

**KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MEETING
APPROVED MIINUTES**

A virtual meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held via ZOOM on October 27, 2022.

Members Present

Keith Humphrey
Debra Mikulka
Mike Johnson
Eddie Estes
Rita Johnson

Mark Hess
Tiffany Anderson
Beth Fultz
Mike Beene

Others Present

Hutchinson Community College
Kansas Association of Community College Trustees
Manhattan Area Technical College
Salina Area Technical College

Kansas Board of Regents Staff Present

Scott Smathers
April Henry
Sue Grosdidier
Vera Brown
Eric Tincher
Charmine Chambers
Hector Martinez
Susanna Lee
Lisa Beck

Kitty DeMars
Kelly Oliver
Elaine Frisbie
Laura Leite
Tobias Wood
Tim Peterson
Cindy Farrier
Matt Casey
Susan Henry

CALL TO ORDER

The meeting was called to order by Vice Chair Humphrey at 10:0A.M. in Chair Frederick's absence. Vice Chair Humphrey provided members with virtual meeting guidelines.

Approval of Minutes

Vice Chair Humphrey called for a motion to approve the minutes from the September 29, 2022 meeting.

Motion: Member Anderson moved to approve the minutes of the September 29, 2022 meeting. Following a second by Member M. Johnson, the motion carried.

REPORTS

Introductions
None

Chair's Report
None

Member Liaison Reports

Vice Chair Humphrey asked if any TEA members had reports on their activities to share.

Member M. Johnson reported that Barton Community College received positive feedback from the HLC accreditation team at a recent on-site visit, and Garden City Community College received a significant donation valued at approximately \$225,000 from Southern Star Gas Pipeline in a form of a flow control metering skid that will be used in their natural gas program.

Member Anderson reported that last Friday she met with the Dean Mike Strohschein of Washburn Tech, and they will meet again soon, to discuss how Washburn Tech can expand in partnership with Topeka public schools, including a potential partnership between Washburn Tech East and Highland Park High School.

Member Beene shared that he and Chair Frederick attended the grand opening and Governor's ribbon cutting for the Plumber and Pipe Fitters new training facility last week in Wichita. He reported that Urban Outfitters held a ribbon cutting to open their new, highly robotic distribution facility in Kansas City, Kansas near the Kansas Speedway. Member Beene thanked Kansas City Kansas Community College for their recruitment efforts in bringing this new business to the state.

Member Estes shared that on October 13th, Dodge City Community College hosted over 1000 young people visiting their campus and viewing the college's career technical programs. He reminded members that the Mid America Workforce Summit is scheduled for January 18-19, 2023, and that more details will be shared soon.

Vice President for Workforce Development Report

Vice Chair Humphrey called on Vice President Smathers to provide members with a Workforce Development report. Vice President Smathers reported that it is a busy time for Board staff providing military presentations, visiting colleges, attending national meetings, and attending the Workforce Innovation Conference in Lawrence. He informed members that Board staff is in the process of compiling the latest Excel in CTE fees from the colleges for the upcoming year, and the collection closes on October 31st. He added that it is hoped that the information from the colleges is received promptly to allow Board staff to complete quality checks, and it is the intent for the Excel in CTE fees spreadsheet to be created annually going forward. He informed members that information for federal and legislative reports that are due in January is being compiled. He reminded members that the Mid America Workforce Summit takes place on January 18th and 19th in Topeka, and if interested in attending, Board staff will submit their registration.

Report from the Community Colleges

Vice Chair Humphrey called upon Hutchinson Community College President File to provide members with a report from the community colleges.

Report from the Technical Colleges

Vice Chair Humphrey called upon Manhattan Area Technical College President Genandt to provide members with a report from the technical colleges.

CONSENT AGENDA

Program and Curriculum Committee

New Program

Barton Community College: Agriculture Mechanics - Top Tech (01.0205)

Vice Chair Humphrey called for a motion to approve the Consent Agenda item from the Technical Program and Curriculum Committee.

Motion: Member M. Johnson moved to approve the Consent Agenda item. Following a second by Member Anderson, the motion carried unanimously by roll call vote.

DISCUSSION AGENDA

Budget and Finance Committee

State Innovative Technology Grant Recommendations

Vice Chair Humphrey called on Budget and Finance Committee Chair M. Johnson to present the discussion agenda item. Committee Chair M. Johnson recognized Associate Director Beck to present the State Innovative Technology Grant Recommendations. Associate Director Beck presented the five Innovative Technology grant applications for committee review and approval:

Northwest Kansas Technical College – Cloud & Crypto Computing	\$39,493
Salina Area Technical College – Diesel Technology	\$16,984
Salina Area Technical College – Automotive Technology	\$14,581
Washburn Institute of Technology – Plumbing	\$18,916
North Central Kansas Technical College – Automotive Technology	\$68,100

Motion: Member Estes moved to approve the State Innovative Technology grant applications as presented. Following a second by Member Beene, the motion carried by roll call vote.

