to live on campus.

Each university describes in the respective documentation the business case for the various proposed increases. Furthermore, each state university provides summary financial information for its housing system. Generally, the proposed increases are driven by anticipated inflationary costs and facility maintenance and enhancements. Each university indicates the proposed increases were reviewed by the appropriate campus groups with student representation.

The annual College Board "*Trends in College Pricing*" reports the prices estimated by the College Board as charged by institutions in 2020-2021, how prices have changed over time, and how they vary within and across types of institutions. The report includes a calculation of average room and board charges weighted by the number of undergraduates living in college housing. The report can be found at http://trends.collegeboard.org/college-pricing. A comparison of national rates for the current year compared to last year is displayed below. The 1.0 percent average increase among public four-year institutions most similar to the state universities

**Average Published Charges Room and Board
for Full-Time Undergraduates**
Weighted by Number of Undergraduates Living in College Housing

Sector/Carnegie Classification	AY 2019-2020	AY 2020-2021*	$ Increase	% Increase
All Public Four-Year	$11,510	$11,620	$110	1.0%
Doctoral Granting Institutions	$11,990	$12,110	$120	1.0%
Master's Granting Institutions	$10,580	$10,680	$100	0.9%

*Estimated

Emporia State University
Division of Student Affairs
Department of Residential Life and Memorial Union Corporation
Statement of Proposed Residence Hall and Contract Board Rates
Academic Year 2021-2022

Emporia State University requests authorization to amend the Comprehensive Fee Schedule, effective fall semester 2021 as follows:

I.   DESCRIPTION OF RATE ADJUSTMENT

Figures shown represent academic year totals, unless otherwise noted. The housing and meal contract's default time period includes both the fall 2021 and the spring 2022 semesters.

Room & Board Options

	From*	To*	Increase	% Change	Room (1) + Board	% Change
Towers/Trusler/Singular Double	$5,400	$5,400	$0	0.0%		
Towers Suite	$5,900	$6,000	$100	1.69%		
Towers/Trusler/Singular Single	$6,500	$6,400	($100)	(1.54%)		
Abigail Morse Double	$5,700	$5,700	$0	0.0%		
Abigail Morse Single	$6,900	$6,900	$0	0.0%		
Schallenkamp Double	$6,100	$6,100	$0	0.0%		
Schallenkamp Single (w/o bath)	N/A	$7,000	N/A	N/A		
Schallenkamp Single (w/ bath)	$7,400	$7,400	$0	0.0%		
All Access Meal Plan	$3,852	$3,852	$0	0.0%	$9,252	0.0%
185 Block Meal Plan	$3,756	$3,756	$0	0.0%	$9,156	0.0%
100 Block Meal Plan	$3,110	$3,110	$0	0.0%	$8,510	0.0%

   (1)   – Based on Towers/Trusler/Singular double room rate.

II.   JUSTIFICATION FOR RATE ADJUSTMENT

Residence Hall Rate Adjustment
Proposed room rates for FY 2022 propose a change percentage near 0%. Primary change in expenditures for FY 2022 arises from debt service related to bond refinancing, new construction, and ongoing renovations. Modest increases in expenditures are anticipated for utilities and employee salaries and benefits. Projected occupancy for FY 2022 results in the revenue required to meet financial obligations.

Memorial Union Rate Adjustment
The proposed rates for meal plans represent a 0.0% increase in food plan costs to students. Changes in expenditures for FY 2022 will result mainly from contracted obligations required to the food vendor of a 3.5% escalator for meal plans, which reflects the Consumer Price Index Urban (CPIU) "food away from home".

I.   STUDENT REVIEW OF FEE ADJUSTMENT

Meal plan and housing rates for FY 2022 were developed in consultation with students who live in the residence halls and serve on the Memorial Union Board of Directors, which has student board member positions representing the Residence Halls and Associated Student Government. Proposed meal plan pricing information was presented

to the Memorial Union Board of Directors and approved by that body on October 16, 2020. The approved meal plan pricing was presented as a recommendation to the University President. For FY 2022, she made the decision to not forward the meal plan pricing request and instead hold pricing at the same level as FY 2021. Proposed housing rates for FY 2022 were sent electronically to all current residents during the week of October 26, 2020. Comments and suggestions were received and considered when preparing this final proposal for housing and meal rates.

II.   ALTERNATIVES TO PROPOSAL

None considered.

III.   PROJECTION OF REVENUE FROM AND NUMBER OF STUDENTS AFFECTED BY FEE ADJUSTMENT

The limited and minor changes to the housing rates will not result in revenue gains/losses from the rate increases and decreases. Total students impacted by housing and meal plan rate projected at 850 students.

IV.   PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

Maintaining FY 2021 housing rates for FY 2022 is anticipated to have a positive impact on housing occupancy.

Emporia State University
FY 2022 Rate Increase Request
Supplemental Financial Information

	Projected FY 2022	Estimated FY 2021	Actual FY 2020	Actual FY 2019
Gross Operating Revenue	$5,175,000	$3,227,840	$4,492,268	$3,789,290
Gross Operating Expense	2,416,000	2,334,160	2,145,416	2,116,458
Gross Revenue Gain/(Loss)	2,759,000	893,680	2,346,852	1,672,832
Capital Improvement Expenditures	150,000	550,000	32,920	11,151
Debt Service	2,963,037	2,958,038	2,217,077	696,721
Other Capital Expenditures	100,000	100,000	100,000	100,000
Net Revenue/(Loss)	($454,037)	($2,714,358)	($3,145)	$864,960
Ending Balance	$2,502,754	$2,956,791	$5,671,149	$5,674,294
Long Term Debt Outstanding[1]	$29,805,000	$31,595,000	$33,295,000	$34,915,000
Occupancy Rate - Fall 20th Day	86.3%	60.5%[2]	85.3%	88.7%

Capital Improvements Detail
FY 2022 Major Repairs $150,000
FY 2021 Major Repairs $550,000

Capital Improvements Description
FY 2022 Major Repairs – Towers Complex room doors replacement; Singular-Trusler entrance renovation
FY 2021 Major Repairs – Towers Complex chiller replacement
FY 2020 Major Repairs – Repair and maintenance of Towers Complex building envelope
FY 2019 Major Repairs – Towers Complex internet and wireless update

Other Capital Expenditures
Represents annual internal loan repayment for Singular/Trusler Hall renovation in fiscal years 2013 to 2015.

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[1] As of June 30.
[2] Due to COVID, reduced housing density and reserved rooms to serve as isolation and quarantine housing for residents.

Fort Hays State University
Division Of Student Affairs
Department of Residential Life

Current situation – In March 2020 when it was deemed necessary for FHSU students to return to their homes to limit the spread of COVID-19, the department pro-rated all student housing and meal plan charges effective the date students were asked to move out. These prorated refunds totaled approximately $2.5 million. Some exceptions were made for students to continue living in on-campus housing who did not have another residence or those who could not return to their homes due to the pandemic.

In preparation for the 2020-2021 academic year, the department adjusted building capacities in two of our traditional halls. In McMindes Hall the entire first floor was reserved for quarantine spaces and an additional 60 rooms throughout the building were closed to reduce the student to bathroom ratios. Similarly, in Custer Hall where our Early College Program students are housed, an entire wing was reserved for quarantine spaces. In addition, extra hand sanitizing stations were installed throughout Residential Life, additional sanitizing of hard surfaces, and bathrooms is being performed daily

Consistent with Board of Regents policy, the following amendments to the Comprehensive Fee Schedule are submitted for the Board's November 2020 meeting.

Recommended Residence Hall & Apartment Rates – 2021-2022
Rates are reported for both fall and spring semesters

McMindes Hall Double Room Rates, Fall & Spring Semester

Accommodations/Plan	2020-2021 Rate	2021-2022 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	$4,047	$4,047	$0	0%
Open access meal plan	$8,374	$8,374	$0	0%
10 meals per week	$8,182	$8,182	$0	0%
7 meals per week	$8,120	$8,120	$0	0%

Victor E Village Hall Room Rates, Fall & Spring Semester*

Accommodations/Plan	2020-2021 Rate	2021-2022 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	$4,369	$4,369	$0	0%
Open access meal plan	$8,694	$8,694	$0	0%
10 meals per week	$8,503	$8,503	$0	0%
7 meals per week	$8,441	$8,441	$0	0%

Tiger Village Housing Rates

Accommodations/Plan	2020-2021 Rate	2021-2022 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	$4,369	$4,369	$0	0%
Open access meal plan	$8,694	$8,694	$0	0%
10 meals per week	$8,503	$8,503	$0	0%
7 meals per week	$8,441	$8,441	$0	0%

Residence Hall Single Room Rates, Fall & Spring Semester*
Premium charge of $651 will be added for any single room accommodation in standard McMindes, and Victor E Village Rooms.

Tiger Place Suites, Fall & Spring Semester

Accommodations/Plan	2020-2021 Rate	2021-2022 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	$5,241	$5,241	$0	0%
Open access meal plan	$9,567	$9,567	$0	0%
10 Meals per week	$9,375	$9,375	$0	0%
7 Meals per week	$9,313	$9,313	$0	0%

Dane G. Hansen Scholarship Hall, Fall & Spring Semester

Accommodations/Plan	2020-2021 Rate	2021-2022 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	$2,975	$2,975	$0	0%
Open access meal plan	$7,301	$7,301	$0	0%
10 Meals per week	$7,109	$7,109	$0	0%
7 Meals per week	$7,048	$7,048	$0	0%

Wooster Place Apartment, Fall & Spring Semester (10 Months)

Accommodations (Not Furnished)	2020-2021 Rate	2021-2022 Proposed Rate	Difference in Amount	Difference in Percentage
1 Bedroom	$5,823	$5,823	$0	0%
2 Bedroom	$6,316	$6,316	$0	0%
2 Bedroom Shared	$5,149	$5,149	$0	0%

Stadium Place Apartment, Fall & Spring Semester (10 Months)

Accommodations	2020-2021 Rate	2021-2022 Proposed Rate	Difference in Amount	Difference in Percentage
2 Bedroom	$6,316	$6,316	$0	0%
4 Bedroom	$5,732	$5,732	$0	0%

Additional Fees

Fee	2020-2021 Rate	2021-2022 Proposed Rate	Difference in Amount	Difference in Percentage
Application fee	$40	$40	$0	0%
Late fee	$25	$25	$0	0%

Weekly Rates

Accommodations	2020-2021 Rate	2021-2022 Proposed Rate	Difference in Amount	Difference in Percentage
Early arrival for students with housing contracts	$138	$138	$0	0%
Guest room	$191	$191	$0	0%

Daily Rates

Accommodations	2020-2021 Rate	2021-2022 Proposed Rate	Difference in Amount	Difference in Percentage
Early arrival for students with housing contracts	$62	$62	$0	0%
Guest Room	$85	$85	$0	0%

Summer Term

Accommodations	2020-2021 Rate	2021-2022 Proposed Rate	Difference in Amount	Difference in Percentage
Camper daily rate for a double room	$13	$13	$0	0%
Camper daily rate for a single room	$26	$26	$0	0%

FORT HAYS STATE UNIVERSITY
PROPOSED INCREASES IN RESIDENCE HALL, CONTRACT BOARD AND APARTMENT
RENTAL RATES AND FEES
2021 -2022

Business Impact of Proposed Rates

Expenditure Impact
FHSU is proposing no increase in room or board rates for FY 2022. For information purposes, the anticipated increase for the Higher Education Pricing Index (HEPI) is 2.2% for fiscal year 2021. As a result of no increase planned building upgrades, including card access for suite and room doors in Agnew and Heather Hall, and complete replacement of Stadium Place HVAC units will be delayed. Delaying capital projects will also provide some flexibility in the event COVID 19 concerns affect anticipated occupancy for the academic year.

Estimated Benefits from Proposal
Students can plan for the total cost of attending FHSU with the certainty that housing rates will not change for AY 2022. It is the hope of FHSU residential life that occupancy will return to normal levels for the academic year as a result of the lack of a price increase and changes in the COVID environment.

The proposal to maintain university housing rates at current levels will require operating adjustments in residential life to cover the anticipated increases in certain costs such as insurance, other benefits, food costs, and the need for some cash to cover unanticipated operating expenditures. Residential life has prepared a plan to be implemented beginning FY 22 to reduce overall expenses by 2% per year for each of the next two years. This should also provide the flexibility needed to cover some capital costs.

Alternatives to Proposal
The proposal to not increase rates as depicted in the accompanying "Recommended Residence Hall and Apartment Rates 2021-2022," were determined to be the most advantageous to all parties concerned. The rate proposal was presented to the Residence Hall Association at their meeting on Thursday, October 8, 2020, and was approved. No alternatives were discussed.

Impact of Not Implementing Proposal
The proposed rate does not change from the prior year. Reducing the rate would have a negative impact on future plans for the maintenance, improvement, and replacement of facilities.

Residential Life Supplemental Financial Information KBOR Rate Increase Request		Projected FY 2022		Estimated FY 2021		Actual FY 2020	Actual FY 2019	Actual FY 2018
Gross Operating Revenue		$	10,412,121	$	10,282,573	$ 9,597,905	$10,735,708	$10,807,476
Gross Operating Expense		$	6,383,852	$	6,244,287	$ 6,128,251	$ 6,531,813	$ 6,595,295
Gross Operating Revenue(Loss)		$	4,028,269	$	4,038,286	$ 3,469,654	$ 4,203,895	$ 4,212,181
Capital Improvements Expense*		$	360,540	$	658,777	$ 1,791,311	$ 1,629,277	$ 4,941,671
Annual Debt Service**		$	2,889,115	$	2,855,651	$ 2,816,660	$ 2,781,128	$ 2,361,890
Other Capital Expenditures								
Net Operating Revenue(Loss)		$	778,614	$	523,858	$ (1,138,317)	$ (206,510)	$ (3,091,380)
Occupancy Rate			90%		***74%	92%	91%	90%
Reserve Balance (EOY)		$	2,118,878	$	1,340,264	$ 816,406	$ 1,961,917	$ 2,166,210
L/T Debt Outstanding		$	22,785,000	$	23,640,000	$24,465,000	$25,255,000	$26,025,000
Capital Improvements Planned*								
FY 2021				$	658,777			
FY 2022		$	360,540					
* Capital Improvements Description:								
FY 2021-McMindes Hall doors, Agnew and Heather electronic locks								
FY 2022- Misc. capital improvements.								
Debt Service:								
** Agnew replacement cash flow guarantee and annual bond payment								
*** Occupancy is calculated based on occupied and full inventory without adjustment for quarantine rooms, etc.								

Kansas State University
Housing and Food Service Rate Requests
FY 2022

I. FY 2021 OCCUPANCY AND IMPACT OF PANDEMIC
Manhattan

Fall 2020 holds a dim comparison to Fall 2019 in the sense that occupancy plummeted by more than 600 residents in the halls alone which led to a devastating drop of close to $6 million in room, board and other direct spending and approximately another $1 million in associated spending in the convenience stores and on campus restaurants. Coupled with the huge outlay in refunds for Spring 2020, housing and dining is operating on a comparative shoestring in FY 2021. Over one-fifth of the full-time staff positions in dining and similar numbers elsewhere in the organization have been cut from the budget or left unfilled. Despite the lower occupancy, pandemic induced distancing requirements have negated any opportunity to close buildings and consolidate operations, further increasing the strains on resources. We are closely monitoring cash flow and tightly reining expenses in order to conclude the fiscal year at a break-even level.

Polytechnic

Although Polytechnic had a slight increase in students in Fall 2019, due to the pandemic, it was by a smaller margin than anticipated. We expect some students who did not matriculate this fall to enroll for the spring semester; however, numbers will depend on how seriously the pandemic impacts their individual situations. The pandemic also disrupted normal cafeteria procedures. Our food service provider, Aladdin, now serves all meals on disposable paper products, which most students take back to their dorm rooms. The dining room was reorganized to socially-distance patrons, resulting in a 70-75% decrease in seating capacity and mealtime socialization. Mitigating the spread of this virus has been an expensive proposition, but a necessary tool to keep our students, faculty, and staff safe.

