

MARCH 20-21, 2019

Kansas Board of Regents
Curtis State Office Building
1000 SW Jackson, Suite 520
Topeka, KS 66612

2018-2019
Dennis Mullin, Chair
Shane Bangerter, Vice Chair

KANSAS BOARD OF REGENT MEMBERS:

Shane Bangerter

Ann Brandau-Murguia

Bill Feuerborn

Mark Hutton

Dennis Mullin

Dave Murfin

Allen Schmidt

Daniel Thomas

Helen Van Etten

FORESIGHT 2020

A Strategic Agenda for the State's Public Higher Education System

1. Increase higher education attainment among Kansas citizens
2. Improve alignment of the state's higher education system with the needs of the economy
3. Ensure state university excellence

FORESIGHT 2020

A 10-Year Strategic Agenda for the State's Public Higher Education System



Foresight 2020 is a 10-year strategic agenda for the state's public higher education system. Originally adopted by the Kansas Board of Regents in 2010, updated in 2012, and modified in 2015, the plan sets long-range achievement goals that are measurable, reportable, and ensure the state's higher education system meets Kansans' expectations.

Find each year's progress report at: kansasregents.org/foresight2020.

INCREASE HIGHER EDUCATION ATTAINMENT

Aspirations

- ★ Increase to 60 percent the number of Kansas adults who have earned a certificate, associate or bachelor's degree by 2020.
- ★ Achieve a ten percentage point increase in retention and graduation rates by 2020.

Measures

- ★ Number of certificates and degrees awarded by universities, community and technical colleges
- ★ Attainment Model progress
- ★ Graduation rates: 4/5/6-year rates for universities and 2/3/4-year rates for community and technical colleges
- ★ First to second year retention rates at universities, community and technical colleges
- ★ Student Success Index rates
- ★ Comparison of state demographics with higher education participation levels, including race/ethnicity, Pell Grant eligibility, and age
- ★ Comparison of postsecondary attainment in Kansas to the nation, by age groups
- ★ Adult Education: participation, percent served among working-age adults in Kansas without a high school diploma or its equivalent, and percent transitioning to postsecondary within 3 years of enrollment
- ★ Number of adults with college credit but no certificate or degree who are returning to complete a certificate, associate/bachelor degree
- ★ Seamless Transition: total number of courses approved for guaranteed transfer and number of Reverse Transfer degrees awarded systemwide

IMPROVE ECONOMIC ALIGNMENT

Aspirations

- ★ Respond to business and industry expectations for graduates and ensure all technical programs meet expectations of quality.
- ★ Reduce workforce shortages in select high-demand fields by increasing the number of certificates and degrees awarded, including in science, technology, engineering, and mathematics (STEM) fields.

Measures

- ★ Percent of graduates employed and average wages in Kansas, by award level
- ★ Number of certificates and degrees awarded in selected high-demand fields, and progress made on special state initiatives
- ★ Summary findings from latest K-TIP Report, providing systemwide analysis of all approved postsecondary CTE programs, by program
- ★ Percent of certificates/degrees awarded in STEM fields

ENSURE STATE UNIVERSITY EXCELLENCE

Aspiration

- ★ Improve regional and national reputations of state universities.

Measures

- ★ Comparison to peers for each of the six state universities on established metrics
- ★ Private giving to universities
- ★ Total research dollars awarded, highlighting federal research dollars (as percent of total) and specific industry support secured
- ★ University Excellence Profile: select rankings, Composite Financial Index, and assessment of economic impact

BOARD GOALS 2018-2019

Approved by the Kansas Board of Regents



BOARD GOALS

1. The Board will develop an outline for a new strategic plan for the higher education system in Kansas.
2. The Board will pursue ways to increase access to higher education including the expansion of need-based aid, the promotion of mechanisms to provide the early awarding of scholarships, and the seeding of college saving accounts.
3. The Board will develop and implement a unified communication and advocacy plan for all sectors of the higher education system.
4. The Board will designate the Council of Business Officers to collaborate on a new university sector-level approach to gain greater efficiencies.
5. The Board will study university and college service areas to determine if the delivery model for off-campus instruction continues to meet the educational needs of Kansans.
6. The Board will pursue continued coordination of its efforts to increase postsecondary success with the State Board of Education.

BOARD THEME

The Board will encourage colleges and universities to continue to develop mutually beneficial partnerships with each other and with high schools and businesses to improve educational and career pathways and expand experiential learning opportunities.

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MEETING INFORMATION AND SCHEDULE

Unless noted, all meetings take place at the Curtis State Office Building (CSOB) at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612 in the meeting room indicated. Addresses for offsite meetings can be obtained by contacting the Kansas Board of Regents office at 785-430-4240.

Wednesday, March 20, 2019

Time	Committee/Activity	Location
8:30 am - 9:15 am	System Council of Chief Academic Officers	Suite 530
9:15 am or Adjournment	Council of Chief Academic Officers	Suite 530
8:45 am - 9:45 am	Governance Committee	Kathy Rupp Room
10:00 am - Noon	Fiscal Affairs & Audit Standing Committee	Kathy Rupp Room
10:00 am - 10:30 am	System Council of Presidents	Suite 530
10:30 am or Adjournment	Council of Presidents	Suite 530
10:30 am - Noon	Academic Affairs Standing Committee	Board Room
Noon - 1:15 pm	Council of Faculty Senate Presidents	Kan-Ed Conference Room
Noon - 1:00 pm	Students' Advisory Committee	Conference Room C
Noon - 1:15 pm	Lunch <i>Council of Chief Academic Officers</i>	Suite 530
Noon - 12:30 pm	Lunch <i>Board of Regents & President Flanders</i>	Kathy Rupp Room
12:30 pm - 1:20 pm	Board of Regents Meeting – Executive Session <i>Personnel Matters Relating to Non-Elected Personnel</i>	Kathy Rupp Room
1:30 pm	Board of Regents Meeting	Board Room
6:00 pm	Dinner <i>Board of Regents and President Flanders</i>	Chez Yasu

Thursday, March 21, 2019

Time	Committee/Activity	Location
8:30 am - 9:30 am	Breakfast <i>Board of Regents, President Flanders, and Council of Business Officers</i>	Suite 530
9:45 am - 10:45 am	Board of Regents Meeting – Executive Session <i>Personnel Matters Relating to Non-Elected Personnel</i>	Kathy Rupp Room

MEETING AGENDA

The Kansas Board of Regents will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

Wednesday, March 20, 2019

- I. Call To Order** Regent Mullin, Chair

- II. Executive Session – Kathy Rupp Room**
Board of Regents – Personnel Matters Relating to Non-Elected Personnel

- III. Approve Minutes**
 - A. *February 20-21, 2019 Meeting* *p. 6*

- IV. Introductions and Reports**
 - A. *Introductions*
 - B. *Report from the Chair* Regent Mullin, Chair
 - C. *Report from the President & CEO* Blake Flanders, President & CEO
 - D. *Report from System Council of Presidents* President Calvert
 - E. *Report from Council of Presidents* President Scott
 - F. *Report from Council of Faculty Senate Presidents* Clifford Morris
 - G. *Report from Students’ Advisory Committee* Kyle Frank
 - H. *Report from the Community Colleges* President Calvert
 - I. *Report from the Technical Colleges* President Schears
 - J. *Report from the University CEOs*

- V. Standing Committee Reports**
 - A. *Academic Affairs* Regent Murguia
 - B. *Fiscal Affairs & Audit* Regent Feuerborn
 - C. *Governance* Regent Mullin
 - D. *Retirement Plan* Regent Bangerter

- VI. Approval of Consent Agenda**
 - A. *Academic Affairs*
 - 1. Act on Request for a Master of Science in Athletic Training at Emporia State University Jean Redeker, VP, Academic Affairs *p. 17*

 - 2. Act on Request for a Bachelor of Applied Science in Exercise Science at the University of Kansas *p. 24*

B. Fiscal Affairs & Audit

- 1. Act on Request to Amend Capital Improvement Plan for Reconstruction of Entrance to Murphy Hall - KUMC Nelda Henning, Director of Facilities *p. 31*

C. Other Matters

- 1. Act on Appointment to the Technical Education Authority Scott Smathers, VP, Workforce Development *p. 32*

VII. Consideration of Discussion Agenda

A. Academic Affairs

- 1. Act on Amendments to Board Policy: Credit by Exam Regent Murguia Jean Redeker, VP, Academic Affairs *p. 33*
- 2. Act on Amendments to Board Policy: Naming of Academic Units *p. 36*
- 3. Act on Amendments to Board Policy: Definition of Baccalaureate Degree *p. 38*

B. Fiscal Affairs & Audit

- 1. Act on Request to Authorize New Tuition Rate – KSU Regent Feuerborn President Myers, Kansas State University *p. 40*
- 2. Act on Recommended Paid Parental Leave Policy Julene Miller, General Counsel *p. 44*

C. Governance

- 1. Act on Amendments to Board Policy: Naming of Buildings Regent Mullin Julene Miller, General Counsel *p. 50*
- 2. Act on Amendments to Board Policy: Annual and Multiple Year Appointments *p. 52*
- 3. Act on Amendments to Board Policies: Responsibilities and Authority Delegated by the Board to the Board President and Chief Executive Officer *p. 54*

D. Other Matters

- 1. Act on Student Health Insurance Benefits and Premium Rates for Plan Year 2018-2019 Madi Vannaman, Staff Affiliate *p. 67*

2. Receive Legislative Update

Matt Casey,
Director, Government
Relations

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VIII. Executive Session

Board of Regents – Personnel Matters Relating to Non-Elected
Personnel

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Thursday, March 21, 2019

IX. Executive Session – Kathy Rupp Room

Board of Regents – Personnel Matters Relating to Non-Elected
Personnel

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X. Adjournment

MINUTES OF PREVIOUS MEETING(S)

- I. **Call To Order** Regent Mullin, Chair
- II. **Executive Session – Kathy Rupp Room**
Board of Regents – Personnel Matters Relating to Non-Elected Personnel
- III. **Approve Minutes**

KANSAS BOARD OF REGENTS
MINUTES
February 20-21, 2019

The February 20, 2019, meeting of the Kansas Board of Regents was called to order by Chair Dennis Mullin at 12:50 p.m. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT:

- Dennis Mullin, Chair
- Shane Bangerter, Vice Chair
- Ann Brandau-Murguia
- Bill Feuerborn
- Mark Hutton
- Dave Murfin
- Daniel Thomas
- Allen Schmidt
- Helen Van Etten

EXECUTIVE SESSION

At 12:50 p.m., Regent Bangerter moved, followed by the second of Regent Feuerborn, to recess into executive session in the Kathy Rupp Conference Room for 30 minutes to discuss matters deemed confidential in the attorney-client relationship. The subject of this executive session was to receive an update on pending litigation and the purpose was to protect the attorney-client privilege. Participating in the executive session were members of the Board, President Flanders, General Counsel Julene Miller, Kansas State University’s Associate General Counsel Pete Paukstelis, and Alysia Starkey, Interim CEO and Dean for Kansas State Polytechnic Campus. At 1:20 p.m., the meeting returned to open session.

BREAK

The Chair called for a break at 1:20 p.m. and resumed the meeting at 1:30 p.m. in the Board Room.

APPROVAL OF MINUTES

Regent Bangerter moved that the minutes of the January 16, 2019 regular meeting and the February 4, 2019 special meeting be approved. Following the second of Regent Schmidt, the motion carried.

GENERAL REPORTS

REPORT FROM CHAIR

Chair Mullin thanked everyone for their continued efforts in advocating for the higher education system. He believes that having a unified message and the increased presence at the Statehouse by the CEOs and their staff is making an impact. The Chair reported he sent a letter last week to all legislators outlining the importance of

restoring funding to higher education and highlighting the efforts the institutions have made to reduce costs. He thanked all the institutions for sharing the letter with their campus constituents and alumni. Chair Mullin also reported that he and the other Board members are looking forward to their dinner with the two-year college presidents and the chairs of the boards of trustees.

REPORT FROM PRESIDENT AND CEO

President Flanders reported last March he visited with the Council of Faculty Senate Presidents about creating or updating the campus policies addressing consensual relationships. Each campus submitted updated policies to the Board Office in December, which were reviewed by staff. President Flanders stated Board staff will continue to work with one campus on its draft policy, but otherwise the submitted policies addressed the concerns. He thanked the faculty for their efforts on this matter. President Flanders announced Governor Kelly formed an Education Council last month. Regent Thomas, Regent Van Etten, and President Flanders will serve on the Council along with other representatives from K-12, higher education, and business and industry. He noted the Council will be looking at ways to help improve Kansas schools, enhance the state's workforce, and stimulate the state's economic growth. President Flanders reported that in response to the requests of community and technical college leadership, data collections at the Board Office were evaluated by a committee and out of that process, several collections were identified to either be eliminated or merged. President Flanders noted the Board Office will continue to seek new ways to improve the system's collections. Additionally, President Flanders reported the process of developing the next strategic plan continues to move forward. The plan will focus on how higher education helps Kansas families, businesses, and the state's economic prosperity. President Flanders noted in March, he will provide the System Council of Presidents and the Council of Presidents an outline structure of the plan. He will be seeking feedback on system-level metrics as well as asking the CEOs to help identify high impact practices that can be implemented at a system or sector level. These high impact practices will help the institutions make progress on the metrics.

REPORT FROM COUNCIL OF PRESIDENTS

President Scott presented the Council of Presidents' report. The Council received reports from the Council of Chief Academic Officers, Council of Business Officers, and Council of Government Relations Officers. The Academic Officers reviewed new program requests, approved the proposed amendments to the Credit by Exam policy, received an update on the progress of the qualified admission's process review, and discussed the Board's goal centered around service areas. The Business Officers reported the universities are moving forward with purchasing cyber security insurance and noted that they were able to keep the cost for the universities down by negotiating as a system. The insurance will cover up to \$10 million in claims each year, and each university will pay a portion of the premium. The Business Officers, along with the university human resource officers, presented a proposed parental leave policy. The draft policy contains many of the provisions of Governor Colyer's Executive Order but also addresses positions that are unique to a university campus. The Business Officers reported that if this policy is implemented, the total estimated cost for all the universities is approximately \$250,000 per year. It was noted this number is based on several cost scenarios and will fluctuate from year to year. President Scott reported the Council of Presidents approved the proposed policy with a few minor changes and forwarded it to the Board Fiscal Affairs and Audit Standing Committee for consideration. The Government Relations Officers then presented a legislative update, and the Council of Presidents discussed the proposed sports betting legislation.

The Council of Presidents approved Emporia State University's request to offer a Master of Science in Athletic Training and the University of Kansas's request to offer a Bachelor of Applied Science in Exercise Science. These programs will be forwarded to the Board for consideration. The Council continued its discussion on service areas and noted there will be different perspectives coming to the Board on this topic. The Council also received an update on the Board's new strategic planning process and timeline.

REPORT FROM COUNCIL OF FACULTY SENATE PRESIDENTS

The report of the Council of Faculty Senate Presidents' meeting was presented by Clifford Morris. The Council reviewed the proposed amendments to the Credit by Exam policy and discussed International Baccalaureate credit as part of the Credit by Exam policy. The Council continued its discussion on the proposed changes to the policy definition of a baccalaureate degree policy and met with the Students' Advisory Committee Chair, Kyle Frank, to discuss ways the faculty and students can work together on the open educational resources initiative.

REPORT FROM STUDENTS' ADVISORY COMMITTEE

Kyle Frank reported 75 college students attended the students' higher education day at the Statehouse last week. Students met with legislators to advocate for more funding for higher education, textbook affordability, and legislation on affirmative consent. At its meeting today, the Committee discussed the takeaways of higher education days and its open educational resources (OER) initiative. As reported earlier, Committee members met with the Council of Faculty Senate Presidents and the university provosts to discuss ways to expand OER use in the system. The Committee believes the next step is to form an OER taskforce that would be able to collect information and present recommendations for consideration.

REPORT FROM THE UNIVERSITY CEOs

President Mason reported the Department of Social Work at Fort Hays State University is expanding its Bachelor of Social Work outreach program in western Kansas after it received a \$95,000 grant from the Hansen Foundation. The Department partners with community colleges to give students the option to complete their bachelor's degree locally by taking evening and online classes offered through Fort Hays. President Mason noted by having this local option at the community colleges, students are able to stay and work in their communities after earning their bachelor's degree. President Mason reported the University is participating in a project aimed at helping prevent youth from entering the criminal justice system. Over the next two years, project members will work with rural western counties to collect data and provide analysis in fostering collaborative support of youth and families. President Mason also announced *U.S. News & World Report* ranked 58 bachelor's degree programs offered through the University's Virtual College as best in Kansas.

Acting President Muma reported Wichita State University's Teacher Apprentice Program allows paraeducators a pathway to complete their degree to become a Teacher of Record without leaving their local school district position. This program is now being utilized in 53 school districts. Acting President Muma noted the program has enrolled 430 students since it began three years ago. So far, 72 students have received Teacher of Record status and were hired by Kansas school districts, and it is anticipated another 50 students will graduate this spring. Acting President Muma reported the University's I-35 recruitment strategy is working with enrollment from these regions growing from 262 students in 2015 to 749 students last fall. He noted WSU Tech is also working on out-of-state recruitment efforts in the same key markets along I-35. Last fall, WSU Tech launched the Wichita Promise Move scholarship program, funded through a grant from the Wichita Community Foundation, that was used to recruit students to Wichita. Acting President Muma noted after receiving training, all 50 students received a job offer, and because of this success, WSU Tech is launching a second round of this scholarship. Acting President Muma also announced that Dr. Sheree Utash, President of WSU Tech, was selected as a member of the American Workforce Policy Advisory Board.

President Scott reported the university CEOs continue to meet with legislators both at the Statehouse and in their local regions. He stated earlier this month the universities testified before the House Appropriations Committee and noted the universities appreciated this opportunity because testifying in front of this Committee does not occur every year. President Scott thanked the Board and the Chair for their continued advocacy efforts. He believes the system is making progress and noted the House Higher Education Budget Committee recently recommended adding an additional \$10 million on top of the Governor's recommendation of \$9 million to the system. Additionally, President Scott reported 106 school districts will be attending Pittsburg State University's Teacher Interview Day and 150 companies will be participating in the University's Career Day.

President Myers reported recent data collected by Kansas State University shows that 96 percent of its graduates are either employed or are seeking additional education after graduating from the University. The average starting salary of a KSU graduate is \$45,000, and he noted 59 percent stay in Kansas after graduation. President Myers announced KSU's College of Business Administration is one of the few Colleges in the United States to hold accreditation by the Association to Advance Collegiate Schools of Business (AACSB International) for all of its business and accounting programs. He also reported KSU researchers are working on prediction models to establish where the long-horned tick, also known as the East Asian tick, could spread in North America. This is an invasive species that is known to transmit diseases to cattle and humans. President Myers also noted he and the other CEOs continue to meet with business leaders along with legislators in efforts to increase advocacy for the system.

Chancellor Girod announced Simon Atkinson was selected to lead the University of Kansas Office of Research as the new Vice Chancellor and will join the campus in July. The KU Edwards Campus "Degree in 3" partnerships have expanded to include high school students in USD 232 (De Soto). This program allows students to earn college credits in high school, complete an associate's degree from Johnson County Community College one year after graduating high school and complete a KU Edwards Campus bachelor's degree two years later. The Chancellor also reported the KU swimming and diving team was selected as the third-best Scholar All-America Team by the College Swimming and Diving Coaches Association of America. The honor was based on the team's fall grade point average (3.69 GPA).

President Garrett reported Kaylie Rahe, a senior elementary education major, won an emerging leader award at the National Professional Development School in Atlanta, and Hewleek McKoy, an Emporia State University theatre student, was selected to attend the Open Jar Institute in New York this summer. Last week the University hosted the 25th annual Sonia Kovalevsky Mathematics Day. High school women who are interested in STEM fields participate in this event to learn more about mathematics-based occupations. President Garrett also provided a handout that she has been sharing with legislators that contains information about the University.

Chair Mullin thanked the CEOs for continuing to meet with legislators and business leaders. He noted the next step will be to follow-up on his letter to the Legislature with a letter from business leaders.

STANDING COMMITTEE AND OTHER REPORTS

ACADEMIC AFFAIRS

Regent Murguia reported the Board Academic Affairs Standing Committee reviewed all the academic items on the Board agenda. The Committee approved the proposed amendments to the Expedited Program policy and the Naming of Academic Units policy. Both these policies will be forwarded to the Board for consideration next month. The proposed amendments to the definition of baccalaureate degree policy were discussed. The Committee will continue its review of these amendments at its next meeting.

FISCAL AFFAIRS AND AUDIT

Regent Feuerborn presented the Fiscal Affairs and Audit Standing Committee report. The Committee discussed the facilities reports, which are on the Board's agenda, and asked staff to include in future reports more distinctions for the different types of buildings. Jeff Hunter with the University of Kansas gave an overview of the Composite Financial Index (CFI) data that the universities report on annually. The CFI is a benchmarking tool used across higher education and is fed by four ratios. The ratios help the Board understand how well the universities can repay their obligations and how they deploy resources. Next month the Committee will hear from Jim MacMurray with KDFR on how the bond rating agencies use the CFI information. The Committee also received information on how to read the universities' financial reports from Mike Barnett, and then three universities presented their current year budget reports. The Council of Presidents, through the Business Officers, presented a proposed policy on paid parental leave. The Committee will discuss the proposed policy on its March agenda call.

GOVERNANCE

Regent Mullin presented the Governance Committee report. President Flanders updated the Committee on the progress of developing a new strategic plan for the system. The Committee discussed and approved the proposed amendments to the Naming of Buildings policy, Naming of Academic Units policy, and Expedited Academic Programs policy. These policies will be placed on the Board’s March agenda for consideration. The Committee also discussed proposed changes to the definition of a baccalaureate degree policy and the new policy on universities leasing space in developer-owned buildings on state or university property. The Committee will continue its review of these policies. The Committee also received an update from Board staff on the Board’s goal regarding service areas.

APPROVAL OF CONSENT AGENDA

Regent Van Etten moved, with the second of Regent Thomas, that the Consent Agenda be approved. The motion carried.

Academic Affairs

NEW DEGREE GRANTING AUTHORITY FOR CALIFORNIA COAST UNIVERSITY AND THE LOS ANGELES FILM SCHOOL

California Coast University and The Los Angeles Film School were granted approval to receive a Certificate of Approval to operate in Kansas with degree granting authority.

Fiscal Affairs & Audit

DISTRIBUTION OF STATE FUNDS FOR NURSING INITIATIVE GRANT

The remaining funding in the FY 2019 Nursing Initiative Grant (\$93,526.36) was awarded to the below institutions. These funds will be used by the institutions to support nursing faculty professional development.

Institution Name	Amount
Cloud County Community College	\$9,502.76
Fort Hays State University	\$12,950.00
Hesston College	\$13,338.00
Johnson County Community College	\$5,500.00
University of Kansas	\$21,118.00
Labette Community College	\$4,525.00
Manhattan Area Technical College	\$9,029.00
MidAmerica Nazarene University	\$600.00
Pittsburg State University	\$3,023.60
Washburn University	\$13,940.00
Total	\$93,526.36

PROPERTY FROM UNIVERSITY FOUNDATION – ESU

Emporia State University received authorization to accept a gift of land from the Emporia State University Foundation. The acquired lot will complete the land section where Schallenkamp Residence Hall is being constructed. The legal description of the property is as follows:

1219 Highland Street, Emporia, KS, Legal Description:

A tract of land in the PERLEY'S ADDN, S10, T19S, R11E, ACRES 0.1, S50 N100 E100 LT 4.

The property is located on the east perimeter of the Emporia State University campus.

Other Matters

UPDATED RESOLUTION TRANSFERRING BOARD'S AUTHORITY TO EXERCISE MANAGEMENT CONTROL OVER SECURITY OF CERTAIN KANSAS STATE UNIVERSITY RELATED CLASSIFIED INFORMATION TO A SECURITY EXECUTIVE COMMITTEE

The updated Resolution transferring the Board's authority to exercise management control over security of certain classified information to a Security Executive Committee at Kansas State University was approved. The Resolution added new University staff and the Board President and CEO to the Committee and updated the members of the Board by listing Regent Hutton and Regent Schmidt.

(Resolution filed with Official Minutes)

UPDATED RESOLUTION TRANSFERRING BOARD'S AUTHORITY TO EXERCISE MANAGEMENT CONTROL OVER SECURITY OF CERTAIN UNIVERSITY OF KANSAS RELATED CLASSIFIED INFORMATION TO A SECURITY EXECUTIVE COMMITTEE

The updated Resolution transferring the Board's authority to exercise management control over security of certain classified information to a Security Executive Committee at the University of Kansas was approved. The Resolution added new University staff and the Board President and CEO to the Committee and updated the members of the Board by listing Regent Hutton and Regent Schmidt.

