

DECEMBER 18-19, 2019

Kansas Board of Regents
Curtis State Office Building
1000 SW Jackson, Suite 520
Topeka, KS 66612

2019-2020
Shane Bangerter, Chair
Bill Feuerborn, Vice Chair

KANSAS BOARD OF REGENT MEMBERS:

Shane Bangerter	Ann Brandau-Murguia	Bill Feuerborn
Cheryl Harrison-Lee	Mark Hutton	Shelly Kiblinger
Jon Rolph	Allen Schmidt	Helen Van Etten

FORESIGHT 2020

A Strategic Agenda for the State's Public Higher Education System

1. Increase higher education attainment among Kansas citizens
2. Improve alignment of the state's higher education system with the needs of the economy
3. Ensure state university excellence

FORESIGHT 2020

A 10-Year Strategic Agenda for the State's Public Higher Education System



Foresight 2020 is a 10-year strategic agenda for the state's public higher education system. Originally adopted by the Kansas Board of Regents in 2010, updated in 2012, and modified in 2015, the plan sets long-range achievement goals that are measurable, reportable, and ensure the state's higher education system meets Kansans' expectations.

Find each year's progress report at: kansasregents.org/foresight2020.

INCREASE HIGHER EDUCATION ATTAINMENT

Aspirations

- ★ Increase to 60 percent the number of Kansas adults who have earned a certificate, associate or bachelor's degree by 2020.
- ★ Achieve a ten percentage point increase in retention and graduation rates by 2020.

Measures

- ★ Number of certificates and degrees awarded by universities, community and technical colleges
- ★ Attainment Model progress
- ★ Graduation rates: 4/5/6-year rates for universities and 2/3/4-year rates for community and technical colleges
- ★ First to second year retention rates at universities, community and technical colleges
- ★ Student Success Index rates
- ★ Comparison of state demographics with higher education participation levels, including race/ethnicity, Pell Grant eligibility, and age
- ★ Comparison of postsecondary attainment in Kansas to the nation, by age groups
- ★ Adult Education: participation, percent served among working-age adults in Kansas without a high school diploma or its equivalent, and percent transitioning to postsecondary within 3 years of enrollment
- ★ Number of adults with college credit but no certificate or degree who are returning to complete a certificate, associate/bachelor degree
- ★ Seamless Transition: total number of courses approved for guaranteed transfer and number of Reverse Transfer degrees awarded systemwide

IMPROVE ECONOMIC ALIGNMENT

Aspirations

- ★ Respond to business and industry expectations for graduates and ensure all technical programs meet expectations of quality.
- ★ Reduce workforce shortages in select high-demand fields by increasing the number of certificates and degrees awarded, including in science, technology, engineering, and mathematics (STEM) fields.

Measures

- ★ Percent of graduates employed and average wages in Kansas, by award level
- ★ Number of certificates and degrees awarded in selected high-demand fields, and progress made on special state initiatives
- ★ Summary findings from latest K-TIP Report, providing systemwide analysis of all approved postsecondary CTE programs, by program
- ★ Percent of certificates/degrees awarded in STEM fields

ENSURE STATE UNIVERSITY EXCELLENCE

Aspiration

- ★ Improve regional and national reputations of state universities.

Measures

- ★ Comparison to peers for each of the six state universities on established metrics
- ★ Private giving to universities
- ★ Total research dollars awarded, highlighting federal research dollars (as percent of total) and specific industry support secured
- ★ University Excellence Profile: select rankings, Composite Financial Index, and assessment of economic impact

BOARD GOALS 2019-2020



1. The Board will hire a new president at Wichita State University.
2. The Board will finalize a new strategic plan for the public higher education system.
3. The Board will develop a strategy for addressing deferred maintenance at state universities.
4. The Board will explore positive pathways to help students who do not meet Qualified Admissions standards achieve success beyond high school.
5. The Board will review the university CEO assessment process.
6. The Board will continue to implement a unified communications and advocacy plan for all sectors of the higher education system.

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MEETING INFORMATION AND SCHEDULE

Unless noted, all meetings take place at the Curtis State Office Building (CSOB) at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612 in the meeting room indicated. Addresses for offsite meetings can be obtained by contacting the Kansas Board of Regents office at 785-430-4240.

Wednesday, December 18, 2019

Time	Committee/Activity	Location
8:30 am - 9:15 am	System Council of Chief Academic Officers	Suite 530
9:15 am or Adjournment	Council of Chief Academic Officers	Suite 530
8:45 am - 10:00 am	Governance Committee	Kathy Rupp Room
10:15 am - 11:50 am	Fiscal Affairs & Audit Standing Committee	Board Room
10:15 am - Noon	Academic Affairs Standing Committee	Kathy Rupp Room
10:15 am - 10:30 am	System Council of Presidents	Suite 530
10:30 am or Adjournment	Council of Presidents	Suite 530
Noon - 1:15 pm	Council of Faculty Senate Presidents	Kan-Ed Conference Room
Noon - 1:00 pm	Students' Advisory Committee	Conference Room C
Noon - 1:15 pm	Lunch <i>Board of Regents & President Flanders</i>	Conference Room B
Noon - 1:15 pm	Lunch <i>Council of Chief Academic Officers</i>	Kathy Rupp Room
1:30 pm	Board of Regents Meeting	Board Room
6:00 pm	Dinner <i>Board of Regents, President Flanders, and State University CEOs</i>	Topeka Country Club 2700 SW Buchanan St.

Thursday, December 19, 2019

Time	Committee/Activity	Location
8:30 am - 9:30 am	Breakfast <i>Board of Regents, President Flanders, and Council of Faculty Senate Presidents</i>	Suite 530
	Regent Three-Person CEO Committees	Conference Room A, & Conference Room B

MEETING AGENDA

The Kansas Board of Regents will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

Wednesday, December 18, 2019

- I. Call To Order** Regent Bangerter, Chair
 - A. *Approve Minutes*
November 20, 2019 Meeting p. 6

- II. Introductions and Reports**
 - A. *Introductions*
 - B. *Report from the Chair* Regent Bangerter, Chair
 - C. *Report from the President & CEO* Blake Flanders, President & CEO
 - D. *Report from System Council of Presidents* President Trzaska
 - E. *Report from the Community Colleges*
 - F. *Report from Council of Presidents* President Garrett
 - G. *Report from Council of Faculty Senate Presidents* Greg Schneider
 - H. *Report from Students' Advisory Committee* Paul Frost
 - I. *Report from the Technical Colleges* President Genandt
 - J. *Report from the University CEOs* Chancellor Girod, KU and
President Garrett, ESU

- III. Standing Committee Reports**
 - A. *Academic Affairs* Regent Schmidt
 - B. *Fiscal Affairs & Audit* Regent Hutton
 - C. *Governance* Regent Bangerter

- IV. Approval of Consent Agenda**
 - A. *Academic Affairs*
 - 1. Act on Creation of School of Professional Studies –
KU Daniel Archer,
VP, Academic Affairs p. 16
 - 2. Act on Master of Science in Business Analytics – KU p. 18
 - 3. Act on Associate in Applied Science in Aviation
Maintenance – KSU p. 26
 - 4. Act on Associate in Applied Science in Professional
Pilot – KSU p. 31
 - 5. Act on Master of Industrial Design – KSU p. 36
 - 6. Act on Bachelor of Science in Diagnostic Science –
KUMC p. 46

B. Fiscal Affairs & Audit

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|----|--|--|-------|
| 1. | Act on Request to Amend Capital Improvement Plan to Replace Generators at Akers Energy Center – FHSU | Nelda Henning,
Director of Facilities | p. 58 |
| 2. | Act on Request to Amend Capital Improvement Plan and Architectural Program Statement for Innovation Campus School of Business Building – WSU | | p. 58 |

C. Other Matters

- | | | | |
|----|--|--|-------|
| 1. | Act on Appointments to the Technical Education Authority | Scott Smathers,
VP, Workforce Development | p. 59 |
|----|--|--|-------|

V. Consideration of Discussion Agenda

A. Presentations

- | | | | |
|----|---|---|-------|
| 1. | Receive Presentation on Income Sharing Agreements | Brian Edelman,
President, Purdue Research Foundation | p. 61 |
| 2. | Receive Reports from the Unclassified Staff Council; the University Support Staff Council; and Receive Information on University Support Staff and Unclassified Staff Morale Survey | Joel Ewy, Douglas Cushenbery, & Michael Walker | p. 61 |

B. Academic Affairs

- | | | | |
|----|--|--|-------|
| 1. | Act on Courses for Systemwide Transfer | Regent Schmidt
Daniel Archer,
VP, Academic Affairs | p. 62 |
|----|--|--|-------|

C. Governance

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|----|---|---|-------|
| 1. | Discuss Board Member Conflict of Interest Disclosures and Act on Actual or Apparent Conflicts | Regent Bangerter
Julene Miller,
General Counsel | p. 63 |
|----|---|---|-------|

D. Fiscal Affairs & Audit

- | | | | |
|----|---|---|-------|
| 1. | Act on Request to Amend Capital Improvement Plan for NIAR Renovation and Addition Project – WSU | Regent Hutton
Nelda Henning,
Director of Facilities | p. 65 |
| 2. | Act on FY 2021 Housing and Food Service Rate Adjustment Proposals Submitted by State Universities | Elaine Frisbie
VP, Finance & Administration | p. 66 |
| 3. | Receive Report of FY 2019 Educational Building Fund Spending – System | Nelda Henning,
Director of Facilities | p. 95 |
| 4. | Act on Allocation of FY 2021 Educational Building Fund Appropriation – System | | p. 96 |
| 5. | Act on Request to Authorize WSU Ground Lease to WSIA and WSIA Ground Sublease to MWCB, LLC for New Partnership Building – WSU | Julene Miller,
General Counsel | p. 98 |

E. Other Matters

- | | | |
|---|--|---------------|
| 1. Act on Non-Budgetary Legislative Item | Matt Casey,
Director, Government
Relations | <i>p. 101</i> |
| 2. Act on Request to Grant Honorary Degrees | Chancellor Girod | <i>p. 103</i> |
| 3. Act on Request to Adopt Resolution to Designate Dr.
Bernadette Gray-Little Chancellor Emerita | | <i>p. 103</i> |
| 4. Act on Request to Name a Building | | <i>p. 103</i> |

VI. Adjournment

Thursday, December 19, 2019

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| Regent Three-Person CEO Committee Meetings | | <i>p. 104</i> |
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MINUTES OF PREVIOUS MEETING(S)

I. Call To Order

Regent Bangerter, Chair

A. November 20, 2019 Minutes

KANSAS BOARD OF REGENTS

MINUTES

November 20, 2019

The November 20, 2019, meeting of the Kansas Board of Regents was called to order by Chair Shane Bangerter at 1:06 p.m. The meeting was in the Pittsburg State University Overman Student Center at 302 E. Cleveland, Pittsburg, Kansas. Proper notice was given according to law.

MEMBERS PRESENT:

- Shane Bangerter, Chair
- Bill Feuerborn, Vice Chair
- Ann Brandau-Murguia
- Cheryl Harrison-Lee
- Mark Hutton
- Shelly Kiblinger
- Jon Rolph
- Allen Schmidt
- Helen Van Etten

EXECUTIVE SESSION

At 1:07 p.m., Regent Feuerborn moved, followed by the second of Regent Hutton, to recess into executive session in Room 212 for 15 minutes to discuss matters deemed confidential in the attorney-client relationship. The subject of this executive session was to receive legal advice regarding whether and how to proceed under the Private and Out-of-State Postsecondary Educational Institution Act in relation to an institution that holds a certificate of approval under the Act. Participating in the executive session were members of the Board; President Flanders; Vice President for Academic Affairs, Daniel Archer; General Counsel, Julene Miller; and Associate General Counsel, Natalie Yoza. At 1:22 p.m., the meeting returned to open session. Regent Hutton moved to extend for five minutes. Regent Murguia seconded, and the motion carried. At 1:27 p.m. the meeting returned to open session.

BREAK

The Chair took a break at 1:27 p.m. and resumed the meeting at 1:41 p.m. in Ballroom C located in the Pittsburg State University Overman Student Center.

APPROVAL OF MINUTES

Regent Feuerborn moved that the minutes of the September 18-19, 2019 regular meeting, October 11, 2019 special meeting, October 20-21, 2019 special meeting, and October 31, 2019 special meeting be approved. Following the second of Regent Hutton, the motion carried.

INTRODUCTIONS

Executive Vice Chancellor Simari introduced the University of Kansas Medical Center’s new Vice Chancellor for Diversity, Equity, and Inclusion, Dr. Jerrihlyn McGee. He also introduced Dr. Akinlolu Oja as the new Executive Dean of the School of Medicine.

GENERAL REPORTS

REPORT FROM CHAIR

Chair Bangerter thanked President Scott and the staff at Pittsburg State for hosting the Board this month. He then reported that in October the Board had a campus visit at Wichita State University where they heard from faculty and administrators about how WSU is addressing access and affordability for students. The Board also met with students and local business leaders. Also in October the Board appointed Dr. Jay Golden as the 14th President of WSU. Chair Bangerter thanked Regent Hutton and the Presidential Search Committee members for all the time they dedicated to make this a successful search. He also thanked Dr. Tompkins for his many years of public service to the state and the higher education system including his roles as Interim President at WSU, Interim President at Fort Hays State University, and Board President and CEO.

AMEND AGENDA

Regent Bangerter stated he wanted to amend the agenda to add an item to discuss and act on the Board's deferred maintenance budget request. Regent Hutton moved to approve, and Regent Rolph seconded. The motion carried. This will be the first item under Other Matters on the Discussion Agenda.

REPORT FROM PRESIDENT AND CEO

President Flanders reported on Tuesday he presented testimony on the Board's unified budget request to the Legislative Budget Committee. He stated the testimony went well and he encouraged everyone to continue to advocate for the higher education system.

REPORT FROM SYSTEM COUNCIL OF PRESIDENTS

President Trzaska presented the System Council of Presidents report. The Council received a report from the System Council of Chief Academic Officers on transfer and articulation, open educational resources, and proposed amendments to the Board's Degree policy. The proposed policy change would allow community colleges to offer an Associate of Fine Arts. President Trzaska also reported that President Flanders presented an update on the Board's new strategic plan.

REPORT FROM COUNCIL OF PRESIDENTS

President Garrett presented the Council of Presidents report. The Council received reports from the Council of Chief Academic Officers, Council of Business Officers, Council of Government Relations Officers, the Council of Student Affairs Officers, and the Council of Diversity Officers. The Academic Officers approved the following new programs: Kansas State University's Master of Industrial Design, Kansas State University's Associate of Applied Science in Aviation Maintenance, Kansas State University's Associate of Applied Science in Professional Pilot, the University of Kansas Medical Center's Bachelor of Science in Diagnostic Science, the University of Kansas' Master of Science in Business Analytics, and Emporia State University's Bachelor of Interdisciplinary Studies in Ethnic, Gender, and Identity Studies. The Council of Presidents also approved these programs and they will be forwarded to the Board for consideration.

The Business Officers reported they are working on the Board's deferred maintenance goal and have been reviewing the proposed state university FY 2021 housing and food service rates. The Business Offices are also planning to meet with the Secretary of Administration, DeAngela Burns-Wallace, at a future meeting. The Government Relations Officers have been busy communicating the Board's legislative priorities with individual legislators and are planning for the upcoming session. The Student Affairs Officers discussed the challenges associated with meeting the needs of students who are seeking mental health services, and the Diversity Officers reported on the Tilford Conference, which was hosted by the University of Kansas.

REPORT FROM COUNCIL OF FACULTY SENATE PRESIDENTS

Greg Schneider presented the Council of Faculty Senate Presidents report. The Council reviewed the credit for prior learning guidelines and worked on its freedom of expression resolutions. The Council hopes to have a draft resolution in the coming months. It was also noted that the Council is looking forward to having breakfast with the Board at the December meeting.

REPORT FROM STUDENTS' ADVISORY COMMITTEE

The Students' Advisory Committee report was presented by Paul Frost. The Committee discussed the challenges associated with meeting the mental health needs of students. Mr. Frost stated there are more students seeking counseling on a variety of issues and because of this influx, the wait time to see a counselor is increasing. The Committee plans to reach out to the Council of Student Affairs Officers to address challenges related to adequately addressing student mental health services. The Committee also discussed the students' higher education day at the Statehouse and are planning to set up more one-on-one meetings with legislators to discuss their priorities. Mr. Frost ended by stating the Committee has some internal communication and participation issues that the members hope to resolve in the future.

REPORT FROM THE COMMUNITY COLLEGES

President Trzaska presented the report for the community colleges. He stated that community colleges along with the other institutions of higher education have the same mission to provide students opportunities both in and out of the classroom. He noted that this fall many community college student athletes had successful seasons – Coffeyville's volleyball team is competing at the 2019 NJAA Division II Volleyball Championship and Seward's volleyball team is competing at the 2019 NJAA Division I Volleyball Championship. He also reported that Hutchison Community College was named as an Aspen Prize finalist and reviewed some facility expansion projects on the different campuses.

REPORT FROM THE TECHNICAL COLLEGES

President Genandt presented the report for the technical colleges. He stated that Flint Hills Technical College participated in TeamSmile at Arrowhead Stadium where hundreds of kids received complimentary dental care, Northwest Technical College opened a new welding center in Quinter, Kansas, that will be supported by students in five area high schools and adult students, and Manhattan Area Technical College is partnering with the City of Manhattan on the census project. President Genandt also noted the technical colleges have increased enrollment this year and that five of the colleges were named by the Aspen Institute for their excellence.

REPORT FROM THE UNIVERSITY CEOS

President Scott welcomed everyone to the Pittsburg State University campus and thanked his staff, especially Jaime Dalton, for organizing this event. President Scott announced that Condoleezza Rice, former Secretary of State, was at Pittsburg State University on October 3, 2019 as part of its Speaker Series. In her address, Rice gave an overview of the current geopolitical landscape and shared her experiences as National Security Advisor and Secretary of State. He noted as part of the Series he got to interview her. President Scott also reported that in September there was a celebration and ribbon cutting to mark the opening of Block22. President Scott shared photos of the finished spaces, which include student apartments and four restaurants.

President Mason reported Fort Hays State University has had 19 years of enrollment growth. The University is serving students in every county in Kansas and in every state in the nation. This year the total enrollment for the University is 15,908 students, of which 4,486 are on-campus, 6,924 are online, and 4,498 are in the International Partnership Program. President Mason noted the University has seen the majority of its enrollment growth in its online programs. She also reported that Fort Hays State was recognized by the Washington Monthly as one of the top universities for adult learners.

STANDING COMMITTEE AND OTHER REPORTS

ACADEMIC AFFAIRS

Regent Schmidt reported the Board Academic Affairs Standing Committee approved Cowley County Community College's AY 2018 performance report and reviewed Independence Community College's AY 2018 performance report. The Committee will receive more information from Independence, which will be presented at the December meeting. The Committee then reviewed the concurrent enrollment partnership faculty requirements for high school instructors who teach college courses in a high school. The Transfer and Articulation Council's

responsibilities were discussed, and the Committee examined in-state college going rate data. This data highlighted the equity gaps that exist based on race and Hispanic origins and urban versus rural geographic settings. The Committee also discussed a potential direct support professional program that would be offered by Wichita State University.

FISCAL AFFAIRS AND AUDIT

Regent Hutton presented the Fiscal Affairs and Audit Standing Committee report. The Committee received information on the cost model for the two year sector. Several college presidents spoke about how the local mill levy is tied to state funding and student tuition. They also explained how local needs affect the local mill levy for each college. The Committee asked the colleges to provide additional information on what costs are not recognized by the model, and the Committee plans to discuss mill levies and community college budgets at the December meeting. An update on the deferred maintenance goal was presented. It was noted that further analysis and review of assets is needed to move this initiative forward, and Regent Hutton stated the Board will discuss the budget request associated with deferred maintenance later in the agenda. Board staff also presented to the Committee information on the FY 2020 Board office budget and the annual audit of the alumni account. The Committee was pleased to hear there were no findings in the audit. Additionally, the Committee reviewed the fiscal items on today's Board agenda included the state university proposals for their FY 2021 housing and food service rates.

APPROVAL OF CONSENT AGENDA

Regent Harrison-Lee moved, with the second of Regent Schmidt, that the Consent Agenda be approved. The motion carried.

Academic Affairs

NEW CERTIFICATE OF APPROVAL FOR UNIVERSITY OF MISSOURI-KANSAS CITY

The University of Missouri-Kansas City received a Certificate of Approval to operate in Kansas.

DOCTOR OF PHILOSOPHY IN BIOMEDICAL ENGINEERING – WSU

Wichita State University received approval to offer a Doctor of Philosophy in Biomedical Engineering (CIP 14.0501). The Ph.D. program went through an external analysis that the Board Academic Affairs Standing Committee reviewed. The initial cost of the program for the first two years is \$1,049,234, which includes the start-up cost of \$150,000 per year. By year three the cost of the program is \$899,234. The program will be funded with student tuition and fees.

DOCTORATE IN CLINICAL NUTRITION – KUMC

The University of Kansas Medical Center received approval to offer a Doctorate in Clinical Nutrition (CIP 30.1901). The Ph.D. program went through an external analysis that the Board Academic Affairs Standing Committee reviewed. The cost of the first year of the program is estimated at \$208,839. By year three, the University plans to hire two new faculty and the estimated annual cost of the program will be \$311,354. The program will be funded with student tuition and fees.

Fiscal Affairs & Audit

AMENDMENTS TO MEMORANDUM OF AGREEMENT BETWEEN WICHITA STATE UNIVERSITY AND AMERICAN FEDERATION OF TEACHERS LOCAL 6405 REPRESENTING SERVICE AND MAINTENANCE EMPLOYEES

The amendments to the Memorandum of Agreement between Wichita State University and the American Federation of Teachers Local 6405 (AFT) representing the service and maintenance

employees of WSU, was approved. The amendments went through the meet and confer process. The Chair of the Board is authorized to execute the amended Agreement on behalf of the Board.

RAZE THE FACILITIES ADMINISTRATION BUILDING – KU

The University of Kansas received authorization to raze the Facilities Administration Building located at 1503 Sunflower Road in Lawrence, Kansas. The building has been vacant since 2018 due to its condition. The estimated cost of the project is \$566,000, which will be funded by the University's allocation of the Educational Building Fund.

RAZE THE PHARMACEUTICAL CHEMISTRY LAB BUILDING – KU

Authorization was given to the University of Kansas to raze its Pharmaceutical Chemistry Lab building located at 2097 Constant Avenue in Lawrence, Kansas. The building has limited use and is in poor condition. The estimated cost of the project is \$373,500, which will be funded by the University's allocation of the Educational Building Fund.

AMENDMENT TO CAPITAL IMPROVEMENT PLAN TO RENOVATE SPENCER MUSEUM OF ART – KU

The University of Kansas received approval to amend its Capital Improvement Plan to include phase two of the Spencer Museum renovation. The renovation will include improvements to the Kress Foundation Gallery and a new associate study center. The cost of the project is estimated at \$1,900,000, which will be funded by a grant from the National Endowment for the Humanities and private gifts.

Retirement Plan

RETIREMENT PLAN COMMITTEE APPOINTMENT

Jay Stephens, Vice President for Human Capital Services at Kansas State University, was appointed to serve on the Retirement Plan Committee. Vice President Stephens will replace Gary Leitnaker, who will be retiring in December 2019. The term of this appointment ends on June 30, 2022.

Other Matters

APPOINTMENTS TO THE JOINT COORDINATING COUNCIL WITH THE KANSAS BOARD OF EDUCATION

Regent Kiblinger, Regent Van Etten, and President Flanders were appointed to the joint coordinating council. The council will also include members of the Kansas State Board of Education and individuals from the Kansas Chamber.

EXECUTION AUTHORITY FOR TWO RELATED CONTRACTS HAVING TERMS GREATER THAN THREE YEARS THAT ARE REQUIRED TO FULFILL FEDERAL DATA REPORTING REQUIREMENTS

President Flanders received authorization to review and enter the State Wage Interchange System (SWIS) Data Access and Cost-Sharing agreements.

CONSIDERATION OF DISCUSSION AGENDA

Academic Affairs

PRIVATE POSTSECONDARY EDUCATION INSTITUTION CERTIFICATE OF APPROVAL

Natalie Yoza, Associate General Counsel, stated Entourage Institute of Beauty and Esthetics, a cosmetology school in Lenexa, Kansas, holds a Board-issued certificate of approval to operate in Kansas. She noted there is reasonable cause to believe the school has violated two provisions of the Kansas Private and Out-of-State Postsecondary Educational Institution Act (K.S.A. 74-32,162 *et seq.*). Entourage failed to timely notify the Board of two ownership changes in violation of K.S.A. 74-32,170(c) and failed to comply with federal regulations governing Title IV funding under the Higher Education Act. Associate General Counsel Yoza stated this resulted in the U.S. Department of Education (Department) ending Entourage's eligibility to participate in Title IV funding. At the September 18 Board Academic Affairs Standing Committee meeting, the Committee authorized Board staff to issue a show cause order asking Entourage why its certificate should not be revoked. In its response, Entourage admitted it did not comply with the change of ownership requirements and disputed the Department's findings that it violated federal Title IV regulations. However, Entourage did not provide sufficient evidence to demonstrate that the Department's findings were in error. Regent Bangerter asked about the effect on students and the process for Entourage to reapply. Associate General Counsel Yoza noted Entourage could remain open even without a Board certificate of approval because it is also licensed by the Kansas Board of Cosmetology. Entourage can also reapply for a Board certificate in the future if the Department determines Entourage is again eligible for Title IV funding and all eligibility requirements are met at the time the certificate of approval is sought. Regent Schmidt expressed a concern that by revoking the certificate, the Board will not have any oversight of this school.

Following discussion, Regent Kiblinger stated the Board has reasonable cause to believe that Entourage Institute of Beauty and Esthetics has violated the Private and Out-of-State Postsecondary Educational Institution Act. As detailed in the Board's issue paper and the documents on file with the Board office, Entourage failed to provide the Board timely notification of two separate changes in ownership as required by the Act. And the first notification of the change in ownership was not only untimely, it also failed to notify the Board of a second change in ownership that had already occurred. Entourage also failed to comply with federal Title IV regulations, including 34 CFR § 600.21, by failing to timely report the change in ownership as detailed in the Board's issue paper and the U.S. Department of Education's July and August 2019 letters. Regent Kiblinger then moved to authorize President Flanders to send Entourage a letter detailing the violations noted above and informing them of the Board's intention to revoke Entourage's certificate based on these violations, as well as the opportunity to request a hearing. If a hearing is not requested within 30 days of the notification, she also moved that Entourage's certificate be revoked. Regent Murguia seconded, and the motion carried. Regent Schmidt voted against the motion.

BREAK

The Chair called for a break at 2:33 p.m. and resumed the meeting at 2:46 p.m.

Fiscal Affairs and AuditFY 2021 HOUSING AND FOOD SERVICE RATE ADJUSTMENT PROPOSALS SUBMITTED BY STATE UNIVERSITIES (FIRST READ)

Elaine Frisbie, Vice President for Finance and Administration, presented the first read of the FY 2021 Housing and Food Service Rate Adjustment proposals for the state universities. Board members discussed the occupancy rates and it was noted that user fees cover the cost to operate these auxiliary enterprises. The Board will act on the proposals at the December meeting.

(Proposals filed with Official Minutes)

REVISED TUITION RATE – KU

Vice President Frisbie introduced the University of Kansas' request to revise its tuition rate for its undergraduate certificate in Strength and Conditioning program that is offered online through the Edwards Campus. KU wants

to set the hourly rate to an all-inclusive amount of \$485. Vice President Frisbie noted students currently pay \$481.50 or \$1,043.55 per credit hour, depending on residency status. The new rate would match the online Bachelor of Applied Science in Exercise Science. The alignment of these two tuition rates will allow students who are enrolled in the certificate program to pay the same rate upon transitioning to the baccalaureate program. Regent Rolph moved to approve, and Regent Van Etten seconded. The motion carried.

FINANCIAL RESERVES POLICY

Vice President Frisbie stated last year the Board Fiscal Affairs & Audit Standing Committee along with the Council of Business Officers discussed and drafted a proposed policy on financial reserves. The policy would require the state universities to provide an annual update on their composite financial index metrics along with the ratios that feed the index. Vice President Frisbie noted there is also a recommendation to eliminate the requirement that the universities submit an annual operating budget to the Board. She stated this report is not utilized and it is more beneficial to the Board to receive a copy of the university budgets that are submitted to the Division of the Budget. The Board discussed cash balances and the potential of having excess balances transferred out of the universities to the State General Fund. Following discussion, Regent Feuerborn moved to approve. Regent Hutton seconded and the motion carried. The following language was adopted:

CHAPTER II: GOVERNANCE – STATE UNIVERSITIES

C CHIEF EXECUTIVE OFFICER, FACULTY AND STAFF

- a Chief Executive Officer
- ...
- b Faculty and Staff

i General Provisions

- (1) In accordance with K.S.A. 76-715, the Board has authorized each state university chief executive officer to make all employee appointment decisions at his or her institution. The chief executive officer may delegate that authority. Each faculty and staff appointment must be approved by the chief executive officer or the chief executive officer’s designee. The Board delegates to each chief executive officer the authority to appoint unclassified employees and to establish salaries for individual unclassified employees within the authorization provided by the Legislature and within any general guidelines issued by the Board.

D FISCAL MANAGEMENT AND BUSINESS ADMINISTRATION (see Chapter III., Section B. for additional fiscal management policies applicable to state universities)

...

2 STATE APPROPRIATIONS

a Unified State Appropriation Request

- i The official request for any new state appropriations for the state universities shall be made by the Board of Regents, pursuant to K.S.A. 74-3202c(a)(b)(6), and amendments thereto, as a part of its unified budget for state funding of postsecondary educational institutions.

...

b State University Annual ~~Operating~~ Budgets

- i The fiscal year of all institutions is July 1 through June 30, and shall be designated by reference to the calendar year in which the fiscal year ends.
- ii The Board shall receive ~~an annual operating budget that includes budgeted expenditures by program, source of funds and budgeted staffing and salaries by position for each program. The Board delegates to each chief executive officer the authority to appoint unclassified employees and to establish salaries for individual unclassified employees within the authorization provided by the Legislature and within general guidelines issued by the Board~~ a copy of the budget submitted to the Division of the Budget, assembled in accordance with the instructions provided by the Division of the Budget.

...

8 FINANCIAL RESERVES

To ensure long-term financial sustainability, the state universities shall maintain sufficient resources to manage risks, to recognize commitments and to take advantage of opportunities. Recognizing that the publication “Strategic Financial Analysis for Higher Education” provides an effective benchmarking tool developed specifically to evaluate the financial well-being of institutions of higher education, the state universities shall provide an annual update on the metrics included within the ratio analysis, which shall include the resulting composite financial index. The annual update shall conform to a format determined by the Council of Business Officers.

9 AFFILIATED CORPORATIONS

...

UNIVERSITY OCCUPANCY LEASE POLICY

General Counsel Julene Miller presented a proposed policy on state university occupancy leases. The policy requires Board approval of university leases of space for university use in privately-owned buildings when the university and lessor have or had a direct or indirect partnership to construct the building, unless the term of the lease is ten years or less and the lease is to be paid with an aggregate of \$100,000 or less per year from non-grant funds. Regent Schmidt moved to approve, and Regent Murguia seconded. The motion carried. The following policy was adopted:

E FACILITIES

12 OCCUPANCY LEASES

State university leases of space in a privately-owned building from an entity with which the university has or had a direct or indirect partnership to construct the building may be executed by the university’s chief executive officer without Board approval unless:

- a The lease is for a term of more than 10 years; or
- b the lease is for an aggregate amount in excess of \$100,000 per year paid from any funding source other than grant moneys.

Governance

CHANGES TO CEO ASSESSMENT POLICY AND PROCESS

General Counsel Miller presented the proposed amendments to the CEO assessment tool and process. She noted at the Retreat the Board and CEOs discussed how to make the process more meaningful and streamlined. Based on that conversation along with discussions at the September Governance Committee meeting, the following

proposed amendments were made to the assessment tool: 1) the performance categories of Strategic Direction & Planning were combined with the performance categories of Leadership & Decision Making; 2) performance indicators under all categories in Section I were reviewed, prioritized and streamlined; 3) the comment boxes after each category in Section I were removed; 4) one comment box was added to the end of Section I to allow for comments on any category or explanation of an answer to any question within that Section; 5) context will be added to the Board strategic plan section regarding the data that is provided; 6) in lieu of comment boxes, a multiple choice question was added after each Board strategic plan question along with one comment box at the end of the Section to allow comments about progress on any of the goals in that Section or explanation of any of the answers to questions in that Section; 7) in lieu of comment boxes, a multiple choice question was added after each Board-approved CEO goal along with one comment box at the end of the Section to allow comments on progress on any of the goals in that Section or explanation of any of the answers to questions in that Section; 8) in the CEO's proposed goal section, there will be only one comment box, which will be at the end of the section for comments related to any or all of the proposed goals; 9) on all the multiple choice questions in all Sections an "Unable to assess" option was added; and 10) all of the multiple choice questions in all Sections will be required, meaning a Regent will not be able to move on to the next question until the current question is answered.

Along with the changes to the evaluation tool, there are also several proposed changes to the process. General Counsel Miller stated that currently the Board develops the consensus statements during a conference call meeting one week prior to the in-person CEO evaluation meetings. In order to give the Board more time to develop the statements, the proposal is to move these meetings to the regular Board meeting one month prior to the in-person CEO evaluation. General Counsel Miller noted with this adjustment, the timing of the in-person evaluations will need to be changed from March, April, May to April, May, June. Another proposed change is to eliminate the practice of providing the CEO with the compiled assessment summary report. Instead this report will only be used by the Board to develop the consensus statement, and then the final draft consensus statement will be provided to the CEO. CEOs will be asked to write self-assessments to the evaluation tool and communication efforts surrounding the evaluation process will be enhanced. Regent Bangerter stated he believes these changes will make the evaluation tool more efficient and enhance the overall assessment process. Regent Schmidt moved to approve the changes to the evaluation tool and process. Regent Kiblinger seconded, and the motion carried.

(Evaluation Form filed with Official Minutes)

Other Matters

DEFERRED MAINTENANCE BUDGET REQUEST

President Flanders stated at the September 2019 meeting the Board included \$10 million in its unified budget request. Since that time, there have been multiple meetings between Board staff and various campus constituents. He noted progress has been made but more work is needed to form a comprehensive plan on how to move forward with addressing the state university deferred maintenance issues. Regent Hutton agreed and stated this initiative is not ready to be presented to the Legislature. He then moved to remove the \$10 million from the Board's unified budget request. Regent Kiblinger seconded, and the motion carried.

NON-BUDGETARY LEGISLATIVE PROPOSALS (FIRST READ)

Matt Casey, Director of Government Relations, presented the first read of the non-budgetary legislative items. He noted the Technical Education Authority is going to discuss proposed amendments to the Excel in CTE program statute and it is therefore being removed from first read this month. He stated the proposed amendments to the Kansas Private and Out-of-State Postsecondary Educational Institution Act would clarify and strengthen the Board's authority over private and out-of-state institutions operating in Kansas. Regent Hutton asked that language be added to expand the bond coverage to include any assessment costs. The Board will take final action on this item at the December meeting.

REPORT FROM KANSAS POSTSECONDARY TECHNICAL EDUCATION AUTHORITY

Chair Frederick presented the Technical Education Authority report. The Authority is responsible for reviewing and making recommendations on programming and funding for the two-year colleges. The TEA continues to review existing programs to verify that the programs identified as technical qualify based on the Board approved criteria. If a program does not meet the definition, it is phased out of the tiered funding formula. The Authority has also begun the process of reviewing extraordinary costs within the cost model and is creating a market brochure for career and technical education. Chair Frederick reported the TEA approved the State Innovation Technology Grant awards. These awards will be used by the colleges to fund instruction and equipment costs. Chair Frederick also thanked the Board for supporting the TEA’s funding request and noted the importance of having a unified communication plan.

BUILDING NAMING – FHSU

President Mason stated the Center for Art and Design Building at Fort Hays State University opened its doors at the start of the fall 2019 semester. She requested approval to name the building in honor of Bob and Pat Schmidt. Regent Murguia moved to approve, and Regent Kiblinger seconded. The motion carried. The facility will be named The Schmidt Foundation Center for Art and Design.

NAMING THE KU SCHOOL OF LAW’S CENTER FOR DIVERSITY – KU

Interim Provost Lejuez presented the University of Kansas’ request to name the KU School of Law’s Center for Diversity in honor of Dru Mort Sampson. Regent Hutton moved to approve, and Regent Harrison-Lee seconded. The motion carried. The Center will be named the Dru Mort Sampson Center for Diversity and Inclusion.

ADJOURNMENT

Chair Bangerter adjourned the meeting at 3:50 p.m.

Blake Flanders, President and CEO

Shane Bangerter, Chair

REPORTS AND CONSENT AGENDA

II. Introductions and Reports

- A. *Introductions*
- B. *Report from the Chair* Regent Bangerter, Chair
- C. *Report from the President & CEO* Blake Flanders, President & CEO
- D. *Report from System Council of Presidents* President Trzaska
- E. *Report from the Community Colleges*
- F. *Report from Council of Presidents* President Garrett
- G. *Report from Council of Faculty Senate Presidents* Greg Schneider
- H. *Report from Students' Advisory Committee* Paul Frost
- I. *Report from the Technical Colleges* President Genandt
- J. *Report from the University CEOs* Chancellor Girod, KU and
President Garrett, ESU

III. Standing Committee Reports

- A. *Academic Affairs* Regent Schmidt
- B. *Fiscal Affairs & Audit* Regent Hutton
- C. *Governance* Regent Bangerter

IV. Approval of Consent Agenda

- A. *Academic Affairs*
 - 1. **Act on Creation of School of Professional Studies – KU** **Daniel Archer,**
VP, Academic Affairs

Summary

Universities may seek Board of Regents' approval of a new stand-alone college/school, as outlined in the Kansas Board of Regents Policy Manual (II.A.7.c.ii.). KU submitted a request for approval of a new School of Professional Studies at the KU Edwards Campus (KUEC) that will allow the KUEC the autonomy to adapt to workforce needs in the Kansas City Metro region. The proposed reorganization does not require any new state funding. Staff recommends approval.