II. DESCRIPTION OF RATE ADJUSTMENT

Residence halls – Manhattan campus [1, 2, 3]
Rates are listed per person for both Fall and Spring semesters
Effective July 1, 2021

	2020-2021	2021-2022	% Change
Traditional Rooms			
Traditional small single *Boyd, Putnam*	$5,950	$5,950	0.0%
Traditional small single *Haymaker, Moore*	$5,940	$5,940	0.0%
Traditional private single *Wefald*	$9,000	$9,000	0.0%
Traditional double *Boyd, Ford, Haymaker, Moore, Putnam*	$5,200	$5,200	0.0%
Traditional double *Goodnow, Marlatt*	$5,200	$5,200	0.0%
Traditional private double *West*	$6,000	$6,000	0.0%
Traditional private double *Wefald*	$7,550	$7,550	0.0%
Traditional triple *Boyd, Putnam*	$5,050	$5,050	0.0%
Traditional quad *Ford*	$5,080	$5,080	0.0%
Suites			
1 person private suite *Boyd, Putnam, Van Zile*	$8,350	$8,350	0.0%
1 person private suite *Marlatt*	$8,350	$8,350	0.0%
1 person by 1 person suite *Van Zile*	$7,450	$7,450	0.0%

	2020-2021	**2021-2022**	**% Change**
1 person by 2 person suite (1 person side) *Van Zile*	$7,350	$7,350	0.0%
2 person private suite *Ford, Haymaker, Van Zile*	$7,750	$7,750	0.0%
2 person private suite *Goodnow, Marlatt*	$7,850	$7,850	0.0%
2 person private suite *West*	$7,750	$7,750	0.0%
2 person by 1 person suite (2 person side) *Van Zile*	$7,050	$7,050	0.0%
2 person by 2 person suite *Ford, Haymaker, Van Zile*	$7,400	$7,400	0.0%
2 person by 2 person suite *Goodnow, Marlatt*	$7,450	$7,450	0.0%
3 person room with private unattached bathroom *Ford, Haymaker*	$6,200	$6,200	0.0%
3 person room with private unattached bathroom *Goodnow, Marlatt*	$6,400	$6,400	0.0%
3 person private suite *Boyd, Putnam*	$7,300	$7,300	0.0%
3 person private suite *Goodnow, Marlatt*	$7,670	$7,670	0.0%
3 person private suite *Haymaker*	$7,950	$7,950	0.0%
3 person private suite *West*	$7,950	$7,950	0.0%
4 person private suite *Ford, Haymaker*	$6,800	$6,800	0.0%
4 person private suite *Goodnow, Marlatt*	$7,050	$7,050	0.0%
Clusters			
1 person inside cluster suite *Boyd, Putnam*	$7,600	$7,600	0.0%
2 person inside cluster suite *Boyd, Putnam*	$7,100	$7,100	0.0%
3 person inside cluster suite *Boyd, Putnam*	$6,850	$6,850	0.0%
Honors House	$5,800	$5,800	0.0%
Cooperative House *Smirthwaite* [4]	$8,130	$8,130	0.0%

[1] Includes housekeeping service other than within rooms.

[2] Application fee of $30 (non-refundable) is assessed each academic year and is due before the contract will be processed. Up to $25 of each application fee is transferred to the recreational and social use fund. If the full contract amount is not paid prior to July 1 for the fall semester and December 1 for the spring semester, all charges will be posted to the University Tuition and Fee account accessible within KSU's Student Information System (KSIS). All charges will be billed by Cashiers and Student Accounts and subject to their terms and conditions.

[3] For payment due dates, cancellation dates and charges, please refer to "Student Housing Contract Terms."

[4] Rate includes meals plus assisting with house and food service operations on an average of one hour per day.

Residence halls – Polytechnic campus [5]

Rates are listed per person for both Fall and Spring semesters
Effective July 1, 2021

	2020-2021	**2021-2022**	**% Change**
Single room			
14 meal plan	$11,240	$12,140	8.0%
19 meal plan	$11,732	$12,670	8.0%
Double room			
14 meal plan	$7,114	$7,684	8.0%
19 meal plan	$7,606	$8,214	8.0%

	2020-2021	2021-2022	% Change
Polytechnic campus housing fees			
Application fee	$35	$35	0.0%
Contract fee	$75	$75	0.0%

[5] For dates, misuse fees, locking in returner rates and more, refer to "Student Housing Contract Terms."

Residence halls – Summer session
Rates listed per week
Effective May 2021

	Double Room as Single			Double Room		
	2020-2021	2021-2022	% Change	2020-2021	2021-2022	% Change
Manhattan campus						
Room and 14 meals	$425	$425	0.0%	$295	$295	0.0%
Room and 20 meals	$450	$450	0.0%	$310	$310	0.0%
Polytechnic campus						
Room and 10 meals	$419	$434	3.5%	$244	$259	6.2%
Room and 15 meals	$446	$466	4.3%	$271	$291	7.4%

Apartments – Manhattan campus [6, 7]
Effective July 1, 2021

	2020-2021	2021-2022	% Change
Traditional (12-month rate per apartment)			
1 bedroom unfurnished	$6,480	$6,480	0.0%
2 bedroom unfurnished	$7,500	$7,500	0.0%
Renovated (12-month rate per apartment)			
1 bedroom unfurnished	$7,320	$7,320	0.0%
2 bedroom unfurnished	$8,460	$8,460	0.0%
Highly Renovated (12-month rate per apartment)			
1 bedroom unfurnished	$7,980	$7,980	0.0%
2 bedroom unfurnished	$9,840	$9,840	0.0%
3 bedroom unfurnished	$10,200	$10,200	0.0%
Modern Construction (12-month rate per person, unless otherwise noted)			
1 bedroom unfurnished	$9,540	$9,540	0.0%
2 bedroom 1 bath unfurnished-dormered ceilings	$6,780	$6,780	0.0%
2 bedroom 1 bath unfurnished	$7,320	$7,320	0.0%
2 bedroom 2 bath unfurnished	$7,920	$7,920	0.0%
3 bedroom unfurnished	$6,120	$6,120	0.0%
4 bedroom unfurnished	$5,520	$5,520	0.0%
Studio unfurnished	$8,520	$8,520	0.0%
Studio loft unfurnished	$9,300	$9,300	0.0%
Town house unfurnished	$12,060	$12,060	0.0%
2 bedroom 1 bath furnished-hybrid apartment [8]	$7,150	$7,150	0.0%

	2020-2021	**2021-2022**	**% Change**
2 bedroom 2 bath furnished-hybrid apartment [8]	$7,500	$7,500	0.0%
3 bedroom furnished-hybrid studio [8]	$6,500	$6,500	0.0%
4 bedroom furnished-community studio [8]	$6,200	$6,200	0.0%

[6] In addition to the monthly rates, a refundable deposit of $200 is required at time of application. A non-refundable application fee of $30 is assessed each academic year and is due before the contract will be processed. Up to $25 of each application fee is transferred to the recreational and social use fund. If the full contract amount is not paid prior to July 1 for the fall semester and December 1 for the spring semester, all charges will be posted to the University Tuition and Fee account accessible within the K-State Student Information System (KSIS). All charges will be billed by Cashiers and Student Accounts and subject to their terms and conditions. A late payment fee of $10 will be charged for apartment rent not paid when due.

[7] Students provide linen, dishes, telephone and electricity. Electricity is included for hybrid apartments.

[8] 10-month room contract. Furniture is provided and rate includes electricity.

MEAL PLANS

Residence hall and honors house residents – Manhattan campus [9, 10]
Rates listed per academic year

	2020-2021	**2021-2022**	**% Change**
All Access (unlimited access)	$4,900	$4,900	0.0%
Any 14 (14 swipes per week)	$4,280	$4,280	0.0%

[9] Sunday evening meals are not served.

[10] Students may deposit funds into Cat Cash to be used in all K-State Student Union and Housing and Dining Services retail options, including JP's Sports Grill, Union Station by JP's, Cornerstone Coffee and Bakery, Derby Bakery, Quik Cats convenience stores, Cliffside Rec Center convenience store and Housing laundry facilities. Students will have limited Grab and Go meals with all residential meal plans.

Optional meal plans – Jardine Apartments residents, off-campus students and faculty/staff
Rates listed per academic year

	2020-2021	**2021-2022**	**% Change**
Manhattan campus			
Optional Jardine resident 50 meal plan (50 entrances)	$1,190	$1,190	0.0%
Optional Jardine resident 100 meal plan (100 entrances)	$2,260	$2,260	0.0%
Optional Jardine resident all access meal plan [11]	$4,900	$4,900	0.0%
Optional faculty/staff 25 breakfast/lunch meal plan (25 entrances)	$520	$520	0.0%
Optional faculty/staff 50 breakfast/lunch meal plan (50 entrances)	$1,040	$1,040	0.0%
Optional faculty/staff 100 any meal plan (100 entrances)	$2,340	$2,340	0.0%
Optional off-campus student 50 breakfast/lunch meal plan (50 entrances)	$1,060	$1,060	0.0%
Optional off-campus student 100 any meal plan (100 entrances)	$2,510	$2,510	0.0%
Optional off-campus student 150 any meal plan (150 entrances)	$3,580	$3,580	0.0%

Polytechnic campus

Optional 5 meal plan (lunch, M-F)	$898	$1,002	11.6%

[11] Must buy full year plan.

III.   JUSTIFICATION FOR RATE ADJUSTMENT

No housing or dining rate increases are requested for the Manhattan campus given the financial impact the COVID-19 pandemic has had on many students and families. Due to the current housing market and increased competition in the Manhattan community, it is critical the university is able to maintain competitive rates in order to attract and retain students. Keeping rates flat will require even tighter fiscal management and oversight in order to breakeven financially.

The Polytechnic campus requests an 8% increase to the housing and dining rate. Even though substantial strides have been made in renovating the residence halls, each hall is currently in need of a new roof. A portion of the additional revenue will target this need. Polytechnic is also changing food contractors to Sodexo. Sodexo is able to provide better quality food and additional services, but that comes with an increased cost. Additional revenue generated will be directed to yearly food inflation costs and the establishment of a kiosk in the Aviation Center to provide grab and go meals for students. Forty-eight percent of the Polytechnic student body are in the professional pilot program. Because flight times are scheduled from early morning to late in the evening, it is often difficult for students in the professional pilot program to meet the time schedules the cafeteria offers. Sodexo will operate the kiosk which will provide meals outside of the typical cafeteria hours to ensure students are able to eat at a convenient time and location.

IV.   STUDENT REVIEW OF FEE ADJUSTMENT

The Student Auxiliary Services Work Group, which includes staff members from residence life, student services and fiscal services, provided input regarding Polytechnic's housing and food service rates. The group reviewed current and projected housing system occupancy and expenses to determine appropriate rates. The Kansas State Polytechnic Student Governing Association passed a resolution in support of the proposed increases.

V.   ALTERNATIVES TO PROPOSAL

Housing and Dining Services is a self-supporting auxiliary unit. Its operations are managed effectively and efficiently to keep rate increases low. As a self-supporting unit, they are responsible for funding all costs including maintaining and renovating the residence halls, dining centers and apartment buildings. It is necessary to have adequate reserves to fund debt service and finance future capital improvements during times of enrollment fluctuations. No other alternatives were identified.

VI.   PROJECTION OF REVENUE FROM AND NUMBER OF STUDENT AFFECTED BY FEE ADJUSTMENT

The Polytechnic proposed rate increase is projected to generate an additional $99,880 in revenue. Approximately 170 students living in the residence halls will be affected by the rate increase.

VII.   PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

The Polytechnic rate increase is not projected to have a negative impact on student occupancy. Fall 2021 occupancy is projected to increase by 5% in accordance with enrollment projections.

VIII. SUPPLEMENTAL FINANCIAL INFORMATION

	Projected FY 2022	Projected FY 2021	Actual FY 2020	Actual FY 2019
Gross Operating Revenue	$39,709,000	$36,741,000	$35,303,000	$46,750,000
Gross Operating Expense	$32,017,000	$31,828,000	$32,658,000	$35,406,000
Gross Operating Revenue Gain/(*Loss)*	$7,692,000	$4,913,000	$2,645,000	$11,344,000
Capital Improvements Expenditures*	$0	$1,100,000	($282,000)	$3,292,000
Annual Debt Service	$9,524,000	$9,525,000	$9,554,000	$8,897,000
Other Capital Expenditures	$0	$0	$21,000	$148,000
Net Operating Revenue/(*Loss)*	*($1,832,000)*	*($5,712,000)*	*($6,648,000)*	*($993,000)*
Housing System Earned Fund Balance	$287,000	$2,118,000	$7,829,000	$14,478,000
L/T Debt Outstanding	$121,805,000	$126,440,000	$130,855,000	$121,165,000
Occupancy Rate	70.2%	63.3%	78.0%	82.9%

*Capital Improvements Planned:

FY 2019: $1,400,000 – finish rehabilitation and repair renovations including Goodnow Hall, replacement of Van Zile roof, two freight elevator replacements for Derby Dining Center prior to renovations, repair/replace majority of balcony structural beams in Jardine Apartments

FY 2021: $1,100,000 – finish life and safety rehabilitation and repair renovations for Derby Dining Center, repair/replace majority of balcony structural beams in Jardine Apartments as funds become available

FY 2022: $100,000 – rehabilitation and repair of one or two of three chiller array in Strong Complex, several residential building concrete eyebrow repairs, possible replacement of suspended concrete walkways in older Jardine Apartments (depending on engineer's directive). All projects are subject to funds availability in FY 2022.

UNIVERSITY OF KANSAS
KU Student Housing
Housing and Food Service Rate Requests
FY2022
Submitted to Kansas Board of Regents, November 2020

The University of Kansas requests authorization in Fiscal Year 2022 for the following adjustments to housing and dining plan rates.

I. FY 2021 OCCUPANCY AND IMPACT OF PANDEMIC
In March 2020 due to concerns around COVID-19, the University of Kansas made the decision to suspend all in-person class instruction following spring break and to instead finish the semester through virtual on-line instruction. Due to this action, KU Student Housing notified its nearly 4700 residents living on campus that all facilities would shift to limited operations. Only about 550 who were approved to remain through May were allowed to stay. Over the course of an initial three-week period, Housing facilitated move-out of most on-campus residents by appointment. Students were subsequently offered a pro-rated room credit for spring housing charges for approximately 6 weeks of the semester. For spring 2020, Housing returned ~ $5.8 million in revenue to students—nearly 33% of total spring semester revenues. To offset the impact of the pro-rated housing credits on Student Housing's budget, KU allocated $3.3 million in CARES money so the credits could be provided.

Prior to the pandemic, occupancy forecasts for FY 2021 predicted that about 5000 students would likely be living in KU Student Housing, resulting in occupancy at 95% of capacity. However, as concerns related to COVID-19 continued into summer months, new student enrollment numbers declined. Additionally, because of the need to lessen density in some on-campus housing facilities due to COVID-19 concerns, on-campus housing occupancy continued to lower. As many classes were moved from in-person to solely an on-line format, some students decided to stay in their permanent home rather than move to Lawrence and cancelled their housing contract. These pandemic-driven factors combined to result in an approximately 20% decrease from the previous year in the number of occupants in KU Student Housing. The FY 2021 20th day occupancy for KU Student Housing stands at 4013 students. With this drop in occupancy and revenue loss, Student Housing has been actively working to reduce expenses by holding open vacated positions, eliminating all non-essential expenses, and renegotiating existing contracts when possible to achieve cost savings.

Finally, to provide adequate COVID-19 isolation and quarantine housing for the KU student population, in FY 2021 KU Student Housing leased Naismith Hall, an off-campus private residence facility immediately adjacent to campus. This action provided KU with 200 beds that are separate from the existing housing inventory and that meet the requirement for COVID-19 precautions. The 10½ month, $975,000 lease of Naismith Hall and its operating expenses are being mostly funded by KU's CARES and SPARK fund allocations to minimize the impact on Student Housing's FY 2021 budget. Students contracted with KU Student Housing are temporarily reassigned to Naismith for the isolation/quarantine period with no additional charges to their account.

II. DESCRIPTION OF RATE ADJUSTMENT
The University continues to offer a wide variety of housing and dining options for students who choose to live on campus. The double/two-person shared room in a residence hall is the most common option for students who wish to live on-campus and is reported as the standard comparison rate.

For Fiscal Year 2022, the proposed rates for all KU Student Housing and KU Dining plans will be the same as FY 2021, so a 0% increase across the board. For a residence hall traditional double room, the cost for the academic year will be $6,100 ($3,050 per semester.) The KU Dining Plan that allows a student unlimited access to residential dining centers is the Jayhawk Residential Plan, and it will again be $3,800 for the academic year ($1,900 per semester.) For Fiscal Year 2022, a residence hall double room ($6,100) plus the unlimited residential meal plan ($3,800) will total $9,900.

Rates for on-campus housing and dining plans proposed to be effective July 1, 2021:

Residence Halls

Traditional Style Room	2020-21	2021-22	$ Incr.	% Incr.
Double/Shared *(Ellsworth, GSP, Hashinger)*	$6,100	$6,100	$0	0
Double/Shared, and 3-, 4-person *(Corbin)*	$7,100	$7,100	$0	0
Single/Private, small *(GSP)*	$7,100	$7,100	$0	0
Single/Private *(Corbin)*	$8,200	$8,200	$0	0
Single/Private, double as single *(Ellsworth, GSP, Hashinger)*	$8,200	$8,200	$0	0

Semi-Suite Style Room	2020-21	2021-22	$ Incr.	% Incr.
Double/Shared *(Ellsworth, GSP, Hashinger, Lewis, Templin)*	$6,600	$6,600	$0	0
Double/Shared *(Oswald, Self)*	$7,900	$7,900	$0	0
Double/Shared *(Downs)*	$7,900	$7,900	$0	0
Single/Private *(Ellsworth, Templin)*	$8,200	$8,200	$0	0
Single/Private *(Oswald, Self, Downs)*	$9,900	$9,900	$0	0

Suite Style Room	2020-21	2021-22	$ Incr.	% Incr.
Double/Shared *(Ellsworth, Lewis, Templin)*	$6,800	$6,800	$0	0
Double/Shared *(Oswald, Self)*	$8,800	$8,800	$0	0
Double/Shared *(Downs, Stouffer Place)*	$9,200	$9,200	$0	0
Single/Private *(Downs, Stouffer Place)*	$10,200	$10,200	$0	0

Rates listed for residence halls are for the academic year (fall and spring semesters) and include continuous occupancy during Thanksgiving and Spring Break; fully furnished bedrooms; all utilities plus data/internet; and unlimited, free access to resident laundry machines.