(Resolution filed with Official Minutes)

BREAK

The Chair called for a break at 2:31 p.m. and resumed the meeting at 2:40 p.m.

AMEND AGENDA

Regent Feuerborn moved to amend the agenda to make the Legislative Update the next item on the agenda. Regent Murguia seconded, and the motion carried.

CONSIDERATION OF DISCUSSION AGENDA

Other Matters

LEGISLATIVE UPDATE

Matt Casey, Director of Government Relations, presented a legislative update. Earlier this week the House Higher Education Budget Committee recommended adding \$10 million above the Governor's recommendation to the higher education budget, which would mean a total of \$19 million for the system. This recommendation will be reviewed by the House Appropriations Committee later this week. Director Casey noted the Senate will begin working its budget in March. Director Casey also reported there is legislation moving through the process that requires a study be conducted on electrical rates. The study would compare Kansas rates to other states and would be conducted by the Kansas Corporation Commission. Director Casey asked the Board whether it wanted to support this study. The Board discussed the university rates and asked questions regarding the cost of the study. Following discussion, Regent Murfin moved that the Board be supportive of an electrical rate study. Regent Hutton seconded, and the motion carried.

Academic Affairs

KANSAS STATE UNIVERSITY’S HOSPITALITY PROGRAM IN KANSAS CITY METRO AREA

Jean Redeker, Vice President for Academic Affairs, presented Kansas State University’s request to offer a Hospitality Management Bachelor of Science degree at its K-State Olathe campus, located in the Kansas City metropolitan area. By statute, Kansas State has authority to offer programs related to animal health, food safety, and security at its Olathe campus. Vice President Redeker noted all other programs that do not relate to those categories need approval through the Board’s geographic jurisdiction policy because the Kansas City metropolitan area is outside of Kansas State’s service area. Regent Murguia moved to approve, and Regent Van Etten seconded. The motion carried.

NAMING OF ACADEMIC UNIT – KSU

President Myers requested approval to name Kansas State University’s Department of Mechanical and Nuclear Engineering after Alan Levin. Regent Schmidt moved to approve. Regent Thomas seconded, and the motion carried. The Department will be named: Alan Levin Department of Mechanical and Nuclear Engineering.

Fiscal Affairs and Audit

REPORT ON INVENTORY OF PHYSICAL FACILITIES AND SPACE UTILIZATION AND REPORT ON STATE UNIVERSITY DEFERRED AND ANNUAL MAINTENANCE

Nelda Henning, Director of Facilities, presented a report on Inventory of Physical Facilities and Space Utilization and a report on State University Deferred and Annual Maintenance for Fall 2018. She reported audits were conducted on the state university campuses, and the current estimate of the deferred maintenance backlog for “mission critical” buildings is approximately \$966 million, which is an increase of \$58 million from the Fall 2016 report. Director Henning noted an annual amount of \$100 million is estimated to be required for on-going maintenance to prevent further backlog. By statute, these reports will be submitted to the Governor, Joint Committee on State Building Construction, the Senate Committee on Ways and Means and the House Committee on Appropriations.

(Reports filed with Official Minutes)

Other Matters

INFORMATION ON THE KANSAS NURSING PARTNERSHIP

Dr. Rob Simari, Executive Vice Chancellor, and Dr. Sally Maliski, Dean of the School of Nursing, presented information and shared a video on the University of Kansas/Community College Nursing Partnership. This partnership allows nursing students at participating community colleges to pursue both their Associate Degree in Nursing (ADN) and Bachelor of Science in Nursing (BSN) while at their local community college. Students take on-campus provider of care courses at the community college and online BSN courses through the University of Kansas. After completing the program, eligible students are awarded both an ADN from the community college and a BSN from KU. These students are also eligible to take the National Council Licensing Exam. Dean Maliski noted there are seven community colleges participating in the partnership (Butler Community College, Fort Scott Community College, Hutchinson Community College, Johnson County Community, Kansas City Kansas Community College, Labette Community College, and Neosho County Community College) and 104 students are currently enrolled. Dean Maliski stated she would like to see the program expand to other community colleges because it is beneficial to the students.

GRANT HONORARY DEGREE – KSU

President Myers nominated James “Jim” Haymaker to receive an honorary degree at Kansas State University’s May 2019 Graduate School Commencement. Regent Murfin moved to approve, and Regent Hutton seconded. The motion carried.

RECESS

The Chair adjourned the meeting at 3:15 p.m.

RECONVENE

Chair Mullin called the Thursday, February 21 meeting to order at 9:47 a.m.

MEMBERS PRESENT:

- Dennis Mullin, Chair
- Shane Bangerter, Vice Chair
- Ann Brandau-Murguia
- Bill Feuerborn
- Mark Hutton
- Dave Murfin
- Daniel Thomas
- Allen Schmidt
- Helen Van Etten

REPORTS

REPORT FROM SYSTEM COUNCIL OF PRESIDENTS

President Calvert presented the System Council of Presidents’ report. The Council received an update from the System Council of Chief Academic Officers. The Academic Officers discussed the service areas for the different sectors and whether any changes to the Board’s policy are needed. Many of the institutions are in favor of the current service areas and agreed the definition of “distance education” should be updated to align with the Higher Learning Commission’s definition. The System Council of Presidents then discussed this year’s Board theme that encourages colleges and universities to continue to develop beneficial partnerships with each other, high schools, and businesses. The Council plans to work with Board staff on identifying a month in which the CEOs will highlight some of these partnerships during their monthly reports to the Board. The Council also discussed the legislation regarding community college transparency.

REPORT FROM THE COMMUNITY COLLEGES

President Calvert presented the community college report. He highlighted activities occurring at Labette Community College, Garden City Community College, and Pratt Community College. President Calvert noted the community colleges are supportive of maintaining the current service area policy and have submitted their collective feedback to the Board Office. He also thanked the Board for hosting the dinner for two-year college presidents and their chairs of the boards of trustees.

REPORT FROM THE TECHNICAL COLLEGES

President Schears presented the report for the technical colleges. The technical college CEOs continue to engage with the legislators about the importance of higher education. President Schears reported the colleges are concerned that the Capital Outlay Fund, which is used by the colleges for infrastructure projects, has not been adjusted in years and plan to continue to advocate for additional support for this fund. The technical colleges are working with the Kansas Department of Commerce to expand the apprenticeship program and are looking at ways to make it easier for small businesses to sign up for the program. The technical colleges also discussed service areas and believe the current policy works for the system. President Schears reported the technical colleges are interested in improving and expanding their fundraising abilities and would like to work with the universities to determine if there are some training opportunities available for their staff.

CONSIDERATION OF DISCUSSION AGENDAPresentationANNUAL FORESIGHT 2020 REPORT

Blake Flanders, President and CEO, presented the eighth annual *Foresight 2020* progress report. The Board's strategic plan consists of the following three goals: 1) Increase Higher Education Attainment Among Kansans, 2) Improve Alignment of the State's Higher Education System with the Needs of the Economy, and 3) Ensure State University Excellence. The Board's Attainment Goal is to increase to 60 percent the number of Kansas adults who have a certificate, associate degree or a bachelor's degree. President Flanders reported the number of credentials and degrees awarded in 2018 increased by 2.7 percent from the previous year, and over the past seven years, the system has increased credential production by 17 percent. However, the number of credentials produced by the public and independent universities and colleges in Kansas has remained relatively flat and as a result, the system production of credentials is below the goals set for undergraduate award production. President Flanders stated the attainment goal is critical for the economic success of Kansas families and the state. The data indicates that individual wages are higher for those who have a credential beyond high school, and their rates of unemployment are lower. He also noted projections from the Midwestern Higher Education Compact show that if the current rate of degree production remains constant, state revenue for Kansas in 2025 is estimated to be nearly \$22 million less than it is today. However, if the attainment goal is fulfilled by 2025, over \$500 million in additional revenue would be generated through income tax, sales tax, property tax, Medicaid savings, and corrections savings.

President Flanders reviewed the system's graduation and enrollment numbers. Since 2011, on-time completion and those completing in 150 percent time have increased slightly for the state universities, community colleges, and Washburn University. During the same timeframe the technical colleges saw slight decreases in both on-time graduation and 150 percent time rates. President Flanders reviewed the system enrollments compared to the state's demographics and noted the system over the last several years has seen an increase in Hispanic student enrollment, now the largest minority served by the institutions. However, the system still has a gap in the number of Hispanics being served compared to the Hispanic population of Kansas, which is projected to continue to grow. President Flanders also reported over the past five years, the number of Pell Grant recipients in the system has declined. The decline results from the federal eligibility requirement changes made in 2013 and possibly the higher cost of attendance.

For Goal Two, President Flanders reviewed the data on employment and average wages of Kansas graduates. Approximately 62 percent of 2016 Kansas graduates who earned a bachelor's degree were employed in Kansas or Missouri in 2017. The average earnings for these same graduates were \$44,570. President Flanders noted those who earned a bachelor's degree typically earn less than the average Kansas wage immediately after graduating but within four years, those same graduates have an average salary that exceeds the state average. President Flanders also reviewed the progress of the state initiatives – Excel in Career Technical Education, Engineering, and Nursing. All three of these initiatives are successful and benefit students, and they demonstrate how successful partnerships between the state and higher education can work.

With regard to Goal Three, President Flanders spoke about the performance of the state universities compared to their peers and the total research dollars awarded. He also reviewed the progress on private giving.

In closing, President Flanders noted because the state's population continues to decline, the higher education system will need to recruit more students to come into the state and incent those students to stay and work in the state after graduating. The institutions will also need to continue to explore methods of connecting students to businesses and employers earlier in their education.

President Flanders noted work continues on drafting a new system strategic plan. Between now and the August Board retreat, Board staff will work with the Council of Presidents and System Council of Presidents to build a draft plan centered around how the higher education system can help Kansas families, businesses, and the economic prosperity of our communities and state.

(Report filed with Official Minutes)

Technical Education Authority

TECHNICAL PROGRAM APPROVAL CRITERIA AND TECHNICAL PROGRAM REVIEW

Scott Smathers, Vice President of Workforce Development, presented the proposed criteria for identifying a technical program. After reviewing the statutory definition of a “technical program,” the Technical Education Authority (TEA) revised the criteria to further define what qualifies as a technical program. Vice President Smathers noted programs that qualify as technical will receive tiered funding. Below are the proposed criteria.

- 1) To identify technical skill proficiency, industry recognized credentials will be evaluated based on the process previously approved by the TEA in 2015.
- 2) For programs to be listed in the Kansas Higher Education Data System, 50% of technical courses, or at least 12 credit hours (whichever is higher) needs to be taught by the institution, and only courses taught by the institution are eligible for postsecondary funding.
- 3) Only programs approved for state funding will be listed in the Kansas Higher Education Data System.
- 4) Electives must be related to the program(s) to which they are assigned.
- 5) Institutions must control curriculum with the flexibility to add items as they see fit.
- 6) Institutions must control who enrolls in course/programs.
- 7) Courses for which a college has program and course approval, taught by an instructor employed by or paid by the institution, or reimbursed under a KBOR approved contractual partnership training agreement (e.g., CEP) will be eligible for postsecondary state funding. Instruction must be provided by the college directly, or through a contractual arrangement in which the college is fully responsible for the training provided and the hiring of the instructor. To be "fully responsible" there must be an employer-employee relationship established between the college and the instructor, or through a KBOR approved contractual partnership training agreement (e.g., CEP). Such agreement must state that the instructor of the course meets the employment and credentialing standards of the regionally accredited college and is subject to compliance with applicable policies, rules, and regulations of the college as required of all part-time/adjunct faculty for the college.
- 8) To identify if a program/occupation requires less than a baccalaureate degree as defined in K.S.A. 71-1802(i):
 - a) the program will be initially compared to the U.S. Department of Labor’s “typical level of education required.” If the U.S. Department of Labor shows an educational level less than a bachelor’s degree, the program is affirmed to be a technical program.
 - b) If the program fails to meet the U.S. Department of Labor’s “typical level of education required,” the program may be compared to a 3rd party database (Burning Glass, Emsi, JobsEQ, or equivalent) to determine if 50% of jobs in Kansas may be obtained with training consistent with legislation, less than a baccalaureate degree.

Vice President Smathers reported the TEA also reviewed the current list of technical programs based on the above criteria and recommends the following:

- 1) Thirty-one (31) CIP codes do not meet the technical program review criteria as described and should be moved from tiered to non-tiered funding.

- 2) One (1) program utilizes a CIP Code that is for military personnel and has no correlation to civilian occupations. The TEA recommends seeking advice from our Military contacts prior to making a final recommendation on this program.
- 3) Eleven (11) programs utilize CIP Codes ending in “99”. Typically, CIP Codes that end in “99” are nondescript and do not have any occupational data. Since technical programs should be occupationally specific, the TEA recommends working with the institutions using such CIP Codes to determine if there is a more appropriate CIP Code available, or if the program/occupation is too new to have a CIP Code, or if the program should not be retained as a “technical program.”

(Spreadsheet of Programs attached to Official Minutes)

The TEA also recommends 1) all new program proposals must meet the criteria to move forward with the approval process and 2) programs removed from “technical” status should move beginning with academic year 2021.

Vice President Smathers noted as the TEA was working through these recommendations, the institutions were able to participate and provide feedback to the TEA. Regent Murguia moved to approve the criteria for a technical program and the TEA recommendations regarding the program review. Regent Van Etten seconded, and the motion carried.

Governance

BOARD MEMBER CONFLICT OF INTEREST DISCLOSURE AND ACTUAL OR APPARENT CONFLICT

General Counsel Julene Miller presented an additional conflict of interest disclosure from Regent Hutton. Regent Hutton has an ownership and employment interest in, and his son is the majority stockholder and CEO of, a construction company (Hutton Construction) that has recently acquired a 100% ownership interest in Busboom and Rauh Construction, which has current or pending projects with the University of Kansas. Regent Thomas moved to direct Regent Hutton to excuse himself from participating on behalf of the Board in matters involving or related to contracts or transactions between this newly acquired construction company and institutions governed, coordinated or regulated by the Board. Regent Van Etten seconded, and the motion carried.

EXECUTIVE SESSION

At 11:08 a.m., Regent Bangerter moved, followed by the second of Regent Van Etten, to recess into executive session starting at 11:15 a.m. in the Kathy Rupp Conference Room for 30 minutes to discuss personnel matters of non-elected personnel and matters deemed confidential in the attorney-client relationship. The subject of this executive session was personnel matters and the purpose was to protect the privacy of the individual Board employee involved. Participating in the executive session were members of the Board, President Flanders, and General Counsel Julene Miller. At 11:45 a.m., the meeting returned to open session. Regent Bangerter moved to extend 10 minutes, and Regent Feuerborn seconded. The motion carried. At 11:55 a.m. the meeting returned to open session. Regent Bangerter moved to extend 10 minutes, and Regent Murfin seconded. The motion carried. At 12:05 p.m., the meeting returned to open session.

ADJOURNMENT

The meeting was adjourned at 12:05 p.m.

Blake Flanders, President and CEO

Dennis Mullin, Chair

REPORTS AND CONSENT AGENDA

IV. Introductions and Reports

- A. *Introductions*
- B. *Report from the Chair* Regent Mullin, Chair
- C. *Report from the President & CEO* Blake Flanders, President & CEO
- D. *Report from System Council of Presidents* President Calvert
- E. *Report from Council of Presidents* President Scott
- F. *Report from Council of Faculty Senate Presidents* Clifford Morris
- G. *Report from Students' Advisory Committee* Kyle Frank
- H. *Report from the Community Colleges* President Calvert
- I. *Report from the Technical Colleges* President Schears
- J. *Report from the University CEOs*

V. Standing Committee Reports

- A. *Academic Affairs* Regent Murguia
- B. *Fiscal Affairs & Audit* Regent Feuerborn
- C. *Governance* Regent Mullin
- D. *Retirement Plan* Regent Bangerter

VI. Approval of Consent Agenda

- A. *Academic Affairs*
 - 1. **Act on Request for a Master of Science in Athletic Training at Emporia State University** **Jean Redeker,**
VP, Academic Affairs

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Emporia State University submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Council of Presidents, the Council of Chief Academic Officers, and the Board Academic Affairs Standing Committee in recommending approval.

Program Approval

I. General Information

- A. **Institution** Emporia State University
- B. **Program Identification**
 - Degree Level: Master's Program
 - Program Title: Graduate Athletic Training Program
 - Degree to be Offered: Master of Science in Athletic Training (MSAT)
 - Responsible Department or Unit: Department of Health, Physical Education, and Recreation
 - CIP Code: 51.0913
 - Proposed Implementation Date: Fall 2019

Total Number of Semester Credit Hours for the Degree: 47

II. Justification

This proposed Master of Science in Athletic Training (MSAT) degree program is in response to new Commission on Accreditation of Athletic Training Education (CAATE) standards that require accredited professional programs to result in the granting of a Master's degree in Athletic Training.

ESU's undergraduate Athletic Training (AT) program gained initial accreditation in 1999, making it the second longest active program of its kind in Kansas. Originally implemented at ESU in 1966 by the late John "Doc" Baxter, the program followed an internship model that produced numerous Athletic Trainers for our state. Doc Baxter successfully guided the program through the initial CAATE accreditation and continued to serve as the head Athletic Trainer until his retirement in 2012. Today, the ESU undergraduate AT Program continues the tradition of providing students with a high-quality education, coupled with valuable hands-on, real-world experiences. This undergraduate program provides a solid foundation for the transition to a graduate Athletic Training program.

Customarily, the demand for our AT program has been due, in part, to students who prefer a small college atmosphere. ESU's Athletic Department's Sports Medicine team is smaller than those typically found within the larger Division I athletic departments and programs (e.g., KU: 16 sports with 11 Athletic Trainers (AT), 2 AT-Graduate Assistants (GA); KSU: 14 sports with 10 ATs, 2 AT-GAs; ESU: 13 sports with 2 ATs, 3AT-GAs). This affords our students multiple opportunities to learn the necessary hands-on skills, interact with athletic patients, and assist our sports medicine staff, typically at earlier points in their clinical experiences than may occur within larger, collegiate athletic settings. These high impact learning opportunities are invaluable in the education and preparation of our students.

III. Program Demand: Market Analysis

In March 2018, the Commission on Accreditation of Athletic Training Education (CAATE) published the *2020 Standards*, which was the updated and finalized version of the Standards for Accreditation of Professional Athletic Training Programs. This was the first major revision since 2012. While the *2020 Standards* increased the clarity and modified several of the standards and guidelines from 2012, perhaps the most significant change was that of Standard 2. This Standard now stipulates that all CAATE-accredited professional athletic training programs must result in the granting of a Master's degree in Athletic Training (Commission 2020). Bachelor of Science degrees in Athletic Training will no longer qualify for accreditation. This is significant; for a graduate of an Athletic Training program to sit for the required Board of Certification exam to become a certified athletic trainer (ATC), the AT program must be CAATE accredited (Board of Certification).

Currently, Emporia State University (ESU) offers a CAATE-accredited Bachelor of Science in Athletic Training degree program. This program was first accredited in 1999, and it has successfully maintained its accreditation to the present date. Due to the update in Standard 2 of the *2020 Standards*, ESU and the Health, Physical Education, and Recreation (HPER) Department will transition the current BS in Athletic Training to the proposed Master of Science in Athletic Training (MSAT).

Since the publication of the *2020 Standards*, there have been three institutions of higher education in Kansas that have indicated that they will withdraw from further CAATE accreditation and not pursue developing graduate AT programs (Commission on Accreditation). Currently in Kansas, there is one active Master's in Athletic Training degree program (Sterling College), and three which are known to be seeking accreditation/state approval (Kansas State University, the University of Saint Mary, and the University of Kansas). Emporia State University is distinct from these existing and potential graduate Athletic Training programs in location, size, and cost. Due to ESU's central location in the region and to the major Interstates and highways intersecting Emporia, students have easy access to Kansas City, Wichita, Topeka, and the numerous smaller communities in the area. This allows ESU to be uniquely qualified in the region in providing athletic training students opportunities to practice in a wide variety of athletic venues, ranging from small school districts to professional sport teams and organizations.

According to current Bureau of Labor Statistics, opportunities of employment for athletic trainers is projected to increase 23% by 2026. This is 12% greater than the projected growth for other healthcare practitioners (Bureau of Labor Statistics [BLS]). Given this projected employment growth, the decrease in accredited athletic training programs in Kansas, and ESU's unique qualifications to offer this degree, it is

reasonable to expect that the student demand for the proposed MSAT at ESU will, at a minimum, exceed the current enrollment of the ESU undergraduate athletic training program.

IV. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs *	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	12	0	300	0
Year 2	13	0	589	0
Year 3	13	0	611	0

* Semester Credit Hours include fall, spring, and summer sessions.

V. Employment

The role of athletic trainers has expanded beyond the traditional model of working with athletes at the collegiate and professional levels. Today, the increase in popularity of youth sports, as well as more physically active populace of all ages, has led to a broader role for the athletic trainer in sports- and activity-related care. Athletic trainers specialize in preventing, diagnosing, and treating muscle and bone injuries and illnesses (BLS).

Many industries have realized the value of employing athletic trainers to help prevent injuries as well as to reducing the work-return time for those who are injured. Many athletic trainers work in colleges, universities, elementary and secondary schools, and specialized performing arts and athletic academies. Others work in hospitals, fitness centers, rehabilitation units, public safety stations, physicians’ offices, and professional sports’ facilities.

According to the Bureau of Labor Statistics (BLS), opportunities of employment for athletic trainers are projected to grow 23% between 2016 and 2026. This is 12% greater than the projected growth for other health-care practitioners (BLS). Another source, Learn.org, projects a 21% job growth for athletic trainers from 2014-2024. The Kansas Board of Healing Arts website indicates there currently are 637 active, licensed Athletic Trainers in Kansas (Kansas State Board of Healing Arts).

VI. Admission and Curriculum

A. Admission Criteria

Students seeking the MSAT degree must hold a bachelor's degree. Students must have a current application to ESU on file and apply for admission to the ESU graduate program; students must also complete the Department of Health, Physical Education, and Recreation application procedure and meet the following MSAT criteria: minimum undergraduate GPA of 3.0 on 4.0 scale; three letters of recommendation; a completed health physical; and immunization records on file.

Additionally, CAATE standards require that applying students must have grades of “C” or better in the following undergraduate courses: biology with lab, chemistry with lab, physics, psychology, human anatomy and physiology, nutrition, exercise physiology, and kinesiology.

Finally, applying students must have a minimum of 50 hours of documented observation or student experience under the direct supervision of a certified athletic trainer.

B. Curriculum: All courses are offered online **Total Hours (47 hours)**

Year 1 ... 25 semester credit hours (sch)

Summer 1

AX 711 – Athletic Training Principles	3 sch
PE 707 – Applied Psychology in Health, Sport, Movement Sciences	<u>3 sch</u>
	6 sch

Fall 1

AX 717 – Clinical Education I	2 sch
AX 737 – Assessment of Lower Extremities	3 sch
AX 781 – Modality Usage in Athletic Training	<u>3 sch</u>
	8 sch

Spring 1

AX 727 – Clinical Education II	2 sch
AX 747 – Assessment of Upper Extremities	3 sch
AX 883 – Medical Issues in Athletic Training	3 sch
AX 782 – Rehabilitation in Athletic Training	<u>3 sch</u>
	11 sch

Year 2 ... 22 semester credit hours (sch)

Summer 2

PE 768 – Advanced Exercise Physiology	3 sch
PE 804 – Biomechanics	<u>3 sch</u>
	6 sch

Fall 2

AX 838 – Clinical Education III	2 sch
AX 866 – Organization and Administration in Athletic Training	3 sch
PE 865 – Statistics	<u>3 sch</u>
	8 sch

Spring 2

AX 848 – Clinical Education IV	2 sch
PE 840 – Exercise Metabolism	3 sch
PE 868 – Research in Health, Physical Education, and Recreation	<u>3 sch</u>
	8 sch

VII. Core Faculty

Faculty Name	Rank	Highest Degree	Tenure Track Y/N	Academic Area of Specialization	FTE to Proposed Program
* Matthew Howe, LAT, ATC	Associate Prof.	MS	Y	Athletic Training/Program Director	1.0
Sally Miller, LAT, ATC	Instructor	MEd	N	Athletic Training/Clinical Coordinator	1.0
Keith Pfannenstiel	Assistant Prof.	PhD	Y	Exercise Physiology/Research Design	0.75
Micheal Butler	Professor	PhD	Y	Biomechanics/Kinesiology	0.10
Mark Stanbrough	Professor	PhD	Y	Exercise Physiology/Psychology	0.10

* Indicates program director.