Background

The University of Kansas Edwards Campus is seeking to create a new School of Professional Studies. The Vice Chancellor of the KUEC would also serve as Dean of the proposed School. The proposed School will oversee undergraduate degree programs in American Sign Language & Deaf Studies, Biotechnology, and a Post Baccalaureate Certificate in Health Sciences, as well as a graduate program in Project Management. Other existing academic programs at the KUEC will continue to report directly through their academic units in Lawrence and/or the KU Medical Center, while reporting indirectly to the Dean.

Rationale for Change

This proposed change will ultimately lead to educating more non-traditional students. Further, it will provide the KUEC the ability to respond to workforce needs in the Kansas City Metro region, including talent development, an increasingly important demand from public- and private-sector leaders, and will allow for innovation in new areas, models, and methods of interdisciplinary education particularly suited to the region.

The new School will not require additional state resources beyond those currently provided to the KU Edwards Campus. As new programs are launched in the School, they will be funded from the tuition and fees created by the academic offerings, in alignment with the current KU Edwards Campus budget model.

Recommendation

Staff recommends approval.

2. Act on Master of Science in Business Analytics – KU

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. The University of Kansas has submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Board Academic Affairs Standing Committee, the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

I. General Information

A. Institution University of Kansas

B. Program Identification

Degree Level:	Master’s
Program Title:	Business Analytics
Degree to be Offered:	Master of Science
Responsible Department or Unit:	School of Business
CIP Code:	52.1301
Modality:	Face-to-Face
Proposed Implementation Date:	Fall 2020

Total Number of Semester Credit Hours for the Degree: 30

II. Clinical Sites: Does this program require the use of Clinical Sites? No

III. Justification

Business analytics aims to turn big data into actionable intelligence. To that end, data analysts use a variety of statistical and quantitative methods, computational tools, and predictive models – as well as their knowledge of finance, the corporate world, and the economy – to make data-driven decisions. With the emergence of today's data-driven revolution, the Business Analytics Master’s program trains participants in how to uncover highly relevant data insights using advanced analytics and technologies.

Unlike Business Intelligence (BI) degrees, which are often concerned with measuring past performance, Business Analytics (BA) programs tend to focus more on prescriptive and predictive techniques (e.g. “what should we do?” and “what happens next?”). This program is different from traditional data science programs; the MS in Business Analytics degree adds the business domain knowledge necessary to understand how to apply the science of data analytics and apply it to achieve specific business goals and insights (e.g. more profits).

The goal of the Business Analytics program is to prepare students with the requisite knowledge to implement data gathering, cleansing, integration, and modeling tasks as well as data asset analysis for business applications. The program will build on the basic business core courses by adding the necessary advanced courses in the Statistics, Data, and Business Analytics Domains. These courses will cover statistical methods, data warehousing, dimensional modeling, big-data analytical methods, and visualization tools and techniques and will introduce topics such as machine learning and predictive analytics. Students will have the skills and experience to create and manage big data initiatives as well as associated business processes facilitating large-scale business data analytics in organizations. Program graduates will not only drive decision-making across companies and government agencies, but will also act as catalysts for growth.

The School of Business started offering a Bachelor’s of Science degree in Business Analytics in the Fall of 2016. The program has been highly successful and demand has continued to grow at a rate of over 50% annually. The

proposed Master of Science – Business Analytics graduate degree program extends the existing BS major and supports the demand for higher levels of education and experiential learning provided at the graduate level.

The missions of the University and the School of Business intersect with educating leaders who positively contribute to business and society. This highly-competitive, high-quality program supports these missions because it has been specifically designed to meet the needs of the State of Kansas by attracting regional and national working professionals seeking the knowledge to build and maintain the mindset and key data analytic skills necessary to lead today’s insight driven companies.

IV. Program Demand

A. Survey of Student Interest

A survey was conducted which included 55 Ernst & Young (EY) staff and senior associates (typically individuals 1 – 5 years after college graduation) to identify interest in business analytics. EY is one of the most consistent recruiters of KU Business School graduates. The Analytics and Information Systems Advisory Board administered the survey to EY employees in the regional office. The individuals surveyed would have graduated with a business degree major primarily in the areas of accounting, finance, and information technology. The following are select questions and results from that survey:

Question	Response
How beneficial do you consider having a Business Analytics skillset in your career? <i>(0 = Not Beneficial to 10 = Very Beneficial)</i>	8.4
Would you be interested in a Business Analytics training to grow your skillset? <i>(0=Not Interested to 10= Very Interested)</i>	8.3
Would you be interested in seeking work that involves Business Analytics? <i>(0 = Not Interested to 10 = Very Interested)</i>	8.1
While in college, would you have been (or are currently) interested in pursuing a Masters of Business Analytics	20 (36%) replied Yes

B. Market Analysis

The launch of this program means that, of the 32 public higher education institutions in the Kansas Board of Regents system, the University of Kansas will be the **first** to offer the trifecta of a Bachelors, Masters, and Ph.D. programs in Business Analytics that are AACSB accredited. The MS program is the logical extension of the very successful Bachelors of Science in Business Analytics, which is now in its fourth year, and will complement the Ph.D. program in Business Administration with specialization in Business Analytics.

There are, however, three closely related Master’s programs with similar learning outcomes offered in the broader region. These are at Rockhurst University (MS in Business Intelligence and Analytics), Kansas State University College of Business (MS in Data Analytics) and University of Iowa Business School (MS in Business Analytics). While the MS program in Iowa is an AACSB accredited program built on a similar foundation of an undergraduate program, it is outside the area for the purpose of commutes. The Rockhurst program is at a small private university that does not have the research or breadth of knowledge that KU has.

While the K-State program is just outside commuting distance to KU, it is probably the only comparable one to KU’s in the broader region. The K-State program is a collaborative program between Business, Computer Science,

Economics, Mathematics, Industrial Management and Systems Engineering, Statistics, and Geography. The emphasis leans more toward the general science of data analysis with some courses covering business application.

KU’s program is fully embedded within the Business School, builds on our strong undergraduate program in Business Analytics, and also builds on our already well-established connections to the business community. These connections include an Analytics and Information Systems (AI) Advisory Board made up of experienced industry professionals from leading companies in Kansas/Missouri and nationally. In addition, having a strong Ph.D. program adds strength to the teaching and experiential learning available to the Masters in Business Analytics.

The Iowa and Rockhurst programs have been available for a few years and have shown early success. There is little doubt that other local competing universities are exploring investment in similar degrees.

Potential Student Population

The program serves three primary groups: 1) recent graduates of business schools, engineering, economics, computer science or other quantitative disciplines interested in careers in business analytics; 2) professional working adults interested in advanced education already working in the field or seeking a career change; (3) recent graduates of our own undergraduate program in Business Analytics. Since its Fall 2016 implementation, more than 80 students have graduated with a B.S. in Business Analytics, and the program enrollment increases 50% annually. These undergraduate students recently met with the AI Advisory Board and the students showed a high level of enthusiasm for a Master’s program. In the last two graduating classes for the major, there were six students going on to Master’s programs, and most were looking at programs that offered analytics specializations.

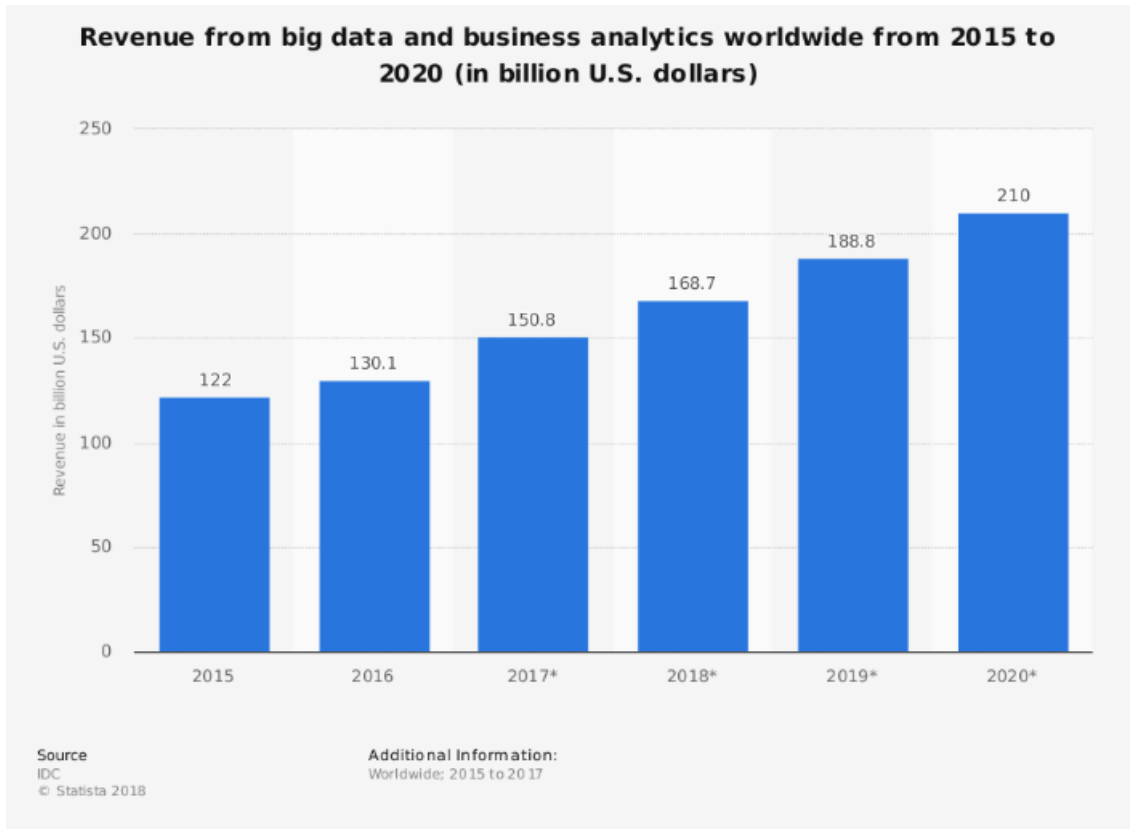
V. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	25	-	750	-
Year 2	50	-	1,500	-
Year 3	65	-	1,950	-

VI. Employment

Like big data itself, the business need for Business Analytics expertise is increasing faster than universities are able to support. A joint report by PwC and the Business-Higher Education Forum indicates that data science and analytics job postings will rise to 2.72 million by 2020, and revealed that by 2021, 69 percent of employers will seek candidates with data science and analytics skills. The report also stated that one in three positions in Business Analytics goes unfilled as the demand continues to outpace qualified candidates.

Business complexity continues to grow with new business models, devices, channels, competitors and customer requirements driving the growth of data. Business Analytics is transforming these big data sets into information – leading to better decision-making and growth in business revenue. Revenues from big data and business analytics, and hence the need for Business Analytics experts, will continue to rise, outpacing most jobs globally.



Program graduates can expect to find employment in the following positions, among others:

- Data Consultant
- Business Analyst
- Business Analytics Consultant
- Business Intelligence Analyst
- Business Reporting Manager
- Chief Analytics Officer
- Data Analyst
- Data Scientist
- Data Engineer
- Data Strategist
- Director of Analytics
- E-Commerce Analyst
- Enterprise Resource Planning (ERP) Analyst

According to the recent (2017) Graduate Management Admission Council (GMAC) Corporate Recruiters Survey, 49% of Fortune Global 100 companies plan to hire analytics Master’s students. With base salaries averaging 44% higher than those with a Bachelor’s degree alone, business analytics graduates are entering a job market eager to pay a premium for their skills.

The Analytics and Information Systems Advisory Board that advises the KU School of Business, which is made up of leaders from companies including Black and Veatch, Cerner, Koch Industries, Accenture, EY, KPMG, PwC, KC Royals, Tradebot, VML, Security Benefit, Grant Thornton, YRC and many others, concur with the national trends. An additional data point supporting the strong employment prospects of Master’s graduates is that 96% of

recent graduates of our Bachelor’s program were professionally engaged within six months of graduation, at an average starting salary of \$59,237.

VII. Admission and Curriculum

A. Admission Criteria

Prospective students must:

- complete a KU Graduate Application.
- demonstrate an aptitude for quantitative analysis. This could be either from completing an undergraduate degree with a strong quantitative component (e.g., in business, economics, engineering, mathematics, statistics, or the physical sciences), or taking intermediate/advanced courses in business, computer science, mathematics, or statistics.
- submit official transcripts from each college or university attended.
- submit a copy of a resume or equivalent.
- students are encouraged to submit Graduate Management Admission Test (GMAT) or Graduate Records Exam (GRE) results.
- international students must also meet KU’s English proficiency, visa/I20, and financial support requirements.

Application Deadline: The application deadline for prospective students is August 5. A new cohort begins every Fall semester.

B. Curriculum

The Business Analytics program is designed on the fundamental principles of Business Analytics. Themes include: hands-on learning, projects and real world case studies and working with leading companies to solve business problems and challenges with Business Analytics. Also, graduates will not only learn to work with multiple tools, data sets, and solutions, but will learn to tell the value of Business Analytics to improve business decision-making and overall business success.

While the program does not require an internship, students may articulate up to three hours of credit for relevant internship experiences. Through our strong Analytics and Information Systems Advisory Board, representing the top firms regionally, we are actively working to create a pipeline for projects, jobs and internships that will benefit students in both the Undergraduate and Graduate Business Analytics Programs.

Year 1: Fall

SCH = Semester Credit Hours

Course #	Course Name	SCH....
BSAN 726	Data Management and Data Warehousing	3
BSAN 710	Statistical Modelling	3
BSAN 720	Data and Visual Analytics	3
BSAN 740	Analytical Optimization	3
	MSBA Elective	3

Year 1: Spring

Course #	Course Name	SCH....
BSAN 730	Large Scale Data Analysis	3
BSAN 750	Data Mining and Machine Learning	3
BSAN 710	Data Driven Business Strategy	3
	MSBA Elective	3
BSAN 780	Business Analytics Capstone / Internship	3

Total Number of Semester Credit Hours 30

Elective Course List (choose 2)

- BSAN 735: Data Security and Analytics (3 cr.)
- BSAN 715: Analytics Application Development (3 cr.)
- BSAN 745: Advanced Machine Learning and AI (3 cr.)
- BSAN 760: Accounting Analytics (3 cr.)
- BSAN 770: Healthcare Analytics (3 cr.)
- BSAN 775: Financial Risk Analytics (3 cr.)
- BSAN 777: Marketing Analytics (3 cr.)

VIII. Core Faculty

The Council of Chief Academic Officers has reviewed and approved the list of faculty who will teach in this program. No graduate assistants will teach in this program.

IX. Expenditure and Funding Sources (List amounts in dollars. Provide explanations as necessary.)

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions			
Faculty	318,000	318,000	318,000
Administrators (<i>other than instruction time</i>)	-	-	-
Graduate Assistants	-	-	-
Support Staff for Administration (<i>e.g., secretarial</i>)	-	-	-
Fringe Benefits (<i>total for all groups</i>)	95,400	95,400	95,400
Other Personnel Costs	-	-	-
Total Existing Personnel Costs – Reassigned or Existing	413,400	413,400	413,400
Personnel – – New Positions			
Faculty	-	-	-
Administrators (<i>other than instruction time</i>)	-	-	-
Graduate Assistants	-	-	-
Support Staff for Administration (<i>e.g., secretarial</i>)	40,000	40,000	40,000
Fringe Benefits (<i>total for all groups</i>)	12,000	12,000	12,000
Other Personnel Costs	-	-	-
Total Existing Personnel Costs – New Positions	52,000	52,000	52,000
Start-up Costs - - One-Time Expenses			
Library/learning resources	-	-	-
Equipment/Technology	-	-	-
Physical Facilities: Construction or Renovation	-	-	-
Other	2,500	-	-
Total Start-up Costs	2,500	-	-

Operating Costs – Recurring Expenses					
Supplies/Expenses		-	-	-	
Library/learning resources		-	-	-	
Equipment/Technology		-	-	-	
Travel		-	-	-	
Other		2,500	2,500	2,500	
Total Operating Costs		5,000	2,500	2,500	
GRAND TOTAL COSTS		470,400	467,900	467,900	
B. FUNDING SOURCES					
<i>(projected as appropriate)</i>		Current	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds			398,010	796,020	1,034,826
Student Fees			172,650	345,300	448,890
Other Sources			-	-	-
GRAND TOTAL FUNDING			570,660	1,141,320	1,483,716
C. Projected Surplus/Deficit (+/-)					
<i>(Grand Total Funding minus Grand Total Costs)</i>			100,260	673,420	1,015,816

X. Expenditures and Funding Sources Explanations

A. Expenditures

Personnel – Reassigned or Existing Positions

KU plans to reassign the following faculty from our undergraduate program to launch the program:

<u>Faculty Name</u>	<u>FTE Assigned</u>	<u>Faculty Name</u>	<u>FTE Assigned</u>
Steve Hillmer	0.25	Ben Sherwood	0.25
Jide Wintoki	0.25	Karthik Srinivasan	0.25
Scott Bronson	0.25	Chris Claterbos	0.25
Gilbert Karuga	0.25	Brian Salmans	0.25
Michael Lash	0.25	Greg Storm	0.25
Shaobo Li	0.25		

KU is also in the process of recruiting full-time tenure track faculty to fill two *existing* positions, and expects to assign 0.25 FTE of these positions to the program.

Personnel – – New Positions

Administrative and Advising Support: The program will require hiring a staff member whose position will be 0.5 FTE dedicated to administrative support and 0.5 FTE dedicated to student advising.

Start-up Costs – One-Time Expenses

KU anticipate minimal start-up costs for initial wave of program advertising, student recruitment, and development of new course material for faculty who may have to adapt their current teaching material for the Master’s level.

Operating Costs – Recurring Expenses

KU expect minimal operating expenses for ongoing program advertising, employer outreach, and career services activities.

B. Revenue: Funding Sources

Funding for the program will be through tuition and student fees. Based on historical enrollment in other Business School Master’s programs (e.g., the MBA), we estimate admitted students will consist of 80% in-state and 20% out-of-state.

C. Projected Surplus/Deficit

KU expect the program to achieve a surplus of over \$100,000 right from the first year based on our conservative enrollment projection (the program “breaks even” with an enrollment of 22 students). In subsequent years, we expect the program to generate annual surpluses in excess of \$600,000.

XI. References

GMAC Corporate 2017 Corporate Recruiters Survey. <https://www.gmac.com/market-intelligence-and-research/research-library/employment-outlook/2017-corporate-recruiters-survey-report>
“Investing in America’s Data Science and Analytics Talent.” <http://www.bhef.com/publications/investing-americas-data-science-and-analytics-talent>

3. Act on Associate in Applied Science in Aviation Maintenance – KSU

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Kansas State University has submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Board Academic Affairs Standing Committee, the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

I. General Information

- A. Institution** Kansas State University

- B. Program Identification**
 - Degree Level: Associate in Applied Science
 - Program Title: Aviation Maintenance
 - Degree to be Offered: Associate in Applied Science in Aviation
Maintenance Responsible
 - Department or Unit: College of Technology and Aviation/
School of Integrated Studies
 - CIP Code: 47.0607
 - Modality: Face-to-Face
 - Proposed Implementation Date: Spring 2020

Total Number of Semester Credit Hours for the Degree: 70

II. Justification

The aviation industry is experiencing a human resource shortage of qualified aviation maintenance personnel; this need will continue into the foreseeable future. This shortage is affecting related organizations in their ability to provide services to growing customer (aircraft operators) needs. Upon completing the Federal Aviation Administration certification requirements, this proposal will allow our students to earn an associate’s degree in two years and be eligible for work force employment earlier.

Kansas has a long history of fulfilling the needs of the aviation industry. As the one of two Aviation Maintenance Technician Schools (FAA Part 147) in Kansas that offers this training, Kansas State University Polytechnic Campus (KSUPC) has done its part in producing quality aviation maintenance graduates to serve this stable, yet growing industry. KSUPC offers a BS degree in Aviation Maintenance, and has found that students leave the program before completion because they have the technical knowledge to find good jobs in the industry without a BS degree. Therefore, in order to provide these students with the opportunity to earn a credential prior to leaving, the development of an associate degree seems prudent. As the aviation industry is undergoing shortages that are forecasted to worsen before improving, KSUPC has an opportunity to move quickly and aid in providing skilled aviation personnel that will be ready for the workforce with a shorter degree plan.

III. Program Demand

A. Market Analysis

Boeing Technician Outlook: 2018 – 2037 www.boeing.com

“As new generation airplanes become more prominent in the global fleet, advances in airplane technology will drive an increased need for technicians skilled in avionics, composites, and digital troubleshooting... The need for maintenance personnel is largest in the Asia Pacific region, which will require 257,000 new technicians.

Airlines in North America will require 189,000, Europe 132,000, the Middle East 66,000, Latin America 55,000, Africa 28,000, and Russia / Central Asia 27,000.”

In addition, the Aviation Technician Education Council supports the Coalition in Support of Workforce Grant Program to advance aviation maintenance education; ATEC (March 2019 annual conference www.atec-amt.org) shared that the need for maintenance technicians is high, and looming workforce retirements coupled with nationwide low school enrollments are holding up industry progress and advancements. The ATEC Pipeline Report for 2018 (<https://www.atec-amt.org/pipeline-report.html>) projects that the mechanic population will decrease by 5% in the next 15 years, and that technical schools have the capacity to help close that gap. Textron Aviation Workforce Development has indicated hiring challenges for aviation maintenance professionals now.

IV. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	12	0	432	0
Year 2	15	0	948	0
Year 3	22	0	1302	0

V. Employment

The demand by industry partners for our aviation maintenance graduates has never been higher than what it is now; there is a big need for replacement employees throughout aviation maintenance and aircraft servicing areas. The industry is facing a looming retirement of large numbers of people. Also, our current student enrollment is far from our capacity limit, as is the same for many more aviation maintenance programs across our nation. Our placement rates for students earning the BS degree is over 90%, and even students who leave the program early are able to obtain jobs. See the Market Analysis above for the needs facing the industry.

VI. Admission and Curriculum

A. Admission Criteria

University Admission Requirements:

Complete the precollege curriculum with at least a 2.0 GPA (2.5 for non-residents) **AND** achieve one of the following:

- A 21 or higher composite score on the ACT assessment **OR**
- A 1060 or higher on the SAT ERW+M if taken after March 2016 **OR**
- A 980 or higher on the SAT CR + M if taken before March 2016 **OR**
- Rank in the top third of your graduating class

AND, if applicable, achieve a 2.0 GPA or higher on all college credit taken in high school.

B. Curriculum

Year 1: Fall SCH = Semester Credit Hours

Course #	Course Name	SCH = 18
AVM 101	Introduction to Aircraft Materials and Tooling Standards	3
AVM 102	Aviation Regulations, Compliance and Operations	2
AVM 111	Basic Aircraft Electricity	4
AVM 214	Introduction to Aircraft Propulsion Theory, Design and Systems	3
MET 111	Technical Graphics	3
	Humanities/Social Science elective	3

Year 1: Spring

Course #	Course Name	SCH = 18
AVM 201	Aircraft Metallic Primary Structures	3
AVM 203	Aircraft Environmental and Fire Protection Systems	3
AVM 205	Aircraft Landing Gear and Fluid Power Systems	3
AVM 207	Aircraft Electrical Systems	3
AVM 305	Introduction to Aircraft Avionics and Instrument Systems	3
ENGL 100	Expository Writing I	3

Year 2: Fall

Course #	Course Name	SCH = 18
AVM 216	Aircraft Propulsion Drive Systems	3
AVM 303	Introduction to Aircraft Composite Structures	3
AVM 306	Rotary and Fixed Wing Aircraft Design and Assembly	3
AVM 370	Advanced Aircraft Avionics and Instrument Systems	3
COMM 106	Public Speaking I	3
MATH 100	College Algebra	3

Year 2: Spring

Course #	Course Name	SCH = 16
AVM 301	Advanced Reciprocating Powerplant Technology	3
AVM 304	Aircraft Fuel Management and Metering Systems	3
AVM 322	Powerplant Operations and Troubleshooting	3
AVM 402	Advanced Gas Turbine Powerplant Technology	3
PHYS 113	General Physics I	4

Total Number of Semester Credit Hours**70**

VII. Core Faculty

The Council of Chief Academic Officers has reviewed and approved the list of faculty who will teach in this program. No graduate assistants will teach in this program.

VIII. Expenditure and Funding Sources (*List amounts in dollars. Provide explanations as necessary.*)

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel - Reassigned or Existing Positions			
Faculty (3)	\$200,303	\$200,303	\$200,303
Administrators (<i>other than instruction time</i>)			
Graduate Assistants			
Support Staff for Administration (<i>e.g., secretarial</i>)			
Fringe Benefits (<i>total for all groups</i>)	\$ 61,636	\$ 61,636	\$ 61,636
Other Personnel Costs			
Total Existing Personnel Costs – Reassigned or Existing	\$261,939	\$261,939	\$261,939

Personnel - New Positions			
Faculty (1/2-time, then full-time)		\$ 33,384	\$ 66,768
Administrators (<i>other than instruction time</i>)			
Graduate Assistants			
Support Staff for Administration (<i>e.g., secretarial</i>)			
Fringe Benefits (<i>total for all groups</i>)		\$ 10,273	\$20,546
Other Personnel Costs			
Total Existing Personnel Costs – New Positions	0	\$ 43,657	\$ 87,314
Start-up Costs - One-Time Expenses			
Library/learning resources			
Equipment/Technology			
Physical Facilities: Construction or Renovation			
Other			
Total Start-up Costs	0	0	0
Operating Costs - Recurring Expenses			
Supplies/Expenses			
Library/learning resources			
Equipment/Technology			
Travel			
Other			
Total Operating Costs	0	0	0
GRAND TOTAL COSTS	\$261,939	\$305,596	\$349,253

B. FUNDING SOURCES <i>(projected as appropriate)</i>	Current	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds		\$126,144	\$276,816	\$380,184
Student Fees				
Other Sources				
GRAND TOTAL FUNDING	0	\$126,144	\$276,816	\$380,184
C. Projected Surplus/Deficit (+/-) (Grand Total Funding <i>minus</i> Grand Total Costs)		(\$135,795)	(\$28,780)	\$30,931

IX. Expenditures and Funding Sources Explanations

A. Expenditures

Personnel – Reassigned or Existing Positions

Currently, three faculty/staff positions support the Aviation Maintenance Management bachelor's degree option. There are seats available in existing classes to support the expected number of new enrollments in the associate's degree for the first year.

Personnel – New Positions

To meet the need for increased enrollment in the second year, additional sections for two courses will need to be added each semester. This will be possible with a half-time position. The following year, an additional two courses per semester will be added, taking the faculty position from half-time to full-time.

Start-up Costs - One-Time Expenses

No start-up costs are necessary, as equipment/technology is already available and being used for the bachelor's degree.

Operating Costs – Recurring Expenses

Additional recurring expenses are minimal, as equipment/technology is already available and being used for the bachelor's degree.

B. Revenue: Funding Sources

Tuition will be the primary funding source for the program. Using current K-State Polytechnic Kansas resident tuition rates (\$292 per SCH), and the SCH table in Section IV Projected Enrollments, we calculated the tuition dollars that would be generated from the program each year.

Student fees total \$465 per student for all Aviation Maintenance courses in the associate's degree. These fees are used for consumable lab expenses and are not included in this analysis.

C. Projected Surplus/Deficit

Program should begin experiencing a surplus in the third year, possibly sooner. Estimates for revenues assume the program is comprised of 100% in-state students. While there is no easy way to estimate what percent of the students in the program will be out-of-state students, we believe that a portion will be from out-of-state. Non-resident tuition is \$788 per credit hour, over 2.5 times the tuition for in-state students. For each credit hour taken by an out-of-state student, there will be an increase of \$496 to revenues generated. This will likely decrease the projected deficits in the first two years.

X. References

Aviation Technician Education Council (ATEC) March 2019 annual conference www.atec-amt.org

ATEC Pipeline Report for 2018 (<https://www.atec-amt.org/pipeline-report.html>)

Boeing Technician Outlook: 2018 – 2037 www.boeing.com

4. Act on Associate in Applied Science in Professional Pilot – KSU

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Kansas State University has submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Board Academic Affairs Standing Committee, the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

I. General Information

A. Institution

Kansas State University

B. Program Identification

Degree Level:	Associate in Applied Science
Program Title:	Professional Pilot
Degree to be Offered:	Associate in Applied Science in Professional Pilot
Responsible Department or Unit:	College of Technology and Aviation/ School of Integrated Studies
CIP Code:	49.0102
Modality:	Face-to-Face
Proposed Implementation Date:	Spring 2020

Total Number of Semester Credit Hours for the Degree: 60

II. Justification

The aviation industry is experiencing a human resource shortage of skilled pilots and this will continue into the foreseeable future. The lack of human resources is causing many employers to no longer require a bachelor’s degree for their pilot employees. Upon completion of the Federal Aviation Administration’s certification requirements, this proposal will allow students to earn an associate’s degree in 2 years and qualify for reduced aviation experience requirements for their Airline Transport Pilot Rating.

Kansas has a long history in fulfilling the needs of the aviation industry. As the only university in Kansas that offers pilot training (FAA Part 61 and 141), Kansas State University Polytechnic Campus has done its part in producing quality aviators to operate in the global airspace. As the aviation industry is undergoing pilot shortages that are expected to worsen, Kansas State University has an opportunity to aid in providing skilled aviators that are ready for the workforce. Kansas State University Polytechnic Campus has traditionally offered associates degrees and revitalizing this degree will lead to increased enrollment in a field that needs skilled workers.

III. Program Demand:

A. Market Analysis

In their Pilot Supply and Air Service Update from May 2019, the Regional Airline Association reports that the expected pilot shortage is here and is impacting the air service to communities that are serviced by regional airlines. Regional airlines provide the only source of air service for 217 regional airports around the country. In a survey of the 22 airlines represented by the Regional Airline Association, not a single one requires a traditional 4 year degree. The associate’s degree proposed will provide a structured training environment that will ensure the immediate success of its graduates while serving as a recognized “building block” for individuals seeking to further their education in the future.

IV. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	20		600	
Year 2	25		1,350	
Year 3	35		1,800	

V. Employment

Pilot Outlook: 2018-2037

The 2018 Boeing Pilot & Technician Outlook, a respected industry forecast of personnel demand, projects that 790,000 new civil aviation pilots, 754,000 new maintenance technicians, and 890,000 new cabin crew will be needed to fly and maintain the world fleet over the next 20 years. The forecast is inclusive of the commercial aviation, business aviation, and civil helicopter industries.

The demand will stem from a mix of fleet growth, retirements, and attrition. Meeting this extraordinary demand will require proactive planning and collaboration within the global aviation industry. As several hundred thousand pilots and technicians reach retirement age over the next decade, educational outreach and career pathway programs will be essential to inspiring and recruiting the next generation of personnel.

The aviation industry will need to adopt innovative training solutions to enable optimum learning and knowledge retention. Immersive technologies, adaptive learning, schedule flexibility, and new teaching methods will be needed to effectively meet a wide range of learning styles. The growing diversity and mobility of aviation personnel will also require instructors to have cross-cultural, cross-generational, and multilingual skills to engage with tomorrow's workforce.

VI. Admission and Curriculum

A. Admission Criteria

University Admission Requirements:

Complete the precollege curriculum with at least a 2.0 GPA (2.5 for non-residents) **AND** achieve one of the following:

- A 21 or higher composite score on the ACT assessment **OR**
- A 1060 or higher on the SAT ERW+M if taken after March 2016 **OR**
- A 980 or higher on the SAT CR + M if taken before March 2016 **OR**
- Rank in the top third of your graduating class

AND, if applicable, achieve a 2.0 GPA or higher on all college credit taken in high school.

B. Curriculum

Year 1: Fall SCH = Semester Credit Hours

Course #	Course Name	SCH=14
AVT 100	Introduction to Aviation	3
Math 100	College Algebra	3
PPIL 111	Private Pilot	4
PPIL 113	Private Pilot Flight Lab	1
	Humanities/Social Science Elective	3

Year 1: Spring

Course #	Course Name	SCH=16
AVT 242	Aviation Meteorology	3
ENGL 100	Expository Writing I	3
Math 150	Plane Trigonometry	3
PPIL112	Professional Instrument Pilot	3
PPIL114	Professional Instrument Pilot Flight Lab	1
PSYCH 110	General Psychology	3

Year 2: Fall

Course #	Course Name	SCH=15
AVT 386	Aerodynamics	3
COMM 106	Public Speaking I	3
PHYS 113	General Physics I	4
PPIL 211	Professional Commercial Pilot	3
PPIL 212	Professional Commercial Pilot Flight Lab I	2

Year 2: Spring

Course #	Course Name	SCH=15
AVT 340	Human Factors in Aviation	3
PPIL 210	Aviation Safety	3
PPIL 213	Professional Commercial Pilot Flight Lab II	2
PPIL 262	Multi-Engine Ground School	1
PPIL 263	Multi-Engine Flight Lab	1
	Aviation Elective	2
	Economics Elective	3

Total Number of Semester Credit Hours60

VII. Core Faculty

The Council of Chief Academic Officers has reviewed and approved the list of faculty who will teach in this program. No graduate assistants will teach in this program.

VIII. Expenditure and Funding Sources (List amounts in dollars. Provide explanations as necessary.)

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions			
Faculty	\$93,319	\$93,319	\$93,319
Administrators (other than instruction time)	0	0	0
Graduate Assistants	0	0	0
Support Staff for Administration (e.g., secretarial)	0	0	0
Fringe Benefits (total for all groups)	\$26,623	\$26,623	\$26,623
Other Personnel Costs	0	0	0
Total Existing Personnel Costs – Reassigned or Existing	\$119,942	\$119,942	\$119,942
Personnel – New Positions			
Faculty	0	0	0
Administrators (other than instruction time)	0	0	0

Graduate Assistants	0	0	0	
Support Staff for Administration (e.g., secretarial)	0	0	0	
Fringe Benefits (total for all groups)	0	0	0	
Other Personnel Costs	0	0	0	
Total Existing Personnel Costs – New Positions	0	0	0	
Start-up Costs - One-Time Expenses				
Library/learning resources				
Equipment/Technology				
Physical Facilities: Construction or Renovation				
Other				
Total Start-up Costs	0	0	0	
Operating Costs – Recurring Expenses				
Supplies/Expenses	0	0	0	
Library/learning resources	0	0	0	
Equipment/Technology	0	0	0	
Travel	0	0	0	
Other	0	0	0	
Total Operating Costs				
GRAND TOTAL COSTS	\$119,942	\$119,942	\$119,942	
B. FUNDING SOURCES (projected as appropriate)	Current	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds		\$288,712	\$649,602	\$866,136
Student Fees	0	0	0	0
Other Sources				
GRAND TOTAL FUNDING		\$288,712	\$649,602	\$866,136
C. Projected Surplus/Deficit (+/-) (Grand Total Funding minus Grand Total Costs)		\$168,770	\$529,660	\$746,194

IX. Expenditures and Funding Sources Explanations

A. Expenditures

Personnel – Reassigned or Existing Positions

No new courses will be offered for the two-year program and there are existing seats available in the professional pilot bachelor degree to support program growth during the first year. Additional sections of the required courses can be added during years 2 and 3 within the capacity of existing staff.

Personnel – New Positions

There is no anticipated need for additional personnel within the first three years.

Start-up Costs – One-Time Expenses

The bachelor’s program in professional pilot currently has 27 flight training airplanes and 3 flight training devices (simulators) and has the capacity to handle the projected incoming students. There is no need for additional start-up costs.

Operating Costs – Recurring Expenses

Additional recurring expenses are minimal, as equipment/technology is already available and being used for the bachelor’s degree.

B. Revenue: Funding Sources

Tuition will be the primary funding source for the program. Using current distribution of resident and non-resident (62% resident, 38% nonresident) enrollment in the bachelor degree, K-State Polytechnic Kansas resident tuition rates (resident = \$292.65 per SCH, non-resident = \$788.80 per SCH), and the SCH table in Section IV Projected Enrollments, we calculated the tuition dollars that would be generated from the program each year.

Flight training fees are billed separate from tuition and support all training operations through restricted fee accounts. These expenses are not included in this analysis as faculty and resources for classroom instruction are supported through tuition revenue.

C. Projected Surplus/Deficit

With no new faculty or resources needed, the program should experience a surplus from year one.

X. References

Boeing Commercial Airplanes. (2017). Pilot & Technician Outlook 2018-2037. Retrieved from <http://www.boeing.com/commercial/market/pilot-technician-outlook/#/pilot-technician-outlook>

Regional Airline Association Pilot Supply and Air Service Update. (May 2019). Pilot Supply & Air Service Update. Retrieved from https://www.raa.org/wp-content/uploads/2019/05/20190510-Pilot-Workforce- and-Training-Deck_May-Update_v3.pdf

5. Act on Master of Industrial Design – KSU

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Kansas State University has submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Board Academic Affairs Standing Committee, the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

I. General Information

A. Institution

Kansas State University

B. Program Identification

Degree Level:	Master
Program Title:	Industrial Design
Degree to be Offered:	Master of Industrial Design (M.INDD)
Responsible Department or Unit:	Interior Architecture and Product
Design CIP Code:	50.0404
Modality:	Face to Face
Proposed Implementation Date:	Fall of 2020

Total Number of Semester Credit Hours for the Degree: 170

II. Justification

Kansas State University proposes this new Master of Industrial Design program (M.INDD) be offered in collaboration with the established curriculum of the Master of Interior Architecture and Product Design (M.IAPD) program. While design is central to both 5-year programs, the M.IAPD is focused heavily on interior architecture, while the proposed M.INDD program focuses in on manufacturing and product development.

The Master of Industrial Design (M.INDD) program will:

- leverage 19 courses from the current M.IAPD curriculum for a total of 56 semester credit hours;
- utilize renovated, expanded, and existing architecture and design facilities; and
- incorporate current faculty strengths.

The proposed 5-year professional master’s degree will be the only one of its kind in the country. Through the department’s research of over 80 schools with industrial design degree programs, it was discovered that other schools with five-year degrees are 150+ hours to receive the bachelor’s degree. Within this M.INDD curriculum, students will also be required (as in all the College of Architecture, Planning, and Design degree programs) to participate in a study abroad experience and/or complete a professional internship. The department also plans to develop opportunities for baccalaureate graduates from other Kansas Regents’ institutions to transfer into this graduate program in order to attain this Master of Industrial Design degree while remaining in Kansas.