Apartments

Four Person Units	2020-21	2021-22	$ Incr.	% Incr.
Double/Shared Bedroom *(Jayhawker Towers B, C)*	$3,900	$3,900	$0	0
Double/Shared Bedrooms *(Jayhawker Towers A, D)*	$5,100	$5,100	$0	0
Single/Private Bedroom *(McCarthy, Stouffer Place)*	$11,050	$11,050	$0	0

Two Person Units	2020-21	2021-22	$ Incr.	% Incr.
Single/Private Bedroom *(Jayhawker Towers B, C)*	$6,700	$6,700	$0	0
Single/Private Bedroom, small apartment *(Towers B, C)*	$5,500	$5,500	$0	0
Single/Private Bedroom *(Jayhawker Towers A, D)*	$8,800	$8,800	$0	0
Single/Private Bedroom *(McCarthy, Stouffer Place)*	$12,050	$12,050	$0	0

Sunflower Duplex Unit	2020-21	2021-22	$ Incr.	% Incr.
Two Bedrooms, *monthly rent for unit*	$820	$820	$0	0

Rates for apartments are per person in the unit and for the entire academic year (fall and spring semesters), including continuous occupancy from August through May; fully furnished bedrooms; all utilities plus data/internet; and unlimited, free access to resident laundry machines. Sunflower Duplex units are unfurnished and offered as short-term, transitional housing for new faculty and staff relocating to Lawrence. The monthly rate includes water and sanitation.

Scholarship Halls

Traditional Halls	2020-21	2021-22	$ Incr.	% Incr.
Shared Bedroom *(Miller, Watkins)*	$2,850	$2,850	$0	0
Shared Bedrooms *(Battenfeld, Douthart, Grace Pearson, Pearson, Sellards, Stephenson)*	$4,300	$4,300	$0	0

Semi-Suite & Suite Halls	2020-21	2021-22	$ Incr.	% Incr.
Shared Bedroom *(K.K. Amini, Margaret Amini, Krehbiel, Rieger)*	$4,750	$4,750	$0	0

Meal Plan	2020-21	2021-22	$ Incr.	% Incr.
All Halls, except Miller & Watkins	$2,314	$2,314	$0	0

The Elizabeth Miller Watkins Trust provides a rate subsidy for Miller and Watkins residents. Because Miller and Watkins residents cooperatively purchase and prepare their own food, there is no meal charge in these two scholarship halls.

Rates listed for scholarship halls are for the entire academic year (fall and spring semesters) and include continuous occupancy during Thanksgiving and Spring Break; fully furnished bedrooms; all utilities plus data/internet; and unlimited, free access to resident laundry machines.

Residential Dining Plans

The Jayhawk Residential Plan serves as the comparison plan for Fiscal Year 2022. The Rock Chalk All-Access plan provides the best overall value when combining unlimited residential dining center access and the $425 declining plan that allows access to all KU Dining retail locations with a 15% discount on purchases.

The $425 Plan is the basic declining balance plan that is the preferred choice of non-residence hall students, faculty, and staff. All declining balance plans receive 15% off all purchases at retail locations and reduced price entry into residential dining centers.

As residence hall students complete the on-line housing sign-up process, they select dining plans based on their personal preferences and needs. Rates proposed are:

	2020-21	2021-22	$ Incr.	% Incr.
Rock Chalk All-Access Unlimited access to residential dining centers plus a $425 declining plan useable at any campus dining venue	$4,225	$4,225	$0	0
Jayhawk Residential Unlimited access to residential dining centers (all-you-care-to-eat) plus to-go meals	$3,800	$3,800	$0	0
Crimson Flex Declining balance plan useable at any campus dining venue	$4,000	$4,000	$0	0
Blue Flex Declining balance plan useable at any campus dining venue	$3,600	$3,600	$0	0
$425 Plan Basic declining balance useable at any campus dining venue (plan for non-residence hall students)	$ 425	$425	$0	0

III. JUSTIFICATION FOR RATE ADJUSTMENT

Rates are established to cover operating costs required to maintain a highly qualified staff and manage facilities. For Fiscal Year 2022, rates have been held flat to acknowledge that financial hardship of families and students due to the impact of COVID-19. Current and future facility plans focus on accessibility and life safety enhancements throughout the system.

IV. STUDENT REVIEW OF FEE ADJUSTMENT

Rates for Fiscal Year 2022 have been proposed following study and review by staff in KU Student Housing, KU Dining Services, and the student leaders of the Student Housing Advisory Board (SHAB), which includes representatives from the Association of University Residence Halls (AURH); the Apartment Living Association (APLA); the All Scholarship Hall Council (ASHC); and the University Affairs committee of KU Student Senate. The 0% proposals were reviewed by SHAB student leaders and approved during their October meetings.

V. ALTERNATIVES TO PROPOSAL

None identified. Only basic services are being provided and these charges are established to cover expenses associated with cost recovery including the cost of maintaining and remodeling the facilities. There are no state-appropriated funds in this auxiliary operation; therefore, user fees must cover total costs.

VI. PROJECTION OF REVENUE FROM & NUMBER OF STUDENTS AFFECTED BY FEE ADJUSTMENT

The proposed rate increases will enable the housing and dining operations to continue providing exceptional on-campus living experiences, which remain a great value for the students' dollar. Assuming that impacts from COVID-19 are dramatically lessened by August 2021, occupancy forecasts for the next fiscal year are expected to return to rates similar to pre-COVID occupancy living in KU Student Housing for FY 2022.

VII. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

KU Student Housing assignable space for Fiscal Year 2022 will again be around 5,200 total on-campus beds. With the 0% proposed increases for Fiscal Year 2022, KU on-campus housing and dining rates will remain an outstanding value, well below national averages, reflecting good management practices and a continued commitment to good stewardship of students' money.

UNIVERSITY OF KANSAS
FY 2022 Rate Increase Request
Supplemental Financial Information

	Projected FY 2022	Estimated FY 2021	Actual FY 2020	Actual FY 2019
Gross Operating Revenue	31,529,000	29,385,853	34,544,664	36,479,036
Gross Operating Expense	(20,044,695)	(18,381,424)	(20,203,200)	(22,622,437)
Gross Operating Revenue *(Loss)*	$11,484,305	$10,569,144	$14,341,464	13,856,599
Capital Improvements Expenditures	(800,000)	(19,648)	(183,757.85)	(2,901,611)
Annual Debt Service	(14,754,715)	(14,586,795)	(14,510,122)	(14,670,032)
Other Capital Expenditures	-0-	-0-	-0-	-0-
Net Operating Revenue *(Loss)*	(70,410)	(4,037,299)	(352,416)	(3,715,044)
Ending Cash Balance	1,548,622	1,619,032	5,656,331	6,008,747
Occupancy Rate - Fall 20th Day	90.0%	81.2%	95.1%	93.4%
Long-Term Debt Outstanding *(as of 6-30)*	76,185,000	79,985,000	81,925,000	85,800,000
L-Term Capital Lease Principal Outstanding *(as of 6-30)*	113,600,200	115,523,716	117,222,883	118,713,267

Capital Improvements Planned
FY 2021 - $1.5M, Lewis Hall & Templin Hall: Chiller replacement
FY 2022 - $3M, Templin Hall: Electrical update, bathroom renovations

PITTSBURG STATE UNIVERSITY
NOVEMBER 2020

REQUEST AMENDMENT TO HOUSING RATES - Pittsburg State University

In accordance with Board Policy, Pittsburg State University requests the following adjustments in housing rates and occupancy structure to be effective with the 2021 Fall Semester.

Historically, the University's approach to room assignment and occupancy management has been based on a model of assigning two students per sleeping room (double room) with a limited number of students able to request and receive a private room assignment (single room). As student preferences have changed seeking increased privacy and more personal space that can be controlled individually, the double room occupancy management model decreases each year in popularity. With the experiences of the pandemic, the University emphasized the availability of additional single rooms and received a positive response from students choosing to opt for a single room. The University would like to build on this interest and reorganize the assignment and occupancy approach to build the rate structure and marketing around single rooms as the default option, while still providing double room occupancy at a discount as a secondary option in our room assignment and occupancy management process.

I.   DESCRIPTION OF RATE ADJUSTMENT

No increase in rates is proposed for either single or double occupancy. The only adjustments reflect additional Dining Dollars included in the Dining Dollars Plan, and the inclusion of utilities at Crimson Village. The previous additional charge for Crimson Commons and Willard Hall is being eliminated.

	Academic Year		Increase for	
	20-21	**21-22**	**Annual Cost**	**%**
Residence Halls (annual)				
Single Room/7 Day Unlimited Meal Plan	$9,196	$9,196	--	--
Single Room/5 Day Unlimited Meal Plan	8,956	8,956	--	--
Single Room/Dining Dollars Meal Plan	7,771	7,971	200[A]	2.6
Double room discount	1,000	1,000	--	--
Crimson Commons additional charge	900	0	(900)	
Willard Hall additional charge	400	0	(400)	
Apartments (monthly)				
Crimson Village				
Two Bedroom	$525	$725	200[B]	38.1
Three Bedroom	590	790	200[B]	33.9
Block 22				
Studio II	$550	$550	--	--
Studio I	575	575	--	--
Loft	575	600	--	--
Flat	600	600	--	--
Suite II	625	625	--	--
Suite I	650	650	--	--
2 Bedroom/2 Bath Units (rate per bed)	575	575	--	--
Suite Unit additional occupant charge	200	200	--	--

General Administration Fees

Application Fee	45	45	--	--
Payment Plan Fee (optional per semester)	25	25	--	--
Late payment fee	30	30	--	--

[A] The $200 increase is to change the Dining Dollar meal plan from $900 to $1000 per semester. The Dining Dollar plan is a declining balance plan that spends like cash at any dining center or retail food service location.

[B] The $200 increase is to incorporate all utility costs into the rental rate rather than students being billed separately by the University.

II.   JUSTIFICATION FOR RATE ADJUSTMENT

No rate increase is requested for residence hall room and board packages for next fiscal year. Pittsburg State Housing has seen declining occupancy rates in recent years. Housing will target improved occupancy using no rate increase and a greater focus on single rooms.

III.   STUDENT REVIEW OF FEE ADJUSTMENT

The changes in this proposal were discussed with members of the Residence Hall Assembly at their September 2020 meeting. The assembly voted unanimously in favor of the proposal. The group also endorsed the University's continuing efforts to operate a quality on-campus living experience and to improve services and processes for students.

IV.   ALTERNATIVES TO PROPOSAL

No significant alternatives were considered.

V.   PROJECTION OF REVENUE FROM AND NUMBER OF STUDENT AFFECTED BY FEE ADJUSTMENT

Since no increase in rates is proposed, there will be no revenue increase from rate changes. The University will target increased selection of single room occupancy. Housing has targeted 200 additional students selecting single occupancy which, if achieved, would generate an additional $200,000 in revenue.

VI.   PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

Occupancy rates have been trending down. The impact of COVID-19 further reduced occupancy in the current year. University Housing is targeting an increase in occupancy through no rate increase and through a greater focus on offering and encouraging single rooms.

Pittsburg State University Housing
KBOR Rate Increase Request
Supplemental Financial Information
October 21, 2020

	Projected FY 2022	Estimated FY 2021	Actual FY 2020	Actual FY 2019
Gross Operating Revenue	$7,125,000	*$8,145,994	$6,234,021	$7,875,851
Salaries and Benefits	1,610,000	1,684,124	1,684,747	1,681,399
Other Operating Expenses	3,370,000	3,318,280	3,200,327	3,190,428
Gross Operating Revenue(Loss)	$2,145,000	$3,143,590	$1,348,947	$3,004,024
Capital Improvements Expense	150,000	192,580	668,684	428,155
Annual Debt Service	1,900,000	1,867,258	2,437,533	2,499,231
Other Capital Expenditures			**400,000	**400,000
Net Operating Revenue(Loss)	$95,000	$1,083,752	($2,157,270)	($323,362)
Operating Fund Balance (EOY)	$1,963,688	$1,868,688	$784,936	$2,942,206
L/T Debt Outstanding	$16,005,000	$17,315,000	$19,375,000	$21,250,000
Occupancy Rate	70%	56%	70%	75%

* Includes $1,400,000 reimbursement from CARES funds for COVID-19 room and board refunds to students in FY2020
** Repayment of internal loan

Wichita State University
Proposed Housing and Board Rates for Fiscal Year 2022
Fiscal Impact Statement and Business Case
Submitted to the Kansas Board of Regents

Proposed Housing and Board Rates for Fiscal Year 2022
Wichita State University requests authorization to amend the Comprehensive Fee Schedule for Fiscal Year 2022, for the following adjustments to housing and board rates in the residence halls.

Proposed Housing and Board Rates for Fiscal Year 2022
Academic Year 2021-2022

Proposed Fiscal Year 2022 Residential Board Options			
Meal Plan by Type	FY 2021 Rate	Proposed FY 2022 Rate	Percent Increase
Academic Year 2021-2022			
Unlimited Plan	$4280	$4280	0%
The Flats Dining Plans			
$1000 Dining Dollars	$1000	$1000	0%
$1500 Dining Dollars	$1500	$1500	0%
$2000 Dining Dollars	$2000	$2000	0%
Summer Term Meal Plan Prices 2021			
19 Meals per Week	$1200	$1200	0%
14 Meals per Week + $300 Dining Dollars	$1200	$1200	0%
$1200 Dining Dollars	$1200	$1200	0%

Notes to Meal Plans
Note 1- Our dining provider requires all mandatory unlimited meal plan holders to have dining dollars in addition to the base rate as listed above. They can choose from $75, $250, and $400 per semester.
Note 2 – The Flats residents can purchase the unlimited meal plan (with choice of dining dollars) as well as those meal plans designated just for them.
Note 3 – Residents may purchase additional Shocker Dollars at face value at any time directly from our dining provider.

The Flats Proposed Fiscal Year 2022 Room Options			
Unit Type Style	FY 2021 Per Person Occupancy Rate	Proposed FY 2022 Per Person Occupancy Rate	Percent Increase
Standard Plan for The Flats			
3 or 4 Bedroom Double with Unlimited Access Meal Plan	$11,180	$11,180	0.00%
Academic Year 2021-2022			
1 Bedroom Apartment	$9460	$9460	0.00%
2 Bedroom Apartment-Single Room	$8740	$8740	0.00%
2 Bedroom Apartment- Double Room	$6900	$6900	0.00%
3 or 4 Bedroom Apartment- Single Room	$8120	$8120	0.00%
3 or 4 Bedroom Apartment- Expandable Single Room	$7400	$7400	0.00%
3 or 4 Bedroom Apartment- Double Room	$6900	$6900	0.00%

Summer Session 2021			
1 Bedroom Apartment	$275.92	$275.92	0.00%
2 Bedroom Apartment- Single Room	$254.92	$254.92	0.00%
2 Bedroom Apartment- Double Room	$201.25	$201.25	0.00%
3 or 4 Bedroom Apartment-Single Room	$236.83	$236.83	0.00%
3 or 4 Bedroom Apartment-Expandable Single Room	$215.83	$215.83	0.00%
3 or 4 Bedroom Apartment-Double Room	$201.25	$201.25	0.00%
Rates per Room Type vary by session (which are 2, 4 and 8 weeks), and are thus listed at a weekly rate.			

The Suites **Proposed Fiscal Year 2022 Room Options**			
Unit Type Style	FY 2021 Per Person Occupancy Rate	Proposed FY 2022 Per Person Occupancy Rate	Percent Increase
Standard Plan for The Suites			
2 Bedroom Hybrid Suite (double) with Unlimited Access Meal Plan	$11,110	$11,110	0.00%
Academic Year 2021-2022			
1 Bedroom Suite	$9360	$9360	0.00%
2 Bedroom Suite	$8380	$8380	0.00%
4 Bedroom Suite	$7950	$7950	0.00%
2 Bedroom Hybrid Suite- Single Room	$7850	$7850	0.00%
2 Bedroom Hybrid Suite- Double Room	$6830	$6830	0.00%

Summer Session 2021			
1 Bedroom Suite	$273.00	$273.00	0.00%
2 Bedroom Suite	$244.42	$244.42	0.00%
4 Bedroom Suite	$231.88	$231.88	0.00%
2 Bedroom Hybrid Suite- Single Room	$228.96	$228.96	0.00%
2 Bedroom Hybrid Suite- Double Room	$199.21	$199.21	0.00%
Rates per Room Type vary by session (which are 2, 4 and 8 weeks), and are thus listed at a weekly rate.			