Number of graduate assistantships assigned to the program: 0

VIII. Expenditure and Funding Sources

A. EXPENDITURES	<i>List Amounts in Dollars</i>		
	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions*			
Faculty	\$ 151,639	\$ 154,672	\$ 157,765
Administrators (<i>other than instruction time</i>)	\$ 16,100	\$ 16,422	\$ 16,750
Graduate Assistants	\$ 0	\$ 0	\$ 0
Support Staff for Administration (<i>e.g., secretarial</i>)	\$ 0	\$ 0	\$ 0
Fringe Benefits (<i>total for all groups</i>)	\$ 35,645	\$ 36,255	\$ 36,875
Other Personnel Costs	\$ 0	\$ 0	\$ 0
Total Existing Personnel Costs – Reassigned or	\$ 203,384	\$ 207,349	\$ 211,390
Personnel – – New Positions*			
Faculty			
Administrators (<i>other than instruction time</i>)			
Graduate Assistants			
Support Staff for Administration (<i>e.g., secretarial</i>)			
Fringe Benefits (<i>total for all groups</i>)			
Other Personnel Costs			
Total Existing Personnel Costs – Reassigned or	\$ 0	\$ 0	\$ 0
Start-up Costs – One-Time Expenses			
Library/learning resources			
Equipment/Technology			
Physical Facilities: Construction or Renovation			

Other			
Total Start-up Costs	\$ 0	\$ 0	\$ 0
Operating Costs – Recurring Expenses*			
Supplies/Expenses			
Library/learning resources			
Equipment/Technology			
Travel			
Other	\$ 5,000	\$ 1,500	\$ 1,500
Total Operating Costs	\$ 5,000	\$ 1,500	\$ 1,500
GRAND TOTAL COSTS	\$ 208,384	\$ 208,849	\$ 212,890

B. FUNDING SOURCES <i>(projected as appropriate)</i>	Current	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds		\$ 80,400	\$ 162,564	\$ 173,524
Student Fees		\$ 2,400	\$ 5,000	\$ 5,200
Other Sources **	\$ 0	\$ 0	\$ 0	\$ 0
GRAND TOTAL FUNDING	\$ 0	\$ 82,800	\$ 167,564	\$ 178,724
Projected Surplus/Deficit (+/-) (Grand Total Funding <i>minus</i> Grand Total		\$ 125,584	\$ 41,285	\$ 34,166

IX. Expenditures and Funding Sources Explanations

Expenditures Overview

There will be no new expenditures associated with the Emporia State University’s Master of Science in Athletic Training (MSAT) program.

Personnel – Reassigned or Existing Positions

All faculty associated with the proposed MSAT program are currently employed at ESU within the Department of Health, Physical Education, and Recreation. There will be no need for reassignment or load adjustments.

Personnel – New Positions

No new faculty or personnel will be required for the proposed MSAT degree proposal.

Start-up Costs – One-time Expenses

Because the MSAT program is transitioning from the current BS in Athletic Training degree program, there are no start-up costs. All facilities, technology, and equipment currently in use will continue to be utilized for the MSAT program.

Operating Costs – Recurring Expenses

Fees for initial or continuing application for accreditation services and the associated self-study/site visit are \$5,000 and are payable to the CAATE. Annually, a fee of \$1,500 is paid to the CAATE for yearly reporting and access to eAccreditation.

Funding Sources - Tuition

Tuition will provide resources for each year of the program. \$80,400 will be generated from semester credit hours (sch) in Year 1, \$162,564 will be generated from sch in Year 2, and \$173,524 will be generated from sch in Year 3.

Year 1: Semester Credit Hours (sch) = 300; (12 new students x 25 sch x \$268 in-state tuition) = \$80,400

Year 2: Semester Credit Hours = 589; (12 continuing students x 22 sch x \$276 tuition) = \$72,864
 (13 new students x 25 sch x \$276 tuition) \$89,700 [\$72,864 + \$89,700] = \$162,564

Year 3: Semester Credit Hours = 586; (13 continuing students x 22 sch x \$284 tuition) = \$81,224
 (13 new students x 25 sch x \$284 tuition) = \$92,300 [\$81,224 + \$92,300] = \$173,524

Funding Sources - Fees

Students will pay fees of \$100 per clinical education course to assist in covering costs of supplies, liability insurance, and accreditation. \$2400 will be generated from fees in Year 1; \$5000 will be generated from fees in Year 2; and an additional \$5200 will be generated from fees in Year 3.

Year 1: 12 new students x 2 Clinic Education courses (AX 717 & 727) x \$100 = \$2400

Year 2: 12 continuing students x 2 Clinical Education courses (AX 838 & 848) x 100 = \$2400

13 new students x 2 Clinic Education courses (AX 717 & 727) x \$100 = \$2600

[\$2400 + \$2600] = \$5000

Year 3: 13 continuing students x 2 Clinic Education (AX 838 & 848) x \$100 = \$2600

13 new students x 2 Clinic Education courses (AX 717 & 727) x \$100 = \$2600

[\$2600 + \$2600] = \$5200

X. References

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2. Act on Request for a Bachelor of Applied Science in Exercise Science at the University of Kansas

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. University of Kansas submitted an application for approval and the proposing academic unit has responded to all the requirements of the program approval process. Board staff concurs with the Council of Presidents, the Council of Chief Academic Officers, and the Board Academic Affairs Standing Committee in recommending approval.

Program Approval

I. General Information

A. Institution

University of Kansas

B. Program Identification

Degree Level:	<u>Baccalaureate Program</u>
Program Title:	<u>Exercise Science</u>
Degree to be Offered:	<u>Bachelor of Applied Science (BAS)</u>
Responsible Department or Unit:	<u>Department of Health, Sport, and Exercise Sciences</u>
CIP Code:	<u>31.0505</u>
Proposed Implementation Date:	<u>Fall 2019</u>

Total Number of Semester Credit Hours for the Degree: 120

II. Justification

The University of Kansas School of Education has expanded its department of Health, Sport, and Exercise Sciences to the KU Edwards Campus in Overland Park. The Bachelor of Applied Science degree (BAS) in exercise science offers students a variety of career options in strength and conditioning, including human performance, fitness training, clinical exercise physiology, and health and wellness for corporate or private training facilities. This BAS degree in exercise science also leads students to successful entrance into graduate school to pursue such health professions as physical therapy, medical doctor, physician's assistant, or occupational therapy, among others.

This degree completion program includes a strong core of applied science courses in anatomy, human physiology, kinesiology, strength and conditioning, and exercise physiology, as well as flexible elective options from a diverse mix of disciplines. Students will learn from faculty experts who are Fellows of the National Strength and Conditioning Association and the American College of Sports Medicine; as such, these professionals are experienced in the latest evidence-based practices in the field of exercise science.

KU's current Bachelor of Science in Exercise Science program has established a strong foundation for the proposed Bachelor of Applied Science in Exercise Science degree. Evidenced, quality instruction and connections with the National Strength and Conditioning Association are already in place. Differing from the face-to-face instructional delivery of the BS degree, this BAS proposal is geared for the online learner. The flexibility and convenience of having all courses available online will appeal to students from various geographical locations.

III. Program Demand: Market Analysis

The demand for strength and conditioning specialists will steadily increase from 2016 to 2026, according to the Bureau of Labor Statistics (U.S. Bureau of Labor Statistics, 2018). The opportunity for exercise science professionals extends beyond that of just educational institutions and professional sports to include corporate wellness, coaching, scouting, health education, and fitness training (JobsEQ, 2018). Fitness recreation industries make up 66.9% of the trainers in the Kansas City Metro Area with

a projected increase of 106 jobs over the next ten years. Turnovers and retirements will open an additional 2,186 new positions (JobsEQ, 2018).

Corporate and independent fitness facilities are in the forefront of expanding health and wellness opportunities for their employees and clients. This is reflected in the increase of the number of exercise science professionals serving independently-owned, performance-based facilities, as well as high schools, post-secondary institutions, national health clubs, and fitness facilities (U.S. Census, 2018). These organizations have a growing demand for specialized training for exercise science and human performance professionals; such organizations employ individuals with appropriate degrees, specialty credentials, and certifications.

In the Kansas City Metropolitan area, there are a handful of bachelor’s degree programs with an emphasis in exercise science; these include Washburn University, Baker University, Emporia State University, Rockhurst University, MidAmerica Nazarene University, and University of Central Missouri, to name a few. However, within the Kansas City Metropolitan area, the University of Kansas Department of Health, Sport, and Exercise Sciences employs the expertise of the only Fellows of both the National Strength and Conditioning Association (NSCA, 2018) and the American College of Sport Medicine (ACSM, 2018). The aim of these NSCA/ACSM professionals is to provide evidence-based learning strategies in an online environment for each respective area of instruction.

Additionally, The University of Kansas’ current Bachelor of Science in Exercise Science program has received acclaim as an Education Recognition Program (ERP) from the National Strength and Conditioning Association (NSCA), and this proposed Bachelor of Applied Science in Exercise Science program would also fall under the same distinction from the NSCA. Furthermore, this recognition provides students with a competitive edge over others in the workforce, as NSCA represents leaders in strength and conditioning and related health and fitness fields worldwide. There are ERP-specific benefits to students enrolled in a recognized program (such as scholarship opportunities and internship programs), further emphasizing the unique nature of this program for potential students.

Through the courses offered, blended with practical, community and faculty experiences, students in the program will be prepared to successfully complete specific training certifications through the American College of Sports Medicine and the National Strength and Conditioning Association, enabling them to earn income while continuing their program of study. Regardless of a student’s geographical location, the flexibility of the online format will allow students to work and apply what they learn while on the job.

In addition, the significant enrollment growth that the KU Edwards Campus has seen in enrollment for the BS in Exercise Science illustrates the industry demand for exercise science professionals. In Fall 2018, enrollment in the Exercise Science BS program grew by over 10% from the prior year, even after increasing enrollment by 35.2% from Fall 2016 to Fall 2017. In 2017, there were over 7,000 web searches for Exercise Science degrees in the KC area, and, in the last year, the KU Edwards Campus has received over 280 inquiries.

IV. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	5	3	150	36
Year 2	15	5	450	60
Year 3	25	8	750	96

V. Employment

The Bureau of Labor Statistics projects an increase in the demand for strength and conditioning specialists from 2016 to 2026 (U.S. Bureau Labor Statistics, 2017). Opportunities for exercise science professionals extend beyond that of professional sports training institutions. Corporate and independent facilities are in the forefront of expanding health and wellness opportunities for their employees and clients. There has been an increase in the number of independently-owned, performance-based facilities for both Olympic athletes and the general public; high schools and post-secondary institutions are employing more strength and conditioning professionals than ever before. Furthermore, national health clubs and fitness facilities have a growing demand for specialized

training professionals with an emphasis in exercise science and human performance (U.S. Bureau Labor Statistics, 2017).

The amusement and recreation industries in the Kansas City area employ 1,279 Fitness Trainers and Aerobics Instructors - - employment which is expected to increase by 106 jobs over the next ten years; plus, an increase of 2,186 new workers will be needed in this industry just due to separation demand (that is, to replace workers who retire or move into different occupations). In addition, coaching jobs in the Kansas City area are projected to increase by 84 new positions in the next ten years, with an additional 545 new workers needed due to retirements and other turn-overs (JobsEQ, 2017).

In addition to meeting the current demand, the MidAmerican Regional Council predicts an increase of 118 coaching or scouting jobs and 40 health educator jobs in the next seven years (JobsEQ, 2017). The career-oriented site, Learn.org, predicts the following national growths to year 2024: fitness trainers and instructors, 8%; coaches, 6%; and personal trainers, 8%.

VI. Admission and Curriculum

C. Admission Criteria

The successful applicant to any undergraduate program in Health, Sport, and Exercise Sciences must demonstrate academic competency through the completion of admission coursework. An admissions committee, comprised of program faculty, make admission decisions based on:

- the completion of or enrollment in all pre-admission coursework;
- a minimum grade point average of 2.75 in completed pre-admission coursework; and
- no grade lower than a C in English, communication studies, and mathematics.

D. Curriculum: All courses are offered online

Semester 1: (15 sch)

- ENGL 101 Composition (3 sch)
- BIOL 240 Fundamentals of Human Anatomy (3 sch)
- MATH 101 College Algebra (3 sch)
- HSES 269 Intro to Exercise Science (3 sch)
- BIOL 100 Principles of Biology (3 sch)

Semester 2: (15 sch)

- ENGL 102 Critical Reading & Writing (3 sch)
- BIOL 246 Prin of Human Physiology (3 sch)
- COMS 130 Speaker-Audience Comm. (3 sch)
- PSYC 104 General Psychology (3 sch)
- Critical Thinking & Quant. Literacy Goal (3 sch)

Semester 3: (15 sch)

- HSES 330 Prin of Nutrition & Health (3 sch)
- Culture & Diversity Goal Outcome 1 (3 sch)
- Social Responsibility Goal (3 sch)
- Breadth of Knowledge Goal (3 sch)
- HSES 472 Exercise Physiology (3 sch)

Semester 4: (15 sch)

- HSES 331 Sport & Exercise Nutrition (3 sch)
- HSES 350 Care & Prevention Ath. Injuries (3 sch)
- Culture & Diversity Goal 2 (3 sch)
- HSES 305 Methods of Strength Training & Conditioning (3 sch)
- HSES 310 Research & Data Analysis in HSES (3 sch)

Semester 5: (15 sch)

- HSES 306 Prin of Personal Training (3 sch)
- HSES 369 Kinesiology (3 sch)
- HSES 470 Biomechanics (3 sch)
- HSES Elective (3 sch)
- Elective (3 sch)

Semester 6: (15 sch)

- HSES 307 Tactical Strength & Conditioning (3 sch)
- HSES 480 Physical Activity & Exercise Mgmt Individuals with Disabilities (3 sch)
- HSES Elective (3 sch)
- HSES Elective (3 sch)
- Elective (3 sch)

Semester 7: (15 sch)

- HSES 473 Clinical Fitness Evaluation Techniques (3 sch)
- Elective (12 sch)

Semester 8: (15 sch)

- Elective (3 sch)
- Elective (3 sch)
- Elective (3 sch)
- Elective (3 sch)
- Elective (3 sch)

➤ Electives include upper level Health, Sport, and Exercise Sciences (HSES) courses as well as courses that could count toward the following minors: Business, Psychology, Sports Management, and Sociology.

VII. Core Faculty

<i>Faculty Name</i>	<i>Rank</i>	<i>Highest Degree</i>	<i>Tenure Track Y/N</i>	<i>Academic Area of Specialization</i>	<i>FTE to Proposed Program</i>
Jordan M. Taylor*	Lecturer	Ph.D.	N	Personal Training, Biochem, Med Term	1.0
Ashley A. Herda	Asst. Prof.	Ph.D.	Y	Exercise Phys, Strength & Cond, Nutrition	1.0
Part-time lecturer	Lecturer	M.S./Ph.D.	N	Athletic Training, Nutrition	.5
Joseph P. Weir	Professor	Ph.D.	Y	Neuromuscular Physiology, Statistics	1.0
Andy C. Fry	Professor	Ph.D.	Y	Strength & Cond, Muscle Phys, Biochem	1.0
Phillip M. Gallagher	Professor	Ph.D.	Y	Biochem, Cardiovascular Physiology	1.0
Trent J. Herda	Assoc. Prof.	Ph.D.	Y	Neuromuscular Physiology	1.0

The number of graduate assistantships that will be assigned to the program: 1-2

VIII. Expenditure and Funding Sources

A. EXPENDITURES	<i>List Amounts in Dollars</i>		
	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions*			
Faculty	\$ 154,398	\$ 154,398	\$ 154,398
Administrators (<i>other than instruction time</i>)	\$ 15,054	\$ 15,054	\$ 15,054
Graduate Assistants	\$ 0	\$ 0	\$ 0
Support Staff for Administration (<i>e.g., secretarial</i>)	\$ 24,480	\$ 24,480	\$ 24,480
Fringe Benefits (<i>total for all groups</i>)	\$ 57,046	\$ 58,725	\$ 60,597
Other Personnel Costs	\$ 0	\$ 0	\$ 0
Total Existing Personnel Costs – Reassigned or Existing	\$ 250,978	\$ 252,657	\$ 254,529
Personnel – – New Positions*			
Faculty	\$ 16,000	\$ 16,000	\$ 16,000
Administrators (<i>other than instruction time</i>)	\$ 0	\$ 0	\$ 0
Graduate Assistants	\$ 25,000	\$ 51,500	\$ 51,500
Support Staff for Administration (<i>e.g., secretarial</i>)	\$ 0	\$ 0	\$ 0
Fringe Benefits (<i>total for all groups</i>)	\$ 3,840	\$ 5,840	\$ 5,840
Other Personnel Costs	\$ 0	\$ 0	\$ 0
Total Existing Personnel Costs – Reassigned or Existing	\$ 44,840	\$ 73,340	\$ 73,340
	<i>List Amounts in Dollars</i>		
Start-up Costs – One-Time Expenses			
Library/learning resources	\$ 0	\$ 0	\$ 0
Equipment/Technology	\$ 0	\$ 0	\$ 0
Physical Facilities: Construction or Renovation	\$ 0	\$ 0	\$ 0
Other	\$ 6,400	\$ 16,000	\$ 26,400
Total Start-up Costs	\$ 6,400	\$ 16,000	\$ 26,400
Operating Costs – Recurring Expenses*			
Supplies/Expenses	\$ 0	\$ 0	\$ 0
Library/learning resources	\$ 0	\$ 0	\$ 0
Equipment/Technology	\$ 0	\$ 0	\$ 0
Travel	\$ 109	\$ 109	\$ 109
Other	\$ 2,800	\$ 2,800	\$ 2,800
Total Operating Costs	\$ 2,909	\$ 2,909	\$ 2,909
GRAND TOTAL COSTS	\$ 305,127	\$ 344,906	\$ 357,178

B. FUNDING SOURCES <i>(projected as appropriate)</i>	<i>List Amounts in Dollars</i>			
	Current	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds	\$ 394,659	\$ 448,750	\$ 496,766	\$ 534,645
Student Fees	\$ 178,887	\$ 199,384	\$ 216,376	\$ 228,314
Other Sources **	\$ 0	\$ 0	\$ 0	\$ 0
GRAND TOTAL FUNDING	\$ 573,546	\$ 648,134	\$ 713,142	\$ 762,959
Projected Surplus/Deficit (+/-) (Grand Total Funding <i>minus</i> Grand Total Costs)		+\$ 343,007	+\$ 368,236	+\$ 405,781

IX. Expenditures and Funding Sources Explanations

A. Expenditures

The Bachelor of Applied Science (BAS) in Exercise Science at KU’s Edwards Campus is a complimentary program to our existing Bachelor of Science (BS) in Exercise Science. The BS is currently available in-person on the Lawrence Campus and at the Edwards Campus in Overland Park; the BAS will be available online.

Personnel Reassigned or Existing Positions:

All faculty, administrators, and support staff who are currently assigned to the BS in Exercise Science program will remain in those assignments while also supporting the BAS in Exercise Science.

Personnel New Positions:

The BS in Exercise Science has quickly grown to one of the largest programs at the Edwards Campus. By adding the online BAS to the program, we anticipate the need to hire additional graduate teaching assistants (GTA) and lecturers to assist with additional course offerings needed to meet the demand. Lecturers receive \$4,000 per course; the GTA receives a stipend of \$17,000 as well as approximately \$10,000 in tuition, fees, and fringe.

Start-Up Costs / One-Time Expenses:

With the BS in Exercise Science already established at KU Edwards, we anticipate only minimal additional start-up costs. The program has been in the process of moving classes online to accommodate non-traditional students. The main start-up cost will be in marketing the program.

Operating Costs Recurring Expenses:

All equipment, library/learning resources, and supplies present for the existing BS in Exercise Science will be available for the BAS program as well. Recurring expenses for the BAS in Exercise Science consist of mileage for faculty to travel from the Lawrence campus to the Edwards campus and the standard \$1,400 per instructor that is allocated for yearly professional development.

B. Funding Sources

The BS in Exercise Science program is a Johnson County Education and Research Triangle (JCERT) funded program; although the BAS program would not directly receive JCERT funds, BAS students will benefit from the support of JCERT.

Currently, the BS program is self-sustaining on tuition and fees alone. (In Fall 2018, the BS in Exercise Science had an enrollment of 594 semester credit hours, a 10% increase from the previous year.) By adding the online BAS degree, the program will be able to reach a different demographic of students who are seeking an applied

science degree. The projected growth in tuition and fee revenue is able to fund the minimum expenses needed to start the BAS program online. The tuition growth will allow for additional resources and faculty to be added as needed.

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B. Fiscal Affairs & Audit

**1. Act on Request to Amend Capital Improvement
Plan for Reconstruction of Entrance to Murphy
Hall - KUMC**

**Nelda Henning,
Director of Facilities**

The University of Kansas Medical Center requests approval to amend the FY 2020 capital improvement plan to include the reconstruction of the Murphy Entrance at the University of Kansas Medical Center. Murphy is 95 years old and is one of the primary entrance points to the campus. The entrance is currently in a state of decay and is not ADA-compliant. This \$1.0 million project would be financed with restricted fee funds and perhaps private donations.

C. *Other Matters*

1. Act on Appointment to the Technical Education Authority

**Scott Smathers,
VP, Workforce Development**

Summary

In October of 2010 the Board adopted a process and limitations on periods of service of the four Board appointments to the Technical Education Authority (TEA). A copy of this process is included below. Mr. Dong Quach resigned from the TEA at the beginning of October, and Mark Hess is nominated to fill that vacancy. We are asking that the Board set aside its three-year service limitation and appoint Mr. Hess to serve the rest of this year plus serve a full three-year term from July 2019 through June 2022. This change will allow his appointment to coincide with the fiscal year and will cause less disruption to the work of the TEA. More information on Mr. Hess is provided below.

Mark Hess

Mark Hess has served as the Vice President of Operations at Hess Services Inc since 2013. Hess Services Inc. is a Hays, Kansas-based equipment manufacturing company, specializing in surface production equipment for the oil and gas industry. His brother, Dan Hess, founded the company in 1989.

Previously, Mr. Hess worked as a Corporate Regulatory and Business Manager for Univar USA, a chemical distribution company based in Redmond, Washington. Mr. Hess also worked in the agriculture chemical industry managing chemical disposal projects in the Midwest United States and overseas in the former Soviet Union. Mr. Hess graduated from Friends University in Wichita, Kansas with a BS in Business Management. He resides with his wife of 26 years, Kayla Hess, in their rural home in Ellis County.

BOARD PROCESS FOR APPOINTING MEMBERS TO THE TECHNICAL EDUCATION AUTHORITY

- All four Board appointments should continue to serve at the will and pleasure of the Board, with the expectation of a period of service not to exceed 3 years, or until the particular appointee’s successor is named.
- An individual should not be appointed to serve more than two 3-year periods, for a total of 6 six years.
- Board appointments should be staggered, to preserve continuity.
- Of the Board’s four appointments, the periods of service should be as follows:
 - Board members, or designees, July 1 through June 30
 - Community college rep, January 1 through December 31
 - Technical college rep, January 1 through December 31
- When naming a Board member, or designee, the Chair and Vice Chair of the Board will work with the Board of Regents to identify two individuals to serve.
- When naming a community college representative, the Board President and CEO shall work with a representative of the Kansas Association of Community College Trustees to identify one or more individuals meeting the statutory criteria, and the Board President and CEO will then submit an individual’s name to the Board for consideration.
- When naming a technical college representative, the Board President and CEO shall work with a representative of the Kansas Technical College Association to identify one or more individuals meeting the statutory criteria, and the Board President and CEO will then submit an individual’s name to the Board for consideration.
- The Board should generally make appointments to the TEA in the time frame of its regular meetings in September or October (for January appointments) and March or April (for June appointments).

DISCUSSION AGENDA

VII. Consideration of Discussion Agenda

A. Academic Affairs

1. Act on Amendments to Board Policy: Credit by Exam

Regent Murguia
Jean Redeker,
VP, Academic Affairs

Summary

The Board’s policy on Credit by Examination requires state universities to adopt uniform cut scores for awarding credit to students for earning acceptable scores on standardized exams. Current policy includes Advanced Placement (AP) and College Level Examination Programs (CLEP) exams. The proposed policy revision seeks to include standardized cut scores for International Baccalaureate (IB) exams as well. Board staff concur with the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

Background

In December of 2016, the Board approved a policy requiring state universities to adopt standardized cut scores for awarding credit on AP and CLEP exams. The policy requires each state university to award credit for equivalent courses for all AP examination scores of three (3) and above and all CLEP examination scores of 50 and above. The Credit for Prior Learning (CPL) Task Force recommends the following policy addition: a standard cut score of four (4) and above for all International Baccalaureate (IB) exams.

Membership on the CPL Task Force consists of representation from each university, as well as representation from the community college and technical college sectors. Their responsibility is delegated in Board policy to provide oversight of standardized recognition of credit for prior learning and to implement the Kansas Credit for Prior Learning Guidelines as approved by the Board.