All programs in the College of Architecture, Planning and Design are accredited, and a few are ranked in the top 10 in the country. The College wants to assure that the new Master of Industrial Design will also be ranked highly. We looked at two schools - Georgia Tech and Iowa State University - as a comparison for the appropriate length and requirements for the program. Georgia Tech offers a Master’s degree in Industrial Design, which is two years of course work over and above the 120 hours for completing a Bachelor’s in Industrial Design. Those two years represent 50+ hours of course work in the Master’s, which results in around 170 hours of credit at completion. The Master of Industrial Design at Iowa State is also a two-year program, adding 60+ hours of work on top of a

120 hour Bachelor’s degree. It should also be noted that K-State's Master of Architecture program and its Master of Interior Architecture and Product Design are both at 170 hours for the total degree.

This M.INDD program bridges engineering, art, and business; these disciplines prepare the designer to:

- understand the manufacturing process (Industrial Engineering);
- best visually communicate ideas (Art); and
- bring the product to the market place (Entrepreneurship).

Capitalizing on existing expertise within the college, as well as with connections with key alumni and industry, this degree program will focus on products within interior environments (varied examples include designs of furniture, plumbing fixtures, and helicopter interiors – all current K-State industrial partners). These types of projects afford students great exposure to various industries, and there is potential to build an even broader base of industrial partnerships.

Additionally, the Kansas Department of Commerce has made Advanced Manufacturing a major initiative to entice manufacturers to Kansas (KDOC, 2017). This degree path will play a significant role in providing an industrial design talent pool for these manufacturers.

The National Association of Schools of Art and Design (NASAD), the accrediting agency for this program, establishes national standards for undergraduate and graduate degrees and other credentials for art and design and art/design-related disciplines, and it provides assistance to institutions and individuals engaged in artistic, scholarly, educational, and other art/design-related endeavors. NASAD has been contacted and is aware of our seeking to add this degree. We are currently completing an application for New Program Approval in tandem with this proposal as is typical in their process.

III. Program Demand:

A. Survey of Student Interest

Number of surveys administered:	54
Number of completed surveys returned:	50
Percentage of students interested in program: ...	24%

In Spring 2019, a survey was conducted of first-year students already interested in K-State’s established Master of Interior Architecture and Product Design (M.IAPD) degree. The survey attempted to identify the number of students who might be interested in migrating to a new Master of Industrial Design (M.INDD) program when it is established. Of the 50 responses, 26 desired to pursue the M.IAPD degree track, 12 indicated a desire to pursue the M.INDD track, and 12 were undecided. These numbers indicate a significant desire for the M.INDD degree. This is particularly revealing since K-State has not advertised the proposed program during the recruitment of the surveyed cohort.

B. Market Analysis

Market Competition

From research of over 80 schools with industrial design programs, we created a map highlighting the locations of US institutions with industrial design programs (Figure 1). When viewed in consultation with Bureau of Labor Statistics job market demands map (Figure 2, located in Section V. Employment), one can see the need for greater education opportunities for industrial designers in the Midwest. The University of Kansas (BFA in Industrial Design) is the closest institution with an industrial program to K-State, the southern 1-35 corridor and Kansas City. Iowa, Colorado, and Texas each have only one institution providing education opportunities to this field while Illinois has three. Of these programs, only Iowa State offers a master’s degree. With the recent expansion of the Midwest Student Exchange Program (MSEP), K-State is uniquely positioned to draw students from not only Kansas and Missouri, but from MSEP states as well.



Figure 1. Mapping of all Industrial Design schools in the US.
 Source: Department of Interior Architecture & Product Design, K-State

Potential Student Population

Currently, without advertising or having the degree in place, there is a significant number of students (12 to 16) ready to take the M.INDD degree. These numbers do not adversely impact the M.IAPD program; as proof, in 2018-19 the Interior Architecture and Product Design Department enrolled 18 more students into the M.IAPD’s first-year curriculum than the entire college normally admits. This degree path is uniquely positioned to bring in a new population of design students.

The College of Architecture, Planning & Design and its alumni partners have been diligently working to develop relationships with Kansas high schools that have developed specialized curricula to introduce and mentor students toward careers in architecture, design, and engineering (e.g., Blue Valley Center for Advanced Professional Studies, Shawnee Mission Project Lead the Way, Olathe Environmental Design, KCK Sumner Academy, Topeka Center of Advanced Learning and Careers). These relationships will expand and also be valuable to the M.INDD degree program.

IV. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	16	0	544	0
Year 2	16	0	1200	0
Year 3	16	0	1712	0

Please note, the implementation year of the degree program will start with second-year students due to the nature of the college’s first-year program being a shared curriculum for all degree paths in the college.

V. Employment

From data provided by the Bureau of Labor Statistics, the regional locations needing Industrial Designers follow the major metropolitan areas of Denver, Dallas, Austin, Houston, Kansas City, Wichita, Omaha, St. Louis, Sioux Falls and Chicago. Only seven schools with industrial design degrees are in this region, and only one provides a master’s degree. This means the majority of employees in this region are being educated outside of this state and region.

According to Nichols (2013) the industrial design field has a potential growth of 10.5% between 2010-2020 in the US. According to Job Outlook (2018, Figure 2), there is 5% growth in the US job market. Kansas specifically

offers 60-150 industrial design jobs. A recent search of Indeed.com for job openings in this field totaled over 50, mostly in Kansas City metropolitan area, Wichita, Salina, and South Hutchinson. Two of the target states from which K-State recruits are Texas and California. California is one of the top states employing industrial designers, and California and Texas are two of the top states in payroll for industrial designers (Nichols 2013). The KSU degree also adds a robust furniture design curriculum allowing graduates alternative employment paths.

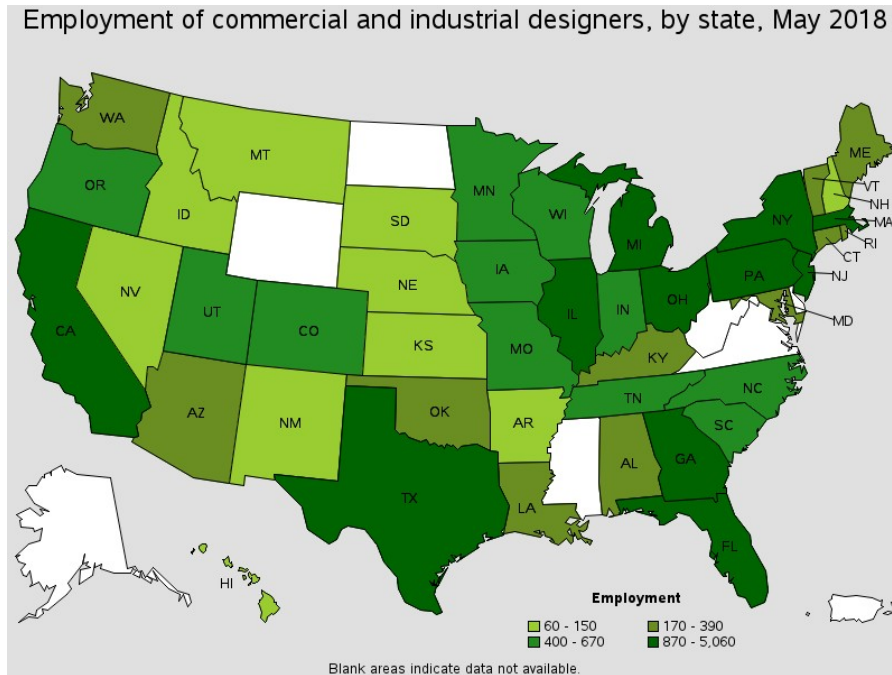


Figure 2. Employment of Commercial and Industrial Designers from The Occupational Employment Statistics (2018).

VI. Admission and Curriculum

A. Admission Criteria

Admission to the College

The College of Architecture, Planning and Design is a selective admission college that is based upon high school GPA and ACT/SAT scores; for transfer students, admission is based on transfer cumulative GPA.

An ACT score of 25 and a 3.5 GPA are requirements for guaranteed admission. Following the guaranteed admits, the department will then consider applications with a minimum score of 21 ACT and 3.0 GPA. During the first year of study and prior to being admitted to the M.INDD program, students are enrolled in Environmental Design Studies courses (refer to *B. Curriculum*: note the ENVD courses in the first and second semesters prior to being eligible for the M.INDD program). Here, approximately 180 students are exposed to foundational skills required for success in each of the college’s master’s programs. In the spring of their first year, after learning more about each program and profession, students apply to their desired master’s program, continuing on this path until their attainment of a master’s degree.

Approximately 3-6 transfer students are admitted each year; placement in the program depends on successful, prior educational coursework. Transfer students need a minimum of a 3.0 GPA for admission with a portfolio to decide on year level placement.

Noteworthy, the College of Architecture, Planning and Design maintains numerous articulation agreements with other educational institutions. Most transfers from these agreements come from UMKC. The UMKC agreement allows students from the KC Metro to begin coursework at UMKC in a duplicate curriculum. Students then transfer directly to K-State after their first or second year depending on degree path criteria, thus allowing students the opportunity to remain closer to home to alleviate costs associated with degree completion. The M.INDD would require students from UMKC to transfer after the first year. We are now also articulating agreements with Johnson County Community College for similar transfer into the program.

Historically, this department has not had part-time students and does not foresee any in the future.

Admission to the Degree Program

Similar to existing majors in architecture, interior architecture and product design, landscape architecture, and regional and community planning, students will not declare a major in industrial design until early in the second semester of study. Progression to the degree-granting programs in the second year is based upon successful completion of the first year ENVD courses and cumulative K-State GPA. Because all graduate design programs are five-year master’s degree programs and students in these programs will apply to the Graduate School mid-way through their third year, a strong cumulative GPA in the first year is important.

B. Curriculum: Pre-Program Curriculum

Year 1: Fall SCH = Semester Credit Hours

Course #	Course Name	SCH
ENVD 201	Environmental Design Studio I	4
ENVD 250	History of Designed Environment I	3
ENVD 203	Survey of Design Professions	1
ENVD 204	Studio Seminar	1
MATH 100	College Algebra	3
COMM 105	Public Speaking 1A	2
	General Elective	3
	TOTAL	17

Year 1: Spring

Course #	Course Name	SCH
ENVD 202	Environmental Design Studio II	4
ENVD 251	History of Designed Environment II	3
PHYS 115	Descriptive Physics	5
ENGL 100	Expository Writing I	3
	TOTAL	15

C. Curriculum: M.INDD Curriculum (New Courses in Bold)

Year 2: Fall SCH = Semester Credit Hours

Course #	Course Name	SCH
IAPD 307	IAPD & INDD Design Studio I	5
IAPD 430	Visual Communication I	2
IAPD 456	Intro to Product/Industrial Design	2
IAPD 248	Fundamentals of Arch. Technology	3
ARCH 350	History of Designed Environment III	3
ENGL 200	Expository Writing II	3
	TOTAL	18

Year 2: Spring

Course #	Course Name	SCH
INDD 320	INDD DESIGN STUDIO II	5
IAPD 407	Design Workshop I	3
IAPD 412	Design Workshop Studio I	1
IAPD 431	Visual Communication II	2
IMSE 250	Intro. Manufacturing Processes & Systems	2
INDD 325	Product Semantics	3
	TOTAL	16

Year 3: Fall

Course #	Course Name	SCH
INDD 435	INDD Studio III	5
IAPD 803	Design Workshop II	3
IAPD 802	Design Workshop Studio II	1
INDD 310	INDD Digital Applications	2
INDD 350	Human Factors	3
IAPD 416	History of Furniture	3
	TOTAL	17

Year 3: Spring

Course #	Course Name	SCH
INDD 440	INDD Design Studio IV	5
INDD 500	Materials & Manufacturing Processes	3
LAR 311	Unlocking Creativity	3
IAPD 625	Lighting	3
ART 303	Graphic Design for Non-Majors	3
	TOTAL	17

Year 3: Summer

Course #	Course Name	SCH
IAPD 664/5	Summer Internship and Report	[7]
	OR	
	Study Abroad	[7]
	TOTAL	7

Year 4: Fall

Course #	Course Name	SCH
IAPD 644/5	Internship and Report	[14]
	OR	
	Study Abroad	[14]
	OR	
INDD 606	INDD Design Studio V [5] and Electives [9]	[14]
	TOTAL	14

Year 4: Spring

Course #	Course Name	SCH
INDD 811	Design Research	3
INDD 801	INDD Design Studio VI	5
INDD 813	Design Workshop III	3
INDD 814	Design Workshop Studio III	1
INDD 800	Professional Practice	3
ENTRP 340	Intro to Entrepreneurship	3
	TOTAL	18

Year 5: Fall

Course #	Course Name	SCH
INDD 810	INDD Capstone Studio	5
INDD 815	Advanced Studio Programming	2
ENTRP 350	Technology & Innovation Management	3
	General Electives	6
	TOTAL	16

Year 5: Spring

Course #	Course Name	SCH
INDD 822	Advanced Industrial Design Studio	[6]
	OR	
IAPD 824	Advanced Furniture Studio	[6]
IAPD 891	Contemporary Design Seminar	3
	General Electives	6
	TOTAL	15

Total Number of Semester Credit Hours170

VII. Core Faculty

The Council of Chief Academic Officers has reviewed and approved the list of faculty who will teach in this program. Three graduate assistants will teach in this program.

VIII. Expenditure and Funding Sources

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions			
Faculty	86,697	173,394	260,092
Administrators (<i>other than instruction time</i>)	10,500	21,000	31,500
Graduate Assistants	5,625	11,250	16,875
Support Staff for Administration (<i>e.g., secretarial</i>)	5,000	10,000	15,000
Fringe Benefits (<i>total for all groups</i>)	33,020	73,324	106,344
Other Personnel Costs	0	0	0
Total Existing Personnel Costs – Reassigned or Existing	140,842	288,968	429,811
Personnel – New Positions			
Faculty	0	65,000	130,000

Administrators (<i>other than instruction time</i>)	0	0	0
Graduate Assistants	0	0	0
Support Staff for Administration (<i>e.g., secretarial</i>)	0	0	0
Fringe Benefits (<i>total for all groups</i>)	0	33,291	66,582
Other Personnel Costs - Fabrication Staff Position	0	28,000	56,000
Total Existing Personnel Costs – New Positions	0	126,291	252,582
Start-up Costs - One-Time Expenses			
Library/learning resources	2,000	2,000	2,000
Equipment/Technology	3,000	12,000	12,000
Physical Facilities: Construction or Renovation	0	0	0
Other	1,000	1,000	1,000
Total Start-up Costs	6,000	15,000	15,000
Operating Costs – Recurring Expenses			
Supplies/Expenses			
Library/learning resources	2,000	2,000	2,000
Equipment/Technology - Startup \$6000 per faculty	2,000	2,000	2,000
Travel	4,000	4,000	4,000
Other	10,000	10,000	10,000
Total Operating Costs	2,000	2,000	2,000
	20,000	20,000	20,000
GRAND TOTAL COSTS	166,842	450,259	717,393
B. FUNDING SOURCES (<i>projected as appropriate</i>)	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds SCH from table times \$339.06 UG	184,449	380,064	649,176
Student Fees Tech Fee times SCH	29,920	59,840	94,160
Other Sources	28,000	28,000	28,000
GRAND TOTAL FUNDING	242,369	467,904	771,336
C. Projected Surplus/Deficit (+/-) (Grand Total Funding <i>minus</i> Grand Total Costs)	75,527	17,645	53,943

IX. Expenditures and Funding Sources Explanations

A. Expenditures

Personnel – Reassigned or Existing Positions

Given the nature of the overlap between the current M.IAPD degree and the M.INDD degree, only a few faculty would need to be reassigned a portion of their FTE.

Reassigned to the Master of Industrial Design Program:

David Brown	.25 FTE	Mekin Elçioğlu	.50
Kendra Kirchmer	.50 FTE	Nathan Howe	.35

Existing Positions:

Steve Davidson	.25 FTE	Aziza Cyamani	.50
Chris Fein	.25 FTE	Neal Hubbell	.50
Hernan Gregorio	.75 FTE	Katrina Lewis	.50
Robyn Gibson	1.0 FTE	Michael McGlynn	.25

Regarding the instructor with the baccalaureate degree: as this Master’s degree is a 5-year program, with no Bachelor’s option, students take up to around 120 hours as undergraduate status; this faculty member will only be teaching in this undergraduate realm. The department does have a completed "equivalent experience" document filed with the Provost’s office indicating that this instructor meets all criteria to teach.

Personnel – New Positions

Over the course of the first three years of the added Industrial Degree path, there would be increased income to the department due to added credit hour production and shared percentage of credit hours outside the department taken by the industrial design students. In the first year this would yield ~\$100,000. The second and third year of the program the yield would increase by ~\$150,000 for each year. Three additional faculty hires would need to be made, one in the second year and another two in the third year. This additional income from increased credit hour production would be used to justify the need for these hires.

With the addition of more Workshop courses we would need additional staffing in our fabrication lab. This would amount to a full-time technical staff position.

Start-up Costs – One-Time Expenses

There are few startup costs needed for this degree path. Seaton and Regnier Halls were designed to increase enrollment from 700-850. Impact of additional students would only add a need for additional studio desks, work benches in the workshop, and 10 additional seats in the computer lab.

The only other start-up costs would be seen in equipment and startup packages for the three new faculty. Over the course of the first three years, this would amount to \$6,000 for each new faculty member.

Operating Costs – Recurring Expenses

The current department operating costs are approximately \$50,000 per year; the additional \$20,000 per year reflected above is an estimate of the general operating expenses the additional faculty and student body administration would incur.

Revenue: Funding Sources

The increased semester credit hour production is the major funding source. A few core courses taken by both design degree programs would increase semester credit hour production with no additional funding source.

Additionally, there is a \$55 technology fee for each semester credit hour. The estimated technology fee produced with this new degree program would be: year one, \$30,000; year two, \$60,000; and year three, \$100,000. These funds would be targeted to defray the start-up costs.

B. Projected Surplus/Deficit

Given projected enrollment numbers, increase in semester credit hour production, and the leveraging of current courses within college and department, there is no perceived deficit. Over the course of 3 years the total projected surplus of approximately \$150,000 is after the addition of new personnel expenses. If the entire 5- year program

is considered with the additional semester credit hour production, the surplus would be approximately an additional \$500,000.

X. References

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Occupational Employment Statistics (2018). *Occupational employment and wages, May 2018, 27-1021 Commercial and Industrial Designers*. Retrieved from

<https://www.bls.gov/oes/current/oes271021.htm#st>

Figures

Figure 1. Interior Architecture and Product Design. (2019). *Map of United States industrial design degree programs*.

Figure 2. Occupational Employment Statistics (2018). *Occupational employment and wages, May 2018, 27-1021 Commercial and Industrial Designers*. Retrieved from

<https://www.bls.gov/oes/current/oes271021.htm#st>

6. Act on Bachelor of Science in Diagnostic Science – KUMC

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. The University of Kansas Medical Center has submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Board Academic Affairs Standing Committee, the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

I. General Information

- A. Institution** KU Medical Center

- B. Program Identification**
 - Degree Level: Bachelor’s Degree
 - Program Title: Diagnostic Science
 - Degree to be Offered: BS
 - Responsible Department or Unit: Department of Respiratory Care and Diagnostic Science
 - CIP Code: #51.0999
 - Modality: Face-to-Face
 - Proposed Implementation Date: Fall 2020

Total Number of Semester Credit Hours for the Degree: 120 total and 42-60 concentration

II. Clinical Sites: Does this program require the use of Clinical Sites? [yes]

The proposed Bachelor of Science (BS) degree will transition the current three certificate programs (Cardiovascular Sonography, Diagnostic Ultrasound, and Nuclear Medicine) toward a bachelor’s degree. These existing programs have a clinical site structure that is predominately within the University of Kansas Health System (UKHS). Also, there are 2-3 clinical sites in health facilities within the Kansas City metropolitan area. This BS program will serve as a collaborative degree offering between KUMC, KU-Edwards, and KU- Lawrence campuses.

III. Justification

The proposed BS degree is intended as an option for a diverse population of health care professionals. Health care systems are a large and complex industry composed of a wide collection of practice domains that must be integrated to deliver quality care across the lifespan, and in the context of rapidly changing knowledge. The BS program of study intentionally is designed to be flexible, to accommodate multiple content concentrations while providing enhanced academic training and the highest quality clinical experiences. The BS program will enable undergraduate students to specialize in a healthcare field leading to 100% job placement. Graduates from this program will be able to pursue further training in related health care and academic fields including graduate school, clinical doctorates, medical doctorates, or academic and administrative studies suited to their area of emphasis.

The BS degree will serve as a compelling option for academic preparation for many of the KU undergraduate students seeking health-related careers. Currently, students enroll in certificate programs (in Cardiovascular Sonography, Diagnostic Ultrasound, and Nuclear Medicine) consisting of 42-60 credit hours of didactic and clinical coursework. Further, these credit hours do not apply to transferrable college credit even though the curriculum is mandated by their respective medical-specialty accrediting agencies. Therefore, we have designed BS concentrations that are organized around a central core of undergraduate courses, and will build on current undergraduate prerequisite courses offered on KU Edwards or KU Lawrence campuses. The synergy between KU Edwards, KU-Lawrence, and KUMC programs will help students matriculate into a unique BS upon completion of specialized courses and clinical training on the KUMC campus. This option will help prepare students to

complete a degree leading to a job upon graduation, rather than graduating and then returning to complete a 12-21 month certificate program.

The additional BS degree program will be housed in the existing Respiratory Care and Diagnostic Science (RCDS) department, expanding on the two current possible concentrations in respiratory care by addition of three concentrations in diagnostic science, as listed below. The RCDS department was formed on the foundation of a well-established Respiratory Care bachelor's degree program with a rich history of providing healthcare graduates to Kansas for over 40 years. Currently, approximately 90% of the students enrolling in the current Respiratory Care program are from Kansas, and most stay in the State upon graduation.

Current and Proposed degree programs and concentrations in RCDS:

A. Current: Bachelor's of Science in Respiratory Care

Current Respiratory Care Concentrations:

- Respiratory Care Education (Direct Entry Bachelor's Degree)
- Respiratory Care Education (Associates + RRT to Bachelor's Degree)

B. Proposed: Bachelor's of Science in Diagnostic Science

- Cardiovascular Sonography (Direct Entry Bachelor's Degree)
- Diagnostic Ultrasound & Vascular Technology (Direct Entry Bachelor's Degree)
- Nuclear Medicine Technology (Direct Entry Bachelor's Degree)

Creating a new bachelor's degree that includes these three content tracks will fortify the integrated healthcare education environment in Kansas. This rich interprofessional learning experience will enhance the training of the BS graduates, by providing the advanced technical and professional skills suited for the healthcare workplace of the future. This academic setting also will create an interprofessional environment for the faculty of this program, through expanded opportunities for professional development and for collaborations in research endeavors and clinical practice.

IV. Program Demand and Benefit: Including Past and Current Student Survey

Hospitals in Kansas have a consistent demand to fill job vacancies in the specialized areas of the three Diagnostic Science programs. A review of 11 remaining programs in the Midwest United States from varied specialties shows that 8 are degree granting and 3 are certificate programs. Two of the degree granting programs are at the associate degree level and six offer bachelor's degrees. Also, there are two programs offering a bachelor's degree that provides a master's degree option.

Results of a survey from 35 current students and recent graduates provides descriptive information regarding the attractiveness of a BS degree and can be found in *Appendix A*. Almost all (97%) indicated they currently hold a bachelor's degree. A majority (77%) currently enrolled in a certificate program indicated they would like to see that training offered as a bachelor's degree. Further, 86% of the current and past students reported they would have chosen to pursue a healthcare bachelor's degree over a certificate program if they were aware of such a degree program early in their academic career.

Many students graduate from four-year degree programs in Kansas with generalist undergraduate degrees, then later find they must return to educational programs and assume additional debt to be prepared to work in the healthcare field. Historically, over 60% of all students who have enrolled in the three existing certificate programs already possessed a bachelor's degree. Some students choose to earn a second bachelor's degree focused in their specialization, and they are likely to spend over \$25,000 on tuition and fees to obtain that training. Others choose a certificate program and enroll in 12 - 21 months of rigorous didactic and clinical curricula. Upon completion of a certificate program, however, a graduate does not earn an academic degree nor are any of these certificate credits

transferable to other academic degrees, programs, or institutions. For instance, a post- baccalaureate who chooses to pursue a medical technology certificate may spend \$6,000 - \$17,000 and enroll in 40-60 hours of coursework. These course credits also, generally, are not transferrable toward a degree should this student subsequently choose to pursue an advanced academic degree. The proposed BS degree will provide a compelling, attractive, and viable option to undergraduate students planning healthcare careers. Upon completing the BS course of study, students will not only have the academic credentials, but will have met all criteria required to obtain the license and credentialing necessary to practice in a healthcare setting in Kansas.

From the financial aid perspective, the BS program has clear benefits for the students and for risk-reduction by the institution. Enrollment in a bachelor’s degree rather than a certificate program simplifies the process for seeking financial aid and offers more options for obtaining support. Although eligible for financial aid, certificate students seeking federal aid are subject to specific requirements and, if all requisite documentation is not secured, the institution’s financial aid status is placed at risk.

V. Projected Enrollment for the Initial Three Years of the Program

Table 1. Projected Enrollment

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation (AY 2020-21)	15	0	450	0
Year 2 (AY 2021-22)	15	0	900	0
Year 3 (AY 2022-23)	15	0	900	0

*NOTE: Students arrive for this degree program during their junior year.

VI. Employment

Job growth in the Diagnostic Science fields is expected to increase between 13% and 24% (depending on the specialty) over the next decade¹. At this same time, some health professions accrediting agencies are eliminating certificate-only programs. Having KU Medical Center’s current certificate programs shift to a degree-granting program proactively will anticipate the need for diagnostic technologists trained in an accredited program, fulfill the emerging needs in academic education, and allow our graduates to compete with other bachelor’s degree specialists. Our graduates will possess a healthcare-related bachelor’s degree and will be eligible for national certification in their area of health care concentration.

This degree option can improve the opportunity for a more rapid career advancement and markedly enhance the prospects for higher immediate salaries with a concurrent return on investment, as well as a greater life-time earning potential. There clearly are advantages to a rapid return on educational investment in an acknowledged growth profession. The Bureau of Labor Statistics report a median annual income of \$49K (Cardiovascular Technologist;²), \$65K (Medical Sonographer;³), and \$70K (Nuclear Medicine Technologist;⁴) for the Kansas City region.

VII. Admission and Curriculum

A. Admission Criteria

Prior to entering the program students must complete two years of undergraduate college course work with an overall grade point average (GPA) of at least a 2.5 (on a 4.0 scale). Forty-six hours of prerequisite course work must be from an educational institution that is regionally accredited (Table 2). In addition, student transcripts must document an individual course grade of no less than "C" on each prerequisite course. Students will "shadow" a healthcare professional in the discipline they are applying for in order to learn more about the profession. The shadow experience should be at least two hours with a professional during clinical duties. A professional statement

and 3 letters of professional reference will be required. Due to our current military degree advancement program, prior military experience in a medical capacity will be weighted favorably in admission decisions.

Table 2. Prerequisite Coursework (46 credit hours)

Basic Sciences		
BIOL 240/241	Fundamentals of Human Anatomy (<i>w/ lab recommended</i>)	4 hrs
BIOL 246/247	Principles of Human Physiology (<i>w/ lab recommended</i>)	3 hrs
BIOL 200/203 or BIOL 400	Microbiology (<i>w/ lab recommended</i>)	3 hrs
CHEM 110 or CHEM 130	Introduction to Chemistry (<i>w/ lab recommended</i>)	3 hrs
PHSX 111 or PHSX 114	Introduction to Physics	3 hrs
Mathematics		
MATH 101	College Algebra	3 hrs
MATH 365	Elementary Statistics	3 hrs
English		
ENGL 101	English Composition	3 hrs
ENGL 102 or BUS 105	Critical Reading & Writing or Business Writing	3 hrs
Oral Communication		
COMS 130	Speaker-Audience Communication	3 hrs
Humanities		
HWC 2014	Western Civilization (<i>preferred</i>)	3 hrs
PHIL 140 or PHIL 160	Intro to Philosophy (<i>preferred</i>)	3 hrs
Social Sciences		
PSYC 104	General Psychology (<i>preferred</i>)	3 hrs
SOC 104	Sociology (<i>preferred</i>)	3 hrs
Other		
HEIM 230	Medical Terminology	3 hrs

B. Curriculum (3 specializations)

Cardiovascular Sonography Specialization - There are two tracks in the Cardiovascular Sonography specialization.

Adult Echocardiography & Vascular Track: The BS with an Adult Echocardiography & Vascular Track at KU Medical Center is an entry-level professional degree program, offered as a full-time, two-year (5 semester) course of study at the undergraduate level and includes academic, practicum, and clinical preparation. This is an entry-level program that has been designed to provide entering students with the additional skills necessary to prepare them for a successful career as a credentialed Registered Diagnostic Cardiac Sonographer (RDCS) and Registered Vascular Technologist (RVT). Practicum and clinical experiences are offered throughout the Kansas City metropolitan area.

Degree Requirements

- Successful completion of all listed prerequisites (Table 2).
- Cumulative grade-point average (GPA) of at least 2.5 for all KU undergraduate coursework.
- Successful completion of all required clinical hours.
- Successful completion of all listed courses (Table 3).
 - Clinical course credit hours (58)

Table 3: Cardiovascular Sonography (Adult Echocardiography & Vascular Track) Curriculum

Year 1 Fall	Year 1 Spring	Year 1 Summer
CVSG 400: Cardiovascular Anatomy & Physiology (1)	CVSG 530: Adult Echocardiography I (4)	CVSG 535: Adult Echocardiography II (5)
CVSG 500: EKG I (1)	CVSG 415: Physics II (2)	CVSG 610: Clinical Practicum III (2)
CVSG 505: Patient Care I (1)	CVSG 605: Clinical Practicum II (7)	CVSG 515: Congenital Heart Disease (1)
CVSG 410: Physics I (2)	CVSG 510: CV Assess. and Special Procedures (1)	
CVSG 600: Clinical Practicum I (7)		

Year 2 Fall	Year 2 Spring
CVSG 405: Vascular Anatomy & Physiology (1)	CVSG 560: Vascular Ultrasound II (5)
CVSG 550: Vascular Ultrasound I (4)	CVSG 620: Clinical Practicum V (7)
CVSG 615: Clinical Practicum IV (7)	
	Pre-reqs = 46
	Electives = 16
	CVS hours = 58
	Degree total hours =120

Adult & Pediatric Echocardiology track: The BS with an Adult & Pediatric Echocardiology track at KU Medical Center is an entry-level professional degree program, offered as a full-time, two-year (5 semester) course of study at the undergraduate level and includes academic, practicum, and clinical preparation. This is an entry-level program that has been designed to provide entering students with the additional skills necessary for a successful career as a credentialed Registered Cardiac Sonographer with specialty training in pediatric echocardiography (PE) through ARDMS. Practicum and clinical experiences are offered throughout the Kansas City metropolitan area.

Degree Requirements

- Successful completion of all listed prerequisites (Table 2).
- Cumulative grade-point average (GPA) of at least 2.5 for all KU undergraduate coursework.
- Successful completion of all required clinical hours.
- Successful completion of all listed courses (Table 4).
 - Clinical course credit hours (58)

Table 4: Cardiovascular Sonography (Adult & Pediatric Echocardiology Track) Curriculum

Year 1 Fall	Year 1 Spring	Year 1 Summer
CVSG 400: Cardiovascular Anatomy & Physiology (1)	CVSG 530: Adult Echocardiography I (4)	CVSG 535: Adult Echocardiography II (5)
CVSG 500: EKG I (1)	CVSG 415: Physics II (2)	CVSG 610: Clinical Practicum III (2)

CVSG 505: Patient Care I (1)	CVSG 605: Clinical Practicum II (7)	CVSG 515: Congenital Heart Disease (1)
CVSG 410: Physics I (2)	CVSG 510: Assess. and Special Procedures (1)	
CVSG 600: Clinical Practicum I (7)		

Year 2 Fall	Year 2 Spring
CVSG 420: Pediatric Anatomy and Physiology (1)	CVSG 575: Pediatric Echo II (5)
CVSG 570: Pediatric Echo I (4)	CVSG 620: Clinical Practicum V (7)
CVSG 615: Clinical Practicum IV (7)	
	Pre-reqs = 46
	Electives = 16
	APE hours = 58
	Degree total hours = 120

Diagnostic Ultrasound & Vascular Technology Specialization

The BS with and Diagnostic Ultrasound & Vascular Technology specialization at KU Medical Center is an entry-level professional degree program, offered as a full-time, two-year (5 semester) course of study at the undergraduate level and includes academic, practicum, and clinical preparation. This is an entry-level program that has been designed to provide entering students with the additional skills necessary for a successful career as a credentialed Registered Diagnostic Medical Sonographer (RDMS) with specialty training in Ultrasound and Vascular Sciences through ARDMS. Practicum and clinical experiences are offered throughout the Kansas City metropolitan area.

Degree Requirements

- Successful completion of all listed prerequisites (Table 2)
- Cumulative grade-point average (GPA) of at least 2.5 for all KU undergraduate coursework
- Successful completion of clinical hours
- Successful completion of all listed courses (Table 5)
 - Clinical course credit hours (60)

Table 5: Diagnostic Ultrasound & Vascular Technology curriculum

Year 1 Fall	Year 1 Spring	Year 1 Summer
DUVT 300: Intro to Sono Diagnostic & Medical Law Ethics (3)	DUVT 415: Advanced Sonography: Principles & Instrumentation (3)	DUVT 520: Vascular Technology I (3)
DUVT Sonography: Principles & Instrumentation (3)	DUVT 425: Women’s Imaging II (3)	DUVT 410: Abdominal Sonography III (2)
DUVT 500: Abdomen and Small Parts I (3)	DUVT 405: Abdomen II (3)	DUVT 610: Clinical Internship III (3)
DUVT 420: Women’s Imaging I (2)	DUVT 510: Small Parts Sonography (Breast) (1)	

DUVT 600: Clinical Internship I (3)	DUVT 605: Clinical Internship II (4)	
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Year 2 Fall	Year 2 Spring
DUVT 515: Vascular Technology II (2)	DUVT 655: Senior Seminar II (4)
DUVT 650: Senior Seminar I (3)	DUVT 625: Clinical Internship V (8)
DUVT 620: Clinical Internship IV (7)	
	Pre-reqs = 46
	Electives = 14
	DUVT hours = 60
	Degree total hours = 120

Nuclear Medicine Technology Specialization

The BS with Nuclear Medicine Technology specialization at KU Medical Center is an entry-level professional degree program, offered as a full-time, one-year (3 semesters) course of study at the undergraduate level and includes academic, practicum, and clinical preparation. This is an entry-level program that has been designed to provide entering students with the additional skills necessary to prepare them for successful careers as credentialed Registered Nuclear Medicine Technologists. Credentialing is through the American Registry of Radiologic Technologists (ARRT) and the Nuclear Medicine Technology Certification Board (NMTCB). Practicum and clinical experiences are offered throughout the Kansas City metropolitan area.

Degree Requirements

- Successful completion of all listed prerequisites (Table 2)
- Successful completion of 42 hours of upper level course work
- Cumulative grade-point average (GPA) of at least 2.5 for all KU undergraduate coursework
- Successful completion of all required clinical hours
- Successful completion of all listed courses (Table 6)
 - Clinical course credit hours (42)

Table 6: Nuclear Medicine Technology curriculum

Year 1 Fall	Year 1 Spring	Year 1 Summer
NMED 305: Intro to Nu Med, Medical Law and Ethics (3)	NMED 520: Nuclear Instrumentation, Med. Informatics & Quality Assurance (2)	NMED 620: Seminar (2)
NMED 510: Nuc Chem & Physics (2)	NMED 405: Radiopharmacy II (1)	NMED 615: Clinical Internship III (6)
NMED 400: Radiopharmacy I (3)	NMED 505: Clinical Procedures II (5)	
NMED 500: Clinical Procedures (3)	NMED 610: Clinical Internship II (8)	
NMED 605: Clinical Internship (6)		
NMED 300: Intro to Healthcare (1)		
	Pre-reqs = 46	
	Electives = 32	

	Nuclear Med. hours = 42	
	Degree total hours = 120	

VIII. Core Faculty

The Council of Chief Academic Officers has reviewed and approved the list of faculty who will teach in this program. No graduate assistants will teach in this program.

IX. Expenditure and Funding Sources

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions			
Faculty	157,500	215,250	220,632
Administrators (<i>other than instruction time</i>)			
Graduate Assistants			
Support Staff for Administration (<i>e.g., secretarial</i>)			
Fringe Benefits (<i>total for all groups</i>)	45,164	61,185	62,175
Other Personnel Costs			
Total Existing Personnel Costs – Reassigned or Existing	202,664	276,435	282,807
Personnel – New Positions			
Faculty			
Administrators (<i>other than instruction time</i>)			
Graduate Assistants			
Support Staff for Administration (<i>e.g., secretarial</i>)	22,500	23,063	23,639
Fringe Benefits (<i>total for all groups</i>)	7,738	7,841	7,947
Other Personnel Costs			
Total Existing Personnel Costs – New Positions	30,238	30,904	31,586
Start-up Costs - One-Time Expenses			
Library/learning resources			
Equipment/Technology	4,000		
Physical Facilities: Construction or Renovation			
Other			
Total Start-up Costs			
Operating Costs – Recurring Expenses			
Supplies/Expenses		5,000	5,000
Library/learning resources			
Equipment/Technology		20,000	30,000
Travel		3,000	3,000
Other: (recruitment and advertising)		2,000	2,000
Total Operating Costs		30,000	40,000
GRAND TOTAL COSTS	236,902	337,339	354,393

B. FUNDING SOURCES <i>(projected as appropriate)</i>	Current	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds		150,750	281,400	301,500
Student Fees		30,990	57,848	61,980
Other Sources: (transfer current cert. program's)		30,000		
Other Sources: (cert. program teach-out)		44,750	44,750	
GRAND TOTAL FUNDING		256,490	383,998	363,480
C. Projected Surplus/Deficit (+/-) (Grand Total Funding <i>minus</i> Grand Total Costs)		19,588	46,660	9,087

X. Expenditures and Funding Sources Explanations

A. Expenditures Personnel – Reassigned or Existing Positions

KUMC plans to reassign current program directors and instructors to newly established state budget lines. KUMC expects all faculty will possess the required degree per accreditation standards and practice credentials, with a background in relevant healthcare settings.