Shocker Hall Proposed Fiscal Year 2022 Room Options			
Unit Type Style	FY 2021 Per Person Occupancy Rate	Proposed FY 2022 Per Person Occupancy Rate	Percent Increase
Standard Plan for Shocker Hall			
Double 2 Bedroom Suite/1 bath with Unlimited Access Meal Plan	$11,110	$11,110	0.00%
Academic Year 2021-2022			
Single 1 Bedroom Suite/1 bath	$9360	$9360	0.00%
Single 2 Bedroom Suite/1 bath	$8380	$8380	0.00%
Single 4 Bedroom Suite/2 bath	$7950	$7950	0.00%
Single 4 Bedroom Suite/1 bath	$7850	$7850	0.00%
Hybrid Suite/1 bath (single bedroom)	$7850	$7850	0.00%
Single 3 Bedroom Suite/1 bath (room B)	$7850	$7850	0.00%
Single 3 Bedroom Suite/1 bath (rooms A & C)	$7620	$7620	0.00%
Double 2 Bedroom Suite/1 bath	$6830	$6830	0.00%
Hybrid Suite/1 bath (double bedroom)	$6830	$6830	0.00%
Double 1 Bedroom Suite/1 bath	$6830	$6830	0.00%
Triple 2 Bedroom Suite/ 1 bath	$5460	$5460	0.00%
Summer Session: Weekly Rate 2021			
Single 1 Bedroom Suite/1 bath	$273.00	$273.00	0.00%
Single 2 Bedroom Suite/1 bath	$244.42	$244.42	0.00%
Single 4 Bedroom Suite/2 bath	$231.88	$231.88	0.00%
Single 4 Bedroom Suite/1 bath	$228.96	$228.96	0.00%
Hybrid Suite/1 bath (single bedroom)	$228.96	$228.96	0.00%
Single 3 Bedroom Suite/1 bath (room B)	$228.96	$228.96	0.00%
Single 3 Bedroom Suite/1bath (rooms A & C)	$222.25	$222.25	0.00%
Double 2 Bedroom Suite/1 bath	$199.21	$199.21	0.00%
Hybrid Suite/1 bath (double bedroom)	$199.21	$199.21	0.00%
Double 1 Bedroom Suite/1 bath	$199.21	$199.21	0.00%
Triple 2 Bedroom Suite/ 1 bath	$159.25	$159.25	0.00%
Rates per Room Type vary by session (which are 2, 4 and 8 weeks) and are thus listed at a weekly rate.			

Other Housing Fees Proposed Fiscal Year 2022			
Fee Description	FY 2021 Rate	Proposed FY 2022 Rate	Percent Increase
Non-refundable Application Fee	$75.00	$75.00	0.00%
Late Payment Fee *	$100.00	$100.00	0.00%
Contract Prepayment – Shocker Hall, The Suites, & The Flats	$200.00	$200.00	0.00%
Late Application Fee	$100.00	$100.00	0.00%
Living Learning Community Activity Fee	$60.00	$60.00	0.00%
Additional Dates Outside Contract Term (Daily Rate)	$35.00	$35.00	0.00%
* Two $100 late fees are applied each semester: on the first business day after last day to pay, and ninety days into the semester.			

Expenditure Impact of the Proposal
The revenue received from the proposed housing and board rates will be used to pay for operating expenditures, utilities, staffing, capital expenditures, major remodeling and improvements and debt service payments. Board rates reflect a mandatory meal plan in accordance with WSU's food service management contract.

Revenue Impact of the Proposal
With an understanding that COVID-19 is having great impact on many people's financial situation, we are holding all current rates flat. While we will see a slight increase in cost from our dining service provider, we anticipate being able to offset all cost increases in FY 2022 with savings we will see in our transition from lease payment to debt service payment decrease for the Flats and Suites and cable TV contract cancellation.

Student Involvement with the Proposal
Student feedback on rates and increases on meal costs were conducted with a number of task force meetings in October. These meetings were held to allow students to provide feedback on the current housing structure, future rates, and room assignments:

Wednesday, October 21	7:00 – 7:45 PM	Student Focus Group #1 –Student Government Association	Zoom Call
Tuesday, October 27	8:00 - 8:40 PM	Student Focus Group #2 – Residential Advisory Delegation	Zoom Call

Estimated Benefits from the Proposal
Students who live on campus accrue a variety of benefits, including easy access to classrooms, laboratories, dining facilities, Ablah Library, the Heskett Center, the Innovation Campus additions, and the Rhatigan Student Center. Professional and paraprofessional staff members live in each building to provide academic and personal support services to the residents. Additionally, residents are provided with laundry facilities, meeting facilities, and are more easily able to participate in campus events and activities compared to those who commute. Wireless and wired internet access is also provided.

Alternatives to the Proposal
Alternatives to the proposed rates have not been identified. As an auxiliary operation, housing must cover all expenses through fees charged to students living in the residence hall facilities.

Impact of Not Implementing the Proposal
If the proposed housing and board rates are not implemented, the current financial stability of the housing and residence life operations would be compromised. Financial stability is also important to maintaining quality ratings on the outstanding revenue bonds.

Implementation Date
If approved, the rates will become effective on July 1, 2021. Rates for the summer session housing will become effective with the beginning of the summer contract of 2021.

Implications of New Model on Occupancy
As the following table will show, our occupancy numbers have continued to climb (until this year that was impacted by COVID-19). We anticipate FY 2022 occupancy returning to pre-COVID levels based on early application numbers already this year.

Supplemental Financial Information

	Projected FY 2022	Projected FY 2021	Actual FY 2020	Actual FY 2019	Actual FY 2018
Gross Operating Revenue	$ 15,547,454	$ 13,737,023	$ 13,722,435	$ 13,951,358	$ 12,387,783
Gross Operating Expenditures - See Note 1	8,955,000	8,618,974	9,745,640	8,840,896	7,523,528
Gross Operating Revenue (Loss)	$ 6,592,454	$ 5,118,049	$ 3,976,796	$ 5,110,462	$ 4,864,255
Annual Debt Service	$ 5,417,056	$ 5,996,910	$ 4,873,711	$ 4,877,523	$ 4,872,992
Other Capital Expenditures	100,000	450,166	73,910	321,618	101,506
Transfers (In) Out	-	-	-	-	-
Other Operating (Revenue) Expenditures	5,517,056	6,447,076	4,947,622	5,199,141	4,974,499
Net Operating Revenue (Loss)	$ 1,075,398	$ (1,329,027)	$ (970,826)	$ (88,678)	$ (110,243)
Less Capital Improvement Expense	150,000	150,000	152,087	125,166	137,520
Net Change in Fund Balance	$ 925,398	$ (1,479,027)	$ (1,122,913)	$ (213,844)	$ (247,764)
Occupancy Rate - See Note 2	92.50%	90.00%	114.20%	119.60%	109.90%
Housing System Cash Balance	$ 3,800,964	$ 2,875,566	$ 4,354,593	$ 5,546,796	$ 5,958,464
Long Term Debt Outstanding	$ 102,555,000	$ 103,775,000	$ 58,715,000	$ 60,610,000	$ 62,435,000

Notes to Supplemental Financial Information

Note 1 – Operating expenditures are expected to decrease from their high in FY 2019 as the university issued debt to purchase previously rented residence halls.

Note 2 – The occupancy rate shown in the table above is occupancy based on original design.

   2.   **Receive Results of Facilities Condition Survey and**   **Chad Bristow,**
        Space Utilization Study – State Universities   **Director of Facilities**

Background
In 2019 the Board of Regents decided action must be taken to address the chronic issue of deferred maintenance at state university facilities. The operation and maintenance of physical plant assets is one of the major expenses across the system. Without adequate funding for maintenance, buildings have deteriorated, creating a persistent deferred maintenance backlog.

In support of current goals, the Board is in the process of developing a strategy for addressing the issue of deferred maintenance and improving the utilization of campus facilities. As an initial step to evaluate state university facilities and gather consistent data, the Board commissioned two systemwide studies financed from the Board's appropriation from the Educational Building Fund. These studies, one to assess current building conditions and the other to evaluate the efficiency of the space utilization, began in early 2020 and are now complete.

The results of the space utilization study indicate that utilization of instructional and office space across the system generally fall below nationally recognized target efficiency metrics. The facilities condition assessment survey shows that the estimated total cost of the deferred maintenance backlog for EBF-eligible, formerly 'mission critical' buildings exceeds what was previously stated in the 2018 Deferred and Annual Maintenance Report.

As a next step, data sets from the studies will be consolidated into a single model for ongoing evaluation and capital planning that will be critical for assessing and prioritizing needs for funding and formulating an appropriate legislative plan to address the objective of reducing deferred maintenance and improving the quality and efficient utilization of university buildings.

Summary
The state universities currently have a total inventory of approximately 1,000 buildings encompassing more than 35 million gross square feet (GSF), Given the time and resources available, it was determined that for the scope of the facilities condition assessment, 474 buildings would be evaluated. The scope of the space needs analysis was limited to 277 academic and administrative buildings scheduled for instruction in Fall 2019. Office space was evaluated in the 277 buildings, as well as more broadly assessed for each campus. Housing, athletics, healthcare, alumni, endowment and other auxiliary assets were excluded from the scope of this study.

Accruent LLC has now completed the systemwide facilities condition assessments (FCA) for all the 474 buildings. The facility condition assessment process implemented by Accruent entails field surveying, data collection, evaluation and cost analysis for tens of thousands building components and systems, adheres to industry standards for property condition assessments and is more intensive, systematic, and granular in detail than the methodology utilized for past assessments which were typically conducted by university staff and validated by a third party. Accruent specifically utilizes RSMeans Construction Cost Data, a trusted industry standard, to develop the cost estimates for each building system and component establishing a clear basis that can be utilized for capital planning and budgeting. The cost data is updated each year to reflect current market conditions. The FCA results show that the estimated renewal cost for rehabilitation and repair to bring the 474 buildings up to near perfect condition is approximately $2 billion. Comparatively, the estimated cost of renewal of the 321 EBF-eligible buildings identified in the 2018 Report on State University Deferred and Annual Maintenance report back to a good condition (FCI 0.1) is estimated at approximately $1.2 billion.

Gould Evans, in association with Rickes Associates, has also now completed the systemwide space utilization study for 277 university buildings. This intensive effort, focusing specifically on instructional and office space, involved the collection and analysis of enrollment, course scheduling, personnel and space management data, as well as, site verification on the campuses. Instructional space and offices, when combined, represent between one-third to one-half of all non-residential space on each campus. The data evaluated was taken as a 'snapshot' from

Fall 2019 and did not take into consideration the immediate effects or future implications of the COVID-19 pandemic.

The results of the space utilization study shows that while the state universities are comparatively similar to other nationwide public universities with respect to assignable square feet (ASF) per FTE, each of the 11 campuses in Kansas used instructional space below, and sometimes well below, target metrics and that there is more office space across the campuses than is hypothetically necessary. Overall, the consulting team identified a total of 1,920,000 ASF that could be considered 'opportunity' space, with at least half of that amount considered practical to repurpose or remove from service.

The resulting data from the two studies will be published in separate reports and provided for reference. Executive summaries of the findings are currently available in a consistent format for each campus and the KBOR system as a whole.

Furthermore, the Board approved an additional allocation from the Educational Building Fund (EBF) to finance the state universities' costs for additional services to engage Accruent to incorporate the facilities condition and space utilization data sets together into a single database system and work with the Board Office and university stakeholders to configure the database with an analytic ranking mechanism useful as a tool for ongoing strategic decision-making and reporting. The results of this additional service are expected to be complete by spring 2021.

These two studies along with the forthcoming consolidation of the resulting data sets into a single database system represent a foundational step towards establishing an effective strategy to address deferred maintenance at the state universities. Board staff plans to work with university stakeholders to develop a common approach for ranking facilities priorities and will present additional detail to the Board at a future meeting. Possible policy recommendations relevant to: systemwide prioritization of projects, reduction of the campuses' physical footprint, consolidation and right sizing of academic and administrative spaces, increased utilization efficiency of instructional spaces, and razing obsolete buildings will be forthcoming.

3.   Act on Proposal to Replace Online Fee with Course   President Scott
        Infrastructure Fee – PSU

Summary

Pittsburg State is proposing elimination of the online fee and replacement with a course infrastructure fee in order to address a key point of student frustration that has intensified during COVID-19. The key impacts and benefits of this change are:1) Balancing course delivery cost across all courses since they all utilize advancing technology;2) Improved student and family satisfaction by elimination of the online fee that is triggering more frequent student frustration during COVID-19;3) Expansion of the value of flat rate tuition by eliminating the most common exception which drives incremental costs for the student; 4) Changes are revenue neutral for the University and for students in total;5) Most students will see similar or lower charges, while a modest number of students will see higher charges which better reflects the utilization of resources; and 6) Implementation for Spring 2021 will quickly address this issue and improve student satisfaction.

Description of Change and Impact

Pittsburg State University proposes a change to certain fees beginning with the Spring 2021 semester. The objective of this change is to provide a more consistent and simpler fee structure for students and parents in response to challenges heightened by COVID-19. The proposed changes include elimination of the Electronic Access Fee of $36 per credit hour which is currently charged to online and hybrid courses, and replacement with a new Course Infrastructure Fee charged to all students. The new Course Infrastructure Fee will be structured exactly like other existing fees and is proposed at $8 per credit hour for part-time students and a flat amount of $120 per semester for full-time students. The benefits of this proposed change are outlined below.

Elimination of the cost difference based on course delivery style will lessen bill confusion.

- Currently the University charges more for online courses than for on campus courses.
  - This approach was originally established due to the high cost of supporting the infrastructure required for online courses. Over time, this support infrastructure has expanded significantly and is now used extensively for a wide variety of courses taught in all formats (online, hybrid, and in person).
- The trend of students taking a mix of in person, hybrid, and online courses was already increasing before COVID-19 and has now accelerated as even more students are simultaneously taking courses in a variety of formats. Prior to COVID-19, 56% of students took one or more online/hybrid courses and 44% took fully face-to-face schedules. This fall, 92% of students have one or more online/hybrid courses and 8% have a fully face-to-face schedule.
- Students and parents find it difficult to understand and accept why we charge more for online courses than for on campus courses (including online sections of the same courses). The rapid expansion of hybrid and hy-flex courses makes this distinction even more difficult to understand. This is a point of great frustration for our students which has become more evident as the University has made changes responding to COVID-19.

Positive impact on Pitt State's flat rate tuition by this change.

- The current online fee is the most common "exception" which causes a change in the total amount owed as full-time students add or drop a course. This serves as another point of frustration as it is inconsistent with the general approach of "flat rate." This change will eliminate the exception as there will no longer be a cost change when full-time students add or drop online and hybrid courses. This will drive greater satisfaction for students and lower administrative support work for billing and collection activities.

Financial impact will result in no change to total University revenues and no cumulative impact to students.

- The online fee being eliminated currently generates approximately $1.3 million annually in revenue.
- The proposed fee is estimated to generate the same amount.

Impact to individual students will vary.
- Even prior to the impact of COVID-19, the majority (56%) of students were taking one or more online courses as part of their overall schedule. This semester, as a result of COVID-19, the portion taking one or more online or hybrid courses has risen to 92%. We expect the proportion of students taking mixed schedules with multiple formats to remain high. Students currently taking one or more online courses will see total charges reduce or stay approximately the same (within $12 per semester). Students taking all courses in person on campus (8% this fall) will see total charges increase due to the new fee by no more than $120 per semester. The University believes this new approach better matches charges with the underlying support required across the full range of course delivery approaches. Students also benefit from the advantages described earlier.

Note: The professional MBA program is not impacted by this change as its fee structure is different than all other programs.

Three Sample Scenarios

Scenario 1: In order to improve his or her schedule, a student drops the in-person version of American History course and replaces it with the online version of the same American History course.

- Current process: Student is charged additional $108. Student is frustrated with additional charge which often occurs after full payment had been made.

- New process: No change in amount charged takes place. Higher student satisfaction results.

Scenario 2: Pittsburg State markets and promotes the value of flat rate tuition as a key benefit allowing students to add courses (minors, second majors, courses for general interest, or faster graduation) at no additional cost. A full-time student adds an additional hybrid or online course in order to take advantage of this opportunity.

- Current process: Student is charged additional $108. Students and parents often do not understand and are frustrated with this additional charge as it seems inconsistent with flat rate tuition. Frequent questions are received about the charge.

- New process: No change in amount charged takes place. Higher student satisfaction results.

Scenario 3 (new since COVID-19): Two students are taking different sections of the same General Psychology course, both of which are online. However, one section was originally scheduled to be online, and the other section moved online by the instructor as the semester got underway due to COVID-19.

- Current process: For the student taking the section that was originally scheduled to be online, he/she is charged the online fee of $108, while the second student does not pay this additional fee. Students are confused and frustrated because they do not understand the difference in amount charged. Nor can the university make a rational case for the distinction.

- New process: Both students are charged the same fee. Higher student satisfaction results.

Full-time Resident Undergrad student taking as
part of his/her schedule:

	Two Courses online/hybrid	One Course online/hybrid	No Courses online/hybrid
Current Charges:			
Tuition	$2,918	$2,918	$2,918
Activity Fee	$834	$834	$834
Course Infrastructure	$0	$0	$0
Online Fee	$216	$108	$0
	$3,968	$3,860	$3,752
Proposed Charges:			
Tuition	$2,918	$2,918	$2,918
Activity Fee	$834	$834	$834
Course Infrastructure	$120	$120	$120
Online Fee			$0
	$3,872	$3,872	$3,872

Part-time Resident Student Taking:

	One 3-hour Course online/hybrid	One 3-hour Course on campus	One Course on campus & one online/hybrid
Current Charges:			
Tuition	$585	$585	$1,170
Activity Fee	$237	$237	$474
Course Infrastructure	$0	$0	$0
Online Fee	$108		$108
	$930	$822	$1,752
Proposed Charges:			
Tuition	$585	$585	$1,170
Activity Fee	$237	$237	$474
Course Infrastructure	$24[1]	$24[1]	$48[2]
Online Fee		$0	$0
	$846	$846	$1,692

[1] One 3-hour course at $8 per credit hour

[2] Two 3-hour courses at $8 per credit hour

B.   *Academic Affairs*   Regent Kiblinger
   1. **Act on Proposed Board Policies Regarding the State**   **Daniel Archer,**
       Authorization Reciprocity Agreement (SARA)   **VP, Academic Affairs**

Summary

The State Authorization Reciprocity Agreement (SARA) allows accredited degree-granting institutions to offer distance education in other member states without having to seek individual authorization from those states. The Board, serving as the State Portal Entity for Kansas, is responsible for maintaining consumer protections concerning SARA activities as well as determining institutional eligibility and compliance with SARA policies. Board staff drafted proposed revisions to the Board Policy Manual that are required for Kansas to maintain its SARA membership. The proposed revisions are detailed in the attachment. Board staff and BAASC recommend Board approval of these proposed additions.