IB courses span over a two-year period, include multiple assessment formats throughout the course, and culminate with a final score ranging from one (lowest) to seven (highest). The CPL Task Force conducted extensive research regarding interpretation of IB exam scores, practices and policies, success rates of IB graduates, and current practices for awarding credit for IB exams at their respective institutions. The Task Force concluded that consistent cut scores and transparency for high caliber students participating in this rigorous program are important in keeping these students in Kansas for higher education.

The Credit by Exam policy includes processes for any academic discipline to establish higher standardized exam scores as well as a process to periodically review and change previously established cut scores. Both of those processes were recommended and revised by the Council of Faculty Senate Presidents and approved by the Council of Chief Academic Officers, as noted in the proposed amended policy.

Recommendation

The proposed policy change would require state universities to adopt standardized cut scores for awarding credit for IB exam scores of four (4) and above for equivalent courses. Staff recommends approval.

CHAPTER II: GOVERNANCE¹ – STATE UNIVERSITIES

A. ACADEMIC AFFAIRS (see Chapter III., Section A. for additional academic affairs policies applicable to state universities)

¹ See Chapter I., Section A.3. for definition of Governance.

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3. CREDIT BY EXAMINATION

- a. ~~College Level Examination Program (CLEP) and Advanced Placement (AP)~~ Credit awarded by any state university in conformity with this policy shall be accepted by all other state universities.
- b. ~~Beginning July 1, 2017,~~ Except for exams with alternative scores set under paragraph c, each state university shall award:
 - i. Credit for all Advanced Placement (AP) examination scores of three (3) or above for the equivalent course or courses at their institution.
 - ii. Credit for all College-Level Examination Program (CLEP) examination scores at or above the American Council of Education's (ACE) credit-granting recommended score of 50 for the equivalent course or courses at their institution.
 - iii. Credit for all International Baccalaureate (IB) examination scores of four (4) or above on Higher Level (HL) exams and Standard Level (SL) exams for the equivalent course or courses at their institutions.
- c. Any academic discipline may establish a higher systemwide AP exam scores above three (3) and IB exam scores above four (4) using the process for establishing a higher ~~AP exam scores that was systemwide score~~ proposed by the Council of Faculty Senate Presidents and approved by the Council of Chief Academic Officers on May 18, 2016 and amended by COCAO on February 20, 2019. Any academic discipline may review and change a higher systemwide AP exam score above (3) and a higher systemwide IB exam score above (4) using the process for reviewing and changing systemwide scores proposed by the Council of Faculty Senate Presidents and approved by the Council of Chief Academic Officers on January 17, 2018 and amended by COCAO on February 20, 2019.
- d. All other Kansas public postsecondary educational institutions are encouraged to adopt this state university policy.
- e. Institutions shall have discretion on awarding additional credit for scores above three (3) on AP exams, and above four (4) on Higher Level or Standard Level IB exams, and scores above the ACE credit-granting recommended score of 50 for CLEP exams.

Process for establishing a higher system-wide credit by exam scores [proposed by the Council of Faculty Senate Presidents and approved by COCAO on May 18, 2016 and amended on February 20, 2019]:

- 1- Charge the members of CoFSP to distribute the default system-wide cut scores in draft form, to the department heads whose faculty members are responsible for each of those equivalent courses at each of the applicable universities.
- 2- If no university's department objects to the default cut score for a given exam, let that default cut score be established as the system-wide cut score for the equivalent course.
- 3- If one or more departments object to a particular default cut score, let all of the university department heads responsible for that particular exam discuss the issue by email or conference call, facilitated by the chair of the CoFSP, with the objective of reaching consensus on a different score. If a consensus cannot be reached, convene

a meeting of the university department heads ~~responsible for the exam in question at the Kansas Core Outcomes Group annual fall meeting~~. If consensus still cannot be reached, let the Council of Chief Academic Officers set the system-wide cut score for that particular exam.

Process of reviewing and changing system-wide scores [recommended by the Council of Faculty Senate Presidents and approved by COCAO on January 17, 2018 and amended on February 20, 2019]:

~~AP and CLEP~~ System-wide credit by exam scores will be reviewed every five years unless an interim review is triggered at the request of at least two state universities. If the five-year, or interim review, reveals that at least two state universities would like to change a system-wide cut score, the CoFSP chair will facilitate an email, or conference call, of the university department heads responsible for that particular exam with the objective of reaching consensus on a score. If consensus is not reached, the Council of Faculty Senate of Presidents will vote and make a system-wide cut score recommendation to the Council of Chief Academic Officers for that particular exam.

Cut scores are announced to high schools and high school students at the beginning of each academic year. To allow adequate time for proper updates and communication to relevant constituents, all cut score changes should have a future effective date. For example, if the decision is made in academic year 2017-2018 to change a cut score, then the cut score will be effective for the next academic year 2018-2019. This will allow students who have made decisions based on the current cut scores to have that score honored.

2. Act on Amendments to Board Policy: Naming of Academic Units

Summary

Bo Board policy allows institutions to recommend to the Board and the Board Academic Affairs Committee the naming of an academic unit for an individual, individuals or business entity. The proposed policy revisions provide procedural guidance that is currently lacking, and the revisions mirror the Board’s “Naming of Buildings” policy. The Council of Chief Academic Officers and the Council of Presidents approved the policy amendments. The Academic Affairs Committee, Governance Committee and staff recommend approval.

Background

The Board’s policy on the Naming of Academic Units was recently reviewed and staff determined that adding procedural guidance to the policy would be beneficial. Revisions to the “Naming of Academic Units” policy are modeled after the Board’s “Naming of Buildings” policy, which is provided on the following page for reference.

Staff Recommendation

Staff recommends adoption of the proposed policy amendments set forth below:

9. NAMING OF ACADEMIC UNITS

~~Schools, Colleges, Institutes, Bureaus, Centers or other academic units shall be named for an individual, individuals or business entity by the Board upon the recommendation of the chief executive officer of the state university and the Board Academic Affairs Committee. No public communication of a proposed name shall be made until the name is presented for consideration to the open meeting of the Academic Affairs Committee.~~

The authority to name schools, colleges, institutes, bureaus, centers, or other academic units for an individual, individuals, or business entity is the province of the Board of Regents. The authority to re-name or remove the name of any state university academic unit also resides in the Board. Any documentation used by any state university or affiliate corporation of any state university for fund raising purposes shall clearly state that proposed names are subject to Board action and shall reserve to the Board the right to remove any name bestowed upon an academic unit. Possible reasons for removal of a name include, but are not limited to, circumstances causing damage to the reputation of the university, change of law regarding naming authority, or the dissolution or merging of the academic unit.

a. Criteria

- i Academic units may be named for distinguished individuals who have made extraordinary contributions of a scholarly, professional, or public service nature related to the academic unit, or for major donors to the unit or the university.
- ii Before forwarding a name to the Board for consideration, the state university shall undertake a thorough degree of due diligence to avoid commercial influence or conflict of interest.

b. Process

The chief executive officer of the state university shall recommend an appropriate name to the Board for consideration. The university shall first present the name(s) for consideration in an open meeting of the Academic Affairs Committee. At the time the Academic Affairs agenda item is submitted, the name shall not be included; however, the state university shall send the proposed

nomination, statement and materials individually to Regents and the President and Chief Executive Officer of the Board at least four weeks before the state university sends its agenda material requests to the Board office for the Academic Affairs meeting at which the nomination is to be considered. No public communication of a proposed nomination shall be made until the name is presented for consideration at an open meeting of the Academic Affairs Committee.

Upon approval by the Academic Affairs Committee, the Board shall act on the nomination.

3. Act on Amendments to Board Policy: Definition of Baccalaureate Degree

Summary

The University of Kansas and Johnson County Community College are requesting a change to the definition of baccalaureate degree that appears in the Degree Definitions and Standards Policy adopted by the Board in May 2002. The proposed policy amendments would allow for more flexible transfer agreements between JCCC and the KU Edwards campus. The System Council of Chief Academic Officers and the System Council of Presidents endorse the proposed amendments. The proposed amendments are before the Board for action.

Background

The Board first adopted a policy limiting the number of credit hours that could be transferred from a community college and counted toward completion of a baccalaureate degree in November 2001. That initial policy was revised in May 2002 upon recommendation of the Council of Chief Academic Officers. The May 2002 policy is in force today and requires all baccalaureate degrees to have a minimum of 60 credit hours from institutions that have a majority of degree conferrals at the baccalaureate level as well as 45 upper division hours.

In September 2018, the University of Kansas (KU) and Johnson County Community College (JCCC) proposed changing this definition of baccalaureate degree. In making this proposal, the two institutions were focused on improving the transfer of students from JCCC to the KU Edwards campus.

Representatives of KU and JCCC indicated that community college transfer students, to remain eligible for a baccalaureate degree under current Board policy, often end up retaking courses at the receiving university that they have already successfully completed at a community college and recommended changing the policy. Their proposal also noted the Board’s current policy is not competitive with Missouri’s four-year institutional policy and that when the Kansas Board of Regents limited most baccalaureate degrees to 120 credit hours, the definition of a baccalaureate degree wasn’t updated to limit credit loss for transfer students.

The System Council of Chief Academic Officers (SCOCAO) discussed the proposal from September 2018 through December 2018. In January 2019, SCOCAO approved a revised proposal after adding a sunset date of AY 2023 to the policy amendments allowing more flexible transfer agreements between JCCC and KU Edwards campus. The policy amendments approved by SCOCAO and the System Council of Presidents (SCOPs) are below.

The proposed amendments are before the Board for adoption.

CHAPTER III: COORDINATION – STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES, WASHBURN UNIVERSITY AND/OR THE WASHBURN INSTITUTE OF TECHNOLOGY

A ACADEMIC AFFAIRS (See Chapter II. Section A. for additional academic affairs policies applicable to state universities)

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9. Degrees

...

b. Standards

...

ii. Curriculum

...

(2) “Baccalaureate degree” means a degree:

(a) Requiring the equivalent of at least four academic years of full-time postsecondary study consisting of courses totaling a minimum of 120 semester credit hours in the liberal arts, sciences or professional fields.

(b) Incorporating in its program design the equivalent of two or more academic years of full-time study consisting of courses totaling a minimum of 60 semester credit hours from institutions that have a majority of degree conferrals at or above the baccalaureate level, and a minimum of 45 semester credit hours in upper division courses. Institutions are not permitted to make programmatic exceptions, except as authorized in paragraph 2(e). Institutions may make a limited number of exceptions from the 60-hour requirement for individual students, up to a maximum of 6 hours.

(c) The degree shall require distinct specialization, i.e., a “major,” which should entail approximately the equivalent of one academic year of work in the main subject plus one academic year in related subjects, or two academic years in closely related subjects within a liberal arts interdisciplinary program.

(d) The equivalent of the first two academic years of full-time study (associate degree programs ordinarily require 64, but in some cases may extend up to 72, semester credit hours) may be from institutions that have a majority of degree conferrals below the baccalaureate level.

(e) The University of Kansas Edwards campus may have transfer agreements with Johnson County Community College through AY 2023 that make programmatic exceptions to the requirement that a minimum of 60 semester credit hours be from institutions that have a majority of degree conferrals at or above the baccalaureate level.

B. Fiscal Affairs & Audit

1. Act on Request to Authorize New Tuition Rate – KSU

Regent Feuerborn
President Myers,
Kansas State University

Summary

Kansas State University requests authorization to charge a reduced out-of-state tuition rate that is 150% of the resident tuition rate effective Fall 2020 to first-time, full-time domestic undergraduate students from the States of Arkansas, California, Colorado, Oklahoma and Texas. This reduced rate will be available to students pursuing any undergraduate major at K-State and the initial eligibility criteria will be a 3.25 overall high school grade point average (GPA) and a composite score of 22 on the ACT (1100 SAT). The University requests approval, so that the rate can be used to market in recruiting for the Fall 2020 class.

Background

State law (K.S.A. 2019 Supp. 76-719) directs the Board of Regents to set tuition and fees at the state universities. Through the Midwest Student Exchange Program, or MSEP, Kansas State University offers a reduced tuition rate to all first-time, full-time, domestic, out-of-state undergraduate students pursuing specific majors within our Colleges of Agriculture and Engineering. In November 2018, K-State expanded MSEP eligibility to all undergraduate majors for out-of-state students from current MSEP participating states entering in the Fall of 2019 as a first-time, full-time freshman or as a transfer student.

Appendix A is a map of the nine current MSEP states and the five proposed reduced tuition states. Over the past five years, K-State has invested human and financial resources into expanding its out-of-state markets. Regional admission representatives have been placed in Chicago, Denver, Dallas, Houston and St. Louis. In addition, K-State recently expanded its prospective student marketing efforts to key markets located in the targeted states to compliment K-State’s on-the-ground efforts.

Rationale

Robust recruitment of out-of-state undergraduate students bolsters the Kansas economy in a number of ways. Upon graduation, these non-resident students increase the educated workforce upon which Kansas companies can draw. K-State’s out-of-state alumni provide many opportunities for students to seek internships and mentoring connections, which further enhances the educational experience provided by the university. Oftentimes, these alumni networks provide a crucial link to their communities for recruitment efforts.

Currently, K-State enrolls approximately 3,190 domestic, out-of-state, undergraduate students, representing 17% of the undergraduate population. The recently adopted K-State Strategic Enrollment Management Plan identified a goal of increasing the enrollment of out-of-state students to 20% of the undergraduate population by 2025, representing an annual growth rate of 1.5%. Offering out-of-state students a reduced tuition rate, in addition to the recent investments in recruiting, will help grow enrollment, increase the geographic diversity of the student body, and ultimately increase our tuition revenue.

In addition to the nine states currently covered by the Midwest Student Exchange Program, K-State has identified the States of Arkansas, California, Colorado, Oklahoma and Texas as high potential recruitment markets. A recent analysis of prospective student markets identified potential within these states based on:

- similar academic and demographic characteristics of current, successful K-State students;
- the limited educational capacity in these states to serve current resident populations;
- compatible academic and career interests with current K-State offerings; and
- high concentrations of K-State alumni living within these states.

The vast majority of K-State's first-time, full-time, domestic, out-of-state undergraduate students are residents of the currently participating MSEP and of the states requested to be covered by the new rate. Based on the strong representation within the expanded states, there is an opportunity to utilize a reduced tuition rate to help grow enrollments. **Appendix B** provides additional detail on K-State's domestic, first-time, full-time, out-of-state enrollment from Fall 2014 to Fall 2018. **Appendix C** provides historical detail on the number of applicants, admits and enrolled students from the proposed expansion states.

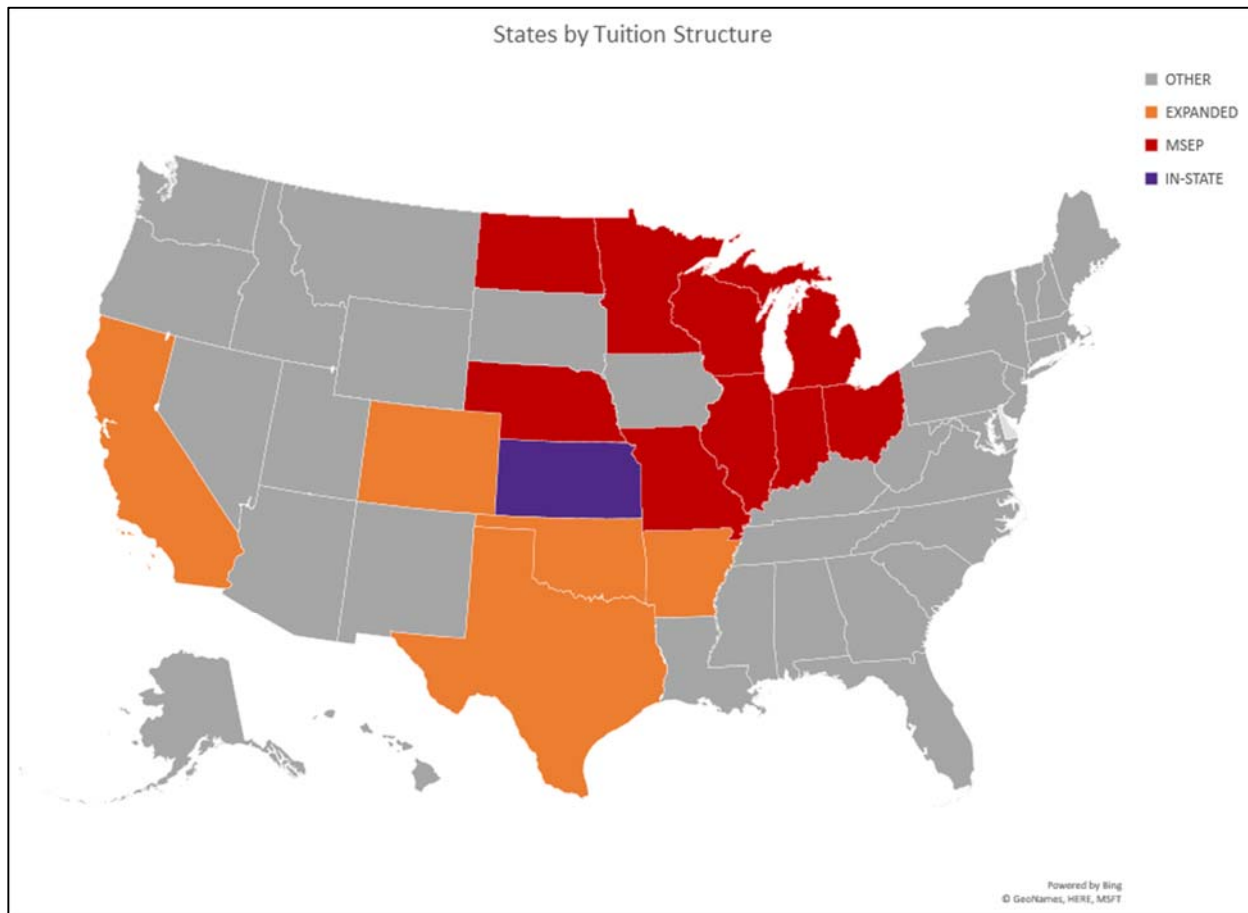
Recent analysis conducted through strategic enrollment efforts identified cost as the primary factor for out-of-state students who are considering Kansas State. They also indicated that cost has a significant negative impact on student persistence when combined with other risk factors, such as residency. With approval of this request, Kansas State University will promote a straightforward reduced tuition rate for eligible, out-of-state students, thereby removing any guesswork or confusion for prospective students and their families.

Financial Impact

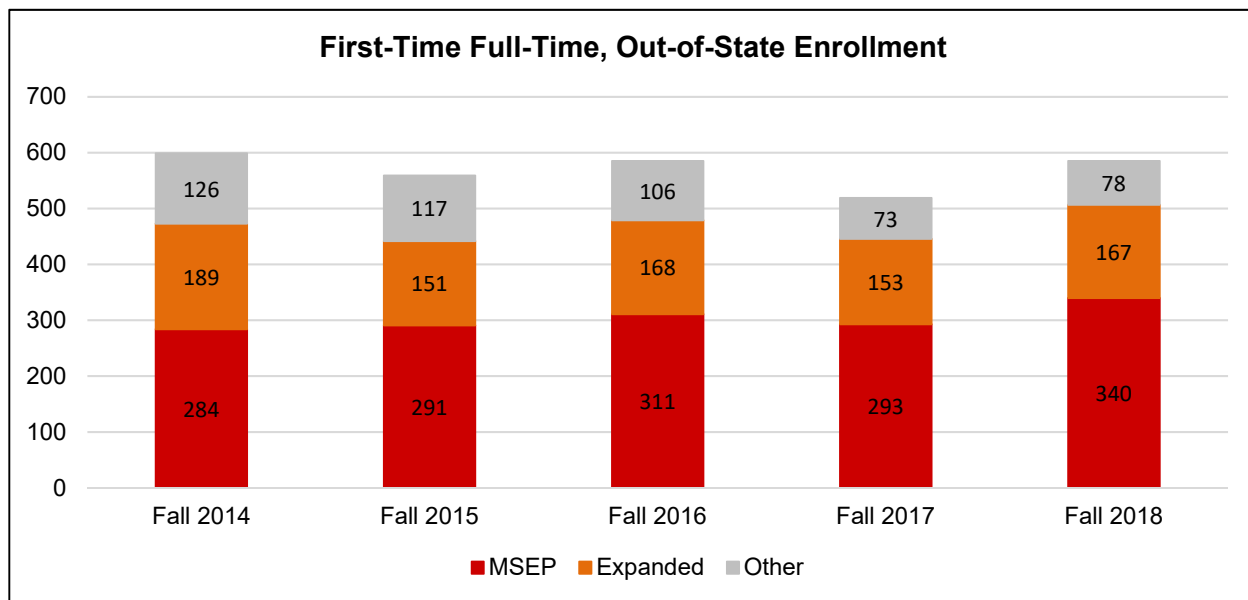
The authority to offer a reduced tuition rate will allow Kansas State to discontinue the current approach of offering large, merit-based scholarship awards (\$4,000-\$12,000 annually) costing \$1.1 million that discount the non-resident tuition rate to students from the expansion states. By setting a minimum academic threshold for eligibility, Kansas State can ensure the reduced tuition rate will be focused on students who would have otherwise received the merit award.

In addition to the strategic reduction in tuition discounting, the loss of gross tuition revenue will be offset by increased enrollment. Enrollment from the expansion states will need to increase by 25 students in order to offset the revenue loss. Recent investments in marketing and recruiting resources have allowed K-State to expand its footprint into these expansion markets and realize enrollment gains. With the addition of a simplified cost message, Kansas State anticipates increased enrollment growth from these expansion states.

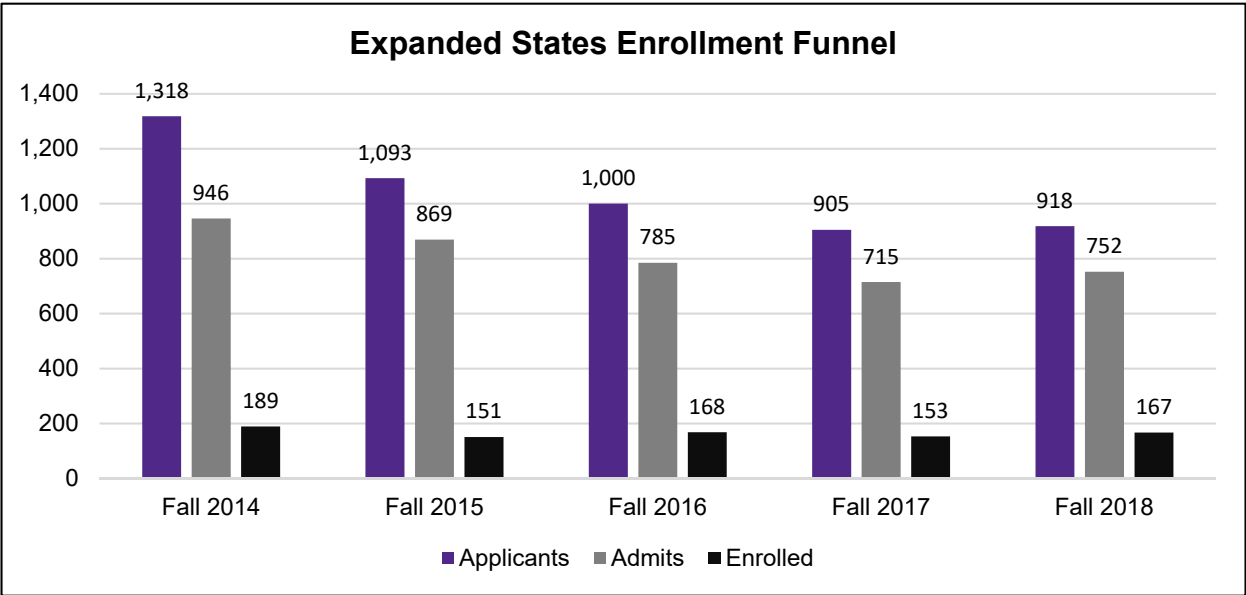
Appendix A



Appendix B



Appendix C



2. Act on Recommended Paid Parental Leave Policy

**Julene Miller,
General Counsel**

Summary

Governor Colyer issued Executive Order No. 18-19 on November 21, 2018 to provide a new parental leave benefit to certain Executive Branch employees. In the Order he encourages the state universities to adopt comparable policies for their employees. At its December 12, 2018 meeting, the Board referred the issue to the Council of Presidents to gather relevant information and to make a recommendation on such a policy to the Board’s Fiscal Affairs and Audit Committee at its February meeting. The Council of Presidents sought input from their budget officers and human resource/benefits offices and voted in February to recommend adoption of a university-tailored paid parental leave policy. That recommended policy is now before the Fiscal Affairs and Audit Committee for action. Any policy adopted by the Board should also be made available to Board office employees in the same manner as made available to university employees.