Personnel – New Positions

KUMC plans to hire a single administrative staff position at 0.50 FTE. (Please see below.)

Pre-launch AY

1. There will not be a faculty cost associated with pre-launch, as the current Department Chair will work with current certificate program directors on developing bachelor’s level curriculum from their current certificate course curriculum. This will be a planned and gradual process over an approximate one-year period.
2. Administrative staff (FTE 0.5): This individual is essential to support the Program Directors and Department Chair in organizing and development of the bachelor’s curriculum and to interface with potential students. Also, this individual will communicate with additional clinical affiliate sites as needed. The pre-launch administrative staff cost can be covered by the current certificate program’s RFF budget.

First AY

1. Program Director #1 (FTE 1.0): This non-tenure track, modified title (Clinical) faculty position will be the Program Director for the Cardiovascular Sonography and Diagnostic Ultrasound & Vascular Technology programs. A Program Director that serves two programs will be a cost-effective solution since both didactic and clinical courses can be taught by personnel from either specialty. Therefore, we can eliminate duplication of courses and instructors. The Program Director must possess certification as a Cardiovascular Sonographer with practice credentials to meet accreditation requirements. This person also will possess a master’s degree.
2. Program Director #2 (FTE 0.5): This adjunct faculty position will be the Program Director for the Nuclear Medicine Technology program. This Program Director can serve in a mixed academic and clinical capacity; therefore, serving as an academic capacity of 0.5 FTE. The Program Director must possess certification as a Nuclear Medicine Technologist with practice credentials to meet accreditation requirements. This person also will possess a master’s degree.
3. Clinical Coordinator (FTE 0.5): This adjunct clinical instructor position primarily will focus on developing relationships with clinical affiliates and supervisors and coordinating contracts with those sites

according to institutional protocols. This faculty member will possess a master's degree; the role will involve a limited degree of teaching.

4. Faculty – other (FTE 0.25): This adjunct instructor position will provide foundation content for first year students. This content is essential to form a basic understanding of the principles needed prior to patient contact. This faculty member will possess a bachelor's or master's degree and be hired as an adjunct instructor.

Second AY:

1. Faculty – other (FTE 0.5): This adjunct instructor position will provide foundation content for first year students. Also, this instructor will provide clinical simulations and serve as a clinical instructor in clinical affiliate site(s). This faculty member will possess a bachelor's or master's degree and be hired as an adjunct instructor.
2. Faculty – other (FTE 0.25): This adjunct instructor position will provide foundation content for first year students. Also, this instructor will provide clinical simulations and serve as a clinical instructor in clinical affiliate site(s). This faculty member will possess a bachelor's or master's degree and be hired as an adjunct instructor.

Start-up Costs – One-Time Expenses

Existing computers and desks can be used for faculty and instructors during the first year. A personal computer (\$2K) and desk (\$2K) will be needed for the administrative assistant. Two sets of computers and desks will be purchased in the 2nd year for the 2 adjunct instructor positions.

Operating Costs – Recurring Expenses

1. Supplies: All 3 programs require medical supplies during all semesters. These supplies are used during practice with the diagnostic tests required for each discipline.
2. Travel: Funds will be needed to support faculty travel for on-site visits to potential clinical sites and later to attend professional meetings focused on best teaching and clinical practices for students.
3. Other – OOE:
 - a) *Accreditation costs, clinical lab equipment, office supplies, office equipment*: Accreditation costs for annual renewal and periodic site visits. Ongoing expenses will be needed for clinical lab equipment, computers, and software. Regular office supplies and equipment will be required for routine operations.
 - b) *TYPHON*: This comprehensive software platform allows for efficient tracking of student clinical placements, student performance at these placements, and feedback from supervisors about students. This documentation is useful in planning the clinical placements and also will provide a source for documentation required by the accreditation process.
 - c) *Travel to recruit clinical sites/preceptor training*: Faculty will need to establish relations with clinical training sites, to engage regularly with on-going relations, and to train new preceptors prior to training of students at each site. These activities will be conducted virtually, when possible, although we anticipate a need for in-person contact during the initial phases of program implementation and when establishing a new clinical site.
 - d) *Recruitment/advertising*: We will support recruiting of new students through visits to campuses and military bases, career fairs, and alumni publications, and we will purchase advertising in at least one nationally-visible venue.

B. Revenue: Funding Sources

The cost of the new degree program will be supported through a combination of funding sources. The SHP Dean's office is committed to providing some initial support for this program in Year 01, by means of the current certificate program's RFF funds. Current and on-going enrollment in the certificate programs will provide revenue during the pre-launch year. Subsequent costs will be offset by tuition revenue and student fees.

The tuition rate and student fees will be similar to other bachelor's-level courses in the School of Health Professions. Course fee revenue (\$55 per credit hour) will be managed in a restricted fee (RFF) account set up for this specific purpose. Course fees will be used for maintaining equipment for students, clinical preceptor costs for students, and practice registry tests.

C. Projected Surplus/Deficit

Given these sources, the program is expected to have a positive revenue stream at the end of the 1st year (FY2022) as detailed in Section IX, Expenditures and Funding Sources.

XI. References

Employment:

Statistics, U.S.B.o.L. *Healthcare / Diagnostic Sonographers & Cardiovascular Technologists....* 2015 12/17/2015 [cited 2015 Dec 11]; Available from:

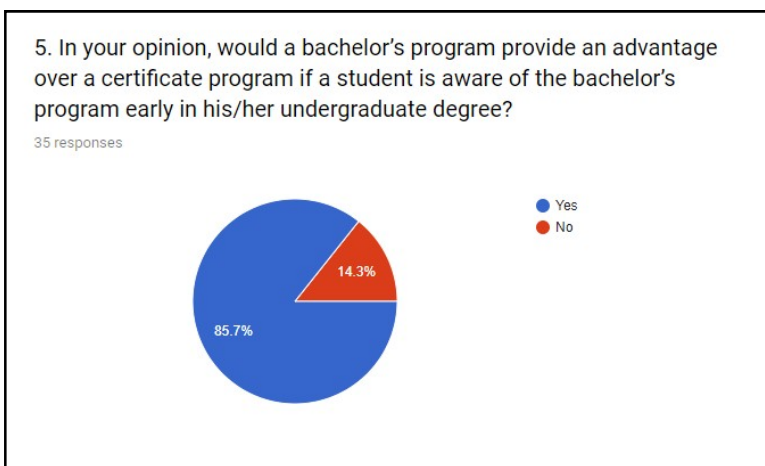
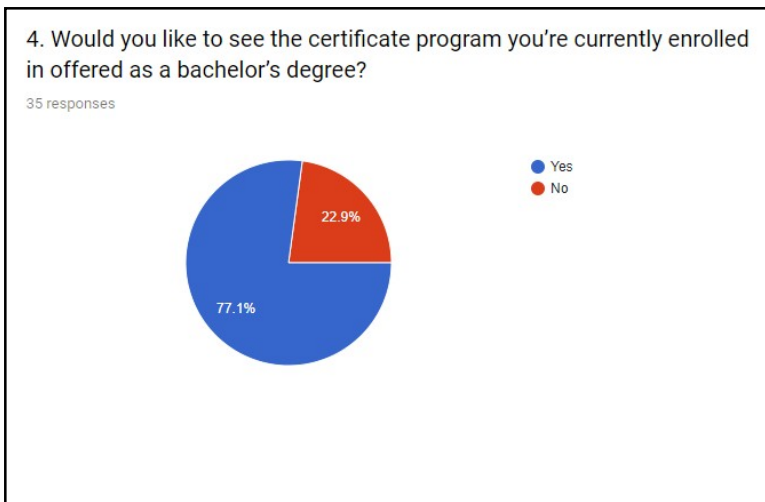
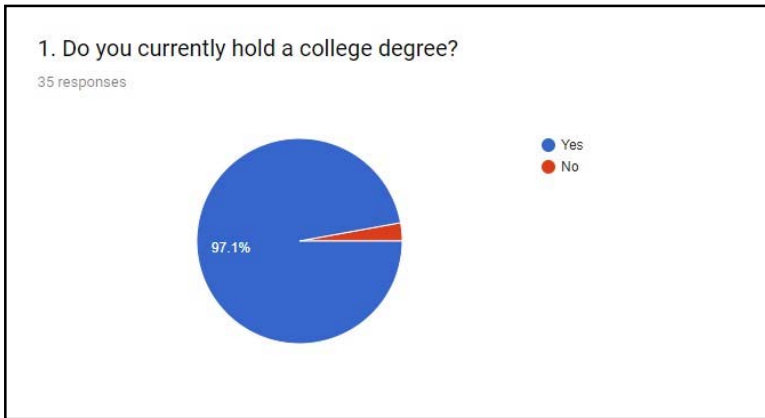
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<https://www.bls.gov/oes/current/oes292031.htm>.

Appendix A: Past and Current Certificate Program Survey Results

*NOTE: All survey results with responses to open-ended questions can be found in accompanying document, "Survey Results".



B. Fiscal Affairs & Audit

- 1. Act on Request to Amend Capital Improvement Plan to Replace Generators at Akers Energy Center – FHSU** **Nelda Henning,
Director of Facilities**

Fort Hays State University requests approval to amend its FY 2021 capital improvement plan and Five- Year Capital Improvement plan to include replacement of two 900 kilowatt diesel generators at Akers Energy Center. The diesel generators will be replaced with natural gas operated units and continue to be a major asset in the campus energy management operation by use in “peak shaving.” Additionally, the units will be used for emergency power as needed. The estimated cost of the project is \$2.0 million, financed with Fort Hays State University’s allocation from the Educational Building Fund rehabilitation and repair appropriation.

- 2. Act on Request to Amend Capital Improvement Plan and Architectural Program Statement for Innovation Campus School of Business Building – WSU**

Wichita State University requests permission to amend its FY 2020 capital improvements request for the Innovation Campus New School of Business Building. As adopted in the five-year capital improvement plan by the Board, the most recent request was for a 131,000 gross square foot building for an estimated \$50 million cost. During the program validation phase, after benchmarking similar facilities, it was determined that the cost per square foot in the architectural program statement (approximately \$270 per square foot) is below what is needed for buildings of this type (approximately \$350 per square foot). WSU now proposes a project of approximately 130,000 square feet with a total project cost of \$60 million. Funding of the project is anticipated to be a combination of private gifts (\$35 million) and bonding paid for by a reallocation of existing university funds (\$25 million).

Total project costs include site preparation, architectural fees, construction, fixed and moveable equipment, and contingencies. The goal is to have the facility complete in the spring of 2022.

C. Other Matters

1. Act on Appointments to the Technical Education Authority

Scott Smathers,
VP, Workforce Development

Summary

In October of 2010 the Board adopted a process on periods of service the four Board appointments to the Technical Education Authority (TEA). A copy of this process is included below. Mike Johnson and Rita Johnson will each be completing their first 3-year term on the TEA at the end of December and it is proposed that they be reappointed for second terms (Jan. 2020- Dec. 2022). During his time as a TEA member, Mike has served as Chair of the Budget and Finance committee for the TEA and is currently serving in that capacity this year. During her time on the TEA Rita has served as the Chair for the Program and Curriculum committee and is currently serving in that capacity this year. More information on Mike Johnson and Rita Johnson is listed below.

Mike Johnson recommended by the community colleges

Mike began working at M&M Equipment in 1982 at their Great Bend, KS location. In 1984 Mike was promoted to managing the warehouse and sales locations in Abilene and Odessa, TX. He assumed the general manager position over Kansas operations in 1992, was named President in 2001 and became the sole owner of M&M Equipment in Dec. 2011. In addition to its headquarters in Great Bend, KS, M&M Equipment currently has locations in Perryton, TX, Iola, KS, Drumright, OK and Oklahoma City, OK. Mike was also a founding partner of Wellheads Systems, Inc. (WSI) in 2007. WSI is a leading manufacturer of wellhead equipment for the oil & gas industry and distributes its products both domestically and internationally. Mike sold his ownership share in WSI in 2012. In 1999 Mike was elected to the Barton Community College Board of Trustees. He was recently re-elected to his 5th term with 20 years of service and has served in the Board Chairman's position since 2009. Mike has also served on the governing boards of Hap Dumont Baseball, American Legion Baseball, St. Rose Parish Council, Great Bend Chamber of Commerce, Great Bend Community Theater, and Chairman of the 3I Show, one of the largest agriculture trade shows in North America. In addition, Mike has been on the KACCT (Kansas Association of Community College Trustees) Board of Directors for the past 18 years and is a previous President of KACCT. He and his wife, Linda, have been married for 37 years and have two grown sons.

Rita Johnson recommended by the technical colleges

Rita has been actively involved with career technical education for more than 30 years and has held a variety of positions and served on numerous CTE committees and boards at the local, state and national levels. She began teaching in 1973, and after a stint as an executive assistant in the private sector, returned to education and served in a number of instructional and administrative roles focused on technical education for both the Wichita Public Schools and the Wichita Area Technical College. Rita had to quickly shift focus from the local to the state and national perspective after joining the staff at the Kansas Board of Regents in 2005. For the next 11 years, Rita served as the Senior Director for Workforce Innovation and as Vice President for Workforce Development from which she retired in 2016. Rita received both a Master of Science and Bachelor of Science in Education degrees from Emporia State University. She and her husband, Ed, live in Wichita and have been married for 48 years. They have two grown sons and 13 grandchildren.

BOARD PROCESS FOR APPOINTING MEMBERS TO THE TECHNICAL EDUCATION AUTHORITY

- All four Board appointments should continue to serve at the will and pleasure of the Board, with the expectation of a period of service not to exceed 3 years, or until the particular appointee's successor is named.
- An individual should not be appointed to serve more than two 3-year periods, for a total of 6 six years.
- Board appointments should be staggered, to preserve continuity.

- Of the Board's four appointments, the periods of service should be as follows:
 - Board members, or designees, July 1 through June 30
 - Community college rep, January 1 through December 31
 - Technical college rep, January 1 through December 31
- When naming a Board member, or designee, the Chair and Vice Chair of the Board will work with the Board of Regents to identify two individuals to serve.
- When naming a community college representative, the Board President and CEO shall work with a representative of the Kansas Association of Community College Trustees to identify one or more individuals meeting the statutory criteria, and the Board President and CEO will then submit an individual's name to the Board for consideration.
- When naming a technical college representative, the Board President and CEO shall work with a representative of the Kansas Technical College Association to identify one or more individuals meeting the statutory criteria, and the Board President and CEO will then submit an individual's name to the Board for consideration.
- The Board should generally make appointments to the TEA in the time frame of its regular meetings in September or October (for January appointments) and March or April (for June appointments).

DISCUSSION AGENDA

V. Consideration of Discussion Agenda

A. Presentations

1. Receive Presentation on Income Sharing Agreements

**Brian Edelman,
President, Purdue Research
Foundation**

Background

The adoption of income share agreements (ISAs) is growing as an avenue to finance the cost of attendance at postsecondary educational institutions. The premise of income share agreements is that students pay back a portion of their income with gainful employment upon graduation. Students sign a contract with the institution to take out an ISA amount and graduates pay back a percentage of their salary until their debt is settled. Programs vary by institution, but there are typically caps on the total amount that a student eventually pays back, and if a student does not become employed, there is no required repayment.

As this type of contract is so new, there is little federal oversight or regulation of this financing vehicle. In July of this year, Senators Young, Warner, Rubio and Coons introduced the ISA Student Protection Act of 2019, which was referred to the Senate Finance Committee. This bill would address the income tax treatment of ISAs, clarify that qualified ISAs are not subject to state usury or credit laws unless expressly stated and establish guidelines for income thresholds and payment caps.

The ISA programs that currently exist are frequently privately financed. One public postsecondary institution has recently been recognized in the popular and higher education press for their ISA program. At Purdue University the Back a Boiler ISA is financed by the non-profit Purdue Research Foundation and provides ‘gap’ funding to students across the University. Mr. Edelman from the Foundation will present information about the Purdue ISA program to the Board.

2. Receive Reports from the Unclassified Staff Council; the University Support Staff Council; and Receive Information on University Support Staff and Unclassified Staff Morale Survey

**Joel Ewy, Douglas Cushenbery, &
Michael Walker**

The Unclassified Staff Council and the University Support Staff Council worked with the Docking Institute to develop and conduct a morale survey on five of the state university campuses (Emporia State University, Fort Hays State University, Kansas State University, Pittsburg State University, and Wichita State University). This survey was distributed to university support staff and unclassified professional staff on these campuses. The chairs of the Councils, Joel Ewy and Douglas Cushenbery, along with a representative from the Docking Institute, Michael Walker, will present the survey findings.

B. Academic Affairs

1. Act on Courses for Systemwide Transfer

Regent Schmidt

**Daniel Archer,
VP, Academic Affairs**

Summary

The Transfer and Articulation Advisory Council (TAAC) reviewed reports from the 2019 Kansas Core Outcomes Groups (KCOG) Conference and approved reports with outcomes for nine additional courses to be recognized for seamless transfer across the Kansas Board of Regents System. The Board Academic Affairs Standing Committee along with TAAC recommend the nine courses listed below be included in systemwide transfer effective summer 2020. Staff also recommends approval.

Background

The Board established the Transfer and Articulation Council (TAAC) in 2011 to provide oversight and implementation of the transfer and articulation policy. Board policy was revised in 2012 and included the process of faculty representatives writing learning outcomes for specified courses at the Kansas Core Outcomes Groups (KCOG) Conferences. Courses with common student outcomes articulated at the annual KCOG Conference are reviewed by the Transfer Council and recommended to the Board for seamless transfer among all 32 public postsecondary institutions offering the courses. Since 2012, 91 courses have been approved for systemwide transfer utilizing this process. The 2019 KCOG Conference resulted in nine additional courses recommended for systemwide transfer. TAAC reviewed and approved reports for nine courses, which are listed below and recommend all for seamless transfer among all 32 public postsecondary institutions offering the courses.

2019 KCOG Courses Presented for Approval

The following courses are recommended to the Board for approval as systemwide transfer courses:

- Creative Writing
- Introduction to Exercise Science
- New Testament
- Piano I
- Piano II
- Principles of Management
- Three Dimension Design
- Two Dimension Design
- Voice & Diction

Staff Recommendation

Staff recommends approval to add the nine courses listed above in systemwide transfer, which will bring the total number of seamless courses to 100.

C. Governance

1. Discuss Board Member Conflict of Interest Disclosures and Act on Actual or Apparent Conflicts

Regent Bangerter
Julene Miller,
General Counsel

Summary and Staff Recommendation

In accordance with the Board’s policy, two Regents have reported potential conflicts that have recently arisen. A summary of these reports is before the Board for review and/or determination of whether any restrictions should be placed on the reported transactions.

Staff recommends directing the involved Regents to excuse themselves from participating on behalf of the Board in matters involving or related to their respective reported conflicts.

Background

At its June 2010 meeting, the Board of Regents adopted policy governing Board member conflicts of interest.

This policy calls for each Board member to disclose, at the time of taking office and subsequently as the need arises, certain transactional interests, memberships and affiliations, and provides that the Board will review the disclosures and make participation determinations.

Subsequent to the Board’s annual review of Board Member disclosure statements in September, two Regents have each reported an additional, recent potential conflict. A summary of the disclosures is provided below.

In accordance with Board policy, the Board is to now:

- Include the reported interests in the minutes of a Board meeting; and
- With regard to each contract or transaction, direct the involved Regents to excuse themselves from participating on behalf of the Board in actions involving their respective contract or transaction.

Summary of Disclosed Contracts or Transactions

The policy states that “any member of the Board who has a direct or indirect interest in any contract or transaction with the Board or any educational institution governed, coordinated or regulated by the Board shall disclose this interest to the Board in writing,” and “no member of the Board having such interest shall participate on behalf of the Board in the authorization of any such contract or transaction, . . . the Board member with the conflict shall not vote on the matter, . . . [and] shall not participate in or attend Board discussion of the matter” except in limited circumstances as determined by the Board.

The contracts or transactions in which the reporting Regents have disclosed a direct or indirect interest are as follows:

- Regent Hutton has an ownership and employment interest in, and his son is the majority stockholder and CEO of, a construction company (Hutton Construction) that has recently been awarded the construction management at risk contract for the NIAR building renovation/addition project at Wichita State University.
- Regent Kiblinger’s spouse has been approached to supervise 4-5 student teachers for Pittsburg State University in accordance with the University’s routine arrangements for such services.

Staff recommends directing Regent Hutton and Regent Kiblinger to excuse themselves from participating on behalf of the Board in matters involving or related to their respective disclosed interests.

Regent Hutton has also disclosed that Hutton Construction has been notified by the K-State Foundation of its intent to award a construction management at risk contract for renovations to Memorial Stadium for the K-State marching band. Because this contract will be with the Foundation (an affiliated corporation) rather than the University itself, Board policy does not require disclosure of the transaction. However, Regent Hutton is nevertheless disclosing out of an abundance of caution.

D. Fiscal Affairs & Audit

Regent Hutton

1. Act on Request to Amend Capital Improvement Plan for NIAR Renovation and Addition Project – WSU

**Nelda Henning,
Director of Facilities**

Wichita State University requests authorization to amend the project budget for the NIAR Renovation and Addition project from \$5,250,000 to \$8,750,700. The National Institute for Aviation Research (NIAR) Advanced Technologies Laboratory for Aerospace Systems (ATLAS) program will provide a training ground for manufacturing engineers and students to get hands-on experience with industry-standard manufacturing equipment, design-simulations-analysis software, and inspection tools that are essential to the manufacturing workplace. ATLAS has received significant funding from the Office of Naval Research, Department of Commerce, Department of Defense, and the State of Kansas to acquire advanced manufacturing equipment as well as inspection and test systems that will be instrumental for the development and execution of the training programs.

The architectural program for the NIAR Renovation and Addition project initially called for a large autoclave to be located in Sector E (renovation of an existing space within the NIAR building). Following subsequent program and schedule validation, it was determined that new Electroimpact equipment (initially programmed to be in Sector A – the building addition) should be installed first and be located in Sector E. NIAR has existing contracts with the Electroimpact equipment that require an expedited schedule. Sector E will be vacated by the NIAR Crash Dynamics Laboratory in January 2020, allowing the renovation to be phased separately and operational much earlier than the building addition. By placing the equipment in an already constructed building, the accelerated schedule and demands of the scheduled work can be accommodated. Locating the equipment in this existing space, however, significantly increased the project scope due to clean room requirements of the Electroimpact equipment which necessitated a new mechanical system and associated mechanical mezzanine. The overhead door into the lab needs to be enlarged (and the supporting structural steel frame modified accordingly) to accommodate the full manufacturing capabilities of the equipment. In addition, a third floor building shell above the Sector A building addition has been added to the program to accommodate growth in office space for staff that are anticipated to be needed to operate the equipment. These changes led to an increased scope and cost for the project.

The project is funded from a combination of restricted use funds that are generated by private industry from training, testing and certification, and federal grants. The increased project costs will be funded from additional federal grants along with Department of Defense contracts that will be made possible with the capabilities of the equipment being secured as part of this project. Construction of Phase 1 (Sector E) is anticipated to be complete in early spring 2020. Construction of Phase 2 (Sector A) is anticipated to be complete in early spring 2021. NIAR will be responsible for the cost of future maintenance and operations.

2. Act on FY 2021 Housing and Food Service Rate Adjustment Proposals Submitted by State Universities

**Elaine Frisbie
VP, Finance & Administration**

Background

According to Board policy (Ch.II,D.1c.(i)(1), the state universities submit housing rates to the Board for first reading in November, with final action taken by the Board in December. Accordingly, all six universities submitted proposals which, if approved, will take effect for the academic year 2020-2021. Food service rate proposals are also provided in the same sequence, as a student cost that typically accompanies on-campus housing.

User fees must cover the cost of operating these auxiliary enterprises. The six universities have different housing and food service rate structures that account for different circumstances, such as the amount of outstanding bonded indebtedness, occupancy rates, age of facilities, and economies of scale related to the capacity of the housing and food service operations.

To illustrate the rate increases for each university, the following tables compare the current and proposed annual (two semester) rate at each institution for a range of housing and dining options. The tables do not capture the entire array of options from which students have to choose but are somewhat illustrative of the cost variances.

Modest Double Occupancy Room and Limited Dining Option

	AY 2019-2020	Proposed AY 2020-2021	\$ Increase	% Increase	Projected Occupancy Rate*
ESU	\$9,020	\$9,156	\$136	1.5%	90.2%
FHSU	\$8,022	\$8,182	\$160	2.0%	90.0%
KSU	\$9,440	\$9,480	\$40	0.4%	76.8%
KU	\$9,768	\$9,700	-\$68	-0.7%	96.0%
PSU	\$7,354	\$7,538	\$184	2.5%	72.0%
WSU	\$11,110	\$11,110	\$0	0.0%	96.0%

- ESU – Towers/Trusler/Singular Double Room Rate plus 185 Block Meal Plan
- FHSU – McMindes Hall Double Room Rate plus 10 Meals/Week Plan
- KSU – Goodnow Traditional Double Room plus Any 14 Meals/Week Plan
- KU – Traditional Style Double Room plus All-Access Declining Small Plan
- PSU – Double Room plus 160 Block Meal Plan (\$100 Dining Dollars)
- WSU – Shocker Hall 2 Private Bedroom Suite/1 Bath plus Unlimited Plan

**Occupancy rate is projected as of the Fall 20th Day student count, except for FHSU, which averages the Fall and Spring 20th day counts together. Several factors may affect occupancy rates – including availability of rooms and requirements that students live on the campus. With some exceptions, ESU, FHSU, PSU and WSU require some students to live on campus.*

Renovated/New Construction Room and Unlimited Dining Option

	AY 2018-2019	Proposed AY 2020-2021	\$ Increase	% Increase	Projected Occupancy Rate*
ESU	\$9,852	\$9,952	\$100	1.0%	90.2%
FHSU	\$8,524	\$8,694	\$170	2.0%	90.0%
KSU	\$12,040	\$12,450	\$410	3.4%	76.8%
KU	\$10,950	\$11,025	\$75	0.7%	96.0%
PSU	\$7,996	\$8,196	\$200	2.5%	72.0%
WSU	\$12,780	\$13,020	\$240	1.9%	96.0%

ESU – Schallenkamp Double Room Rate plus All Access Meal Plan

FHSU – Victor E/Tiger Village Room Rate plus Open Access Meal Plan

KSU – Wefald Traditional Private Double Room Rate Plus All Access Meal Plan

KU – Suite Style Room (Double/Shared) Rate plus All Access Unlimited Meal Plan

PSU – Double Room Rate plus 7 Day Unlimited Meal Plan

WSU – The Flats 2 Bedroom Apartment-Single Room Rate plus All Access Meal Plan

**Occupancy rate is projected as of the Fall 20th Day student count, except for FHSU, which averages the Fall and Spring 20th day counts together. Several factors may affect occupancy rates – including availability of rooms and requirements that students live on the campus. With some exceptions, ESU, FHSU, PSU and WSU require some students to live on campus.*

Each university describes in the respective documentation the business case for the various proposed increases. Furthermore, each state university provides summary financial information for its housing system. Generally, the proposed increases are driven by anticipated inflationary costs and facility maintenance and enhancements. Each university indicates the proposed increases were reviewed by the appropriate campus groups with student representation.

The annual College Board “Trends in College Pricing” reports the prices charged by institutions in 2019-2020, how prices have changed over time, and how they vary within and across types of institutions. The report includes a calculation of average room and board charges weighted by the number of undergraduates living in college housing. The report can be found at <http://trends.collegeboard.org/college-pricing>. A comparison of national rates for the current year compared to last year is displayed below.

**Average Published Charges Room and Board
for Full-Time Undergraduates
Weighted by Number of Undergraduates Living in College Housing**

Carnegie Classification	AY 2018-2019	AY 2019-2020	\$ Increase	% Increase
All Public Four-Year In-State	\$11,190	\$11,510	\$320	2.9%
Doctoral Granting Institutions	\$11,650	\$11,990	\$340	2.9%
Master’s Granting Institutions	\$10,290	\$10,580	\$290	2.8%

**Emporia State University
Division of Student Affairs
Department of Residential Life and Memorial Union Corporation
Statement of Proposed Residence Hall and Contract Board Rates
Academic Year 2020-2021**

Emporia State University requests authorization to amend the Comprehensive Fee Schedule, effective fall semester 2020 as follows:

I. DESCRIPTION OF RATE ADJUSTMENT

Figures shown represent academic year totals, unless otherwise noted. The housing and meal contract’s default time period includes both the fall 2020 and the spring 2021 semesters.

Room & Board Options

<u>Change</u>	<u>From*</u>	<u>To*</u>	<u>Increase</u>	<u>% Change</u>	<u>Room⁽¹⁾ + Board</u>	<u>%</u>
Towers/Trusler/Singular Double	\$5,380	\$5,400	\$20	0.3%		
Towers Suite	\$5,680	\$5,900	\$220	3.9%		
Towers/Trusler/Singular Private	\$6,510	\$6,500	(\$10)	-0.1%		
Abigail Morse Double	N.A.	\$5,700	N.A.	N.A.		
Abigail Morse Single	N.A.	\$6,900	N.A.	N.A.		
Schallenkamp Double	\$6,120	\$6,100	(\$20)	-0.3%		
Schallenkamp Single	\$7,400	\$7,400	\$0	0.0%		
All Access Meal Plan	\$3,732	\$3,852	\$120	3.2%	\$9,252	1.54%
185 Block Meal Plan	\$3,640	\$3,756	\$116	3.2%	\$9,156	1.51%
90 Block Meal Plan	\$3,014	\$3,110	\$96	3.2%	\$8,510	1.38%

(1) Based on Towers/Trusler/Singular double room rate.

II. JUSTIFICATION FOR RATE ADJUSTMENT

Residence Hall Rate Adjustment

Proposed room rates for FY 2021 propose a change percentage near 0%. Abigail Morse room rates are based upon pro forma projections that prescribe revenue required to meet expenditures. Primary change in expenditures for FY 2021 arises from debt service related to bond refinancing, new construction, and ongoing renovations. Modest increases in expenditures are anticipated for utilities and employee salaries and benefits. Projected occupancy for FY 2021 results in the revenue required to meet financial obligations.

Memorial Union Rate Adjustment

The proposed rates for meal plans represent a 3.2% increase in food plan costs to students, which reflects the Consumer Price Index-Urban (CPI-U) “food away from home.” The change in expenditures for FY 2021 are contracted obligations required to the food vendor.

III. STUDENT REVIEW OF FEE ADJUSTMENT

The Residence Hall and meal plan increases and housing rates were developed in consultation with students who live in the residence halls and serve on the Memorial Union Board of Directors, which has student board member

positions representing the Residence Halls and Associated Student Government. The proposed meal plan pricing information contained in this document was presented to the Memorial Union Board of Directors and approved by that body on October 5, 2019. On October 2, 2019, residence hall community councils were presented information related to housing rates for FY 2021. Reaction was favorable to proceed with these proposed housing rates. Comments and suggestions were received and considered when preparing this final proposal for housing and meal rates.

IV. ALTERNATIVES TO PROPOSAL

None considered.

V. PROJECTION OF REVENUE FROM AND NUMBER OF STUDENTS AFFECTED BY FEE ADJUSTMENT

The percent change in the housing rates will result in an estimated \$25,000 in additional revenue from the rate increases and decreases. Addition of Abigail Morse and 100 rentable bed spaces will add revenue to cover expenses. Total students impacted projected at 960.

VI. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

Given the modest level of increase and based on student review, there is no expected impact on student occupancy rates.

**Emporia State University
FY 2021 Rate Increase Request
Supplemental Financial Information**

	Projected FY 2021	Estimated FY 2020	Actual FY 2019	Actual FY 2018
Gross Operating Revenue	\$5,108,180	\$4,299,341	\$3,789,290	\$3,988,002
Transfer In - Renewal/Replacement	0	0	0	2,112,323
Gross Operating Expense	<u>2,201,964</u>	<u>2,158,788</u>	<u>2,116,458</u>	<u>2,103,119</u>
Gross Revenue Gain/(Loss)	2,906,216	2,140,553	1,672,832	3,997,206
Capital Improvement Expenditures	50,000	100,000	11,151	38,443
Debt Service	2,958,038	2,959,037	696,721	274,493
Other Capital Expenditures	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Net Revenue/(Loss)	<u><u>\$(201,822)</u></u>	<u><u>\$(1,018,484)</u></u>	<u><u>\$864,960</u></u>	<u><u>\$3,584,270</u></u>
Ending Balance	\$4,453,988	\$4,655,810	\$5,674,294	\$4,809,334
Long Term Debt Outstanding¹	\$31,595,000	\$33,295,000	\$34,915,000	\$35,410,000
Occupancy Rate - Fall 20th Day	90.2%	85.3%	88.8%	91.2%

Capital Improvements Detail

FY 2021 Major Repairs	\$50,000
FY 2020 Major Repairs	\$100,000

Capital Improvements Description

FY 2021 Major Repairs – Singular Hall HVAC Renovation
 FY 2020 Major Repairs – Repair and Maintenance of Towers Complex building envelope and Towers Complex HVAC
 FY 2019 Major Repairs – Towers Complex internet and wireless update
 FY 2018 Major Repairs – Towers Complex fan coil units, community kitchen and roofs

Other Capital Expenditures

Represents annual internal loan repayment for Singular/Trusler Hall renovation in Fiscal Years 2013 to 2015.

¹ As of June 30.

**FORT HAYS STATE UNIVERSITY
DIVISION OF STUDENT AFFAIRS
Department of Residential Life**

Consistent with Board of Regents policy, the following amendments to the Comprehensive Fee Schedule are submitted for the Board's November 2019 meeting.

Recommended Residence Hall & Apartment Rates – 2020-2021
Rates are reported for both fall and spring semesters

McMindes Hall Double Room Rates, Fall & Spring Semester

Accommodations/Plan	2019-2020 Rate	2020-2021 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$3,968	\$4,047	\$79	2.00%
Open access meal plan	\$8,210	\$8,374	\$164	2.00%
10 meals per week	\$8,022	\$8,182	\$160	2.00%
7 meals per week	\$7,961	\$8,120	\$159	2.00%

Victor E Village Hall Room Rates, Fall & Spring Semester*

Accommodations/Plan	2019-2020 Rate	2020-2021 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$4,283	\$4,369	\$86	2.00%
Open access meal plan	\$8,524	\$8,694	\$170	2.00%
10 meals per week	\$8,336	\$8,503	\$167	2.00%
7 meals per week	\$8,275	\$8,441	\$166	2.00%

Tiger Village Housing Rates

Accommodations/Plan	2019-2020 Rate	2020-2021 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$4,283	\$4,369	\$86	2.00%
Open access meal plan	\$8,524	\$8,694	\$170	2.00%
10 meals per week	\$8,336	\$8,503	\$167	2.00%
7 meals per week	\$8,275	\$8,441	\$166	2.00%

Residence Hall Single Room Rates, Fall & Spring Semester*

Premium charge of \$651 will be added for any single room accommodation in standard McMindes, and Victor E Village Rooms. This results in an increase of 2.00% in the room charge for the next academic year.

Tiger Place Suites, Fall & Spring Semester

Accommodations/Plan	2019-2020 Rate	2020-2021 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$5,138	\$5,241	\$103	2.00%
Open access meal plan	\$9,387	\$9,567	\$180	1.92%
10 Meals per week	\$9,198	\$9,375	\$177	1.92%
7 Meals per week	\$9,135	\$9,313	\$178	1.95%

Dane G. Hansen Scholarship Hall, Fall & Spring Semester

Accommodations/Plan	2019-2020 Rate	2020-2021 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$2,917	\$2,975	\$58	2.00%
Open access meal plan	\$7,158	\$7,301	\$143	2.00%
10 Meals per week	\$6,970	\$7,109	\$139	2.00%
7 Meals per week	\$6,910	\$7,048	\$138	2.00%

Wooster Place Apartment, Fall & Spring Semester (10 Months)

Accommodations (Not Furnished)	2019-2020 Rate	2020-2021 Proposed Rate	Difference in Amount	Difference in Percentage
1 Bedroom	\$5,709	\$5,823	\$114	2.00%
2 Bedroom	\$6,192	\$6,316	\$124	2.00%
2 Bedroom Shared	\$5,048	\$5,149	\$101	2.00%

Stadium Place Apartment, Fall & Spring Semester (10 Months)

Accommodations	2019-2020 Rate	2020-2021 Proposed Rate	Difference in Amount	Difference in Percentage
2 Bedroom	\$6,192	\$6,316	\$124	2.00%
4 Bedroom	\$5,620	\$5,732	\$112	2.00%

Additional Fees

Fee	2019-2020 Rate	2020-2021 Proposed Rate	Difference in Amount	Difference in Percentage
Application fee	\$40	\$40	\$0	0%
Late fee	\$25	\$25	\$0	0%

Weekly Rates

Accommodations	2019-2020 Rate	2020-2021 Proposed Rate	Difference in Amount	Difference in Percentage
Early arrival for students with housing contracts	\$135	\$138	\$3	2.00%
Guest room	\$187	\$191	\$4	2.00%

Daily Rates

Accommodations	2019-2020 Rate	2020-2021 Proposed Rate	Difference in Amount	Difference in Percentage
Early arrival for students with housing contracts	\$61	\$62	\$1	2.00%
Guest Room	\$83	\$85	\$2	2.00%

Summer Term

Accommodations	2019-2020 Rate	2020-2021 Proposed Rate	Difference in Amount	Difference in Percentage
Camper daily rate for a double room	\$13	\$13	\$0	0%
Camper daily rate for a single room	\$26	\$26	\$0	0%

**FORT HAYS STATE UNIVERSITY
PROPOSED INCREASES IN RESIDENCE HALL, CONTRACT BOARD AND APARTMENT
RENTAL RATES AND FEES
2020 -2021**

Business Impact of Proposed Rates

Expenditure Impact

The proposed increase of 2.00%, in the traditional residence halls, suites, and apartments and an increase of 2.00% in contract board rates will generate approximately \$282,000 in additional revenue for the 2021 fiscal year. These resources will become part of the base budget and will be used for capital improvements and increases in ongoing operating expenses as a result of inflation. As an auxiliary operation, residence halls are independent of other University operations and must maintain revenue streams to fully account for all expenses. The proposed increase of 2% is well below the Higher Education Pricing Index (HEPI) for the past year of 2.7%, requiring use of reserve funds to maintain service levels.

Capital improvements include upgrades to security (electronic key access) of McMIndes Hall which includes door replacements. We will begin the first phase of a two-summer project to replace/improve the electrical service to and in McMIndes Hall. These projects are in addition to continuing ongoing expenses to maintain facilities, replacing furniture and fixtures and adding electronic access (key card systems) to other residence halls in our continuing effort to improve security.