Background

The State Authorization Reciprocity Agreement (SARA) is a voluntary agreement among its member states and U.S. territories that establishes comparable national standards for interstate offering of postsecondary distance education courses and programs. Since 2014, Kansas has been approved as a member state of the National Council for State Authorization Reciprocity Agreements (NC-SARA) with the Kansas Board of Regents serving as the State Portal Entity (SPE) for all institutions domiciled in Kansas.

Since its inception, NC-SARA has required member states to demonstrate they have a process for consumer protection as it relates to SARA activities. At the time of our initial application in 2014, a SARA student complaint process was created and remains in place today to satisfy this requirement. Most recently, NC-SARA policies were updated to require member states to develop and implement a process to accept and resolve appeals from institutions for which initial approval of participation or renewal of participation has been denied. This process must be implemented by January 1, 2021.

Institutions are reviewed at the time of initial application and during the annual renewal process to determine if they meet the SARA eligibility requirements outlined in the SARA Manual. If they do not meet these requirements, an institution is either denied or removed from participation. An institution may also be removed from participation at any time for noncompliance with SARA policies.

On September 9, 2020, the Board Academic Affairs Standing Committee (BAASC) recommended that the current SARA student complaint process and the institutional appeal process be drafted for placement in the Board Policy Manual. In the instance of the institutional appeal, it was also recommended to delegate the Board's authority to the President and CEO to make the final determination.

The following draft policy was approved by BAASC at its November 3, 2020 meeting.

CHAPTER I: BOARD OF REGENTS MEMBERS, OPERATIONS AND STAFF

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B.   BOARD OFFICE AND OFFICE OPERATIONS

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6   PROCEDURES RELATING TO INSTITUTIONAL APPEALS UNDER THE STATE
      AUTHORIZATION RECIPROCITY AGREEMENT (SARA)

       a   The Board of Regents, as the State Portal Entity, is authorized to exercise all powers, duties and
             responsibilities associated with and required under the terms of the state authorization reciprocity
             agreement (SARA) for any postsecondary educational institution that has a physical presence in

the state and has voluntarily submitted to the jurisdiction of the Board of Regents to the extent required to enable the postsecondary educational institution to participate in SARA. (K.S.A. 74-32,194). SARA Manual Version 20.2 (June 2020) requires that the State Portal Entity develop and implement a means to hear and internally resolve appeals from institutions for which the State Portal Entity denies initial participation or renewal of participation in SARA. The State Portal Entity is also required to have an appeal process for institutions removed for violation of, or noncompliance with, SARA policies.

b   Grounds for appeal. Institutions can appeal the denial of initial participation or renewal of participation on two grounds: (1) the State Portal Entity did not follow initial application or renewal processes as outlined in the SARA Manual; and/or (2) the State Portal Entity erroneously determined that the institution is not eligible to participate or renew its participation in SARA. An institution can appeal its removal for violation of, or noncompliance with, SARA policies by showing it complied with all SARA policies.

c   Appeal Procedure

     i   Timeline

         (1)   Notice of Intent to Appeal. Appealing institutions must submit a notice of intent to appeal in writing to the State Portal Entity within 7 days after receiving notice of the adverse decision.

         (2)   Appeal. Appealing institutions must submit a letter identifying the grounds for the appeal and all supporting documentation to the State Portal entity within 7 days after submitting the notice of intent to appeal.

     ii   Appeal Content. The appeal must consist of a letter stating the grounds for the appeal and include the supporting documentation demonstrating that the SARA procedures were followed, the institution meets the eligibility criteria, and/or the institution complied with all SARA policies.

     iii   Decision by the State Portal Entity. The Board President and Chief Executive Officer, on behalf of the Board, shall provide a written decision on the appeal within 14 days of the appeal's receipt. If the appeal is denied, the Board President and Chief Executive Officer, or designee, will immediately notify the SARA Regional Compact of the decision.

     iv   Further Appeal Rights. The institution may appeal the denial of initial participation or renewal participation within 30 days to the Regional Compact to ensure SARA policies were upheld during the State Portal Entity's review process. If an institution is removed for violation of, or noncompliance with, SARA policies, the institution can ask the Regional Compact to determine if the Home State continues to meet SARA requirements, but the Regional Compact cannot direct the State Portal Entity to make a different determination regarding the specific case.

d   Institutional Status During Appeal. During any appeal, the Institution's status as a SARA participating or non-participating Institution remains unchanged. If an institution's SARA participation expires during the appeal process, the institution will remain a participating institution until such time as the appeal process is resolved.

CHAPTER III: COORDINATION[3] - STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES, WASHBURN UNIVERSITY AND/OR THE WASHBURN INSTITUTE OF TECHNOLOGY

A   ACADEMIC AFFAIRS

. . .

17   STUDENT COMPLAINT POLICY FOR STATE AUTHORIZATION RECIPROCITY AGREEMENT (SARA) PARTICIPATING INSTITUTIONS

    A   The Board of Regents, as the State Portal Entity, is authorized to investigate certain complaints received from out-of-state students enrolled in programs offered by Kansas based SARA participating institutions.

    B   Before a complaint can be filed with the State Portal Entity, a student must go through the institution's own procedures for grievance resolution.

    C   If the student is not satisfied with the outcome of the institutional process for handling complaints, qualifying complaints may be appealed within two years of the incident about which the complaint is made. The Board of Regents SARA Complaint Form must be used.

    D   Complaints about grades or student conduct violations may not be appealed. Examples of issues that may be raised include, but are not limited to:

        i   Veracity of recruitment and marketing materials;

        ii   accuracy of job placement data;

        iii   accuracy of information about tuition, fees and financial aid;

        iv   complete and accurate admission requirements for courses and programs;

        v   accuracy of information about the institution's accreditation and/or any programmatic/specialized accreditation held by the institution's programs;

        vi   accuracy of information about whether course work meets any relevant professional licensing requirements or the requirements of specialized accrediting agencies;

        vii   accuracy of information about whether the institution's course work will transfer to other institutions; and

        viii operation of distance education programs consistent with practices expected by institutional accreditors (and, if applicable, programmatic/specialized accreditors) and/or the C-RAC Guidelines for Distance Education.

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[3] See Chapter I., Section A.3 for definition of Coordination.

C. *Future Council*   Regent Harrison-Lee

   **1. Receive the Recommendations from the Future of   Regent Harrison-Lee &
        Higher Education Council**   Blake Flanders,
                                                                 President & CEO

Summary

During the 2020 Session, the Kansas Legislature directed the Kansas Board of Regents (Board) to develop a three-, five- and ten-year plan for higher education. In response to this request, the Board established the Future of Higher Education Council. The Board charged the Council with analyzing affiliations and partnerships in the KBOR system to enhance the delivery of higher education to Kansans and with ensuring alignment of facility and infrastructure capacity with projected enrollments.

The Council met five times over the summer and fall and adopted several recommendations for the Board to consider in the areas of 1) access and success, 2) equity and social mobility, and 3) the structure of the higher education system. A full report on the recommendations will be presented to the Board.

The Future of Higher Education Council Membership
The Board appointed membership to the Future of Higher Education Council creating a partnership between higher education, the Kansas Legislature and local governing boards of community and technical colleges. The Council's membership included state elected officials and leaders, along with representatives from every sector of the Kansas public higher education system.

Members included:

- Regent Cheryl Harrison-Lee, Chair
- Senator Molly Baumgardner, Chair of the Senate Education Committee
- Senator Ed Berger, Chair of the Senate Higher Education Subcommittee, Ways and Means
- Senator Tom Hawk, Ranking Member of the Senate Higher Education Subcommittee, Ways and Means
- Representative Steve Huebert, Chair of the House Education Committee
- Representative Ken Rahjes, Chair of the House Higher Education Budget Committee
- Representative Brandon Woodard, Ranking Member of the House Higher Education Budget Committee
- Cynthia Lane, representative of the Governor's Office
- Nancy Ingram, Johnson County Community College Trustee
- Jim Lewis, Dodge City Community College Trustee
- Terry Beck, Washburn University Regent
- Ken Roemer, Flint Hills Technical College Trustee
- Blake Flanders, Kansas Board of Regents President and CEO

> D.   *Other Matters*
>   1.   **Receive the Non-Budgetary Legislative Proposals**   **Matt Casey,**
>   **(First Read)**   **Director, Government Relations**

Summary

The Board will receive a first read on the non-budgetary items listed below. These items were reviewed by the Council of Government Relations Officers.

LEGISLATIVE PROPOSAL: PROPOSED AMENDMENTS TO THE PRIVATE AND OUT-OF-STATE POSTSECONDARY EDUCATIONAL INSTITUTION ACT

Request

Staff recommends a revision to the Private and Out-of-State Postsecondary Educational Institution Act to clarify and strengthen the Board's authority over private and out-of-state postsecondary educational institutions operating in Kansas to allow for additional consumer/student protection and institutional accountability. An almost identical bill was presented to the Legislature last year and was positively received, but it was not ultimately passed after the COVID-19 pandemic upended the legislative session.

Background

Under the Private and Out-of-State Postsecondary Educational Institution Act (Act), the Board regulates certain private and out-of-state educational institutions that operate in Kansas. The most recent comprehensive legislative review of the Act was conducted in 2010. Since that time, there have been significant changes in the industry, institutions, and federal regulation. As the Board has attempted to implement the Act in this changing environment, it has become apparent that statutory amendments are necessary to keep pace and provide the Board with enhanced enforcement mechanisms with which to facilitate compliance with, and address violations of, the Act.

The proposed amendments are intended to clarify and strengthen the Board's authority over private and out-of-state postsecondary institutions operating in Kansas, allowing for increased consumer protection and institutional accountability. The changes can be grouped into four primary categories: jurisdiction; consumer protection; strengthened oversight; and penalties.

Jurisdiction
- Update definitions for "distance education," "ownership," and "physical presence" to clarify the Board's subject matter jurisdiction;
- clarify situations that exempt institutions from the Act and courses of study that are exempt from the Act; and
- codify the ability of an otherwise exempt institution to voluntarily bring itself under the Board's jurisdiction if required for Title IV federal student financial aid eligibility.

Consumer Protection
- Require accredited status before awarding degrees (grandfathering in the one institution that has long had degree-granting authority but no accreditation);
- allow the Board to issue provisional certificates of approval when a degree-granting institution has not yet achieved accreditation, with potentially increased bonding amount and additional milestones and reporting requirements; and
- add to the list of minimum standards required for a certificate of approval. Most notably:
  o   Institutions must institute appropriate measures to protect students' personally identifiable information; and

- o   Provide the Board the ability to require institutions to publish graduation, placement and loan default rates.
- Allow the Board to begin closure procedures once a renewal application is deemed late; closure procedures may include notice requirements, teach-out plans, maintenance of academic records, refund requirements, and a plan for handling transcript requests.

Strengthen Oversight
- Allow the Board to set special standards for institutions that receive Title IV student financial aid, including a requirement for audited financial statements;
- allow the Board to condition a certificate of approval at any time the Board determines additional information is necessary.

Penalties
- Allow the Board to fine institutions for violations of the Act;
- expand the coverage of the bond to include any fines imposed by the Board;
- add to the list of violations of the Act
  - o   Obtaining a certificate of approval through fraud or misrepresentation
  - o   Failure to submit accurate data on a timely basis; and
- increase the amount of civil penalty that can be imposed by a court for violation of the Act from $5,000 to $15,000

LEGISLATIVE PROPOSAL: RENEWAL OF THE ENGINEERING INITIATIVE ACT

Request
Extend the University Engineering Initiative Act to FY 2032

Background
The overall goal of the UEIA was to increase the number of engineering graduates from Kansas State University, the University of Kansas and from Wichita State University from 875 graduates per year (collectively) to 1,365 graduates per year by 2021.
- The UEIA bill passed on May 25, 2011 providing $105.0 million to the three schools over the ten-year period of the Act. Each school is provided $3.5 million per year. Funds are from the Expanded Lottery Act Revenues Fund (not State General Fund), which receives proceeds from the four state-owned casinos.
- Each participating university provided a fund match of $1:$1. Current scholarships alone, without including other programmatic support, provides a nearly $3:$1 match the state funds.
- The participating universities have met and exceeded the goal of graduating 1,365 students by the year 2021. Demand for graduates remains strong; 95% of graduates are either employed in the workforce or seeking additional professional education.

Impact
Impact of this proposal would mean the Engineering Initiative Act would continue generating engineering students meeting the needs of employers for another ten years.

Fiscal Note
No impact on the State General Fund (SGF) however there will be a continued transfer of $10.5 million from the ELARF each year for ten years.

LEGISLATIVE PROPOSAL: AMENDMENTS TO THE MOTORCYCLE SAFETY FUND AND TRUCK DRIVER TRAINING FUND STATUTES

Request
Amend Motorcycle Safety Fund and Truck Driver Training Fund statutes to shift responsibility for administration of motorcycle safety courses and programs and truck driver training courses and programs from the Board of Regents to the Division of Motor Vehicles.

Background
Historically, motorcycle safety and truck driver training courses and programs, many delivered by public and private high schools as well as community and technical colleges, have been administered by the state department of education (KSDE). In 2005, the Legislature amended the relevant statutes to place responsibility on the Board of Regents to administer these two programs to the extent they are offered by community and technical colleges. From 2005 to present, we have had agreement with KSDE that they would continue to administer the motorcycle safety courses/programs delivered by the community colleges and that the Board would begin administering the truck driver training courses/programs delivered by community and technical colleges. This year, KSDE has signaled a reluctance to continue administering the motorcycle safety courses/programs delivered by community and technical colleges.

Rather than trying to fit this square peg into a round hole and try to begin setting standards for motorcycle safety, we are working with KSDE and the Division of Vehicles to propose shifting both administration of motorcycle safety courses/programs and truck driver training courses/programs that are delivered by community and technical colleges to the Division of Vehicles. The proposal has yet to be approved by the Secretary of Administration or the Kansas Board of Education, and the draft included below is a working draft only.

Impact
As the bill is currently drafted, the Board would continue to collect the number of students who have completed from the colleges, certify that to Accounts and Reports, and distribute the motorcycle safety and truck driver training funds to the colleges, but would no longer be responsible for setting the standards for those courses/programs or otherwise administering them.

Fiscal Note
Minimal to no impact on the State General Fund (SGA) is projected. The Board has not received funds specifically for the administration of these programs and the bill is drafted to fund administration by the Department of Revenue from the motorcycle safety and truck driver training funds.

LEGISLATIVE PROPOSAL: SUPPORT LEGISLATION AUTHORIZING VOLUNTARY AFFILIATION/MERGER BETWEEN STATE UNIVERSITIES AND COMMUNITY AND TECHNICAL COLLEGES

Request
Support legislation, similar to community college consolidation statutes, that provides authorization and a pathway for voluntary affiliations or mergers between state universities and community colleges and technical colleges.

Background
State statutes currently provide for 1) consolidations between two or more community colleges, and 2) consolidations between a community college and a technical college. For merger or affiliation between a technical college or a community college and a state university, legislation specific to the two institutions has been required, placing an additional barrier in the way of achieving such partnerships. At its meetings over the last few months, the Future of Higher Education Council has discussed this issue and recommended that the Board of Regents

pursue legislation that would authorize voluntary affiliations and mergers between state universities and community colleges and technical colleges to remove that barrier.

Impact
Proposed legislation would provide authorization for and facilitate partnerships between public institutions that currently do not have the ability to affiliate or merge without seeking specific legislative authority to do so and proposing their own, unique legislative terms. Below are 1) a proposed amendment to allow affiliations or mergers between state universities and 2) examples of existing consolidation/affiliation legislation and Board policy that could be used as a model for voluntary affiliations or mergers between state universities and community colleges and technical colleges.

Fiscal Note
Minimal to no impact on the State General Fund (SGA) is projected, but affiliations/mergers between such institutions would generate savings for those institutions.

LEGISLATIVE PROPOSAL: INCREASED 529 INVESTMENT OPTIONS

Request
To allow for third party investments into 529 college savings accounts as well as other statutory amendments to provide more investment pathways for Kansans to achieve a postsecondary credential.

Background
Learning Quest 529 Education Savings Accounts and Benefits:

Authorized in the Internal Revenue Code, 529 plans are tax-advantaged vehicles for qualified postsecondary education expenses. In Kansas, the Learning Quest 529 Education Savings Program (Learning Quest) is managed by American Century Investment Management, Inc. through a contract with the Office of the State Treasurer. Kansas also offers the Learning Quest Advisor and the Schwab 529 Plan, which are managed by American Century Investments and distributed by Charles Schwab & Co., Inc. The program offers anyone who is a U.S. citizen or resident alien the option to invest for higher education.

Tax Benefits
Earnings grow tax-deferred and qualified withdrawals are tax free.
   * Kansas taxpayers receive an annual adjusted gross income deduction of up to $3,000 (or $6,000 if married and filing jointly) for each beneficiary.
   * Can contribute up to $15,000 per year ($30,000 if you're married and filing jointly) without incurring federal gift taxes.
   * Can make five years' worth of gifts up to $75,000 (or $150,000 if you're married and filing jointly) to your 529 account in a single year without being subject to gift taxes.