Background

Executive Order No. 18-19 provides for paid parental leave for certain Executive Branch employees upon the birth or adoption of a child occurring on or after November 21, 2018. The Executive Order calls for six weeks of paid leave for each parent who is the primary caregiver of a newborn or newly adopted child and three weeks paid leave for each parent who is the secondary caregiver of a newborn or newly adopted child. Similarly, the Judicial Branch established its own parental leave benefit, effective December 28, 2018.

The Governor’s Executive Order does not apply to state university employees, however it specifically encourages the universities to adopt comparable policies for their employees.² Board action is required to enable the universities to adopt such policies.

At its December 12, 2018 meeting, the Board referred the issue to the Council of Presidents to gather relevant information and to make a recommendation on such a policy to the Board’s Fiscal Affairs and Audit Committee at its February meeting. The Board directed the Council to consider whether a similar paid parental leave benefit would make sense in the Kansas higher education environment and, if so, to recommend policy language to address nine-month appointments, part-time positions and student employees, eligibility criteria, any limitations that should be placed on use of the benefit, the effective date of such policy and any other necessary details. Board members also requested the Council of Presidents to determine the cost associated with providing three- and six-week paid leave similar to what is provided under the Governor’s Executive Order.

The Council of Presidents sought input from the Council of Business Officers, who in turn sought information from the university budget officers and human resource/benefits offices, and voted in February to recommend adoption of a state university-tailored paid parental leave policy. The Council of Presidents were unanimous in their support of such a program for state university employees meeting the eligibility criteria. Regarding cost, the Council of Business Officers provided the Presidents with the following information:

² Staff is unaware of any specific study, research or background leading to the Executive Order, but a quick in-house search produced a variety of approaches by public universities and higher education systems to parental leave. Some provide for paid leave while others provide only unpaid leave; some recognize parental leave specifically as a part of the federal Family and Medical Leave Act, while others create a discrete leave policy; the amount of leave differs from policy to policy; etc. Preliminary numbers provided by the State Employee Health Plan indicate that an average of 350 births per year over the last three years have occurred at the state universities. This number would not account for adoptions or individuals who are not on the State Employee Health Plan, or where the primary care giver parent does not work at a state university.

Paid Parental Leave – Cost Estimate (provided by the campuses)

Employee Leave - Direct Cost Impact

When an employee elects to utilize Parental Leave, there are several scenarios which may impact the usage of the employee’s existing Vacation and Sick Leave balances. Examples of these scenarios are noted below:

Leave taken under the new program	vs	What employee would have done under current programs	Resulting Cost Impact	
	➔	Unpaid leave	Incremental cost	
	➔	Not taken leave	No incremental cost for salary (1)	
	➔	Vacation/Sick leave	No incremental cost now (but extra vacation/sick time for future)	➔ <u>Impact of extra vacation/sick time:</u> use over time (no incremental cost) forfeit (no incremental cost) paid at later date

(1) some cases would result in incremental cost to cover workload, but this often is at much lower cost

It is difficult to predict how these scenarios will occur under the proposed policy. Many of the scenarios, including some of the more common ones, will not result in incremental [i.e. any additional] costs. Those scenarios that could result in incremental costs are less likely or are limited by other policies (e.g. limits on vacation carryover amounts). As a result, the Budget Officers did not specifically estimate costs related to these scenarios.

Workload Coverage - Direct Cost Impact:

Currently, when an employee utilizes some type of leave for a birth or adoption event, units will often distribute the employee’s workload among other employees, or work is paused while the employee is on leave. In some instances, Units may elect to hire a temporary employee or provide additional pay to existing employees to cover the work of the employee while on leave. In this instance, a unit would incur increased costs under the Parental Leave program. It should be noted that this scenario existed under existing leave practices, and so is not always an incremental cost.

Recognizing this cost scenario, the Budget Directors estimated the cost impact by utilizing the following steps:

- Estimate the frequency of parental leaves based on historical data broken down by Faculty/Staff
- Determine the number of instances which would result in a unit incurring incremental costs due to the proposed parental leave policy – approximately 10%
- Apply expected leave duration
- Apply relevant estimated salary and benefit costs

This results in an estimate of the expected incremental cost of hiring temporary employees or utilizing additional payments to cover the duties of employees on Parental Leave. Based on these estimates the incremental cost for all Regents Universities is approximately \$250,000 per year (see detail by University below).

Paid Parental Leave University Cost Estimates								
	KU	KU Med	KSU	ESU	PSU	FHSU	WSU	Total
Faculty	21,823	14,524	21,814	5,670	3,242	4,119	8,197	79,389
Staff	60,674	39,270	42,208	6,963	4,742	3,660	12,818	170,335
Total	82,497	53,794	64,022	12,633	7,984	7,779	21,015	249,724

This should be considered as a directional estimate and is likely subject to a relatively wide level of variation over time.

Council of Presidents’ Recommendation

The Council of Presidents recommends that the Board adopt the proposed policy set forth below. The proposed policy differs from the Governor’s Executive Order in the following ways:

- University employees must have been employed by the university for at least six months to be eligible; the Executive Order contains no minimum length of service requirement.
- Qualifying event is defined as birth or placement of a child (up to 18 years of age) for adoption; the Executive Order has no age limitation for adoption.
- Universities may establish implementing policies and definitions consistent with the Board policy; under the Executive Order, the Office of Personnel Services within the Kansas Department of Administration was directed to issue guidelines and establish leave codes to implement the Order.
- The leave period for part-time employees is to be pro-rated to their part-time appointment and a multiple birth or adoption does not increase the length of paid parental leave for that event; the Executive Order does not directly address these circumstances.
- For academic year appointments and other less than 12-month appointments, paid parental leave is only available during periods when the employee is in paid status; the Executive Order does not address less than 12-month appointments.
- Each university is to determine whether employees will be permitted to take this paid parental leave intermittently within the 12-week period immediately following the qualifying event or in a solid block of time within that 12-week period; the Executive Order does not address this issue.
- The paid parental leave established pursuant to this proposed policy would be available for qualifying events occurring after the effective date of the policy (projected to be March 20), even if it takes campuses longer to implement.

Any policy adopted by the Board should also be made available to Board office employees in the same manner as made available to university employees. That proposed amendment is set out below the Council of Presidents’ recommendation for the university employee paid parental leave policy.

Proposed Policy

h Paid Parental Leave

Each state university shall provide for paid parental leave for eligible employees in accordance with this policy.

i Eligibility

Employees who meet benefits eligibility requirements, as defined by the employing university, and who have been employed for six months in a faculty, university support staff, or other

unclassified position shall be eligible to receive paid parental leave following a qualifying event (e.g., birth or placement of a child for adoption (up to 18 years of age)) occurring after the effective date of this policy. Each state university may establish implementing policies, including definitions, and may require otherwise-eligible employees to provide relevant information and notice of their intent to use the leave in order for the employees to be eligible.

ii Leave period

Each parent designated as the primary caregiver for purposes of this policy shall receive up to six weeks of paid parental leave, and each parent who is designated as the secondary caregiver for purposes of this policy shall receive up to three weeks of paid parental leave. For part-time employees, the leave shall be pro-rated to their part-time appointment for the applicable time period. The fact that a multiple birth or adoption occurs (i.e., the birth or adoption of twins) does not increase the length of paid parental leave for that event.

- (1) If both parents are employees and eligible for paid parental leave, one employee must be designated the primary caregiver and one employee must be designated the secondary caregiver.
- (2) In such instances, the paid parental leave may be taken concurrently, consecutively, or at different times within the 12 week period immediately following the qualifying event.

iii Benefit

Paid parental leave under this policy shall be at 100% of the eligible employee’s regular rate of pay and, while using paid parental leave, employees continue to accrue vacation and sick leave, as well as all other regular benefits, in accordance with applicable rules, regulations, Board policy and statutes.

- (1) Academic year appointments. Paid parental leave only applies during periods when the employee is in paid status. Employees on academic year or less than 12-month appointments may not request or receive paid parental leave for periods when not in a paid status.
- (2) Holidays. Official and observed holidays do not count against paid parental leave. Employees utilizing paid parental leave on an official or observed holiday shall receive holiday credit. Employees may be permitted to take leave of other types (i.e., sick leave and vacation leave) in addition to the six or three weeks of paid parental leave, in accordance with other applicable Board and university policies.
- (3) Timing. Paid parental leave must be taken within the 12 weeks immediately following the date of birth or date of placement for adoption of a child. Each state university may determine whether employees will be permitted to take this leave intermittently or in a solid block of time within that 12 weeks. Any paid parental leave shall run concurrently with leave permitted under the Family Medical Leave Act (FMLA), if applicable.

iv Paid parental leave under this policy is not transferrable and cannot be donated through a shared leave program or in any other way. Any amount of paid parental leave not utilized by the eligible employee in the 12-week period shall be forfeited.

v Nothing in this policy shall be construed as prohibiting a state university from providing additional leave beyond that permitted under this policy, to the extent allowed by applicable rule,

regulation, Board policy or statute, or from reassigning an eligible employee’s duties while the employee is on paid parental leave.

- vi Each university shall implement this policy on or before July 1, 2019 for qualifying events occurring after its effective date. The effective date for this policy shall be March 20, 2019.

Additional Staff Recommendation

CHAPTER I: BOARD OF REGENTS MEMBERS, OPERATIONS AND STAFF

...

B BOARD OFFICE STAFF AND OFFICE OPERATIONS

...

2 BOARD OFFICE STAFF

...

c Leave

- i All Board office staff members, both classified and unclassified, are subject to the same provisions for sick leave as those applicable to state civil service personnel, including but not limited to K.A.R. 1-9-5. Sick leave shall be scheduled and approval from the President and Chief Executive Officer, or designee, obtained in advance to the extent possible.

Sick leave is forfeited upon termination of employment, if the employee is not retiring or is not retirement-eligible, but may be reinstated if the employee returns within one year to a regular position with a State of Kansas agency. Sick leave will be paid at retirement or when the employee separates from service and is retirement eligible if the employee has accrued a minimum of 800 sick leave hours.

- ii Unclassified Board office staff in regular positions shall accrue annual leave in accordance with this provision. Full-time, exempt unclassified Board office staff members shall accrue one day of annual leave each pay-period, not to exceed twenty-two days (176 hours) per fiscal year. Part-time, exempt, unclassified Board office staff shall accrue pro-rated annual leave based upon their FTE. Full- and part-time non-exempt unclassified Board office staff shall accrue annual leave based on hours paid in the pay period. Unclassified Board office staff members may accumulate a maximum of thirty-eight working days (304 hours) of annual leave; provided, however, that no employee may receive, upon termination, payment for more than twenty-two days (176 hours) of annual leave; and upon retirement, or when retirement eligible, payment for more than thirty days (240 hours) of annual leave.

- iii Each classified Board office staff member in a regular position shall accrue annual leave in accordance with K.A.R. 1-9-4.

- iv Official state holidays and any special holidays declared by the Governor are not counted as days of annual leave.

- v Annual leave shall be scheduled in advance and granted by the President and Chief Executive Officer, or designee, for periods of time requested by the staff member subject to the operational needs of the Board office. Annual leave requested as a result of personal or family emergency shall be treated on an individual basis by the President and Chief Executive Officer.

vi Board office staff members in regular positions may be granted leave with pay upon the death of a close relative. Such leave shall in no case exceed six working days. The employee's relationship to the deceased and necessary travel time shall be among the factors considered in determining whether to grant bereavement leave, and, if so, the amount of leave to be granted.

vii Unclassified Board office staff members who accumulate sick leave shall be eligible to participate in the shared leave program of the State of Kansas in the same manner as unclassified staff at the state universities. Classified Board office staff members in regular positions who accumulate sick leave are eligible to participate in the shared leave program of the State of Kansas as provided in K.A.R. 1-9-23. The Board office shall adopt, as part of its employee policies and procedures, appropriate limitations and qualifications for accumulation and use of shared leave.

viii Board office staff members in regular, benefits-eligible positions shall be eligible for paid parental leave in accordance with Board policy section II.C.10.h., to the same extent as university employees covered by that policy.

C. Governance

1. Act on Amendments to Board Policy: Naming of Buildings

Regent Mullin
Julene Miller,
General Counsel

Summary

The Governance Committee recommends amendments to the policy on Naming of Buildings to: 1) clarify that anytime a proper noun name is to be placed on the exterior of a building or facility, the proposed name must be presented to the Board for approval in accordance with this policy; 2) recognize the appropriateness of naming buildings for major donors; and 3) clarify that if a building is named for a university chief executive officer before becoming chief executive officer, the name does not need to be removed.

Background

At its November, December, January and February meetings this academic year 2018-2019, the Governance Committee has discussed the Board’s Naming of Buildings policy. As a result of those discussions, the Committee is recommending three amendments to the policy to accomplish the following goals: 1) Clarify that anytime a proper noun name is to be placed on the exterior of a building or facility, the proposed name must be presented to the Board for approval in accordance with this policy; 2) recognize the appropriateness of naming buildings for major donors; and 3) clarify that if a building is named for a university chief executive officer before becoming chief executive officer, the name does not need to be removed.

Recommendation

The Governance Committee recommends Board adoption of the new language proposed for Section II.E.12.a. and b. of the policy manual set forth below.

CHAPTER II: GOVERNANCE – STATE UNIVERSITIES

...

E FACILITIES

...

12 NAMING OF BUILDINGS

a Authority for Naming

The naming of any state university building is the province of the Board of Regents. The authority to re-name or remove the name of any state university building also resides in the Board. Any documentation used by any state university or affiliate corporation of any state university for fund raising purposes shall clearly state that proposed names are subject to Board action, and shall reserve to the Board the right to remove any name bestowed upon a facility. Possible reasons for removal of a name include, but are not limited to, circumstances causing damage to the reputation of the university, change of law regarding naming authority, or if the building is razed or given over to a new use. For purposes of this policy, any time a proper noun name is to be displayed on the exterior of a building or facility, it will be treated as a building naming and shall be submitted to the Board for consideration in accordance with this policy.

b Criteria

- i Generally, buildings are named for distinguished individuals who have made extraordinary contributions of a scholarly, professional, or public service nature related to the university’s mission, or

- ~~ii~~ ~~In some cases, buildings may be named~~ for major donors to the construction of the building.
- ~~iii~~ ii Before forwarding a name to the Board for consideration, the state university shall undertake a thorough degree of due diligence to avoid commercial influence or conflict of interest.
- ~~iv~~ iii Buildings will not be newly named for sitting presidents, chancellors or Board members, however buildings named for a president or chancellor before appointment or between appointments to the position of president or chancellor need not be re-named.

c Process

The chief executive officer of the state university shall recommend an appropriate name to the Board for consideration. At the time the agenda item is submitted, the name shall not be included; however, the state university shall send the proposed name and a brief narrative individually to Regents and the President and Chief Executive Officer of the Board at the same time the state university sends its agenda material requests to the Board office for the Board meeting at which the name is to be considered. No public communication of a proposed name shall be made until the name is presented for consideration at the open meeting of the Board.

2. Act on Amendments to Board Policy: Annual and Multiple Year Appointments

Summary

The Governance Committee recommends amendments to the policy on Annual and Multiple Year Appointments to provide for Board oversight of multiple year appointments of certain athletic positions in specified circumstances.

Background

At its November 7, 2018 meeting, the Governance Committee requested an amendment to the Board’s Annual and Multiple Year Appointments policy to require some degree of Board oversight when university chief executive officers consider extending a multiple year appointment to certain athletics employees under specified circumstances. The Committee was concerned about situations where the university is committed to appointments that end up extending beyond the tenure of the chief executive officer, and when the university becomes committed to multiple contracts for the same position, resulting in a significant fiscal impact or tying the hands of a new, incoming university chief executive officer. The intent is for Board Chairman and Board President and Chief Executive Officer approval only of the ability to offer a multiple year appointment, not of any other terms or conditions of the appointment.

Staff Recommendation

After reviewing options at its December 2018 and January 2019 meetings, the Governance Committee recommends Board adoption of the new language proposed for Section II.C.2.b.vi.(5) of the policy manual set forth below. In addition to the new language, the subsection has also been reformatted to clarify which provisions apply to Division I athletics and which provisions apply to Division II athletics.

CHAPTER II: GOVERNANCE – STATE UNIVERSITIES

...

C CHIEF EXECUTIVE OFFICER, FACULTY AND STAFF

...

2 APPOINTMENTS

...

b Faculty and Staff

...

vi Annual and Multiple Year Appointments

(1) Except as provided in this section, all appointments of unclassified non-tenure track and non-tenured personnel shall be annual. Every appointment of more than one year shall be subject, on an annual basis, to appropriations being provided by the Kansas Legislature.

...

(5) Athletics

(a) Any athletic director or coach of a division I state university may hold a multiple year appointment when the chief executive officer of the university determines such appointment to be in the best interest of the university.

(b) Any athletic director or coach of a division II state university may hold a multiple year appointment when the chief executive officer of the university determines such appointment to be in the best interest of the university; however no such appointment shall exceed three years at any given time.

- (c) Salary for individuals holding multiple year appointments under this subsection (5) shall be determined each year by availability of funds and by merit. The salary of any division II athletic director or coach shall not exceed the monetary salary of the university chief executive officer.

- (d) Prior to the extension of an offer for a multiple year contract in excess of \$500,000 per year to an athletic director or a head coach under subsection (5)(a) or (5)(b), the university chief executive officer shall request the approval of the Board Chairman, or designee, and the Board President and Chief Executive Officer, or designee, when determining whether a multiple year appointment under the given circumstances is in the best interest of the university.

3. Act on Amendments to Board Policies: Responsibilities and Authority Delegated by the Board to the Board President and Chief Executive Officer

Summary

The Governance Committee recommends amendments to policies establishing the Board President and Chief Executive Officer’s responsibilities and Board delegated authority to: 1) clarify the circumstances under which the Board President and Chief Executive Officer may negotiate and enter Board/Board Office contracts on behalf of the Board; 2) codify the process for negotiating and submitting memoranda of agreement under the Public Employer/Employee Relations Act and identify the Board President and Chief Executive Officer’s role in that process; 3) add to the Policy Manual the Board President and Chief Executive Officer’s responsibilities and delegated authority to administer the Private and Out-of-State Postsecondary Educational Institutions Act; 4) eliminate an archaic reporting requirement; and 5) clean up several of the provisions within the set of policies dealing with the Board President and Chief Executive Officer’s responsibilities and delegated authority.

Background

Prior to the August 2018 Board Retreat, Regents indicated a desire to review and update the Board’s policies establishing the Board President and Chief Executive Officer’s responsibilities, and authority that has been delegated by the Board to the Board President and Chief Executive Officer. Accordingly, Board staff collected the various relevant Board policies and, at the November 7, 2018 meeting of the Governance Committee, proposed amendments for consideration. The Committee Members and others offered suggestions for additional or alternative language. These suggested changes informed subsequent drafts that were considered by the Governance Committee at its December 2018 and January 2019 meetings.

Included in the myriad amendments proposed for the policy provisions:

- Clarification and updating of the provision on Board/Board Office contracts to clearly allow the Board President and Chief Executive Officer to negotiate and execute any contract on behalf of the Board except
 - Where the Board President and Chief Executive Officer has a conflict of interest; and
 - Where other Board policy or state law specifically requires otherwise.
 - Contracts (other than grant awards made pursuant to law) for expenditures greater than \$250,000 or for a term greater than three years may be negotiated by the Board President and Chief Executive Officer but require approval by the Board Governance Committee.

- A new subsection to codify the process for negotiating and submitting new or amended memoranda of agreement under the Public Employer/Employee Relations Act (PEERA), including
 - Delegating the Board’s “public employer” rights and responsibilities under the PEERA to the university chief executive officers and designees for purposes of negotiating memoranda of agreement under the Act and reaching tentative agreement;
 - Authorizing the Board President and Chief Executive Officer (and/or the Board, the Governance Committee or the Fiscal Affairs and Audit Committee) to meet with the university chief executive officer and/or university employer negotiators in the early stages of the meet and confer process to gain an understanding of the items subject to negotiation; and
 - Delineating the Board’s employer role from its governing body role.

- A new section specifying the Board President and Chief Executive Officer’s responsibilities and delegated authority in administering the Private and Out-of-State Postsecondary Educational Institutions Act, including
 - Placing in the Policy Manual directives made by the Board in 2014;
 - Statutory requirements; and

- o Authority to seek prosecutorial assistance as necessary to enforce the Act.
- Removal of a requirement for the Board President and Chief Executive Officer to report to the Board annually on transfer and articulation agreements between individual colleges; institutions would still be required to update the *Publication of Transfer Policies, Policy Number FDCRA 10.040* to show all such agreements.
- Several clean-up amendments within this set of policies.

Subsequent to the Committee’s review, staff identified statutory citations that needed to be updated in light of the Revisor of Statutes 2017 transfer of statutes from Chapter 72 to Chapter 74.

Staff Recommendation

The Governance Committee, on staff’s recommendation, forwards the following proposed amendments for full Board consideration:

CHAPTER I: BOARD OF REGENTS MEMBERS, OPERATIONS AND STAFF

A BOARD MEMBERS AND BOARD OPERATIONS

...
3 BASIC PRINCIPLES AND OPERATING PROCEDURES

...
b Procedures

...
iii Development of Proposals

While there may be justifiable exceptions, most proposals shall be developed primarily by those persons who are likely to be responsible for implementation, and appropriate councils, committees, or task forces shall develop or review proposals that are intended for action by Board standing committees and/or the Board (or the Board President and Chief Executive Officer, as applicable).

Councils, committees, task forces and other such groups do not have authority to prevent further review of a proposal by other councils, committees, or Board Committees.

In the context of this policy, “systemwide” means those proposals that may impact many or all of the institutions having a reporting relationship to the Kansas Board of Regents.

iv Role of the Board President and Chief Executive Officer

If it is uncertain whether a proposal is systemwide or non-systemwide in impact, the Board President and Chief Executive Officer will decide the issue.

...
4 COUNCILS AND COMMITTEES

a Board of Regents Committees

...
iii Retirement Plan Committee

(1) The Retirement Plan Committee, established in 2005, is responsible for issues related to the Board’s retirement plan, including oversight of plan investments and administration. The Committee reports directly to the Board. The issues the Committee will consider may be directed by the Board, may arise from the Board’s fiduciary duties, or may be initiated by the Retirement Plan Committee itself.

(2) The Retirement Plan Committee members will be appointed by the Board and will include one member of the Board; one member of the Council of Presidents, or designee; two members of the Council of Business Officers; three state university human resource directors; and two individuals nominated from the state universities who are experts in the subject matter of investments and retirement planning. A staff person from the Board of Regents office who is appointed by the Board President and Chief Executive Officer will serve as a non-voting ex officio member. The chairperson of the Committee will be the appointed Board member. When appointing Retirement Plan Committee members, the Board shall strive for as broad of representation from the state universities as possible.

(3) Members will have staggered three-year terms and may resign at any time, effective when tendered to the Board. A person who is appointed to replace a member who has resigned will serve out the remainder of the term of the resigning member.

b Council of Presidents

- i The Council of Presidents, established in 1963, consists of the chief executive officers of the state universities. The Board's President and Chief Executive Officer serves as an ex officio member of the Council. The chair is rotated annually on July 1st.
- ii The Council of Presidents' main function is to consider subjects of significance to the state university sector, either at the request of the Board or the Board's President and Chief Executive Officer, or on the Council of Presidents' own initiative, report to the Board when called upon to do so, and make recommendations to the Board on general policy affecting all state universities. The Council of Presidents may create permanent or ad hoc committees, composed of campus or non-campus personnel, to study selected subjects and report back to the Council.

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d Student Advisory Committee

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- iii The chair of Students' Advisory Committee, appointed by the Committee pursuant to its own internal processes, may request the Board President and Chief Executive Officer to place items on the Board's agenda for discussion and/or consideration. The Board President and Chief Executive Officer shall review the Committee's request with the Chair of the Board prior to responding to the Committee.

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i System Council of Presidents

- i The System Council of Presidents, established in 2002, consists of the six presidents of the state universities, four presidents selected by the nineteen community colleges, one president selected by the six technical colleges, and the president of Washburn University. The Board's President and Chief Executive Officer serves as an ex officio member of the Council. Two members of the System Council of Presidents will serve as co-chairpersons: One shall be by annual rotation on July 1st from among the six state universities, the other shall be selected by the six Council members from institutions coordinated-but-not-governed by the Board. The presidents of other institutions (when not current members) are invited to provide input to System Council of Presidents when agenda items affecting those institutions are to be considered. On matters that have system-wide impact, all positions will be reported to the Board, and a majority will be required for Council endorsement.
- ii The System Council of Presidents' main function is to consider coordination issues, either at the request of the Board or the Board's President and Chief Executive Officer, or on the System Council of Presidents' own initiative, report to the Board when called upon to do so, and make recommendations to the Board on general policy affecting the system as a whole. The Board President and Chief Executive Officer will determine which issues are coordination issues; the Board Chairperson may review this determination. The System Council of Presidents may create permanent or ad hoc committees, composed of campus or non-campus personnel, to study selected subjects and report back to the Council.