Estimated Benefits from Proposal

The proposed rate increase in university housing rates will be used to help offset general operating expense increases including health insurance cost increases and normal inflation, increases in the board rates proposed by Chartwells, our food service provider, due to increases in overall food and costs of operation, and will help fund facility improvements throughout residential life.

Alternatives to Proposal

The proposed rate increases depicted in the accompanying “Recommended Residence Hall and Apartment Rates 2020-2021,” were determined to be the most advantageous to all parties concerned. The rate proposal was presented to the Residence Hall Association at their meeting on Thursday, October 17, 2019, and was approved. No alternatives were discussed.

Impact of Not Implementing Proposal

The rate increases proposed are to cover anticipated and known increases in operational costs for Residential Life. While the operation could survive without the increase, future plans for the maintenance, improvement, and replacement of facilities would have to be reconsidered. The goal of Residential Life over the next four years is to replace or refurbish all its facilities and to accomplish that its price increases minimally should be near inflation during that time period.

Residential Life						
Supplemental Financial Information	Projected	Estimated	Actual	Actual	Actual	
KBOR Rate Increase Request	FY 2021	FY 2020	FY 2019	FY 2018	FY 2017	
Gross Operating Revenue	\$ 11,411,929	\$ 11,192,581	\$ 10,905,708	\$ 10,807,476	\$ 9,751,424	
Gross Operating Expense	\$ 6,984,369	\$ 6,790,316	\$ 6,531,813	\$ 6,595,295	\$ 5,935,227	
Gross Operating Revenue(Loss)	\$ 4,427,560	\$ 4,402,265	\$ 4,373,895	\$ 4,212,181	\$ 3,816,197	
Capital Improvements Expense*	\$ 1,285,151	\$ 1,358,399	\$ 1,629,277	\$ 4,941,671	\$ 3,571,636	
Annual Debt Service**	\$ 2,850,947	\$ 2,812,282	\$ 2,781,128	\$ 2,361,890	\$ 1,110,965	
Other Capital Expenditures					\$ -	
Net Operating Revenue(Loss)	\$ 291,462	\$ 231,584	\$ (36,510)	\$ (3,091,380)	\$ (866,404)	
Occupancy Rate	90%	90%	91%	90%	88%	
Reserve Balance (EOY)	\$ 2,652,746	\$ 2,361,284	\$ 2,129,700	\$ 2,166,210	\$ 5,257,590	
L/T Debt Outstanding	\$ 23,640,000	\$ 24,465,000	\$ 25,255,000	\$ 26,025,000	\$ 26,765,000	
Capital Improvements Planned*						
FY 2020		\$ 1,358,399				
FY 2021	\$ 1,285,151					
* Capital Improvements Description:						
FY 2020- McMIndes Hall Improvements including doors and electronic access and Wooster deck repairs						
FY 2021- McMIndes electrical upgrades and final phase of door and security system upgrades						
Debt Service:						
** Agnew replacement cash flow guarantee and annual bond payment						

**KANSAS STATE UNIVERSITY
FY 2021 HOUSING AND FOOD SERVICE RATES
NOVEMBER 2019**

I. DESCRIPTION OF RATE ADJUSTMENT**Residence halls – Manhattan campus** ^{1,2,3}

Rates are listed per person for both Fall and Spring semesters

Effective July 1, 2020

	<u>2019-2020</u>	<u>2020-2021</u>	<u>% Change</u>
Traditional Rooms			
Traditional small single <i>Boyd, Putnam</i>	\$5,700	\$5,950	4.4%
Traditional small single <i>Haymaker, Moore</i>	\$5,740	\$5,940	3.5%
Traditional private single <i>Wefald</i>	\$8,750	\$9,000	2.9%
Traditional double <i>Boyd, Ford, Haymaker, Moore, Putnam</i>	\$5,080	\$5,200	2.4%
Traditional double <i>Goodnow, Marlatt</i>	\$5,250	\$5,200	-1.0%
Traditional private double <i>West</i>	\$5,900	\$6,000	1.7%
Traditional private double <i>Wefald</i>	\$7,250	\$7,550	4.1%
Traditional triple <i>Boyd, Putnam</i>	\$4,950	\$5,050	2.0%
Traditional quad <i>Ford</i>	\$5,080	\$5,080	0.0%
Suites			
1 person private suite <i>Boyd, Putnam, Van Zile</i>	\$8,000	\$8,350	4.4%
1 person private suite <i>Marlatt</i>	\$8,200	\$8,350	1.8%
1 person by 1 person suite <i>Van Zile</i>	\$7,400	\$7,450	0.7%
1 person by 2 person suite (1 person side) <i>Van Zile</i>	\$7,300	\$7,350	0.7%
2 person private suite <i>Ford, Haymaker, Van Zile</i>	\$7,500	\$7,750	3.3%
2 person private suite <i>Goodnow, Marlatt</i>	\$7,650	\$7,850	2.6%
2 person private suite <i>West</i>	\$7,980	\$7,750	-2.9%
2 person by 1 person suite (2 person side) <i>Van Zile</i>	\$7,000	\$7,050	0.7%
2 person by 2 person suite <i>Ford, Haymaker, Van Zile</i>	\$7,200	\$7,400	2.8%
2 person by 2 person suite <i>Goodnow, Marlatt</i>	\$7,300	\$7,450	2.1%
3 person room with private unattached bathroom <i>Ford, Haymaker</i>	\$6,000	\$6,200	3.3%
3 person room with private unattached bathroom <i>Goodnow, Marlatt</i>	\$6,250	\$6,400	2.4%
3 person private suite <i>Boyd, Putnam</i>	\$7,150	\$7,300	2.1%
3 person private suite <i>Goodnow, Marlatt</i>	\$7,470	\$7,670	2.7%
3 person private suite <i>Haymaker</i>	\$7,700	\$7,950	3.2%
3 person private suite <i>West</i>	\$7,790	\$7,950	2.1%
4 person private suite <i>Ford, Haymaker</i>	\$6,650	\$6,800	2.3%
4 person private suite <i>Goodnow, Marlatt</i>	\$6,850	\$7,050	2.9%
Clusters			
1 person inside cluster suite <i>Boyd, Putnam</i>	\$7,450	\$7,600	2.0%
2 person inside cluster suite <i>Boyd, Putnam</i>	\$7,050	\$7,100	0.7%
3 person inside cluster suite <i>Boyd, Putnam</i>	\$6,800	\$6,850	0.7%

	<u>2019-2020</u>	<u>2020-2021</u>	<u>% Change</u>
Honors House	\$5,720	\$5,800	1.4%
Cooperative House <i>Smirthwaite</i> ⁴	\$7,990	\$8,130	1.8%

¹ Includes housekeeping service other than within rooms.

² Application fee of \$30 (non-refundable) is assessed each academic year and is due before the contract will be processed. Up to \$25 of each application fee is transferred to the recreational and social use fund. If the full contract amount is not paid prior to July 1 for the fall semester and December 1 for the spring semester, all charges will be posted to the University Tuition and Fee account accessible within KSU’s Student Information System (KSIS). All charges will be billed by Cashiers and Student Accounts and subject to their terms and conditions.

³ For payment due dates, cancellation dates and charges, please refer to “Student Housing Contract Terms.”

⁴ Rate includes meals plus assisting with house and food service operations on an average of one hour per day.

Residence halls – Polytechnic campus ⁵

Rates are listed per person for both Fall and Spring semesters
Effective July 1, 2020

	<u>2019-2020</u>	<u>2020-2021</u>	<u>% Change</u>
Single room			
14 meal plan	\$11,020	\$11,240	2.0%
19 meal plan	\$11,502	\$11,732	2.0%
Double room			
14 meal plan	\$6,974	\$7,114	2.0%
19 meal plan	\$7,456	\$7,606	2.0%
Polytechnic campus housing fees			
Application fee	\$35	\$35	0.0%
Contract fee	\$75	\$75	0.0%

⁵ For dates, misuse fees, locking in returner rates and more, refer to “Student Housing Contract Terms.”

Residence halls – Summer session

Rates listed per week
Effective May 2020

	<u>Double Room as Single</u>			<u>Double Room</u>		
	<u>2019-2020</u>	<u>2020-2021</u>	<u>% Change</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>% Change</u>
Manhattan campus						
Room and 14 meals	\$415	\$425	2.4%	\$285	\$295	3.5%
Room and 20 meals	\$430	\$450	4.7%	\$295	\$310	5.1%
Polytechnic campus						
Room and 10 meals	\$419	\$419	0.0%	\$244	\$244	0.0%
Room and 15 meals	\$446	\$446	0.0%	\$271	\$271	0.0%

Apartments – Manhattan campus ^{6,7}

Effective July 1, 2020

	<u>2019-2020</u>	<u>2020-2021</u>	<u>% Change</u>
Traditional (12-month rate per apartment)			
1 bedroom unfurnished	\$6,300	\$6,480	2.9%
2 bedroom unfurnished	\$7,320	\$7,500	2.5%
Renovated (12-month rate per apartment)			
1 bedroom unfurnished	\$7,260	\$7,320	0.8%
2 bedroom unfurnished	\$8,340	\$8,460	1.4%
Highly Renovated (12-month rate per apartment)			
1 bedroom unfurnished	\$7,860	\$7,980	1.5%
2 bedroom unfurnished	\$9,480	\$9,840	3.8%
3 bedroom unfurnished	\$10,020	\$10,200	1.8%
Modern Construction (12-month rate per person, unless otherwise noted)			
1 bedroom unfurnished	\$9,180	\$9,540	3.9%
2 bedroom 1 bath unfurnished-dormered ceilings	\$7,200	\$6,780	-5.8%
2 bedroom 1 bath unfurnished	\$7,200	\$7,320	1.7%
2 bedroom 2 bath unfurnished	\$7,620	\$7,920	3.9%
3 bedroom unfurnished	\$6,120	\$6,120	0.0%
4 bedroom unfurnished	\$5,520	\$5,520	0.0%
Studio unfurnished	\$8,160	\$8,520	4.4%
Studio loft unfurnished	\$8,880	\$9,300	4.7%
Town house unfurnished	\$11,976	\$12,060	0.7%
2 bedroom 1 bath furnished-hybrid apartment ⁸	\$7,150	\$7,150	0.0%
2 bedroom 2 bath furnished-hybrid apartment ⁸	\$7,500	\$7,500	0.0%
3 bedroom furnished-hybrid studio ⁸	\$6,350	\$6,500	2.4%
4 bedroom furnished-community studio ⁸	\$5,850	\$6,200	6.0%

⁶ In addition to the monthly rates, a refundable deposit of \$400 is required at time of application. A non-refundable application fee of \$30 is assessed each academic year and is due before the contract will be processed. Up to \$25 of each application fee is transferred to the recreational and social use fund. If the full contract amount is not paid prior to July 1 for the fall semester and December 1 for the spring semester, all charges will be posted to the University Tuition and Fee account accessible within the K-State Student Information System (KSIS). All charges will be billed by Cashiers and Student Accounts and subject to their terms and conditions. A late payment fee of \$10 will be charged for apartment rent not paid when due.

⁷ Students provide linen, dishes, telephone and electricity. Electricity is included for hybrid apartments.

⁸ 10-month room contract. Furniture is provided and rate includes electricity.

MEAL PLANS

Residence hall and honors house residents – Manhattan campus^{9, 10}

Rates listed per academic year

	<u>2019-2020</u>	<u>2020-2021</u>	<u>% Change</u>
All Access (unlimited access)	\$4,790	\$4,900	2.3%
Any 14 (14 swipes per week)	\$4,190	\$4,280	2.1%
Flex 12 (12 swipes per week + \$150 Dining Dollars per semester) ¹¹	New	\$4,280	n/a

⁹ Sunday evening meals are not served.

¹⁰ Students may deposit funds into Cat Cash to be used in all K-State Student Union and Housing and Dining Services retail options, including JP’s Sports Grill, Union Station by JP’s, Cornerstone Coffee and Bakery, Derby Bakery, Quik Cats convenience stores, Cliffside Rec Center convenience store and Housing laundry facilities. Students will have limited Grab and Go meals with all residential meal plans.

¹¹ Flex dollars may be used at all Housing and Dining Services retail operations, including JP’s Sports Grill, Union Station by JP’s, Cornerstone Coffee and Bakery shops, Derby Bakery, Quik Cats convenience stores, Cliffside Rec Center convenience store and other participating restaurants in the K-State Student Union.

Optional meal plans – Jardine Apartments residents, off-campus students and faculty/staff

Rates listed per academic year

	<u>2019-2020</u>	<u>2020-2021</u>	<u>% Change</u>
Manhattan campus			
Optional Jardine resident 50 meal plan (50 entrances)	\$1,190	\$1,190	0.0%
Optional Jardine resident 100 meal plan (100 entrances)	\$2,260	\$2,260	0.0%
Optional Jardine resident all access meal plan ¹²	\$4,790	\$4,900	2.0%
Optional faculty/staff 25 breakfast/lunch meal plan (25 entrances)	\$520	\$520	0.0%
Optional faculty/staff 50 breakfast/lunch meal plan (50 entrances)	\$1,040	\$1,040	0.0%
Optional faculty/staff 100 any meal plan (100 entrances)	\$2,340	\$2,340	0.0%
Optional off-campus student 50 breakfast/lunch meal plan (50 entrances)	\$1,060	\$1,060	0.0%
Optional off-campus student 100 any meal plan (100 entrances)	\$2,510	\$2,510	0.0%
Optional off-campus student 150 any meal plan (150 entrances)	\$3,580	\$3,580	0.0%
Polytechnic campus			
Optional 5 meal plan (lunch, M-F)	\$898	\$898	0.0%

¹² Must buy full year plan.

II. JUSTIFICATION FOR RATE ADJUSTMENT

The traditional residence hall double room rate with the 14 meal plan used by half of students results in a 2.3% rate increase for the Manhattan campus. The proposed rates are recommended to cover increased operational costs within the Housing and Dining auxiliary. Increased expenditures for salaries and benefits due to the effects of market rate escalation in the building trades positions and the resulting compression in those areas has led to significant cost increases. Facility maintenance and repair costs continue escalating and

building supplies costs are increasing due to the strong economy and real and perceived tariff effects. Contracted services, such as elevator maintenance, have had steep increases due to skilled labor shortages. Although food prices have held steady overall during the past year, recent weather-related catastrophes may have impact in coming months. Energy prices, led by rising local water and Evergy electricity rates, will result in higher utility costs. Budgets have been reduced drastically to offset these increased costs but the rate increase is still needed to maintain needed services. Capital improvement projects are expected to be \$1,400,000 including self-funded/reserve improvements as the Goodnow portion of the Marlatt/Goodnow Hall renovations are finished, the Van Zile roof is replaced and a majority of main structural beams in the Jardine Apartment balconies are repaired.

Salaries and fringe benefit increases	\$330,154
Other Operating Expenditures:	
Debt increase as Derby renovation bond payments begin	\$992,000
Contracted Services Increase for Simplex Grinnell, Johnson Controls, Inc., elevator maintenance, etc.	\$205,000
Continued cost of Housing Scholarship	\$685,500

III. STUDENT REVIEW OF FEE ADJUSTMENT

On the Manhattan campus, the Director of Housing and Dining Services and Associate Vice President of Student Life met with the Executive Board of the Association of Residence Halls, comprised of residence hall students, and reviewed the proposed rate increases. Students had the opportunity to ask questions and provide feedback before the rates were finalized and submitted to the Board of Regents.

The Polytechnic campus senior administration met with the Student Auxiliary Committee in early October to begin discussion on the room and board rates for Fiscal Year 2021.

IV. ALTERNATIVES TO PROPOSAL

Housing and Dining Services on both campuses are self-supporting auxiliary units. Their operations are managed effectively and efficiently to keep rate increases low. As self-supporting units, they are responsible for funding all of their cost increases including maintaining and renovating the residence halls, dining centers and apartment buildings. It is necessary to have adequate reserves to fund debt service and finance future capital improvements during times of enrollment fluctuations. Therefore, it is necessary to request rate increases. No other alternatives were identified to replace the fee adjustments.

V. PROJECTION OF REVENUE FROM AND NUMBER OF STUDENTS AFFECTED BY FEE ADJUSTMENT

The proposed rate increases generate an additional \$1,119,934 in revenue with \$886,934 from the Manhattan campus and \$233,000 from the Polytechnic campus. Since we now project a flat to only slight increase in residence hall occupancy, the revenue generation will be substantially lower than what would otherwise have been expected and is reflected herein. Hybrid options continue to be popular options among students and help maintain strong occupancy totals in Jardine Apartment complex. Approximately 5,000 students living in residence halls, the cooperative house, the honors house and apartments will be affected by the rate increase.

VI. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

The rate increase is not projected to have a negative impact on student occupancy. We are projecting the Fall 2020 occupancy to stay flat or slightly increase in accordance with enrollment projections. As part of the University Strategic Enrollment Management efforts to reverse the recent enrollment decline, Housing and Dining Services offers a \$3,000 per year scholarship to assist economically-challenged students with on-campus housing costs. One cohort of students has proven to be strongly incentivized to attend K-State as a result of the scholarship. Retention of this cohort of students has also been very positive.

**Kansas State University
FY 2021 Rate Increase Request
Supplemental Financial Information**

	Projected FY 2021	Projected FY 2020	Actual FY 2019	Actual FY 2018
Gross Operating Revenue	\$49,164,000	\$48,245,000	\$46,750,000	\$46,335,000
Gross Operating Expense	\$38,329,000	\$37,769,000	\$35,406,000	\$33,424,000
Gross Operating Revenue ¹ Gain/(Loss)	\$10,835,000	\$10,476,000	\$11,344,000	\$12,911,000
Capital Improvements Expenditures*	\$1,000,000	\$1,400,000	\$3,292,000	\$4,428,000
Annual Debt Service	\$9,525,000	\$9,643,000	\$8,897,000	\$8,871,000
Other Capital Expenditures	<u>\$0</u>	<u>\$50,000</u>	<u>\$148,000</u>	<u>\$175,000</u>
Net Operating Revenue/(Loss)	\$310,000	(\$617,000)	(\$993,000)	(\$563,000)
Housing System Earned Fund Balance	\$14,171,000	\$13,861,000	\$14,478,000	\$15,471,000
L/T Debt Outstanding	\$126,440,000	\$130,855,000	\$121,165,000	\$124,900,000
Occupancy Rate	76.8%	76.6%	77.6%	82.6%

*Capital Improvements Planned:

FY 2019: \$1,400,000 – finish rehabilitation and repair renovations including Goodnow Hall, replacement of Van Zile roof, two freight elevator replacements for Derby Dining Center prior to renovations, repair/replace majority of balcony structural beams in Jardine Apartments

FY 2020: \$1,000,000 - rehabilitation and repair of one or two of three chiller array in Strong Complex, several residential building concrete eyebrow repairs, possible replacement of suspended concrete walkway(s) in older Jardine Apartments (depending on engineer's directive)

¹ The university continues to maintain the best practice of maintaining cash reserves equal to 1.25 times annual debt service even though the bond covenants no longer require it.

UNIVERSITY OF KANSAS
KU Student Housing
FY2021 Business Case for Increasing Student Housing and Dining Rates
 Submitted to Kansas Board of Regents, November 2019

The University of Kansas requests authorization in Fiscal Year 2021 for the following adjustments to housing and dining plan rates.

I. DESCRIPTION OF RATE ADJUSTMENT

The University continues to offer a wide variety of housing and dining options for students who choose to live on campus. The double/two-person shared room in a residence hall is the most common option for students who wish to live on-campus and is reported as the standard comparison rate.

For Fiscal Year 2021, the proposed rate for a residence hall traditional double room will be \$6,100, a 0.3% increase. KU Dining has restructured dining plans, and is offering an unlimited access plan to residential dining centers at the academic year rate of \$3,800. The FY'20 comparison dining plan was the Silver/14-meal per week plan at a cost of \$4,266. For Fiscal Year 2021, a residence hall double room (\$6,100) plus the unlimited residential meal plan (\$3,800) will total \$9,900, a 4.5% decrease from the previous fiscal year's comparison plans.

Rates for on-campus housing and dining plans proposed to be effective July 1, 2020:

Residence Halls

Traditional Style Room	2019-20	2020-21	\$ Incr.	% Incr.
Double/Shared (<i>Ellsworth, GSP, Hashinger</i>)	\$6,084	\$6,100	\$16	0.3
Double/Shared, and 3-, 4-person (<i>Corbin</i>)	\$7,196	\$7,100	(\$96)	-1.4
Single/Private, small (<i>GSP</i>)	\$6,084	\$7,100	\$1,016	14.3
Single/Private (<i>Corbin</i>)	\$9,070	\$8,200	(\$870)	-10.6
Single/Private, double as single (<i>Ellsworth, GSP, Hashinger</i>)	\$8,236	\$8,200	(\$36)	-0.4
Semi-Suite Style Room	2019-20	2020-21	\$ Incr.	% Incr.
Double/Shared (<i>Ellsworth, GSP, Hashinger, Lewis, Templin</i>)	\$6,540	\$6,600	\$60	0.9
Double/Shared (<i>Oswald, Self</i>)	\$7,878	\$7,900	\$22	0.3
Double/Shared (<i>Downs</i>)	\$7,916	\$7,900	(\$16)	-0.2
Single/Private (<i>Ellsworth, Templin</i>)	\$8,236	\$8,200	(\$36)	-0.4
Single/Private (<i>Oswald, Self</i>)	\$9,972	\$9,900	(\$72)	-0.7
Single/Private (<i>Downs</i>)	\$10,020	\$9,900	(\$120)	-1.2
Suite Style Room	2019-20	2020-21	\$ Incr.	% Incr.
Double/Shared (<i>Ellsworth, Lewis, Templin</i>)	\$6,540	\$6,800	\$260	3.8
Double/Shared (<i>Oswald, Self</i>)	\$8,856	\$8,800	(\$56)	-0.6
Double/Shared (<i>Downs, Stouffer Place</i>)	\$9,320	\$9,200	(\$120)	-1.3
Single/Private (<i>Downs, Stouffer Place</i>)	\$10,394	\$10,200	(\$194)	-1.9

Rates listed for residence halls are for the academic year (fall and spring semesters) and include continuous occupancy during Thanksgiving and Spring Break; fully furnished bedrooms; all utilities plus data/internet; and unlimited, free access to resident laundry machines.

Apartments

Four Person Units	2019-20	2020-21	\$ Incr.	% Incr.
Double/Shared Bedroom (<i>Jayhawker Towers B, C</i>)	\$3,934	\$3,900	(\$34)	-0.9
Double/Shared Bedrooms (<i>Jayhawker Towers A, D</i>)	\$5,092	\$5,100	\$8	0.2

Single/Private Bedroom (<i>McCarthy, Stouffer Place</i>)	\$11,028	\$11,050	\$22	0.2
Two Person Units	2019-20	2020-21	\$ Incr.	% Incr.
Single/Private Bedroom (<i>Jayhawker Towers B, C</i>)	\$6,732	\$6,700	(\$32)	-0.5
Single/Private Bedroom, small apartment (<i>Towers B, C</i>)	\$5,436	\$5,500	\$64	1.2
Single/Private Bedroom (<i>Jayhawker Towers A, D</i>)	\$8,782	\$8,800	\$18	0.2
Single/Private Bedroom (<i>McCarthy, Stouffer Place</i>)	\$12,038	\$12,050	\$12	0.1
Sunflower Duplex Unit	2019-20	2020-21	\$ Incr.	% Incr.
Two Bedrooms, <i>monthly rent for unit</i>	\$804	\$820	\$16	2.0

Rates for apartments are per person in the unit and for the entire academic year (fall and spring semesters), including continuous occupancy from August through May; fully furnished bedrooms; all utilities plus data/internet; and unlimited, free access to resident laundry machines. Sunflower Duplex units are unfurnished and offered as short-term, transitional housing for new faculty and staff relocating to Lawrence. The monthly rate includes water and sanitation.

Scholarship Halls

Traditional Halls	2019-20	2020-21	\$ Incr.	% Incr.
Shared Bedroom (<i>Miller, Watkins</i>)	\$2,834	\$2,850	\$16	0.6
Shared Bedrooms (<i>Battenfeld, Douthart, Grace Pearson, Pearson, Sellards, Stephenson</i>)	\$4,272	\$4,300	\$28	0.7
Semi-Suite & Suite Halls	2019-20	2020-21	\$ Incr.	% Incr.
Shared Bedroom (<i>K.K. Amini, Margaret Amini, Krehbiel, Rieger</i>)	\$4,720	\$4,750	\$30	0.6
Meal Plan	2019-20	2020-21	\$ Incr.	% Incr.
All Halls, except Miller & Watkins	\$2,268	\$2,314	\$46	2.0

The Elizabeth Miller Watkins Trust provides a rate subsidy for Miller and Watkins residents. Because Miller and Watkins residents cooperatively purchase and prepare their own food, there is no meal charge in these two scholarship halls.

Rates listed for scholarship halls are for the entire academic year (fall and spring semesters) and include continuous occupancy during Thanksgiving and Spring Break; fully furnished bedrooms; all utilities plus data/internet; and unlimited, free access to resident laundry machines.

Residential Dining Plans

The Unlimited Residential Plan serves as the comparison plan for Fiscal Year 2021. The All-Access Unlimited plan provides the best overall value when combining unlimited residential dining center access and the \$425 declining plan that allows access to all KU Dining retail locations with a 15% discount on purchases.

The \$425 Plan is the basic declining balance plan that is the preferred choice of non-residence hall students, faculty, and staff. All declining balance plans receive 15% off all purchases at retail locations and reduced price entry into residential dining centers.

As residence hall students complete the on-line housing sign-up process they select dining plans based on their personal preferences and needs. Rates proposed are:

	2019-20	2020-21	\$ Incr.	% Incr.
All-Access Unlimited Unlimited access to residential dining centers plus a \$425 declining plan useable at any campus dining venue	\$4,410	\$4,225	(\$185)	-4.2
Unlimited Residential Unlimited access to residential dining centers (all-you-care-to-eat) plus to-go meals	N/A	\$3,800	\$0	0.0
All-Access Declining Large Declining balance plan useable at any campus dining venue	\$4,266	\$4,000	(\$266)	-6.3
All-Access Declining Small Declining balance plan useable at any campus dining venue	\$3,684	\$3,600	(\$84)	-2.3
\$425 Plan Basic declining balance useable at any campus dining venue (plan for non-residence hall students)	\$ 425	\$425	\$0	0.0

II. JUSTIFICATION FOR RATE ADJUSTMENT

Rates are established to cover operating costs required to maintain a highly qualified staff and manage facilities. For Fiscal Year 2021, rates have been realigned in order to allow students and their families an easier understanding of the variety and choices, by unit type and price point, in KU Student Housing facilities. Current and future facilities plans focus on accessibility and life safety enhancements throughout the system.

III. STUDENT REVIEW OF FEE ADJUSTMENT

Rates for Fiscal Year 2021 have been proposed following study and review by staff in KU Student Housing, KU Dining Services, and the Student Housing Advisory Board (SHAB), which includes representatives from the Association of University Residence Halls (AURH); the Apartment Living Association (APLA); and the All Scholarship Hall Council (ASHC). The proposals were reviewed by SHAB during their September meetings. In addition to SHAB meetings, the Director of KU Student Housing and the Director of KU Dining met with student government leaders and student groups for further discussion and to answer questions. These rates have been reviewed and recommended by the Vice Provost for Student Affairs. SHAB approval of these rates was confirmed at the October 18, 2019 meeting.

IV. ALTERNATIVES TO PROPOSAL

None identified. Only basic services are being provided and these charges are established to cover expenses associated with cost recovery including the cost of maintaining and remodeling the facilities. There are no state-appropriated funds in this auxiliary operation; therefore, user fees must cover total costs.

V. PROJECTION OF REVENUE FROM & NUMBER OF STUDENTS AFFECTED BY FEE ADJUSTMENT

The proposed rate increases will enable the housing and dining operations to continue providing exceptional on-campus living experiences, which remain a great value for the students’ dollar. Occupancy forecasts for the next fiscal year are flat, with estimated revenue increases based on these rate proposals to be an increase of about \$200,000.

VI. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

KU Student Housing assignable space for Fiscal Year 2021 will again be around 5,500 total on-campus beds. With the limited proposed increases for Fiscal Year 2021, KU on-campus housing and dining rates will remain an outstanding value, well below national averages, reflecting good management practices and a continued

commitment to good stewardship of students’ money. With the proposed increase in rates, on-campus student occupancy is forecast to remain stable for Fiscal Year 2021.

**UNIVERSITY OF KANSAS
FY 2021 Rate Increase Request
Supplemental Financial Information**

	Projected FY 2021	Estimated FY 2020	Actual FY 2019	Actual FY 2018
Gross Operating Revenue	37,529,000	36,435,881	36,236,093	32,841,029
Gross Operating Expense	<u>(22,044,695)</u>	<u>(21,591,901)</u>	<u>(22,403,005)</u>	<u>(21,319,407)</u>
Gross Operating Revenue (Loss)	\$15,484,305	\$14,843,980	\$13,833,088	11,521,622
Capital Improvements Expenditures	(800,000)	(897,570)	(1,723,881)	(792,207)
Annual Debt Service	(14,754,715)	(14,621,910)	(14,132,734)	(9,684,818)
Other Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Net Operating Revenue (Loss)	(70,410)	(675,500)	(2,023,527)	1,044,597
Ending Cash Balance	5,062,187	5,132,597	5,808,097	7,831,624
Occupancy Rate - Fall 20th Day	96.0%	95.1%	93.4%	94.6%
Long-Term Debt Outstanding (as of 6-30)	77,890,000	81,925,000	85,800,000	89,510,000
L-Term Capital Lease Principal Outstanding (as of 6-30)	115,523,716	117,222,883	118,713,267	120,003,483

Capital Improvements Planned

FY 2022: \$9.6 M	Jayhawker Tower B	Mechanical, security, and apartment updates
FY 2023: \$9.7 M	Jayhawker Tower C	Mechanical, security, and apartment updates

**PITTSBURG STATE UNIVERSITY
NOVEMBER 2019**

REQUEST AMENDMENT TO HOUSING RATES - Pittsburg State University

In accordance with Board Policy, Pittsburg State University requests that the Board of Regents consider for final action at its December 2019 meeting the following adjustments in housing rates to be effective with the 2020 Fall Semester.

	Academic Year	
	<u>19-20</u>	<u>20-21</u>
Residence Halls (annual)		
Double Room/7 Day Unlimited Meal Plan	\$7,996	\$8,196
Double Room/5 Day Unlimited Meal Plan (+\$100 Dining Dollars)	7,762	7,956
Double Room/160 Block Meal Plan (+100 Dining Dollars)	7,354	7,538
Double Room/900 Dining Dollar Meal Plan	6,606	6,771
Single room charge (maximum)	1000	1000
Crimson Commons room additional charge	900	900
Willard Hall room additional charge	400	400
Student Family Apartments (monthly)		
Two Bedroom	\$525	\$525
Three Bedroom	590	590
Block 22 Apartments (monthly)		
Studio Unit II	\$550	\$550
Studio I	575	575
Loft	600	600
Flat	600	600
Suite II	625	625
Suite I	650	650
2 Bedroom/2 Bath (rate per bedroom/bath)	575	575
Suite Unit additional occupant charge	200	200
General Administration Fees		
Application fee	45	45
Payment Plan fee (optional/per semester)	25	25
Late Payment fee	30	30

**Financial Impact Statement
Housing Rates**

I. DESCRIPTION OF RATE ADJUSTMENT

An increase in the rates is proposed. If approved, the new rate schedule would be effective for the 2020 fall semester.

	Academic Year		<u>Increase for</u>	
	<u>19-20</u>	<u>20-21</u>	<u>Annual Cost</u>	<u>%</u>
Residence Halls (annual)				
Double Room/7 Day Unlimited Meal Plan	\$7,996	\$8,196	\$200	2.50
Double Room/5 Day Unlimited Meal Plan (+100 Dining Dollars)	7,762	7,956	194	2.50
Double Room/160 Block Meal Plan (+100 Dining Dollars)	7,354	7,538	184	2.50
Double Room/900 Dining Dollars Meal Plan	6,606	6,771	165	2.50
Single room charge (maximum)	1,000	1,000	--	--
Crimson Commons room charge	900	900	--	--
Willard Hall room charge	400	400	--	--
Application Fee	45	45	--	--
Payment Plan Fee (optional per semester)	25	25	--	--
Late payment fee	30	30	--	--
 Apartments (monthly)				
<u>Crimson Village</u>				
Two Bedroom	\$525	\$525	--	--
Three Bedroom	590	590	--	--
 <u>Block 22</u>				
Studio II	\$550	\$550	--	--
Studio I	575	575	--	--
Loft	600	600	--	--
Flat	600	600	--	--
Suite II	625	625	--	--
Suite I	650	650	--	--
2 Bdrm/2 Bath Units (rate per bedroom/bath)	575	575	--	--
Suite Unit additional occupant charge	200	200	--	--
 General Administration Fees				
Application Fee	45	45	--	--
Payment Plan Fee (optional per semester)	25	25	--	--
Late payment fee	30	30	--	--

II. JUSTIFICATION FOR RATE ADJUSTMENT

A rate increase of approximately 2.5% for the residence hall room and board packages is requested for next fiscal year to fund increased costs in employee benefits, wage adjustments for staff, anticipated increases in utility costs, and increase in daily rate cost for dining plan. The Director of University Housing in consultation with the Assistant Director of University Housing Operations and the Vice President for Student Life developed the proposed rate increases with input from the students serving on the Residence Hall Assembly.

III. STUDENT REVIEW OF FEE ADJUSTMENT

A rate adjustment of up to 3% increase for residence halls was discussed with the members of the Residence Hall Assembly at their October 8, 2019, regular session. The assembly voted in favor of rate increases of this level if deemed necessary to maintain quality services and programs by the following vote: 16 affirmative; 5 negative; and, 0 abstaining. The group endorsed the university's continuing efforts to invest funds in the maintenance, staffing and programming for on-campus housing for students.

IV. ALTERNATIVES TO PROPOSAL

No significant alternatives were identified. The requested increase maintains competitive rates in the local market, maintains the lowest rates in the Regents system, and ensures the housing system can continue to cover direct costs and maintain the level of service.

V. PROJECTION OF REVENUE FROM AND NUMBER OF STUDENT AFFECTED BY FEE ADJUSTMENT

The proposed fee increase is projected to generate \$155,000. Approximately 1,000 students are projected to live in the residence halls.

VI. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

Because residence halls are in direct competition with off-campus rentals for student occupancy, any rate increase must remain within the appropriate levels that the overall market will support. University Housing is committed to providing students with high quality accommodations at reasonable rates. Given the proximity to campus, the programmatic efforts of the departmental staff, the amenities and services provided, and the reliable maintenance provided by the university, residence hall rates are very competitive with other student housing options of equal quality in the community. With the lower overall student enrollment, the fall occupancy percentage is lower. The housing system is at 70% occupancy of capacity for the Fall 2019 semester.

**Pittsburg State University Housing
KBOR Rate Increase Request
Supplemental Financial Information
October 21, 2019**

	Projected FY 2021	Estimated FY 2020	Actual FY 2019	Actual FY 2018
Gross Operating Revenue	\$8,100,000	\$7,940,305	\$7,875,851	\$8,508,389
Salaries and Benefits	1,750,000	1,700,992	1,681,399	1,934,641
Other Operating Expenses	3,525,000	3,461,850	3,190,428	3,010,340
Gross Operating Revenue(Loss)	\$2,825,000	\$2,777,463	\$3,004,024	\$3,563,408
Capital Improvements Expense	250,000	206,830	428,155	387,084
Annual Debt Service	2,400,000	2,523,811	2,499,231	2,526,823
Other Capital Expenditures		***400,000	**400,000	*400,000
Net Operating Revenue(Loss)	\$175,000	(\$353,178)	(\$323,362)	\$249,501
Operating Fund Balance (EOY)	\$2,764,028	\$2,589,028	\$2,942,206	\$3,265,568
L/T Debt Outstanding	\$18,075,000	\$19,375,000	\$21,250,000	\$22,125,000
Occupancy Rate	72.0%	70.1%	74.7%	84.1%

Capital Improvements Planned

*FY 2018 \$400,000 for repayment of internal loan on Nation Hall project (3rd of 5 years)

**FY 2019 \$400,000 for repayment of internal loan on Nation Hall project (4th of 5 years)

***FY 2020 \$400,000 for repayment of internal loan on Nation Hall project (5th of 5 years)

**Wichita State University
Proposed Housing and Board Rates for Fiscal Year 2021
Fiscal Impact Statement and Business Case
Submitted to the Kansas Board of Regents**

Proposed Housing and Board Rates for Fiscal Year 2021

Wichita State University requests authorization to amend the Comprehensive Fee Schedule for Fiscal Year 2021, for the following adjustments to housing and board rates in the residence halls.

Proposed Fiscal Year 2021 Residential Board Options
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Meal Plan by Type	FY 20 Rate	Proposed FY 21 Rate	Percent Increase
<u>Academic Year 2020-2021</u>			
Unlimited Plan	\$4,280	\$4,280	0%
<u>The Flats Dining Plans</u>			
\$1000 Dining Dollars	\$1,000	\$1,000	0%
\$1500 Dining Dollars	\$1,500	\$1,500	0%
\$2000 Dining Dollars	\$2,000	\$2,000	0%
<u>Summer Term Meal Plan Prices 2020</u>			
19 Meals per Week	\$1,200	\$1,200	0%
14 Meals per Week + \$300 Dining Dollars	\$1,200	\$1,200	0%
\$1200 Dining Dollars	\$1,200	\$1,200	0%

Notes to Meal Plans

Note 1 – Our dining provider requires all mandatory unlimited meal plan holders to have dining dollars in addition to the base rate as listed above. They can choose from \$75, \$250, and \$400 per semester.

Note 2 – The Flats residents can purchase the unlimited meal plan (with choice of dining dollars) as well as those meal plans designated just for them.

Note 3 – Residents may purchase additional Shocker Dollars at face value at any time directly from our dining provider.