Employer Benefits
Employers can offer Learning Quest as part of their competitive suite of benefits. Employees can invest in higher education for themselves or their family members. Contributions can be made via payroll deduction.

SB 473 was introduced last session in coordination with the State Treasurer's office which would have addressed the following:
   * Facilitate third-party contributions to accounts in the K.I.D.S. program and match contributions dollar-for-dollar.

- Expand the K.I.D.S. program to include as a "Qualified individual or family" currently serving in or honorably discharged veterans of the Kansas national guard or any branch of the United States military.
- Facilitate Charitable Organization contributions to accounts in the K.I.D.S. program, deposit contributions in an account for which the withdrawals are restricted to qualified withdrawals under K.S.A. 75-640, and match contributions dollar-for-dollar.

Impact
It is anticipated the statutory changes would offer more pathways for individuals to invest in college savings accounts which could allow a financial opportunity for more Kansans to seek post-secondary education.

Fiscal Note
Minimal to no impact on the State General Fund (SGF) is projected.

LEGISLATIVE PROPOSAL: SCHOOL DISTRICT TUITION PAYMENT FLEXIBILITY

Request
To allow school districts the flexibility to pay for tuition, fees, books, materials, and equipment for any qualified high school student who is concurrently or dually enrolled at a post-secondary education institution.

Background
A bill was introduced last session to allow this flexibility. The bill did not secure passage so it could be brought forward again to provide more options for students and school districts for post-secondary enrollment.

Impact
Would allow more opportunities for students to attain post-secondary credit while in high school.

Fiscal Note
Minimal to no impact on the State General Fund (SGF) is projected.

2. Receive Report from the Technical Education   **Scott Smathers,**
    Authority   **VP, Workforce Development**

Summary

Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. In accordance with this law, the Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.

Background

K.S.A 72-3810 (Excel in CTE) provides Kansas high school students state-funded college tuition in approved technical courses offered by Kansas technical and community colleges. The statute also states:

"All tuition and fees charged for career technical education by any board shall be in such amounts as are authorized by rules and regulations adopted by the state board which shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The particular tuition and fee schedule of every career technical education program shall be subject to annual approval of the state board. A current complete schedule of tuition and fees for each career technical education course and program of each board as approved by the state board shall be maintained on file in the office of the state board and shall be open for public inspection at any reasonable time."

"Fees means those charges assessed against a student by a community college, technical college or the institute of technology for student services, such as health clinics, athletic activities and technology services, or for books, supplies or other materials necessary for a particular course or program, the expense of which is not covered by tuition."

"Tuition means those charges assessed against a student by a community college, technical college or the institute of technology on a per credit hour, per course or per term basis, and that are charged to cover the general expense of providing instructional services."

As per the Postsecondary Technical Education Authority's (TEA) request, on Thursday, December 19, 2019, representatives from community colleges, technical colleges, and Board staff met to set guidelines for fees associated with Excel in CTE courses and programs. As a result of this meeting, agreed upon allowable fees include items/services students take with them and industry-specific fees required for entrance/acceptance into the program. The TEA approved this methodology at their February 27, 2020 meeting.

Allowable fees include:
- Uniforms
- Student owned tools/kits
- Personal protective equipment
- Background checks
- Fingerprints
- Drug tests
- E-subscriptions/E-books
- Textbooks
- Certification tests
- Individual liability insurance (e.g. student malpractice)
- Graduation fees (if applicable)
- Transcript fees (if applicable)

Unallowable fees include:
- Student fees (general)
- Technology fees
- Health fees
- Consumables and supplies
- Any other fee not on the allowable list

Per state statute (K.S.A. 71-1802) a technical program is defined as program of study comprised of a sequence of tiered technical courses and non-tiered courses, which program is identified by the state board as a technical program for funding purposes. Technical programs must:

> (1) Be designed to prepare individuals for gainful employment in current or emerging technical occupations requiring other than a baccalaureate or advanced degree;
> (2) lead to technical skill proficiency, an industry-recognized credential, a certificate or an associate degree; and
> (3) be delivered by an eligible institution.

A technical course is defined as a postsecondary credit-bearing, competency-based applied instruction to prepare individuals with occupationally specific knowledge and skills necessary for employment, and which the state board has identified as a tiered technical course.

A non-tiered course is defined as a postsecondary credit-bearing course offered by an eligible institution not meeting the definition of a tiered technical course. Generally non-tier courses:

> (1) Contribute to academic knowledge or skills across multiple disciplines and occupations;
> (2) contribute to general knowledge or skills;
> (3) provide instruction in basic or foundational skills necessary for individuals to effectively participate in technical programs;
> (4) prepare individuals for certification or licensure exams or re-certifications and skill updates; or
> (5) allow individuals to explore various career opportunities.

Students enrolled in Excel in CTE may be enrolled in both technical and non-tiered course. Students who enroll in non-tiered courses are responsible for all associated tuition and fees.

In early January 2020 a data request was sent to each community and technical college asking for all technical programs and associated fees charged to Excel in CTE students. At its February 27, 2020 meeting, the TEA reviewed all course and program fees for each of the twenty-six community and technical colleges (approximately 250 pages of data), and recommended approval of the allowable fees as defined at the December 19, 2019 meeting with the caveat that a committee of the TEA will research the topic of general student liability insurance fees over the next several months and offer a final recommendation for AY22 (2021-2022). In addition, the TEA recommended leaving the unallowable fees as defined in the December 19, 2019 and added other fees they deemed inappropriate to the list such as application fees, enrollment fees, lab fees, consumable fees, parking/id fees, Accuplacer fees, tool rental fees, materials fees, and SkillsUSA fees. The Excel in CTE fees were then approved by the Board during the March 2020 meeting.

Per state statute, a complete list of fees for each career technical education course and program at each institution will be maintained on file in the Board office and available for public inspection. The fees and guidelines will be reviewed annual by the TEA and submitted for Board approval in the spring.

**3.   Act on Wichita State University Presidential Search   Regent Feuerborn
Process**

VIII.   Adjournment

AGENDA

KANSAS BOARD OF REGENTS
ACADEMIC AFFAIRS STANDING COMMITTEE

Wednesday, November 18, 2020
10:30 a.m.

The Board Academic Affairs Standing Committee (BAASC) will meet by video conference. Meeting information will be sent to participants via email, or you may contact arobinson@ksbor.org.

I.	**Call to Order**	Regent Kiblinger
	A. Roll Call	
	B. Approve minutes from November 3, 2020 video conference	
II.	**Other Matters**	
	A. TAAC 2020 Quality Assurance Report (TAAC 2020 QA Report)	Melinda Roelfs
	B. Apply Kansas Update	Tara Lebar
	C. Low Enrollment Program Reviews	Daniel Archer
	1. K-State	Chuck Taber
	2. WSU	Shirley Lefever
	D. Direct Support Professionals (DSP) Update	Regent Schmidt
	E. Coordinating Council Update	Regent Kiblinger
III.	**Suggested Agenda Items for December 1st BAASC Conference Call**	
	A. New Program Approvals	
	B. Approve AY 2019 Performance Reports (continued)	
	C. Approve New Courses for Systemwide Transfer	
IV.	Adjournment	

MINUTES

Kansas Board of Regents
Board Academic Affairs Standing Committee

MINUTES
Tuesday, November 3, 2020

The November 3, 2020 meeting of the Board Academic Affairs Standing Committee (BAASC) of the Kansas Board of Regents was called to order by Regent Kiblinger at 11:00 a.m. The meeting was held by Zoom.

In Attendance:

Members: Regent Kiblinger, Chair   Regent Schmidt   Regent Van Etten
Regent Murguia

Staff: Daniel Archer   Karla Wiscombe   Tara Lebar
Amy Robinson   Sam Christy-Dangermond   Steve Funk
Cindy Farrier   Jennifer Armour   Diane Lindeman
Scott Smathers

Others: Brad Bennett, Colby CC   Aron Potter, Coffeyville CC   Jane Holwerda, Dodge City CC
Jean Redeker, KU   Brian Niehoff, K-State   Charles Perkins, Barton County CC
Howard Smith, PSU   Corey Isbell, NKCTC   Elaine Simmons, Barton County CC
Scott Lucas, WSU Tech   Jill Arensdorf, FHSU   Caicey Crutcher, Barton County CC
Linnea GlenMaye, WSU   Lori Winningham, Butler CC   Luke Dowell, Seward County CC
Michelle Schoon, Cowley CC   Shirley Lefever, WSU   Kim Morse, Washburn
Matt Schuette, KUMC   Adam Borth, Fort Scott CC   JuliAnn Mazachek, Washburn
Robert Klein, KUMC   Aleks Sternfeld-Dunn, WSU   Steve Loewen, FHTC
Erin Shaw, Highland CC   Amit Chakrabarti, K-State   Lisa Kirmer, FHTC
John Masterson, Allen CC   Jason Sharp, Labette CC   Graham Leach Krouse, K-State
Deanna Carpenter, Allen CC   Jerry Pope, KCKCC   Lisa Kolm, Pratt CC
Ben Wolfe, KU   Kim Zant, Cloud CC   Esam Mohammad, Butler CC
Ken Fischer, KU   Monette DePew, Pratt CC   Scott Tanona, K-State
Kaye Monk-Morgan, WSU   Michael Calvert, Pratt CC   Craig Harms, K-State
Heather Morgan, KACCT

Regent Kiblinger welcomed everyone. Roll call was taken for members and presenters.

Approval of Minutes
Regent Schmidt moved to approve the September 9, 2020 meeting minutes, and Regent Van Etten seconded the motion. With no corrections or discussion, the motion passed.

Consent Items
Jean Redeker presented the KU request for a Master of Engineering in Bioengineering and Ken Fisher, Bioengineering Program Director, was available for questions. KU already has a Master of Science in Bioengineering, and the new program will be a non-thesis option. Jean stated it is an interdisciplinary program that pulls from current courses and faculty. Regent Kiblinger asked if this program will impact the similar program at WSU. Ken responded their target students are professionals in the Kansas City area. He noted they expect several degrees in this program per year but don't anticipate this program to have a major effect on the WSU

program. Shirley Lefever and Linnea GlenMaye responded that WSU has no issues with the program, and they feel that there is room in Kansas for both programs.

Jean Redeker and Ben Wolfe presented the KU request for a Bachelor of Health Sciences. Ben Wolfe, Professor at the KU Edwards Campus, was instrumental in creating this new program. Ben stated the degree was designed to meet the needs of transfer students from regional Kansas City Metro community colleges looking to complete a bachelor's degree. The degree was established for students interested in health industry areas such as nutrition, public and population health, and health care management. Regent Schmidt asked what job titles this would include. Ben responded students could pursue entry-level positions in hospital management and health insurance, and it also leads to a pipeline for graduate programs. Ben noted the main emphasis of the program is to serve administrative and managerial routes within health fields. Ben discussed the current high demand in health-related fields and occupations.

Brian Niehoff presented the K-State request for a Bachelor in Public Health. Craig Harms was available for questions. K-State currently has a Master's in Public Health. Brian noted a demand for bachelor degrees in public health fields for health specialty teachers, community health workers and educators, and county health directors. This is an interdisciplinary degree spanning across five of their colleges. It is a 120-hour program with over 60 hours devoted to health and science courses, and it will use existing courses and faculty.

Brian Niehoff presented the K-State request for a BA and BS in Integrated Computer Science. Graham Leach Krouse was available for questions. Brian noted this was an interdisciplinary degree. Currently, K-State has a computer science degree program in engineering, and the new degrees will be accessible for non-engineering students. Brian noted these degrees would open up opportunities for students who have an interest in arts and sciences as well as technology. They will use existing courses and faculty and believe it will be a strong program.

Regent Van Etten made a motion to approve the four program requests for placement on the Board consent agenda in November, and Regent Schmidt seconded the motion. With no further discussion, the motion passed unanimously by roll call vote.

AY 2019 Performance Reports
Sam Christy-Dangermond presented AY 2019 Performance Reports up for approval. Sam noted that performance funding is only available when the legislature allocates new money. Each report is measured from six metrics with a goal to meet or exceed the baseline of each metric. Institutions must meet or exceed the baseline on at least four metrics to qualify for 100% of any new funding.

The Committee was presented performance reports from ten institutions, each being recommended to receive 100% of any new legislative funding in July 2021 for which they are eligible:
1. University of Kansas
2. University of Kansas-Medical Center
3. Allen Community College
4. Barton Community College
5. Butler Community College
6. Fort Scott Community College
7. Labette County Community College
8. Pratt Community College
9. Flint Hills Technical College
10. Wichita State University Campus of Applied Sciences and Technology

Committee members spent time discussing data issues with calculating KUMC's indicator for increasing the percentage of practicing physicians in Kansas trained at the Medical Center. In the past, social security numbers were used to track these individuals; however, this data is no longer available. The data was previously accessible

through a partnership between the KU School of Medicine and the Board of Healing Arts. Matt Schuette mentioned the AAMC (American Association of Medical Colleges) publishes a report every two years that allows KUMC to see how they're doing nationally. Potential future data sources, such as the Kansas Department of Labor, were discussed. KBOR receives labor data from Kansas and Missouri, but it does not include occupational data. Regent Schmidt noted this type of data aligns with the Board's Strategic Plan goal of meeting the needs of the Kansas economy and he expressed concerns with tracking data.

Regent Schmidt made a motion to approve the ten AY 2019 performance reports for 100% of any new funding in July 2021, and Regent Van Etten seconded the motion. With no further discussion, the motion passed unanimously by roll call vote.

SARA Policy Changes

Jennifer Armour presented on policy changes to the State Authorization Reciprocity Agreement (SARA). Jennifer noted SARA is an agreement that allows institutions to offer distance education in member states without having to obtain approval from each state. The Board serves as the state portal entity approving the participation of institutions in Kansas. The National Council for SARA requires member states have processes in place to address student complaints and an institutional appeals process. During the September 9 BAASC meeting, it was recommended that these processes be drafted for placement in the Board Policy Manual.

Regent Murguia made a motion to approve the inclusion of SARA policy changes as presented for Board approval in November, and Regent Van Etten seconded the motion. With no further discussion, the motion passed unanimously by roll call vote.

Additional Updates

Daniel Archer provided an update from the General Education (GE) Working Group. Daniel noted the group has met twice. A comprehensive survey was created to identify challenges in GE and transfer at colleges and universities. Daniel summarized survey responses into three core themes; 1) Lack of Continuity within the System, 2) Specific Course or Discipline-Area Issues, and 3) Baccalaureate Degree Credit Hour Requirement Barriers. Daniel stated transfer challenges identified were inconsistencies from one university to another and variances from one academic department to another and clarified that there is little to no policy structure in place outside of systemwide transfer. Challenges associated with discipline-specific courses not transferring or fulfilling degree requirements were also identified. Daniel believes there is opportunity to improve course transfer in math and science. The survey also identified challenges with the current KBOR baccalaureate degree policy definition, which requires 60 hours be taken at the university, 45 of which must be taken at the upper level. These policies create challenges in extending degree time, which impacts affordability. Daniel noted the Board is looking at this policy in the near future. The goal of GE is to ensure students demonstrate knowledge and skills. The GE group is looking at common threads in this area to develop a framework that guides creating a GE package for use across our system institutions.

Regent Schmidt provided a Direct Support Professionals (DSP) Working Group update. Regent Schmidt stated the impact of these workers has a broad impact on Kansas and involves many different organizations. They have discussed creating a coordinator position to manage all interested parties. He noted WSU is creating a one-page description of the position and he will share that when it becomes available.

Regent Kiblinger provided a brief update from the Coordinating Council. She noted they have not met recently, but work is being done to create several working groups. Tara will provide more details in her following update.

Tara Lebar provided an update on the newly formed IPS Coordinating Workgroup and Coordinating Advisory Committee. The two groups were created at the Coordinating Council's request, and progress will be reported on a continual basis to the council and BAASC. Tara provided a document showing membership, each group's main tasks, and an anticipated meeting schedule. Members are comprised from across Kansas, from a variety of

institutions both at the secondary & post-secondary level with inclusion in mind. The Committee requested the presentation listing committee members be emailed to them.

Adjournment
The next BAASC meeting is scheduled for November 18 at 10:30 a.m.

Regent Murguia moved to adjourn the meeting, and Regent Van Etten seconded the motion. With no further discussion, the meeting adjourned at 12:16 p.m.