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6 BOARD MEETING AGENDA ITEMS

- a State university chief executive officers shall send agenda items to the President and Chief Executive Officer of the Board as early as needed to meet the Board notification deadlines. If no items are to be presented, the Board President and Chief Executive Officer shall be so notified.
- b No publicity or news release shall be given on any item that requires Board action until after such matter has been presented to the Board.
- c The agenda is printed seven days prior to the Board meeting. All items to be considered on the agenda should be received before its printing. A member of the Board of Regents may submit items for consideration at any time.
- d The Board President and Chief Executive Officer is authorized to accept supplementary agenda items of a critical nature which have developed as a result of unusual circumstances as late as 12 Noon of the day preceding the regularly scheduled Board meeting. Such items shall be in written form with sufficient copies for distribution to the Board members prior to the regular meeting.

8 RECORD OF BOARD ACTIONS

- a Copies of the Minutes of each Board meeting shall be prepared by the Board President and Chief Executive Officer after each meeting and sent to all those entitled to copies. Copies of the minutes are filed in the main library at each of the state universities and are available there for public inspection. Electronic copies of the minutes from a number of years may be accessed from the Board’s website, http://www.kansasregents.org/about/regent_meetings_agendas_and_minutes. The Official Minutes of the Board are also on file in the Board Office in Topeka and are open for inspection.
- b Actions taken or approvals given by Board staff on behalf of the Board pursuant to authority officially delegated by the Board shall be properly documented, and such documentation shall be retained at the Board office in accordance with applicable record retention schedules.

B BOARD OFFICE STAFF AND OFFICE OPERATIONS

1 BOARD PRESIDENT AND CHIEF EXECUTIVE OFFICER

The President and Chief Executive Officer performs those duties delineated in Article IV, Section 2 of the Board By-Laws and restated below, maintains the principal office of the Board in Topeka, employs such other persons as needed ~~for positions authorized by the Board~~, and supervises the activities of all employees of the Board office. The President and Chief Executive Officer is appointed by the Board and serves at its pleasure. By statute it is the duty of the Board President and Chief Executive Officer to attend all meetings of the Board of Regents, keep a full and correct record of its proceedings (which, when approved, shall be signed by the Chair of the Board), and perform such other duties as the Board may require.

As set forth in Article IV, Section 2 of the By-Laws, the principal duties of the President and Chief Executive Officer include:

- a Maintaining a thorough knowledge of current issues in higher education and particular trends in Kansas;
- b Bringing issues before the Board of Regents in a professional, meaningful and manageable fashion;
- c Serving as the chief administrative officer for the Board of Regents office staff;
- d Providing liaison with the chief executive officers (or their designees) of Kansas public postsecondary institutions in carrying out policy objectives promulgated by the Board of Regents;

- e Serving as the primary spokesperson for the Board and the System before the Executive and Legislative branches of government on matters affecting postsecondary education;
- f Attending all meetings of the Board and keeping a full and correct record of its proceedings to be signed by the Chair; and
- g Employing such other professional and/or clerical employees as are required to carry out the administrative duties of the Board.

2 BOARD OFFICE STAFF

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- e Commitment of Time, Conflict of Interest, Consulting and Other Employment

The provisions set forth under the heading of CHIEF EXECUTIVE OFFICER, FACULTY AND STAFF, *Commitment of Time, Conflict of Interest, Consulting and Other Employment* shall be applicable to the unclassified staff of the Board. The Board President and Chief Executive Officer may establish rules and procedures to effectuate this policy.

- f Out-of-State Travel Requests

Approval of out-of-state travel requests for staff other than the President and Chief Executive Officer of the Board is vested in the Board President and Chief Executive Officer. Requests for such travel should be as directed by the Board President and Chief Executive Officer and expenses will be allowed pursuant to Department of Administration regulations on travel.

Approval of out-of-state travel request for the Board President and Chief Executive Officer is vested in the Board Chairman. Requests for such travel should be submitted as directed by the Board Chairman and expenses will be allowed pursuant to Department of Administration regulations on travel.

- g Criminal Background Checks

The provisions set forth under the heading of CHIEF EXECUTIVE OFFICER, FACULTY AND STAFF, *Appointments, Criminal Background Checks* shall apply to staff hired for the Board office. The Board President and Chief Executive Officer may establish rules and procedures to effectuate this policy.

3 CONTRACTS

- a The Board of Regents may enter into contracts, including leases of personal property, with any party or parties including any agency of the United States or any state or any subdivision of any state or with any person, partnership or corporation if the purpose of such contract is related to the operation or function of the Board. (K.S.A. 76-721). Except as otherwise specifically required by statute or Board policy, or in circumstances where the Board President has a conflict of interest, the Board delegates its contracting authority to the Board President and Chief Executive Officer, who may negotiate and enter contracts on behalf of the Board. The Board President and CEO may negotiate but not enter into contracts involving expenditure of greater than \$250,000 or a term of greater than 3 years without Board Governance Committee approval; this restriction does not apply to grant awards made pursuant to state or federal law. In the event the Board President and Chief Executive Officer has a conflict of interest, the Board Chairman may approve and execute the contract unless the full Board’s review is otherwise required by Board policy or state law.
- b Contracts entered into on behalf of the Board of Regents shall be executed by the Chair of the Board, or the Board’s President and Chief Executive Officer, or anyone otherwise authorized by direct action of the Board.
- c Memoranda of agreement negotiated pursuant to the Public Employer-Employee Relations Act, K.S.A. 75-4322 et seq., shall be processed as follows:

i Except as otherwise provided in this policy, the Board of Regents delegates its rights and responsibilities as “public agency/public employer” under the Public Employer-Employee Relations Act to each university chief executive officer and the university chief executive officer’s designees for purposes of negotiating memoranda of agreement and reaching tentative agreement under the Act.

ii Each state university shall, at the time it or a legally recognized employee organization seeks to open negotiations of a new or existing memorandum of agreement, submit to the Board President and Chief Executive Officer and the Board’s general counsel notice and the scope of and timeline for the impending negotiations.

iii Prior to the first meet and confer session the Board President and Chief Executive Officer may meet with the university chief executive officer and/or university employer negotiators to discuss the negotiations.

iv Additionally or alternatively, during the beginning stages of any meet and confer proceedings the full Board or its Governance Committee or the Fiscal Affairs and Audit Committee may meet to discuss the negotiations with the university chief executive officer and/or university employer negotiators. The Board or Committee may recess such meetings into executive session, as authorized by the Kansas Open Meetings Act.

v At the initial meet and confer session the university employer negotiators shall inform the recognized employee organization that any agreement reached on provisions open for negotiation is tentative, pending formal approval by the Board.

vi Once tentative agreement is reached on all items open for negotiation in a meet and confer process, the state university shall submit the proposed agreement, and background information in the form of an issue paper, to the board office (in accordance with Board timelines for submission of agenda items) for inclusion in the first available Board meeting agenda.

vii The full Board, acting as the “governing body” under the Public Employer/Employee Relations Act, shall consider the proposed memorandum of agreement, or proposed amendments to an ongoing agreement, and either approve the proposed agreement/amendments and authorize the Board Chairman to execute the agreement on its behalf, or reject the proposed agreement/amendments and return it to the parties for further deliberation. The Board may recess such meetings into executive session, as authorized by the Kansas Open Meetings Act.

4 PROCEDURES RELATING TO REQUESTS FOR INSPECTION OF PUBLIC RECORDS AND OBTAINING COPIES

a The Board President and Chief Executive Officer

i shall act as the Official Custodian of all public records maintained in the Kansas Board of Regents Office, Suite 520, 1000 S.W. Jackson, Topeka, Kansas 66612-1368;

ii may make changes to the Board procedures relating to requests for access to or copies of public records and when changes are made shall report those changes to the Board; and

iii may appoint appropriate staff to act as designated record custodians and/or the designated “freedom of information officer,” as set forth and defined by K.S.A. 45-215 et seq.

b Public records may be inspected during normal business hours of the Board of Regents Office which are between 8:00 a.m. and 5:00 p.m. Monday through Friday (except holidays and other non-work days authorized by the state).

- c The Board's President and Chief Executive Officer may establish record fees that reflect and are designed to recoup the actual costs of providing copies of or access to public records.

5 PROCEDURES RELATING TO REGULATION OF PRIVATE AND OUT OF STATE POSTSECONDARY INSTITUTIONS

- a The Board President and Chief Executive Officer or designee, on behalf of the Board and in accordance with K.S.A. 2017 Supp. 74-32,162 et seq., shall
 - i issue initial certificates of approval to qualified non-degree-granting private and out-of-state postsecondary educational institutions that submit complete applications and meet all statutory and regulatory requirements for Board certification;
 - ii issue renewal certificates of approval to qualified degree and non-degree-granting private and out-of-state postsecondary educational institutions that submit complete applications and meet all statutory and regulatory requirements for Board renewal of certification; and
 - iii subsequent to issuance of the initial certificate of approval by the Board, approve additional degree-granting authority to qualified degree-granting private and out-of-state postsecondary educational institutions that submit complete applications and meet all statutory and regulatory requirements for additional degree-granting authority.
- b The Board President and Chief Executive Officer, or designee, shall sign all certificates of approval issued pursuant to K.S.A. 2017 Supp. 74-32,170. Certificates of approval issued pursuant to the Private and Out of State Postsecondary Educational Institution Act shall contain the information required by K.S.A. 2017 Supp. 74-32,170, and any other information required by the Board of Regents.
- c The Board President and Chief Executive Officer, on behalf of the Board and in accordance with K.S.A. 2017 Supp. 74-32,178 and 74-32,173, may
 - i request the Attorney General or a local county or district attorney to file an injunction or pursue other appropriate enforcement actions against an institution that is required to but fails to obtain a certificate of approval from the Board to do business in this state; and
 - ii request the Attorney General to pursue appropriate enforcement actions against an institution that has a certificate of authority to do business in this state but has failed to comply with any statutory or regulatory requirement that is within the Board of Regents' authority to impose.

CHAPTER II: GOVERNANCE³ – STATE UNIVERSITIES

A ACADEMIC AFFAIRS (see Chapter III., Section A. for additional academic affairs policies applicable to state universities)

1 **ACADEMIC CALENDAR**

- a The Academic Calendar of each state university shall provide for an academic year minimally consisting of two sixteen-week semesters totaling no fewer than 146 instructional days plus five final exam days each semester.
- b Each state university shall file a three-year Academic Calendar adhering to holidays and breaks approved by the Board. Each state university shall follow the calendar as approved by the Board. Any deviation for reasons other than natural disasters or national emergencies must have prior approval of the Board.

³ See Chapter I., Section A.3. for definition of Governance.

- c The President and Chief Executive Officer of the Board shall have the authority to approve or deny non-substantive revisions to Board-approved three-year calendars and shall periodically report these changes to the Board.

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7 NEW ACADEMIC UNITS AND ACADEMIC PROGRAMS

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- b Actions that Require Approval by the Council of Chief Academic Officers and Board President and Chief Executive Officer: The following types of action require approval by the Council of Chief Academic Officers and the President and Chief Executive Officer of the Board of Regents. Action is approved when the campus receives written notice from the Board President and Chief Executive Officer.
 - i Approval of a new minor in an area of study where no Board-approved degree program exists.
 - ii Changing the name of an existing unit or degree title or consolidating two or more units or degrees in one unit or degree or splitting a unit or program into two or more units or programs.

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10 ACADEMIC ADVISING

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- d Every three years, beginning in spring 2016, each ~~campus~~ state university shall submit to the Board’s Vice President for Academic Affairs a written report, no more than two pages in length, describing how its Academic Advising System advances the Board’s strategic goals pertaining to retention and graduation. The Vice President for Academic Affairs shall summarize the campus reports in a single document and provide it to the Board President and Chief Executive Officer for transmission to the Board at the President and Chief Executive Officer’s discretion.

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D FISCAL MANAGEMENT AND BUSINESS ADMINISTRATION (see Chapter III., Section B. for additional fiscal management policies applicable to state universities)

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6 FINANCIAL REPORTING

- a Annual Financial Report

Each state university shall submit to the Board President and Chief Executive Officer a comprehensive financial report for the prior fiscal year in accordance with the schedule maintained on the Board of Regents’ website. The Board President and Chief Executive Officer shall be responsible for recommending to the Board any specific financial report findings that should be further reviewed by the Board. The financial report shall conform to a format determined by the Council of Business Officers. The financial report shall reflect conformity with financial reporting methods and formats promulgated by the American Institute of Certified Public Accountants, the Governmental Accounting Standards Board and the National Association of College and University Business Officers’ Financial Accounting and Reporting Manual for Higher Education unless otherwise provided by state law, practices or procedures.

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20 THE KANSAS PARTNERSHIP FOR FACULTY OF DISTINCTION PROGRAM

The President and Chief Executive Officer of the Kansas Board of Regents, or designee, shall be responsible for administering the following procedures, which shall be in addition to the procedures set out in K.S.A. 76-773 et seq.

For purposes of this program, “joint donors” will be considered to be related or associated if they have expressed a mutual commitment to furthering the purposes of this program through their joint gift. The institution shall be responsible for demonstrating that such a relationship exists between or among joint donors. In the case of a joint donation, support for an endowed professorship must come from persons or groups that share “common characteristics or similarities such that the joint monetary donation conforms with the purposes of the program.” K.S.A. 76-773(c). For example, an appropriate fund raising activity would be for a college of engineering to solicit funds, especially major gifts, from engineering college alumni to support an endowed professorship in

engineering. Alternatively, an example that would not conform to the intent of the “common characteristics and similarities” standards of the program would be for the institution to seek donations from all university alumni to support an endowed professorship in engineering.

- a The chancellor, president, director or other chief executive officer of an eligible educational institution shall notify the Board President and Chief Executive Officer of the receipt of each qualifying gift. Such notification will be in a format determined by the Board President and Chief Executive Officer and shall include:
 - i The name of the account of the faculty position to be endowed by the gift;
 - ii The amount of the gift received; and
 - iii The date the gift was received.

The Board President and Chief Executive Officer, or designee, shall determine if the gift qualifies for certification under the program. No gift shall be certified until the threshold amount of cash, as per K.S.A. 76-775 for each type of institution, is on deposit with the institution’s endowment association. If the gift qualifies for certification under the program and has been deposited in cash with the endowment association, the Board President and Chief Executive Officer will certify to the Director of Accounts and Reports the amount and date of receipt of the qualifying gift and the appropriate professorship account to which it applies.

Only qualified cash gifts from qualified donors may be used to meet the minimum threshold required for establishment of the endowed professorship. An institution may receive non-cash gifts for an endowed professorship, but such non-cash gifts must be converted to cash and on deposit with the institution’s endowment association before they are eligible for certification under the program.

- b Institutions may add new gifts to a certified endowed professorship, as long as the new donations are made by the same single donor or entity or by a member of the same class of joint donors. Only qualified new gifts may be used to increase the total amount of the certified endowed professorship account that is eligible for the state earnings equivalent award.
- c The Board President and Chief Executive Officer will certify receipt of each addition to an original qualifying gift (certified endowed professorship), provided that the addition meets or exceeds at least 20 percent of the institution’s minimum threshold for a qualifying gift and the addition satisfies all other requirements for certification. The chancellor, president, director or other chief executive officer of an eligible educational institution shall notify the Board President and Chief Executive Officer of the receipt of each addition to a previously certified gift. Such notification shall be in a format determined by the Board President and Chief Executive Officer.
- d In accordance with K.S.A. 76-775, the Director of Accounts and Reports shall transfer from the state general fund the amount determined to be the earnings equivalent award for such qualifying gift. The Board President and Chief Executive Officer shall certify no later than June 30 of each year the endowed professorships at all institutions. Prior to June 30 of each year, the Board President and Chief Executive Officer will produce a report listing all certified endowed professorships and request the chief executive officer of each eligible institution, as applicable, to verify the accuracy of such report for her or his institution.

If on July 1 of any fiscal year the total of all transfers from the state general fund for earnings equivalents awards for qualifying gifts is equal to or greater than the applicable maximum stated in K.S.A. 76-775 and amendments thereto, no new qualifying gifts or additions to qualifying gifts will be certified by the Board during that fiscal year. If on July 1 of the subsequent year the total of all transfers from the state general fund for earnings equivalent awards for qualifying gifts is less than the applicable maximum, the Board President and Chief Executive Officer shall certify any new qualifying gifts or additions to gifts in the following manner. If for any reason the Board should need to accept qualifying gifts after the maximum total amount of new gifts per year for all or any individual institution has been reached, the date received by the Board shall determine the order in which gifts shall be certified.

- e The Board President and Chief Executive Officer shall prepare and distribute to each participating institution a semi-annual report showing the accumulated amount of gifts that have been certified for all eligible institutions.
- f On or before September 1 of each year, each eligible institution that has established one or more certified endowed professorships shall file a report on a form provided by the Board President and Chief Executive Officer. Such report shall specify how funds (from the State General Fund earnings equivalent awards and from the endowment association’s earnings) were expended to support the endowed professorship(s) for the previous state fiscal year. The Board President and Chief Executive Officer may request other information from the institutions to improve the program or report on its effectiveness.

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22 TRAVEL

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- b Out-of-State Travel Requests – Chief Executive Officers

Approval of out-of-state travel requests for the chief executive officer of a state university is vested in the Board and delegated to the Board’s President and Chief Executive Officer. Requests for out-of-state travel, regardless of source of funding, shall be submitted to the Board Office in such form as prescribed by the Board President and Chief Executive Officer generally at least two weeks prior to the date travel commences, but in no event after the date travel commences. Expenses will be allowed pursuant to Department of Administration or Internal Revenue Service regulations governing travel.

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E FACILITIES

Guiding Principle. Each state university shall inform the Board’s Director of Facilities in a timely manner about construction projects at each campus, including all relevant milestones or unforeseen changes, regardless of location relative to the university property. Consistent with Board policy on procurement, each capital project involving a state university, its affiliated corporations or other related organizations shall, for projects using state funds, be advertised and bid in a manner that advances and supports the mission of the university, promotes a competitive and fair procurement environment, and is open and transparent.

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3 CAPITAL IMPROVEMENT PROJECTS

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- b Process

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- v *Design Development Plans*: Following Legislative and Board approval of a specific capital improvement project, design development plans for a building or project and the location of the new building shall be submitted to the Board President and Chief Executive Officer for review and approval before final plans are prepared. The President and Chief Executive Officer, upon the recommendation of the Director of Facilities, may approve said design development plans for the Board.

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CHAPTER III: COORDINATION⁴ - STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES, WASHBURN UNIVERSITY AND/OR THE WASHBURN INSTITUTE OF TECHNOLOGY

A ACADEMIC AFFAIRS (See Chapter II., Section A. for additional academic affairs policies applicable to state universities)

2 TRANSFER AND ARTICULATION

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⁴ See Chapter I., Section A.3 for definition of Coordination.

e Articulation Agreements

i Between Community Colleges, Technical Colleges and the Institute of Technology

In accordance with K.S.A. ~~72-4453~~ 74-32,420, the board of trustees of each Kansas community college, the governing board of each Kansas technical college and the board of control of the Institute of Technology shall establish transfer and articulation agreements providing for the transferability of substantially equivalent courses of study and programs in order to facilitate the articulation of students to and among those institutions.

(1) The Board of Regents shall be notified of each agreement at the time the agreement is executed.

(2) Each agreement shall be effective only after submission to and approval by the Board of Regents. (K.S.A. ~~72-4453~~ 74-32,420). Preliminary approval shall be given by the Board President and Chief Executive Officer, or designee, upon verification that the agreement is consistent with this policy. Final approval shall require ratification by the Board.

~~(3) The Board President and Chief Executive Officer shall report to the Board on transfer and articulation agreements annually. Such report shall include a description of the agreements preliminarily approved during the last year and a request for ratification by the Board.~~

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6 APPROVAL OF CREDIT COURSES FOR COMMUNITY COLLEGES, TECHNICAL COLLEGES, AND WASHBURN INSTITUTE OF TECHNOLOGY

a Policy

K.S.A. 71-601 *et seq.*, K.S.A. 71-1801 *et seq.*, K.S.A. ~~72-4480~~ 74-32,468 and K.S.A. ~~72-4482~~ 74-32,402 require that the Kansas Board of Regents approve courses for which credit hours are awarded in community colleges, technical colleges and the Washburn Institute of Technology. Procedures for receiving and acting on credit courses submitted by community colleges, technical colleges and the Institute shall be the responsibility of the President and Chief Executive Officer of the Kansas Board of Regents. Procedures will ensure that quality of instruction is properly addressed by the institutions' boards of trustees, governing boards or board of control and that the approval of credit courses is acted on in a timely and effective manner.

b Procedure

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iii Role and Responsibility of the President and Chief Executive Officer or Designee of the Board of Regents

Regarding approval of credit courses, the responsibility of the Board's President and Chief Executive, or designee, is to:

- (1) Ensure compliance with the intent of K.S.A. 71-601 and 71-1802(c)
- (2) Ensure consistency and uniformity in respect to the course approval process
- (3) Ensure that institutions have provided required course information
- (4) Consult with institution administration if problems arise regarding a course
- (5) Provide assistance to institutional staff to facilitate course approval
- (6) Approve or disapprove courses

The Board President and Chief Executive Officer is authorized to make judgments about matters or issues that are not specifically addressed in these Procedures for Approval of Credit Courses.

8 OFF-CAMPUS DELIVERY OF ACADEMIC COURSES AND PROGRAMS

g Appeal Process

- i Each home institution shall reply within 30 calendar days of having received a request for an off-campus academic course or program to be offered in its service area. Failure to reply within 30 calendar days of receiving a request shall be deemed an approval.
- ii If an institution is denied approval to offer an off-campus academic course or program in the service area of another institution, the requesting institution may appeal the denial to the Board of Regents President and Chief Executive Officer, who shall have ultimate authority to decide the issue. Factors to be considered in arriving at a decision shall include:
 - (1) Whether there is student need for the course or program in the service area that is not being met by the home institution(s);
 - (2) whether one or more of the home institutions intend to offer the course or program within a reasonable time period;
 - (3) the extent to which the requesting and home institutions have attempted to reach a cooperative agreement with regard to deliverance of the course or program;
 - (4) the feasibility of a cooperative effort between the interested institutions;
 - (5) whether the course or program is within the mission of the institution that wishes to offer it; and
 - (6) whether the course or program is within the mission of any of the home institutions.

9 DEGREES

b Standards

ii Curriculum

- (6) "Honorary degree" is a degree that is awarded as an exceptional honor bestowed upon a person without the fulfillment of the usual requirements. State universities may award honorary degrees upon approval by the Kansas Board of Regents and only in accordance with the following:

- (c) At the time the agenda item is submitted, the name shall not be included; however, the state university shall send the proposed nomination, statement and materials individually to Regents and the Board President and Chief Executive Officer at least four weeks before the state university sends its agenda material requests to the Board office for the Board meeting at which the nomination is to be considered. No public communication of a proposed nomination shall be made until the name is presented for consideration to the open meeting of the Board. No candidate for nomination shall be promised an honorary degree before the Board has acted on the nomination.

14 DEVELOPMENTAL EDUCATION

Procedures for implementation of this policy are the responsibility of the Board President and Chief Executive Officer.

B FISCAL MANAGEMENT (see Chapter II., Section B. for additional fiscal management policies applicable to state universities)

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2 KANSAS TECHNOLOGY INNOVATION AND INTERNSHIP GRANTS

Under the authorization of the Board of Regents, the Board President and Chief Executive Officer established the following procedures

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i Allocation of Funds for Grants

Each year the Board President and Chief Executive Officer, or designee, will determine the amount of funds available for grants.

D. Other Matters

1. Act on Student Health Insurance Benefits and Premium Rates for Plan Year 2018-2019

**Madi Vannaman,
Staff Affiliate**

Summary

Under authorization granted by K.S.A. 75-4101, the Board of Regents has made available health insurance to eligible students attending a state university and their dependents since 2007. The plan is currently offered through MHECare and is underwritten by UnitedHealthcare – Student Resources. The Board’s Student Insurance Advisory Committee and the Council of Business Officers have reviewed the alternatives provided for Plan Year 19-20 benefits and premiums.

Based on recent claim to premium ratio history of the plan, the initial annual student-only premium proposed was \$2,267, or a \$565 increase (33.2%). After reviewing and assessing this proposal and several other scenarios, the Student Insurance Advisory Committee recommended the scenario that would negatively impact the fewest students by creating one risk pool for students (and their dependents) who elect to participate in the plan absent any incentive, and another risk pool for those students (and their dependents) who either receive a subsidy to be in the plan or who are required by Board policy to maintain health insurance. Creating these separate risk pools based on the plan experience for each of the two groups results in different annual premiums for the two cohorts. Those students who receive a subsidy or are required by Board policy or academic programs to maintain health insurance (and their dependents) would realize a student-only annual premium of \$1,772/year, or a \$70 increase (4.11%). For Plan Year 19-20, students whose academic programs require them to carry health insurance would be newly included in this group. All other students (and their dependents) would realize an annual premium of \$3,643/year, or a \$1,941 increase (114.04%). The Council of Business Officers and Board staff support this recommendation. The Governance Committee and Council of Presidents are scheduled to review the recommendation at their March 20 meetings.