The Flats Proposed Fiscal Year 2021 Room Options

Unit Type Style	FY 20 Per Person Occupancy Rate	Proposed FY 21 Per Person Occupancy Rate	Percent Increase
------------------------	------------------------------------	--	---------------------

<u>Standard Plan for The Flats</u>			
3 or 4 Bedroom Double with Unlimited Access Meal Plan	\$11,180	\$11,180	0.00%
<u>Academic Year 2020-2021</u>			
1 Bedroom Apartment	\$9,200	\$9,460	2.83%
2 Bedroom Apartment-Single Room	\$8,500	\$8,740	2.82%

2 Bedroom Apartment- Double Room	\$6,900	\$6,900	0.00%
3 or 4 Bedroom Apartment- Single Room	\$7,900	\$8,120	2.78%
3 or 4 Bedroom Apartment- Expandable Single Room	\$7,200	\$7,400	2.78%
3 or 4 Bedroom Apartment- Double Room	\$6,900	\$6,900	0.00%

Summer Session 2020			
1 Bedroom Apartment	\$268.33	\$275.92	2.83%
2 Bedroom Apartment- Single Room	\$247.92	\$254.92	2.82%
2 Bedroom Apartment- Double Room	\$201.25	\$201.25	0.00%
3 or 4 Bedroom Apartment-Single Room	\$230.42	\$236.83	2.78%
3 or 4 Bedroom Apartment- Expandable Single Room	\$210.00	\$215.83	2.78%
3 or 4 Bedroom Apartment-Double Room	\$201.25	\$201.25	0.00%
Rates per Room Type vary by session (which are 2, 4 and 8 weeks), and are thus listed at a weekly rate.			

**The Suites
Proposed Fiscal Year 2021 Room Options**

Unit Type Style	FY 20 Per Person Occupancy Rate	Proposed FY 21 Per Person Occupancy Rate	Percent Increase
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Standard Plan for The Suites			
2 Bedroom Hybrid Suite (double) with Unlimited Access Meal Plan	\$11,110	\$11,110	0.00%
Academic Year 2020-2021			
1 Bedroom Suite	\$9,100	\$9,360	2.86%
2 Bedroom Suite	\$8,150	\$8,380	2.82%
4 Bedroom Suite	\$7,730	\$7,950	2.85%
2 Bedroom Hybrid Suite- Single Room	\$7,630	\$7,850	2.88%
2 Bedroom Hybrid Suite- Double Room	\$6,830	\$6,830	0.00%

Summer Session 2020			
1 Bedroom Suite	\$265.42	\$273.00	2.86%
2 Bedroom Suite	\$237.71	\$244.42	2.82%
4 Bedroom Suite	\$225.46	\$231.88	2.85%
2 Bedroom Hybrid Suite- Single Room	\$222.54	\$228.96	2.88%
2 Bedroom Hybrid Suite- Double Room	\$199.21	\$199.21	0.00%
Rates per Room Type vary by session (which are 2, 4 and 8 weeks), and are thus listed at a weekly rate.			

**Shocker Hall
Proposed Fiscal Year 2021 Room Options**

Unit Type Style	FY 20 Per Person Occupancy Rate	Proposed FY 21 Per Person Occupancy Rate	Percent Increase
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Standard Plan for Shocker Hall			
Double 2 Bedroom Suite/1 bath with Unlimited Access Meal Plan	\$11,110	\$11,110	0.00%

Academic Year 2020-2021

Single 1 Bedroom Suite/1 bath	\$9,100	\$9,360	2.86%
Single 2 Bedroom Suite/1 bath	\$8,150	\$8,380	2.82%
Single 4 Bedroom Suite/2 bath	\$7,730	\$7,950	2.85%
Single 4 Bedroom Suite/1 bath	\$7,630	\$7,850	2.88%
Hybrid Suite/1 bath (single bedroom)	\$7,630	\$7,850	2.88%
Single 3 Bedroom Suite/1 bath (room B)	\$7,630	\$7,850	2.88%
Single 3 Bedroom Suite/1 bath (rooms A & C)	\$7,410	\$7,620	2.83%
Double 2 Bedroom Suite/1 bath	\$6,830	\$6,830	0.00%
Hybrid Suite/1 bath (double bedroom)	\$6,830	\$6,830	0.00%
Double 1 Bedroom Suite/1 bath	\$6,830	\$6,830	0.00%
Triple 2 Bedroom Suite/ 1 bath	\$5,460	\$5,460	0.00%

Summer Session: Weekly Rate 2020

Single 1 Bedroom Suite/1 bath	\$265.42	\$273.00	2.86%
Single 2 Bedroom Suite/1 bath	\$237.71	\$244.42	2.82%
Single 4 Bedroom Suite/2 bath	\$225.46	\$231.88	2.85%
Single 4 Bedroom Suite/1 bath	\$222.54	\$228.96	2.88%
Hybrid Suite/1 bath (single bedroom)	\$222.54	\$228.96	2.88%
Single 3 Bedroom Suite/1 bath (room B)	\$222.54	\$228.96	2.88%
Single 3 Bedroom Suite/1 bath (rooms A & C)	\$216.13	\$222.25	2.83%
Double 2 Bedroom Suite/1 bath	\$199.21	\$199.21	0.00%
Hybrid Suite/1 bath (double bedroom)	\$199.21	\$199.21	0.00%
Double 1 Bedroom Suite/1 bath	\$199.21	\$199.21	0.00%
Triple 2 Bedroom Suite/ 1 bath	\$159.25	\$159.25	0.00%
Rates per Room Type vary by session (which are 2, 4 and 8 weeks) and are thus listed at a weekly rate.			

**Other Housing Fees
Proposed Fiscal Year 2021**

Fee Description	FY 20 Rate	Proposed FY 21 Rate	Percent Increase
Non-refundable Application Fee	\$75.00	\$75.00	0.00%
Late Payment Fee *	\$100.00	\$100.00	0.00%
Contract Prepayment – Shocker Hall, The Suites, & The Flats	\$200.00	\$200.00	0.00%
Late Application Fee	----	\$100.00	----
Living Learning Community Activity Fee	\$60.00	\$60.00	0.00%

Additional Dates Outside Contract Term (Daily Rate)	\$35.00	\$35.00	0.00%
* Two \$100 late fees are applied each semester: on the first business day after last day to pay, and ninety days into the semester.			

Expenditure Impact of the Proposal

The revenue received from the proposed housing and board rates will be used to pay for operating expenditures, utilities, staffing, capital expenditures, major remodeling and improvements and debt service/lease payments university owned and/or operated housing facilities. Board rates reflect a mandatory meal plan in accordance with WSU’s food service management contract.

Revenue Impact of the Proposal

We are seeking to increase the rates on our single rooms and leave flat rates on all other room types. Room rate revenue will have an overall increase of 1.50%.

Student Involvement with the Proposal

Student feedback on rates and increases on meal costs were conducted with a number of task force meetings in October. These meetings were held to allow students feedback on the current housing structure, future rates, and room assignments:

Wednesday, October 16	7:00 – 7:45 PM	Student Focus Group #1 – Student Government Association	Rhatigan Student Center
Monday, October 21	7:00 – 7:40 PM	Student Focus Group #2 – Flats & Suites Activity Board	Suites Clubhouse
Tuesday, October 22	8:00 – 8:30 PM	Student Focus Group #3 – Shocker Hall Activity Council	Shocker Hall Multi-Purpose Room

Estimated Benefits from the Proposal

Students who live on campus accrue a variety of benefits, including easy access to classrooms, laboratories, dining facilities, Ablah Library, the Heskett Center, the Innovation Campus additions, and the Rhatigan Student Center. Professional and paraprofessional staff members live in each building to provide academic and personal support services to the residents. Additionally, residents are provided with laundry facilities, meeting facilities, and are more easily able to participate in campus events and activities compared to those who commute. Wireless and wired internet access is also provided.

Alternatives to the Proposal

Alternatives to the proposed rates have not been identified. As an auxiliary operation, housing must cover all expenses through fees charged to students living in the residence hall facilities.

Impact of Not Implementing the Proposal

If the proposed housing and board rates are not implemented, the current financial stability of the housing and residence life operations would be compromised. Financial stability is also important to maintaining quality ratings on the outstanding revenue bonds.

Implementation Date

If approved, the rates will become effective on July 1, 2020. Rates for the summer session housing will become effective with the beginning of the summer contract of 2020.

Implications of New Model on Occupancy

As the table below will show, our occupancy numbers have continued to climb. We anticipate having our third consecutive largest housing population next year.

Supplemental Financial Information

	Projected FY 2021	Projected FY 2020	Actual FY 2019	Actual FY 2018	Actual FY 2017
Gross Operating Revenue	\$ 16,067,055	\$ 15,802,053	\$ 13,951,358	\$ 12,387,783	\$ 11,846,291
Gross Operating Expenditures - See Note 1	10,735,432	10,473,580	8,840,896	7,523,528	6,448,164
Gross Operating Revenue (Loss)	\$ 5,331,623	\$ 5,328,473	\$ 5,110,462	\$ 4,864,255	\$ 5,398,126
Annual Debt Service	4,881,623	4,878,473	4,877,523	4,872,992	4,882,236
Other Capital Expenditures	150,000	150,000	321,618	101,506	105,909
Transfers (In) Out	-	-	-	-	-
Other Operating (Revenue) Expenditures	\$ 5,031,623	\$ 5,028,473	\$ 5,199,141	\$ 4,974,499	\$ 4,988,145
Net Operating Revenue (Loss)	\$ 300,000	\$ 300,000	\$ (88,678)	\$ (110,243)	\$ 409,981
Less Capital Improvement Expense	300,000	300,000	125,166	137,520	143,728
Net Change in Fund Balance	\$ -	\$ -	\$ (213,844)	\$ (247,764)	\$ 266,254
Occupancy Rate - See Note 2	96.00%	96.00%	119.60%	109.90%	81.20%
Housing System Cash Balance	\$ 5,546,796	\$ 5,546,796	\$ 5,546,796	\$ 5,958,464	\$ 6,327,351
Long Term Debt Outstanding	\$ 56,745,000	\$ 58,715,000	\$ 60,610,000	\$ 62,435,000	\$ 64,190,000

Notes to Supplemental Financial Information

Note 1 – Operating revenues and expenditures are expected to increase 13.3% and 18.5% respectively in Fiscal Year 2020 as a result of WSU leasing The Suites, a new suite style residence hall on WSU’s Innovation Campus.

Note 2 – The occupancy rate shown in the table above is occupancy rate based on original design.

3. Receive Report of FY 2019 Educational Building Fund Spending – System

**Nelda Henning,
Director of Facilities**

Summary

The Board has acted in previous years to approve specific rehabilitation and repair projects at the state universities based upon the legislative appropriation from the Educational Building Fund (EBF) and the Board’s policy on how the dollars are shared among the universities. To improve flexibility for the universities and to streamline the administrative processes necessary to monitor the funds, a new process was instituted to allocate the dollars in the same manner, but not connect those dollars to identified projects ahead of time and tie up those funds that can require subsequent Board action to approve changes to the project list. The universities now report annually to the Board on how the funds were used after the end of the fiscal year. As conditions change and circumstances warrant changes to projects, the universities have the flexibility to re-allocate to the highest priority or most urgent projects. The share for each university did not change, nor did the buildings which are eligible for EBF resources for repair.

Allocation of Funds for Rehabilitation and Repair Projects FY 2019 - \$42,000,000 (EBF)

Adjusted gross square feet (EBF-Eligible Buildings Only):

	<u>Gross Sq. Feet</u>	<u>% of Total</u>	<u>Allocation</u>
The University of Kansas	5,488,301	26.87	\$11,285,400
The University of Kansas Medical Center	2,297,176	11.25	4,725,000
Kansas State University	6,105,374	29.90	12,558,000
Wichita State University	2,243,148	10.98	4,611,600
Emporia State University	1,232,601	6.04	2,536,800
Pittsburg State University	1,507,841	7.38	3,099,600
Fort Hays State University	<u>1,548,171</u>	<u>7.58</u>	<u>3,183,600</u>
Total	20,422,612	100.00	\$42,000,000

Background

The 2017 Legislature altered the appropriation from the Educational Building Fund (EBF) to provide the Board of Regents with greater control over how the Fund is allocated across the state university system. Previously, the Board was given a specific dollar amount specified for rehabilitation and repair. The Legislature could also choose to make other appropriations from the EBF, such as most recently the \$3.7 million appropriated to Kansas State University for FY 2017 to finance debt service on the bonds issued for Seaton Hall renovations. The Board now has a more general “no limit” appropriation from the EBF; however, the funds still must be used for planning, new construction, reconstruction, equipment and repair of eligible buildings and grounds at the state universities.

To allocate the specific EBF appropriation in prior years, the Board received a specific list of projects from each of the institutions. Once the Board approved that list, it bound the universities to the projects on the list until an emergency or other priority arose to compel the institution to request Board approval of a modification to the project list. Staff proposed the Board allocate the funds in the same manner as in the past based on gross square feet of eligible buildings, but without tying those dollars to pre-identified projects.

Through the budget process, the universities continue to submit their five-year capital plans to the Board for approval and to the Joint Committee on State Building Construction, as required by state law. The state universities now provide the first reports to the Board on how the FY 2019 funds were used for rehabilitation and repair projects. The university reports are attached to this issue paper.

Kansas Board of Regents Rehabilitation and Repair Projects Report
University of Kansas, Lawrence

OFPM A#	Project Description	Expense Year			Project Total
		FY 2019	FY 2020	FY 2021	
	Dyche Chair Lift Replacement	\$ 39,635			\$ 39,635
	Lindley Hall Room BC2, Add Power Door Operator	\$ 4,600			\$ 4,600
A-012844	Carruth O'Leary Hall, Room 116 Replace Doors to be ADA Compliant	\$ 15,000			\$ 15,000
	Wescoe Hall Operators	\$ 10,440			\$ 10,440
	Schwegler to Sunnyside Accessible Route	\$ 24,600			\$ 24,600
	JRP Masonry Repairs	\$ 75,000			\$ 75,000
	Budig Masonry Repairs	\$ 9,950			\$ 9,950
	JRP Masonry Repairs	\$ 23,000			\$ 23,000
	Strong Hall Point Front Entry	\$ 5,200			\$ 5,200
	Snow Hall Fire Code Improvements	\$ 390,000			\$ 390,000
	Green Hall Fire Code Improvements	\$ 377,000			\$ 377,000
	Energy Conservation Improvements Watkins LED	\$ 59,800			\$ 59,800
A-012061b	Haworth Hall Emergency Generator	\$ 250,000			\$ 250,000
A-012679	Dyche Elevator Repair/Refurbish	\$ 150,000			\$ 150,000
	Dyche Hall - Vent Elevator Machine Room	\$ 17,250			\$ 17,250
A-013672	Elevator Improvements - Stauffer Flint Hall	\$ 250,000			\$ 250,000
A-012835	Memorial Drive Reconstruction Phase 3 - Campanile to Mississippi Street*	\$ 1,453,862			\$ 1,453,862
	Fambrough & Mississippi Str. Wayfinding Signs	\$ 18,400			\$ 18,400
A-010956e	Jayhawk Blvd Reconstruction Phase 4 - 14th to 13th*	\$ 1,787,859			\$ 1,787,859
A-013384	Burdick and Irving Hill Street Improvements	\$ 1,000,000			\$ 1,000,000
	19th & Iowa Tunnel (\$200,000 total match)	\$ 100,000			\$ 100,000
	19th & Naismith/19th Street Share of Reconstr.	\$ 140,770			\$ 140,770
	Temporary Paving - Ellis Drive to 19th Street	\$ 15,000			\$ 15,000
	Fraser Hall Replace Exterior Landing and Stairs	\$ 65,000			\$ 65,000
	Budig Hall Roof Repairs	\$ 60,000			\$ 60,000
	Green Hall Reroof	\$ 50,000			\$ 50,000
	Higuchi Hall Reroof	\$ 102,000			\$ 102,000
	Malott Partial Reroof	\$ 180,000			\$ 180,000
	Lippincott Metal Valley Flashing	\$ 50,000			\$ 50,000
	Murphy Hall Partial Roof Replacement	\$ 43,000			\$ 43,000
	Green Hall Reroof Over Room 104	\$ 56,000			\$ 56,000
	Murphy Hall Reroof Area #2	\$ 80,000			\$ 80,000
	Bales Boiler Replacement	\$ 110,000			\$ 110,000
	Visitor Center Boiler Replacement	\$ 125,000			\$ 125,000
	Snow Hall connect to Chilled Water District	\$ 45,396			\$ 45,396
	Learned Hall Chilled Water Piping	\$ 387,000			\$ 387,000
	Hambleton/Moore Hall Cooling Tower Replacement	\$ 58,000			\$ 58,000
	Haworth Hall Replace Condensate Receiver Tank	\$ 55,000			\$ 55,000
	Chiller Bldg New Fan Blades and Motor	\$ 75,000			\$ 75,000
	Price Computing Ctr CRAC Unit Replacement (N+1 only)	\$ 130,000			\$ 130,000
	Price Computing Ctr - Cooling Tower Heat Trace	\$ 11,365			\$ 11,365

Kansas Board of Regents Rehabilitation and Repair Projects Report
 University of Kansas, Lawrence

OFPM A#	Project Description	Expense Year			Project Total
		FY 2019	FY 2020	FY 2021	
	Spencer Museum of Art Repair Cooling Tower	\$ 13,225			\$ 13,225
	Haworth Hall Central HVAC Improvements (additional to FY17 funding)	\$ 64,612			\$ 64,612
	Watson Library Cooling Tower Replacement	\$ 300,000			\$ 300,000
A-013673	DM6 - HVAC Improvements - Chalmers Hall	\$ 2,800,000			\$ 2,800,000
A-013032	Dyche Hall Roof Replacement, Exterior Restoration, and 7th Floor Partial Renovation	\$ 36,199			\$ 36,199
	Sanitary Sewer Inspection, Maintenance & Repair	\$ 255,801			\$ 255,801
	Spencer Research Water Line Work	\$ 81,008			\$ 81,008
	Storm Sewer Improvements N of Anschutz Sports Pavilion	\$ 8,000			\$ 8,000
Expense Year Total		\$ 11,458,972	\$ --	\$ --	\$ 11,458,972

Kansas Board of Regents Rehabilitation and Repair Projects Report
University of Kansas Medical Center

Expense Year

OFPM A#	Project Description	FY 2019	FY 2020	FY 2021	Project Total
	ADA Compliant Restrooms	254,214		\$	254,214
	AEC - Replace HVAC Unit	1,304		\$	1,304
	AEC DA Tank Replacement	1,200		\$	1,200
	Applegate Energy Center Infrastructure	42,947		\$	42,947
	Bldg 25 Fire Suppression System	72,932		\$	72,932
	Bldg 90 Chiller Replacement -Wichita	140,048		\$	140,048
	Bldg 90 Chiller-Wichita 19037	29,283		\$	29,283
	Campus Elevator Repairs	29,893		\$	29,893
	Campus Energy Conservation	176,579		\$	176,579
	Campus Exterior Maintenance	17,670		\$	17,670
	Campus Facility Code Issues	48,993		\$	48,993
	Campus Interior Maintenance	25,033		\$	25,033
	Campus Roof Repair/Replacement	18,711		\$	18,711
	Campus Utility Infrastructure - Repair/Maintenance	611,476		\$	611,476
	Carpet Replacement Wahl Hall East	12,308		\$	12,308
	Command & Control Suite	51,053		\$	51,053
	Delp ADA Compliant Restroom	141,395		\$	141,395
	Delp D & F Electrical Switchgear Replacement	193,815		\$	193,815
	Delp D East Wing Switchgear Replacement	91,832		\$	91,832
	Delp D Small roof repairs	6,242		\$	6,242
	Delp F-G065 Remod Command Center	5,285		\$	5,285
	Elevator Priority Repairs	3,605		\$	3,605
	Energy Conservation	92,442		\$	92,442
	Facility Code Issues	55,532		\$	55,532
	Fairway Bldg 3rd Fl HVAC Replacement	196,661		\$	196,661
	Fire Sprinkler 5yr Check	61,988		\$	61,988
	FOBN Boiler Replacement	1,761		\$	1,761
	FOBN Cooling Tower Replacement	11,779		\$	11,779
	FY19 Campus Infrastrcture Emergency - Flood	32,727		\$	32,727
	FY19 Extr Concrete Replacement /Repair	40,000		\$	40,000
	Hemenway Replacement DDC with Automated Logic	210,000		\$	210,000
	Hemenway Security Upgrade	295,227		\$	295,227
	Hoglund Condensate Line	30,000		\$	30,000
	KUSM-W Campus Infrastructure Maintenance	81,152		\$	81,152
	KUSM-W Campus Interior Maintenance	78,155		\$	78,155
	Lied Kal Wall Replacement	27,595		\$	27,595
	Masonry Restoration Wescoe	49,888		\$	49,888
	Murphy Front Entrance Renovation	16,455		\$	16,455
	Olathe Entrance Renovation	10,645		\$	10,645

Kansas Board of Regents Rehabilitation and Repair Projects Report
University of Kansas Medical Center

Expense Year

OFPM A#	Project Description	FY 2019	FY 2020	FY 2021	Project Total
	Olathe Pav Meth Clnc Roof Replacement	43,166			\$ 43,166
	Orr Major Structural Tunnel Rpr	980,043			\$ 980,043
	ORR-MAJOR TUNNEL/COURTYARD RPR	149,705			\$ 149,705
	ORR MJ 3013 Chill Water Pump	25,692			\$ 25,692
	Research Supprt Facility Improvement - Phase 3	310,889			\$ 310,889
	Wahl Hall East -6th Fl HVAC & VFD	115,117			\$ 115,117
	Wahl Hall East RO/DI	28,282			\$ 28,282
	Wescoe C-2021 Window replacement	15,575			\$ 15,575
	Total	\$ 4,936,289	\$ --	\$ --	\$ 4,936,289

Kansas Board of Regents Rehabilitation and Repair Projects Report Kansas State University

OFPM A#	Project Description	FY 2019	FY 2020	FY 2021	Project Total
A-013253	CALL HALL LIFE SAFETY IMPROVEMENTS	\$ 44,983		\$ 44,983	
A-013417	SHELLENBERGER HALL LIFE SAFETY IMPROVEMENTS	\$ 62,077		\$ 62,077	
A-013425	WATERS HALL SPRINKLER IMPROVEMENTS	\$ 510,188		\$ 510,188	
A-013254	KING HALL LIFE SAFETY IMPROVEMENTS	\$ 40,309		\$ 40,309	
A-013425	WATERS HALL SPRINKLER IMPROVEMENTS	\$ 219,366		\$ 219,366	
A-013415	GENERAL MYERS MILITARY SCIENCE LIFE SAFETY IMPROVEMENTS	\$ 3,885		\$ 3,885	
COMPLIANCE	MAIN CAMPUS STATE FIRE CODE MAINTENANCE FUNDS	\$ 11,368		\$ 11,368	
RENEWAL	FY15 R&R MAINTENANCE ASC USE ONLY	\$ 11,651		\$ 11,651	
RENEWAL	AG RESEARCH ESARP BUILDING IMPROVEMENTS	\$ 9,945		\$ 9,945	
RENEWAL	VET MED UTILITY IMPROVEMENTS	\$ 7,963		\$ 7,963	
RENEWAL	MAIN CAMPUS REPAIR & REPLACEMENT OF HEATING & COOLING SYSTEMS	\$ 22,386		\$ 22,386	
COMPLIANCE	VET MED STATE FIRE CODE COMPLIANCE	\$ 536		\$ 536	
RENEWAL	VET MED CYCLIC PAINTING, WINDOWS & DOORS	\$ 614		\$ 614	
A-013336	WATERS HALL LIFE SAFETY IMPROVEMENTS	\$ 304,519		\$ 304,519	
A-013687	ACKERT CHALMERS FIRE ALARM REPLACEMENT	\$ 47,075		\$ 47,075	
A-012782	WEBER EAST FLAT ROOF REPLACEMENT	\$ 4,644		\$ 4,644	
A-012340	CHILLED WATER SYSTEM EXPANSION COMMISSIONING	\$ 7,206		\$ 7,206	
A-013424	WATERS HALL LIFE SAFETY FIRE SPRINKLER ENTRANCE	\$ 92,292		\$ 92,292	
RENEWAL	SEATON RM 2068 TECH UPGRADES	\$ 1,319		\$ 1,319	
RENEWAL	MAIN CAMPUS ROOF MAINTENANCE AS NEEDED	\$ 60,533		\$ 60,533	
RENEWAL	VET MED INFRASTRUCTURE REPAIRS MAINTENANCE	\$ 701		\$ 701	
RENEWAL	MAIN CAMPUS INFRASTRUCTURE MAINTENANCE REPAIRS/REPLACEMENT	\$ 8,617		\$ 8,617	
RENEWAL	AG RESEARCH ESARP BUILDING IMPROVEMENTS	\$ 33,608		\$ 33,608	
A-013538	MAIN CAMPUS RESTROOM UPGRADES & CARDWELL HALL	\$ 160,086		\$ 160,086	
RENEWAL	VET MED MAINTENANCE IMPROVEMENTS MEP SYSTEMS	\$ 378		\$ 378	
RENEWAL	MAIN CAMPUS ELECTRICAL DISTRIBUTION REPAIRS/REPLACEMENT	\$ 213		\$ 213	
RENEWAL	MAIN CAMPUS REPAIR/REPLACEMENT MEP SYSTEMS	\$ 1,235		\$ 1,235	
COMPLIANCE	VET MED MAINTENANCE ON FIRE CODE RELATED	\$ 2,221		\$ 2,221	
RENEWAL	MAIN CAMPUS GENERAL USE CLASSROOM MAINTENANCE REPAIRS	\$ 12,996		\$ 12,996	
A-013052	JUSTIN HALL LIFE SAFETY IMPROVEMENTS	\$ 6,597		\$ 6,597	
COMPLIANCE	EMERGENCY GENERATOR MONTHLY TESTING	\$ 16,656		\$ 16,656	
RENEWAL	CHEM BIO CHEM BUILDING ELEVATOR REPAIRS	\$ 30,936		\$ 30,936	
A-013516	ENGLISH COUNSELING SIDEWALKS & SITE DRAINAGE	\$ 64,112		\$ 64,112	
A-013295	BLUEMONT HALL RESTROOM ADA IMPROVEMENTS	\$ 25,757		\$ 25,757	
A-013425	WATERS HALL SPRINKLER IMPROVEMENTS RR 17 FUNDS	\$ 7,944		\$ 7,944	
A-013455	BURT AND LEASURE HALL FIRE LIFE SAFETY IMPROVEMENTS	\$ 217,876		\$ 217,876	
RENEWAL	CARDWELL HALL RM 143 TECHNOLOGY UPGRADES 2018-041	\$ 7,000		\$ 7,000	
RENEWAL	CARDWELL HALL RM 146 TECHNOLOGY UPGRADES	\$ 4,443		\$ 4,443	
COMPLIANCE	ADA RESTROOM MODIFICATION FOR COMPLIANCE	\$ 9,960		\$ 9,960	
A-013826	DOLE HALL NEW FIRE ALARM HONEYWELL MONITORING PANEL	\$ 16,656		\$ 16,656	
COMPLIANCE	CAMPUS CREEK EXTERIOR ADA DOOR	\$ 4,616		\$ 4,616	
A-013477	HALE LIBRARY ROOF REPLACEMENT	\$ 181,480		\$ 181,480	
A-013478	RATHBONE ROOF REPLACEMENT	\$ 405,762		\$ 405,762	
RENEWAL	VET MED INFRASTRUCTURE REPAIRS	\$ 54,548		\$ 54,548	
RENEWAL	MAIN CAMPUS INFRASTRUCTURE REPAIRS	\$ 21,726		\$ 21,726	
RENEWAL	MAIN CAMPUS INFRASTRUCTURE STREET & CURB REPAIRS	\$ 58,081		\$ 58,081	
RENEWAL	VET MED BUILDING UTILITY MAINTENANCE	\$ 56,512		\$ 56,512	
RENEWAL	MAIN CAMPUS ELECTRICAL UTILITY MAINTENANCE	\$ 25,571		\$ 25,571	
RENEWAL	MAIN CAMPUS MEP UTILITY MAINTENANCE	\$ 418,988		\$ 418,988	
COMPLIANCE	VET MED BUILDING STATE FIRE CODE MAINTENANCE	\$ 616		\$ 616	
RENEWAL	MAIN CAMPUS CLASSROOM MAINTENANCE REPAIRS	\$ 16,300		\$ 16,300	
A-013437	ART & SCIENCE CLASSROOM RENOVATIONS ALLOCATION	\$ 19,240		\$ 19,240	
COMPLIANCE	MAIN CAMPUS HAZARDOUS MATERIAL ABATEMENT	\$ 45,226		\$ 45,226	
RENEWAL	VET MED BUILDING PAINTING, WINDOWS & DOOR MAINTENANCE	\$ 4,418		\$ 4,418	
RENEWAL	MAIN CAMPUS PAINTING, WINDOWS & DOORS MAINTENANCE	\$ 36,303		\$ 36,303	
RENEWAL	VET MED BUILDING FLOOR COVERING MAINTENANCE	\$ 6,663		\$ 6,663	
RENEWAL	MAIN CAMPUS FLOOR COVERING MAINTENANCE	\$ 20,729		\$ 20,729	
COMPLIANCE	MAIN CAMPUS STATE FIRE CODE MAINTENANCE FUNDS	\$ 20,911		\$ 20,911	
RENEWAL	ANDERSON HALL RM 103 THRU 207B A/C UPGRADES	\$ 21,453		\$ 21,453	
A-013617	CARDWELL RAMP ADA IMPROVEMENTS	\$ 260,440		\$ 260,440	
A-013464	KING HALL FIRE ALARM REPLACEMENT FIRE MARSHAL FUNDS	\$ 149,240		\$ 149,240	

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OFPM A#	Project Description	FY 2019	FY 2020	FY 2021	Project Total
A-013490	MCCAIN UPPER ROOF AND SMOKE VENT RR18 FUNDS	\$ 58,000			\$ 58,000
RENEWAL	THROCKMORTON HALL CYCLIC PAINTING ONLY!	\$ 4,376			\$ 4,376
RENEWAL	THROCKMORTON HALL ELEVATOR CONTROLLER MODERNIZATION UPGRADE	\$ 33,822			\$ 33,822
RENEWAL	CAMPUS STEAM SHUT DOWN REPAIRS	\$ 30,663			\$ 30,663
RENEWAL	MAIN CAMPUS GENERAL USE CLASSROOMS	\$ 28,406			\$ 28,406
A-013516	ECS SIDEWALK & SITE DRAINAGE	\$ 80,058			\$ 80,058
A-013503	PARKING LOT A28 RECONSTRUCTION (SEE ALSO PROJ 1778)	\$ 64,191			\$ 64,191
RENEWAL	PREVENTIVE MEASURES, ROOF SYSTEMS MAIN CAMPUS PREVENTIVE SERVICES FOR EXTENDING SERVICE LIFE OF ROOFS, LIGHTNING SYSTEMS & COATINGS TO EXTEND THE LIFE OF ROOFING SYSTEMS.	\$ 5,541			\$ 5,541
A-012782	WEBER EAST ROOF REPLACEMENT MAIN CAMPUS REPLACEMENT OF WEBER EAST UPPER AND SOUTH LOWER OLDER GRAVEL SECTIONS. REPLACEMENT OF APPROXIMATELY 23,000 SF OF EXISTING MODIFIED ROOF INCLUDING CURB REPLACEMENT	\$ 406,746			\$ 406,746
A013492	CARDWELL HALL WEST ROOF REPLACEMENT MAIN CAMPUS COMPLETE REPLACEMENT OF FAILING ROOF SECTION 25+ YRS. OLD GRAVEL SECTION THAT IS LEAKING AND CAUSING DAMAGE TO LAB SPACE BELOW; DEFERRED MAINTENANCE	\$ 358,933			\$ 358,933
A-013491	KEDZIE STEEP SLOPE ROOF REPLACEMENT MAIN CAMPUS REPLACEMENT OF ARCHITECTURAL SHINGLES ON STEEP PITCH COVERING APPROXIMATELY 7,700 SF & RE-COAT EXISTING FOAM ON FLAT PORTIONS 11,500 SF DEFERRED MAINTENANCE	\$ 191,722			\$ 191,722
A-012461	SEATON CENTER SECTION ROOF REPLACEMENT MAIN CAMPUS RE-COAT EXISTING FOAM ON FLAT PORTIONS OF SEATON EAST HOUSING THE ENGINEERING DEPARTMENT COVERING 7,400 SF OF ROOF AREA DEFERRED MAINTENANCE	\$ 64,514			\$ 64,514
A-013490	MCCAIN UPPER ROOF & SMOKE VENT REPAIRS MAIN CAMPUS REPAIR AND RE COAT APPROXIMATELY 19,000 SF ON UPPER MCCAIN ROOF, AND REPAIR SMOKE VENTS AT UPPER ROOF LEVEL; DEFERRED MAINTENANCE	\$ 114,462			\$ 114,462
RENEWAL	VET MED COMPLEX INFRASTRUCTURE RENEWAL RESTORATION & REPLACEMENT WALKS, EXTERIOR LIGHTING UPGRADES, ELEVATOR REPAIRS & DOOR REPLACEMENTS	\$ 207,078			\$ 207,078
RENEWAL	INFRASTRUCTURE RENEWAL MAIN CAMPUS RENEWAL AND REPLACEMENT OF STORM DRAINS, SEWER, AND FIRE SERVICE LINES & STEAM/CONDENSATE/CHILLED WATER & POTABLE WATER LINES THAT ARE 80+ YEARS OLD ACROSS MAIN CAMPUS	\$ 716,592			\$ 716,592
RENEWAL	ESARP INFRASTRUCTURE RENEWAL AG RESEARCH AGRONOMY, WESTERN KANSAS, HORTICULTURE FORESTRY, ANIMAL SCIENCE, ENTOMOLOGY & GRAIN SCIENCE CENTERS BUILDING & INFRASTRUCTURE RENEWAL	\$ 28,996			\$ 28,996
RENEWAL	MAIN CAMPUS INFRASTRUCTURE SIDEWALK & ADA REQUIREMENTS PROACTIVELY ADDRESS SIDEWALKS & ADA CORRECTIONS TO ADDRESS SAFETY & ACCESS ISSUES	\$ 4,857			\$ 4,857
RENEWAL	MAIN CAMPUS INFRASTRUCTURE STREET & CURB RENEWAL RENEWAL OF STREET & CURB INFRASTRUCTURE	\$ 625			\$ 625
RENEWAL	REPLACE INTERSECTION AT MID CAMPUS & JARDINE DRIVE (OVER STEAM TUNNEL) DEMO AND REPLACE INTERSECTION OF STREET AT MID-CAMPUS AND JARDINE DR INCLUDING TOP OF STEAM TUNNEL DIRECTLY UNDER INTERSECTION	\$ 340,315			\$ 340,315
RENEWAL	VET MED COMPLEX UTILITY RENEWAL OF HEATING & COOLING SYSTEMS TO MAINTAIN EDUCATION & RESEARCH CONDITIONS WITH COLES, TROTTER & MOSIER	\$ 133,218			\$ 133,218
RENEWAL	MAIN CAMPUS ELECTRICAL UTILITY RENEWAL & REPLACEMENT OF ELECTRICAL DISTRIBUTION EQUIPMENT: SIDEWALK LIGHTS, STREETLIGHTS, BUILDING SUPPLY AND SYSTEMS	\$ 242,372			\$ 242,372
RENEWAL	MAIN CAMPUS UTILITY RENEWAL OF HEATING & COOLING SYSTEMS TO MAINTAIN EDUCATION & RESEARCH CONDITIONS IN MAIN CAMPUS FACILITIES	\$ 752,607			\$ 752,607
A-013231	MAIN CAMPUS INFRASTRUCTURE 12.5 KV CONVERSION PROJECT BONDING ELECTRICAL DISTRIBUTION SYSTEM UPGRADE PROJECT 18 BUILDINGS REMAIN ON THE OLD 4160V ELECTRICAL SYSTEM AND WILL BE CONVERTED TO THE NEW MORE RELIABLE	\$ 874,720			\$ 874,720