AGENDA

Fiscal Affairs and Audit Standing Committee
Wednesday, November 18, 2020
10:15am – 12:00pm
Board Room
Kansas Board of Regents

I.   OLD BUSINESS

A.   Approve minutes of September 9, 2020 committee meeting

B.   Follow up on issues raised during the November 3 teleconference regarding FAA items on the Board's agenda and any other questions/clarifications about Board agenda items

II.   NEW BUSINESS

A.   Regular Board agenda items under Fiscal Affairs and Audit (including First Reading of State Universities' Housing and Food Service Rates)

B.   **FAA 21-08** Deferred Maintenance Initiative (standing item)

C.   Work Group to Discuss Non-Resident Undergraduate Tuition Pricing

D.   Discuss Board Policy on External Management Review of WSU

E.   **FAA 21-01** Staff Overview of FY 2021 KBOR Agency Budget

F.   Receive KBOR Internal Audit – "Alumni Account"

G.   Audits for committee review and discussion (standing item)

H.   Other Committee Business

OTHER COMMITTEE ITEMS

Next meeting dates:
    December 1 - 11:00 am, Agenda planning conference call
    December 16 - 10:15 am Committee Meeting, Board Office, Topeka

    January 5 - 11:00 am, Agenda planning conference call
    January 20 - 10:15 am Committee Meeting, Board Office, Topeka

AGENDA

Board Governance Committee
Wednesday, November 18, 2020
8:45-10:00
Kathy Rupp Conference Room

I. **APPROVE MINUTES FROM SEPTEMBER 9, 2020**

II. **DISCUSS CEO SEARCH PROCESS**

III. **CONSIDER 2020-2021 GOVERNANCE COMMITTEE TOPICS**

    A. **GOV 21-05,** Act on Recommended Changes to Survey Tool Used for CEO Assessment Process Multi-Rater Feedback

    B. **GOV 21-02,** Oversee Development of Board Free Speech Guidance; Update

    C. **GOV 21-07,** Review Proposed Revisions to Board Policy

        a. Athletic Conference Changes
        b. Building Naming

    D. **GOV 21-04,** Receive Annual Campus Safety & Security Reports – **Executive Session**

        a. ESU
        b. WSU

    E. Act on Requests for Approval of Adequate Security Measures

IV. **NEXT MEETING DATES**

    A. December 16
    B. January 20

MINUTES

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GOVERNANCE COMMITTEE
September 9, 2020 Minutes

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The Kansas Board of Regents Governance Committee met on Wednesday, September 9, 2020. Chair Bill Feuerborn called the meeting to order at 3:30 p.m. Proper notice was given according to law.

Members Present: Bill Feuerborn, Chair
                          Cheryl Harrison-Lee
                          Jon Rolph
                          Shelly Kiblinger

MINUTES
Regent Feuerborn moved to approve the minutes of June 17, 2020. Regent Rolph seconded, and the motion carried.

AMEND AGENDA
Regent Harrison-Lee moved to amend the Committee's agenda to add an executive session for personnel matters after item II. Regent Kiblinger seconded, and the motion carried.

COMMITTEE CHARTER, AGENDA TOPICS, AND CALENDAR FOR UPCOMING YEAR
General Counsel Julene Miller reviewed the Governance Committee Charter and the proposed agenda topics for the year along with the proposed schedule. It was noted that the schedule is fluid and can be changed as needed. The Committee had no changes to the schedule at this time.

EXECUTIVE SESSION
At 3:40 p.m., Regent Harrison-Lee moved, followed by the second of Regent Kiblinger, to recess into executive session for 15 minutes to discuss personnel matters of non-elected personnel. The subject of this executive session was personnel matters, and the purpose was to protect the privacy of the individual Board employee involved. Participating in the executive session were members of the Committee, President Flanders, and General Counsel Julene Miller. At 3:55 p.m., the meeting returned to open session.

BOARD MEMBER CONFLICT OF INTEREST DISCLOSURE STATEMENTS
General Counsel Miller reviewed the conflict of interest statements of the Board members.
The Committee concurred with the staff's recommendations, which will be forwarded to the Board for consideration.

ALLTRAN COLLECTION SERVICES CONTRACT FOR THE BOARD OFFICE AND INSTITUTIONS AND VALIDITY SCREENING SOLUTIONS CONTRACT FOR BACKGROUND CHECK AND I-9 PROCESSING SERVICES FOR THE BOARD OFFICE
Associate General Counsel Natalie Yoza presented the Alltran collection service contract that can be used by the Board office and the state universities. Fort Hays State University has been using Alltran since it was awarded the Board contract and has been pleased with the service provided. The original contract expired on June 30, 2020, and it can be extended for an additional 12 months. Associate General Counsel Yoza noted the Committee approved four similar contracts for different vendors at the June meeting. The recommendation is to extend the contract for one year.

Associate General Counsel Yoza stated a contract for background check services and I-9 processing was bid by the University of Kansas Medical Center (KUMC) and awarded to Validity Screening. This contract also can be

used by the Board office, KUMC, and Fort Hays State University. The period of this contract is from July 1, 2020 through June 30, 2023 with the option to renew for two additional one-year periods. The Board office uses Validity Screening for background check services and would like to procure Validity Screening's Valid I-9 platform for use as an Internet-based electronic I-9 management system. Associate General Counsel Yoza stated the fees for services are established in the original agreement between KUMC and the Validity Screening contract. The contract, if approved, would go from July 1, 2020 through June 30, 2023 with the option to renew for two additional one-year periods.

Regent Rolph moved to approve the execution of the Alltran one-year contract extension and the execution of the Validity Screening contract including the option to renew for two additional one-year periods. Regent Harrison-Lee seconded, and the motion carried.

CEO ASSESSMENT PROCESS
General Counsel Miller stated that last year the Board made significate changes to the annual CEO assessment tool and that the 360-survey tool needs to be updated to align with those changes. She noted that the Board has used the 360-tool in the past to gather feedback from various constituent groups on specific topics associated with a CEO's performance. She reviewed the proposed changes and asked the Committee to provide feedback on the topics and specific questions in the tool. Once the Committee approves the changes, the tool will go to the Board for final consideration. The Committee discussed the timeline for conducting a 360 survey and the process for selecting the survey recipients. On the timeline, if the Board wanted to conduct a 360-survey this academic year, the first round of surveys would need to go out in February. General Counsel Miller noted the timeline also depends on whether the Board is going to conduct the survey on all six campuses or just a few. Regent Harrison-Lee stated that 360-surveys are valuable and should be conducted once every five years to keep the Board informed of what is happening on the campuses.   Regarding the constituent groups, in the past the Board sent surveys to members in the different councils on the campuses like the faculty senate, student government, university support staff, and unclassified staff. Community leaders, alumni and foundation members were also surveyed. If councils were too large to survey all members, then subcommittees within the councils were identified. The Committee will review the questions and the proposed changes in the tool, and their feedback will be provided at a future meeting.

BOARD GUIDANCE ON FREE SPEECH AND CIVIL DEBATE AT STATE UNIVERSITIES
General Counsel Miller stated that at the retreat the Board identified providing guidance on free speech and civil debate on the state university campuses as a potential goal for the year. She stated to start the process, the Committee will need to determine if the Board should have a policy or a statement of values on this topic. General Counsel Miller provided the members with the University of Chicago's Freedom of Expression Statement, the State University System of Florida Statement on Free Expression, and the Arizona policies as examples. It was noted that the state universities do have policies that address free speech on the campuses, such as time, place, and manner restrictions, and one option for the Board could be to direct the campuses to review their current policies to make sure they are up to date. Regent Feuerborn believes it would be good to have a statement of values from the Board rather than a policy. Regent Kiblinger stated the Board having either policy or guidance on this topic is the right thing to do. Regent Harrison-Lee stated she likes the State University System of Florida Statement because it is less prescriptive than policy and it would be difficult to challenge because it states the values of the system. She likes the idea of drafting a statement of values and reviewing the current university policies. President Flanders stated having strong institutional policies is important because it provides clarity to the students and the university administration.   General Counsel Miller will provide the Committee with more specific language and a process for review at a future meeting. Regent Harrison-Lee would also like to know if there are areas the universities have not addressed in their policies. Kevin Splichal, member of the Council of Faculty Senate Presidents, stated that the Council was also working on a freedom of speech statement and would be happy to assist the Board with its process.

ADJOURNMENT
The Chair adjourned the meeting at 4:39 p.m.

AGENDA

System Council of Presidents
Kansas Board of Regents
November 18, 2020
10:15 a.m.
Kathy Rupp Conference Room and Zoom

1. Approve minutes of September 9, 2020 meeting

2. Report from System Council of Chief Academic Officers: Erin Shaw

3. Discuss aligning spring break calendars for the system – proposed schedule listed below

4. Discuss diversity and inclusion

5. Other matters

Proposed spring break schedules

Year	Start Date	Spring Break (8 Weeks After Start)
2022	Tuesday, January 18 (Day After MLK Day)	March 14-18
2023	Tuesday, January 17 (Day After MLK Day)	March 13-17
2024	Tuesday, January 16 (Day After MLK Day)	March 11-15

MINUTES

**System Council of Presidents
Kansas Board of Regents
September 9, 2020 1:30 p.m.
Kathy Rupp Conference Room and Zoom**

Members present:
President Jay Golden, Wichita State University – Co-Chair; President Dennis Rittle, Cowley Community College– Co-Chair; Chancellor Douglas Girod, University of Kansas; President Tisa Mason, Fort Hays State University; President Jerry Farley, Washburn University*; President Richard Myers, Kansas State University*; President Steve Scott, Pittsburg State University; President Allison Garrett, Emporia State University; President Jim Genandt, Manhattan Technical College*.

*Asterisk indicates those who participated via Zoom, all others were present at the KBOR office.

The meeting was convened at 1:31 p.m. by President Dennis Rittle – Co-Chair.

1. Minutes from the June 17, 2020 meeting, moved by President Golden and seconded by President Farley, were approved.

2. Discuss Fall Semester and Enrollments
   - CEOs gave updates on where each institution is at with fall enrollment. Overall enrollment is trending down at most institutions. Many variables in play including Covid-19 challenges, international student enrollment and concurrent enrollment delays. All institutions are waiting for things to settle in the next few weeks for a more accurate count.

3. Discuss Diversity and Inclusion
   - Flanders discussed meetings with Chief Diversity Officers (CDO), being led this year by Dr. Marche Fleming-Randle with Wichita State University. Important that diversity and inclusion is key in all conversations and not an 'add-on' item to discuss.
   - The Board is interested in action at the system level to help improve enrollment and graduation rates. COVID-19 has disproportionally affected underrepresented populations. Encouraging strong strategic recommendations from the CDOs.
   - Fleming-Randle spoke about the work the CDOs will be doing in developing a plan for Board consideration. Confirmed all are welcome to attend the monthly CDO meetings, including community and tech college representatives that may not have a full-time CDO on staff. These meetings are the first Thursday of each month at 10:30.
   - Flanders would like leaders to help find ways to engage the Board on this topic.
     i. Discussion among CEOs about the importance of faculty/staff diversity in addition to the student body, and ways to do this. KSU has live dashboard for diversity and inclusion efforts that tracks progress and gives accountability to efforts.
     ii. Bryan Samuel, KSU Chief Diversity and Inclusion Officer, spoke about recruitment and retention of students and having parity of the population. Need for programs like 'future faculty' and 'grow your own' and recruitment in the right places. If all of these things work in concert we can make progress.
     iii. Flanders: CDOs will make recommendations on strategic areas to focus on.

4. No other matters discussed. There being no further business, the meeting adjourned at 2:15 p.m.

AGENDA

Council of Presidents
Kansas Board of Regents
November 18, 2020
10:45 a.m. or adjournment of SCOPs
Kathy Rupp Conference Room and Zoom

1. Approve minutes of September 9 and October 14, 2020 meetings

2. Report from Council of Chief Academic Officers: Shirley Lefever

3. Report from Council of Chief Business Officers: Werner Golling

4. Report from Council of Government Relations Officers: Zach Gearhart

5. Report from Council of Chief Student Affairs Officers: Teri Hall

6. Report from Council of Diversity Officers: Marche Fleming-Randle

7. Discuss the Board's draft free speech guidance: Blake Flanders

8. Other matters

MINUTES

Council of Presidents
Kansas Board of Regents
September 9, 2020 2:15 p.m. or adjournment of SCOPs
Kathy Rupp Conference Room and Zoom

Members present:
President Jay Golden, Wichita State University – Chair; Chancellor Douglas Girod, University of Kansas; President Tisa Mason, Fort Hays State University; President Richard Myers, Kansas State University*; President Steve Scott, Pittsburg State University; President Allison Garrett, Emporia State University.

*Asterisk indicates those who participated via Zoom, all others were present at the KBOR office.

1. Minutes from the June 17, 2020 meeting, moved by President Scott and seconded by Chancellor Girod, were approved.

2. Report from Council of Chief Academic Officers: Rick Muma
   - Three programs unanimously approved by COCAO and advanced to COPS for a vote:
       i. KU Bachelor of Health Sciences
       ii. K-State Bachelors of Integrated Computer Science
       iii. K-State Bachelor of Science in Public Health
   - Motion to approve all programs made by President Myers seconded President Mason, all approved.
   - Discussion at COCAO on how to better collaborate with Chief Diversity Officers.

3. Report from Council of Chief Business Officers: Werner Golling
   - Met three times over the summer. Discussions centered around the budget workshop, CARES funding/resources, plans for COVID testing, EBF funds, GEER and SPARK resources, and insurance. Discussed various aspects of non-resident tuition rates.

4. Report from Council of Government Relations Officers: Zach Gearhart
   - Discussions around reopening plans, testing protocols, dashboards and how semester is progressing. Have several non-budgetary items that we will bring to KBOR in November. Tracking progress on Federal COVID-19 relief funds.

5. Report from Council of Chief Student Affairs Officers: Teri Hall
   - September is suicide awareness prevention month. WSU has 'suspenders for hope' program.
   - New benchmarking project collecting data for administrative and student service units.
   - COVID impact on students mental health as well as staff/faculty morale and fatigue.

6. Report from Council of Diversity Officers: Marche Fleming-Randle
   - Invited CEOs to attend their monthly meetings on the first Thursday of the month at 10:30.
   - Tilford Conference was rescheduled for next year due to COVID.
   - Group has been asked to discuss and evaluate ACT/SAT entrance requirements.

7. New tuition rate – KSU: President Myers
   - KSU to offer undergraduate degree programs at in-state tuition rate for Missouri residents.

8. Other Matters
   - Myers highlighted Big 12 spot about black student athletes.

There being no further business, the meeting adjourned at 2:50 pm.

Council of Presidents
Kansas Board of Regents
October 14, 2020 9:30 a.m.
Kathy Rupp Conference Room and Zoom

Members present:
Acting President Rick Muma, Wichita State University – Chair; Chancellor Douglas Girod, University of Kansas; President Tisa Mason, Fort Hays State University; President Richard Myers, Kansas State University; President Steve Scott, Pittsburg State University; President Allison Garrett, Emporia State University.

9. Act on recommendation for new academic program: Rick Muma
   - One program was unanimously approved by the Council of Chief Academic Officers and advanced to the Council of Presidents for a vote:
     i. University of Kansas Master of Engineering (ME) in Bioengineering
   - Motion to approve the program by President Scott seconded President Garrett, all approved.

10. Act on Student Health Insurance Benefits and Premium Rates for Plan Year 2021-2022: Doug Ball, PSU
    - UHC-SR presented two options for consideration for the 2021-2022 academic year:
      i. Commit to renew now ('fixed rate') at an agreed upon increase of 9% to lock in the premium rates for the next academic year
      ii. Commit to a future renewal ('rate guarantee'): UHC-SR will agree that the renewal rates for the next academic year will not exceed a cap of 12%. The actual rates will be increased by 12% or less, determined through negotiation at the typical renewal time.
    - After reviewing this proposal and requesting that UHC-SR revisit the percentage increase to see if it could be lowered, the Council of Business Officers unanimously recommends that the 'commit to renew now', with the fixed rate of 9%, be approved for FY 2021-2022.
    - Motion to approve this recommendation by President Myers seconded President Mason, all approved.

There being no further business, the meeting adjourned at 9:38 a.m.

AGENDA

KANSAS BOARD OF REGENTS
SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS

Wednesday, November 18, 2020
8:30 – 9:00 am

The System Council of Chief Academic Officers (SCOCAO) will meet by video conference. The public is welcome to listen to the meeting in Suite 520, Curtis State Office Building, located at 1000 SW Jackson, Topeka, KS 66612. Questions can be emailed to arobinson@ksbor.org. SCOCAO is co-chaired by Erin Shaw, Highland CC, and Shirley Lefever, WSU.

I. Call to Order   Erin Shaw, Co-Chair
    A. Introductions
    B. Approval of Minutes from September 8, 2020

II. Transfer and Articulation Council (TAAC) Update
    A. 2020 KCOG Conference Update   Linnea GlenMaye
    B. TAAC Quality Assurance Report   Melinda Roelfs
       (TAAC 2020 QA Report)

III. Other Matters
    A. KCIA Update   Erin Shaw, Highland CC
    B. General Education (GE) Working Group Update   Daniel Archer
    C. OER Steering Committee Update   Tara Lebar
    D. Apply Kansas Update   Tara Lebar

IV. Next SCOCAO Meeting – December 16th, 2020

V. Adjournment

MINUTES

System Council of Chief Academic Officers
MINUTES
Tuesday, September 8th, 2020

The September 8, 2020 meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Brad Bennett at 10:15 a.m. The meeting was originally scheduled to be held in Topeka. Due to the COVID-19 pandemic, it was held through Zoom.

In Attendance:

Members:		
Rick Muma, WSU	Brad Bennett, Colby CC	Corey Isbell, NCKTC
Charles Taber, K-State	David Cordle, ESU	JuliAnn Mazachek, Washburn
Barbara Bichelmeyer, KU	Howard Smith, PSU	Daniel Archer, KBOR
Jill Arensdorf, FHSU	Jerry Pope, KCKCC	

Staff:		
Sam Christy-Dangermond	Amy Robinson	Cindy Farrier
Karla Wiscombe	Tara Lebar	

Others:		
Brian Niehoff, K-State	Jean Redeker, KU	Jane Holwerda, Dodge City CC
Jason Sharp, Labette CC	Lua Yuille, KU	Mark Allen, Independence CC
Sandy Valenti, ESU	Mickey McCloud, JCCC	Cindy Hoss, Hutchinson CC
Linnea GlenMaye, WSU	Michelle Schoon, Cowley CC	Brenton Phillips, Cloud County CC
Haley Reiter, FHSU	Monette Depew, Pratt CC	Jon Marshall, Allen County CC
Robert Klein, KUMC	Aleks Sternfeld-Dunn, WSU	Aron Potter, Coffeyville CC
Scott Lucas, WSU Tech	Jennifer Ball, Washburn	Jane Holwerda, Dodge City CC
	Heather Morgan, KACCT	Luke Dowell, Seward County CC

Co-Chair Brad Bennett welcomed everyone. Brad notified the Committee that he has taken a new position and Erin Shaw will be replacing him as Co-Chair. Brad will be the President of Seward County Community College and will remain in the Kansas college system.