Background

During the 2006 Session, the Kansas Legislature enacted K.S.A. 75-4101, authorizing the Board of Regents to enter into group health insurance contracts to provide voluntary health and accident insurance coverage for students attending state universities and such students’ dependents. Previously, student health insurance coverage was offered through the State of Kansas Health Care Commission.

In February 2007, the Board approved the recommendation of Board staff, the Council of Presidents (COPs) and the Council of Business Officers (COBO) to select UnitedHealthcare-Student Resources (UHC-SR), by competitive bid, as the provider for the KBOR student health insurance plan.

In February 2012, the Board approved the recommendation of Board staff, COPs and COBO to move away from a stand-alone plan and enter into a consortium contract with MHECare. The MHECare plan offered several advantages to students and to the Kansas Board of Regents (KBOR) plan including compliance with federal health care reform regulations, enhanced benefits, participation in a contingency arrangement for premiums, being part of a larger insurance group umbrella (which helps to stabilize rates and spread risk), and an improved target loss ratio. The underwriter selected by MHECare, through their own competitive bid process, was UHC-SR.

Student Insurance Advisory Committee

The Student Insurance Advisory Committee (SIAC), created in 2007, serves in an advisory capacity to COBO for the student health insurance plan. Each of the six state universities, as well as the University of Kansas Medical Center, has its own university advisory subcommittee and the chair of each of those subcommittees sits on the SIAC. Two student representatives, nominated by the Student Advisory Council, also sit on the SIAC. Students may serve on university advisory subcommittees as well. The Committee is chaired by a COBO member.

Plan Year 19-20 Proposed Renewal

UHC-SR provided the SIAC with initial premium proposals for the next plan year. These proposals reflected the overall claims history of participants in the KBOR plan. Because UHC-SR’s preliminary information reflected a 33.2% premium rate increase to maintain the current plan and benefits, the SIAC requested alternative scenarios so that different options could be considered.

UHC-SR indicated that the plan’s claims paid as compared to premiums collected have increased dramatically over the last two years, and the plan is therefore in need of a significant rate increase. The claim increases have largely been associated with the “voluntary enrollments” and the dependent enrollments and seem to be correlated with the consumers’ increasing understanding of the value offered by a Student Health Insurance Plan (SHIP). A SHIP has been defined by Health and Human Services as a close relative of an individual insurance product, and covers pre-existing conditions, essential health benefits, has unlimited benefits, and is generally considered a comprehensive medical plan.

Historically student insurance plans were not comprehensive and provided limited benefits, but the Affordable Care Act (ACA) mandated more robust benefit coverage. Before the ACA, those with chronic illnesses or large claims did not find student insurance plans attractive, but that has changed and individuals have found the KBOR student insurance plan to provide comprehensive benefits at a reasonable price as it is comparable to an ACA “gold” plan.

According to UHC-SR’s underwriting, one alternative to minimize the premium increase would be to eliminate dependents coverage completely. Another alternative identified would be to divide the current single risk pool into two risk pools for underwriting purposes by differentiating categories of students. Eligible graduate students (and their dependents) and international students (and their dependents), who are required by Board policy to carry health insurance, were rated together, based on their paid claims to premium loss ratio. These students are incentivized to participate in the plan; GTAs, GRAs, and GAs who hold a 50% appointment receive a 75% university premium contribution each semester they meet eligibility and, under KBOR policy, international students are required to show proof of health insurance coverage for each semester in which the student is enrolled, whether or not the student is participating in the Board’s voluntary student insurance program. These two categories combined currently include 5,336 students with 248 dependents. Students not in either of those two categories, currently 1,991 students with 211 dependents, were rated separately, again based on their paid claims to premium loss ratio.

Under the current KBOR student insurance plan, there is a single risk pool for all students and dependents, and the plan experience shows that GTAs, GRAs, GAs (and their dependents), and international students (and their dependents) are subsidizing the students (and their dependents) who are enrolled in the plan on a truly voluntary basis. UHC-SR provided the following loss ratio information for the various groups for the past several plan years:

	"Voluntary" Students	Dependents	GTA/GRA/GA and International Students	Dependents
Plan Year 2015 - 2016				
# covered	1,311	52	5,746	143
Loss ratio (claims and premiums)	108.67%	129.34%	48.48%	224.22%
Loss ratio - all insured	109.43%		52.68%	
Plan Year 2016 - 2017				
# covered	1,580	134	5,631	246
Loss ratio (claims and premiums)	138.35%	255.70%	61.92%	305.88%
Loss ratio - all insured	147.57%		72.00%	
Plan Year 2017 - 2018				
# covered	1,915	209	5,435	291
Loss ratio (claims and premiums)	144.53%	513.00%	63.30%	363.06%
Loss ratio - all insured	180.55%		78.68%	
Plan Year 2018 - 2019 (through December 2018)				
# covered	1,991	211	5,336	248
Loss ratio (claims and premiums)	44.09%	260.84%	38.71%	168.85%
Loss ratio - all insured	64.19%		45.76%	

Based on the information reviewed and considered, the SIAC requested that UHC-SR provide different scenarios for the PY 19-20 proposal, reflecting the plan as is, creating different risk pools, and/or adjusting the benefits array (additional information for the scenarios is provided below).

1. Scenario 1. Rating the plan as it is currently structured, with one risk pool for all students and dependents and with the current plan design, results in a 33.2% increase to the rates across the board (from \$1,702 to \$2,267/year).
2. Scenario 2. Because graduate students eligible for the University premium contribution (and their dependents) and international students, who are required by Board policy to carry health insurance, (and their dependents) are currently subsidizing all other students (and their dependents), UHC-SR created separate risk pools, one for the truly “voluntary” plan participants (and their dependents) and another for those who are incentivized to participate in the KBOR plan (and their dependents).

In this scenario, “incentivized” student/dependent participants, placed in their own risk pool, would see a premium rate increase of 4.11% (from \$1,702 to \$1,772/year). The premium rate for the “voluntary” student/dependent participants, placed in a separate risk pool, would increase 114.0% (from \$1,702 to \$3,643/year), reflecting the claims history those participants have experienced.

3. Scenario 2a. For “voluntary” student/dependent participants only, to reduce the premium increase, change benefits as follows for services received outside the student health service center:

- a. Increase the deductible from \$500 to \$4,000 in-network and from \$1,000 to \$8,000 for out of pocket maximum (students who utilize their university's health center will have the deductible waived);
- b. Reduce the coinsurance from 80% to 70% in-network and from 60% to 50% out-of-network;
- c. Increase the out-of-pocket in-network from \$6,350 to \$7,350 per insured, per policy year and from \$12,700 to \$14,700 for all insured in a family, per policy year before the plan pays at 100% (making no changes to the out-of-network charges).

These plan design changes would result in a premium increase for these "voluntary" plan participants of 54.9% (from \$1,702 to \$2,636/year), rather than the 114.0% increase shown in Scenario 2. The "incentivized" student/dependent participants would have the 4.1% premium increase keeping the same benefits currently provided as included in Scenario 2.

4. Scenario 3. Rating dependents separately for all student categories with the current plan design results in a 16.1% increase to the student-only premium (from \$1,702 to \$1,976/year) and an increase to the dependents' premium of 480.6% (from \$1,702 to \$9,882/year).

For all scenarios, UHC-SR agreed to the SIAC request to include students required by their academic program to maintain insurance coverage in the "incentivized" category for premium purposes. Examples of students benefiting by this recategorization are KUMC students, ESU nursing students, KU pharmacy students and WSU health professional students. UHC-SR agreed to this even though experience of that cohort is unknown. For premium rating going forward, UHC-SR will look at the group's experience.

Deliberation and Recommendation

After review and discussion of all the scenarios, the SIAC recommended Scenario 2 to COBO. It should be noted this recommendation was not unanimous, with four of the ten members, including the participating student representative, preferring two other scenarios, preferring scenario 3. The SIAC recognizes that Scenario 2 will dramatically increase the premium for one category of students and their dependents, but the paid claims data supports the increase for that particular cohort.

Kansas Board of Regents	Current Annual Rate for 2018-2019=\$1,702		
Proposed PY 19-20 Plans, Brief Description	"Voluntary students" not eligible as qualifying graduate or international students	Qualifying Graduate Students	International Students
Scenario 1 (Current Plan Design for all insureds with one Risk Pool for all insureds)	Student /Spouse / Each Child / All Children	Student /Spouse / Each Child / All Children	Student /Spouse / Each Child / All Children
Rate Increase to all plans: +33.20%. Comments: 1. International Rates will be high and current current environment with pressure from international groups will only increase pressure to accept alternative plans. If alternative plans are accepted, this will fuel additional increases in the future, putting all of the plans in jeopardy. 2. Creates large increase in cost of funding the appointed GTA and GRA.	\$2,267.00/ \$2,267.00/ \$2,267.00 / \$4,534.00	\$2,267.00/ \$2,267.00/ \$2,267.00 / \$4,534.00	\$2,267.00/ \$2,267.00/ \$2,267.00 / \$4,534.00
Scenario 2 (Current Plan Design for all insureds). One Risk Pool for "voluntary" (Student and Dependent), and One Risk Pool for qualifying graduate and international students combined (Student and Dependent)	Student /Spouse / Each Child / All Children	Student /Spouse / Each Child / All Children	Student /Spouse / Each Child / All Children
Rate increase for "voluntary" students: +114.04% Rate Increase all other students: +4.11% Comments: 1. Really Large increase for "voluntary" students and dependents, but supported by claims costs. If enrollment declines, possibility of eliminating or not offering any voluntary coverage in future years. There is an argument to be made that a waiver/insurance requirement be implemented 2. Limited increase for Plans 3 and 4.	\$3,643.00/ \$3,643.00 / \$3,643.00/ \$7,286.00	\$1,772.00 / \$1,772.00/ \$1772.00/ \$3,544.00	\$1,772.00 / \$1,772.00/ \$1772.00/ \$3,544.00
Scenario 2a (Modified Plan design for "voluntary" students (Student and Dependent), current Plan Design for qualifying graduate and international students (Student and Dependent). One Risk Pool for "voluntary" (Student and Dependent), and one Risk Pool qualifying graduate and international students combined (Student and Dependent))	Student /Spouse / Each Child / All Children	Student /Spouse / Each Child / All Children	Student /Spouse / Each Child / All Children
Rate Increase for "voluntary" students: +54.9% Same as Scenario 2 except for modified plan design for any "voluntary" plan insured. This mitigates the overall rate increase in the "voluntary" Plan. The following benefit changes would be made to the "voluntary" Plan: 1. Increase In-network deductible from \$500 to \$4,000 and out of network deductible from \$1,000 to \$8,000. 2. Coinsurance Change from 80%/60% to 70%/50% 3. Out of Pocket change from \$6,350 to \$7,350 per insured person per policy year and change from \$12,700 to \$14,700 for all insureds in a family per policy year.	\$2,636.00/ \$2,636.00/ \$2,636.00/ \$5,272.00	\$1,772.00 / \$1,772.00/ \$1772.00/ \$3,544.00	\$1,772.00 / \$1,772.00/ \$1772.00/ \$3,544.00
Scenario 3 (Current Plan Design for all insureds. One Risk pool for Students, one (separate) Risk Pool for Dependents.)	Student /Spouse / Each Child / All Children	Student /Spouse / Each Child / All Children	Student /Spouse / Each Child / All Children
Rate Increase for (All Options) Student Only: +16.1% Rate Increase for (All Options) Dependents Only: +480.61% Comments: 1. Dramatic increase in dependent rates to nearly \$10,000 annually 2. Hardship on Graduate Teaching and Research Assistants 3. Actuarially supported dependent rate even though really high increase.	\$1,976.00/ \$9,882.00/ \$9,882.00/ \$19,764.00	\$1,976.00/ \$9,882.00/ \$9,882.00/ \$19,764.00	\$1,976.00/ \$9,882.00/ \$9,882.00/ \$19,764.00
Alternate Quote to Increase the Out of Pocket to \$7,350 IN (2x OON)	\$5.00 Reduction to all rates except for "voluntary" group in Scenario 2a		

Recommendation

The SIAC’s recommendation for Plan Year 19-20, Scenario 2, was presented to the Council of Business Officers at their March 6, 2019, meeting, and will be presented to the Council of Presidents and the Governance Committee at their March 20th meetings. The SIAC wanted the item to be on the Board’s March agenda so that, if the changes are approved, UHC can start the process to secure approval from the Kansas Insurance Department and then providing information to students and families as soon as possible. The Student Insurance Advisory Committee recommends accepting the proposed Plan Year 19-20 proposal, Scenario 2. The Council of Business Officers and Board staff support this recommendation.

2. Receive Legislative Update

**Matt Casey,
Director, Government Relations**

Summary

The Board will receive an update on the 2019 legislative session. The legislature has passed the “Turnaround” date and is now on the second half of the regular session. An update on the status of the budget as well as the non-budgetary legislative items will be provided.

VIII. Executive Session

Board of Regents – Personnel Matters Relating to Non-Elected Personnel

AGENDA

- IX. Executive Session – Kathy Rupp Room**
Board of Regents – Personnel Matters Relating to Non-Elected Personnel

- X. Adjournment**

AGENDA

**KANSAS BOARD OF REGENTS
ACADEMIC AFFAIRS STANDING COMMITTEE
March 20, 2019
10:30 am – 11:45 am**

The Board Academic Affairs Standing Committee will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

I. Call to Order

- A. *Approve minutes from March 4, 2019* *Regent Murguia*

II. New Business

- A. *BAASC 19-06 Receive Private Postsecondary Report* *Crystal Puderbaugh, KBOR*
- B. *BAASC 19-07 Receive Concurrent Enrollment Partnerships Report* *Karla Wiscombe, KBOR*
- C. *Demonstration of Transfer Feedback Reporting Tool* *Judd McCormack, KBOR*
- D. *Study of University and College Service Areas (Board Goal 5)* *Jean Redeker, KBOR*
Scott Smathers, KBOR
Institutional Representatives

III. March 20th Discussion Agenda

- A. *Act on Proposed Credit by Exam Policy Amendments* *Jean Redeker, KBOR*

IV. Next BAASC Meeting

April 1, 2019, teleconference at 11:30 am

V. Adjourn

Meeting Schedule

Meeting Dates	Location	Time	Agenda Materials Due
April 1, 2019	Conference Call	11:30 am	March 18, 2019
April 29, 2019	Conference Call	11:30 am	April 15, 2019
May 15, 2019 (tentative)	Topeka	10:30 am	April 26, 2019
June 3, 2019	Conference Call	11:30 am	May 20, 2019
June 19, 2019 (tentative)	Topeka	10:30 am	May 31, 2019

MINUTES

**Kansas Board of Regents
Board Academic Affairs Standing Committee
MINUTES
Monday, March 4, 2019**

The Board Academic Affairs Standing Committee of the Kansas Board of Regents met by conference call at 11:30 a.m. on Monday, March 4, 2019.

In Attendance:

Members: Regent Murguia Regent Van Etten Regent Schmidt

Staff: Jean Redeker Karla Wiscombe Julene Miller
 Max Fridell Sam Christy-Dangermond

Institutions Represented:

ESU	FHSU	JCCC
KSU	KU	NWKTC
WSU		

Approval of Minutes

Regent Van Etten moved to approve the February 20th meeting minutes. Following the second of Regent Schmidt, the motion carried.

Agenda Planning for March 20th Board Meeting

- Consent Agenda
 1. Request Approval for Master of Science in Athletic Training at Emporia State University
 2. Request Approval for Bachelor of Applied Science in Exercise Science at the University of Kansas

Regent Schmidt moved to approve the items for the Consent agenda for the March 20th Board meeting. Following the second of Regent Van Etten, the motion carried.

Other Board Matters

- A.** Jean Redeker presented the Proposed Credit by Exam Policy Amendments to include standardized cut scores for International Baccalaureate exams as well.
By consensus, BAASC postponed action on the proposed amendments until the March 20th meeting.
- B.** Jean Redeker presented the Proposed Naming of Academic Unit Policy Amendments.
Regent Van Etten moved to approve the proposed Naming of Academic Unit Policy amendments. Regent Schmidt seconded, and the motion carried.

The meeting adjourned at 11:37 a.m.

AGENDA

**Fiscal Affairs and Audit Standing Committee
Wednesday, March 20, 2019
10:00-Noon, Kathy Rupp Conference Room**

I. OLD BUSINESS

- A. Follow up on issues raised during the March 5 teleconference regarding FAA items on the Board's agenda and any other questions/clarifications about Board agenda items
- B. Approve minutes of February 20, 2019 committee meeting

II. NEW BUSINESS

- A. **FAA 19-08** Receive debt capacity plans and assessment of each state university's indebtedness (Jim MacMurray, KDFA)
- B. **FAA 19-06**, Review State Universities' Annual Financial Reports, including the Composite Financial Index and Current Year Budget Status (KU, KSU, FHSU)
- C. Board Agenda Items under Fiscal Affairs and Audit
- D. Board Policy on Paid Parental Leave
- E. **FAA 19-07**, Discuss Tuition Setting Process and Expectations for FY 2020
- F. Audits for committee review and discussion (standing item)
- G. Other Committee Business

III. OTHER COMMITTEE ITEMS

Next meeting dates:

April 2, 11:00 am, Agenda planning conference call
April 17, 10:15 am Committee Meeting, University of Kansas, Lawrence Campus

April 30, 11:00 am, Agenda planning conference call
May 15, 10:15 am Committee Meeting, Board Office, Topeka

June 4, 11:00 am, Agenda planning conference call
June 19, 10:15 am Committee Meeting, Board Office, Topeka

AGENDA

**Board Governance Committee
Wednesday, March 20, 2019
Kathy Rupp Conference Room
8:45 - 9:45**

- I. APPROVE MINUTES FROM FEBRUARY 20, 2019**
- II. Review Recommendation** from Council of Business Officers and Student Health Insurance Committee for KBOR AY2019-2020 voluntary student health insurance plan premium rates
- III. CONSIDER 2018-2019 GOVERNANCE COMMITTEE TOPICS**
 - A. GOV 19-02**, Oversee development and implementation of a unified communication and advocacy plan for all sectors of the higher education system (Board Goal 3) – update – Matt Casey & Matt Keith
 - B. GOV 19-06**, Review proposed revisions to policies as they arise
 - 1. Naming Academic Units
 - 2. Credit by Exam
 - 3. Occupancy Leases in Developer-Owned Buildings
 - 4. Parental Leave
 - C. GOV 19-04**, Monitor implementation of 2018-2019 Board Goals – Study of university and college service areas (Board Goal 5) – Update

MINUTES

GOVERNANCE COMMITTEE February 20, 2019 Minutes

The Kansas Board of Regents Governance Committee met on Wednesday, February 20, 2019. Regent Dennis Mullin called the meeting to order at 8:46 a.m. Proper notice was given according to law.

Members Present: Dennis Mullin, Chair
Shane Bangerter
Ann Brandua-Murguia
Bill Feuerborn
Dave Murfin

MINUTES

Regent Bangerter moved to approve the minutes of January 16, 2019. Regent Feuerborn seconded, and the motion carried.

NEW BOARD STRATEGIC PLAN

President Flanders reported that earlier this month the strategic planning working group reviewed the idea of centering the strategic plan around the three pillars of how higher education can help families, businesses, and communities. The group recommended renaming the third pillar from community to economic prosperity to better reflect the intent of the goal which is to highlight ways in which the universities are intentional partners in building state and local economies. He noted this pillar will not measure the day-to-day economic impact but will focus on unique partnerships that set our system apart as an important economic driver. President Flanders noted Block 22 at Pittsburg State and Innovation Campus at Wichita State are examples of the types of partnerships that could be captured under this pillar. He stated that he will be asking the university CEOs to develop ideas for their institutions and that he will be reaching out to community colleges, technical colleges, and Washburn University to gather ideas on how their institutions can participate under this pillar. For the family and business pillars, President Flanders plans to bring an outlined structure to the System Council of Presidents and the Council of Presidents in March. He will be asking the CEOs to provide feedback on proposed metrics and to identify and recommend high impact practices that can be implemented at a system or sector level. These practices will be tracked and should help the institutions make progress on the identified metrics. President Flanders noted he plans to have a draft strategic plan to the Board at the August retreat. The Committee liked the idea of focusing the plan on families, businesses and economic prosperity and asked President Flanders to give an update on the plan's outline and timeline during his report to the Board.

NAMING OF BUILDINGS POLICY

General Counsel Miller stated that after the Committee's discussion last month, language was added to the Naming of Buildings policy to clarify that any proper name that is going to be displayed on the exterior of a building or facility regardless of whether it is the name of the building will need to be approved by the Board through the naming process established in this policy. Regent Feuerborn moved to approve, and Regent Murguia seconded. The motion carried. The policy amendments will be forwarded to the Board for consideration.

(Policy filed with Official Minutes)

NAMING OF ACADEMIC UNITS AND EXPEDITED PROGRAM APPROVAL POLICIES

Jean Redeker, Vice President for Academic Affairs, presented proposed amendments to the Naming of Academic Units policy and the Expedited Program Approval policy. The amendments to the Naming of Academic Units policy provide procedural guidance that mirrors the Board's Naming of Buildings policy. The amendments to the

Expedited Program Approval policy requires programs to meet additional criteria to utilize this policy and requires the university to have a campus level expedited approval process. Regent Murfin asked for the language stating “The Expedited Approval Process may not be used to circumvent the customary program approval process” be removed because the intent of the policy is to allow universities an alternative to the customary process. The Committee concurred. Following discussion, Regent Murfin moved to approve the Naming of Academic Units policy and the Expedited Program Approval policy, as amended. Regent Murguia seconded, and the motion carried. These policies will be forwarded to the Board for consideration.

(Policies filed with Official Minutes)

POLICY DEFINING BACCALAUREATE DEGREE

Vice President Redeker presented proposed amendments to the Board’s policy that defines baccalaureate degree. The amendments would authorize programmatic exceptions to the minimum 60 semester credit hour requirement for the institution awarding the baccalaureate degree in certain transfer agreements between the University of Kansas Edwards campus and Johnson County Community College. Representatives from the two institutions believe this policy change will allow them to retain students. Vice President Redeker noted the System Council of Chief Academic Officers and the System Council of Presidents approved the proposed amendments after adding the sunset date. The Committee discussed expanding the policy to the entire system, but it was noted the universities have concerns with expanding. The Committee took no action on this item.

(Policy filed with Official Minutes)

OCCUPANCY LEASES ON STATE-OWNED LAND POLICY

General Counsel Miller stated last month the Committee reviewed proposed language that would require a state university to seek Board approval if it is going to lease space in a privately-owned building on state-owned land. Based on that discussion, the term “aggregate” was added to the length language. Regent Murfin clarified that the term “aggregate” should be added to the amount language and not the length. The Committee then discussed whether the Board needed to approve leases that are funded by grants. It was noted that a timing issue could arise but that the Board could call for a special meeting in these circumstances. The Committee plans to continue its discussion of this policy at its next meeting.

(Policy filed with Official Minutes)

SERVICE AREA UPDATE

Scott Smathers, Vice President of Workforce Development, reported Board staff continues to gather feedback from the institutions on service areas. He noted the community and technical colleges believe the service areas are working and would like to maintain them. The next step is for the Board Academic Affairs Committee to review all the feedback.

ADJOURNMENT

The Chair adjourned the meeting at 10:04 a.m.

AGENDA

**System Council of Presidents
Kansas Board of Regents Office
March 20, 2019
10:00 a.m. – 10:30 a.m.
Suite 530**

1. Approve minutes of February 20, 2019 meeting
2. Report from System Council of Chief Academic Officers
3. Receive information and discuss new Board strategic plan – Blake Flanders
4. Receive legislative update – Matt Casey
5. Other matters

MINUTES

System Council of Presidents
Kansas Board of Regents Office
February 20, 2019
10:00 – 10:30 am
Suite 530

Members present: President Steve Scott, Pittsburg State University – Co-Chair
President Mike Calvert, Pratt Community College – Co-Chair
Chancellor Douglas Girod, University of Kansas
President Allison Garrett, Emporia State University
President Tisa Mason, Fort Hays State University
President Richard Myers, Kansas State University
Provost Richard Muma, Wichita State University
President Jerry Farley, Washburn University
President Ben Schears, Northwest Kansas Technical College

Members absent: President John Bardo, Wichita State University
President Daniel Barwick, Independence Community College
President Dennis Rittle, Cowley County Community College
President Ken Trzaska, Seward County Community College

President Calvert, serving as co-chair, called the meeting to order at 10:04 a.m.