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OFPM A#	Project Description	FY 2019	FY 2020	FY 2021	Project Total
RENEWAL	MAIN CAMPUS LAB BUILDING DUCT CLEANING PHASE I DUCT CLEANING AND RE-COATING OF INTERIOR DUCT INSULATION FOR 100% OUTSIDE AIR SYSTEMS THAT HAVE EXPERIENCED DEBRIS CONTAMINATING SENSITIVE RESEARCH SPACE	\$ 81,675		\$	81,675
A-013551	MAIN CAMPUS EISENHOWER HVAC FEED LINES TO SERVE ENTIRE COMPLEX FIRST STEP OF CONVERTING COMPLEX TO COMPLETE 4 PIPE SYSTEM CHILLED WATER SIZED & BROUGHT IN FROM MAINS	\$ 198,343		\$	198,343
RENEWAL	MAIN CAMPUS REPLACE FACILITIES METERING/TRAP PROGRAM CONDENSATE TRAP AND METERING REPLACEMENT AT LOCATIONS WITH KNOWN ISSUES	\$ 51,260		\$	51,260
COMPLIANCE	VET MED COMPLEX STATE FIRE CODE COMPLIANCE CORRECTIONS TO FIELD CONDITIONS AFFECTING FIRE CODE RELATED ISSUES	\$ 29,410		\$	29,410
COMPLIANCE	STATE FIRE CODES MAIN CAMPUS CORRECTIONS TO FIELD CONDITIONS AFFECTING FIRE CODE RELATED ISSUES	\$ 221,975		\$	221,975
RENEWAL	MAIN CAMPUS STONE REPLACEMENT & TUCK POINTING RENEWAL OF EXTERIOR ENVELOPE BY REPLACING FACADE TUCK POINTING & CAULKING	\$ 14,389		\$	14,389
RENEWAL	ARTS & SCIENCE CLASSROOM IMPROVEMENTS CLASSROOM TECHNOLOGY IMPROVEMENTS WITHIN THE BUILDINGS HOUSING THE DEPARTMENT OF ARTS & SCIENCES	\$ 19,916		\$	19,916
RENEWAL	VET MED COMPLEX PAINTING WINDOWS & DOORS RENEWAL CYCLIC PAINTING OF PUBLIC SPACES & REPLACEMENT OF DOORS, HARDWARE & WINDOWS	\$ 34,805		\$	34,805
RENEWAL	MAIN CAMPUS PAINTING WINDOWS & DOORS CYCLIC PAINTING OF PUBLIC SPACES & REPLACEMENT OF DOORS, HARDWARE AND WINDOWS	\$ 93,433		\$	93,433
RENEWAL	VET MED COMPLEX FLOOR COVERING REPLACEMENT & RENEWAL IN COLES, TROTTER & MOSIER HALLS	\$ 6,631		\$	6,631
RENEWAL	MAIN CAMPUS FLOOR COVERING REPLACEMENT & RENEWAL ON MAIN CAMPUS SEATON HALL AP DESIGN BOND PAYMENT MAIN CAMPUS BOND PAYMENT FOR CONSTRUCTION OF NEW BUILDING AND RENOVATION OF EXISTING SPACE FOR ARCHITECTURE PLANNING & DESIGN PROGRAM	\$ 5,129		\$	5,129
A-012461		\$ 3,700,000		\$	3,700,000
A-013827	WARD HALL NORTHWEST ROOF REPLACEMENT	\$ 7,481		\$	7,481
RENEWAL	VET MED REPAIR/REPLACEMENT WALKS, EXTERIOR LIGHTING UPGRADES, ELEVATOR REPAIR, DOOR REPLACEMENT	\$ 2,433		\$	2,433
RENEWAL	MAIN CAMPUS REPAIRS/REPLACEMENT TO ABOVE INFRASTRUCTURE HARDSCAPE STREETS, CURBS, SIDEWALKS	\$ 1,570		\$	1,570
RENEWAL	VET MED MAINTENANCE IMPROVEMENTS OF MEP SYSTEMS	\$ 34,148		\$	34,148
RENEWAL	MAIN CAMPUS REPAIR & REPLACEMENT OF ELECTRICAL DISTRIBUTION EQUIPMENT WALK LIGHTS, STREETLIGHTS, BUILDING SUPPLY AND SYSTEMS	\$ 62,203		\$	62,203
RENEWAL	MAIN CAMPUS REPAIR & REPLACEMENT OF HEATING & COOLING SYSTEMS	\$ 182,382		\$	182,382
RENEWAL	MAIN CAMPUS REPAIR & REPLACEMENT OF DISTRICT STEAM/CONDENSATE/CHILLED WATER LINES	\$ 6,260		\$	6,260
COMPLIANCE	MAIN CAMPUS DAILY FIRE CODE COMPLIANCE FUNDING TO SUPPORT COMPLIANCE	\$ 16,014		\$	16,014
COMPLIANCE	MAIN CAMPUS ASBESTOS REMOVAL CARDWELL TEACHING LABS 216, 217, 218, 219, 224, 312	\$ 93		\$	93
RENEWAL	VET MED CYCLIC FLOOR COVERING RENEWAL	\$ 158		\$	158
RENEWAL	9.3 MAIN CAMPUS CYCLIC FLOOR COVERING REPLACEMENT	\$ 8,936		\$	8,936
A-013826	FIRE ALARM MONITOR PANEL UPGRADES	\$ 422,583		\$	422,583
RENEWAL	PLANT MAINTENANCE WORK	\$ 705,509		\$	705,509
COMPLIANCE	POLYTECHNIC CAMPUS FIRE CODE ISSUES	\$ 11,532		\$	11,532
COMPLIANCE	POLYTECHNIC CAMPUS EMERGENCY EXIT LIGHTS	\$ 10,179		\$	10,179
COMPLIANCE	POLYTECHNIC CAMPUS SECURITY LIGHTS	\$ 5,804		\$	5,804
COMPLIANCE	POLYTECHNIC CAMPUS FIRE PANELS	\$ 658		\$	658
COMPLIANCE	POLYTECHNIC SAFETY COMPLIANCE	\$ 13,537		\$	13,537
COMPLIANCE	POLYTECHNIC ASBESTOS ABATEMENT	\$ 2,389		\$	2,389
RENEWAL	POLYTECHNIC CAMPUS DOORS	\$ 1,131		\$	1,131
RENEWAL	POLYTECHNIC CAMPUS WINDOWS	\$ 15,250		\$	15,250
RENEWAL	POLYTECHNIC FLOORING	\$ 15,630		\$	15,630
A-012704	POLYTECHNIC UAS NET LAB UPGRADE	\$ 9,999		\$	9,999
RENEWAL	POLYTECHNIC CAMPUS SIGNAGE UPGRADES	\$ 1,385		\$	1,385

**Kansas Board of Regents Rehabilitation and Repair Projects Report
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OFPM A#	Project Description	FY 2019	FY 2020	FY 2021	Project Total
RENEWAL	POLYTECHNIC CAMPUS ENERGY UPGRADES	\$ 20,199			\$ 20,199
RENEWAL	POLYTECHNIC CAMPUS HVAC/PLUMBING/ SEWERS	\$ 23,584			\$ 23,584
RENEWAL	POLYTECHNIC TECH CENTER 121 HVAC UPGRADES	\$ 35,992			\$ 35,992
RENEWAL	POLYTECHNIC COLLEGE CENTER VFD HVAC REPLACEMENT	\$ 3,448			\$ 3,448
RENEWAL	POLYTECHNIC STUDENT LIFE CENTER LIGHTING CONTROLS	\$ 2,729			\$ 2,729
A-013612	POLYTECHNIC UAS CLASSROOM UPGRADES	\$ 39,007			\$ 39,007
RENEWAL	POLYTECHNIC CAMPUS SIDEWALKS	\$ 15,066			\$ 15,066
RENEWAL	POLYTECHNIC CAMPUS ROOFS	\$ 8,302			\$ 8,302
A-013837	POLYTECHNIC TECH CENTER 115 CHEMISTRY LAB UPGRADE	\$ 75,000			\$ 75,000
Expense Year Total		\$ 14,880,041	\$ --	\$ --	\$ 14,880,041

Kansas Board of Regents Rehabilitation and Repair Projects Report
Wichita State University

OFPM A#	Project Description	Expense Year			Project Total
		FY 2019	FY 2020	FY 2021	
	Various Electrical Improvements	4,844		\$	4,844
	Various HVAC Improvements	13,000		\$	13,000
	Ahlberg 5th Floor--Floor Covering Replacement	2,032		\$	2,032
	Ahlberg Classroom Upgrades	24,054		\$	24,054
	Jabara 4th Floor-Interior Upgrades	10,498		\$	10,498
	Media Resource Center Interior Upgrades	3,454		\$	3,454
	Lindquist Suite 200 Floor Covering Replacement	20,715		\$	20,715
	McKnight Advising Center Upgrades	49,819		\$	49,819
A-013497	McKnight Advising Center Upgrades	750		\$	750
	Geology 101 Floor Covering Upgrades	1,450		\$	1,450
	Speech, Language Hearing Clinic Floor Covering Upgrades	3,338		\$	3,338
	Duerkson C114 Upgrades	874		\$	874
	North Side of Campus Sidewalk Repairs	7,560		\$	7,560
	Sidewalk Replacements	13,622		\$	13,622
	Wilner Basement Classroom Upgrades	21,320		\$	21,320
	Beggs, Ennovar Upgrades	1,183		\$	1,183
	Campus Door Replacements	60,216		\$	60,216
	Various Lighting Upgrades	131,757		\$	131,757
	Various Lighting Upgrades	10,141		\$	10,141
	Various Elevator Upgrades	40,448		\$	40,448
	Fire Alarm System Testing and Repairs	703		\$	703
	Fire Sprinkler System Testing and Repairs	12,536		\$	12,536
	Various Restroom Upgrades	1,166		\$	1,166
	Devlin Classroom Upgrades	1,001		\$	1,001
	Henrion 126 Upgrades	1,913		\$	1,913
	Ahlberg 220/222 Classroom Upgrades	2,802		\$	2,802
	Engineering Window Repairs	4,790		\$	4,790
A-013494	Wallace Phase II 1st Fl Upgrades	1,292		\$	1,292
	Wallace Phase II 1st Fl Upgrades	15,508		\$	15,508
A-013225	Campus ADA Improvements	3,174		\$	3,174
A-013225	Campus ADA Improvements	2,428		\$	2,428
	Waterproofing Various Campus Buildings	24,884		\$	24,884
	Campus Safety Upgrades	7,210		\$	7,210
	Central Energy Water Softener Repairs	9,999		\$	9,999
A-012468	Hubbard Window Replacement	48,785		\$	48,785
A-013542	Printing Building Roof Replacement	57,843		\$	57,843
	Replace Outdated Fire Alarm Panels	43,391		\$	43,391
	Police Building Humidity Control Upgrades	10,204		\$	10,204
	NIAR Mechanical Improvements	5,919		\$	5,919
A-013008	Fiske Pkg 2A-MEP	81,312		\$	81,312
A-013399	Fiske Pkg 2B-Finishes	72,685		\$	72,685
	Chilled Water Repairs on West Side of Campus	87,876	54,619	\$	142,495
	Chilled Water Repairs on West Side of Campus	15,822		\$	15,822

Kansas Board of Regents Rehabilitation and Repair Projects Report
Wichita State University

OFPM A#	Project Description	Expense Year			Project Total
		FY 2019	FY 2020	FY 2021	
	McKnight Sloped Window Replacement	441,492		\$	441,492
	Various Repairs at McKnight	910	2,915	\$	3,825
	Henrion Hall On Call Architecture Fees	141,000		\$	141,000
A-013714	Henrion Repairs		840,000	\$	840,000
	Various Repairs at Henrion	7,667		\$	7,667
	State Fire Code Testing and Repairs	108,998	756	\$	109,754
	Waterproofing Various Campus Buildings	129,402		\$	129,402
	Pedestrian Safety Upgrades	28,938	7,028	\$	35,966
	Replace Outdated Fire Alarm Panels	17,700	539	\$	18,239
	Various Electrical Improvements	34,968	7,536	\$	42,504
	Various Electrical Improvements		5,822	\$	5,822
	Media Resource Center Liebert Replacement On Call Engineering Fees	7,200		\$	7,200
A-013660	Media Resource Center Liebert Replacement	157,800		\$	157,800
	Various HVAC Improvements	3,954		\$	3,954
	Various HVAC Improvements	56,856	28,510	\$	85,366
	Duerkson HVAC Upgrade On Call Engineering Fees	7,500		\$	7,500
	Asbestos Abatement Various Buildings	7,602		\$	7,602
	Heskett Tennis Court Light Upgrades	21,803	1,187	\$	22,990
A-013522	Heskett 1st Fl Lobby Upgrades	41,000		\$	41,000
	Various Classroom/Interior Upgrades	97,546	7,025	\$	104,571
	Various Floor Covering Upgrades	40,704	16,291	\$	56,994
	Interior Room Signage	6,297		\$	6,297
	Jabara Dry Standpipe Repair	237,446		\$	237,446
	Ablah Roof Replacement On Call Architecture Fees	17,250		\$	17,250
A-013606	Ablah Roof Replacement	535,300		\$	535,300
	Corbin 156A Upgrades	25,454		\$	25,454
	Wilner Sewer Replacement	10,260		\$	10,260
	Various Roof Repairs	64,782	5,977	\$	70,759
A-013712	Jardine Roof Replacement	549,585		\$	549,585
	Ablah Lighting Upgrades	41,446		\$	41,446
	Central Energy Cooling Tower Replacement On Call Engineering Fees	3,800		\$	3,800
	Central Energy IT Room Liebert Unit Upgrades	66,803		\$	66,803
	Campus Tunnel Infrastructure On Call Engineering Fees	11,000		\$	11,000
	Sidewalk Replacement at Fiske		7,651	\$	7,651
	Waterproofing Various Campus Buildings		49,066	\$	49,066
	State Fire Code Testing and Repairs		7,950	\$	7,950
	Campus Safety Upgrades		182	\$	182
	Various Electrical Improvements		5,822	\$	5,822
	NIAR Roof Repairs		235,215	\$	235,215
	Various HVAC Improvements		24,124	\$	24,124
	Psychology Clinic Play Therapy On Call Arch. Fees		52,500	\$	52,500

Kansas Board of Regents Rehabilitation and Repair Projects Report
Wichita State University

OFPM A#	Project Description	Expense Year			Project Total
		FY 2019	FY 2020	FY 2021	
Expense Year Total		\$ 3,856,783	\$ 1,360,714	\$ --	\$ 5,217,497

Kansas Board of Regents Rehabilitation and Repair Projects Report
Emporia State University

OFPM A#	Project Description	Expense Year			Project Total
		FY 2019	FY 2020	FY 2021	
	Repurpose Underutilized Classrooms into Learning Centers. Allocated \$300,000 for this project.	172,887	127,113		\$ 300,000
	Update and Enhance Classrooms & Teaching Laboratories. Allocated \$350,000 for this project. Incurred more expense, so reallocated other funds to this budget.	407,043			\$ 407,043
	Construction Storage Facility Phase III. Allocated \$250,000 for this project.		125,000	125,000	\$ 250,000
	Corridor Improvements - Various Bldgs. Allocated \$75,000 for this project. Incurred more expense, so reallocated other funds to this budget.	148,390			\$ 148,390
	Utility Relocation - Phase IV. Allocated \$275,000 for this multi-year funded project.		75,000	200,000	\$ 275,000
	Fire Alarm Systems and Device Inspections and Repairs. Allocated \$35,000 to this project. Incurred more expense, so reallocated other funds to this budget.	39,772			\$ 39,772
	Replace Floor Coverings - Various Bldgs. Allocated \$54,000 for this project. Incurred more expense, so reallocated other funds to this budget.	63,916			\$ 63,916
	Sidewalk, Street and Exterior Improvements / Repairs. Allocated \$250,000 for this project.	158,592	91,408		\$ 250,000
	HVAC Repairs and Replacements. Allocated \$152,400 for this project. Incurred more expense, so reallocated other funds to this budget.	155,347			\$ 155,347
	Elevator Repair and Maintenance. Allocated \$100,000 for this project.	16,382	83,618		\$ 100,000
	Gender Neutral Public Restrooms -Academic Buildings. Allocated \$100,000 to this project.		100,000		\$ 100,000
	Morse Southeast Code Improvements. Allocated \$100,000 to this project. Transferred all funds to other projects where expenses exceeded original project budget.				\$ --
	Albert Taylor Hall Stage Rigging Replacement. Allocated \$150,000 for this project.		150,000		\$ 150,000
	Wooster Lake Dock Shelter Roof Replacement. Allocated \$35,000 for this project. Transferred unspent funds to other projects whose expenses exceeded original project budget.	2,845			\$ 2,845
	Various Buildings Exterior Cleaning and Repairs. Allocated \$160,400 for this project. Transferred some funds to other projects whose expenses exceeded original project budget.	5,361	139,126		\$ 144,487
	Environmental Abatement. Allocated \$150,000 for this project. Multi-year project fund.		150,000		\$ 150,000
Expense Year Total		\$ 1,170,535	\$ 1,041,265	\$ 325,000	\$ 2,536,800

Kansas Board of Regents Rehabilitation and Repair Projects Report
Pittsburg State University

OFPM A#	Project Description	Expense Year			Project Total
		FY 2019	FY 2020	FY 2021	
A-012950c	Axe Library Phase IV	1,090,500			\$ 1,090,500
A-013007	Kelce College of Business Renovation - R&R Dollars are being saved for a major renovation to the Kelce College of Business. The project will apply R&R dollars from numerous years toward renovation costs associated with the existing classroom and corridor spaces.			1,759,350	\$ 1,759,350
NA	KTC Boiler Replacement	199,250			\$ 199,250
NA	Weede Pool Exhaust Fans Replacement	50,500			\$ 50,500
Expense Year Total		\$ 1,340,250	\$ --	\$ 1,759,350	\$ 3,099,600

Kansas Board of Regents Rehabilitation and Repair Projects Report
Fort Hays State University

OFPM A#	Project Description	Expense Year			Project Total
		FY 2019	FY 2020	FY 2021	
A-012936	16 CH/Gross Exterior Door Replacement	\$ 266,653			\$ 266,653
	17 Sidewalk Replacement	\$ 26,373			\$ 26,373
	17 Campus Asbestos Abatement	\$ 2,051			\$ 2,051
A-013260	17 18 19 Akers EC Boiler Replacement*	\$ 2,242,889			\$ 2,242,889
	17 CH/Gross Electronic Access	\$ 128,875			\$ 128,875
	10 Interior Signage	\$ (150)			\$ (150)
	11 Classroom Repairs	\$ 4,345			\$ 4,345
A-013447	18 Campus Exterior Lighting Impr, Phase 4	\$ 131,715			\$ 131,715
	18 Campus Sidewalk Replacements	\$ 23,041			\$ 23,041
	18 Campus Asbestos Abatement	\$ 679			\$ 679
	18 Campus Carpet Replacement	\$ 31,145			\$ 31,145
A-013431	19 Gross Coliseum Sewer Impr, 2nd Level	\$ 269,715			\$ 269,715
A-013631	19 Campus Exterior Lighting Impr, Phase 5*	\$ 218,921			\$ 218,921
	19 Roof Repairs	\$ 2,275			\$ 2,275
	19 Exterior Utility Repairs	\$ 923			\$ 923
	19 Campus Carpet Replacement	\$ 22,770			\$ 22,770
	19 Life Safety Systems Repairs & Maint.	\$ 13,449			\$ 13,449
	19 HVAC Repairs/Replacement	\$ 37,032			\$ 37,032
A-013632	19 Cunningham Pedestrian Bridge Utility Rep*	\$ 41,984			\$ 41,984
A-013633	19 Beach Hall Chiller Replacement	\$ 19,375			\$ 19,375
A-013548	19 Masonry Cleaning & Sealing, McCartney	\$ 45,272			\$ 45,272
A-013548	19 Masonry Cleaning & Sealing, Albertson	\$ 56,095			\$ 56,095
A-013671	19 Lewis/Dwight Drive Paving Replacement*	\$ 27,150			\$ 27,150
	19 Gross/CH Water Heater Replacement	\$ 82,322			\$ 82,322
	19 Malloy Lobby Flooring Replacement	\$ 16,764			\$ 16,764
	19 Albertson Fire Alarm System Upgrade	\$ 47,142			\$ 47,142
	19 Forsyth 2nd Floor Meeting Rooms	\$ 6,570			\$ 6,570
A-013678	20 Rarick Renovation**	\$ 285			\$ 285
Expense Year Total		\$ 3,765,659	\$ --	\$ --	\$ 3,765,659

4. Act on Allocation of FY 2021 Educational Building Fund Appropriation – System

Summary and Staff Recommendation

The Board has responsibility for allocating the legislative appropriation from the Educational Building Fund in accordance with Board policy. To improve flexibility for the universities and to streamline the administrative processes necessary to monitor the funds, a new process was instituted with FY 2019 to allocate the dollars in the same manner, but not connect those dollars to projects in advance and require subsequent Board action to approve changes to the project list. The universities instead report annually to the Board on how the funds were used after the fiscal year ends. As conditions change and circumstances warrant changes to projects, the universities will have the flexibility to re-allocate to the highest priority or most urgent projects. The share for each university has not changed, nor did the buildings which are eligible for EBF resources. Staff recommends the Board approve the allocation as identified below. The universities' reports of the FY 2019 allocations are included elsewhere in the Board's agenda material.

Background

The Educational Building Fund (EBF) was first established by the 1941 Legislature. The EBF is the primary source of state funds for building projects at the Regents institutions. Income to the fund is derived from a one mill, statewide levy on property subject to ad valorem taxation.

According to language in the EBF statute, the tax levy shall be for the use and benefit of the state institutions of higher education. K.S.A. 76-6b02 provides that the EBF shall be appropriated by the Legislature as needed for the construction, reconstruction, equipment, and repair of buildings and grounds at the state educational institutions under the control and supervision of the Board of Regents and for payment of debt service on revenue bonds issued to finance such projects, all subject to appropriation by the Legislature.

Prior to FY 1992, a majority of the EBF was allocated to the state universities for capital projects. Faced with mounting deferred maintenance needs and recognizing that institutional operating budgets would never be sufficient to address those needs, the Board and Legislature shifted the priority of the funds to rehabilitation and repair type projects. The EBF is generally appropriated to the Board for distribution among the campuses according to a standard formula for rehabilitation and repair projects. Through the budget process, the universities continue to submit their five-year capital plans to the Board for approval and to the Joint Committee on State Building Construction, as required by state law. The state universities will provide reports to the Board on how the funds were used for rehabilitation and repair projects on a regular basis.

Board policy for facilities currently determines how the Board shall allocate the state universities' rehabilitation and repair funding from the EBF (Chapter II, Section E, 4, c) which reads as follows:

The Board receives an annual line item appropriation from the Educational Building Fund for rehabilitation and repair projects. This appropriation is allocated by the Board to the state universities pursuant to an "adjusted square footage" formula, which factors in gross square footage, building age and complexity of the physical plant.

**Allocation of Funds for Rehabilitation and Repair Projects for Institutions of Higher Education as Appropriated to the Kansas Board of Regents
FY 2021 - \$41,000,000 (EBF)**

Adjusted gross square feet (EBF-Eligible Buildings Only):

	<u>Gross Sq. Feet</u>	<u>% of Total</u>	<u>Allocation</u>
University of Kansas	5,488,301	26.87	\$11,016,700
University of Kansas Medical Center	2,297,176	11.25	4,612,500
Kansas State University	6,105,374	29.90	12,259,000
Wichita State University	2,243,148	10.98	4,501,800
Emporia State University	1,232,601	6.04	2,476,400
Pittsburg State University	1,507,841	7.38	3,025,800
Fort Hays State University	<u>1,548,171</u>	<u>7.58</u>	<u>3,107,800</u>
Total	<u>20,422,612</u>	<u>100.00</u>	<u>\$41,000,000</u>

Staff Recommendation

Staff recommends the Board approve the EBF allocation for FY 2021 as noted above.

5. Act on Request to Authorize WSU Ground Lease to WSIA and WSIA Ground Sublease to MWCB, LLC for New Partnership Building – WSU **Julene Miller, General Counsel**

In furtherance of Wichita State University’s (WSU’s) vision to be a model for applied learning and translational research, WSU seeks to continue the expansion and growth of its campus into an interconnected community of partnership buildings, laboratories, community makerspaces and mixed-use areas. WSU makes this request for authorization to lease ground, first to its affiliated corporation WSIA and then from WSIA to a private developer, further support a self-sustaining system of students, faculty, for-profit and not-for-profit businesses and organizations and community patrons as a critical component to meeting its mission and vision.

In response to WSIA’s public invitation for interest in development and as published on the WSU website and in the Kansas Register, NetApp, Inc., a Fortune 500 company headquartered in Sunnyvale, California, with a location in Wichita (“NetApp”), has requested to develop and occupy a partnership building which will open up new opportunities for the University in applied learning and research in digital transformation. While discussions started with a ground lease directly with NetApp and NetApp building a building on the site, NetApp requires a building lease structure and is engaged in negotiations with its preferred development company, MWCB, LLC, or a commonly controlled LLC (Developer) for this project.²

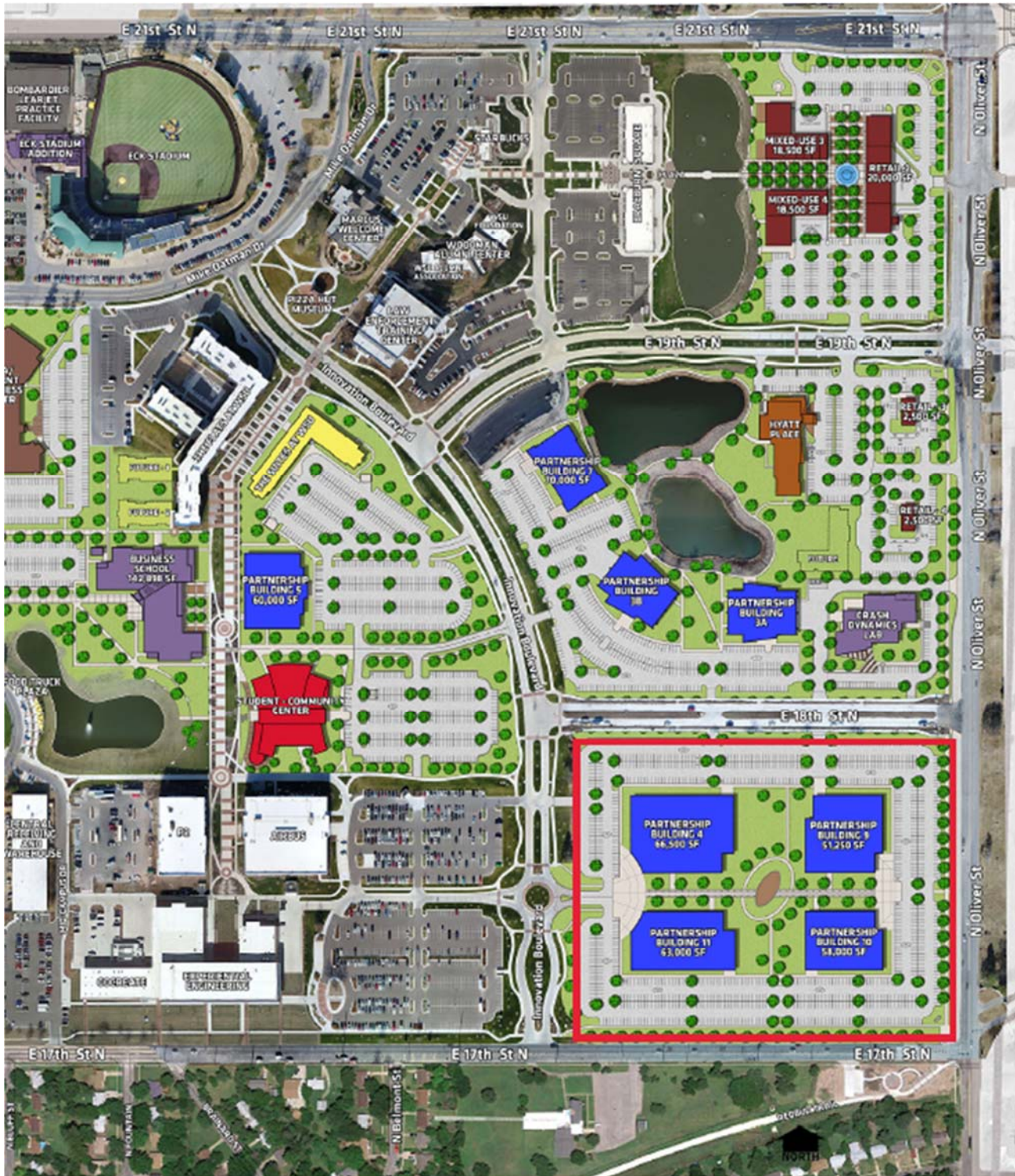
WSU and Wichita State Innovation Alliance, Inc. (WSIA) request authorization to lease ground to Developer for Developer’s development of this build-to-suit project in the area that is currently shown as Partnership Building 4 and Partnership Buildings 9-11 on the WSU campus master plan (shown below as Attachment 1). This is a request for a ground lease from WSU to WSIA, a ground sublease from WSIA to Developer, and approval of a building or ground sub-sublease from Developer to NetApp. Neither WSU nor WSIA will be contracting to design, build, finance, operate or maintain the improvements constructed on the leased ground. The lease and sublease will be conditioned on the Developer finalizing an acceptable ground sublease and/or building lease and all related construction agreements with NetApp.

In addition, the Developer for the benefit of NetApp and/or NetApp may seek industrial revenue bonds (IRBs) from the City of Wichita to finance, in part, the construction of the improvements on the leased ground. These bonds would not be issued by WSIA. WSU and WSIA therefore also request authorization to execute the legal documents necessary to effect the IRB financing.

The tenant improvements on the leased ground shall include the building constructed by the Developer and leased to NetApp, and adjacent land for a flat-surface parking lot to exclusively service the building. The proposed building development will occupy a total footprint of approximately 100,000 square feet (total building square footage is estimated at approximately 163,000 s/f), and the adjacent flat surface parking will be an additional area of approximately 273,000 square feet. The ground lease conveyance shall include the perimeter of the building and the adjacent parking area to service the building (area shown below in Attachment 2). The leases shall be for a term for up to 65 years, and Developer shall pay a lease rate of \$.50 per square foot of useable square footage in the building. WSIA shall pay an annual lease rate of \$1.00 to WSU for the term of the leases.

² The members of MWCB, LLC consist of Dave Murfin, Nestor Weigand, Crossland Holding Company II (managed by Ivan Crossland), and SRB Kansas, LLC (solely managed by Steve Barrett). MWCB is considering forming a separate LLC with the same members for this project. For this reason, we are requesting approval for MWCB or a commonly controlled LLC entity.

The terms and conditions of the ground leases shall be consistent with the terms and conditions of previously executed ground leases for other partnership buildings on campus. Developer will agree to the following essential terms and conditions: (1) lease undeveloped ground up to approximately 364,000 square feet; (2) design, build, operate and maintain (DBOM) the leased ground and all improvements thereon at the cost and risk of Developer; (3) comply with WSU and WSIA guidelines, approvals and insurance requirements in DBOM, and meet all local, state and federal requirements, including restrictive covenants and use restrictions; (4) grant WSU and WSIA first right of refusal to lease available space for lease, for academic, research, applied learning and other related uses at same or better market rates; (5) pay all taxes levied against the buildings and ground, all common expenses, and insurance; (6) design and build a flat-surface, asphalt or concrete parking lot adjacent to the buildings for the number of parking spaces deemed by the parties to be sufficient to service the buildings; (7) sublease portions of the buildings to third party tenants whose occupancy purpose is consistent with WSU and WSIA's mission and purpose of education, research and applied learning; and enter into those subleases only upon prior consent of WSU and WSIA; and (8) return the buildings to a facility index condition at 80% of new, as determined by WSU or Kansas Board of Regents, or, in the alternative and at WSU's sole discretion, demolish the buildings at the sole cost of Developer at the end of the lease. Developer will further agree that the use of the building by it or any subtenant shall be limited to general office use, academic, laboratory, technology production uses, and such other approved uses that provide applied learning, internship or other real-work experience to WSU students, with the ability to provide tenant amenities in the building such as fitness, small retail or food services.



E. Other Matters

1. Act on Non-Budgetary Legislative Item

Matt Casey,
Director, Government Relations

Summary

The Board received a first read on the below non-budgetary legislative item at its November 2019 meeting. This item is ready for final action.

LEGISLATIVE PROPOSAL: KANSAS PRIVATE AND OUT-OF-STATE POSTSECONDARY EDUCATIONAL INSTITUTION ACT AMENDMENTS

Request: Clarify and strengthen the Board’s authority over private and out-of- state postsecondary educational institutions operating in Kansas to allow for additional consumer/student protection and institutional accountability.

Background: The most recent comprehensive legislative review of the Kansas Private and Out-of-State Postsecondary Educational Institution Act was conducted in 2010. Since that time there have been significant changes in the industry, the players, and federal regulation. As the Board has attempted to implement the Act in this changing environment, it has become increasingly apparent that statutory amendments are necessary to keep pace and to provide the Board with enhanced enforcement mechanisms with which to facilitate compliance with, and address violations of, the Act.

Impact: If enacted, the proposed amendments to the Act would include the following:

1. Update definitions for “distance education,” “ownership,” and “physical presence” to clarify the Board’s subject matter jurisdiction
2. Clarify situations that exempt institutions from the Act and courses of study that are exempt from the Act
3. Codify the ability of an otherwise exempt institution to voluntarily bring itself under the Board’s jurisdiction if required for Title IV funding eligibility
4. Require accredited status before awarding degrees (grandfathering in the one institution that has long had degree-granting authority but no accreditation)
5. Allow the Board to set special standards for institutions that receive Title IV student financial aid, including a requirement for audited financial statements
6. Allow the Board to issue provisional certificates of authority when a degree-granting institution has not yet achieved accreditation, and additional milestones and reporting requirements
7. Add to the list of minimum standards required for a certificate of approval
 - Institutions cannot award credentials based solely on payment of tuition or credit earned from other institutions or other bases
 - Institutions cannot award honorary degrees if they do not award earned degrees and cannot charge for the award of an honorary degree
 - Institutions must institute appropriate measures to protect students’ personally identifiable information
 - Provide the Board the ability to require institutions to publish graduation, placement and loan default rates
8. Allow the Board to begin closure procedures once a renewal application is deemed late; closure procedures may include notice requirements, teach-out plans, maintenance of academic records, refund requirements, and a plan for handling transcript requests
9. Allow the Board to condition a certificate of approval at any time the Board determines additional information is necessary including, but not limited to, when there are changes in the institution’s financial stability, pending building compliance, or when the institution is sanctioned by their accreditor or a

government agency; conditions may include reporting requirements, performance standards, increased bond amount, suspension or termination of institutional activity such as enrolling students, advertising or delivering certain courses or programs, and setting a time limit for winding down and teaching out students

10. Allow the Board to fine institutions, using a graduated scale, for violations of the Act
11. Expand the coverage of the bond to include any fines imposed by the Board and any costs incurred in collecting such fines
12. Add to the list of violations of the act
 - Obtaining of a certificate of approval through fraud or misrepresentation
 - Failure to submit accurate data on a timely basis
13. Increase the amount of civil penalty that can be imposed by a court for violation of the Act from \$5,000 to \$20,000

Fiscal Note: Any fines imposed and collected by the Board would be deposited to the State General Fund (SGF). No additional fees are expected to be collected as the amendments are not intended to bring new institutions under the scope of the Act's application.

Draft Bill Language: Will be provided as a separate attachment.

2. Act on Request to Grant Honorary Degrees

Chancellor Girod

Summary

Board policy provides authority for universities to award “honorary degrees” under special circumstances as outlined in the policy. The University of Kansas will be recommending the awarding of honorary degrees at its May 2020 Commencement.

3. Act on Request to Adopt Resolution to Designate Dr. Bernadette Gray-Little Chancellor Emerita

Summary

Chancellor Girod has requested that the Board confer upon Dr. Bernadette Gray-Little , Chancellor of the University of Kansas from 2009-2017, the title of Chancellor Emerita of the University of Kansas. Chancellor Girod will be presenting a resolution for the Board’s consideration.

4. Act on Request to Name a Building

Summary

The University of Kansas requests approval to name the new Integrated Science Building (ISB) in the Central District. The Integrated Science Building is a 280,000 square-foot building used for teaching, learning and interdisciplinary research in chemistry, medicinal chemistry, physics, molecular biosciences and related fields. For students, the ISB provides innovative classroom space that opens doors to new and more effective ways to interact with instructors and classmates, and close integration of their undergraduate studies with cutting-edge research activity. For researchers, the ISB is a state-of-the-art facility designed to promote and support multidisciplinary research that also provides a central point for collaboration among KU's research centers and campuses.

VI. Adjournment

THURSDAY, DECEMBER 19, 2019

Regent Three-Person CEO Committee Meetings

President Myers – Conference Room A – 7:15 a.m.

Regent Hutton – Chair, Regent Van Etten, and Regent Harrison Lee

President Mason – Conference Room A – 9:45 a.m.

Regent Murguia – Chair, Regent Bangerter, and Regent Kiblinger

President Scott – Conference Room B – 9:45 a.m.

Regent Feuerborn – Chair, Regent Schmidt, and Regent Rolph

AGENDA

**KANSAS BOARD OF REGENTS
ACADEMIC AFFAIRS STANDING COMMITTEE
December 18, 2019
10:15 – Noon**

The Board Academic Affairs Standing Committee will meet in the Kathy Rupp Conference Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

I. Call to Order Regent Schmidt

- A. Approve Minutes from the December 2, 2019 conference call

II. New Business

- A. Kansas Health Science Presentation Tiffany Masson

- B. Academic Advising Presentation

1. Fort Hays State University Jill Arensdorf
2. Butler Community College Kim Krull

- C. Strategic Program Alignment Presentations

1. Emporia State University Daniel Archer
2. Kansas State University David Cordle

- D. **BAASC 20-01** Approve AY 2018 Performance Reports Chuck Taber

1. Cloud County Community College Samantha
2. Dodge City Community College Christy-
3. Pratt Community College Dangermond &
4. Seward Community College Institutional

- E. Re-Discuss Request for Approval for Bachelor of Interdisciplinary Studies in Ethnic, Gender, and Identity Studies Representatives

- F. Direct Support Professionals Update ESU

Representative
Regent Schmidt

III. Next BAASC Meeting - December 30th Teleconference Call

- Approve minutes from December 18 meeting
- Discuss Tentative Agenda for January 15 meeting in Topeka
 1. Qualified Admissions Report
 2. AY20 and AY21 Bridge Performance Agreements
 3. Strategic Program Alignment Presentation - FHSU
 4. Academic Advising Presentation – KU & WSU
 5. KSDE Individual Plan of Study Presentation
- Date Reminders:
 1. Academic Calendars are due January 8, 2019
 2. Academic Advising Presentations Feb 15- ESU & KSU
 3. Academic Advising Presentations March 18-NCK Tech

VI. Adjournment

MINUTES

**Kansas Board of Regents
Board Academic Affairs Standing Committee
MINUTES
Monday, December 2, 2019**

The December 2, 2019, meeting of the Board Academic Affairs Standing Committee of the Kansas Board of Regents was called to order by Regent Schmidt at 11:00 a.m. The meeting was held by conference call.

In Attendance:

Members:	Regent Schmidt, Chair Regent Van Etten	Regent Harrison-Lee	Regent Kiblinger
Staff:	Daniel Archer Erin Wolfram	Karla Wiscombe Julene Miller	Samantha Christy-Dangermond Amy Robinson
Institutions:	Elaine Simmons, Barton CC Mickey McCloud, JCCC Howard Smith, PSU Mark Allen, Independence CC	Adam Borth, Fort Scott CC Brian Neihoff, KSU Linnea Glenmayer, WSU Scott Lucas, WSU Tech	Jean Redeker, KU Jide Wintoki, KU Dave Cook, KU

Regent Schmidt welcomed everyone and roll call was taken.

Approval of Minutes

Regent Van Etten made a motion to approve the minutes of the November 20, 2019 meeting. Regent Kiblinger seconded the motion and the motion passed.