Approval of Minutes
Rick Muma moved to approve the minutes of the June 17, 2020 meeting, and Chuck Taber seconded the motion. With no corrections or discussion, the motion passed.

Transfer and Articulation Council (TAAC) Update
Linnea Glenmaye provided an update on the 2020 Kansas Core Outcomes Group (KCOG) Conference. Each year, faculty from all 32 institutions are invited to participate in the conference to articulate core outcomes for specified courses recommended for Systemwide Transfer (SWT). TAAC has approved 13 review courses and 6 new courses for this year's conference. Linnea noted review courses are reviewed every five years. Linnea provided a brief overview of the review and approval procedures, and more information can be found on the KBOR website at https://www.kansasregents.org/academic_affairs/transfer-articulation/annual-kcog-conference.

Karla Wiscombe provided information on revising SWT courses. In order to make changes to any SWT courses, institutions must complete the *Revise/Add to Existing Systemwide Transfer Course* form located at https://www.kansasregents.org/academic_affairs/transfer-articulation/transfer_articulation_council. The instructions for revisions, located on page five of the agenda, are also located on the website. Karla noted she

wanted to ensure the Chief Academic Officers were aware of the process, which will also be provided to IR staff.

Other Matters

- Brad Bennet noted that the Kansas Council of Instructional Administrators (KCIA) has not met this fall yet. The next meeting will probably be in October, and meetings will continue to be held virtually. Brad noted that there are several new members joining the group.
- Daniel Archer provided an update on the General Education Working Group. Barbara Bichelmeyer, KU, and Jon Marshall, Allen CC, will be co-chairs, and the first meeting is September 29th. Daniel expects there to be a routine update each month.
- Sam Christy-Dangermond provided an update on Performance Reports. She stated that all reports for AY2019 have been turned in and she thanked everyone for their work on them. BAASC approved 6 reports in August, and the remaining 27 will likely be reviewed on BAASC conference calls in November, December, and January. Institutions not qualifying for 100% of new funding will most likely be under review in January. Sam will contact institutions closer to those dates as schedules are finalized. Sam clarified that changes to the funding guidelines due to Covid-19 will not go into effect until AY2020 reports.
- Sam Christy-Dangermond and Tara Lebar provided an OER Steering Committee update. Sam reported that we were still finalizing the contract to join the OTN (Open Text Network) which has changed names to OEN (Open Educational Network) since the last meeting in June. In August the contract was reevaluated, and a new contract will be presented for review soon. Sam introduced Tara Lebar, the new Associate Director. Tara discussed OER webinars planned to start this fall. We emailed the OER webinar schedule to Chief Academic Officers last week, and it can also be found on the KBOR website at https://www.kansasregents.org/academic_affairs/open-educational-resources/oer-conference. Tara noted the committee has discussed ways to connect and inform all schools in our system, and in the coming weeks Tara will be contacting each institution to help identify a school liaison for the dissemination of information.
- Tara Lebar provided an Apply Kansas update. Tara noted the Apply Kansas campaign kicks off in October. This provides high schools the opportunity to create an event for seniors to submit applications and learn about financial aid resources throughout the month of October. The program started in 2015 and has grown to 142 registered schools this year. Tara noted the Apply Kansas Steering Committee discussed programming changes to accommodate for virtual, hybrid & in-person learning events. She also mentioned that high school counselors throughout the state may be contacting institutions' admissions offices to request help for these events.
- Daniel Archer reminded the members that university staff can request a State Authorization Letter from KBOR Academic Affairs staff. These may be needed for the United States Department of Education, HLC, or programmatic accreditors. Requests can be directly sent to the Executive Assistant at arobinson@ksbor.org.

Next Meeting and Adjournment

Chuck Taber moved to adjourn the meeting, and Rick Muma seconded the motion. With no corrections or discussion, the motion passed. The meeting adjourned at 10:34 a.m.

AGENDA

KANSAS BOARD OF REGENTS
COUNCIL OF CHIEF ACADEMIC OFFICERS
VIDEO CONFERENCE AGENDA
November 18, 2020
9:00 a.m. – 10:00 a.m.
or upon adjournment of SCOCAO

The Council of Chief Academic Officers (COCAO) will meet by video conference. The public is welcome to listen to the meeting in Suite 520, Curtis State Office Building, located at 1000 SW Jackson, Topeka, KS 66612. Questions can be emailed to arobinson@ksbor.org.

I.	**Call to Order**	Shirley Lefever, Chair
	A. Roll Call & Introduction	
	B. Approve Minutes from October 7, 2020	
II.	**Requests**	
	A. Second Readings	
	1. Bachelor of Arts in Applied Linguistics – WSU	Shirley Lefever
	2. Master of Science in Data Science in Engineering – WSU	Shirley Lefever
	3. Master of Science in Business Analytics – WSU	Shirley Lefever
	4. Master of Science in Mathematical Foundations of Data Analysis – WSU	Shirley Lefever
	B. Other Requests	
	1. Act on Request for Approval to Create a New School of Computing – WSU	Shirley Lefever
	2. Act on Request for Approval for Name Change of Master of Science in Computer Networking to Master of Science in Computing – WSU	Shirley Lefever
	3. Act on Request for Approval for Name Change of the Bachelor of Science in Entrepreneurship to the Bachelor of Science in Entrepreneurship & Innovation – K-State	Chuck Taber
	4. Act on Request for Approval for Name Change of Bachelor of Science in Justice Studies to Bachelor of Science in Criminal Justice – PSU	Howard Smith
	5. Act on Request for Approval to Consolidate the Bachelor of Science in Education with a Major in Math and the Bachelor of Science in Math - PSU	Howard Smith
III.	**Council of Faculty Senate Presidents Update**	Aleks Sternfeld-Dunn, WSU
IV.	**Other Matters**	
	A. Discuss Opportunities (new degree programs, partnerships, strategic initiatives, etc.) that Universities are Considering or Planning to Pursue in the Future	COCAO Members
V.	**Next COCAO Meeting – December 16th, 2020**	
VI.	**Adjournment**	
	UPK Board of Trustees meets upon adjournment of BAASC	

Date Reminders: Updated Admission Policies are due to KBOR by December 11, 2020

MINUTES

Council of Chief Academic Officers
MINUTES
Wednesday, October 7, 2020

The October 7, 2020 meeting of the Council of Chief Academic Officers was called to order by Chair Rick Muma at 11:30 a.m. The meeting was held through Zoom. Members and the public were welcome to listen at the KBOR offices.

In Attendance:

Members:	Rick Muma, WSU	Jill Arensdorf, FHSU	Robert Klein, KUMC
	Charles Taber, K-State	David Cordle, ESU	JuliAnn Mazachek, Washburn
	Barbara Bichelmeyer, KU	Howard Smith, PSU	Daniel Archer, KBOR
Staff:	Sam Christy-Dangermond	Amy Robinson	Connie Beene
	Karla Wiscombe	Tara Lebar	Marti Leisinger
Others:	Adam Borth, Fort Scott CC	Jean Redeker, KU	Brian Niehoff, K-State
	Jill Arensdorf, FHSU	Jennifer Ball, Washburn	Mark Allen, Independence CC
	Sandy Valenti, ESU	Mickey McCloud, JCCC	Monette Depew, Pratt CC
	Linnea GlenMaye, WSU	Michelle Schoon, Cowley CC	Brenton Phillips, Cloud County CC
	Elaine Simmons, Barton CC	Aleks Sternfeld-Dunn, WSU	Aron Potter, Coffeyville CC
	Andrew Hippisley, WSU	Gergely Zaruba, WSU	Lori Winningham, Butler CC
	Coleen Pugh, WSU	Paul Grimes, PSU	Luke Dowell, Seward County CC
	Dukka KC, WSU	Dennis Livesay, WSU	Jean Griffith, WSU
	Larisa Genin, WSU	Kim Morse, Washburn	Chris Broberg, WSU
	Heather Morgan, KACCT	Sue Abdinnour, WSU	

Rick Muma welcomed everyone, and roll call was taken.

Approval of Minutes

Barbara Bichelmeyer moved to approve the minutes of the September 8, 2020 meeting, and David Cordle seconded the motion. With no corrections or discussion, the motion passed.

1st Readings

Rick Muma provided an overview of the four programs in which WSU is seeking approval. He stated that a few years ago WSU started to focus on digital transformations. This campus initiative was driven by factors such as the importance on data science and other fields across their campus and the new NetApp data storage facility, which was moving their entire operation to the campus. Additionally, the Board has reviewed WSU's proposal to establish a National Institute for Digital Transformation, and they are getting ready to break ground on a facility to support that work. Rick stated this helps to further diversify the regional economy which is focused on manufacturing and aircraft. Deans and staff who work in these areas were available to answer questions on specific program requests.

- Rick Muma and Dean Andrew Hippisley discussed the Bachelor of Arts in Applied Linguistics. Rick noted that Linguistics is an academic field which has seen tremendous growth over the last 70 years and is at the forefront of interdisciplinary research, artificial intelligence, data science, computer science, and other areas. Andrew stated that KU has a linguistics degree and noted that the WSU program focuses more on the applied side (rather than the theoretical side) which has tracks that interface with

computer science and with the health professions, specifically related to speech. Barbara asked for details on their program hiring plans. Andrew responded they have a plan in the 3rd year of the program to bring in a new hire. Dean Hippisley indicated he is available to teach as well. Faculty in other disciplines, such as anthropology and modern and classical languages, may also teach in the program.

- Dean Dennis Livesay discussed the Master of Science in Data Science in Engineering. Dennis discussed how the three MS programs presented for approval tie together. He noted WSU has created three unique programs from different colleges where students can take any of the three to obtain knowledge of the whole data and science space before diving into the core and electives of the specific programs. David Cordle asked if he anticipated students would have a clear path to each, or would they need assistance in navigating which program is the best match for them. Dennis responded they will probably see both. Some students know they would like to study data and data analytics but are unsure of the specific area.

- Dean Larisa Genin discussed the Master of Science in Business Analytics. She noted the three programs are distinct enough to appeal to different student audiences but are also inter-disciplinary and add a value to contribute to the advancement of the WSU strategic priorities which focus on applied learning and research. Larisa stated the degree has student demand and has been created in collaboration with faculty and employers.

- Dean Andrew Hippisley discussed the Master of Science in Mathematical Foundations of Data Analysis. He noted this is an opportunity for mathematicians to further explore theoretical math concepts in the overall big data space by looking at mathematical foundations of algorithms.

The four programs will be presented for approval at the next COCAO meeting in November.

2nd Reading
- KU is requesting a Master of Engineering in Bioengineering. Barbara Bichelmeyer noted she has not received any additional questions since the first reading in June.

  Jill Arensdorf moved to approve the Master of Engineering in Bioengineering, and Chuck Taber seconded the motion. With no discussion, the motion passed unanimously through a roll call vote. This program will go to COPS for approval in October.

Other Requests
Rick Muma presented the WSU request to change the name of the Institute for Interdisciplinary Innovation to the College of Innovation and Design. Rick noted the institute was established a few years ago to be a place where innovation curriculum and research is housed. At that time, a new Masters of Innovation Design was created, and he noted the program has continued to grow. Rick stated they are not requesting additional funding and currently have a Dean and support staff in place, as the institute had been set up as a part of the academic structure when it was created.

Barbara asked for information on the inclusion of the word design. Rick responded that this is because the degree program previously created had this title and they added the same language to be consistent. Barbara Bichelmeyer moved to approve the name change from WSU, and Howard Smith seconded the motion. With no further questions or discussion, the motion passed unanimously through a roll call vote. This program will go to BAASC for approval in November.

Council of Faculty Senate Presidents Update
Aleksander Sternfeld-Dunn, WSU Faculty Senate President, provided an update. Aleks stated that they are working on a statement on freedom of expression. He noted that while other subcommittees of the Board are

working on something similar, their interest is connecting freedom of expression not just on campus but also in the classroom. The second item COFSP is discussing is the Associate to Baccalaureate transfer program. Aleks stated there is faculty concern with academic freedom being lost in the process and ensuring this is a faculty-driven process.

Other Matters
Howard Smith and Paul Grimes presented on creating a Center for Professional Selling at PSU. Paul is the Dean of Kelce College of Business at PSU, and he provided information on the establishment of the center. He noted that this will be affiliated with the University Sales Center Alliance which is comprised of 55 universities across the country offering programing in professional sales. The center will provide benefits affecting education outreach and professional engagement with their community and alumni and provide an opportunity to conduct research among their faculty. He noted that as a part of their affiliation with the University Sales Center Alliance, they will establish a formal Board of Advisors made up of community leaders with experience and alumni. Paul noted the center does not require additional resources or physical spaces.

Connie Beene and Karla Wiscombe presented an update on the Lumina Military Grant. Connie stated the Military Credentialing Advancement Initiative's goal is to create diverse pathways that give military service members and veterans pathways to education and stackable credentials at the end of those pathways. Last spring, Kansas was invited to apply for Lumina Military Grant funding through the initiative. Connie noted the grant provides all of the educational resources and outcomes for four of the Army, Airforce, Marines, and Navy military occupations. Connie also noted it is her team's hope that the current articulations will be expanded as new articulations and pathways are added. Connie stated KBOR will do some of the initial work and supply resources for the universities to continue that work. Connie provided examples to show the work that her team is doing for the universities, provided weblinks to the resources, and discussed next steps for the kick-off meeting on October 15, 2020 and how to determine Military Occupation Codes (MOC's) to articulate. Connie stated the hope is that universities use the new resources to articulate MOC's in various branches and noted that each university will need to choose a 2-year partner to develop pathways. Connie recommended universities look in the Military Articulation Portal to determine what 2-year colleges have already articulated, MOC's they are interested in, and similarly the 2-year colleges could reach out to their existing university partner to indicate their interest. The grant timeline, potential university funding, pathway guidelines, and next steps are detailed in her materials. Connie noted the deadlines were put in place to be mindful that this is a one-year grant and to ensure teams can start work before the end of the current semester. Karla noted the occupations align with part of the Board's strategic plan and current KBOR work in diversity and inclusion for underserved populations. Connie mentioned that community colleges are already submitting data on underserved populations as a part of Perkins and CTE funding.

Members were provided an opportunity to discuss plans they are pursuing in the future. Jill Arensdorf, FHSU, shared that Greg Panichello, Director of the Kansas Small Business Development Center, is retiring at the end of 2020. As the host institution for their state office, Jill has started working with Greg to create a search committee.

Adjournment
The University Press of Kansas Board of Trustees will meet upon adjournment and the next COCAO meeting will be November 18 and held through Zoom. Howard Smith moved to adjourn the meeting, and Barbara Bichelmeyer seconded the motion. With no further discussion, the motion passed. The meeting adjourned at 12:25 p.m.

CURRENT FISCAL YEAR MEETING DATES

Fiscal Year 2021

Meeting Dates	Agenda Material Due to Board Office
August 4-6, 2020	
September 9-10, 2020	August 19, 2020 at noon
November 18, 2020	October 28, 2020 at noon
December 16-17, 2020	November 24, 2020 at noon
January 20-21, 2021	December 30, 2020 at noon
February 17-18, 2021	January 27, 2021 at noon
March 17-18, 2021	February 24, 2021 at noon
April 14, 2021 (FHSU)	March 24, 2021 at noon
May 19-20, 2021	April 28, 2021 at noon
June 16-17, 2021	May 26, 2021 at noon
August 4-6, 2020	

MEETING DATES FOR FY 2022

Fiscal Year 2022

Meeting Dates

July 27-29, 2021 – Budget Workshop/Retreat

September 15-16, 2021

October 20-21, 2021

November 17-18, 2021

December 15-16, 2021

January 19-20, 2022

February 16-17, 2022

March 16-17, 2022

April 20-21, 2022

May 18-19, 2022

June 15-16, 2022

COMMITTEES (2020-2021)

Bill Feuerborn, Chair
Cheryl Harrison-Lee, Vice Chair

Standing Committees

Academic Affairs	Fiscal Affairs and Audit	Governance
Shelly Kiblinger – Chair	Jon Rolph – Chair	Bill Feuerborn – Chair
Ann Brandau-Murguia	Shane Bangerter	Cheryl Harrison-Lee
Allen Schmidt	Cheryl Harrison-Lee	Shelly Kiblinger
Helen Van Etten	Mark Hutton	Jon Rolph

Regents Retirement Plan
Shane Bangerter – Chair

Board Representatives and Liaisons

Education Commission of the States	Ann Brandau-Murguia
Postsecondary Technical Education Authority	Mark Hess Mike Johnson Rita Johnson
Midwest Higher Education Compact (MHEC)	Helen Van Etten Blake Flanders
Washburn University Board of Regents	Helen Van Etten
Transfer and Articulation Advisory Council	Shane Bangerter
Governor's Education Council	Allen Schmidt Helen Van Etten
Coordinating Council	Shelly Kiblinger Helen Van Etten