1. Minutes from January 16, 2019 meeting – moved by Chancellor Girod, seconded by President Mason, approved.
2. Report from System Council of Chief Academic Officers – Lynette Olson

SCOCAO received an update from the Transfer and Articulation Council.

SCOCAO heard an update on the service area discussion. See item #4 below for discussion.

They also received an update on the CEP Report and the Reverse Transfer Report.
3. Legislative Update – Matt Casey

The House Higher Education Budget Committee is reviewing their recommendations. Senate will begin hearings in early March. Subcommittee has new membership this year.

Technical Education Authority bill is on consent calendar.

Textbook bill received a hearing last week. It is not likely to move forward, but they are keeping an eye on it.

CEP bill has a hearing today in House Higher Education Budget Committee.

Other bills are moving forward at a hearing on Monday.

Planning a second day at the statehouse, as follow-up to higher ed day.

President Scott reported Chair Mullin is pleased with the legislative efforts thus far this session.

4. Service area discussion

SCOCAO unanimously agree that an updated definition of distance education is needed. Feedback is requested prior to the March meeting for further discussion by the Board. SCOPS directed SCOCAO and COCAO to draft a collective response from the institutions. Provost Olson noted that SCOCAO minutes reflect the various perspectives regarding service areas. Dr. Flanders requested thought be given to the financial model and its impact on service areas. He questioned if the current model is meeting current attainment goals. SCOCAO and COCAO are working to define the needs in reaching attainment and will need to discuss further.

5. Board Theme discussion – Blake Flanders

The Board will encourage colleges and universities to continue to develop mutually beneficial partnerships with each other and with high schools and businesses to improve educational and career pathways and expand experiential learning opportunities.

Dr. Flanders explained this has been moved from the goal to theme category. He encouraged everyone to select examples to share with the board on how this is working. He will provide more direction on when feedback will be needed.

Dr. Scott recommended the SCOPS and COPS reporting time to the Board be used to cover this topic at a future Board meeting.

6. Community college transparency legislation – Matt Casey

Hearing was last week. Bill has not been worked yet. Parts of the bill could be moved forward without legislation. The way forward is being explored.

Dr. Flanders encouraged all institutions to comply with any legislative requests they receive.

7. Other matters.

No other matters were discussed.

There being no further business, the meeting adjourned at 10:47 a.m.

AGENDA

**Council of Presidents
Kansas Board of Regents Office
March 20, 2019
10:30 a.m. – adjournment of SCOPs
Suite 530**

1. Approve minutes of February 20, 2019 meeting
2. Report from Council of Chief Academic Officers: Lynette Olson
3. Report from Council of Chief Business Officers: Doug Ball
4. Discuss Student Health Insurance – Werner Golling
5. Report from Council of Government Relations Officers: Shawn Naccarato
6. Report from University Support Staff Council: Michael Woodrum
7. Sports betting and the impact on athletics
8. Other matters

MINUTES

Council of Presidents
Kansas Board of Regents Office
February 20, 2019
10:30 am or adjournment of SCOPs
Suite 530

Members present: President Steve Scott, Pittsburg State University
President Allison Garrett, Emporia State University
President Tisa Mason, Fort Hays State University
President Richard Myers, Kansas State University
Provost Richard Muma, Wichita State University
Chancellor Douglas Girod, University of Kansas

Members absent: President John Bardo, Wichita State University

The meeting was convened at 10:55 am by President Scott.

1. Minutes from January 16, 2019 meeting – moved by President Myers, seconded by President Mason, approved.
2. Report from Council of Chief Academic Officers – Lynette Olson, Provost and Vice President for Academic Affairs, Pittsburg State University

COCAO discussed service areas. See #8 below for more information.

COCAO discussed the following program requests:

- Master of Social Work (FHSU), Master of Science in Physician Assistant Studies (KSU), Associate of Applied Science in Plastics Technology (PSU) – first readings.
- Bachelor of Applied Science in Exercise Science (KU), Master of Science in Athletic Training (ESU) – second readings. Both were unanimously approved by COCAO and COPS. Motioned by Provost Muma, Seconded by President Garrett, approved.
- Change degree name from Rehabilitation Services Education to Rehabilitation and Disability Studies (ESU) - Unanimously approved by COCAO and does not require COPS action.

COCAO approved proposed amendments to the Credit by Exam policy, including the international baccalaureate.

They also discussed qualified admissions and the work of the task force. This will likely require a four year period to move forward. Changes would allow for the regional institutions to have different requirements than the research institutions.

The Council of Faculty Senate Presidents provided an update.

The Student Advisory Committee provided an update.

3. Act on amendments to Credit by Exam Policy – Karla Wiscombe

Unanimously approved by COPS. Motioned by President Myers, Seconded by Provost Mumu, approved.

4. Report from Council of Business Officers – Doug Ball, Chief Financial Officer and Vice President for Administration, Pittsburg State University

- Cyber Liability Insurance for the Regents institutions has been purchased and is effective February 22, 2019. The policy provides \$10 million of coverage. We achieved a significant cost savings through buying as a group. The Board Office can be added once authority has been granted by the Legislature.
- COBO recommends adoption of the Parental Leave Policy (outlined in supporting materials). They chose to mirror most of the language in the executive order guidelines but adopted different eligibility standards. Effective date may require flexibility among the institutions. Cost impact is multi-faceted to determine but estimates were given. Expected costs are modest relative to overall budgets. COPS unanimously agreed to recommend adoption to Fiscal Affairs and Audit with the adjusted effective date language.

Moved by President Garrett, seconded by President Myers, approved.

5. Report from Council of Government Relations Officers – Shawn Naccarato, Chief Strategy Officer, Pittsburg State University

COGRO reported:

- House Education Budget Subcommittee recommended \$10m to block grant funding in addition to \$9m in Governors budget recommendation (\$19m total).
Recommendation now moves to full Appropriations Committee, which will take action on Thursday morning
- Senate Ways and Means Committee is next. The subcommittee membership has changed since last session:
 - Chair of Higher Education Subcommittee Sen. Berger
 - Committee members: Sen. Hawk and Sen. Suellentrop
- Anticipated potential remaining testimony:
 - Senate Ways and Means Higher Education Budget Subcommittee
 - House Rural Modernization Committee
- Budget and Revenue discussion
 - Federal Tax decoupling (SB13) - \$70m fiscal note
 - Food sales tax reduction – \$50m-\$400m
 - \$115m addition to KPERS (SB9) – unanimously passed Senate and now passed House Appropriations Committee
 - K-12 Funding – likely push for additional \$90m per year and inflationary factor. Hearings held this past week. No action yet.
- Other bills of potential interest:
 - Sales tax exemption on text books (HB2011) – \$10m fiscal note
 - Rural Opportunity Zone Expansion – Crawford and Cowley counties and program extension to 2027 (SB125 and SB135). Hearing in Senate Tax Committee Tuesday.
 - All KBOR approved non-budgetary bills moving forward
- Engaging major employers to advocate for higher education investment – joint letter signed by CEOs
- Higher Education Day 2.0:
 - Possibly during Veto Session
 - COGRO to discuss and present more specific recommendations

President Flanders stated the increased efforts this session have been noticed by the Board and legislators.

6. Report from University Support Staff Council – Michael Woodrum, President of University Support Staff Senate, Pittsburg State University

The USS Council is excited to announce that the final draft of their survey has been sent to the Docking Institute. A contract with them for the cost of the survey (\$300 per school) is being finalized, and once that's done, the survey will be sent to USS & UPS staff. They ask that we help remind all employee that their responses will be kept confidential and encourage staff members to be as honest as possible when completing the survey.

7. Sports betting and the impact on athletics

President Garrett stated the NCAA does have a group looking into this topic and was discussed at the convention last month. There is interest at the federal level to help streamline approaches. Matt Casey shared there are many questions about this at the state level. There is currently not a clear path for the bill, and there are some philosophical objections. The universities are encouraged to talk to the committee chair with any feedback.

8. University Service Areas

Discussion from SCOPS:

SCOCAO unanimously agree that an updated definition of distance education is needed. Feedback is requested prior to the March meeting for further discussion by the Board. SCOPS directed SCOCAO and COCAO to draft a collective response from the institutions. Provost Olson noted that SCOCAO minutes reflect the various perspectives regarding service areas. Dr. Flanders requested thought be given to the financial model and its impact on service areas. He questioned if the current model is meeting current attainment goals. SCOCAO and COCAO are working to define the needs in reaching attainment and will need to discuss further.

9. Statement from deans at state universities regarding teacher preparation (attachment)

The deans requested this be shared to create an awareness by COPS and the Board.

10. Other matters

President Flanders reviewed where we are with the strategic planning process. He will share further information and seek feedback starting in March.

There being no other business, the meeting was adjourned at 11:47 a.m.

AGENDA

SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS
March 20, 2019
8:15 am – 9:00 am

The System Council of Chief Academic Officers will meet in Suite 530 in the Curtis State Office Building located at 1000 SW Jackson, Topeka, KS 66612. SCOCAO is co-chaired by Todd Carter, Seward County CC, and Lynette Olson, PSU.

- I. Welcome and Introductions** Todd Carter, Co-Chair
 - A. *Introductions*
 - B. *Approve minutes from February 20, 2019*
- II. Transfer and Articulation Council Update** Jon Marshall, Allen CC
- III. Other Matters**
 - A. *KCIA Update* Todd Carter, Co-Chair
 - B. *Reverse Transfer Update* Samantha Christy-Dangermond, KBOR
 - C. *Concurrent Enrollment Partnership Update* Karla Wiscombe, KBOR
 - D. *Performance Reports Due July 1st* Max Fridell, KBOR
 - E. *Performance Agreements Update* Jean Redeker, KBOR
 - F. *Open Educational Resources Update* Jean Redeker, KBOR
 - G. *Additional Programs for Midwest Student Exchange Program* Charles Taber, KSU
- IV. Adjournment**

<i>SCOCAO Academic Year 2019 Meeting Dates</i>		
<i>Meeting Dates</i>	<i>Location</i>	<i>Agenda Materials Due</i>
April 17, 2019	Lawrence	March 29, 2019
May 15, 2019	Topeka	April 26, 2019
June 19, 2019	Topeka	May 31, 2019

MINUTES

System Council of Chief Academic Officers MINUTES Wednesday February 20, 2019

The February 20, 2019, meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Lynette Olson at 9:23 a.m. The meeting was held in the Suite 530, located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

In Attendance:

Members:	Lynette Olson, PSU	David Cordle, ESU	Jeff Briggs, FHSU
	Carl Lejuez, KU	Ryan Ruda, Garden City CC	Charles Taber, KSU
	Michael Fitzpatrick, Pratt CC	JuliAnn Mazachek, Washburn	Rick Muma, WSU
	Steve Loewen, FHTC for		
	Stephani Johns-Hines, SATC		
Staff:	Jean Redeker	Max Fridell	Sam Christy-Dangermond
	Karla Wiscombe	Natalie Yoza	Cindy Farrier
Others:	Jon Marshall, Allen CC	Lori Winningham, Butler CC	Greg Schneider, ESU
	Alysia Johnston, Fort Scott CC	Adam Borth, Fort Scott CC	Erin Shaw, Highland CC
	Brian Niehoff, KSU	Matt Pounds, NWKTC	Linnea GlenMaye, WSU
	Scott Lucas, WSU Tech	Robert Klein, KUMC (by phone)	

Co-Chair Lynette Olson welcomed everyone and started the introductions.

APPROVAL OF MINUTES

Charles Taber moved that the minutes of the January 16, 2019, meeting be approved. Following the second of Ryan Ruda, the motion carried.

UPDATES

- A. Transfer and Articulation Council (TAAC) update was provided by Jon Marshall, Allen CC. During the February 13th meeting, possible System Wide Transfer courses were reviewed. The following courses tentatively meet the required criteria and are recommended for the 2019 Kansas Core Outcome Group (KCOG) conference:

Two Dimension Design	Piano I	Voice & Diction
Three Dimension Design	Piano II	Stage and Makeup
Aural Skills	Introduction to Exercise Science	Meteorology
Principles of Management	Creative Writing	Choice of Old or New Testament

Faculty will review the core outcomes for the following courses needing a 5 year update at 2019 KCOG:

Introduction to Drawing	Interpersonal Communication	Nutrition
Trigonometry	World History to 1500	World/Comparative Religions
International Relations	World History 1500 to Present	Descriptive Astronomy with Lab, Lecture, Lab

OTHER MATTERS

A. SCOCAO discussed the Service Areas.

President Calvert, Pratt CC, started the discussion by informing SCOCAO of the discussion held at the January System Council of Presidents (SCOPs) meeting. SCOPs would like to see 1) no duplication of programs, 2) collaboration, 3) pathways with high schools, and 4) existing institutions to work together to meet the needs of students.

Discussion was held on different aspects of the service area policy. SCOCAO studied the goal and understands the intent of the policy; and there is a need for some definitions to be in place.

- Depending on the location within Kansas, some institutions have more of a problem than others.
- The current policy works if all institutions follow it and work together.
- The possibility for exceptions would be for a two year and four year institution to partner to offer a program.
- Technical colleges and K-12 pathways are not really addressed in the policy.

By consensus, SCOCAO recommends the alignment of the definition of distance education learning with the Higher Learning Commission definition.

B. Karla Wiscombe updated SCOCAO on the Concurrent Enrollment Partnership (CEP) Report.

Karla thanked the institutions for submitting the first part of the report listing all the high schools with CEP agreements. The second part is due March 1st. If your institution offers CEP outside your service area, make sure the appropriate authorization is in place. There are 19 high schools without a CEP agreement, as reported by institutions, which is approximately 5,000 students according to enrollment figures from KSDE.

C. Samantha Christy-Dangermond presented the Reverse Transfer Report.

Samantha gave a quick review of the agenda attachments:

- KBOR procedure diagram for Reverse Transfer
- Cumulative numbers for AY2015 through AY2018
 - First-time Opt-ins by University totaled 2,215 students
 - 723 Reverse Transfer Associate Degrees awarded

Samantha will present another update on Reverse Transfer at the March 20th SCOCAO meeting.

ADJOURNMENT

Rick Muma moved to adjourn the meeting. Following the second of Juliann Mazachek, the motion passed. The Co-Chair adjourned the meeting at 9:15 a.m.

AGENDA

COUNCIL OF CHIEF ACADEMIC OFFICERS
March 20, 2019
9:00 am – 9:50 am
or upon adjournment of SCOCAO
reconvene at noon

The Council of Chief Academic Officers will meet in the Suite 530 located in the Curtis State Office Building at 1000 SW Jackson, Topeka, KS 66612, and reconvene in Suite 530 at noon.

I. Call To Order

- A. *Approve minutes from February 20, 2019* Lynette Olson, Chair

II. Requests

A. Second Readings

- *Act on Master of Social Work* FHSU
- *Act on Master of Science in Physician Assistant Studies* KSU
- *Act on Associate of Applied Science in Plastics Technology* PSU

B. First Readings

- *Doctor of Philosophy in Biomedical Engineering* WSU
- *Bachelor of Science in Applied Computing* WSU
- *Bachelor of Science and Bachelor of Arts in Ecology, Evolution, and Organismal Biology* KU
- *Bachelor of Science and Bachelor of Arts in Molecular, Cellular and Developmental Biology* KU
- *Bachelor of Arts and Bachelor of General Studies in American Sign Language and Deaf Studies* KU
- *Master of Arts in Leadership in Diversity and Inclusion* KU

C. Other Requests

- *Act on Request for Approval for Undergraduate Minor in Intelligence and National Security Studies* KU
- *Act on Request to Change the Department of Biostatistics to the Department of Biostatistics and Data Science* KUMC
- *Act on Request to Change Ph.D. Program name from Human Nutrition to Food, Nutrition, Dietetics and Health* KSU

III. Council of Faculty Senate Presidents Update

Clifford Morris, PSU

IV. Other Matters

- A. *Informational items that do not require COCAO approval* COCAO Members
- B. *Undergraduate Research Day at Capital on March 20th*
- C. *University Press of Kansas Board of Trustees tentative May 15th*
- D. *Tilford Conference discussion scheduled for April 17th* COCAO Members

V. Adjournment

<i>COCAO Academic Year 2019 Meeting Dates</i>				
<i>Meeting Dates</i>	<i>Location</i>	<i>Lunch</i>	<i>Agenda Materials</i>	<i>New Program/Degree Requests</i>
April 17, 2019	Lawrence	KU	March 29, 2019	March 6, 2019
May 15, 2019	Topeka	Washburn	April 26, 2019	April 3, 2019
June 19, 2019	Topeka	KSU	May 31, 2019	May 8, 2019

MINUTES

Council of Chief Academic Officers MINUTES Wednesday, February 20, 2019

The February 20, 2019, meeting of the Council of Chief Academic Officers was called to order by Chair Lynette Olson at 7:30 a.m. The meeting was held in the Suite 530 located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

In Attendance:

Members:	Lynette Olson, PSU Charles Taber, KSU Rick Muma, WSU	David Cordle, ESU Carl Lejuez, KU Jean Redeker, KBOR	Jeff Briggs, FHSU Robert Klein, KUMC (by phone)
Staff:	Karla Wiscombe Cindy Farrier	Sam Christy-Dangermond Natalie Yost	Max Fridell
Others:	Jon Marshall, Allen CC Alysia Johnston, Fort Scott CC Brian Niehoff, KSU Scott Lucas, WSU Tech	Lori Winningham, Butler CC Adam Borth, Fort Scott CC Matt Pounds, NWKTC	Greg Schneider, ESU Erin Shaw, Highland CC Linnea GlenMaye, WSU

Chair Lynette Olson welcomed everyone and started introductions.

Approval of Minutes

Rick Muma moved to approve the January 16th minutes. Following the second of Charles Taber, the motion carried.

Service Area Discussion

Jean Redeker informed COCAO of the two-year institutions support by keeping service areas for their sector. Discussion was held on defining and measuring unmet needs and how to work cooperatively to serve the students across the state. COCAO supports changing the definition of distance education to match HLC's.

Program Requests

- FHSU – Master of Social Work (first reading)
Jeff Briggs and Tim Davis presented the degree program and answered questions. Carl Lejuez, KU, indicated they are currently partnering with FHSU to deliver the MSW in western Kansas and expressed concern about the ability of the area to support two programs. If there are further comments or questions, please contact Jeff Briggs prior to the March 20, 2019, meeting. This is a first reading and no action is required.
- KSU – Master of Science in Physician Assistant Studies (first reading)
Charles Taber presented the degree program and introduced John Buckwalter, Bronwyn Fees, and Gweneth Ferdinand-Jacob to answer questions. Rick Muma, WSU, expressed concern about ensuring there were enough clinical sites for WSU's and KSU's program. KSU and WSU will continue the conversation about clinical sites. If there are further comments or questions, please contact Charles Taber prior to the March 20, 2019, meeting. This is a first reading and no action is required.
- PSU – Associate of Applied Science in Plastics Technology (first reading)
Lynette Olson presented the degree program and Tim Dawsey and Greg Murray answered questions. Jean Redeker, KBOR, indicated that it is atypical for a university to bring forward a new associate degree;

however, PSU has a bachelor’s degree in this area and there is not a similar program in the PSU area. If there are further comments or questions, please contact Lynette Olson prior to the March 20, 2019, meeting. This is a first reading and no action is required.

- KU – Bachelor of Applied Science in Exercise Science (second reading)
The Council unanimously approved this degree request, and it will be presented to Council of Presidents (COPs) today for approval.
- ESU - Master of Science in Athletic Training (second reading)
The Council unanimously approved this degree request, and it will be presented to Council of Presidents (COPs) today for approval.
- ESU – Request to change degree name from Rehabilitation Services Education to Rehabilitation and Disability Studies.
David Cordle presented the information for the degree name change and answered questions.

Discussion was held, and Charles Taber moved to approve the request to change the degree name listed above at ESU. Following the second of Rick Muma, motion carried.

Credit by Exam Policy Amendments were presented by Samantha Christy-Dangermond.

Jeff Briggs moved to approve the Credit by Exam Policy Amendments to include standardized cut scores for International Baccalaureate. Following the second of Rick Muma, motion carried.

Council of Faculty Senate Presidents (CoFSP) Update

Clifford Morris, PSU, stated CoFSP will be discussing at its meeting today:

- Open Education Resources
- Credit by Exam Policy
- Math Pathways

Student Advisory Committee Update

Kyle Frank, PSU, updated COCAO on the Student Advisory Committee’s Open Educational Resources (OER) Action Plan. The goal is to advance accessibility to higher education in Kansas through affordable textbook solutions and innovative approaches to educating. He reviewed the recommended Action Plan points.

Following the discussion, COCAO offered assistance in determining the members of the working group. Two-year institutions offered their support and assistance with the OER project as well. COCAO appreciates the work the students are putting into this project.

OTHER MATTERS

- Informational Items – none
- Max Fridell informed COCAO that a revised New Degree Program Proposal template has been posted on the KBOR website as a word document.
- Max Fridell updated COCAO on the AY2018 Board Goad: Admissions
 - KSU requires either a 21 ACT composite or higher OR a 3.25 GPA; the pre-college curriculum is recommended.
 - KU requires either a 21 ACT composite and a 3.25 GPA OR a 24 ACT composite score and a 3.0 GPA; the pre-college curriculum is recommended.
 - WSU requires either a 21 ACT composite OR a 2.25 GPA; the pre-college curriculum is required.
 - All regional universities require a 19 ACT composite AND a 2.25 GPA. The pre-college curriculum is required.

The next step is to reconvene the group to discuss the findings and make a recommendation.

- Max Fridell reminded COCAO that the Academic Advising Report is due March 1st. Each campus is required to submit a written report, no more than two pages in length, describing how its Academic Advising System advances the Board's strategic goals pertaining to retention and graduation.
- COCAO discussed the postponement of Undergraduate Research Day at the Capitol.
- The Chair recessed the meeting at 9:15 am. COCAO reconvened at 12:20 pm.
- COCAO discussed the topics for the breakfast with the Regents on February 21st.
 - A list of topics was submitted to the Regents
 - Hot topics from today's various committee meetings are:
 - Proposed definition of Baccalaureate degree
 - Service areas

The Regents would like to discuss these in depth to understand the universities perspectives.

By consensus, COCAO determined they will:

- Inform Regents of their concerns
- Allow the Regents to articulate their vision
- Request a timeline to consider alternative proposals
- Work toward a permissive rather than a required policy

ADJOURNMENT

Jeff Briggs moved to adjourn the meeting. Following the second of Charles Taber, the motion carried. The Chair adjourned the meeting at 1:24 pm.

CURRENT FISCAL YEAR MEETING DATES

Fiscal Year 2019

<u>Meeting Dates</u>	<u>Agenda Material Due to Board Office</u>
August 8-10, 2018	
September 19-20, 2018	August 29, 2018 at noon
October 17, 2018 (FHSU Campus Visit)	
November 7, 2018 (ESU)	October 17, 2018 at noon
December 12-13, 2018	November 20, 2018 at noon
January 16-17, 2019	December 26, 2019 at noon
February 20-21, 2019	January 30, 2019 at noon
March 20-21, 2019	February 27, 2019 at noon
April 17, 2019 (KU)	March 27, 2019 at noon
May 15-16, 2019	April 24, 2019 at noon
June 19-20, 2019	May 29, 2019 at noon

TENTATIVE MEETING DATES

Fiscal Year 2020

Meeting Dates

- August 6-8, 2019 – Budget Workshop/Retreat
- September 18-19, 2019
- October 16-17, 2019
- November 20-21, 2019
- December 18-19, 2019
- January 15-16, 2020
- February 19-20, 2020
- March 18-19, 2020
- April 15-16, 2020
- May 20-21, 2020
- June 17-18, 2020

COMMITTEES (2018-2019)

Dennis Mullin, Chair
Shane Bangerter, Vice Chair

Standing Committees

Academic Affairs

Ann Brandau-Murguia – Chair
 Allen Schmidt
 Daniel Thomas
 Helen Van Etten

Fiscal Affairs and Audit

Bill Feuerborn – Chair
 Shane Bangerter
 Mark Hutton
 Dave Murfin

Governance

Dennis Mullin – Chair
 Shane Bangerter
 Ann Brandau-Murguia
 Bill Feuerborn
 Dave Murfin

Regents Retirement Plan

Shane Bangerter – Chair

Board Representatives and Liaisons

Education Commission of the States	Ann Brandau-Murguia
Postsecondary Technical Education Authority	Ray Frederick Dong Quach
Midwest Higher Education Compact (MHEC)	Helen Van Etten Blake Flanders
Washburn University Board of Regents	Helen Van Etten
Transfer and Articulation Advisory Council	Shane Bangerter
Governor’s Education Council	Daniel Thomas Helen Van Etten