Consent Agenda

- The Committee had seven items up for consent to send to the full Board for approval. Regent Schmidt stated they would cover each item and, unless there is a reason to pull one out, approve them at the same time. Daniel Archer listed the below items and allowed for time after each one for questions to institutional representatives.
 1. KU (Edwards Campus) Act on Creation of School of Professional Studies
 2. KU Requests Approval for a Master of Science in Business Analytics
 3. ESU Requests Approval for a Bachelor of Interdisciplinary Studies in Ethnic, Gender, and Identity Studies
 4. KSU Requests Approval for Associate in Applied Science in Aviation maintenance
 5. KSU Requests Approval for Associate in Applied Science in Professional Pilot
 6. KSU Requests Approval for Master of Industrial Design
 7. KUMC Requests Approval for Bachelor of Science in Diagnostic Science

Regent Schmidt asked for an overview of the ESU degree. No one was present on the call from ESU, so Samantha Christy-Dangermond provided a proposal overview. Regent Schmidt asked if other universities have similar programs. Sam responded that KU does, and others may as well. Regent Van Etten asked if it's a combination of programs. Daniel responded that they are combining faculty with different expertise, so it has a cross-disciplined structure. Regent Schmidt questioned if this program leads to a master's degree and asked what type of careers this degree is associated with. Sam responded that she could not address that specific question, and Daniel noted that he would not want to speak on behalf of the institution. ESU did not have a representative on the call to address these questions. Brian Niehoff, Kansas State University, responded that they have a bachelor's degree in Gender, Women, and Sexuality Studies. He noted that these students

prepare themselves for graduate work, community service agency directorships, child welfare and crisis center workers, and a variety of other career titles.

Regent Van Etten asked if the KUMC BS in Respiratory Care is separate from the BS in Diagnostic Science. Sam responded as no one was present on the call from KUMC. She stated the proposal has three specializations, some of which have more than one track within the specialization. Staff will follow up with the Committee on this question after consulting with someone from KUMC.

Regent Kiblinger questioned if projected enrollment and revenue from new programs are tracked. She discussed she would like to know if the projected enrollment and generated revenues from the proposals are accurate and how closely the expectations of program success is achieved. Daniel responded that enrollment numbers are tracked, and there is a program review process every eight years. It was noted that projected revenue is not currently tracked.

Regent Kiblinger made a motion to approve the seven requests be placed on the Boards consent agenda. Regent Van Etten seconded the motion and the motion passed.

- Karla Wiscombe provided information on the request for approval of the nine new courses for System Wide Transfer (SWT). Karla stated the courses were reviewed by faculty, the faculty wrote outcomes, and the outcomes were presented to the Transfer and Articulation Council (TAAC). TAAC is recommending them to the Board Academic Affairs Standing Committee (BAASC), and BAASC will send them to the full Board for inclusion in the SWT Course Matrix.

Regent Schmidt asked how many courses this brings Kansas to and how many programs these courses apply to. Karla stated that if the 9 courses are approved by the Board, the total will be 100. All SWT courses transfer seamlessly to all institutions offering equivalent courses. Regent Schmidt asked how many institutions offered the 9 courses. Karla offered to send the reports from the 9 new courses to the Committee so they can see which institutions currently offer the courses.

Regent Harrison-Lee made a motion to approve the nine courses be placed on the Boards' discussion agenda for SWT approval. Regent Kiblinger seconded the motion and the motion passed.

Performance Reports

- At the November 20, 2019 meeting the Committee heard the case for Independence Community College to move up a funding tier based off their AY 2018 performance report for indicator #1. The Committee asked for further information on faculty turnover and possible reasons for data variances on indicators #3 and #4.

Mark Allen, Independence Community College, provided follow up and clarification on the Committee's previous questions. Mark discussed faculty turnover and noted that if they had retained two more students, they would have met the goal for indicator #1. Mark discussed how the elimination of certain sports affected their retention rates and how faculty leaving affected recruiting and retention. Mark discussed the variance in number from indicator #3 and #4. He discussed these numbers with their Director of Student Services Programs, and she also indicated that the loss of high retention athletic programs and key faculty would have contributed to the lower numbers. He noted that they are working on increasing these numbers.

Regent Schmidt questioned if they investigated the possibility of errors in the way they gather data, such as a change in the process of gathering. Mark Allen indicated he had discussed this with their IT person, but since she is relatively new, she couldn't verify how the data was gathered or reported.

No further questions were presented to the Committee. Regent Van Etten motioned to move Independence Community College to the next funding tier. No second was provided by the Committee so this motion failed.

Regent Kiblinger discussed her concerns with their retention rates. She stated she is not sure there is a deep understanding of what caused the decrease and noted that understanding the specific reasons is important to the long-term vitality and viability of an institution. Regent Kiblinger made a motion to leave Independence Community College at the 90% funding level. Regent Harrison-Lee seconded the motion and the motion passed.

Adjournment

Regent Kiblinger moved to adjourn the meeting. Regent Harrison-Lee seconded the motion and the motion passed. The meeting was adjourned at 11:45 a.m.

AGENDA

**Fiscal Affairs and Audit Standing Committee
Wednesday, December 18, 2019
10:15 AM - 11:45 AM
Board Room
Kansas Board of Regents**

I. OLD BUSINESS

- A. Approve minutes of November 20, 2019 committee meeting
- B. Follow up on issues raised during the December 3 teleconference regarding FAA items on the Board's agenda and any other questions/clarifications about Board agenda items

II. NEW BUSINESS

- A. **FAA 20-09** Review Community College Budgets and Impact of New State Funding on Mill Levies
- B. **FAA 20-02** Staff Overview of Board's Capital Budgeting Process and Status of Campus Master Plans
- C. Board Agenda Items under Fiscal Affairs (including Final Action on State Universities' Housing and Food Service Rates)
- D. Audits for committee review and discussion (standing item)
- E. Other Committee Business

OTHER COMMITTEE ITEMS

Next meeting dates:

December 31, 11:00 am, Agenda Planning conference call

***may change to January 7**

January 15, 10:15 am Committee Meeting, Board Office, Topeka

February 4, 11:00 am, Agenda Planning conference call

February 19, 10:15 am, Committee Meeting, Board Office, Topeka

AGENDA

**Board Governance Committee
Wednesday, December 18, 2019
8:45-10:00
Kathy Rupp Conference Room**

- I. APPROVE MINUTES FROM SEPTEMBER 18, 2019**
- II. OTHER MATTERS**
 - A. Act on Board President and CEO authority to enter a contract with a term of more than 3 years
- III. CONSIDER 2019-2020 GOVERNANCE COMMITTEE TOPICS**
 - A. **GOV 20-01**, Review New Board Member COI Disclosures and Make Recommendations to Address Real or Perceived Conflicts
 - B. **GOV 20-06**, Discuss Council of Presidents' Request for Amendments to Board Alcohol Policy
 - C. **GOV 20-04**, Receive Annual Campus Safety and Security Reports – **Executive Session**
 - 1. PSU
 - 2. KU/KUMC
- IV. NEXT MEETING DATES**
 - A. January 15
 - B. February 19

MINUTES

GOVERNANCE COMMITTEE September 18, 2019 Minutes

The Kansas Board of Regents Governance Committee met on Wednesday, September 18, 2019. Regent Shane Bangerter called the meeting to order at 9:01 a.m. Proper notice was given according to law.

Members Present: Shane Bangerter, Chair
 Bill Feuerborn
 Mark Hutton
 Allen Schmidt

MINUTES

Regent Feuerborn moved to approve the minutes of June 19, 2019. Regent Schmidt seconded, and the motion carried.

COMMITTEE CHARTER, AGENDA TOPICS, AND CALENDAR FOR UPCOMING YEAR

General Counsel Julene Miller reviewed the Governance Committee Charter and the proposed agenda topics for the year along with the proposed schedule. She noted that the Committee will not be meeting each month. Regent Bangerter stated he wants the Committee to focus on the items listed in the Charter and does not want this Committee to duplicate work of the other Board committees. After reviewing the schedule, Regent Schmidt suggested that the Governance Committee may want to hold a meeting either in April or May to review the draft strategic plan before it goes to the Board for action in June. Regent Bangerter concurred and will work with staff to adjust the schedule. Staff will also correct an error in the Charter (incorrect policy reference) and list of agenda topics (numbering error).

BOARD MEMBER CONFLICT OF INTEREST DISCLOSURE STATEMENTS

General Counsel Miller reviewed the conflict of interest statements of the Board members. She recommends the continued service of Board members serving on the boards they listed and that the members who listed matters involving or related to a contract or transaction excuse themselves from participating if any of those matters were to come before the Board. Regent Feuerborn moved to approve forwarding the staff recommendation to the Board for consideration. Regent Schmidt seconded, and the motion carried.

CEO ASSESSMENT PROCESS

General Counsel Miller presented the proposed amendments to the CEO assessment tool and process. She noted at the Retreat, the Board and CEOs discussed how to make the process more meaningful and streamlined. Based on that conversation and further Committee discussion, the following proposed amendments were made to the assessment tool: 1) the performance categories of Strategic Direction & Planning were combined with the performance categories of Leadership & Decision Making; 2) performance indicators under all categories in Section I were reviewed, prioritized and streamlined; 3) the comment boxes after each category in Section I were removed; 4) one comment box was added to the end of Section I to allow for comments on any category or explanation of an answer to any question within that Section; 5) context will be added to the Board strategic plan section regarding the data that is provided; 6) in lieu of comment boxes, a multiple choice question will be added after each Board strategic plan question along with one comment box at the end of the Section to allow comments on progress on any of the goals in that Section or explanation of any of the answers to questions in that Section; 7) in lieu of comment boxes, a multiple choice question will be added after each Board-approved goal along with one comment box at the end of the Section to allow comments on progress on any of the goals in that Section or explanation of any of the answers to questions in that Section; and 8) in the CEO's proposed goal section, there will be only one comment box, which will be at the end of the section for comments related to any or all of the

proposed goals; 9) on all the multiple choice questions in all Sections an “Unable to assess” option was added; 10) all of the multiple choice questions in all Sections will be required, meaning a Regent will not be able to move on to the next question until the current question is answered.

General Counsel Miller stated the Board evaluation process will change to allow the Board more time to develop the consensus statements at a regular meeting rather than during a conference call meeting. A proposed change in the process is eliminating the practice of giving the CEOs all the comments in the assessment tool. Regent Bangerter stated this change is being made because the CEOs found it difficult to decipher comments from individual Regents and after reviewing the changes to the tool, he believes the Regents responses to the multiple-choice questions could also be taken out of context. He thinks it would be more beneficial to the Board and CEOs if the assessment results were only used by the Board to draft the consensus statement. The other Committee members concurred. General Counsel Miller stated the amendments to the tool will need to be approved by the Board at a future meeting.

The Committee also discussed the CEO three-person committees and how to better align the meetings with the evaluation process. President Mason stated she found the three-person committee helpful.

BOARD GOALS FOR 2019-2020

Regent Bangerter stated at the August retreat the Board discussed potential goals for this year. The Committee reviewed the goals and made no adjustments. The Board will act on the below goals at today’s Board meeting.

Board Goals 2019-2020

1. The Board will hire a new president at Wichita State University.
2. The Board will finalize a new strategic plan for the public higher education system.
3. The Board will develop a strategy for addressing deferred maintenance at state universities.
4. The Board will explore positive pathways to help students who do not meet Qualified Admissions standards achieve success beyond high school.
5. The Board will review the university CEO assessment process.
6. The Board will continue to implement a unified communications and advocacy plan for all sectors of the higher education system.

UNIVERSITY CEO AND BOARD PRESIDENT SALARIES FOR FY 2020

Regent Feuerborn stated for Fiscal Year 2020, the State has provided a 2.5 percent merit increase for all university employees. Accordingly, and because their present salaries are within the range of their current peers and the market level, Regent Feuerborn moved to recommend for Board adoption a 2.5 percent base salary increase for Presidents Garrett, Mason, Myers and Scott. He noted Interim President Tompkins is not considered eligible for the State’s 2.5 percent increase. For Chancellor Girod, Regent Feuerborn moved to recommend for Board adoption an increase to his base salary by \$50,000, which includes both the 2.5 percent merit and an additional market increase. For Board President and CEO Flanders, Regent Feuerborn moved to recommend for Board adoption an increase to his base by \$20,000, which includes the 2.5 percent plus a market adjustment. He noted these adjustments are for pay periods within FY 2020, which began July 1, 2019. Regent Hutton seconded, and the motions carried. The Board will act on these recommendations at today’s meeting.

ADJOURNMENT

The Chair adjourned the meeting at 10:09 a.m.

AGENDA

**System Council of Presidents
Kansas Board of Regents
December 18, 2019
10:15 a.m.
Suite 530**

1. Approve minutes of November 20, 2019 meeting
2. Report from System Council of Chief Academic Officers
3. Discuss program articulation and 2+2
4. Other matters

MINUTES

**System Council of Presidents
Kansas Board of Regents
November 20, 2019
10:15 a.m.
Overman Student Center
Sunflower Room 221**

- Members present: President Allison Garrett, Emporia State University – Co-Chair
President Ken Trzaska, Seward County Community College – Co-Chair
Provost Carl Lejuez, University of Kansas
President Tisa Mason, Fort Hays State University
Interim President Andy Tompkins, Wichita State University
Provost Chuck Taber, Kansas State University
President Steve Scott, Pittsburg State University
President Jim Genandt, Manhattan Technical College
President Flanders, Kansas Board of Regents
- Members absent: Mike Calvert, Pratt Community College
Alysia Johnson, Fort Scott Community College
Dennis Rittle, Cowley County Community College

The meeting convened at 10:15 a.m. by President Trzaska – Co-Chair

1. Minutes from September 18, 2019 meeting – moved by President Tompkins, seconded by President Mason, approved.
2. Report from System Council of Chief Academic Officers – Brad Bennett, Colby Community College
Brad Bennett reported on the following items:
 - Discussion on Transfer and Articulation quality assurance.
 - Update on Performance Agreements.
 - Discussion on first readings.
3. Legislative Update - Matt Casey – Kansas Board of Regents
Matt Casey reported on the following items:
 - Legislative budget committee meeting
 1. Overview of SGF and impact on tuition
 2. Economic development
 3. Strategic plan and the 3 pillars
 4. Workforce development and how HE can help with that
 5. Budget request
4. Update on Board’s strategic plan – President Flanders
President Flanders reported that the strategic plan for KBOR continues to develop. CEOs are encouraged to provide feedback. KBOR will likely approve the plan at the June meeting. Some items to consider while developing it include:
 - Refining dashboard metrics
 - High impact practices
 - Advocacy for formality to ensure students are able to complete financial aid

- Graduation rates differ depending on demographics and socioeconomic status. Higher risk students will impact this.
- The Kansas Student loan default rate is better than the national average.
- Economic development for the state of Kansas is a priority.

5. Other matters

No other matters were discussed.

There being no further business, the meeting adjourned at 10:38 a.m.

AGENDA

**Council of Presidents
Kansas Board of Regents
December 18, 2019
10:30 a.m. – adjournment of SCOPs
Suite 530**

1. Approve minutes of November 20, 2019 meeting
2. Report from Council of Chief Academic Officers: David Cordle
3. Report from Council of Chief Business Officers: Diana Kuhlmann
4. Report from Council of Government Relations Officers: Don Hill
5. Report from Council of Chief Student Affairs Officers: Jim Williams
6. Report from University Support Staff Council: Doug Cushenbery
7. Report from University Professional Staff: Joel Ewy
8. Consideration of system approach to promoting higher education (President Scott)
9. Other matters

MINUTES

**Council of Presidents
Kansas Board of Regents
November 20, 2019
10:30 a.m. – adjournment of SCOPS
Overman Student Center
Sunflower Room 221**

Members present: President Allison Garrett, Emporia State University
Provost Carl Lejuez, University of Kansas
President Tisa Mason, Fort Hays State University
Interim President Andy Tompkins, Wichita State University
Provost Chuck Taber, Kansas State University
President Steve Scott, Pittsburg State University
President Blake Flanders, Kansas Board of Regents

The meeting convened at 10:38 a.m. by President Garrett

1. Minutes from September 18, 2019 meeting – moved by President Mason, seconded by Tompkins, approved.

2. Report from Council of Chief Academic Officers - David Cordle, Provost and Vice President for Academic Affairs, Emporia State University

David Cordle reported on the following items:

- Programs approved by COCAO:
 - KSU Master of Industrial Design
 - KSU AAS in Aviation Maintenance
 - KSU AAS in Professional Pilot
 - KUMC bs in Diagnostic Science
 - ESU BID in Ethnic, Gender, & Identity Studies

Programs approved moved by President Mason, seconded by President Scott, approved.

- Approved name changes:
 - KU – program name changes
 - Bachelor of Science in Interior Architecture & Design
 - Master of Science in Business and Organizational Leadership
 - Master of Science in Business SCM
 - KSU – department name change to Department of Apparel, Textiles, and Interior Design
 - WSU – departmental name change to School of Digital Arts
 - PSU – consolidation of two programs
- Creation of the School of Professional Studies at the KU Edwards campus to develop workforce development. Approved, moved by President Scott, seconded by President Tompkins.

3. Report from Council of Chief Business Officers – Diana Kuhlmann, Vice President for Administration and Finance, Emporia State University

Diana Kuhlmann reported on the following items:

- Eric King, KBOR consultant, recommended the use of a standardized approach for consistent reporting of deferred maintenance costs, and a system-wide space utilization study.
 - As part of cyber security insurance policy for the system, there is \$10,000 available for training. COBO has asked RITC to recommend ways to best deploy these funds annually.
 - Representatives from the Regents system have appeared before the Legislature and Legislative Research Department.
 - There will be a change to providers in voluntary retirement plan. The voluntary plan providers will be limited to the same providers as mandatory the plan.
4. Report from Council of Government Relations Officer – Don Hill, Government Relations Liaison, Emporia State University
- Don Hill reported on the following items:
- The Council meets on a weekly basis sharing background information on various contacts.
 - Discussions regarding the budget request with Legislators in the Capitol, home districts and on campus.
 - There is an interest in improving the needs of the workforce and economic vitality of the state. Our individual and collective messaging should include our efforts to grow talent supply, advance competitiveness, and expand innovation and entrepreneurship
 - The council is working on a Higher Education reception the afternoon of the State of the State address, the date to be determined but likely January 14, 2020.
5. Report from Vice Presidents of Student Affairs – Vice President Jim Williams, Emporia State University
- Jim Williams reported on the following items:
1. Discussion for online and digital counseling support for the online student population.
 2. Reviewed online solutions for educational needs (Alcohol, Title IX, Diversity).
 3. Council will participate in the University Benchmarking Project for the system.
6. Review proposed amendments to the Board’s Service and Sale of Alcohol in Non-Classroom Areas and Cereal Malt Beverages Policies – Julene Miller reported the following information on the topic: The policy needs to be updated to be consistent with the reduction of the 3.2 cereal malt beverages not being prevalently sold in the state now. Sale of spirits on campus would require permits. Feedback should be sent to Julene so the revision can be taken to the board in December.
7. Receive update on Kansas Public University Passport – President Blake Flanders
- Discussion on recruiting and connecting with students while in high school to start the dialogue for considering college sooner. Application fees can be waived by having a form completed by the high school counselor, but this is difficult and we are losing large numbers of students. There is a need to close the equity gap. Universities to create a process for identifying students eligible for free and reduced lunches which would allow for no application fee.
8. Other matters
- a. Dr. Aswad Allen, Chief Diversity Officer, Emporia State University reported on the following items:

- i. Diversity and Inclusion is becoming a priority as we address our citizens of Kansas and we prepare students. The Tilford conference is the cornerstone for development.
- ii. Report by Dr. Jennifer Ng, Interim Vice Provost of Diversity & Equity - Tilford conference hosted at University of Kansas with 275 attendees overall. Several sessions were extended in a “train-the-trainer” style. The conference date next year is October 19-20, 2020.
- iii. Report by Dr. Bryan Samuel – Kansas State University – How can we welcome the faculty and staff family members into our communities and neighborhoods. We need to work collaboratively with each other to assist with job opportunities for spousal hires.

There being no other business, the meeting was adjourned at 11:46 a.m.

AGENDA

**KANSAS BOARD OF REGENTS
SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS
December 18, 2019
8:30 am – 9:00 am**

The System Council of Chief Academic Officers will meet in Suite 530, in the Curtis State Office Building located at 1000 SW Jackson, Topeka, KS 66612. SCOCAO is co-chaired by Brad Bennett, Colby CC and David Cordle, ESU.

- I. Call To Order** Brad Bennett, Co-Chair
 - A. Introductions
 - B. Approve Meeting Minutes from November 20, 2019

- II. Transfer and Articulation Council Update** Jon Marshall

- III. Open Educational Resource (OER) Steering Committee update** Erin Wolfram

- IV. Second Reading**
 - A. Proposed Changes to Degrees Policy Daniel Archer
 - 1. Adding an Associates in Fine Arts

- V. Other Matters**
 - A. Credit for Prior Learning (CPL) Update Erin Wolfram
 - B. Strategic Plan High Impact Practices Daniel Archer

- V. Adjournment**

MINUTES

**System Council of Chief Academic Officers
MINUTES
Wednesday, November 20, 2019**

The November 20, 2019, meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Brad Bennett at 8:30 a.m. The meeting was held at Pittsburg State University, 1701 S. Broadway Street, Pittsburg, Kansas, 66762, in room 206 of the Overman Student Center.

In Attendance:

Members:	Brad Bennett, Colby CC	David Cordle, ESU	Lori Winningham, Butler CC
	Erin Shaw, Highland CC	Jill Arensdorf, FHSU	Charles Taber, K-State
	Carl Lejuez, KU	Steve Loewen, NWK Tech	Howard Smith, PSU
	Rick Muma, WSU	JuliAnn Mazachek, Washburn	Daniel Archer, KBOR
	Adam Borth, Fort Scott CC		
 Staff:	 Karla Wiscombe	 Sam Christy-Dangermond	 Amy Robinson
 Others:	 Jon Marshall, Allen CCC	 Robert Klein, KUMC	 Kim Krull, Butler CC
	Aron Potter, Coffeyville CC	Michelle Schoon, Cowley CC	Mark Allen, Independence CC
	Marlon Thornburg, Coffeyville	Cindy Hoss, Hutchinson CC	Linnea Glenmayer, WSU
	Kevin Bracker, PSU	Brian Niehoff, K-State	Mike Calvert, Pratt CC
	Joe McCann, Seward CC	Rick Moehring, JCCC	Jean Redeker, KU

Co-Chair Brad Bennett welcomed everyone and those present introduced themselves.

APPROVAL OF MINUTES

Charles Taber moved that the minutes of the September 18, 2019, meeting be approved. Following the second of Steve Loewen, the motion carried.

UPDATES

- The Transfer and Articulation Council (TAAC) update was provided by Jon Marshall, Allen County Community College. He went over the 2019 TAAC Quality Assurance Subcommittee Report which has an overview of common data on transfer student success and completion. This report was presented at the Kansas Core Outcomes Groups (KCOG) conference on October 18th, 2019. Appreciation was given to KU for hosting this conference for the last two years, and Wichita State University has volunteered to host the KCOG conference for the next two years. Jon discussed that nine courses were recommended to be approved by the Board in January 2020. He noted that if these additional courses are approved this will bring the total to 100 approved System Wide Transfer courses. Jon discussed that there is no limit to the number of courses they can review, and he noted that Nebraska has around 300. Jon went over the data in the report and stated the complete 2019 KCOG Report will be available on our website. Jon stated that all 32 institutions share a common commitment to quality and the same criteria for accreditation, but each are evaluated individually.

Jon noted that the information he presented and discussed can be found on the KBOR website at: https://www.kansasregents.org/academic_affairs/transfer-articulation . He asked that this information be shared at the institutions, if possible. No questions were presented by the Committee.

- The Open Educational Resource Steering Committee (OER) update was provided by Samantha Christy-Dangermond, Director of Academic Affairs, Kansas Board of Regents. Sam stated the Committee has met twice since the last SCOCAO meeting and their next meeting is December 13, 2019. The Committee is currently working on:
 1. Updating the OER Action Plan, which originated with the Student Advisory Committee.
 2. Compiling and sharing information via google drive.
 3. Looking at the potential to join an Open Textbook Network to improve access, affordability, and academic success.
- The Kansas Council of Instructional Administrators (KCIA) update was provided by Brad Bennett, Colby Community College. Kansas Council of Instructional Administrators (KCIA) will have their spring meeting on February 18, 2020. The Council is currently working on:
 1. Finalizing a Chief Academic Officer Mentor program.
 2. An accreditation share process to do mock visits for upcoming Higher Learning Commission visits.
- The Credit for Prior Learning (CPL) Task Force update and guideline review was provided by Samantha Christy-Dangermond. Sam noted at their last meeting the task force heard three presentations on different forms of assessment for CPL.
 1. The Kansas Seal of Biliteracy
 2. Cambridge International Exams
 3. ACT Work-keys National Career Readiness Certificate

Sam stated the CPL Task Force annually reviews the CPL guidelines and updates them if there are changes to policies or new practices. She noted that feedback is always welcome. There were three main updates made:

1. Updated the appendix to include changes made to the credit by exam policy.
 2. Included an appendix that has the CPL policy.
 3. Added a section for awarding credit for military learning.
- The Performance Agreement update was provided by Samantha Christy-Dangermond. Sam stated she has been working on the new AY 2020-2021 Bridge Performance Agreements, and they are almost complete. BAASC will begin reviewing the AY 2020-2021 Bridge Performance Agreements in January 2020. Sam noted that today in BAASC they will review two of the AY 2018 reports.
 - Karla Wiscombe went over Concurrent Enrollment Partnership (CEP) faculty qualifications. She stated Higher Learning Commission (HLC) faculty qualification information is included in the annual CEP report that will be presented in March. She noted that the BAASC Chair asked for an overview of the HLC faculty requirements for new BAASC members, so this will be presented to BAASC today. Karla discussed the new federal regulations that mention dual enrollment, and she believes this may be a long process to implement due to different accrediting bodies. She stated that it will be important in the future to be aware of any issues that may arise from the implementation.

Brad Bennett stated that these numbers do not reflect faculty on an educational plan for those institutions who have waivers. He noted this has caused confusion in the past. Karla further clarified that the report does include all CEP faculty. The asterisk indicates institutions with an approved waiver.

- Daniel Archer discussed proposed changes to the Board's policy on degrees. There are currently four associate degrees, and this policy will add an emerging fifth degree, Associate in Fine Arts. This was a first reading and

no action was taken. Daniel noted that establishing the Associate in Fine Arts degree will create opportunities for all institutions to explore expanding 2+2 articulation agreements within fine arts disciplines.

ADJOURNMENT

Lori Winningham moved to adjourn the meeting. Following the second of Steve Loewen, the motion carried. The meeting adjourned at 8:54 a.m.

AGENDA

**KANSAS BOARD OF REGENTS
COUNCIL OF CHIEF ACADEMIC OFFICERS
December 18, 2019
9:00 am – 10:00 am
or upon adjournment of SCOCAO
reconvene at noon**

The Council of Chief Academic Officers will meet in Suite 530 in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612. The Committee will reconvene at noon for lunch in the Kathy Rupp Conference Room, Suite 520.

I. Call to Order David Cordle, Chair
 B. Approve Minutes from the November 20, 2019 meeting at PSU

II. Requests
 G. First Reading
 1. Request for a Master of Science in Athletic Training FHSU

III. Council of Faculty Senate Presidents Update Greg Schneider, ESU

IV. Other Matters
 A. Discuss Opportunities (new degree programs, partnerships, strategic initiatives, etc.) that Universities are Considering or Planning to Pursue in the Future COCAO Members
 B. Chief Diversity Officers Update
 C. Program Review Reminder Samantha Christy-Dangermond

V. Next COCAO Meeting – January 15th at 9 a.m.

- Approve minutes from December 18 meeting
- Discuss Tentative Agenda for January 15 meeting in Topeka
- Date Reminders:
 - 4. Program Review Report Deadline is February 14, 2020
 - 5. Admissions Working Group will meet in January, TBD
 - 6. The University Press of Kansas Board of Trustees will meet in Dec & Jan upon adjournment of COCAO

VI. Adjournment

MINUTES

**Council of Chief Academic Officers
MINUTES
Wednesday, November 20, 2019**

The November 20, 2019, meeting of the Council of Chief Academic Officers was called to order by Chair David Cordle at 8:56 a.m. The meeting was held at Pittsburg State University, 1701 S. Broadway Street, Pittsburg, Kansas, 66762, in room 206 of the Overman Student Center.

In Attendance:

Members:	David Cordle, ESU	Jill Arensdorf, FHSU	Charles Taber, K-State
	Howard Smith, PSU	Rick Muma, WSU	Daniel Archer, KBOR
	Carl Lejuez, KU	Robert Klein, KUMC	JuliAnn Mazachek, Washburn
Staff:	Karla Wiscombe	Sam Christy-Dangermond	Amy Robinson
Others:	Jon Marshall, Allen CCC	Jean Redeker, KU	Kim Krull, Butler CC
	Lori Winningham, Butler CC	Chris Claterbos, KU	Dee Steinle, KU
	Aron Potter, Coffeyville CC	Professor Wintoki, KU	Brad Bennett, Colby CC
	Marlon Thornburg, Coffeyville	Cindy Hoss, Hutchinson CC	Linnea Glenmaye, WSU
	Kevin Bracker, PSU	Brian Niehoff, K-State	Mike Calvert, Pratt CC
	Joe McCann, Seward CC	Rick Moehring, JCCC	Steve Loewen, NWK Tech
	Erin Shaw, Highland CC	Michelle Schoon, Cowley CC	Matt Pounds, NWK Tech
	Greg Schneider, ESU	Deatrea S. Rose, PSU	Aswad Allen, ESU

Chair David Cordle welcomed everyone and roll call was taken for university members.

SECOND READINGS

- Rick Muma made a motion to approve the University of Kansas Master of Science in Business Analytics proposal. Jill Arensdorf seconded the motion. No additional information or questions were presented, and the motion passed.

Howard Smith made a motion to approve the Emporia State University Bachelor of Interdisciplinary Studies in Ethnic, Gender, and Identity Studies proposal. Rick Muma seconded the motion. David Cordle stated he did not have any new information and reminded the Committee that the program resources are already in place and the program was requested by students. The motion passed.

David Cordle stated these two proposals, as well as the four passed on the October conference call, will go to the Council of Presidents (COPS) later in the morning for approval.

OTHER REQUESTS

- Jill Arensdorf motioned to approve the KU request to change the name of their Bachelor of Science in Interior Architecture & Design to a Bachelor of Science in Interior Architecture. Chuck Taber seconded the motion. Carl Lejuez, University of Kansas, discussed the program briefly. With no further discussion or questions, the motion passed.
- Howard Smith motioned to approve the two requests from KU for name changes. KU is requesting to change the name of their Master of Science in Business and Organizational Leadership to a Master of Science in Organizational Leadership. KU is also requesting to change the name of their Master of Science in Business

to a Master of Science in Supply Chain Management and Logistics. Jill Arensdorf seconded the motion. Carl Lejuez discussed the programs briefly. With no further discussion or questions, the motion passed to approve both requests.

- Rick Muma motioned to approve the KSU request to change the name of their Department of Apparel, Textiles, and Interior Design, to the Department of Interior Design and Fashion Studies. Carl Lejuez seconded the motion. Chuck Taber, KSU, discussed the change briefly. With no further discussion or questions, the motion passed.
- Jill Arensdorf motioned to approve WSU request to create a new school within the College of Fine Arts. Howard Smith seconded the motion. Rick Muma discussed the proposal briefly, noting the new school will be called the School of Digital Arts. With no further discussion or questions, the motion passed.
- Chuck Taber motioned to approve a request from PSU to consolidate their Bachelor of Science in Education with a Major in Physics and their Bachelor of Science in Physics, thus illuminate their Bachelor of Science in Education with a major in Physics. Carl Lejuez seconded the motion. Howard Smith, PSU, discussed the change briefly. With no further discussion or questions, the motion passed.
- Howard Smith motioned to approve a request from KU to create a School of Professional Studies at the KU Edwards Campus. Chuck Taber seconded the motion. Carl Lejuez discussed the program request briefly. He noted that currently existing academic programs are done in collaboration with colleges or schools at their Lawrence campus or at the KU Med Center. Carl stated that while this creates great collaborations, it also can prevent responsiveness to the Kansas City market. David Cordle asked if the five programs listed under the School of Professional Studies currently exist. Carl responded that they either currently exist or they are moving towards them. With no further discussion or questions, the motion passed.
- David Cordle noted that the KU request to create a new School of Professional Studies will go to COPS later in the day. The other six requests will now go to Blake Flanders for review.

COUNCIL OF FACULTY SENATE PRESIDENTS

- Greg Schneider, ESU, presented an update. He stated they will meet today and discuss the CPL guidelines as well as topics to be discussed at the December 18th breakfast with the Board Chair.

OTHER MATTERS

- Chuck Tabor, KSU, discussed a proposal for a new EDD in Community College Leadership program. This program originated out of the University of Texas and was currently looking for a university home. The KSU College of Education was excited for this opportunity so it will soon be brought to KSU.
- Sam provided an update on the Midwest Student Exchange Program (MSEP), a multi-state tuition reciprocity program that includes Illinois, Indiana, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, and Wisconsin. Sam stated that Michigan is pulling out of the agreement and discontinuing their participation, so Michigan students will no longer receive a discounted tuition rate after AY2021. Sam stated that last year 35 students from Michigan received the discount.
- Daniel Archer discussed the two recent changes to ACT. Students who have previously taken the ACT will now be able to retake individual sections of the test and use the highest score which is called the “superscore”. Daniel discussed that right now our qualified admissions does not allow superscoring, but we may want to investigate allowing this in the future and there are different ways to examine this. Daniel stated he was open to any discussion on the best way to handle this change. Chuck Taber stated he would like to have admission representatives look at this over the next three or four weeks. Daniel stated he would send an email out asking for representatives to create a working group to look into this further. He mentioned that KBOR has a

regulation specifying that the highest composite score will be used, and this would need to be changed if it was decided to use the superscore.

- Daniel Archer discussed qualified admission changes. The changes were approved when COCAO met in September, and KBOR regulations will need to be changed before the qualified admission changes go into effect. KBOR anticipates the criteria will start to be used AY 2021-2022. Daniel noted he emailed this information out to K-12 contacts and Kansas Association of Collegiate Registrars and Admissions Officers (KACRAO), and Daniel asked for this information to be disseminated as much as possible.
- Daniel Archer discussed the AY 2020 Board goal of exploring positive pathways to help students who do not meet qualified admissions standards. Daniel stated that some members are concerned with the stigma associated with rejection, and there is a desire for a positive tone in messaging and that options are presented to them. Daniel discussed the need to develop an action plan going forward and stated admission representatives may want to develop that plan. There was a brief discussion on similarities between this plan and the Student Success Action Plan, the goal of positive pathways, and the type of actions this plan may bring about. Jon Marshall asked if there was a way the two-year colleges can help partner towards improving the GPA or being part of the positive pathway plan. There was discussion on existing partnerships between universities and community colleges. It was agreed that this would be a topic to explore with a group of admission representatives that Daniel will coordinate in the near future.
- Daniel gave a status update on the 2 PLUS 2 Program. He stated that in 2015 this was a Board goal and has resurfaced recently at the Board Retreat. Daniel stated he would like to get an updated inventory of the 2 PLUS 2 that the universities have with community colleges, and then examine it further. He will be sending out an email with an inventory sheet to the universities in the near future.
- Aswad Allen, Chief Diversity Officer, ESU, and Jennifer Ng, Interim Vice Provost of Diversity & Equity, KU, provided an overview of the 2019 Tilford Conference that was held in October. Jennifer provided a handout and asked that this information be taken back to each of the institutions if possible. Jill Arensdorf asked if attendees and their roles at the conference have been tracked. Jennifer responded that they have all the data going back 10 years, and the turnout has been consistent over the years. It was agreed that the data will be provided to the Committee. The next conference is in October 2020 and they were looking for keynote speakers. Jennifer asked if anyone had any ideas on speakers to contact her at diversity@ku.edu. Jennifer discussed challenges such as balancing between the number of people who registered versus attended and the inability to verify the information such as job titles when people registered.
- The Committee discussed the elimination of National Association for College Admission Counseling (NACAC) rule preventing the recruitment of other institutions' students at the request of the COCAO Chair. Concerns and support for this change were discussed, as well as concerns and support for the NACAC organization in general.
- Rick Muma made a motion to recess and reconvened at lunch time. Carl Lejuez seconded the motion passed. The Committee recessed at 9:57 a.m. The Committee reconvened at 12:10 p.m.

APPROVAL OF MINUTES

Howard Smith moved to approve the minutes of the October 16, 2019 meeting. Chuck Taber seconded the motion and the motion passed.

ADJOURNMENT

David Cordle noted that the University Press of Kansas would be meeting upon adjournment. Howard Smith motioned to adjourn the meeting. Jill Arensdorf seconded the motion and the meeting adjourned.

CURRENT FISCAL YEAR MEETING DATES

Fiscal Year 2020

<u>Meeting Dates</u>	<u>Agenda Material Due to Board Office</u>
August 8-10, 2019	
September 18-19, 2019	August 28, 2019 at noon
October 16-17, 2019 (WSU Campus Visit)	
November 20, 2019 (PSU)	October 30, 2019 at noon
December 18-19, 2019	November 26, 2019 at noon
January 15-16, 2020	December 26, 2019 at noon
February 19-20, 2020	January 29, 2020 at noon
March 18, 2020 (KUMC)	February 26, 2020 at noon
April 15, 2020 (KSU)	March 25, 2020 at noon
May 20-21, 2020	April 29, 2020 at noon
June 17-18, 2020	May 27, 2020 at noon

TENTATIVE MEETING DATES

Fiscal Year 2021

Meeting Dates

- TBD – Budget Workshop/Retreat
- September 16-17, 2020
- October 14-15, 2020
- November 18-19, 2020
- December 16-17, 2020
- January 20-21, 2021
- February 17-18, 2021
- March 17-18, 2021
- April 14-15, 2021
- May 19-20, 2021
- June 16-17, 2021

COMMITTEES (2019-2020)

Shane Bangerter, Chair
Bill Feuerborn, Vice Chair

Standing Committees

Academic Affairs

Allen Schmidt – Chair
 Shelly Kiblinger
 Cheryl Harrison-Lee
 Helen Van Etten

Fiscal Affairs and Audit

Mark Hutton – Chair
 Ann Brandau-Murguia
 Bill Feuerborn
 Jon Rolph

Governance

Shane Bangerter – Chair
 Mark Hutton
 Allen Schmidt
 Bill Feuerborn

Regents Retirement Plan

Shane Bangerter – Chair

Board Representatives and Liaisons

Education Commission of the States	Ann Brandau-Murguia
Postsecondary Technical Education Authority	Mike Johnson Rita Johnson Mark Hess
Midwest Higher Education Compact (MHEC)	Helen Van Etten Blake Flanders
Washburn University Board of Regents	Helen Van Etten
Transfer and Articulation Advisory Council	Shane Bangerter
Governor’s Education Council	Allen Schmidt Helen Van Etten