OTHER MATTERS

TEA Member Reimbursement Guidelines

Vice Chair Humphrey called on Associate Director of Accounting DeMars to provide members with information regarding TEA member reimbursement guidelines. Associate Director DeMars provided members with an overview of the policies and procedures that Board staff uses to reimburse TEA members for travel and meeting attendance. She explained that travel reimbursement and TEA salary compensation are both authorized by State statute, and the amount that is reimbursed is also established by State statute. Board policy is that members receive salary, compensation, subsistence, and travel allowance for attendance at TEA meetings and when representing the TEA in an official capacity at meetings concerning higher education. She added that TEA Chair approval, preferably by email, is required for activities incurred outside of regularly scheduled meetings or for visits outside of regularly assigned institutions, in advance of the event.

Legislative Update

Vice Chair Humphrey called on Director Casey to provide members with a legislative update. Director Casey gave a brief report to members on the recent activities of the Legislature. Director Casey shared information on some of the upcoming statewide elections on November 8th and the potential impact the elections will have on the committees and majority leaders. He informed members that the education unified appropriations request has been submitted to the budget office, and upon receipt of the draft budget, there will be the standard window for appeal leading up to the Governor’s final budget. He added that there are some non-budgetary legislative items as well, including the first read regarding border regions.

Military Articulation Update

Vice Chair Humphrey called on Associate Director Wood to provide members with a Military Articulation update. Associate Director Wood presented members with a PowerPoint presentation which included information on the finalizing of the Lumina Grant, and information on the military articulation portal. Associate Director Wood explained that, through the military articulation process, awarding college credit for military training shortens the length of time and reduces the cost for service members to earn college credentials and stackable credentials.

High School Equivalency Update

Vice Chair Humphrey called on Associate Director Grosdidier to provide members with a High School Equivalency update. Associate Director Grosdidier provided members with High School Equivalency statistics and highlighted Kansas pass rates, comparisons to national averages, utilization of adult education centers for testing, GED Ready pre-testing, partnering with KanCare and the Department of Corrections, and the Kansas Pathway to Career diploma. Associate Director Grosdidier shared that there has been an increase in the number of 16–17-year-old students taking the GED, with a 93% pass rate. She added that Kansas pass rates are at 83%, which is above the national average pass rate of 76%.

Adult Education Update

Vice Chair Humphrey called on Director Martinez to provide members with an Adult Education update. Director Martinez shared that Board staff continues to provide professional development to local Adult Education programs, monitor programs for compliance, and report federal data. He provided members with adult education enrollment statistics along with information on funding and support to local programs, and ongoing standard professional development activities including College and Career Readiness Standards (CCRS) training, LINC opportunities via Zoom, the Kansas Adult Education Association Conference (KAEA), Commission on Adult Basic Education (COABE) Conference, and Student Achievement in Reading (STAR) initiative. He shared statistics that adult education programs in Kansas increased enrollment by 20% compared to FY2021, and 58.6% of Kansas Adult Education participants demonstrated a measurable skill gain, above the national five-year average of 41.13%, and that over 30% of participants achieved a postsecondary credential during enrollment with Adult Education or within one year of exit. He shared that due to the pandemic, there is currently a shortage of instructors, and institutions continue to recruit and train staff. Director Martinez informed members that a new Associate Director will be added to Adult Education Board staff to assist with the AO-K initiative.

TEA Responsibilities and Activities

Vice Chair Humphrey called on Vice President Smathers to lead discussion regarding the TEA responsibilities and activities. Vice President Smathers provided a list to members and gave a brief overview of the TEA responsibilities and activities (provided to members annually), including program review, funding formula review, administering grants, Excel in CTE fees, the Promise Act, and other responsibilities as assigned by the Board.

WFD Responsibilities and Organizational Structure

Vice Chair Humphrey called on Vice President Smathers to provide members with information on WFD responsibilities and organizational structure. Vice President Smathers provided members with an organizational chart for Executive Board Staff and Workforce Development staff. He also provided members with a brief general overview of the responsibilities that fall within the Workforce Development unit.

TEA Goals for AY 2023

Vice Chair Humphrey called on Vice President Smathers to lead discussion regarding the TEA goals for AY 2023. Vice President Smathers provided the list of goals to members, and he reminded them that the TEA approved the list of goals after discussion at the September 29th meeting. He added that these goals were provided to members shortly after the September 29th meeting, for their review, with modifications per their discussions at that meeting. Members agreed that the list captured their intent for their goals.

NEXT MEETING REMINDER

Vice Chair Humphrey reminded members that the next regularly scheduled TEA meeting will be in-person at the KBOR offices on November 18, 2022 at 10:00 A.M.

ADJOURNMENT

With no further business, Vice Chair Humphrey adjourned the meeting at 11:40 A.M.

Respectfully submitted by:
Susan Henry, Executive Assistant